



**Minutes of the Town of Didsbury Regular Council Meeting  
Held on July 8, 2025 in Council Chambers 1606 14 Street  
Commencing at 6:00 p.m**

**Council Members Present** Mayor Rhonda Hunter  
Deputy Mayor Curt Engel  
Councillor John Baswick  
Councillor Dorothy Moore  
Councillor Bill Windsor

**Administration Present** Acting CAO/Chief Financial Officer, Amanda Riley  
Communications Coordinator, Lisa Bastarache  
Legislative Services Coordinator, Jocelyn Baxter

**1. CALL TO ORDER**

Mayor Hunter called the July 8, 2025 Regular Council Meeting to order at 6:00 p.m.

**2. ADOPTION OF THE AGENDA**

Removal of item 12.4 - *Central Alberta Economic Partnership* and addition of 12.4 - *23<sup>rd</sup> Street North of Highway 582* in accordance with section 26 of the *Access to Information Act*.

**Res. 407-25**

MOVED by Deputy Mayor Engel

To adopt the agenda for the July 8, 2025 Regular Council Meeting as amended.

**Motion Carried**

**3. DELEGATIONS/PRESENTATIONS – no delegations or presentations**

**4. ADOPTION OF MINUTES**

**4.1 June 24, 2025 Regular Council Meeting Minutes**

**Res. 408-25**

MOVED by Councillor Moore

To adopt the June 24, 2025 Regular Council Meeting Minutes as presented.

**Motion Carried**

**4.2 July 4, 2025 Special Council Meeting Minutes**

**Res. 409-25**

MOVED by Councillor Baswick

To adopt the July 4, 2025 Special Council Meeting Minutes as presented.

**Motion Carried**

**5. PUBLIC HEARINGS – no public hearings**

**6. CAO REPORT**

**Res. 410-25**

MOVED by Councillor Windsor

To accept the Chief Administrative Officer Report for July 8, 2025 as information.

**Motion Carried**

**7. BYLAWS & POLICIES**

**7.1 Chief Administrative Officer Bylaw 2025-12**

**Res. 411-25**

MOVED by Councillor Windsor

That Council grant second reading to Chief Administrative Officer Bylaw 2025-12.

**FOR      OPPOSED**

Mayor Hunter      X

Deputy Mayor Engel      X

Councillor Baswick      X

Councillor Moore      X

Councillor Windsor      X

**Motion Carried**

*Handwritten signatures: RH, AR*

**Res. 412-25**

MOVED by Councillor Windsor

That Council grant third and final reading to Chief Administrative Officer Bylaw 2025-12.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried****7.2 Commercial Vehicle Bylaw 2025-13****Res. 413-25**

MOVED by Deputy Mayor Engel

To accept Commercial Vehicle Bylaw 2025-13 as information.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried****7.3 Land Use Amending Bylaw 2025-14****Res. 414-25**

MOVED by Deputy Mayor Engel

That Council grant first reading to Land Use Amending Bylaw 2025-14.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried****Res. 415-25**

MOVED by Deputy Mayor Engel

To set **August 26, 2025** as the Public Hearing for Land Use Amending Bylaw 2025-14.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried****7.4 Land Use Amending Bylaw 2025-15****Res. 416-25**

MOVED by Councillor Moore

That Council grant first reading to Land Use Amending Bylaw 2025-15.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried****Res. 417-25**

MOVED by Councillor Moore

To set **August 26, 2025** as the Public Hearing for Land Use Amending Bylaw 2025-15.

	<b>FOR</b>	<b>OPPOSED</b>




Mayor Hunter	X
Deputy Mayor Engel	X
Councillor Baswick	X
Councillor Moore	X
Councillor Windsor	X

**Motion Carried**

## 7.5 Land Use Amending Bylaw 2025-16

**Res. 418-25**

MOVED by Councillor Baswick

That Council grant first reading to Land Use Amending Bylaw 2025-16.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 419-25**

MOVED by Councillor Baswick

To set **August 26, 2025** as the Public Hearing for Land Use Amending Bylaw 2025-16.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

## 7.6 COUN 001-25 Council Remuneration and Professional Development Policy

**Res. 420-25**

MOVED by Deputy Mayor Engel

To refer the Council Remuneration and Professional Development Policy to the Committee of the Whole set on Monday, August 18, 2025 at 5:00 p.m for review and recommendation back to Council.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

## 8. BUSINESS

### 8.1 Memorial Complex Additional Parking Lot

**Res. 421-25**

MOVED by Councillor Windsor

To approve the amendment of the Memorial Complex Additional Parking lot project 2025 capital budget to \$215,000 to be funded \$25,000 from grants and \$190,000 from the In Lieu of Municipal Reserve fund.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**8.2 2025 Community Grants - Heart2U and Essentials For Our Community**

**Res. 422-25**

MOVED by Councillor Baswick

That Council approve 2025 Community Grant funding for Heart2U (Didsbury Christmas Hampers), valued at \$1,500 and for Essentials For Our Community, valued at \$500.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**8.3 Council Committee Meetings**

**Res. 423-25**

MOVED by Councillor Moore

To cease governance committee meetings set out in Committees Bylaw 2023-20 until the 2025 Organizational Meeting.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**9. COUNCIL REPORTS AND MEETING HIGHLIGHTS**

**Res. 424-25**

MOVED by Councillor Baswick

To accept the July 8, 2025 Council Reports as information.

**Motion Carried**

Highlights

- Additional Parking lot at the Didsbury Memorial Complex
- CAO Report

**10. CORRESPONDENCE AND INFORMATION**

**Res. 425-25**

MOVED by Councillor Baswick

To accept the correspondence for July 8, 2025 as information.

**Motion Carried**

**11. QUESTION PERIOD**

**12. CLOSED MEETING**

**Res. 426-25**

MOVED by Councillor Baswick

To go into closed meeting at 7:40 p.m. for the following items:

- 12.1 Water Supply Line Funding Model - as per section 26 of the *Access to Information Act*
- 12.2 Chiller Unit - as per section 32 of the *Access to Information Act*
- 12.3 CAO Recruitment - as per section 29 of the *Access to Information Act*
- 12.4 23<sup>rd</sup> Street North of Highway 582 - section 26 of the *Access to Information Act*.
- 12.5 Council Governance - as per section 29 of the *Access to Information Act*

**Motion Carried**

**13. RECONVENE**

**Res. 427-25**

MOVED by Councillor Baswick

To return to open meeting at 8:42 p.m.

**Motion Carried**

*[Handwritten signatures]*

**Res. 428-25**

MOVED by Councillor Windsor

That Council authorize the Water Supply Line Funding Model pending the Mountain View Regional Water Services Commission's response to the letter dated July 7, 2025.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 429-25**

MOVED by Deputy Mayor Engel

That Council accept the chiller update as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 430-25**

MOVED by Councillor Moore

To accept the CAO Recruitment Update as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 431-25**

MOVED by Councillor Baswick

That Council direct the Chief Elected Official and the Chief Administrative Officer to continue discussions with Mountain View County regarding 23 Street north of Highway 582.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 432-25**

MOVED by Councillor Moore

That when any matter relating to proceedings in a Council Meeting arises which is not covered by a provision of Town Bylaw, policy, or another enactment, that Council will consider the relevant procedural information in the most recent available edition of Robert's Rules of Order.

	FOR	OPPOSED
Mayor Hunter		X
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor		X

**Motion Carried**

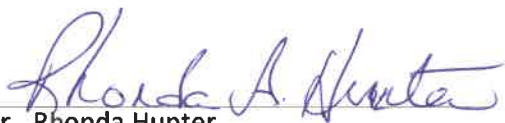
14. **ADJOURNMENT**

**Res. 433-25**

MOVED by Councillor Baswick

To adjourn the July 8, 2025 Regular Council Meeting at 8:48 p.m.

**Motion Carried**



Mayor - Rhonda Hunter



Acting Chief Administrative Officer- Amanda Riley