



**Minutes of the Town of Didsbury Regular Council Meeting  
Held on June 24, 2025 in Council Chambers 1606 14 Street  
Commencing at 6:00 p.m**

**Council Members Present** Mayor Rhonda Hunter  
Deputy Mayor Curt Engel  
Councillor John Baswick  
Councillor Dorothy Moore  
Councillor Bill Windsor

**Administration Present** Acting CAO/Chief Financial Officer, Amanda Riley  
Director of Engineering & Infrastructure, Craig Fox  
Economic Development Officer, Alexandra Ross  
Planner, Tracey Connatty  
Development Officer, Lee-Ann Gaudette  
Legislative Services Coordinator/Recording Officer, Jocelyn Baxter  
Council and Community Relations Coordinator, Nelisha Bruce  
Communications Coordinator, Lisa Bastarache

**1. CALL TO ORDER**

Mayor Hunter called the June 24, 2025 Regular Council Meeting to order at 6:00 p.m.

**2. ADOPTION OF THE AGENDA**

**Res. 364-25**

MOVED by Deputy Mayor Engel

To adopt the June 24, 2025 Regular Council Meeting agenda as presented.

**Motion Carried**

**3. DELEGATIONS/PRESENTATIONS**

**3.1 Presentation of the Town of Didsbury 2025 High School Scholarship**

**Res. 365-25**

MOVED by Councillor Baswick

That Council congratulate Brendan Fifield on being awarded the Town of Didsbury's 2025 High School Scholarship and wish him well in his upcoming post-secondary education.

**Motion Carried**

**3.2 K. Sellar**

**Res. 366-25**

MOVED by Deputy Mayor Engel

To thank Kyle Sellar for his presentation to Council on the Clean Energy Improvement Program.

**Motion Carried**

**3.3 Business Arising from Delegation - Clean Energy Improvement Program**

**Res. 367-25**

MOVED by Councillor Windsor

To accept the Business Arising from Delegation – Clean Energy Improvement Program as information.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

4. **ADOPTION OF MINUTES**

4.1 **June 10, 2025 Regular Council Meeting Minutes**

**Res. 368-25**

MOVED by Deputy Mayor Engel

To adopt the June 10, 2025 Regular Council Meeting Minutes as amended.

**Motion Carried**

5. **PUBLIC HEARINGS**

5.1 **Bylaw 2025-09 Amending to Land Use Bylaw - C3 Commercial District - Core**

Mayor Hunter called the Public Hearing for Bylaw 2025-09 Amending Land Use Bylaw 2019-04 to order at 6:33 p.m.

Administration made a short presentation introducing the topic, followed by questions/comments from Council. Following, the Chair called on those in the gallery and on Zoom to speak in favour or opposed to the Bylaw. Council considered how the district was changed from RC to C3 and what the uses of each are.

Mayor Hunter closed the Public Hearing for Bylaw 2025-09 Amending Land Use Bylaw 2019-04 to order at 7:22 p.m.

5.2 **Bylaw 2025-10 Amending Land Use Bylaw 2019-04 - Portion of Plan 1711795 Block 3 Lot 73 Redesignation**

Mayor Hunter called the Public Hearing for Bylaw 2025-10 Amending Land Use Bylaw – Portion of Plan 1711795 Block 3 Lot 73 to order at 7:23 p.m.

Administration made a short presentation introducing the topic, followed by questions/comments from Council. Following, the Chair called on those in the gallery and on Zoom to speak in favour or opposed to the Bylaw.

Mayor Hunter closed the Public Hearing for Bylaw 2025-10 Amending Land Use Bylaw 2019-04 at 7:31 p.m.

6. **CAO REPORT**

**Res. 369-25**

MOVED by Councillor Moore

To accept the Chief Administrative Officer Report for June 24, 2025 as information.

**Motion Carried**

7. **BYLAWS & POLICIES**

7.1 **Bylaw 2025-09 Amending Land Use Bylaw - C3: Commercial District - Core**

**Res. 370-25**

MOVED by Councillor Windsor

That Council grant second reading to Bylaw 2025-09 Amending Land Use Bylaw 2019-04 – C3: Commercial District – Core.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

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**Res. 371-25**

MOVED by Councillor Windsor

That Council grant third and final reading to Bylaw 2025-09 Amending Land Use Bylaw 2019-04 – C3: Commercial District – Core.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 372-25**

MOVED by Councillor Windsor

That Council direct Administration to bring an amendment to Land Use Bylaw 2019-04 to address the current challenges with the C3 Commercial Core District and bring the bylaw to the next Council Meeting.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**7.2 Bylaw 2025-10 Amending Land Use Bylaw - Redesignation Plan 1711795 Block 3 Lot 73****Res. 373-25**

MOVED by Deputy Mayor Engel

That Council grant second reading to Bylaw 2025-10 Amending Land Use Bylaw 2019-04 – Redesignation Plan 1711795 Block 3 Lot 73.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 374-25**

MOVED by Deputy Mayor Engel

That Council grant third and final reading to Bylaw 2025-10 Amending Land Use Bylaw 2019-04 – Redesignation Plan 1711795 Block 3 Lot 73.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

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**7.3 Chief Administrative Officer Bylaw 2025-12**

**Res. 375-25**

MOVED by Deputy Mayor Engel

That Council grant first reading to Chief Administrative Officer Bylaw 2025-12.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 376-25**

MOVED by Deputy Mayor Engel

To refer Bylaw 2025-12 CAO Bylaw to the Policy and Governance Committee for review and recommendation back to Council.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**7.4 PROP 005-25 - Lease Policy**

**Res. 377-25**

MOVED by Deputy Mayor Engel

To adopt PROP 005-25 Lease Policy as presented.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**7.5 COUN 001-25 Council Remuneration and Professional Development Policy**

**Res. 378-25**

MOVED by Deputy Mayor Engel

Council refer COUN 001-25 Council Remuneration and Professional Development Policy to the next Council Meeting.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor		X

**Motion Carried**

8. **BUSINESS**

8.1 **Golf Course Irrigation License**

**Res. 379-25**

MOVED by Councillor Moore

To accept the financial overview related to the Butte water wells, the source of water for the Didsbury Golf Club's ponds and irrigation system, as information.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 380-25**

MOVED by Councillor Moore

To approve \$23,000 for water well compliance work required by Alberta Environment and Protected Areas, proceed with an application for a permanent irrigation licence for the Didsbury Golf Club, with the project funded from the Strategic Initiatives and Contingency Reserve Fund.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

8.2 **Extended Producer Responsibility (EPR) Program**

**Res. 381-25**

MOVED by Deputy Mayor Engel

To approve participation in the Extended Producer Responsibility Program for Single Use Packaging and Paper Products.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

8.3 **CAEP Membership report**

**Res. 382-25**

MOVED by Deputy Mayor Engel

To accept the Central Alberta Economic Partnership return on membership investment report as information.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

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**Res. 383-25**

MOVED by Deputy Mayor Engel

To retain membership in Central Alberta Economic Partnership for the 2025-26 year.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor		X

**Motion Carried**

**8.4 Mountain View Regional Film Office Strategic Organizational Plan****Res. 384-25**

MOVED by Councillor Moore

To accept the Mountain View Regional Film Office Strategic Organizational Development Plan as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 385-25**

MOVED by Councillor Moore

To approve the continuation of the Mountain View Regional Film Office partnership with the Town of Sundre and Mountain View County and to proceed with the 'fundamental' initiatives outlined in Step 1 of the Organizational Development Plan.

	FOR	OPPOSED
Mayor Hunter		X
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor		X

**Motion Carried**

**8.5 Awarding Real Estate Services****Res. 386-25**

MOVED by Councillor Moore

To approve entering into a Real Estate Service Agreement with Jesse Argueta, Agent with Real Broker, for Lots 200, 1000, 1100 & 1200 Shantz Drive.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor		X

**Motion Carried**

**8.6 2025 Council Calendar Amendment****Res. 387-25**

MOVED by Councillor Baswick

To amend the 2025 Council Calendar as presented.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

9. **COUNCIL REPORTS AND MEETING HIGHLIGHTS** – *deferred to the next Council Meeting*

10. **CORRESPONDENCE AND INFORMATION**

**Res. 388-25**

MOVED by Councillor Windsor

To accept the correspondence for June 24, 2025 as information.

**Motion Defeated**

**Res. 389-25**

MOVED by Councillor Moore

To accept the letter from the Minister of Public Safety and Emergency Services be accepted as information.

**Motion Carried**

**Res. 390-25**

MOVED by Deputy Mayor Engel

To direct administration to review the request from Ms. McCoy and bring an analysis back to Council.

**Motion Carried**

11. **QUESTION PERIOD**

12. **CLOSED MEETING**

**Res. 391-25**

MOVED by Councillor Windsor

To go into closed meeting at 9:09 p.m. for the following items:

**Motion Carried**

- 12.1 Water Supply Line - as per section 29 of the Access to Information Act
- 12.2 Reviewing Land Sale Offers - as per section 30 of the Access to Information Act
- 12.3 23 Street North of Highway 582 - as per section 26 of the Access to Information Act
- 12.4 Regional Policing Study - as per section 29 of the Access to Information Act
- 12.5 CAO Recruitment - as per section 29 of the Access to Information Act
- 12.6 Council Governance - as per section 28 of the Access to Information Act

13. **RECONVENE**

**Res. 392-25**

MOVED by Councillor Windsor

To return to open meeting at 10:01 p.m.

**Motion Carried**

**Res. 393-25**

MOVED by Councillor Moore

To approve the CAO and the Chair request a meeting with the Mountain View Regional Water Services Commission.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 394-25**

MOVED by Councillor Baswick

To approve the offer on 2101/2109 19 Avenue subject to rezoning to the appropriate land use designation as discussed.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

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**Motion Carried**

**Res. 395-25**

MOVED by Councillor Windsor

To authorize that the CAO negotiate on Council's behalf for 2128 21 Avenue as discussed.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 396-25**

MOVED by Deputy Mayor Engel

To direct Administration to bring back a Heavy Truck Route Bylaw for first reading to the July 8, 2025 Regular Council Meeting.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 397-25**

MOVED by Deputy Mayor Engel

To accept the Regional Policing Study as information.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 398-25**

MOVED by Deputy Mayor Engel

To direct the CAO and CEO to continue discussions related to the regional policing initiative.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**Res. 399-25**

MOVED by Councillor Moore

To accept the CAO Recruitment Update as information.

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**



**Res. 400-25**

MOVED by Deputy Mayor Engel

To defer item 12.6 – Council Governance to the July 8, 2025 Regular Council Meeting

	<b>FOR</b>	<b>OPPOSED</b>
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

**Motion Carried**

**14. ADJOURNMENT**

**Res. 401-25**

MOVED by Councillor Baswick

To adjourn the June 24, 2025 Regular Council Meeting at 10:06 p.m.

**Motion Carried**



Mayor - Rhonda Hunter



Acting Chief Administrative Officer- Amanda Riley

