



**Minutes of the Town of Didsbury
December 13, 2022 Regular Council Meeting
Held in Council Chambers 1606 14 Street**

Council Members Present Mayor Rhonda Hunter
Deputy Mayor Curt Engel
Councillor John Baswick
Councillor Joyce McCoy
Councillor Dorothy Moore
Councillor Bill Windsor
Councillor Ethan Williams

Administration Present Chief Administrative Officer, Ethan Gorner
ACAO/Chief Financial Officer, Amanda Riley
Director of Engineering & Infrastructure, Craig Fox
Economic Development Officer, Alexandra Ross
Planner, Tracey Connatty
Development Officer, Lee-Ann Gaudette
Municipal Intern-Finance, Kelsey Hawkins
Manager of Legislative Services/Recording Officer, Luana Smith

1. CALL TO ORDER

Mayor Hunter Called the December 13, 2022 Regular Council Meeting to Order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

Add 13.2 Shantz Development Proposal as per Section 13 of the FOIP Act

Res. 589-22

MOVED by Councillor McCoy

To adopt the Agenda of the December 13, 2022 Regular Council Meeting as amended.

Motion Carried

3. DELEGATIONS/PRESENTATIONS

3.1 RCMP 2nd Quarter Report

Res. 590-22

MOVED by Councillor Moore

That Council thank Staff Sergeant Steve Browne for the presentation of the Second Quarter Report for July 1, 2022 to September 30, 2022 and accept it as information.

Motion Carried

4. ADOPTION OF MINUTES

4.1 November 22, 2022 Regular Council Meeting Minutes

Res. 591-22

MOVED by Councillor Williams

To adopt the November 22, 2022 Regular Council Meeting Minutes as presented.

Motion Carried

4.2 December 3, 2022 - 2023 Budget Meeting Minutes

Res. 592-22

MOVED by Councillor Williams

That Council to adopt the December 3, 2022 Council 2023 Budget Meeting Minutes as presented.

Motion Carried

5. PUBLIC HEARING

Mayor Hunter recessed the Regular Council Meeting and Called to Order the Public Hearing at 6:23 p.m.

**5.1 Bylaw No. 2022-15 Creekside ASP and Bylaw No. 2022-16 Amendment to the MDP - Creekside Public Hearing
Res. 593-22**

MOVED by Councillor Moore

To temporarily adjourn the Public Hearing to allow additional time to work with the applicant to address the elements discussed (i.e.: circulation comments, internal review, review of studies etc.).

Motion Carried

Mayor Hunter re-opened the Regular Council Meeting at 7:13 p.m.

6. REPORTS

**6.1 Council Reports
Res. 594-22**

MOVED by Councillor Baswick

To accept the Council Reports for December 13, 2022 as information.

Motion Carried

**6.2 CAO Report
Res. 595-22**

MOVED by Deputy Mayor Engel

To accept the CAO Report for December 13, 2022 as information.

Motion Carried

7. 2023 BUDGET

**Capital Budget
Res. 596-22**

MOVED by Councillor Moore

To approve the following priority items for the 2023 Capital Budget:

- 21st Street project and concrete work
- Intersection project at Highway 582/23 Street
- East Reservoir

And to remove the following items from the 2023 Capital Budget:

- Co-op Road project
- 23rd Street sanitary main.

Motion Carried

Res. 597-22

MOVED by Deputy Mayor Engel

To approve the 20th Street project asphalt and mill overlay project and increase the Repairs and Maintenance to \$300,000.

Motion Carried

Res. 598-22

MOVED by Councillor Windsor

To remove the Sidewalks Repairs and Maintenance in the amount of \$80,000 from the 2023 Operating Budget.

Mayor Hunter	For
Deputy Mayor Engel	For
Councillor Baswick	Opposed
Councillor McCoy	Opposed
Councillor Moore	For
Councillor Windsor	For
Councillor Williams	For

Motion Carried

Operating Budget

Res. 599-22

MOVED by Councillor Moore

To enhance the capacity of Public Works by adding two additional staff to public works establishing a 7 day operations of two crews.

Motion Defeated

Res. 600-22

MOVED by Councillor McCoy

To continue to build capacity by adding 1 public works staff and two summer students.

Motion Carried

7.1 Budgeting Software

Res. 601-22

MOVED by Councillor McCoy

To approve the commitment to the purchase and implementation of Questica Budgeting Software—Operating and Payroll Modules for five years, beginning in 2023.

Motion Carried

7.2 2023 Didsbury Municipal Library Budget

Res. 602-22

MOVED by Councillor Moore

To provide an operating grant allocation of \$48.20 per capita (based on 2020 Federal Census population of 5070) to Didsbury Municipal Library in the 2023 operating budget; included in the total grant amount is the 2022 Mountain View County funding of \$40,225, which maintains the total 2023 operating grant funding of \$244,383.

Motion Carried

Res. 603-22

MOVED by Councillor Moore

To allocate an additional \$7,691 one-time interim funding to the Didsbury Municipal Library 2023 operating grant.

Motion Carried

Res. 604-22

MOVED by Councillor Moore

To encourage the Didsbury Municipal Library Board to request additional funding directly from Mountain View County for their 2023 library budget.

Motion Carried

Res. 605-22

MOVED by Councillor Moore

To match any Mountain View County top-up funding received by the Didsbury Municipal Library to a maximum \$12,000, which will include the \$7,691 additional allocation.

Motion Carried

7.3 2023 Interim Operating Budget

Res. 606-22

MOVED by Councillor Williams

To adopt a six (6) month 2023 Interim Operating Budget with revenues totaling \$6,048,725 and expenditures totaling \$6,048,725 as presented.

Motion Carried

8. BYLAWS & POLICIES

8.1 Responsible Pet Ownership Bylaw 2022-17 (2nd and 3rd Reading)

Res. 607-22

MOVED by Councillor Williams

That Council grant second reading to Responsible Pet Ownership Bylaw 2022-17.

Motion Carried

Res. 608-22

MOVED by Councillor Williams

That Council grant third and final reading to Responsible Pet Ownership Bylaw 2022-17.

Motion Carried

8.2 Corporate Services Rates and Fees Bylaw 2022-18 (3rd Reading)

Res. 609-22

MOVED by Councillor Moore

That Council grant third and final reading to Corporate Services Rates and Fees Bylaw 2022-18.

Motion Carried

Res. 610-22

MOVED by Councillor Moore

That Council refer the issue of credit card payment fees to the Strategic Planning Committee for review and recommendation.

Motion Carried

8.3 Utility Charges Bylaw 2022-02 (2nd Reading)

Res. 611-22

MOVED by Councillor Moore

That Council grant second reading to Utility Charges Bylaw 2022-19 and refer it to the Strategic Planning Committee for review and recommendation.

Motion Carried

9. BUSINESS

9.1 Write Off Uncollectible Account

Res. 612-22

MOVED by Councillor Moore

To authorize the write off of the outstanding tax receivable balance for Roll #1398000 totaling \$5,937.90.

Motion Carried

9.2 Water Loss Investigation Update

Res. 613-22

MOVED by Councillor Williams

To accept the water loss reduction investigation update as information.

Motion Carried

9.3 Recycling Survey for Mountain View Regional Waste Management Commission

Res. 614-22

MOVED by Councillor McCoy

To approve the participation in the Recycling Survey for the Mountain View Regional waste Management Commission as discussed and to select the choice to close all recycling collection sites.

Motion Carried

9.4 Fire Calls for EMS

Res. 615-22

MOVED by Councillor Williams

To accept the Report on Fire Calls to Emergency Medical Services as information.

Motion Carried

9.5 Winner of the Council Christmas Card Contest

Res. 616-22

MOVED by Councillor Williams

That Council awards the winning submission for the Town Council Christmas Card Design Contest to: Claire L., Georgia C., Chase M (3.1); and Alia (3.1).

Motion Carried

10. CORRESPONDENCE & INFORMATION

- Town of Fox Creek – Letter to Minister of Justice regarding Victim Services
- Parkland Regional Library System – Approval of 2023 Budget
- Town of Ponoka – Letter to Minister of Health regarding Volunteer Fire Departments
- Alberta Municipal Affairs Minister – Approval of 2023/24 Municipal Internship ACP Grant
- Minister of Public Safety and Emergency Services regarding Victim Services

Res. 617-22

MOVED by Councillor Williams

To accept the Correspondence presented as information.

Motion Carried

11. COUNCIL MEETING HIGHLIGHTS

- Sgt. Browne's 2nd Quarter Report
- Responsible Pet Ownership Bylaw
- 2023 Budget
- 2023 Didsbury Municipal Library Budget
- Water Loss Investigation Update
- Winner of the Council Christmas Card Contest

12. QUESTION PERIOD

13. CLOSED MEETING

Res. 618-22

MOVED by Councillor Moore

To go into Closed Meeting at 9:25 p.m. to discuss the following item:

13.1 ICF Agreement as per Section 21 of the FOIP Act

13.2 Shantz Development Proposal as per Section 13 of the FOIP Act

Motion Carried

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EC.

14. **RECONVENE**

Res. 619-22

MOVED by Councillor McCoy

To return to Open Meeting at 9:57 p.m.

Motion Carried

Res. 620-22

MOVED by Councillor Windsor

To approve the letter be sent to Mountain View County to renegotiate the Intermunicipal Collaboration Framework Agreement.

Motion Carried

Res. 621-22

MOVED by Councillor Moore

That the Shantz Development proposal be submitted as a formal, legal offer to include their best offer including development timelines and payment terms.

Motion Carried

15. **ADJOURNMENT**

Res. 622-22

MOVED by Deputy Mayor Engel

To adjourn the December 13, 2022 Regular Council Meeting at 9:59 p.m.

Motion Carried



Mayor - Rhonda Hunter

Chief Administrative Officer- Ethan Gorner