



**Minutes of the Town of Didsbury Regular Council Meeting held on  
April 23, 2024 in Council Chambers 1606 14 Street  
Commencing at 6:00 p.m.**

**Council Members Present** Mayor Rhonda Hunter  
Deputy Mayor Curt Engel  
Councillor Joyce McCoy  
Councillor Dorothy Moore  
Councillor Ethan Williams  
Councillor Bill Windsor

**Council Member(s) Absent** Councillor John Baswick

**Administration Present** ACAO/Chief Financial Officer, Amanda Riley  
Director of Community Services, Nicole Aasen  
Director of Engineering & Infrastructure, Craig Fox  
Economic Development Officer, Alexandra Ross  
Development Officer, Lee-Ann Gaudette  
Planner, Tracey Connatty  
Manager of Legislative Services/Recording Officer, Luana Smith  
Municipal Intern, Jocelyn Baxter

**1. CALL TO ORDER**

Mayor Hunter called the April 23, 2024 Regular Council Meeting to Order at 6:00 p.m.

**2. ADOPTION OF THE AGENDA**

Remove: 12.1 Administrative Update and renumber the rest of the Closed Meeting Items

Move: 8.1 to 12.6 Special Purpose Committee with Confidential Evaluations

Rename: 12.1 2134 - 22<sup>nd</sup> Street to 2128 - 21<sup>st</sup> Avenue Offer to Purchase

Rename: 12.2 Rosebud Health Foundation Dr. Loan (Bylaw 2007-18)

Rename: 12.3 Mountain View Regional Water Services Commission – Agreement Update

Add: 12.4 Final Stretch Workshop Update

**Res. 268-24**

MOVED by Councillor Windsor

To adopt the April 23, 2024 Regular Council Meeting Agenda as amended.

**Motion Carried**

**3. DELEGATIONS/PRESENTATIONS**

**4. ADOPTION OF MINUTES**

**4.1 April 9, 2024 Regular Council Meeting**

**Res. 269-24**

MOVED by Councillor Williams

To adopt the April 9, 2024 Regular Council Meeting Minutes as presented.

**Motion Carried**

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**5. PUBLIC HEARINGS**

**5.1 Bylaw 2024-04 Creekside ASP Redesignation**

Mayor Hunter called to Order the Public Hearing for Bylaw 2024-04 Creekside Area Structure Plan Redesignation at 6:05 p.m.

The Public Hearing is for Bylaw 2024-04 to update the Land Use Bylaw 2019-04 to reflect the redesignation of the property from UR: Urban Reserve to R1: Residential District– Single Detached, R2: Residential District – General, I1: Industrial District – General and REC: Recreation/Open Space District.

Mayor Hunter closed the Public Hearing for Bylaw 2024-04 Creekside Area Structure Plan Redesignation at 6:49 p.m. and resumed the Regular Council Meeting.

**6. REPORTS**

**6.1 Council Reports for April 23, 2024**

**Res. 270-24**

MOVED by Deputy Mayor Engel

To accept the Council Reports for April 23, 2024 as information.

**Motion Carried**

**6.2 Chief Administrative Officer (CAO) Report for April 23, 2024**

**Res. 271-24**

MOVED by Councillor Moore

To accept the Chief Administrative Officer Report for April 23, 2024 as information.

**Motion Carried**

**7. BYLAWS & POLICIES**

**7.1 Bylaw 2024-04 Creekside ASP Redesignation**

**Res. 272-24**

MOVED by Councillor Moore

To grant second reading of Bylaw 2024-04 Creekside ASP Redesignation.

**Motion Carried**

**Res. 273-24**

MOVED by Councillor Moore

To grant third and final reading of Bylaw 2024-04 Creekside ASP Redesignation.

**Motion Carried**

**7.2 2024 Tax Rate Bylaw 2024-05 Second Reading**

**Res. 274-24**

MOVED by Councillor Moore

That Council grant second reading to Tax Rate Bylaw 2024-05, a bylaw to establish the rates of taxation for the 2024 Taxation Year and that it be referred to the Financial Planning Committee for review and recommendation.

**Motion Carried**

**7.3 COUN 011-24 Hiring Policy**

**Res. 275-24**

MOVED by Councillor Williams

To refer Hiring Policy COUN 011-24 to the Policy & Governance Committee for review and recommendation.

**Motion Carried**



**7.4 Service Group Funding Policy COUN 012-24**

**Res. 276-24**

MOVED by Councillor Moore

To refer Policy COUN 012-24 Service Group Funding to the Policy & Governance Committee for review and recommendation.

**Motion Carried**

**8. BUSINESS**

**8.1 Special Purpose Committee**

*This item moved to Closed Meeting item 12.6 as per section 19 and 24 of the FOIP Act*

**8.2 Electronic Participation Process**

**Res. 277-24**

MOVED by Councillor Williams

To refer Procedural Bylaw 2023-11 to the Policy and Governance Committee for review and recommendation to Council.

**Motion Carried**

**8.3 Setting Date for Economic Development Workshop**

**Res. 278-24**

MOVED by Councillor Windsor

To set May 27, 2024 at 5:30 p.m. for an Economic Development Workshop.

**Motion Carried**

**8.4 Setting Municipal Development Plan Workshop Date**

**Res. 279-24**

MOVED by Councillor McCoy

To set the Municipal Development Plan Workshop for Monday, June 24, 2024 at 5:30 p.m.

**Motion Carried**

**8.5 2024 Council Meeting Schedule Revision**

**Res. 280-24**

MOVED by Councillor McCoy

To amend the 2024 Council Meeting Schedule to remove the August 13, 2024 Regular Council Meeting.

**Motion Carried**

**8.6 Didsbury Curling Rink - Brine Line Repair**

**Res. 281-24**

MOVED by Councillor McCoy

To approve Option 2 for the Curling Rink Brine Line repair project, valued at \$70,000 to be funded from the Didsbury Memorial Complex Reserve and that the 2024 Capital Budget be amended accordingly.

**Motion Carried**

**8.7 Maple Leaf Programme - 2025 Miki Town Visit**

**Res. 282-24**

MOVED by Councillor Windsor

To support the Miki Town Maple Leaf Exchange Programme taking place in March 2025, and approve \$5000 to be used towards this event with funds from the Economic Development Japanese Delegation budget.

**Motion Carried**

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**9. CORRESPONDENCE & INFORMATION**

- Camrose County/Central Alberta Economic Partnership – Invitation to Event

**Res. 283-24**

MOVED by Councillor Moore

To accept the correspondence items presented as information.

**Motion Carried**

**10. COUNCIL MEETING HIGHLIGHTS**

- Maple Leaf Programme 2025 Miki Town Visit
- Bylaw 2024-04 Creekside Area Structure Plan Redesignation
- Curling Rink Brine Line Repair
- Setting date for Economic Development Workshop
- Amendment to the 2024 Council Meeting Schedule
- Tax Rate Bylaw 2<sup>nd</sup> Reading

**11. QUESTION PERIOD**

**12. CLOSED MEETING**

**Res. 284-24**

MOVED by Councillor Moore

To go into Closed Meeting at 8:17 p.m. for the following items:

12.1 2134 – 22 Street & 2128 - 21 Avenue Officer to Purchase Section 16 and 25 of the FOIP Act

12.2 Rosebud Health Foundation Dr. Loan (Bylaw 2007-18) Section 16 and 17 of the FOIP Act

12.3 Mountain View Regional Water Services Commission Agreement Update - Section 21 of the FOIP Act

12.4 Final Stretch Workshop Update –Section 23 and 24 of the FOIP Act

12.5 Corporate Review Update - as per Section 23 and 24 of the FOIP Act

12.6 Confidential Evaluations and Special Purpose Committee as per Section 19 and 24 of the FOIP Act

**Motion Carried**

**13. RECONVENE**

**Res. 285-24**

MOVED by Councillor Moore

To return to Open Meeting at 9:44 p.m.

**Motion Carried**

**Res. 286-24**

MOVED by Councillor McCoy

To reconvene the April 23, 2024 Regular Council Meeting on Tuesday, April 30, 2024 at 6:00 p.m. to address items 12.1 - Offer to Purchase 2134 – 22 Street and 2128 – 21 Avenue and 12.5 – Corporate Review Updates.

**Motion Carried**

**Res. 287-24**

MOVED by Deputy Mayor Engel

To accept the Rosebud Health Foundation Dr. Loan (Bylaw 2007-18) as information.


**Motion Carried**

**Res. 288-24**

MOVED by Deputy Mayor Engel

To refer Bylaw 2007-18 Dr. Loan to the Policy and Governance Committee for review recommendation to Council.

**Motion Carried**

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**Res. 289-24**

MOVED by Councillor Williams

To accept the Mountain View Regional Water Services Commission Agreement Update as information.

**Motion Carried**

**Res. 290-24**

MOVED by Councillor Windsor

That Mayor Hunter discuss with the Chief Administrative Officer the list of participants in the Final Stretch Workshop, to include the director team members.

**Motion Carried**

**Res. 291-24**

MOVED by Councillor Williams

To establish an Ad Hoc Committee titled Special Purpose Committee consisting of Deputy Mayor Engel, Councillor Williams, and Councillor Windsor, and that this Committee be established as of April 9, 2024, to undertake the assignments delegated by Council on this date.

**Motion Carried**

**Res. 292-24**

MOVED by Councillor Windsor

To approve the Terms of Reference of the Special Purpose Committee as discussed in closed meeting.

**Motion Carried**

**Res. 293-24**

MOVED by Councillor Williams

To authorize the Special Purpose Committee to retain legal counsel to provide advice to the Special Purpose Committee.

**Motion Carried**

**Res. 294-24**

MOVED by Councillor Windsor

That the Special Purpose Committee have a budget of up to \$15,000 for legal fees to be funded from the Strategic Initiatives and Contingency Reserve and that should the legal fees exceed \$15,000, the Committee shall return to Council for further direction.

**Motion Carried**

**Res. 295-24**

MOVED by Councillor Williams

To approve the claim of any expenditure incurred by any member of the Special Purpose Committee doing committee business and that any claim exceeding \$300 shall require approval by motion of Council.

**Motion Carried**

**14. ADJOURNMENT**

**Res. 296-24**

MOVED by Councillor Moore

To adjourn the April 23, 2024 Regular Council Meeting at 9:51 p.m.

**Motion Carried**

Reconvening of April 23, 2024 Regular Council Meeting on April 30, 2024 at 6:00 p.m.

Council Members Present Mayor Rhonda Hunter  
Deputy Mayor Curt Engel  
Councillor John Baswick  
Councillor Dorothy Moore  
Councillor Ethan Williams  
Councillor Bill Windsor

Council Member(s) Absent Councillor Joyce McCoy

Administration Present Director of Community Services, Nicole Aasen  
Manager of Legislative Services/Recording Officer, Luana Smith

1. **CALL TO ORDER**

Mayor Hunter Reconvened the April 23, 2024 Regular Council Meeting on April 30, 2024 at 6:00 p.m.

2. **CLOSED MEETING**

**Res. 297-24**

MOVED by Councillor Williams

To go into Closed Meeting at 6:00 p.m. for the following items:

12.1 2134 -22 Street & 2128 - 21 Avenue Offer to Purchase as per Section 16 and 25 of the FOIP Act

12.5 Corporate Review Update as per Section 23 and 24 of the FOIP Act

**Motion Carried**

3. **RECONVENE**

**Res. 298-24**

MOVED by Councillor Williams

To return to Open Meeting at 6:49 p.m.

**Motion Carried**

**Res. 299-24**

MOVED by Councillor Williams

That Administration bring back the information regarding 2134 -22 Street & 2128 - 21 Avenue Offer to Purchase as discussed.

**Motion Carried**

**Res. 300-24**

MOVED by Deputy Mayor Engel

To postpone the Corporate Review Update discussion until the work of the Special Purpose Committee and the final stretch refresher workshop are completed.

**Motion Carried**

14. **ADJOURNMENT**

**Res. 301-24**

MOVED by Councillor Moore

To adjourn the April 23, 2024 Reconvened Regular Council Meeting on April 30, 2024 at 6:52 p.m.

**Motion Carried**



Mayor - Rhonda Hunter



Chief Administrative Officer- Ethan Gorner