



**Minutes of the Town of Didsbury Regular Council Meeting
Held on March 14, 2023 in Council Chambers at 1606 14 Street
Commencing at 600 p.m.**

Council Members Present Mayor Rhonda Hunter
Deputy Mayor Curt Engel
Councillor John Baswick
Councillor Joyce McCoy
Councillor Dorothy Moore
Councillor Ethan Williams
Councillor Bill Windsor

Administration Present Chief Administrative Officer, Ethan Gorner
ACAO/Chief Financial Officer, Amanda Riley
Director of Community Services, Nicole Aasen
Director of Engineering & Infrastructure, Craig Fox
Manager of Legislative Services/Recording Officer, Luana Smith

1. **CALL TO ORDER**
Mayor Hunter Called the March 14, 2023 Regular Council Meeting to Order at 6:00 p.m.
2. **ADOPTION OF THE AGENDA**
Addition: 9.7 Five-0 Club Rental Fees

Res. 113-23
MOVED by Deputy Mayor Engel
To accept the March 14, 2023 Regular Council Meeting Agenda as amended.
Motion Carried
3. **DELEGATIONS/PRESENTATIONS**
 - 3.1 **MP Earl Dreeshen**
Res. 114-23
MOVED by Councillor Moore
That Council thank Earl Dreeshen, MP for Red Deer-Mountain View for attending the Council meeting, and accept his update as information.
Motion Carried
4. **ADOPTION OF MINUTES**
 - 4.1 **February 28, 2023 Regular Council Meeting Minutes**
Res. 115-23
MOVED by Councillor Williams
To adopt the February 28, 2023 Regular Council Meeting Minutes as presented.
Motion Carried
5. **PUBLIC HEARINGS** – No Public Hearings
6. **REPORTS**
 - 6.1 **Council Reports for March 14 2023**
Res. 116-23
MOVED by Councillor Williams
To accept the Council Reports for March 14, 2023 as information.
Motion Carried

6.2 CAO Report for March 14, 2023

Res. 117-23

MOVED by Councillor Moore

To accept the CAO Report for March 14, 2023 as information.

Motion Carried

Res. 118-23

MOVED by Councillor Windsor

To refer the recovery rate for recreation in the Memorial Complex facilities to the Performance Evaluation Committee for review and recommendation to Council.

Motion Carried

Res. 119-23

MOVED by Councillor Windsor

That Administration bring back an update on the East Reservoir Project and Land Acquisition.

Motion Carried

7. CAPITAL BUDGET

7.1 Didsbury Neighbourhood Place Ramp and Entrance Improvements

Res. 120-23

MOVED by Councillor Williams

To approve the 2023 Capital Budget Amendment to add the Didsbury Neighborhood Place Ramp and Entrance Improvement Project for a total of \$26,924, with \$22,437 to be funded through the *Enabling Accessibility Fund* grant, and \$4,487 to be funded from Operations; and that the 2023 Capital Budget and Multi Year Capital Plan be updated accordingly.

Motion Carried

7.2 Water Department - Leak Detection Equipment Purchase

Res. 121-23

MOVED by Deputy Mayor Engel

To approve the 2023 Capital Budget Amendment to add the Leak Detector Equipment purchase for a total of \$6,450, to be funded from Operations; and that the 2023 Capital Budget and Multi Year Capital Plan be updated accordingly.

Motion Carried

8. BYLAWS & POLICIES

8.1 Bylaw 2023-05 Recreation Rates (2nd and 3rd Reading)

Council agreed for the Local Youth proposed rates be staggered over 2023 and 2024 and the proposed Adult Season Rates be implemented in 2023.

Res. 122-23

MOVED by Councillor Williams

That Council grant second reading to Bylaw 2023-05 Recreation Rates as amended.

Motion Carried

Res. 123-23

MOVED by Councillor Williams

That Council grant third and final reading to Bylaw 2023-05 Recreation Rates as amended.

Motion Carried

8.2 Bylaw 2023-06 Corporate Services Rates and Fees

Res. 124-23

MOVED by Councillor McCoy

That Council grant first reading to Corporate Services Rates and Fees Bylaw 2023-06.

Motion Carried

Res. 125-23

MOVED by Councillor McCoy

That Council grant second reading to Corporate Services Rates and Fees Bylaw 2023-06.

Motion Carried

Res. 126-23

MOVED by Councillor McCoy

That Council give unanimous consent to proceed to a third reading to Corporate Services Rates and Fees Bylaw 2023-06.

Motion Carried Unanimously

Res. 127-23

MOVED by Councillor McCoy

That Council grant third and final reading to Corporate Services Rates and Fees Bylaw 2023-06.

Motion Carried

9. BUSINESS

9.1 Unrestricted Surplus Policy

Res. 128-23

MOVED by Councillor McCoy

To refer the development of an Unrestricted Surplus Policy to the Strategic Planning Committee for consideration.

Motion Carried

9.2 Utilities Department Year End Allocation

Res. 129-23

MOVED by Councillor McCoy

To transfer \$52,486 from the Wastewater department to the Water department to reduce the wastewater 2022 surplus to \$0, and to fund the remaining water department 2022 deficit of \$33,863 from the Water Reserve Fund.

Motion Carried

Res. 130-23

MOVED by Councillor McCoy

That Administration track the unmetered water usage by the Fire Department, including hydrant flushing, and return a report ahead of the 2024 budgeting process.

Motion Carried

9.3 2022 Year End Reserve Allocation

Res. 131-23

MOVED by Councillor Moore

To allocate the 2022 year end surplus totaling \$197,954 (not cash funded) as follows:

- \$75,119 to the Tax Stabilization Reserve;
- \$54,820 to the Economic Development Reserve;
- \$29,995 to the Council Community Grant Program Reserve;
- \$13,558 to the Firehall R&M Reserve;
- \$12,475 to the Professional Development Reserve;
- \$7,782 to the Vehicle & Equipment Replacement Reserve;
- \$4,205 to the General Reserve.

Motion Carried

RA EG.

Res. 132-23

MOVED by Councillor Williams

To refer the development of a Professional Development Reserve Fund policy to the Policy and Governance Committee for review and recommendation.

Motion Carried

Res. 133-23

MOVED by Councillor Williams

To refer the development of a Tax Stabilization Reserve policy to the Policy and Governance Committee for review and recommendation.

Motion Carried

9.4 2023 Operating Budget Meeting Prep (March 23, 2023)

Res. 134-23

MOVED by Councillor Moore

That Administration bring back information to the March 23 budget meeting on qualification criteria for uses of the MSI operating grant.

Motion Carried

9.5 Community Engagement

Res. 135-23

MOVED by Councillor Baswick

To approve the implementation of Council Engagement sessions on the second and fourth Tuesdays, before regularly scheduled Council meetings, and that these sessions be hosted from 5:15 to 5:45 p.m. in Council Chambers, and that the sessions begin on Tuesday, April 11, 2023.

Motion Carried

Res. 136-23

MOVED by Councillor Baswick

That the proposed Council Engagement be sent to the Policy and Governance Committee for review and consideration in their work on the procedural bylaw revision.

Motion Carried

9.6 Women in Agri-Business Conference

Res. 137-23

MOVED by Councillor Williams

To provide \$500 in sponsorship to the Chamber of Commerce for their Women in Agri-Business Conference to be funded from the Community Grant Fund.

Motion Carried

9.7 Five-0 Club Rental Fees

Res. 138-23

MOVED by Councillor Windsor

To refer the rental rates for the Five-0 Club to the Strategic Planning Committee for consideration and recommendation back to Council.

Motion Carried

10. CORRESPONDENCE & INFORMATION – No Correspondence & Information

11. COUNCIL MEETING HIGHLIGHTS

- Water Department Leak Detection Equipment
- Change in access point for the DNP Ramp Replacement
- Presentation from Red Deer-Mountain View, MP Earl Dreeshen
- Community Engagement Sessions
- Support to Chamber for Women in Agri-Business Conference

12. QUESTION PERIOD

13. CLOSED MEETING

Res. 139-23

MOVED by Councillor Baswick

To go into Closed Meet at 9:00 p.m. to discuss the following items:

13.1 Personnel as per Section 24 of the FOIP Act

13.2 Code of Conduct Complaint 23-02 as per Section 17 and 23 of the FOIP Act

13.3 Code of Conduct Complaint 230-03 as per Section 17 and 23 of the FOIP Act

Motion Carried

14. RECONVENE

Res. 140-23

MOVED by Councillor Moore

To return to Open Meeting at 9:38 p.m.

Motion Carried

Res. 141-23

MOVED by Deputy Mayor Engel

To approve the sanctions of Code of Conduct 2023-02 and the accompanying letter regarding Councillor Joyce McCoy.

Motion Carried

Res. 142-23

MOVED by Councillor Windsor

To approve the sanctions of Code of Conduct 2023-03 and the accompanying letter regarding Councillor Joyce McCoy.

Motion Carried

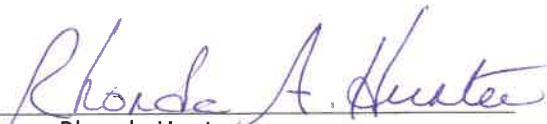
15. ADJOURNMENT

Res. 143-23

MOVED by Councillor Moore

To adjourn the March 14, 2023 Regular Council Meeting at 9:43 p.m.

Motion Carried



Mayor - Rhonda Hunter



Chief Administrative Officer- Ethan Gorner