



Minutes of the Town of Didsbury
October 25, 2022 Regular Council and Organizational Meeting
Held in Council Chambers at 1606 14 Street at 6:00 p.m.

Council Members Present Mayor Rhonda Hunter
Deputy Mayor Curt Engel
Councillor John Baswick
Councillor Joyce McCoy
Councillor Dorothy Moore
Councillor Ethan Williams
Councillor Bill Windsor

Administration Present Chief Administrative Officer, Ethan Gorner
Assistant CAO/Chief Financial Officer, Amanda Riley
Director of Community Services, Nicole Aasen
Director of Engineering & Infrastructure, Craig Fox
Economic Development Officer, Alexandra Ross
Municipal Finance Intern, Kelsey Hawkins
Manager of Legislative Services/Recording Officer, Luana Smith

1. CALL TO ORDER

Mayor Hunter Called the October 25, 2022 Regular Council Meeting to Order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

Remove item 6.3 Bylaw 2022-15 Creekside ASP

Remove 13.3 Council Interface and replace with Legal Matter as per Section 27 of the FOIP Act

Res. 491-22

MOVED by Councillor Baswick

To adopt the October 25, 2022 Regular Council Meeting Agenda as amended.

Motion Carried

3. DELEGATIONS/PRESENTATIONS

3.1 Evolve Strategies on behalf of Rogers Communications

Res. 492-22

MOVED by Councillor McCoy

To accept as information the presentation from Evolve Strategies Inc. regarding the request by Rogers Communications Inc. to install a second telecommunications tower in the Town of Didsbury.

Motion Carried

4. ADOPTION OF MINUTES

4.1 October 11, 2022 Regular Council Meeting Minutes

Res. 493-22

MOVED by Deputy Mayor Engel

To adopt the October 11, 2022 Regular Council Meeting Minutes as presented.

Motion Carried

5. PUBLIC HEARINGS

No public hearings.

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6.

BYLAWS & POLICIES

6.1 External Road Closure Policy COUN 005-22

Res. 494-22

MOVED by Councillor Moore

To approve External Road Closure Policy COUN 005-22 as amended, adding item 1.3.1 that the Town will assist with providing notification via the website and social media.

Motion Carried

Res. 495-22

MOVED by Councillor Moore

To rescind Temporary Road Closure Policy COUN 005.

Motion Carried

6.2 Payment Authority Policy FIN 004-22

Res. 496-22

MOVED by Deputy Mayor Engel

To approve FIN 004-22 Payment Authority Policy as presented.

Motion Carried

Res. 497-22

MOVED by Deputy Mayor Engel

To rescind FIN 004 Electronic Cheque Signing and Electronic Funds Transfer Policy.

Motion Carried

7.

BUSINESS

7.1 Business Arising from Delegations

7.1.1 Rogers Communications Request

Res. 498-22

MOVED by Councillor Baswick

To decline the request from Rogers Communication Inc. to place a telecommunication tower on the Rec Centre Lands Parcel; Lot 1, Plan 9310170.

Motion Carried

7.2 Guidelines for Financial Assistance for Athletic Achievement

Res. 499-22

MOVED by Councillor Windsor

That the Financial Assistance for Athletic Achievement Guidelines and accompanying Application Form be referred back to the Policy and Governance Committee for consideration.

Motion Carried

7.3 2023 Franchise Fee Rates

Res. 500-22

MOVED by Councillor Windsor

That the Town of Didsbury Franchise Fees for ATCO Gas remain unchanged at 25% and FORTIS Alberta fees remain unchanged at 17% for 2023.

Motion Carried

7.4 Municipal Area Partnership (MAP) Terms of Reference

Res. 501-22

MOVED by Councillor Williams

To approve the Municipal Area Partnership Terms of Reference as presented.

Motion Carried

7.5 Council Remuneration Minimum Claimable Time

Res. 502-22

MOVED by Councillor Moore

To accept the update from the Policy and Governance Committee regarding Council Remuneration—minimal claimable time as information, and that no changes be made to Policy COUN 004-22 at this time.

Motion Carried

7.6 Cemetery Perpetual Care Fees

Res. 503-22

MOVED by Councillor Moore

To refer to the Policy and Governance Committee a thorough review of Cemetery Bylaw 05-15, including fees and bring back recommendations to Council.

Motion Carried

7.7 Recommendations for Amendments to the Procedural Bylaw

Res. 504-22

MOVED by Councillor Moore

To refer to the Policy and Governance Committee the review of Procedural Bylaw 2020-21 to implement the following principle:

- Record the livestreaming of Council Meetings and post on the Town of Didsbury website.

Motion Carried

Res. 505-22

MOVED by Councillor Moore

To refer to the Policy and Governance Committee the review of Procedural Bylaw 2020-21 to implement the following principle:

- By random draw at the Organizational meeting change the seating positions of Councillors.

Motion Carried

7.8 Municipal Enforcement Radios

Res. 506-22

MOVED by Councillor Williams

To approve the replacement of Municipal Enforcement radios for up to \$30,000 to be funded from the Municipal Enforcement Reserve and to amend the 2022 Capital Budget to reflect the change.

Motion Carried

8. ORGANIZATIONAL MEETING

8.1 Call to Order

Mayor Hunter Called the October 25, 2022 Organizational Meeting to Order at 7:47 p.m.

8.2 Adoption of Organizational Meeting Agenda

Res. 507-22

MOVED by Councillor Williams

To adopt the October 25, 2022 Organizational Meeting Agenda as presented.

Motion Carried

- 8.3 Council Meeting Schedule**
Res. 508-22
MOVED by Councillor Moore
To approve the 2022/2023 Meeting Calendar as presented.
Motion Carried
- 8.4 Appointing of Deputy Mayor and Alternate Deputy Mayor**
Res. 509-22
MOVED by Councillor Moore
To appoint Councillor Curt Engel as Deputy Mayor until the Organizational Meeting in 2023.
Motion Carried
- Res. 510-22**
MOVED by Councillor Williams
To appoint the Alternate Deputy Mayor as follows:
Councillor Joyce McCoy – October 25, 2022 to February 25, 2023
Councillor Dorothy Moore – February 26 to June 25, 2023
Councillor Ethan Williams – June 26 to October 25, 2023
Motion Carried
- 8.5 Council Assignments**
Res. 511-22
MOVED by Deputy Mayor Engel
To approve the 2022/2023 Council Assignments as presented.
Motion Carried
- 8.6 Public Member Appointments**
- 8.6.1 Appointments to the Municipal Planning Commission**
Res. 512-22
MOVED by Councillor Williams
To appoint Cheryl Dahl and Kelly Phillips to the Municipal Planning Commission until the Organizational Meeting in 2024 and reaffirm the rest of the members as presently constituted.
Motion Carried
- 8.6.2 Appointments to the Didsbury Economic Development Advisory Committee**
Res. 513-22
MOVED by Councillor Williams
To reaffirm the appointments to the Didsbury Economic Development Advisory Committee as presently constituted.
Motion Carried
- 8.6.3 Appointments to the Didsbury Municipal Library**
Res. 514-22
MOVED by Deputy Mayor Engel
To appoint the following Didsbury Municipal Library Board Trustees:
Patricia Brisebois (2025); Melynda Crampton (2025); and Alana Gibson (2023) and reaffirm the rest of the board as presently constituted.
Motion Carried

8.6.4 Appointment of CAEP Business Representative

Res. 515-22

MOVED by Councillor McCoy

To appoint Helen Hafke as the Business Representative for the Central Alberta Economic Partnership until the Organizational Meeting in 2023.

Motion Carried

8.7 Adjournment of the Organizational Meeting and Return to Regular Council Meeting

Res. 516-22

MOVED by Councillor Williams

To adjourned the October 25, 2022 Organizational Meeting at 8:13 p.m. and return to the Regular Council Meeting.

Motion Carried

9. REPORTS

9.1 CAO REPORT

Res. 517-22

MOVED by Deputy Mayor Engel

To accept the CAO Report for October 25, 2022 as information.

Motion Carried

9.2 COUNCIL REPORTS

Res. 518-22

MOVED by Councillor McCoy

To accept the October 25, 2022 Council Reports and the Governance Committee 2022 Year End Reports as information.

Motion Carried

10. CORRESPONDENCE & INFORMATION

- Mountain View Emergency Shelter Society

Res. 519-22

MOVED by Councillor Baswick

To accept the Correspondence as information.

Motion Carried

Res. 520-22

MOVED by Councillor McCoy

To refer the Council Proclamation Policy to the Policy and Governance Committee for review and recommendation.

Motion Carried

11. COUNCIL MEETING HIGHLIGHTS

- Donation and Installation of Bike Rack at the Library
- Policies that were presented
- Decline of a Communications tower at the Complex
- Organizational Meeting and appointments for 2022-2023
- Year End Reports from the Governance Committees
- ATCO Gas and FORTIS Alberta Franchise Fees remain unchanged in 2023

12. QUESTION PERIOD

No questions

13. CLOSED MEETING

Res. 521-22

MOVED by Councillor Baswick

To go into Closed Meeting at 8:50 p.m. to discuss the following items:

13.1 Financial Services as per Section 25 and 27 of the FOIP Act

13.2 Organizational Update as per Section 23 and 24 of the FOIP Act

13.3 Legal Matter as per Section 27 of the FOIP Act

13.4 Mountain View Seniors' Housing Update, Section 23 of the FOIP Act

Motion Carried

14. RECONVENE

Res. 522-22

MOVED by Councillor Moore

To return to Open Meeting at 9:34 p.m.

Motion Carried

Res. 523-22

MOVED by Councillor Moore

To extend the Financial Services Agreement with Connect First Credit Union.

Motion Carried

15. ADJOURNMENT

Res. 524-22

MOVED by Councillor Windsor

To Adjourn the October 25, 2022 Regular Council Meeting at 9:35 p.m.

Motion Carried



Mayor - Rhonda Hunter

Chief Administrative Officer- Ethan Gorner