



**Meeting Minutes of the Town of Didsbury  
Regular Council Meeting  
Held in Council Chambers, 1606 - 14 Street  
December 14, 2021, 6:00 p.m.**

Council Members Present: Mayor Rhonda Hunter  
Councillor John Baswick  
Deputy Mayor Curt Engel  
Councillor Joyce McCoy  
Councillor Dorothy Moore  
Councillor Ethan Williams  
Councillor Bill Windsor

Administration Present: Chief Administrative Officer, Ethan Gorner  
ACAO/Chief Financial Officer, Amanda Riley  
Director of Community Services, Nicole Aasen  
Director of Engineering & Infrastructure, Craig Fox  
Economic Development Officer, Alexandra Ross  
Manager of Legislative Services, Luana Smith

**1. CALL TO ORDER**

Mayor Hunter called the Regular Council Meeting to order at 6:00 p.m.

- Chief Administrative Officer Ethan Gorner introduced Lee-Ann Gaudette as the new Development Officer.

**2. ADOPTION OF AGENDA**

Add item 7.9 January Chili Cook-Off Mayoral Challenge

**Res. 514-21**

MOVED by Councillor McCoy

To approve the Agenda as amended.

**Motion Carried**

**3. DELEGATION/ PRESENTATIONS**

**3.1 Staff Sgt. S. Browne, Didsbury RCMP Detachment**

**Res. 515-21**

MOVED by Deputy Mayor Engel

To accept the 2nd Quarter RCMP Report from Staff Sgt. S. Browne as information.

**Motion Carried**

**4. ADOPTION OF MINUTES**

**4.1 Adoption of the November 23, 2021 Regular Council Meeting Minutes**

**Res. 516-21**

MOVED by Councillor Moore

To adopt the November 23, 2021 Regular Council Meeting Minutes as presented.

**Motion Carried**

1  
*[Handwritten signatures]*

**4.2     Adoption of the December 8, 2021 Special Council Meeting Minutes**

**Res. 517-21**

MOVED by Councillor Moore

To adopt the December 8, 2021 Special Council Meeting Minutes as presented.

**Motion Carried**

**5.     PUBLIC HEARINGS - No Public Hearings**

**6.     BYLAWS & POLICIES**

**6.1     Bylaw 2021-10 Animal Control Fees**

**Res. 518-21**

MOVED by Councillor Windsor

To grant third and final reading to Bylaw 2021-10 Animal Control Fees as amended.

**Motion Carried**

**6.2     Bylaw 2021-11 Assessment & Taxation of Manufactured Home Communities**

**Res. 519-21**

MOVED by Councillor Williams

To grant second reading to Bylaw 2021-11 Assessment & Taxation of Manufactured Home Communities.

**Motion Carried**

**Res. 520-21**

MOVED by Councillor Williams

To grant third and final reading to Bylaw 2021-11 Assessment & Taxation of Manufactured Home Communities.

**Motion Carried**

**6.3     Bylaw 2021-12 Didsbury Municipal Library Board**

**Res. 521-21**

MOVED by Councillor McCoy

To grant first reading to Bylaw 2021-12 Didsbury Municipal Library Board.

**Motion Carried**

**Res. 522-21**

MOVED by Councillor McCoy

To grant second reading to Bylaw 2021-12 Didsbury Municipal Library Board.

**Motion Carried**

**Res. 523-21**

MOVED by Councillor McCoy

To grant unanimous consent to proceed to a third reading to Bylaw 2021-12 Didsbury Municipal Library Board.

**Motion Carried Unanimously**

**Res. 524-21**

MOVED by Councillor McCoy

To grant third and final reading to Bylaw 2021-12 Didsbury Municipal Library Board.

**Motion Carried**

**7.3     2022 Capital Budget**

**Res. 529-21**

MOVED by Deputy Mayor Engel

To accept the 2022 Proposed Capital Budget and 2022–2027 Multi Year Capital Plan as information.

**Motion Carried**

**7.4     Prioritization of Enforcement of Pet Owner Responsibilities**

**Res. 530-21**

MOVED by Councillor Windsor

To add a municipal policing priority of enforcement of pet owner’s responsibilities, with a specific focus on irresponsible pet owners.

**Motion Carried**

**Res. 531-21**

MOVED by Councillor Windsor

To refer the Animal Control Bylaws to the Policy and Governance Committee for review and improvement, and that it be made a priority in early 2022.

**Motion Carried**

**7.5     Didsbury Municipal Library Board**

**Res. 532-21**

MOVED by Deputy Mayor Engel

That Council meet with the Town of Didsbury Municipal Library Board to discuss common interests.

**Motion Carried**

**7.6     Appointment to the Didsbury Municipal Library Board**

**Res. 533-21**

MOVED by Councillor Moore

To appoint Alana Gibson to the Didsbury Municipal Library Board as the Mountain View County Representative until the Organizational Meeting in 2022.

**Motion Carried**

**7.7     Didsbury Economic Development Advisory Committee Member Appointment**

**Res. 534-21**

MOVED by Councillor Williams

To appoint Ryan Shokoples as a new member to the Didsbury Economic Development Advisory Committee until the Organizational Meeting in 2022.

**Motion Carried**

**7.8     Strategic Plan Consultant Options**

**Res. 535-21**

MOVED by Councillor Williams

That Administration explore options for a Strategic Planning Consultant to facilitate the drafting of a new Strategic Plan and that qualified options be brought back for Council’s consideration.

**Motion Carried**

 4

**Res. 525-21**

MOVED by Councillor Windsor

That a discussion regarding the appointment of a MV County Council Member to the Didsbury Municipal Library Board be referred to the ICC when negotiating the ICF.

**Motion Carried**

**7. BUSINESS**

**7.1 2022 Interim Operating Budget**

**Res. 526-21**

MOVED by Councillor Moore

To adopt the 2022 Interim Operating Budget with total revenues of \$5,820,382 and total expenditures of \$5,820,382 as presented.

**Motion Carried**

**7.2 Direct Control Development Permit Application DP 21-070**

**Res. 527-21**

MOVED by Councillor McCoy

To move item 7.5 to 7.2 position on the Agenda.

**Motion Carried**

**Res. 528-21**

MOVED by Councillor Baswick

To approve DP 21-070 for an addition to an existing shop as outlined in the approved plot plan subject to the following conditions as amended:

**Location on Lot & Nature of Development**

1. That the nature of the development conforms to the approved site plan, building plans, and the principles set forth in the application.
2. That the applicant/developer contact Alberta One Call to locate any utility lines prior to construction.
3. That seven (7) stalls be created on site.

**Safety Code Permits**

4. That the developer obtains a Building Permit and any other applicable safety code permits (i.e. electrical, plumbing, gas) in accordance with the Safety Codes Act. Note: The dwelling shall not be occupied until a final inspection has been completed and a Permit Services Report has been issued.

**Site Cleanliness/Safety**

5. That refuse and garbage during construction be kept in appropriate containers and/or properly screened and placed in an approved enclosure until removed for disposal. The applicant/developer is responsible for all construction waste and garbage, site cleanliness, site safety and is financially responsible for the clean-up of the same.

**General Requirements**

6. That the Development Officer may, by notice in writing, suspend a Development Permit where development has occurred in contravention to the terms and conditions of the permit and/ or Land Use Bylaw.
7. That if the development authorized by this development permit is not completed as per the requirements of the Land Use Bylaw such permit approval ceases and the permit is deemed void, expired and without effect, unless an extension to this period has been previously granted.

**Motion Carried**

**7.9 January Chili Cook-Off Mayor Challenge**

**Res. 536-21**

MOVED by Councillor Windsor

That the Mayor participate on behalf of Council in the Mayoral Chili Cook-off and to officially challenge the Regional Mayors and Reeve to put in a team on January 22, 2022.

**Motion Carried**

**8. REPORTS**

**8.1 CAO Report**

**Res. 537-21**

MOVED by Councillor Baswick

To accept the CAO Report for December 14, 2021 as information.

**Motion Carried**

**8.2 Council Reports (Verbal & Written)**

**Res. 538-21**

MOVED by Councillor Williams

To accept the Council Reports for December 14, 2021 as information.

**Motion Carried**

**9. CORRESPONDENCE & INFORMATION**

- Didsbury & District Historical Society
- Didsbury Municipal Library "Thank You Card"
- Alberta Municipalities Article – How Alberta's population estimates will apply to 2022 funding

**Res. 539-21**

MOVED by Councillor Baswick

To accept the correspondence provided as information.

**Motion Carried**

**Res. 540-21**

MOVED by Councillor Windsor

To refer the letter from DDHS in the Agenda, to the Operating Budget workshop.

**Motion Carried**

**10. COUNCIL MEETING HIGHLIGHTS (Roundtable)**

Council Members highlighted the following items from the Meeting:

- The 2022 Capital Budget and Multi-Year Capital Plan
- The report from Staff Sgt. Browne
- Contracting a facilitator for the Strategic Plan
- Introduction of new Development Officer
- Appointment of new DEDAC Member

**11. QUESTION PERIOD**

**12. CLOSED MEETING (In accordance with Division 2 of the FOIPP Act)**

**Res. 541-21**

MOVED by Councillor Baswick

To go into Closed Meeting at 8:24 p.m.

**Motion Carried**

**12.1 Local Public Body Confidences - Section 23 of the FOIPP Act**

**12.2 Advice from Officials - Section 24 of the FOIPP Act**

**13. RECONVENE**

**Res. 542-21**

MOVED by Councillor Baswick

To come out of Closed Meeting at 9:38 p.m.

**Motion Carried**

**Res. 543-21**

MOVED by Councillor McCoy

To appoint Mayor Hunter, Councillor Windsor and Councillor Moore to attend the Ministry of Justice consultation on behalf of Council.

**Motion Carried**

**Res. 544-21**

MOVED by Councillor Windsor

To go into Closed Meeting at 9:39 p.m.

**Motion Carried**

**Res. 545-21**

MOVED by Deputy Mayor Engel

To come out of Closed Meeting at 9:49 p.m.

**Motion Carried**

**Res. 546-21**

MOVED by Councillor Williams

To approve and endorse Councillor McCoy's nomination to the Central Alberta Economic Partnership Board of Directors.

**Motion Carried**

**14. ADJOURNMENT**

**Res. 547-21**

MOVED by Councillor Baswick

To adjourn the Regular Council Meeting of December 14, 2021 at 9:51 p.m.

**Motion Carried**



Mayor- Rhonda Hunter



Chief Administrative Officer- Ethan Gorner