



**Minutes of the Town of Didsbury Regular Council Meeting**  
**Held on December 12, 2023 at Council Chambers 1606 14 Street**  
**Commencing at 600 p.m.**

**Council Members Present** Mayor Rhonda Hunter  
Deputy Mayor Curt Engel  
Councillor John Baswick  
Councillor Joyce McCoy  
Councillor Dorothy Moore  
Councillor Ethan Williams  
Councillor Bill Windsor

**Administration Present** Chief Administrative Officer, Ethan Gerner  
ACAO/Chief Financial Officer, Amanda Riley  
Director of Community Services, Nicole Aasen  
Director of Engineering & Infrastructure, Craig Fox  
Strategic Operations Coordinator & Economic Development Officer, Alexandra Ross  
Manager of Legislative Services/Recording Officer, Luana Smith  
Municipal Intern, Jocelyn Baxter

**1. CALL TO ORDER**

Mayor Hunter called the December 12, 2023 Regular Council Meeting to Order at 6:01 p.m.

*Mayor Hunter on behalf of Council recognized Lt. Todd Paulson who received his Fire Exemplary Service Medal for 20 years of service to the Didsbury Fire Department as well as the Alberta Emergency Services Medal (AESM) 22 Year Service Bar which was presented at the Council Meeting.*

*Mayor Hunter on behalf of Council recognized Town of Didsbury Staff members for their years of service awards as follows: 15 years - Stefanie Halfyard & Vicki Godsall; 10 years - Deb Goertzen & Jennifer Lanthier; and 5 years Amanda Riley & Quentin Fate.*

**2. ADOPTION OF THE AGENDA**

Add item 9.10 Farm and Ranch Bonspiel Sponsorship 2024

**Res. 573-23**

MOVED by Deputy Mayor Engel

To adopt the December 12, 2023 Regular Council Meeting as amended

**Motion Carried**

**3. DELEGATIONS/PRESENTATIONS**

**3.1 Alberta Recycling Management Authority EPR Presentation**

**Res. 574-23**

MOVED by Deputy Mayor Engel

To thank the Alberta Recycling Management Authority's Extended Producer Responsibility Team for their presentation.

**Motion Carried**

**4. ADOPTION OF MINUTES**



**4.1 November 28, 2023 Regular Council Meeting**

**Res. 575-23**

MOVED by Councillor Williams

To adopt the November 28, 2023 Regular Council Meeting Minutes as presented.

**Motion Carried**

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**4.2 November 30, 2023 Budget Meeting**

**Res. 576-23**

MOVED by Councillor Williams

To adopt the November 30, 2023 Budget Meeting Minutes as amended.

**Motion Carried**

**4.3 December 6, 2023 Special Council Meeting**

**Res. 577-23**

MOVED by Councillor Williams

To adopt the December 6, 2023 Special Council Meeting Minutes as presented.

**Motion Carried**

**5. PUBLIC HEARINGS – No public hearings**

**6. REPORTS**

**6.1 Council Reports**

**Res. 578-23**

MOVED by Councillor McCoy

To accept the Council Reports for December 12, 2023 as information.

**Motion Carried**

**6.2 Chief Administrative Officer (CAO) Report**

**Res. 579-23**

MOVED by Councillor McCoy

To accept the Chief Administrative Officer Report for December 12, 2023 as information.

**Motion Carried**

**Res. 580-23**

MOVED by Councillor Windsor

To send by email a copy of the Internal Occupational Health & Safety Audit for Council's review and information.

**Motion Carried**

**7. 2024 BUDGET**

**7.1 2024 Interim Operating Budget**

**Res. 581-23**

MOVED by Councillor Moore

To adopt the 2024 Interim Operating Budget with revenues totaling \$6,330,606 and expenditures totaling \$6,330,606 as presented.

**Motion Carried**

**7.2 2024 Draft Operating Budget**

**Res. 582-23**

MOVED by Deputy Mayor Engel

To have a Committee of the Whole meeting on January 9, 2024 from 4:30 p.m. to 5:30 p.m., to prioritize docket items and to provide options for budget meeting dates in January.

**Motion Carried**

**Res. 583-23**

MOVED by Councillor Windsor

That the amount of the RCMP Reserve be presented to the Strategic Planning Committee for review and recommendation to Council.

**Motion Carried**

- 7.3 2024 Draft Capital Budget**  
**Res. 584-23**  
MOVED by Councillor Windsor  
To accept the 2024 draft capital budget report as information and to refer it to the budget meeting in January.  
**Motion Carried**

**8. BYLAWS & POLICIES**

- 8.1 Bylaw 2023-20 Committees of Council (2nd and 3rd Reading)**  
**Res. 585-23**  
MOVED by Deputy Mayor Engel  
That Council grant second reading to Bylaw 2023-20 Committees of Council as amended.  
**Motion Carried**

**Res. 586-23**  
MOVED by Deputy Mayor Engel  
That Council grant third and final reading to Bylaw 2023-20 Committees of Council.  
**Motion Carried**

- 8.2 Bylaw 2023-21 Utility Charges (2nd and 3rd Reading)**  
**Res. 587-23**  
MOVED by Councillor McCoy  
That Council grant second reading to Bylaw 2023-21 Utility Charges.  
**Motion Carried**

**Res. 588-23**  
MOVED by Councillor McCoy  
That Council grant third and final reading to Bylaw 2023-21 Utility Charges.  
**Motion Carried**

- 8.3 Bylaw 2023-22 Social Services Rates and Fees (3 Readings)**  
**Res. 589-23**  
MOVED by Councillor Moore  
That Council grant first reading to Bylaw 2023-22 Social Services Rates and Fees.  
**Motion Carried**

**Res. 590-23**  
MOVED by Councillor Moore  
That Council grant second reading to Bylaw 2023-22 Social Services Rates and Fees.  
**Motion Carried**

**Res. 591-23**  
MOVED by Councillor Moore  
That Council grant unanimous consent to proceed to a third reading to Bylaw 2023-22 Social Services Rates and Fees.  
**Carried Unanimously**

**Res. 592-23**  
MOVED by Councillor Moore  
That Council grant third and final reading to Bylaw 2023-22 Social Services Rates and Fees.  
**Motion Carried**

**9. BUSINESS**

**9.1 Council Christmas Card Design Contest**

**Res. 593-23**

MOVED by Councillor Williams

To award the winning submission for the Town Council Christmas Card Design Contest to drawing #5, and that all participants be recognized.

**Motion Carried**

**9.2 2024 Proposed Planned Closures**

**Res. 594-23**

MOVED by Councillor McCoy

To approve January 1<sup>st</sup> and 2<sup>nd</sup>, 2024 as presented and refer the proposed closures for Town Facilities to the Service Level Committee for review and recommendation.

**Motion Carried**

**9.3 East Reservoir - Preliminary Design Update**

**Res. 595-23**

MOVED by Councillor Moore

To approve, in principle, the site plan, understanding that the final position will be modified slightly as the project develops.

**Motion Carried**

**Res. 596-23**

MOVED by Councillor Moore

To approve the development of a Parking Lot Replacement Plan to bring back to Council as soon as feasible.

**Motion Carried**

**Res. 597-23**

MOVED by Councillor Moore

To bring back design renderings for the pump house design as soon as feasible.

**Motion Carried**

**9.4 External Budget Requests**

**Res. 598-23**

MOVED by Deputy Mayor Engel

To refer the External Budget Requests to the Committee of the Whole Meeting.

**Motion Carried**

**9.5 Composting Level of Service**

**Res. 599-23**

MOVED by Councillor McCoy

To continue the program as addressed in Utilities Bylaw 2023-21.

**Motion Carried**

**9.6 Business Licence Late Fees**

**Res. 600-23**

MOVED by Councillor McCoy

To approve taking no further action on the allocation of a portion of the business licence fees received after early incentive payment deadline.

**Motion Carried**

**9.7 Reduction of Speed Limits in Cul-de-sac**

**Res. 601-23**

MOVED by Councillor McCoy

To accept the reduction of speed limits in culs-de-sac as information.

**Motion Carried**

**9.8 Christmas Street Lights**

**Res. 602-23**

MOVED by Councillor McCoy

To continue with the current exploration for enhanced Christmas Lights.

**Motion Carried**

*Deputy Mayor Engel left the meeting at 9:19 p.m. and returned at 9:22 p.m.*

**9.9 Parking Lot Visibility**

**Res. 603-23**

MOVED by Councillor Williams

To approve the use of the parking lot at the old Fire Hall, located at 2101 19 Avenue, for public parking, with signage placed until future use has been identified.

**Motion Carried**

**9.10 Farm and Ranch Bonspiel Sponsorship 2024**

**Res. 604-23**

MOVED by Deputy Mayor Engel

To approve sponsorship for the 2024 Didsbury Farm and Ranch Bonspiel as a Gold Sponsor in the amount of \$750.

**Motion Carried**

**10. CORRESPONDENCE & INFORMATION**

- Didsbury Municipal Library 2024 Budget

**Res. 605-23**

MOVED by Councillor Moore

To accept the correspondence presented as information, and update the Library on the status of their presentation.

**Motion Carried**

**11. COUNCIL MEETING HIGHLIGHTS**

**12. QUESTION PERIOD**

**13. CLOSED MEETING**

**Res. 606-23**

MOVED by Councillor McCoy

To go into Closed Meeting at 9:27 p.m. for the following items:

- 13.1 Mountain View Regional Film Office - as per Section 25 of the FOIP Act
- 13.2 Intermunicipal Cooperation Committee Update - as per Section 21 of the FOIP Act
- 13.3 Olds Engagement - as per Section 21 of the FOIP Act
- 13.4 Alberta Transportation Engagement - as per Section 21 of the FOIP Act
- 13.5 Land Discussion - as per Section 23 and 24 of the FOIP Act

**Motion Carried**

**14. RECONVENE**

**Res. 607-23**

MOVED by Councillor McCoy

To return Open Meeting at 10:11 p.m.

**Motion Carried**

**Res. 608-23**

MOVED by Councillor Windsor

To support the Mountain View Regional Film Office Northern and Regional Economic Development Grant (NRED) co-op application with the contribution of up to \$7,500 to develop a strategic plan, to be funded from the Economic Development Reserve.

**Motion Carried**

**Res. 609-23**

MOVED by Councillor Williams

To have the Mayor send a letter on behalf of Council to Mountain View County in response to the Heavy Truck Route Bylaw.

**Motion Carried**

**Res. 610-23**

MOVED by Deputy Mayor Engel

To have the Mayor send a letter on behalf of Council to Mayor Dahl on the recent request for support on the regional Alberta Community Partnership grant.

**Motion Carried**

**Res. 611-23**

MOVED by Councillor Windsor

To have the Mayor send a letter on behalf of Council to Alberta Transportation regarding our infrastructure needs on Hwy 582.

**Motion Carried**

*Councillor Windsor requested a recorded vote.*

**Res. 612-23**

MOVED by Councillor Windsor

That Mayor Hunter to prepare a reservoir project update to our community subject to approval of Council.

Mayor Hunter	For
Deputy Mayor Engel	For
Councillor Baswick	Opposed
Councillor McCoy	For
Councillor Moore	Opposed
Councillor Williams	For
Councillor Windsor	For

**Motion Carried**

**15. ADJOURNMENT**

**Res. 613-23**

MOVED by Councillor McCoy

To adjourn the December 12, 2023 Regular Council Meeting at 10:16 p.m.

**Motion Carried**

  
Mayor - Rhonda Hunter

  
Chief Administrative Officer- Ethan Gorner