



TOWN OF DIDSBURY AGENDA
Regular Council Meeting

Tuesday, April 8, 2025, 6:00 pm
Council Chambers 1606 14 Street

Pages

1.	<u>CALL TO ORDER</u>	
2.	<u>ADOPTION OF THE AGENDA</u>	
3.	<u>DELEGATIONS/PRESENTATIONS</u>	
3.1	RCMP 3rd Quarter Report	3
3.2	2025 RCMP Priorities	17
3.3	2025 Municipal Enforcement Priorities	18
3.4	Business Arising from Delegations - Policing Priorities	19
4.	<u>ADOPTION OF MINUTES</u>	
4.1	March 26, 2025 Regular Council Meeting Minutes	20
5.	<u>PUBLIC HEARINGS</u>	
5.1	Bylaw 2025-03 Amending Creekside Area Structure Plan	28
5.2	Bylaw 2024-04 Amending Land Use Bylaw 2019-04	44
6.	<u>CAO REPORT</u>	47
	<ul style="list-style-type: none">• Development Permits Issued to April 2, 2025• Dog Park Maintenance and Clean-Up Efforts• Rosebud Valley Campground Opening for Summer Season• Earptopia Donation• Fire Services Training Grant• Economic Developers Association Award Nominations• Carbon Tax Update	
7.	<u>BYLAWS & POLICIES</u>	
7.1	Bylaw 2025-03 Amending Creekside ASP	52
7.2	Bylaw 2025-04 NW 19-31-1-5 Redesignation	55
7.3	2025 Tax Rate Bylaw 2025-05	58
7.4	Social Services Rates and Fees Bylaw 2025-06	66
8.	<u>BUSINESS</u>	
8.1	Policy and Governance Committee Recommendation	70
8.2	2025 Show N' Shine Temporary Road Closure	72
8.3	Didsbury and District Chamber of Commerce Letter	73
8.4	Returning and Substitute Returning Officer Appointment	75
8.5	Setting Committee of the Whole for Housing Needs Assessment Review	76
9.	<u>COUNCIL REPORTS AND MEETING HIGHLIGHTS</u>	77

10. CORRESPONDENCE & INFORMATION

- K Windsor
- Fire Services Training Grant
- LAEA / EAT Letter from Minister McIver
- Earptopia
- Thank you from Miki Town

11. QUESTION PERIOD**12. CLOSED MEETING**

- 12.1 Shantz Land Sale Agreement - as per section 16 of the FOIP Act
- 12.2 CAO Recruitment - as per section 25 of the FOIP Act
- 12.3 2134 - 22 Avenue Old High School Lands - as per section 27 of the FOIP Act
- 12.4 Council Expense Claim Request for Approval - as per section 24 of the FOIP Act

13. RECONVENE**14. ADJOURNMENT**



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 8, 2025
SUBJECT: RCMP 3rd Quarter Report
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Sergeant Jamie Day from the Three Hills RCMP Detachment will be presenting the third quarter report for the Didsbury RCMP Detachment.

The RCMP's fiscal year runs from April 1 to March 31; therefore, the third quarter represents October 1 to December 31, 2024.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The attached report includes:

- A letter to Mayor and Council
- Municipal Policing Report
- 2021-2024 Third Quarter Crime Statistics
- Town of Didsbury Annual Crime Statistics 2021-2024

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To accept the Didsbury RCMP Detachment Third Quarter Report for October 1 – December 31, 2024 as information.



February 24, 2025

Mayor Rhonda Hunter
Town of Didsbury
Didsbury, Alberta.

Dear Mayor Hunter,

Please find attached the quarterly Community Policing Report covering the period from October 1st to December 31st, 2024. This report serves to provide a quarterly snapshot of human resources, financial data, and crime statistics for the Didsbury Detachment. In the coming weeks and months, we will be engaging with the community and holding town hall meetings as we have done in the past. This will provide us with an opportunity to interact with the community we serve and hear from them directly about what policing issues or priorities they would like our detachment to focus on. I look forward to attending these meetings to connect with our community and will be providing more details as we organize the town hall meetings.

I also want to inform you of the Real Times Operations Centre (RTOC) that is supporting RCMP detachments across Alberta. In October 2022, RTOC was established to optimize our response to incidents around the province. RTOC involves senior police officers monitoring policing operations in real-time, assessing incident risk, coordinating specialized and expert resources, and managing the response. They provide members on the ground with guidance, direction, and support. It is also used to coordinate the deployment of all RCMP resources – federal, provincial, and municipal, both within Alberta and, if required, nationally. The RTOC facility uses cutting-edge technology to provide real time support during emergency situations to RCMP officers across Alberta and is another measure used to enhance public and police officer safety.

I always remain available to discuss your community-identified priorities and any other ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Best regards,

Corporal O'Neill for:
Staff Sergeant Stephen Browne
Commander
Didsbury





Alberta RCMP - Municipal Policing Report

Detachment Information

Detachment Name

Didsbury

Detachment Commander

S/Sgt. Stephen Browne

Report Date

February 24, 2025

Fiscal Year

2024-25

Quarter

Q3 (October - December)

Community Priorities

Priority #1: Mental Health and Domestic Violence**Updates and Comments:**

During Q3, five (5) domestic violence investigations resulted in persons being charged:

2024-10-03 - Break & Enter to a Residence plus 2 additional charges - Adult male charged

2024-10-21 - Assault plus an additional charge - Adult male charged

2024-10-22 - Failing to comply with release order x 2 - Adult male charged

2024-11-15 - Assault - Adult female charged

2024-12-25 - Assault x 3 - Adult male charged

During Q3, Didsbury RCMP responded to fifteen (15) mental health related calls for service within the Town of Didsbury. Two apprehensions were required under the Mental Health Act

Priority #2: Drug Enforcement**Updates and Comments:**

During Q3, there were no drug seizures or charges laid with regards to drug investigations.





Priority #3: Increased visibility within the Community

Updates and Comments:

During Q3, Didsbury members have reinitiated school visits and presence in school zones during pick up/drop off hours. Within the Town of Didsbury, nine (9) moving-traffic (speeding/intersection/moving-violations) violation tickets were issued. A further twenty-two (22) non-moving-traffic (documents/cell-phone/seatbelt) violation tickets were issued. Thirteen (13) written warnings were issued.

Thirty-nine (39) vehicles passed through Didsbury check-stops resulting in zero sanctions/tickets. Didsbury RCMP members have been seen during patrols in the morning hours knocking snow off stop signs after heavy nighttime blizzards in an effort to promote safe driving and prevent intersection-related collisions.





Community Consultations

Consultation #1

Date	Meeting Type
October 2, 2024	Community Connection
Topics Discussed	
Youth	
Notes/Comments:	
On October 2 & 3, the Carstairs Enhanced Policing Officer attended the Didsbury Pre School and presented on personal safety to approximately 40 students and their parents. Topics included not talking with strangers, knowing how to contact your parents, knowing your surroundings. All students were then invited for a tour of the police vehicle.	

Consultation #2

Date	Meeting Type
October 9, 2024	Meeting with Stakeholders
Topics Discussed	
Youth	
Notes/Comments:	
Detachment commander met with the Law Enforcement Liaison the the Calgary Youth Justice Committee to discuss a training opportunity for detachment members on restorative justice referrals for young offenders. The goal of such training will be to engage the restorative justice committee on case assessments for youth diversion consideration.	

Consultation #3

Date	Meeting Type
October 16, 2024	Community Connection
Topics Discussed	
Youth	
Notes/Comments:	
Between October 16 to 18, the Carstairs Enhanced Policing Officer attended the Ross Ford Elementary School in Didsbury and presented on Halloween safety.	





Consultation #4

Date	Meeting Type
October 31, 2024	Community Connection
Topics Discussed	
Youth	
Notes/Comments:	
On October 31, the Carstairs Enhanced Policing Officer attended the Ross Ford Elementary School in Didsbury and participated in the Halloween parade.	

Consultation #5

Date	Meeting Type
November 11, 2024	Community Connection
Topics Discussed	
Education	
Notes/Comments:	
Two members from the Didsbury Detachment and two members from the Calgary Police Service participated in the Didsbury Remembrance Day Ceremony at the Zion Church.	

Consultation #6

Date	Meeting Type
December 13, 2024	Community Connection
Topics Discussed	
Education	
Notes/Comments:	
Didsbury Detachment members attended the 2024 CPKC Holiday Train event in Didsbury to ensure crowd safety to and to maintain traffic safety post-event.	





Municipal Operations: Human Resources Overview

Staffing Category	Established Positions	Working	Special Leave	Hard Vacancies
Regular Members	4	2	2	0
Detachment Support	1	1	0	0

Notes:

1. Data extracted on December 31, 2024 and is subject to change.
2. Once Regular Members are placed on "Special Leave" (e.g., Maternity/Paternity leave, medical leave more than 30 days, leave without pay, graduated return to work), they are not included in the FTE count and their pay is not charged directly to each location. However, any salary expenditures associated with these employees while on leave is included as an "indirect cost" and billed within the Divisional Administration rate, charged to all contracts.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the four established positions, two officers are currently working. There are two officer's on special leave (Medical). There are no hard vacancies at this time.



Municipal Operations: Financial Overview

Municipal Overview	Fiscal Year-to-Date	Revised Plan at Q3	2024-25 Financial Plan
Detachment Working FTE Levels	3.32 FTE	4.00 FTE	4.00 FTE
Divisionally Pooled Costs (at 100%)	\$ 51,304,740	\$ 74,969,115	\$ 76,688,466
Per Capita Rate (at 100%)	\$ 183,325	\$ 247,097	\$ 247,782
Partner Share of Pooled Costs (at 70%)	\$ 425,987	\$ 691,871	\$ 693,789
Location-Specific Costs	\$ 85,420	\$ 97,000	\$ 47,000
Total Costs after Final Adjustments (at applicable contract share)	\$ 503,532	\$ 780,371	\$ 730,289

Note: For detailed explanations of the terms and types of costs that are included above, please visit the definitions section on the next page.

Comments:

As of Q3, the annual plan for Didsbury Municipal Detachment is based on 4 working members.

The financial figures as identified above reflect divisionally pooled costs as well as a location-specific costs, and are in alignment with your Financial Plan for 2024-25.

RCMP will continue to provide your community with monthly enhanced reporting to support ongoing forecast adjustments and potential invoice revisions. This increased reporting will support ongoing management of policing budgets, while also enhancing transparency and engagement with our partners.

Quarter 3 invoicing for the 2024/25 fiscal year have been distributed. As we approach the end of the calendar year, we will continue to work with your Detachment Commander and community to align forecasts with current expenditures and expected costs, to ensure forecasts are as accurate as possible.



Definitions

Municipal Operations: Human Resources Overview

Term	Definition
FTE Utilization	A full-time equivalent (FTE) employee is defined by the number of months in a fiscal year that a position is filled. The FTE utilization level refers to the total months filled for all positions within the Detachment/unit.
2024-25 FTE Utilization Plan	Reflects the number of working FTEs planned to be in-place for the current fiscal year.
Revised Plan at Q3	This reflects any adjustments to the planned number of working FTEs, which may vary as hard and soft vacancies fluctuate throughout the year.

Municipal Operations: Financial Overview

Term	Definition
Fiscal Year-to-Date (YTD)	Reflect the actual expenditures that have been processed or working FTE levels to-date. This does not include any financial or human resource transactions that have not yet been processed.
Revised Plan at Q3	Reflects any adjustments to the forecasted spending plan for the relevant category, to better align with realized expenditures throughout the year.
2024-25 Financial Plan	Reflects the initial financial plan set for each category of expenditure for the current fiscal year.
Detachment Working FTE Levels	Reflects the number of working Regular Members (i.e., police officers) anticipated to be in-place for the current fiscal year.
Divisionally Pooled Costs	<p>Reflects the total of all divisionally pooled costs for Alberta municipalities with a population below 15,000. It includes both direct and indirect costs, including but not limited to the cost categories below:</p> <ul style="list-style-type: none"> • Direct Costs: <ul style="list-style-type: none"> ○ Member Pay, including pay for Regular Members, planned and retroactive pay increases, and overtime pay; ○ Operational equipment, including member equipment, informatics, vehicles, and vehicle fit-up; and/or ○ Unit operations, including fuel costs, training, secret expenses, and other operations and maintenance costs. • Indirect Costs: <ul style="list-style-type: none"> ○ Employee Benefits (i.e., Superannuation, Canada Pension Plan, and Employment Insurance); ○ Recruiting operations, Cadet training (at Depot Division), and the Police Dog Service Training Centre;



Term	Definition
	<ul style="list-style-type: none"> ○ Common IT services, including management of the Police Records and Occurrence System; ○ Complaints and accountability mechanisms through the Civilian Review and Complaints Commission for the RCMP, the RCMP External Review Committee, and enhanced reliability and accountability programs; and/or ○ Other divisional and regional administration services.
Per Capita Rate	This is an average cost per member rate determined by pooling applicable costs for Alberta municipalities with a population below 15,000 and dividing the total by the combined working FTE level for those same municipalities.
Partner Share of Pooled Costs	Reflects the portion of the pooled costs that the Contract Partner pays.
Location-Specific Costs	<p>Reflects costs that are specific to location and are not included in the pooled per capita rate. These costs may include:</p> <ul style="list-style-type: none"> • Accommodation-related costs, for space occupied in RCMP-owned buildings; • Overtime pay; • Guarding costs (e.g., with the Corps of Commissionaires); • Isolated Post Allowances; and/or • Public Service Employee pay.
Total Costs after Final Adjustments	Reflects the total costs of all expenditure categories including any cost adjustments.



Didsbury Municipal Detachment

Crime Statistics (Actual)

October - December: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults		1	4	5	0	0	-100%	N/A	-0.6
Other Sexual Offences		1	5	0	0	1	0%	N/A	-0.5
Assault		12	19	9	5	7	-42%	40%	-2.4
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		1	0	0	0	0	-100%	N/A	-0.2
Criminal Harassment		2	4	6	10	5	150%	-50%	1.2
Uttering Threats		11	5	4	6	4	-64%	-33%	-1.3
TOTAL PERSONS		28	37	24	21	17	-39%	-19%	-3.8
Break & Enter		9	4	3	2	4	-56%	100%	-1.2
Theft of Motor Vehicle		7	6	2	1	0	-100%	-100%	-1.9
Theft Over \$5,000		0	3	0	1	0	N/A	-100%	-0.2
Theft Under \$5,000		18	16	7	5	9	-50%	80%	-2.9
Possn Stn Goods		7	1	4	3	1	-86%	-67%	-1.0
Fraud		11	7	11	7	11	0%	57%	0.0
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		9	11	4	2	4	-56%	100%	-1.9
Mischief - Other		6	11	4	5	3	-50%	-40%	-1.2
TOTAL PROPERTY		67	59	35	26	32	-52%	23%	-10.3
Offensive Weapons		1	0	0	5	0	-100%	-100%	0.3
Disturbing the peace		5	4	3	5	6	20%	20%	0.3
Fail to Comply & Breaches		6	2	13	20	19	217%	-5%	4.4
OTHER CRIMINAL CODE		2	3	3	2	4	100%	100%	0.3
TOTAL OTHER CRIMINAL CODE		14	9	19	32	29	107%	-9%	5.3
TOTAL CRIMINAL CODE		109	105	78	79	78	-28%	-1%	-8.8



Didsbury Municipal Detachment

Crime Statistics (Actual)

October - December: 2020 - 2024

All categories contain "Attempted" and/or "Completed"





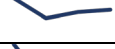










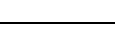




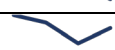





January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	2	1	2	0	N/A	-100%	0.0
Drug Enforcement - Trafficking		0	0	2	2	0	N/A	-100%	0.2
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		0	2	3	4	0	N/A	-100%	0.2
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	0	1	0	0	N/A	N/A	0.0
TOTAL FEDERAL		0	2	4	4	0	N/A	-100%	0.2
Liquor Act		0	0	2	2	0	N/A	-100%	0.2
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		12	14	24	15	16	33%	7%	0.9
Other Provincial Stats		21	16	8	13	13	-38%	0%	-1.9
Total Provincial Stats		33	30	34	30	29	-12%	-3%	-0.8
Municipal By-laws Traffic		1	0	0	1	1	0%	0%	0.1
Municipal By-laws		6	3	2	1	2	-67%	100%	-1.0
Total Municipal		7	3	2	2	3	-57%	50%	-0.9
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		0	0	1	1	1	N/A	0%	0.3
Property Damage MVC (Reportable)		12	17	21	19	10	-17%	-47%	-0.2
Property Damage MVC (Non Reportable)		8	4	2	2	3	-63%	50%	-1.2
TOTAL MVC		20	21	24	22	14	-30%	-36%	-1.1
Roadside Suspension - Alcohol (Prov)		0	4	1	1	6	N/A	500%	0.9
Roadside Suspension - Drugs (Prov)		0	0	1	0	0	N/A	N/A	0.0
Total Provincial Traffic		19	34	62	36	79	316%	119%	12.2
Other Traffic		0	1	2	1	0	N/A	-100%	0.0
Criminal Code Traffic		5	1	1	7	4	-20%	-43%	0.4
Common Police Activities									
False Alarms		9	12	5	5	5	-44%	0%	-1.5
False/Abandoned 911 Call and 911 Act		4	6	3	5	4	0%	-20%	-0.1
Suspicious Person/Vehicle/Property		20	11	14	20	10	-50%	-50%	-1.1
Persons Reported Missing		7	2	3	2	3	-57%	50%	-0.8
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		26	12	14	12	11	-58%	-8%	-3.0
Form 10 (MHA) (Reported)		0	2	2	1	3	N/A	200%	0.5

Town of Didsbury - Didsbury Detachment
Crime Statistics (Actual)
January to December: 2021 - 2024

All categories contain "Attempted" and/or "Completed"

January 8, 2025

CATEGORY	Trend	2021	2022	2023	2024	% Change 2021 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	1	1	N/A	0%	0.4
Robbery		1	0	1	0	-100%	-100%	-0.2
Sexual Assaults		6	15	7	0	-100%	-100%	-2.6
Other Sexual Offences		7	2	7	2	-71%	-71%	-1.0
Assault		58	29	38	41	-29%	8%	-4.2
Kidnapping/Hostage/Abduction		2	0	0	1	-50%	N/A	-0.3
Extortion		0	5	3	2	N/A	-33%	0.4
Criminal Harassment		13	24	26	23	77%	-12%	3.2
Uttering Threats		35	20	24	30	-14%	25%	-1.1
TOTAL PERSONS		122	95	107	100	-18%	-7%	-5.4
Break & Enter		31	14	11	13	-58%	18%	-5.7
Theft of Motor Vehicle		15	12	6	1	-93%	-83%	-4.8
Theft Over \$5,000		4	1	7	0	-100%	-100%	-0.6
Theft Under \$5,000		79	38	35	25	-68%	-29%	-16.5
Possn Stn Goods		11	9	8	3	-73%	-63%	-2.5
Fraud		24	28	41	31	29%	-24%	3.4
Arson		0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		59	38	28	22	-63%	-21%	-12.1
Mischief - Other		33	24	29	17	-48%	-41%	-4.3
TOTAL PROPERTY		256	164	165	112	-56%	-32%	-43.1
Offensive Weapons		16	6	10	4	-75%	-60%	-3.2
Disturbing the peace		37	30	11	25	-32%	127%	-5.5
Fail to Comply & Breaches		62	67	83	56	-10%	-33%	-0.2
OTHER CRIMINAL CODE		15	16	21	12	-20%	-43%	-0.4
TOTAL OTHER CRIMINAL CODE		130	120	125	97	-25%	-22%	-9.4
TOTAL CRIMINAL CODE		508	379	397	309	-39%	-22%	-57.9

Town of Didsbury - Didsbury Detachment
Crime Statistics (Actual)
January to December: 2021 - 2024

All categories contain "Attempted" and/or "Completed"

January 8, 2025

CATEGORY	Trend	2021	2022	2023	2024	% Change 2021 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		1	0	0	0	-100%	N/A	-0.3
Drug Enforcement - Possession		10	5	10	3	-70%	-70%	-1.6
Drug Enforcement - Trafficking		10	5	8	1	-90%	-88%	-2.4
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
Total Drugs		21	10	18	4	-81%	-78%	-4.3
Cannabis Enforcement		0	1	1	1	N/A	0%	0.3
Federal - General		0	3	1	1	N/A	0%	0.1
TOTAL FEDERAL		21	14	20	6	-71%	-70%	-3.9
Liquor Act		N/A	N/A	2	3	N/A	50%	-0.5
Cannabis Act		N/A	N/A	0	1	N/A	N/A	0.2
Mental Health Act		N/A	N/A	55	64	N/A	16%	-6.8
Other Provincial Stats		N/A	N/A	48	44	N/A	-8%	-13.3
Total Provincial Stats		N/A	N/A	105	112	N/A	7%	-20.4
Municipal By-laws Traffic		N/A	N/A	1	2	N/A	100%	0.4
Municipal By-laws		N/A	N/A	16	23	N/A	44%	-3.6
Total Municipal		N/A	N/A	17	25	N/A	47%	-3.2
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		1	4	2	4	300%	100%	0.7
Property Damage MVC (Reportable)		N/A	N/A	50	32	N/A	-36%	-3.7
Property Damage MVC (Non Reportable)		N/A	N/A	2	8	N/A	300%	-1.2
TOTAL MVC		N/A	N/A	54	44	N/A	-19%	-4.2
Roadside Suspension - Alcohol (Prov)		N/A	N/A	5	14	N/A	180%	2.1
Roadside Suspension - Drugs (Prov)		N/A	N/A	0	1	N/A	N/A	0.2
Total Provincial Traffic		N/A	N/A	180	295	N/A	64%	29.2
Other Traffic		N/A	N/A	2	0	N/A	-100%	0.0
Criminal Code Traffic		9	7	21	16	78%	-24%	3.5
Common Police Activities								
False Alarms		N/A	N/A	31	14	N/A	-55%	-3.4
False/Abandoned 911 Call and 911 Act		N/A	N/A	14	11	N/A	-21%	-2.1
Suspicious Person/Vehicle/Property		N/A	N/A	40	53	N/A	33%	-11.7
Persons Reported Missing		N/A	N/A	2	12	N/A	500%	-1.5
Search Warrants		N/A	N/A	2	1	N/A	-50%	-1.0
Spousal Abuse - Survey Code (Reported)		N/A	N/A	61	46	N/A	-25%	-15.0
Form 10 (MHA) (Reported)		N/A	N/A	4	5	N/A	25%	1.0



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 8, 2025
SUBJECT: 2025 RCMP Priorities
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Sergeant Jamie Day of the Three Hills RCMP Detachment is presenting to Council the priorities of the Didsbury RCMP Detachment for their upcoming fiscal year.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

In 2024, Council set the RCMP priorities as:

1. Increased Visibility within the Community
2. Drug Enforcement
3. Mental Health and Domestic Violence

In 2025, Sergeant Day is recommending the following priorities:

1. Crime Prevention
2. Road Safety
3. Community Engagement

Following the presentation, Council will be asked to set the policing priorities for the municipality in the Business Arising from Delegations portion of the agenda.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To thank Sergeant Jamie Day for attending the Council Meeting and to accept his presentation as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 8, 2025
SUBJECT: 2025 Municipal Enforcement Priorities
ORIGINATING DEPARTMENT: Corporate Services

BACKGROUND/PROPOSAL:

In 2024, the Town of Didsbury Community Peace Officers proposed their 2024 Municipal Enforcement Priorities as follows:

1. Traffic education and enforcement
2. Continued education and enforcement of Bylaws on a complaint basis
3. Continued development of community relations

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Municipal Enforcement Department is recommending the following items to focus on in 2025:

1. Bylaw education and enforcement—focusing on the Community Standards and Responsible Pet Ownership Bylaws.
2. Traffic education and enforcement—focusing on:
 - a. speeding on primary thoroughfares (i.e. 23 Street, 15 Avenue, 20 Street, 20 Avenue, and Highway 582);
 - b. stop sign violations;
 - c. illegal U-turns/crossing of solid lines; and
 - d. other various driving infractions that occur within Town boundaries.
3. Community engagement within the Town of Didsbury - including engaging with the local schools, the municipal library, and attending public events and other municipal programming.

Fire Chief, Curtis Mousseau, who oversees Municipal Enforcement for the Town, is in attendance to present on the 2025 priorities.

Following the presentation, Council will be asked to set the policing priorities for the municipality in the Business Arising from Delegations portion of the agenda.

ALIGNMENT WITH STRATEGIC PLAN

4. Liveability

RECOMMENDATION

To thank Chief Curtis Mousseau for attending the Council Meeting and to accept his presentation as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 8, 2025
SUBJECT: Business Arising from Delegations – Policing Priorities
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Council heard delegations from the RCMP and Town of Didsbury Municipal Enforcement regarding their respective policing priorities.

The Didsbury RCMP Detachment is recommending the following policing priorities for 2025:

1. Crime Prevention;
2. Road Safety;
3. Community Engagement.

The Town of Didsbury Municipal Enforcement Department is recommending the following municipal enforcement priorities:

1. Bylaw education and enforcement;
2. Traffic education and enforcement;
3. Community engagement within the Town of Didsbury.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council may accept and approve the priorities on recommendation, or establish priorities in addition to or excepting those listed above.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION (two motions)

To set the 2025 RCMP Policing Priorities for the Didsbury RCMP Detachment as follows:

- 1.
- 2.
- 3.

AND

To set the 2025 Municipal Enforcement Priorities as follows:

- 1.
- 2.
- 3.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 8, 2025
SUBJECT: March 26, 2025 Regular Council Meeting Minutes
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

The minutes of the March 26, 2025 Regular Council Meeting are being presented to Council for their review and approval.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council can adopt the minutes as presented or amended.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To adopt the March 26, 2025 Regular Council Meeting Minutes as presented.



**Minutes of the Town of Didsbury Regular Council Meeting
Held on March 26, 2025 in Council Chambers 1606 14 Street
Commencing at 6:00 p.m.**

Council Members Present Mayor Rhonda Hunter
Deputy Mayor Curt Engel
Councillor John Baswick
Councillor Dorothy Moore
Councillor Bill Windsor

Administration Present Acting CAO/Chief Financial Officer, Amanda Riley
Director of Engineering & Infrastructure, Craig Fox
Economic Development Officer, Alexandra Ross
Development Office, Lee-Ann Gaudette
Legislative Services Coordinator/Recording Officer, Jocelyn Baxter
Communication Coordinator, Lisa Bastarache

1. CALL TO ORDER

Mayor Hunter called the March 26, 2025 Regular Council Meeting to order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

Res. 170-25

MOVED by Councillor Windsor

To adopt the March 26, 2025 Regular Council Meeting Agenda as presented.

Motion Carried

3. DELEGATIONS/PRESENTATIONS – no delegations or presentations

4. ADOPTION OF MINUTES

4.1 March 10, 2025 Budget Meeting Minutes

Res. 171-25

MOVED by Deputy Mayor Engel

To adopt the March 10, 2025 Budget Meeting Minutes as amended.

Motion Carried

4.2 March 11, 2025 Regular Council Meeting Minutes

Res. 172-25

MOVED by Councillor Windsor

To adopt the March 11, 2025 Regular Council Meeting Minutes as amended.

Motion Carried

5. PUBLIC HEARINGS – no public hearings

6. CAO REPORT

Res. 173-25

MOVED by Deputy Mayor Engel

To accept the Chief Administrative Officer Report for March 26, 2025 as information.

Motion Carried

7. BYLAWS & POLICIES

7.1 HUMAN 010-25 Boot Allowance Policy - HUMAN 004 Personnel Policy

Res. 174-25

MOVED by Councillor Windsor

To approve HUMAN 010-25 – Boot Allowance Policy as presented.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore		X
Councillor Windsor	X	

Motion Carried

8. **BUSINESS**

8.1 **Approval of 2025 Operating Budget**

Res. 175-25

MOVED by Councillor Moore

To approve the 2025 operating budget as presented with total estimated revenues of \$13,690,587 and total estimated expenditures of \$13,690,587, and with revenue from taxes totaling \$5,445,950, representing an increase of 3.93% over the prior year.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

8.2 **DP 25-012 DC District Industrial (Services) and Warehouse**

Res. 176-25

MOVED by Deputy Mayor Engel

To approve DP 25-012 for **Industrial (Services), Warehouse & Retaining Wall** located at 2873 – 29 Avenue, **subject to the following conditions 1 through 9:**

Location on Lot & Nature of Development

1. That the nature of the development conforms to the principles set forth in the application.
2. That the Applicant ensures that the stormwater drainage does not negatively impact adjacent properties.
3. That the retaining wall is constructed within the property lines and not in the existing Utility Right-of-Way.
4. That the Applicant notifies the Town of Didsbury if there is any change in the business practice (i.e. change of business, intensification of use, storage of materials, etc.). A change in the business practice, as deemed by the Development Authority, may require a review of the original application, a requirement for a new application, or possible revocation of the existing permit.

Safety Code Permits

5. That the Applicant/Developer obtains a Building Permit and any other applicable Safety Codes Permits (i.e. electrical, plumbing, gas) in accordance with the Safety Codes Act. Note: The Warehouse shall not be occupied until a final inspection has been completed and a Permit Services Report has been issued.

Other Requirements

1. That parking, signage, lighting, waste, storage, landscaping, and screening shall meet the regulated requirements under the current Land Use Bylaw.
2. That refuse and garbage during construction shall be kept in appropriate containers and/or properly screened and placed in an approved enclosure until removed for disposal. The Applicant/Developer is responsible for all construction waste and garbage, site cleanliness and is financially responsible for the clean-up of the same.

General Requirements

8. That the Development Officer may, by notice in writing, suspend a Development Permit where development has occurred in contravention to the terms and conditions of the Permit and/ or Land Use Bylaw;

9. That if the development authorized by this Development Permit is not completed as per the requirements of the Land Use Bylaw such Permit approval ceases and the Permit is deemed void, expired and without effect, unless an extension to this period has been previously granted.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

8.3 Committee of the Whole Recommendation - Old High School Lands

Res. 177-25

MOVED by Councillor Baswick

To rescind Resolution 355-24:

MOVED by Deputy Mayor Engel to approve a Phase II Environmental Site Assessment to be conducted on 2134 - 22 Street and approve a maximum amount of \$50,000 to be funded from the Strategic Initiatives and Contingency Reserve.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 178-25

MOVED by Councillor Windsor

That Council approve the spending of up to \$10,000 for the appropriate land studies required on 2134 22 Street, the Old High School Land, to be funded from the Strategic Initiatives and Contingency Reserve.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 179-25

MOVED by Deputy Mayor Engel

That Council authorize Administration to seek legal advice regarding the land sale documents pertaining to 2134 22 Street, the Old Didsbury High School Lands.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

8.4 Vacant Town-Owned Properties for Review

Res. 180-25

MOVED by Deputy Mayor Engel

To list for sale municipal land at 100 Shantz Drive, in accordance with the Sale, Acquisition and Expropriation of Land Policy.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 181-25

MOVED by Deputy Mayor Engel

To publish a Request for Proposal (RFP) for the retention of a Real Estate Agent to list the following properties for sale: 100 Shantz Drive; 2109 – 19 Avenue (old fire hall parking lot); 2101 – 19 Avenue (old fire hall); 2128 – 21 Avenue.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

8.5 Financial Planning Committee recommendation - DOSCA Year End Deficit

Res. 182-25

MOVED by Councillor Windsor

To approve the transfer of the DOSCA 2024 year-end deficit of \$24,056.93 to internal borrowing.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 183-25

MOVED by Councillor Windsor

To refer the DOSCA internal loan repayment plan feasibility to the Financial Planning Committee for review and recommendation.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

8.6 Policy and Governance Committee Recommendation - Code of Conduct Bylaw

Res. 184-25

MOVED by Deputy Mayor Engel

To accept the Policy and Governance recommendation on the Council Code of Conduct Bylaw as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor		X

Motion Carried

8.7 Policy and Governance Committee Recommendation - Strategic Plan Policy and Reporting Policy

Res. 185-25

MOVED by Deputy Mayor Engel

To accept the recommendations from the Policy and Governance Committee on the Reporting Policy and Strategic Plan Policy as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 186-25

MOVED by Councillor Windsor

To refer Chief Administrative Officer Bylaw 2018-04 to the Policy and Governance Committee for review and recommendation back to Council and that the Policy and Governance Committee be authorized to engage with a third-party expert regarding the contents of the bylaw if necessary.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

8.8 Road Bans**Res. 187-25**

MOVED by Councillor Windsor

To direct Administration to implement Spring 2025 Road Bans within the Town Boundary as appropriate to align with the Mountain View County Road Ban Program and bring a report back to Council following the cessation of the bans after spring.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

8.9 Request for Rental of Aerial Apparatus (Laddertruck)**Res. 188-25**

MOVED by Councillor Baswick

To direct Administration to enter into a rental and service agreement for the purpose of providing a fully staffed Aerial Apparatus for the 2025 G7 Summit in Kananaskis.

	FOR	OPPOSED
Mayor Hunter		X
Deputy Mayor Engel		X
Councillor Baswick		X
Councillor Moore	X	
Councillor Windsor		X

Motion Defeated

8.10 Setting of Committee of the Whole Meeting**Res. 189-25**

MOVED by Councillor Moore

To rescind resolution 160-25:

To receive a delegation from Urban Systems regarding the Housing Needs Assessment at a Committee of the Whole meeting to be set for 4:30 p.m. on Wednesday, March 26th, 2025.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 190-25

MOVED by Councillor Moore

To direct Administration to bring back alternative dates for a Committee of the Whole Meeting to hear the presentation on the Housing Needs Assessment and bring options back to Council.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

8.11 Municipal Inspection Additional Information**Res. 191-25**

MOVED by Councillor Windsor

To refer conversation and discussion to the Closed Meeting Item 12.1.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

9. COUNCIL REPORTS AND MEETING HIGHLIGHTS**Res. 192-25**

MOVED by Deputy Mayor Engel

To accept the March 26, 2025 Council Reports as information.

Motion Carried

Highlights

- 2025 Operating Budget
- CAO Report
- Boot Allowance Policy
- Vacant Properties that will be listed for Sale

10. CORRESPONDENCE AND INFORMATION**Res. 193-25**

MOVED by Deputy Mayor Engel

To accept the correspondence for March 26, 2025 as information.

Motion Carried

11. QUESTION PERIOD**12. CLOSED MEETING****Res. 194-25**

MOVED by Councillor Baswick

To go into closed meeting at 8:35 p.m. for the following items:

- 12.1 Municipal Inspection Letter - as per section 21 of the FOIP Act
- 12.2 Special Purpose Committee Accountability Completion as per Terms of Reference - as per section 27 of the FOIP Act

Motion Carried

13. RECONVENE**Res. 195-25**

MOVED by Councillor Baswick

To return to open meeting at 9:27 p.m.

Motion Carried

Res. 196-25

MOVED by Councillor Windsor

That Council rescind Resolution 130-25 the request for Municipal Affairs to conduct a Municipal Inspection.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick		X
Councillor Moore		X
Councillor Windsor	X	

Motion Carried

Res. 197-25

MOVED by Deputy Mayor Engel

That Council commit to review current governance practices, roles, and responsibilities internally.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 198-25

MOVED by Mayor Hunter

To bring back Procedural Bylaw 2024-11 to review the Notice of Motion Section of the bylaw.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel		X
Councillor Baswick		X
Councillor Moore		X
Councillor Windsor	X	

Motion Defeated

Res. 199-25

MOVED by Councillor Moore

That Council formally requests the complete and thorough records regarding the Special Purpose Committee (SPC) from the committee and from the lawyer as per the SPC Terms of Reference, as well as the detailed, itemized legal bill; and that Council's designated contact with Shores Jardine LLP be SPC member Deputy Mayor Engel.

	FOR	OPPOSED
Mayor Hunter		X
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor		X

Motion Carried

14. ADJOURNMENT**Res. 200-25**

MOVED by Deputy Mayor Engel

To adjourn the March 26, 2025 Regular Council Meeting at 9:31 p.m.

Mayor - Rhonda Hunter

Acting Chief Administrative Officer- Amanda Riley



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 8, 2025
SUBJECT: Public Hearing for Bylaw 2025 - 03 Amending Creekside Area Structure Plan Bylaw 2022-15
ORIGINATING DEPARTMENT: Planning & Development

APPLICATION OVERVIEW

Legal Location	NW 19-31-1-5
Current Zoning:	I1: Industrial District – General, R1: Residential District – Single Detached, R2: Residential District – General & REC: Recreational/Open Space District
Landowners:	1755545 AB. Ltd.
Applicant:	Christopher Overwater
Encumbrances On Title	Registration Number 861056268 – Utility Right of Way

BACKGROUND/PROPOSAL:

The applicant has adjusted the location and layout of the road and realigned the parcel configuration. The applicant has also proposed the inclusion of another Land Use District, IS: Institutional District, within the ASP to accommodate the future use of one of the parcels to be subdivided. The original location and size of the stormwater pond has also been adjusted. These proposed amendments deviate from the existing Land Use Concept Map and, therefore, an amendment is required.

KEY DATES, COMMUNICATION AND INFORMATION:

Application Circulated	The proposal was circulated to ten adjacent landowners as well as to Referral Agencies on March 12, 2025
Responses from Referral Agencies	Alberta Transportation and Economic Corridors – reviewing the Traffic Impact Analysis that was provided with the ASP. AltaGas Ltd. – expressed concerns regarding the inclusion of a residential area within the Emergency Planning Zone for their Didsbury Loading terminal. AltaGas employs a 1.6 km (1 mile) radius around their terminal for the Emergency Planning Zone. AltaGas would prefer to see industrial development within their Emergency Planning Zone.
Administration's Reply to AltaGas	Administration responded to explain that the application that was circulated concerns the industrial portion of the ASP, and further that the redesignation of the lands within the eastern portion of the property for residential was approved by Bylaw on April 23, 2024.
Response from Adjacent Landowners	No responses received from adjacent landowners.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

This proposal ensures the appropriate land use districts and the realignment of the road and parcels are in place prior to any subdivision considerations or development applications. The internal road has been moved towards the east and a cul-de-sac that was in the southern portion of the property has been removed. The applicant, when considering future industrial development, felt that the realignment of the road would be beneficial to accommodate the larger vehicle traffic that would be associated with industrial development. There have been proposed lots located on the west of the newly located road. The applicant has also asked to have another land use district included within the ASP that will align with future plans for one lot within the property. The new land use district is IS: Institutional District.

This image shows the newly proposed lot layout and road alignment overlaid on the existing land use zones within the industrial area in the western side of the property.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

ALIGNMENT WITH STRATEGIC PLAN

1. Strategically Managed Infrastructure
3. Strong & Resilient Local Economy
5. Governance & Organizational Excellence

ALIGNMENT WITH STATUTORY PLANS

Creekside Area Structure Plan Bylaw 2022-15

➤ **Figure 6.1 Land Use Concept**

The proposed amendment will be included within the ASP as an additional map outlining the proposed development within Phase 1 of the ASP lands.

Municipal Development Plan Bylaw 2024-12

4.2 Economic Development

- 4.2.4 Diversify the local economy by encouraging a range of commercial and industrial development that supports a stronger balance between residential and non-residential tax revenue.
- This proposed change is a realignment of the industrial area within the ASP and will facilitate new industrial development.

According to Figure 2 Policy Areas this property is within the Live-Work Neighbourhoods

5.3 Live-work Neighbourhood

- 5.3.2 New and expanded industrial development proposals shall be required to address potential environmental impacts in regard to drainage, sewage effluent, airborne emissions, noise pollution and any other environmental concerns. Heavy industry shall only be permitted in Town subject to environmental impacts and impacts on adjacent areas being addressed.
- 5.3.3 Industrial areas shall be provided with direct linkages to major transportation routes and mixing of industrial and residential traffic is discouraged.
- This ASP has demonstrated the separation between the residential area within the eastern side of the property and the industrial along the western side of the property. The ASP also outlines a road network that will provide direct linkages to major transportation routes.

ATTACHMENTS:

- 1) Schedule A: Referral Agency concerns and Administrations Response
- 2) Schedule B: Bylaw 2025-03 and Bylaw 2025-04 Public Hearing Presentation

AltaGas Ltd.

1700, 355 4th Avenue SW
Calgary, Alberta T2P 0J1

Town of Didsbury, Mayor and Council
1606 14th Street
Didsbury, Alberta
TOM OWO
inquiries@didsbury.ca

March 18, 2025

RE: FILE NO: RD 25-001 REDESIGNATION AND PUBLIC HEARING.

Dear Mayor Hunter and Council:

AltaGas is contacting the Town of Didsbury to express concern regarding the redesignation of NW 19-31-1-5 in the proposed bylaw amendments 2025-03 Amending Creekside ASP and 2025-04 Amending Land Use Bylaw 2019-04. AltaGas operates the Didsbury Loading Terminal, located immediately north of Didsbury on 23rd Street. As proposed, the redesignation of NW 19-31-1-5 would introduce a residential area within the Emergency Planning Zone (EPZ) of the Didsbury Loading terminal.

By way of background, the Didsbury Loading Terminal was constructed in the early 1960s and is a fixture in the community supporting local jobs and community initiatives. In 2023, we completed a \$14 million expansion of the loading terminal which led to hiring two additional full-time operators. We now employ six people full time at Didsbury who live in the surrounding area. As well, our community investment program supported more than 30 local initiatives in 2023, providing financial aid and staff volunteer hours. We are very involved in holiday hamper programs at local food banks, including in Didsbury, Cremona, Olds, Sundre and Mountain View.

In our Emergency Response Plan (ERP) we employ a 1.6 km (1 mile) radius around the Didsbury Loading Terminal as the Emergency Planning Zone (EPZ), meaning in the case of an emergency at the facility, we will plan our response around this perimeter and initial emergency response would be within this geographical area.

AltaGas would prefer to see industrial development within our Emergency Planning Zone (EPZ). We understand if that is not feasible from a Town of Didsbury standpoint, so we propose working together and drafting an agreement that clearly stipulates roles and responsibilities around emergency response before any land redesignation is approved. AltaGas takes our response to emergencies very seriously, and we conduct full-scale and tabletop exercises at all our facilities regularly.

We look forward to further discussions with the Town regarding our recommended approach. We are in contact with the Fire Chief Curtis Mousseau regarding ERP exercises and we are planning to conduct a joint tabletop exercise this spring.

I can be reached at Anders.Eriksson@altagas.ca or 403-335-7553 (office) or 403-519-3817 (mobile).

Sincerely,

A handwritten signature in black ink, appearing to read 'Anders Eriksson', with a long horizontal flourish extending to the right.

Anders Eriksson
Operation Superintendent – Didsbury Loading Terminal
AltaGas



Tracey Connatty <tconnatty@didsbury.ca>

Public Hearing Notification File RD25-001

Tracey Connatty <tconnatty@didsbury.ca>
To: Anders Eriksson <Anders.Eriksson@altagas.ca>
Cc: Craig Fox <cfox@didsbury.ca>

Tue, Mar 25, 2025 at 11:15 AM

Good Morning Anders,

Thank you for your detailed response to the Public Hearing circulation regarding the Creekside ASP property.

I'm glad to hear that you are working closely with our Emergency Response team. I understand your concerns about having residential development in close proximity to your upgraded facility.

For clarification, the proposal you responded to concerns the industrial component of the ASP. The applicant has reconfigured the road layout and shifted some lots, which required the redesignation to ensure the correct land use districts were in place for the lots.

To clarify, the east side of the property, where future residential development will occur, was approved for redesignation at the Regular Council meeting on April 23, 2024.

Kind regards,



Tracey Connatty BSC RPP MCIP

Planner
Town of Didsbury
Office: 403-335-7733
www.didsbury.ca



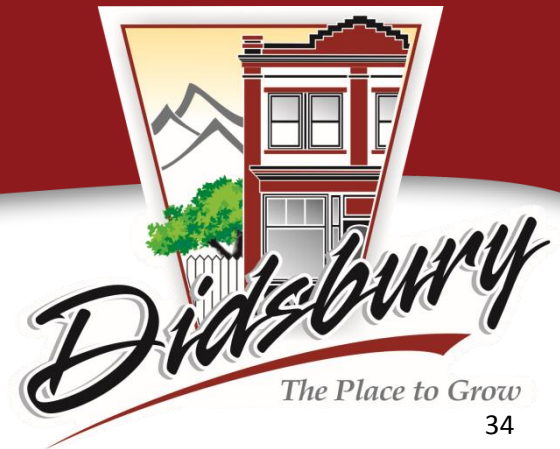
[Quoted text hidden]

Bylaw 2025-03

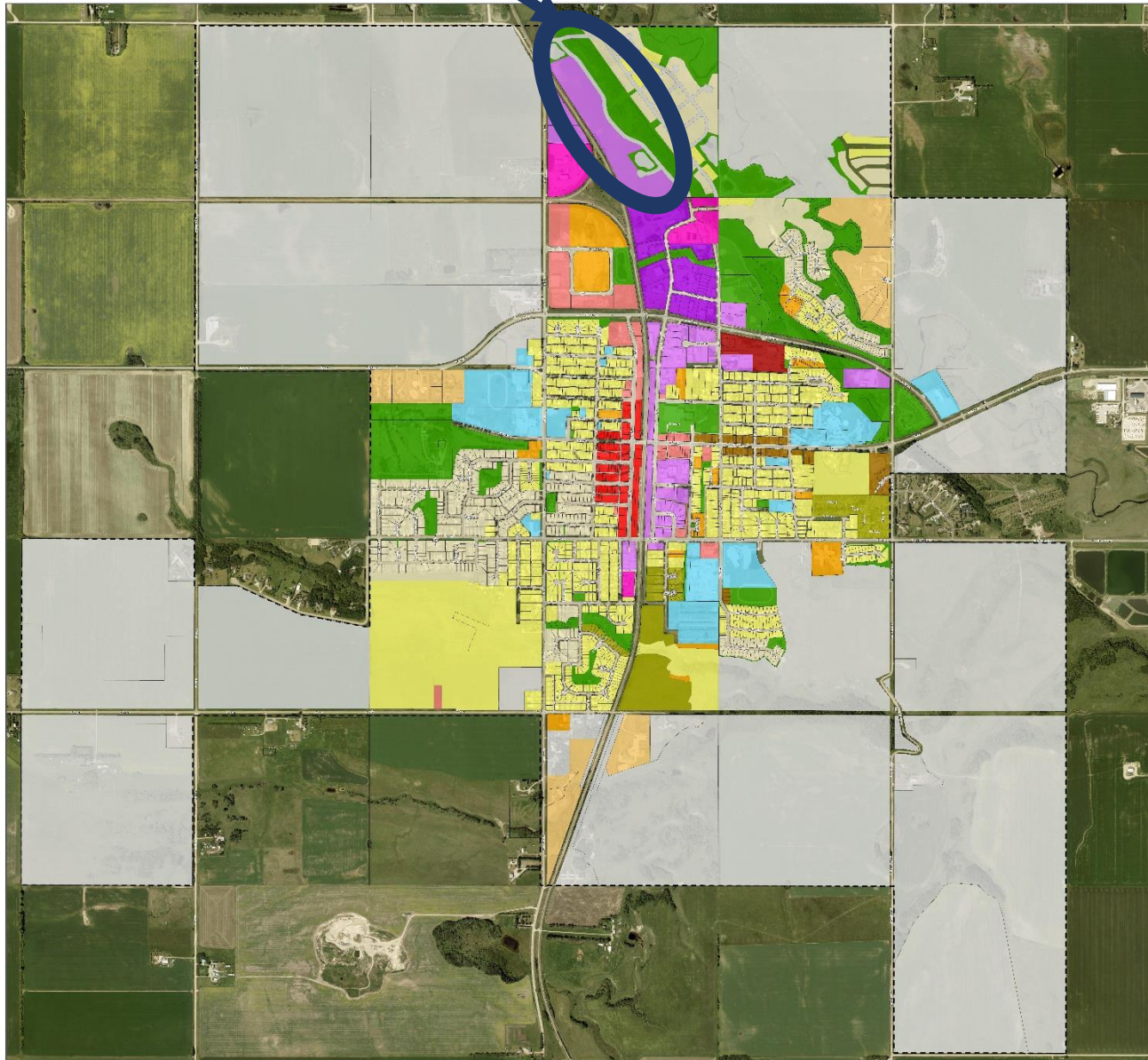
Bylaw 2025-04

Council – Joint Public Hearing
April 8, 2025

Applicant: 1755545 Alberta Ltd.
Landowner: Christopher Overwater



Proposal Location



Town of Didsbury

Land Use By-Law

Legend

Land Use

- C1: Commercial District - General
- C2: Commercial District - Highway
- C3: Commercial District - Core
- DC: Direct Control District
- I1: Industrial District - General
- I2: Industrial District - Heavy
- I5: Institutional District
- R1: Residential District - Single Detached
- R2: Residential District - General
- R3: Residential District - Manufactured
- R4: Residential District - Large Lot
- R5: Residential District - High Density
- RC: Residential/Commercial District
- REC: Recreation/Open Space District
- UR: Urban Reserve District
- Town Boundary

The accuracy & completeness of information shown on this drawing is not guaranteed. It will be the responsibility of the user of the information shown on this drawing to locate & establish the precise location of all existing information whether shown or not.

Coordinate System:
NAD 1983 STM 14

Scale:
1:5,000
(When plotted at
342"x514")

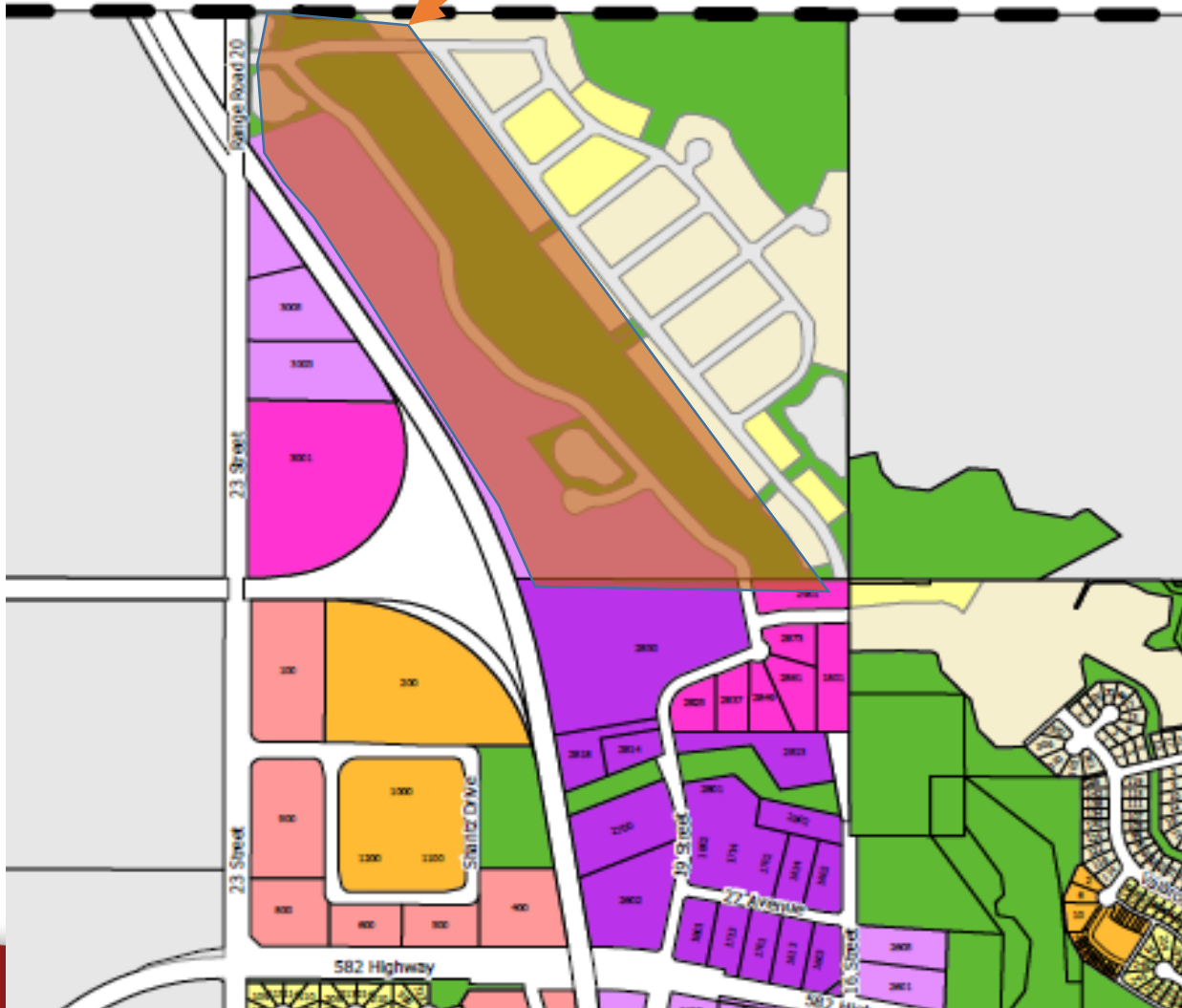
Data Sources:
- Data provided by the Town of Didsbury and ESRI

Project #: 17-7-0021.01
Author: JW
Checked: TC
Status: Review
Revision: A
Date: 2024.7.26

URBAN
systems

FIGURE 1





Creekside ASP

Existing Figure 6.1 Future Land Use Map



LEGEND

- LOW DENSITY RESIDENTIAL
- MIXED DENSITY RESIDENTIAL
- HEAVY INDUSTRIAL
- ENVIRONMENTAL RESERVE
- MUNICIPAL RESERVE
- PUBLIC UTILITY
- ABANDONED WELL
- RAIL LINE
- PLAYGROUND
- PEDESTRIAN BRIDGE
- SPORTS FIELD
- TOBOGGAN AREA
- DISC GOLF
- MULTI-USE TRAIL
- 16th STREET EXTENSION

FIGURE 6.1 - LAND USE CONCEPT

INTEGRITY PROPERTY MANAGEMENT CORP.
TOWN OF DIDSBURY
AREA STRUCTURE PLAN

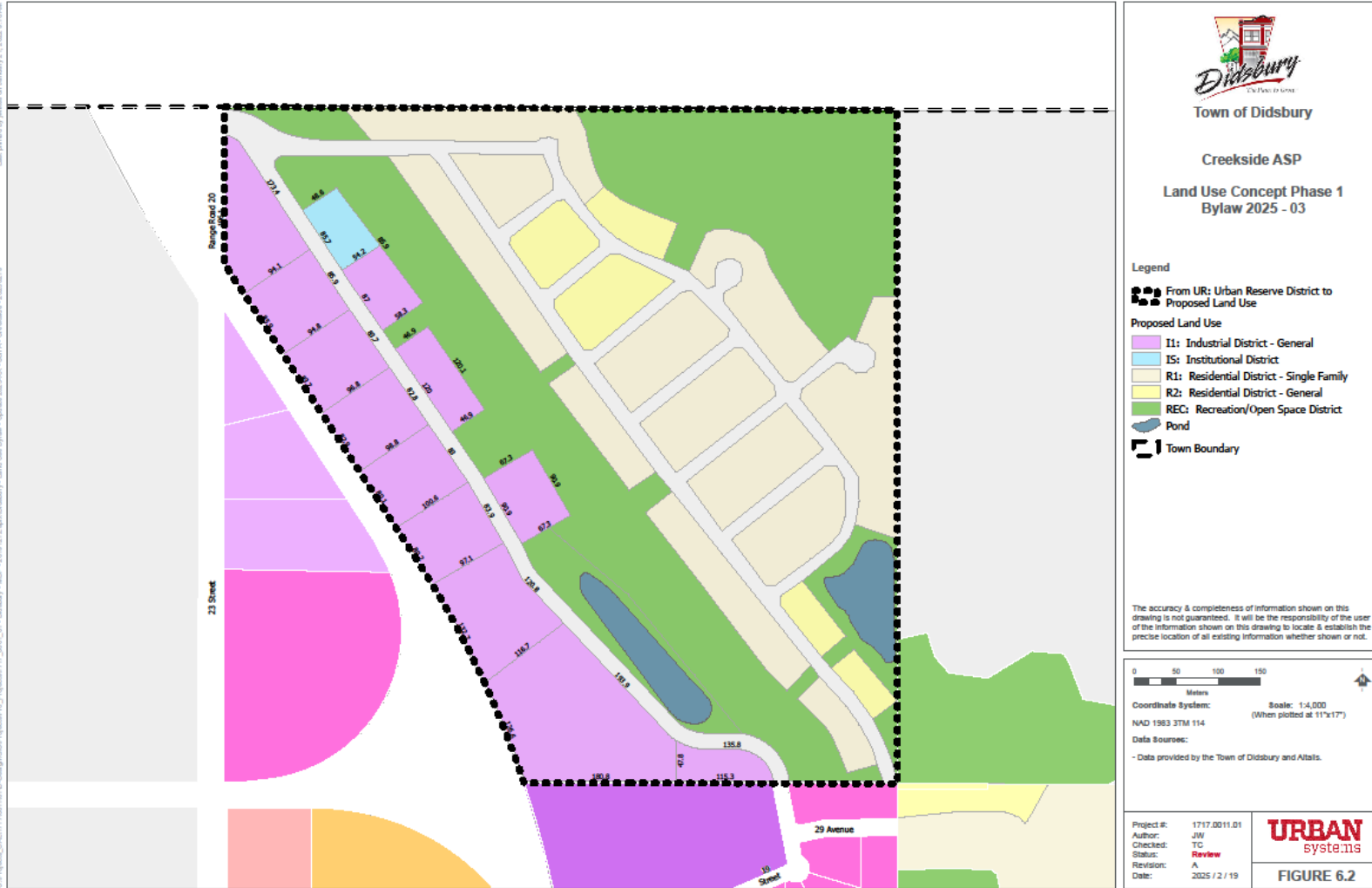
AE PROJECT No.	20213039-00
SCALE	NTS
APPROVED	B. DELANEY
DATE	2022DEC16
REV	0
DESCRIPTION	ISSUED FOR REPORT

Bylaw 2025 03 Amending Creekside ASP Schedule A – Figure 6.2



Last updated by jessica on February 19, 2025 at 4:58 PM
Last printed by jessica on January 21, 2025 at 10:46 AM
Last printed by jessica on January 21, 2025 at 10:46 AM

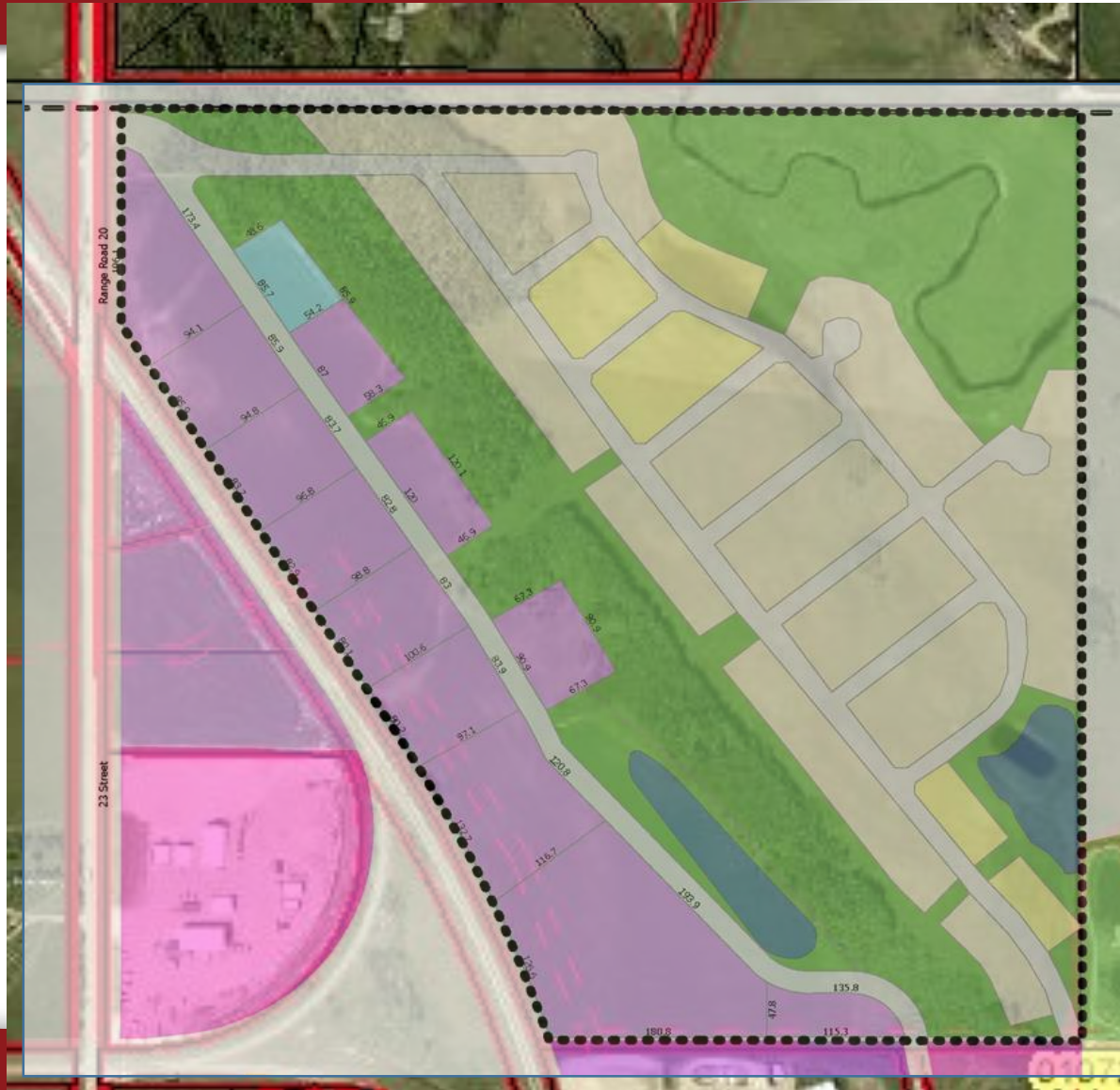
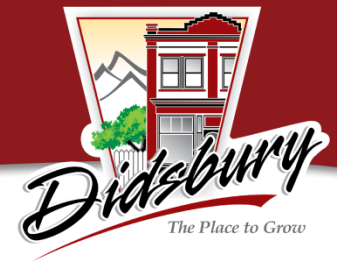
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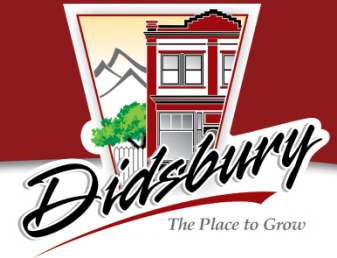




Aerial Image with proposed New Land Use Designation Areas



Municipal Development Plan Compliance



4.2 Economic Development

- 4.2.4 Diversify the local economy by encouraging a range of commercial and industrial development that supports a stronger balance between residential and non-residential tax revenue.
- ✓ This proposed change is a realignment of the industrial area which will facilitate new industrial development.

According to Figure 2 Policy Areas this property is within the Live-Work Neighbourhoods

5.3 Live-work Neighbourhood

- 5.3.2 New and expanded industrial development proposals shall be required to address potential environmental impacts in regard to drainage, sewage effluent, airborne emissions, noise pollution and any other environmental concerns. Heavy industry shall only be permitted in Town subject to environmental impacts and impacts on adjacent areas being addressed.
- 5.3.3 Industrial areas shall be provided with direct linkages to major transportation routes and mixing of industrial and residential traffic is discouraged.
- ✓ This ASP has demonstrated the separation between the residential area within the eastern side of the property and the industrial along the western side of the property. The ASP also outlines a road network that will provide direct linkages to major transportation routes.

Creekside Area Structure Plan Bylaw 2022-15 Compliance

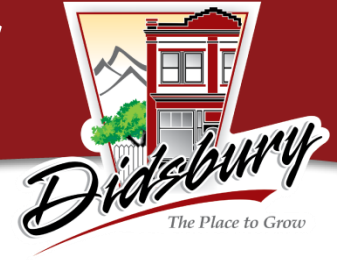


Figure 6.2 Land Use Concept Phase 1

- The proposed amendment will be included within the ASP as an additional map outlining the proposed development within Phase 1 of the ASP lands.
- The proposed uses align with the future development planned for within the ASP.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 8, 2025
 SUBJECT: Public Hearing for Bylaw 2025 - 04 Amending Land Use Bylaw 2019-04
 NW 19-31-1-5 Redesignation
 ORIGINATING DEPARTMENT: Planning & Development

APPLICATION OVERVIEW

Legal Location	NW 19-31-1-5
Current Zoning:	I1: Industrial District – General, R1: Residential District – Single Detached, R2: Residential District – General & REC: Recreational/Open Space District
Landowners:	1755545 AB. Ltd.
Applicant:	Christopher Overwater
Encumbrances On Title	Registration Number 861 056 268 – Utility Right of Way

BACKGROUND/PROPOSAL:

The applicant has adjusted the location and layout of the road and realigned the parcel configuration. The applicant has also proposed the inclusion of another Land Use District, IS: Institutional District, within the Area Structure Plan to accommodate the future use of one of the parcels to be subdivided. The original location and size of the stormwater pond has also been adjusted. These proposed amendments deviate from the existing Land Use Concept Map and therefore, an amendment is required. The reconfiguration of the lot locations require redesignation in the new location of some of the lots that straddle two land use districts.

KEY DATES, COMMUNICATION AND INFORMATION:

Application Circulated	The proposal was circulated to ten adjacent landowners as well as to Referral Agencies on March 12, 2025
Responses from Referral Agencies	Alberta Transportation and Economic Corridors – reviewing the Traffic Impact Analysis that was provided with the ASP. AltaGas Ltd. – expressed concerns regarding the inclusion of a residential area within the Emergency Planning Zone for their Didsbury Loading terminal. AltaGas employs a 1.6 km (1 mile) radius around their terminal for the Emergency Planning Zone. AltaGas would prefer to see industrial development within their Emergency Planning Zone.
Administration's Reply to Alta Gas	➤ Administration responded to explain that the application which was circulated concerns the industrial portion of the ASP, and further that the redesignation of the lands within the eastern portion of the property for residential was previously approved by Bylaw on April 23, 2024.
Response from Adjacent Landowners	No responses received from adjacent landowners.



REGULAR COUNCIL MEETING Request for Decision (RFD)

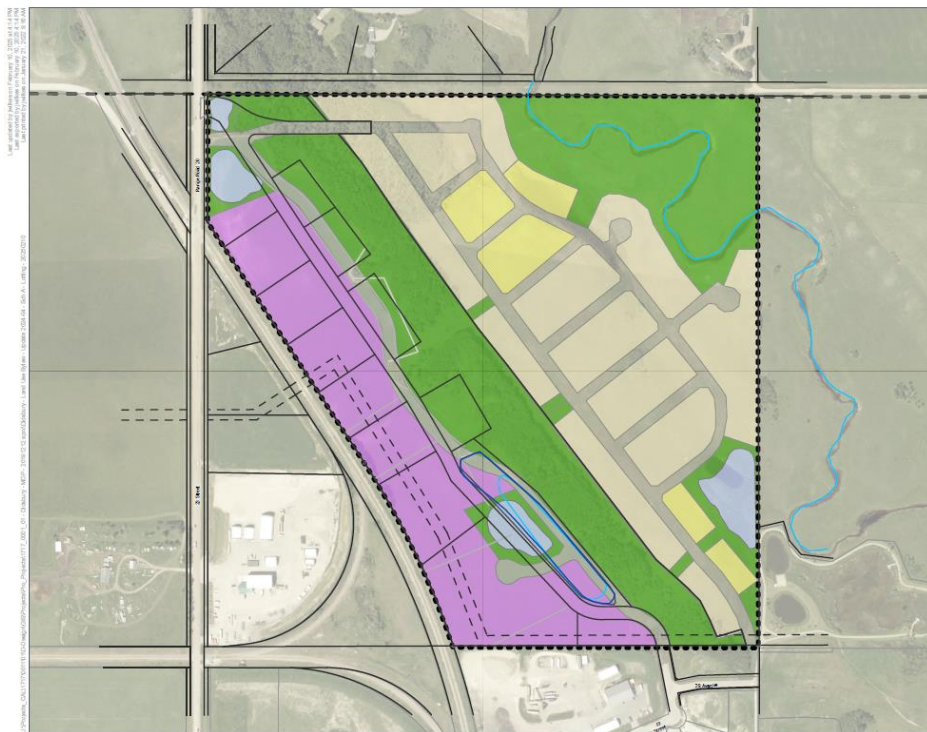
Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

This proposal ensures the appropriate land use districts and the realignment of the road and parcels are in place prior to any subdivision considerations or development applications. The internal road has been moved towards the east and a cul-de-sac that was in the southern portion of the property has been removed. There have been proposed lots located on the west of the newly located road. This realignment required the redesignation of portions of the land to ensure proposed lots have the correct land use district. The applicant has also asked to have another land use district included within the ASP that will align with future plans for one lot within the property. The new land use district is: Institutional District.

This image shows the newly proposed lot layout and road alignment overlaid on the existing land use zones within the industrial area in the western side of the property. This demonstrates where the redesignation is required.



ALIGNMENT WITH STRATEGIC PLAN

3. Strong & Resilient Local Economy

5. Governance & Organizational Excellenc



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

ALIGNMENT WITH STATUTORY PLANS

Creekside Area Structure Plan Bylaw 2022-15

Figure 6.2 Land Use Concept Phase 1

- The proposed amendment will be included within the ASP as an additional map outlining the proposed development within Phase 1 of the ASP lands.
- The proposed uses align with the future development planned for within the ASP.

7.3 Industrial

Development within the Industrial Land Use Policy Area is expected to accommodate a range of industrial uses involving manufacturing, processing, and assembly activities that may occur indoors or outdoors.

- The variety of proposed lots would accommodate a mix of industrial uses within this area.

Municipal Development Plan Bylaw 2024-12

4.2 Economic Development

4.2.4 Diversify the local economy by encouraging a range of commercial and industrial development that supports a stronger balance between residential and non-residential tax revenue.

- This proposed change is a realignment of the industrial area within the ASP and will facilitate new industrial development.

According to Figure 2 Policy Areas this property is within the Live-Work Neighbourhoods

5.3 Live-work Neighbourhood

5.3.2 New and expanded industrial development proposals shall be required to address potential environmental impacts in regard to drainage, sewage effluent, airborne emissions, noise pollution and any other environmental concerns. Heavy industry shall only be permitted in Town subject to environmental impacts and impacts on adjacent areas being addressed.

5.3.3 Industrial areas shall be provided with direct linkages to major transportation routes and mixing of industrial and residential traffic is discouraged.

- This ASP has demonstrated the separation between the residential area within the eastern side of the property and the industrial along the western side of the property. The ASP also outlines a road network that will provide direct linkages to major transportation routes.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 8, 2025
SUBJECT: CAO Report
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Please find attached the information for the Chief Administrative Officer (CAO) Report for April 8, 2025.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

During the CAO Report, Council will have the opportunity to ask questions to the CAO and to make motions for information they would like Administration to bring back to a future Council meeting.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To accept the Chief Administrative Officer Report for April 8, 2025 as information.



CAO Report – April 8, 2025

1. Development Report as of April 2, 2025

Please find the attached Development Report as of April 2, 2025

2. Dog Park Maintenance and Clean-Up Efforts

The dog park was closed for maintenance on April 1 and 2. During the closure, Public Works crews repaired sections of the fence to ensure the safety of users and their dogs within the park. Staff also is completing a thorough cleanup of the area, removing a substantial amount of accumulated animal feces. Administration is reminding dog owners that they are required under the Responsible Pet Ownership bylaw to immediately clean up after their pet in all areas of town, including the dog park. The fine for failure to remove animal feces is up to \$200 per offence.

3. Rosebud Valley Campground Opening for Summer Season

As of April 1, 2025 the Rosebud Valley Campground is now open for its summer season. Aligning with the opening of the regular season, all bookings have moved through an online booking system. Campers wishing to stay with us this season are asked to visit <https://www.didsbury.ca/p/rosebud-valley-campground> to book a site.

4. Earptopia Donation

The Earptopia Convention held October 4-6, 2024 in Calgary and a pre-conference event held in Didsbury on October 3, 2024 generated a surplus through their ticket sales. After reconciling their finances and paying all expenses, the organizers decided to provide the Town of Didsbury with a donation in the amount of \$4,000, which will be accumulated in the 2025 revenue. In 2024, following the event, Earptopia donated \$6,000 which helped offset costs associated with the event. The letter from Earptopia organizers is attached as correspondence.

5. Fire Services Training Grant

The Town was successful in its application for the Fire Services Training Grant in the amount of \$8,700 from the Province of Alberta. The grant will offset Didsbury Fire Department costs of providing training to our firefighters, specifically for Pump Operator, Aerial Apparatus and Driver Operator certification courses. The letter from the Minister approving the grant is attached in the Correspondence section of the agenda.

6. Economic Developers Association Award Nominations

Attached is a report outlining the Economic Developers Association Award nominations for 2025. The Economic Developers Association Xperience Leaders' Summit and Conference is held April 9 – 11, 2025 in Kananaskis. Award winners will be announced during this event.

7. Carbon Tax Update

The Federal Fuel Charge, often referred to as the consumer carbon tax, was reduced effective April, 1, 2025.

The *Greenhouse Gas Pollution Pricing Act*, allows the Governor in Council to adjust the federal fuel charge rates by regulation; the regulation, which came into effect April 1st, set those rates at \$0 for the 21 fuels governed by the Act.

7. Carbon Tax Update, continued

The greatest impact to the municipality is on fuel purchase in bulk or retail for vehicles including operational vehicles, lawn mowers, and fire trucks as well as carbon tax charged on natural gas consumption at Town Facilities. Prior to April 1, 2025, an additional \$0.176 was charged for each litre of fuel consumed and \$0.1525 was charged for each cubic metre of natural gas consumed. While the federal fuel charge for natural gas is expected to be fully removed from the natural gas bills for the month of April and onward, gasoline retailers may not fully adjust prices immediately to reflect the changes. The Town paid approximately \$60,700 in carbon tax for Town-operated buildings/facilities in 2024 alone, not including GST. Savings are expected in 2025, although the exact amount has yet to be determined.

While this reduction in the rate is a reprieve, the Act has not been repealed and remains to be force, meaning that the federal government can request the Governor in Council to establish a regulation reintroducing rates above \$0 at any point in the future. Furthermore, the Industrial Carbon pricing system, which includes the Output-Based Pricing System (OBPS) at the federal level or the Technology Innovation and Emission Reduction (TIER) at provincial level, remain in effect. The municipality does not meet the definition of an industrial entity and therefore pays consumer carbon tax, the same as any individual.

CAO Report as of April 2, 2025: Planning & Development

The Town of Didsbury has authorized the conditional issuance of the following permits:

Development Officer (Permitted Use) Decisions

PERMIT #	ADDRESS	TYPE	APPLICANT/OWNER	DECISION DATE
DP 25-016	1804 – 20 Street	Establishment (Eating or Drinking Class 1) Golden River Restaurant	Kwai Fong Pak (a) Wai Chi Chan & Kwai Fong Pak (o)	Mar 24, 2025
DP 25-017	#70, 1190 – 15 Avenue	Dwelling, Manufactured Home & Side Yard Deck	Schmidt, Rayanne (a) 1113816 Alberta Ltd. (o)	Mar 24, 2025
DP 25-018	2129 – 17 Avenue	Accessory Building – Garage	Hemphill, Stephen & Nicole (a/o)	Mar 25, 2025
DP 25-019	1170 Kildeer Close	Accessory Building – Garage w/ Rooftop Deck & Stairs	Peach, Steve & Kristen (a/o)	Mar 26, 2025
DP 25-020	1313 – 20 Avenue	Addition to Garage	Lummerding, Jason & Dee (a/o)	Mar 26, 2025
DP 25-021	#82, 1190 – 15 Avenue	Dwelling, Manufactured & Side Yard Deck	Lefort, Garth A. (a) 1113816 Alberta Ltd. (o)	Mar 26, 2025

DP 25-016 Establishment (Eating or Drinking Class 1):

The Owners of Golden River Restaurant have moved back to Didsbury and will be re-opening their Chinese Food Restaurant.



Municipal Planning Commission (Discretionary Use) Decisions:

PERMIT #	ADDRESS	TYPE	APPLICANT/OWNER	DECISION DATE	APPEAL PERIOD ENDS
DP 25-013	1301 – 18 Ave	Dwelling, Multi-Unit (Apartment) with Rear Yard Setback Variance Snyder Manor	Merchant Architecture Inc. c/o Salim Merchant (a) Campbell, Derrick (o)	Mar 26, 2025	Apr. 16, 2025 (at 4:30 p.m.)

DP 25-013 Snyder Manor: The proposed development is for a Dwelling, Multi-Unit (Apartment) which will include 17 units, each unit having one bedroom plus a den. This will be the second building located at Snyder Manor.



EDA Award Nomination summary 2025

Small Community – up to 25,000 population category

Award 1: **Innovative Approach to Economic Development**

Innovative Approach to Economic Development: The world has rapidly changed in the past few years and economic developers have also had to adapt and change the way we do things. This category is intended to highlight projects that implemented a new and innovative approach to economic development.

Project: **“Earptopia Didsbury Day”**

In October 2024, the Town of Didsbury leveraged its strong film tourism potential by hosting "Earptopia-Didsbury Day," a fan experience tied to the Earptopia Convention in Calgary. With over 200 international visitors from 17 countries, the event transformed Didsbury into the fictional town of Purgatory from the hit television series Wynonna Earp.

Didsbury Economic Development partnered with local businesses, the museum, and the library to create an immersive experience featuring a custom scavenger hunt guiding fans to filming locations, a reconstructed Shorty's Saloon façade, a showcase of authentic props, and various feature events around town. The event generated a significant economic impact, substantial international exposure, increasing business revenues by 38%, boosting the museum's international visitation by 35%. It fostered lasting partnerships and introduced a sustainable film tourism tool, ensuring continued economic benefits, including business retention while cementing Didsbury's reputation as a film tourism destination for fan experiences and future productions.

Award 2: **Marketing for Economic Development Outcomes**

Marketing for Economic Development Outcomes: This category is intended to highlight economic development marketing and/or promotional campaigns with demonstrated and measurable outcomes.

Project: **Calgary Transit Campaign**

Didsbury's 2024 transit marketing campaign, launched through Pattison Outdoors in Calgary, was a creative and strategic initiative spotlighting Didsbury as a destination for quality living, business and investment opportunities, and visiting setting a benchmark for innovative and impactful municipal marketing utilizing ESG principals. The graphics were a playful nod to the creative industry, adding an element of fun and familiarity to the advertisements.

From July to October, the eye-catching ads on the back of buses and LRT interiors featured four different movie-themed designs with calls to action like for example: “Extras Wanted” (business growth), captivating commuters across Calgary.

The campaign achieved outstanding results: museum visits increased by 35%, business inquiries nearly doubled, and new business registrations surged by 70%. It also garnered an international bronze award for its innovative design and inspired community pride, amplified through social media, with community members praising the campaign's celebration of Didsbury's identity.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 8, 2025
SUBJECT: Bylaw 2025-03 Amending Creekside Area Structure Plan Bylaw 2022-15
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Council granted first reading to Bylaw 2025-03 Amending Creekside Area Structure Plan Bylaw 2022-15 at the March 11, 2025 Regular Council Meeting. The amendment would include Figure 6.2 Land Use Concept Phase 1 as well add the Land Use District IS: Institutional District as an additional use within the Area Structure Plan.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

If Council is satisfied with the result of the Public Hearing, Administration is recommending Council grant second and third reading of Bylaw 2025-03 Amending Creekside Area Structure Plan Bylaw 2022-15.

Please see attached Bylaw 2025-03.

ALIGNMENT WITH STRATEGIC PLAN

1. Strategically Managed Infrastructure
2. Vibrant & Connected Character Community
3. Strong & Resilient Local Economy
5. Governance & Organizational Excellence

RECOMMENDATION (two motions)

That Council grant second reading to Bylaw 2025-03 Amending Creekside Area Structure Plan Bylaw 2022-15.

AND

That Council grant third and final reading to Bylaw 2025-03 Amending Creekside Area Structure Plan Bylaw 2022-15.

TOWN OF DIDSBURY
Amending Creekside Area Structure Plan Bylaw 2022-15
Bylaw 2025-03

A Bylaw of the Town of Didsbury in the Province of Alberta, pursuant to the provisions of the Municipal Government Act, being Chapter M-26-1, of the revised Statutes of Alberta and amendments thereto, to amend Creekside Area Structure Plan Bylaw 2022-15.

WHEREAS, the Council of the Town of Didsbury deems it necessary to amend Creekside Area Structure Plan Bylaw 2022-15.

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts as follows:

1. SHORT TITLE

1.1. This Bylaw may be referred to as “Amending Creekside Area Structure Plan Bylaw 2022-15”

2. GENERAL PROVISIONS

2.1. That Land Use District IS: Institutional District be included as a use within the Area Structure Plan.

2.2. That Figure 6.2: Land Use Concept Phase 1 be included as defined in Schedule A

2.3. Upon final reading, this bylaw hereby amends Bylaw 2022-15 Creekside Area Structure Plan.

3. EFFECTIVE DATE

3.1. This Bylaw shall come into force upon passing of the third and final reading.

Read a First time on this 11th day of March, 2025

Public Hearing held on this day of

Read a Second time on this day of

Read a Third and Final time on this day of

Mayor Rhonda Hunter

Acting Chief Administrative Officer Amanda Riley

Last updated by jellison on February 19, 2025 at 4:54 PM
Last reported by jellison on February 19, 2025 at 4:54 PM
Last modified by jellison on January 21, 2022 at 8:16 AM
Launched by jellison on January 21, 2022 at 8:16 AM





REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 8, 2025
SUBJECT: Bylaw 2025-04 Amendment to Land Use Bylaw 2019-04 – NW
19-31-1-5 Redesignation
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Council granted first reading to Bylaw 2025-04 NW 19-31-1-5 Redesignation to R1: Residential District– Single Detached, R2: Residential District – General, I1: Industrial District – General, REC: Recreation/Open Space District and IS: Institutional District on March 11, 2025. The Public Hearing was held during the Public Hearing section in this Council Agenda.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

If Council is satisfied with the result of the Public Hearing, Administration is recommending Council grant second and third reading of Bylaw 2025-04 Amendment to Land Use Bylaw 2019-04.

Please see attached Bylaw 2025-04.

ALIGNMENT WITH STRATEGIC PLAN

- 3. Strong & Resilient Local Economy
- 5. Governance & Organizational Excellence

RECOMMENDATION (two motions)

That Council grant second reading to Bylaw 2025-04 Amendment to Land Use Bylaw 2019-04 – NW 13-31-1-5 Redesignation.

AND

That Council grant third and final reading to Bylaw 2025-04 Amendment to Land Use Bylaw 2019-04 - NW 19-31-1-5 Redesignation.

TOWN OF DIDSBURY
Bylaw 2025-04 Amendment to Land Use Bylaw 2019-04
NW 19-31-1-5 Redesignation

A Bylaw of the Town of Didsbury in the Province of Alberta, pursuant to the provisions of the Municipal Government Act, being Chapter M-26-1, of the Revised Statutes of Alberta and amendments thereto, to amend Land Use Bylaw 2019-04.

WHEREAS, the Council of the Town of Didsbury deems it necessary to amend Bylaw 2019-04: Land Use Bylaw;

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts the following:

1. SHORT TITLE

1.1. This Bylaw may be referred to as the “Amendment to Land Use Bylaw 2019-04 – NW 19-31-1-5 Redesignation.”

2. GENERAL PROVISIONS

2.1. That the Land Use Bylaw Map, forming Appendix A of Bylaw 2019-04, be amended to change the designation of a portion of NW 19-31-1-5, as shown on in Schedule A of this bylaw.

2.2. Upon coming into force and effect, the Land Use Bylaw 2019-04 shall be amended.

3. EFFECTIVE DATE

3.1. This Bylaw shall come into force upon passing of the third and final reading.

Read a First time on this 11th day of March, 2025

Public Hearing held on this day of

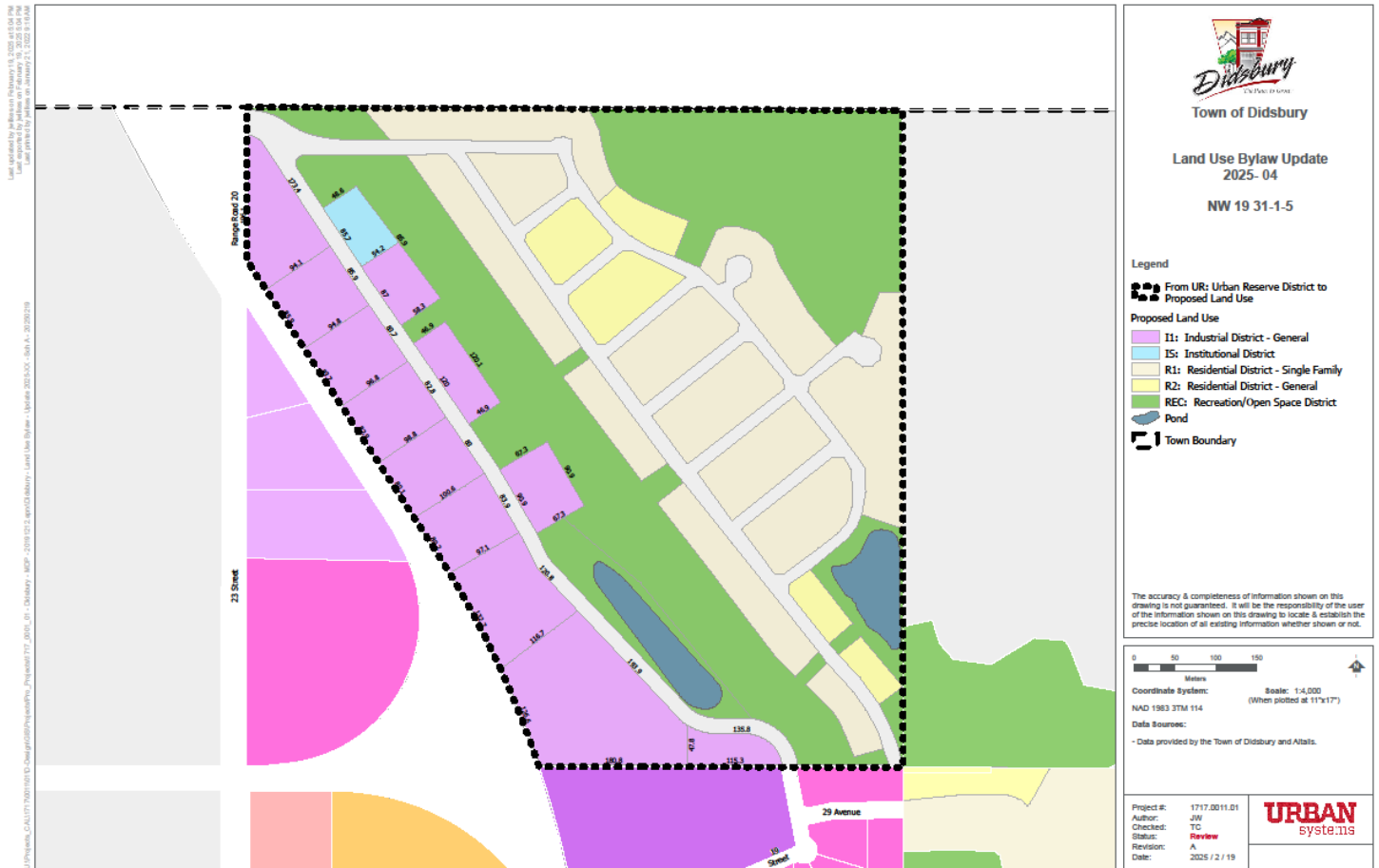
Read a Second time on this day of

Read a Third and Final time on this day of

Mayor Rhonda Hunter

Acting Chief Administrative Officer Amanda Riley

Schedule A





REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: April 8, 2025
SUBJECT: 2025 Tax Rate Bylaw 2025-05
ORIGINATING DEPARTMENT: Corporate Services

BACKGROUND/PROPOSAL:

Section 353(1) of the *Municipal Government Act* states that, “council must pass a property tax bylaw annually.” The property tax bylaw authorizes Council to impose a tax in respect of property in the Town of Didsbury to raise revenue to be used toward payment of expenditures and transfers set out in Didsbury’s approved budget and requisitions from Alberta Education, Mountain View Seniors’ Housing, and Designated Industrial Property.

Tax Rate Bylaw 2025-05 is being presented to Council for first reading. Once the bylaw is passed, tax notices will be prepared and sent to property owners.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Assessment notices were issued to all property owners on February 14, 2025. The final complaint date is April 15, 2025. The assessed value of property is based on the market valuation at July 1 of the previous year and condition of the property at December 31 of the previous year, and is used to calculate the current year’s tax rate.

Overall taxable assessment values in Didsbury have increased both due to market changes and new development. Residential and farmland assessment has increased 9.66%, non-residential assessment has increased 7.93%, and designated industrial property assessment has increased 3.36%. Council approved the 2025 operating budget with a 3.93% increase to revenues from taxes (tax revenue). Due to the increase in assessment, the tax rate may reduce, depending on how Council chooses to allocate the revenue requirement between assessment classes.

Education Property Tax

The Education Property Tax Requisition for 2025 is \$2,094,437 (2024 - \$1,828,694), an increase of \$15%. Tax payers will see this increase on their tax notice. The full amount of Education Property Tax is paid to the Province.

Seniors Housing Property Tax

The Mountain View Seniors’ Housing requisition for 2024 is \$283,573 (2024 - \$266,373), an increase of 6.5%. The full amount of Seniors’ Housing Property Tax is paid to Mountain View Seniors’ Housing.

Designated Industrial Property Tax

The Designated Industrial Property tax requisition is \$665.85 (2024 - \$705), a decrease of 6%.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

Minimum Tax

Council may, by bylaw, set a minimum tax to account for the costs related to the assessment and taxation process. The bylaw is proposing a minimum tax of \$85 (2024 - \$80).

Assessment Classes and Sub-Classes

Each year council must set a tax rate for each class of assessment. The Town has the following assessment classes:

1. Residential, *further sub-classed into:*
 - a. Vacant Residential
2. Non-Residential, *further sub-classed into:*
 - a. Vacant Non-Residential
3. Farmland
4. Machinery & Equipment

Maximum Tax Ratio

Council may choose different rates for the vacant classes. However, the highest tax rate must not be more than 5 times the lowest rate.

Tax Split

Each year, Council must also decide what portion of the municipal tax revenues shall be paid by residential/farmland properties and what portion shall be paid by the non-residential properties. In 2024, the split was 85.15% Residential and 14.85% Non-Residential.

The Town of Didsbury's tax rate ratio of Non-Residential to Residential is the lowest among the region, as identified in the chart below.

Municipal Mill Rate Comparison (2024)			
Municipality	Non-Residential (NR)	Residential (R)	NR:R Split
Carstairs	8.710	5.900	1.5
Cremona	13.650	8.660	1.6
Didsbury	8.812	7.156	1.2
MV County	10.005	2.593	3.9
Olds	8.142	5.951	1.4
Sundre	11.594	7.653	1.5
Average	10.152	6.319	1.8

The Municipal Mill Rate Comparison for 2024 tax rates shows that Didsbury's Non-Residential to Residential ratio was 1.2. The average for the region was 1.8, and the average for the region's urban centres was 1.4. It is recommended that this ratio increase to align with the region, which would cause there to be a larger percentage of taxes to be from the non-residential property owners.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

Municipal Tax Rate Scenarios

Council may choose to leave the split between Residential and Non-Residential tax the same as 2024 or change it. Administration has included one such scenario in the attachment that follows this Request for Decision which assumes the same tax split as 2024.

Council also reviewed the scenario with the supporting documentation provided with the Request for Decision for the 2025 Budget. There was an error in the calculation for the document provided. That error has been corrected and the corrected schedule is attached to this document. The previous document (with the error) indicated that, generally, municipal taxes would reduce for a sample of properties; however, using the corrected calculation, most properties would actually see an increase of municipal taxes.

It is recommended that additional scenarios be referred to and reviewed by the Financial Planning Committee and a recommendation be returned to Council.

Machinery & Equipment Bylaw

In 1997, Council approved Bylaw 97-15 to exempt machinery & equipment properties from taxation. In 2017, Council began taxing such properties but the original bylaw was not rescinded. The tax rate bylaw passed in 2017 and each year since allowed the Town to tax such properties, but Administration is recommending bylaw 97-15 be repealed to clarify taxation of M&E properties.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION (two separate motions)

That Council grant first reading to the 2025 Tax Rate Bylaw 2025-05, a bylaw to establish the rates of taxation for the 2025 taxation year.

AND

To refer the 2025 Tax Rate Bylaw 2025-05 to the Financial Planning Committee for review and recommendation.

Scenario 1: Tax Split: 85.15% Residential; 14.85% Non-Residential
Tax Rate: Residential: 6.782; Non-Residential: 8.523

		Assessment				Municipal Taxes					Education Property Taxes					Seniors Housing Requisition					Overall Change	
		2024	2025	\$ Increase	% Increase	2024	2025	\$ Increase per year	\$ Increase per month	% Increase	2024	2025	\$ Increase per year	\$ Increase per month	% Increase	2024	2025	\$ Increase per year	\$ Increase per month	% Increase	\$ Increase per year	\$ Increase per month
RESIDENTIAL	House 1	180,170	192,990	12,820	7.1%	1,289	1,309	\$ 20	\$ 2	1.5%	440	490	\$ 51	\$ 4	11.6%	68	70	\$ 3	\$ 0	4.2%	\$ 73	\$ 6
	House 2	261,790	282,180	20,390	7.8%	1,873	1,914	\$ 41	\$ 3	2.2%	639	717	\$ 78	\$ 7	12.3%	98	103	\$ 5	\$ 0	4.8%	\$ 124	\$ 10
	House 3	297,170	321,000	23,830	8.0%	2,127	2,177	\$ 51	\$ 4	2.4%	725	816	\$ 91	\$ 8	12.5%	111	117	\$ 6	\$ 0	5.0%	\$ 147	\$ 12
	House 4	304,550	324,980	20,430	6.7%	2,179	2,204	\$ 25	\$ 2	1.1%	743	826	\$ 83	\$ 7	11.1%	114	118	\$ 4	\$ 0	3.8%	\$ 112	\$ 9
	House 5	418,380	445,620	27,240	6.5%	2,994	3,022	\$ 28	\$ 2	1.0%	1,021	1,132	\$ 112	\$ 9	10.9%	157	162	\$ 6	\$ 0	3.6%	\$ 146	\$ 12
	House 6	410,940	441,810	30,870	7.5%	2,941	2,997	\$ 56	\$ 5	1.9%	1,003	1,123	\$ 120	\$ 10	12.0%	154	161	\$ 7	\$ 1	4.5%	\$ 183	\$ 15
	House 7	530,840	620,610	89,770	16.9%	3,799	4,209	\$ 411	\$ 34	10.8%	1,295	1,577	\$ 282	\$ 24	21.8%	199	226	\$ 27	\$ 2	13.7%	\$ 720	\$ 60
	House 8	768,890	825,490	56,600	7.4%	5,502	5,599	\$ 97	\$ 8	1.8%	1,876	2,098	\$ 222	\$ 18	11.8%	288	301	\$ 13	\$ 1	4.4%	\$ 331	\$ 28
NON-RESIDENTIAL	Property 1	127,790	134,590	6,800	5.3%	1,126	1,147	\$ 21	\$ 2	1.9%	452	516	\$ 64	\$ 5	14.1%	48	49	\$ 1	\$ 0	2.4%	\$ 86	\$ 7
	Property 2	374,260	379,510	5,250	1.4%	3,298	3,234	\$ (63)	\$ (5)	-1.9%	1,324	1,454	\$ 130	\$ 11	9.9%	140	138	\$ (2)	\$ (0)	-1.4%	\$ 65	\$ 5
	Property 3	390,740	406,480	15,740	4.0%	3,443	3,464	\$ 21	\$ 2	0.6%	1,382	1,557	\$ 175	\$ 15	12.7%	146	148	\$ 2	\$ 0	1.2%	\$ 199	\$ 17
	Property 4	554,510	577,100	22,590	4.1%	4,886	4,918	\$ 33	\$ 3	0.7%	1,961	2,211	\$ 250	\$ 21	12.7%	208	210	\$ 2	\$ 0	1.2%	\$ 285	\$ 24
	Property 5	668,520	666,620	-1,900	-0.3%	5,890	5,681	\$ (209)	\$ (17)	-3.5%	2,364	2,554	\$ 190	\$ 16	8.0%	250	243	\$ (8)	\$ (1)	-3.0%	\$ (27)	\$ (2)
	Property 6	826,340	947,690	121,350	14.7%	7,281	8,077	\$ 796	\$ 66	10.9%	2,922	3,631	\$ 708	\$ 59	24.2%	310	345	\$ 36	\$ 3	11.5%	\$ 1,540	\$ 128
	Property 7	1,281,880	1,327,540	45,660	3.6%	11,295	11,314	\$ 20	\$ 2	0.2%	4,533	5,086	\$ 553	\$ 46	12.2%	480	484	\$ 3	\$ 0	0.7%	\$ 576	\$ 48
	Property 8	2,622,020	2,722,420	100,400	3.8%	23,103	23,202	\$ 100	\$ 8	0.4%	9,273	10,430	\$ 1,157	\$ 96	12.5%	982	992	\$ 9	\$ 1	1.0%	\$ 1,266	\$ 106

TOWN OF DIDSBURY
BYLAW NO. 2025-05
2025 TAX RATE BYLAW

A BYLAW OF THE TOWN OF DIDSBURY TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE TOWN OF DIDSBURY FOR THE 2025 TAXATION YEAR.

WHEREAS, pursuant to section 353 of the *Municipal Government Act*, R.S.A. 2000, c.M-26 (the “MGA”) Council must pass a property tax bylaw annually authorizing Council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of the expenditures and transfers as set out in the budget of the municipality, and the requisitions;

WHEREAS, section 297 of the MGA allows Council to divide the residential and non-residential assessment classes into sub-classes;

WHEREAS, section 369 of the MGA provides that Council must pass a supplementary property tax bylaw to authorize the levying of supplementary property tax in respect for which supplementary assessments have been made;

WHEREAS, pursuant to section 369.1 of the MGA Council has passed the Supplementary Assessments Bylaw, a continuous bylaw for supplementary assessment and taxation;

WHEREAS, pursuant to section 357(1) of the MGA the tax rate bylaw may specify a minimum amount payable as property tax;

WHEREAS, the assessed value of all taxable property in the Town of Didsbury as shown on the assessment roll is:

Residential	\$ 670,369,330
Farmland	\$ 7,324,920
Vacant Residential	\$ 6,014,820
Non-Residential	\$ 93,349,610
Vacant Non-Residential	\$ 1,348,920
Machinery and Equipment	\$ 192,600
Total Assessment	\$ 778,600,200

WHEREAS, the Town of Didsbury has prepared and adopted detailed estimates of the municipal revenue and expenditures as required, at the Council meeting held on March 26, 2025;

WHEREAS, the estimated municipal expenditures and transfers set out in the 2025 budget for the Town of Didsbury total \$13,690,587;

WHEREAS, the estimated municipal revenues from all sources other than taxation is estimated at \$8,244,637 and the balance of \$5,445,950 is to be raised by general municipal taxation;

AND WHEREAS, the requisitions pursuant to section 359(1) are:

Education	\$ 2,094,437
Mountain View Seniors Housing	\$ 283,123
Designated Industrial Property	\$ 666

NOW THEREFORE COUNCIL OF THE TOWN OF DIDSBURY ENACTS AS FOLLOWS:

PART 1 – TITLE, PURPOSE AND DEFINITIONS

1. Title

- 1.1. This bylaw may be referred to as the “2025 Tax Rate Bylaw”.

2. Purpose

- 2.1. The purpose of this bylaw is to authorize the levying of a tax upon all taxable property shown on the assessment roll and a supplementary property tax in respect for which supplementary assessment roll has been prepared.

3. Definitions

- 3.1. In this bylaw, unless the context otherwise requires, definitions in the Act shall apply.
- a) **Vacant Non-Residential** means a sub-class of property classified as Class 2 – non-residential, as set out in Section 297 of the MGA, that contains vacant non-residential land held for the development of non-residential property.
 - b) **Vacant Residential** means a sub-class of property classified as Class 1 – residential, as set out in Section 297 of the MGA, that contains vacant residential land held for the development of residential property.

PART II - ASSESSMENT CLASSES AND TAX RATES

4. Assessment Classes and Sub-Classes

- 4.1. For the purpose of the 2025 tax levy and supplementary tax levy, all assessed property within the Town of Didsbury is hereby divided into one of the following assessment classes and subclasses:
- a) Residential
 - i. Vacant Residential
 - b) Non- Residential
 - i. Vacant Non-Residential
 - c) Farmland
 - d) Machinery and Equipment

5. Allowance for Non-collection of Taxes

- 5.1. Pursuant to Section 359(2) of the MGA, for the 2025 tax levy and supplementary tax levy there may be an allowance for the non-collection of taxes at a rate not exceeding the actual rate of taxes uncollected from the previous year’s tax levy as determined at the end of the year.

6. Levy of Tax Rates

- 6.1. The Chief Administrative Officer is hereby authorized to levy the tax rates set out in Schedule “A” on the assessed value of all taxable property shown on the current assessment roll and supplementary assessment roll and classified according to this bylaw.
- 6.2. Schedule “A”, attached hereto shall form part of this bylaw.

PART IV – GENERAL

7. Minimum Tax

7.1. That the minimum amount payable per tax roll as property tax for general municipal purposes shall be \$85.00.

8. Repeal

8.1. Upon coming into force and effect, this bylaw shall repeal Bylaw 97-15.

9. Effective Date

9.1. This bylaw comes into force on the day it is passed.

Read a first time on the __ day of _____, 2025.

Read a second time on this __ day of _____, 2025

Read a third and final time on this __ day of _____, 2025

Mayor – Rhonda Hunter

Acting Chief Administrative Officer – Amanda Riley

BYLAW 2025-05
SCHEDULE "A"
TAX RATES

2025 MUNICIPAL TAX RATES

Assessment Class	Tax Levy	Taxable Assessment	Tax Rate
Residential	\$ 4,546,751	\$ 670,369,330	0.00678246
Farmland	\$ 49,681	\$ 7,324,920	0.00678246
Vacant Residential	\$ 40,795	\$ 6,014,820	0.00678246
Non-Residential	\$ 795,586	\$ 93,349,610	0.00852265
Vacant Non-Residential	\$ 11,496	\$ 1,348,920	0.00852265
Machinery & Equipment	\$ 1,641	\$ 192,600	0.00852265
TOTAL TAX LEVY	\$ 5,445,950	\$ 778,600,200	

2025 EDUCATION TAX RATES

(Requisitions by Alberta School Foundation and Red Deer Catholic Region)

Assessment Class	Tax Levy	Taxable Assessment	Tax Rate
Residential/Farmland	\$ 1,737,458	\$ 683,709,070	0.00254123
Non-Residential	\$ 356,979	\$ 93,177,210	0.00383118
TOTAL TAX LEVY	\$ 2,094,437	\$ 776,886,280	

2025 MANAGEMENT BODIES TAX RATES

(Requisitions by Mountain View Seniors' Housing)

Assessment Class	Tax Levy	Taxable Assessment	Tax Rate
Residential/Farmland	\$ 249,104	\$ 683,709,070	0.00036435
Non-Residential	\$ 34,019	\$ 93,369,810	0.00036435
TOTAL TAX LEVY	\$ 283,123	\$ 777,078,880	
Includes an Over Levy	\$ 450		

2025 DESIGNATED INDUSTRIAL PROPERTY REQUISITION TAX RATE

(Property assessment and tax rate are set by the Provincial Assessor)

Assessment Class	Tax Levy	Taxable Assessment	Tax Rate
Non-Residential	\$ 666	\$ 9,498,510	0.0000701
TOTAL TAX LEVY	\$ 666	\$ 9,498,510	



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 8, 2025
SUBJECT: Social Services Rates and Fees Bylaw 2025-06
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

At the March 11, 2025 Regular Council Meeting, Council referred the Social Services Rates and Fees Bylaw, which sets the rates and fees for the DOSCA Department, to the Financial Planning Committee for review.

The Didsbury Out of School Care Association (DOSCA) Department had experienced a departmental deficit in 2023 which required an internal loan of \$22,183.16 to offset the deficit. In 2024, the Department again experienced a deficit of \$24,057 which will require an internal loan, which is currently being reviewed at FPC. During their review of the internal repayment plan for the 2024 loan, the Committee raised concerns regarding the expanse of the deficit in two consecutive years and therefore, recommended that the programs rates and fees be reviewed as two separate programs run by the DOSCA Department. The Committee in their review, recommends that the Summer Fun Program rates be adjusted in time for the 2025 registration period.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Summer Fun currently operates for eight weeks, two of which are four-day weeks, from 7:30 a.m. to 5:00 p.m. during the summer months when kids are out of school. When splitting out the department into the DOSCA Program and Summer Fun, the deficit including the internal rent of Summer Fun is \$11,392. Therefore, the goal of the Committee was to adjust rates to remain competitive with comparable summer programs, while also balancing revenues to expenditures based on current registration rates.

In their review of the Summer Fun Program, the Committee reviewed the rates and running times of similar summer camp programs that are run in the surrounding area.

The Committee is recommending the following changes:

- That the regular hours of the program be reduced to regular working hours, 8:30 a.m. to 4:30 p.m. and that a pre-/post-camp rate be charged to account for staff overtime, for an additional 30 minutes before the camp and after the camp;
- That the program no longer offer early bird rates;
- That the program no longer offer sibling rates;
- That the program no longer offer daily rates, other than on field trip days;
- That the rates be increased accordingly as demonstrated in the chart below.

The quantity of early bird registrations far exceeds the regular registration rates, and the sibling registration is minimally utilized.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

Summer Fun Rates	2024	Proposed 2025
Weekly Early Bird Fee (Monday to Friday)	\$ 190.00/week until June 15	\$ -
Weekly Early Bird Fee, additional siblings (Monday to Friday)	\$ 180.00/week until June 14	\$ -
Weekly Fee (Monday to Friday)	\$ 200.00/week after June 14	\$ 220.00/week
Weekly Fee, additional siblings (Monday to Friday)	\$ 190.00/week after June 14	\$ -
Four-Day Fee (consecutive days)	\$ 170.00/week	\$ 200.00/week
Daily Drop-In Fee	\$ 55.00/day	\$ -
Field Trip Drop-In Fee	\$ 75.00/day	\$ 100.00/week
Pre-Camp/Post-Camp	\$ -	\$ 35.00/ week

In the bylaw being presented, the new proposed hours of the program have been established therein. Given that the currently established hours of operation for the Summer Fun program are established in CS 103 Summer Fun Policy, the policy would be amended accordingly to reflect the change in service.

Given that the Committee has reviewed and made a recommendation on the rates being proposed, the Committee needn't review the rates again unless the recommendations from the Committee are not desirable to Council. Furthermore, the matter of establishing new rates for this season is timely seeing as registration for the program opens on May 1, 2025. For these reasons, Administration is recommending that Council grant all three reading to Bylaw 2025-06 to ensure that any changes to the rates are adequately communicated to program users and the public.

Should Council defeat a motion to grant a reading, the bylaw is considered defeated. Should Council defeat a motion to grant unanimous consent to proceed to third reading, the bylaw will be brought back to the April 22, 2025 Regular Council Meeting. Bylaw 2025-06 is attached for review.

ALIGNMENT WITH STRATEGIC PLAN

4. Liveability

RECOMMENDATION (four motions)

That Council grant first reading to Social Services Rates and Fees Bylaw 2025-06.

AND

That Council grant second reading to Social Services Rates and Fees Bylaw 2025-06.

AND

That Council grant unanimous consent to proceed to third reading of Social Services Rates and Fees Bylaw 2025-06.

AND

That Council grant third and final reading to Social Services Rates and Fees Bylaw 2025-06.

TOWN OF DIDSBURY
Social Services Rates and Fees Bylaw
Bylaw 2025-06

BEING A BYLAW OF THE TOWN OF DIDSBURY, IN THE PROVINCE OF ALBERTA, RESPECTING RATES AND FEES TO BE CHARGED FOR SOCIAL SERVICES PROVIDED BY THE TOWN OF DIDSBURY.

WHEREAS, pursuant to section 3 of the *Municipal Government Act*, being the Revised Statutes of Alberta 2000, Chapter M-26, as amended, the purposes of a municipality are to provide services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the municipality; and

WHEREAS, pursuant to section 7(f) of the *Municipal Government Act* a Council of a municipality may pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality; and

WHEREAS, section 6 of the *Municipal Government Act* Revised Statutes of Alberta 2000 and amendments thereto gives a Municipality natural person powers, which imply the power to charge for goods and services provided, and

WHEREAS, Goods and Services Tax (GST) is included or exempt where it is not stated;

NOW, THEREFORE, the municipal Council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts as follows:

1. Definitions

- 1.1. **DOSCA** means the department of the Town of Didsbury entitled Didsbury Out of School Care Association which operates the DOSCA and Summer Fun Programs;
- 1.2. **DOSCA Program** includes before- school, after-school and full-day out of school care during the school year;
- 1.3. **Summer Fun Program** means a series of week-long summer day camp program, run by DOSCA.

2. General Provision

- 2.1. This Bylaw shall be known as the "Social Services Rates and Fees Bylaw".
- 2.2. That Schedule "A" 2025 DOSCA Fees shall form part of this bylaw as the prescribed rates of the DOSCA and Summer Fun Programs.
- 2.3. The DOSCA department in the Town of Didsbury is self-supported, therefore is not subsidized by property taxes.
- 2.4. The hours of the Summer Fun program shall be from 8:30 a.m. to 4:30 p.m. unless otherwise provided for in Schedule A.

3. Paramount Rules

- 3.1. If the provisions in any other bylaw conflict with the rules in this Bylaw, this Bylaw will prevail.

4. Transitional

- 4.1. This bylaw comes into full force and effect upon third reading of the bylaw.
- 4.2. Bylaw 2023-22 is hereby repealed.

Read a first time this ___ day of _____ 2025

Read a second time this ___ day of _____ 2025

Granted Unanimously Consent ___ day of _____ 2025

Read a third and final time this ___ day of _____ 2025

Mayor – Rhonda Hunter

Acting Chief Administrative Officer – Amanda Riley

SCHEDULE "A"
2025 DOSCA Program and Summer Fun Program Fees

DOSCA Program		Rates
Before and After School Care Hourly Fee	\$	9.00/hour
No School Full Day: Daily Fee	\$	No change
No School Full Day: Four-Day Fee (consecutive days)	\$	170.00/week
No School Full Day: Weekly Fee (Monday to Friday)	\$	200.00/week
Summer Fun Program		Rates
Weekly Fee (Monday to Friday)	\$	220.00/week
Four-Day Fee (consecutive days)	\$	200.00/week
Field Trip Drop-In Fee 8:00 a.m. - 5:00 p.m.	\$	100.00/day
Pre-Camp/Post-Camp (flat fee) 8:00 a.m. – 5:00 p.m.	\$	35.00/week



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 8, 2025
SUBJECT: Policy and Governance Committee Recommendations
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

At the March 27, 2025 Policy and Governance Committee (PGC) Meeting, the Committee reviewed the extensive list of items that have been referred to the Committee by Council. The current outstanding items at PGC are as follows, with the Committee's Recommendations cross-referenced to the right-hand side. Items without a Committee Recommendation are still at the Committee being reviewed/developed.

Item	Resolution	Committee Recommendation
CAO Bylaw	186-25	
Council Remuneration & PD	077-25	
Hiring Policy	062-24	
Communications Policy	501-24	<i>The Committee recommends that the Communications, Marketing and Branding, and Naming Policy be incorporated into the Communications Master Plan (Strategy), as identified in the Council Strategic Plan, and will be on hold until draft is developed and comes to Council.</i>
Marketing and Branding Policy	501-24	
Naming Policy	501-24	
Land Leases Policy	501-24	
Interface Policy	501-24	<i>The Committee recommends that the Interface Policy no longer be developed and that Council consider integrating the principles into the CAO Bylaw.</i>
Red Zone Policy (Election Prep Policy)	501-24	<i>The Committee recommends that the Red Zone Policy not be developed.</i>
Facility Closures Policy	501-24	
Contracted Services Policy	501-24	<i>The Committee recommends that the Contracted Services Policy not be developed but that Council refer the Procurement Policy to PGC for the principles to be integrated thereto.</i>
Human Resources Policy	501-24	
Staff Accommodations Policy	501-24	<i>The Committee recommends that the Accommodations Policy not be developed.</i>
COLA Policy	501-24	<i>The Committee recommends that the COLA Policy not be developed and recommends that the next Council consider the need for the policy.</i>
Budget Policy	501-24	
Community Standards Bylaw	698-24	
Responsible Pet Ownership Bylaw	699-24	
Community Partnership Program	300-22	



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

If Council accepts the recommendations from PGC, the Committee will be able to prioritize the remaining items and refer them back to Council for adoption prior to the dissolution of the Committee's list of referred items in October.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION (two motions)

To accept the recommendations from the Policy and Governance Committee as they pertain to the Communications Policy, Marketing and Branding Policy, Naming Policy, Interface Policy, Red Zone Policy, Contracted Services Policy, Staff Accommodations Policy, and COLA Policy.

AND

To refer FIN 010 – Procurement of Goods and Services Policy to the Policy and Governance Committee for review and recommendation.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

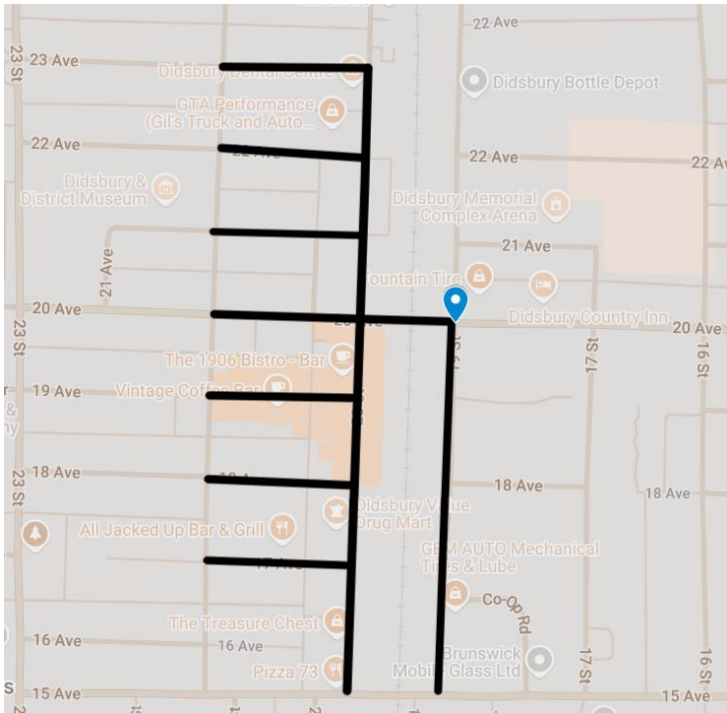
MEETING DATE: April 8, 2025
SUBJECT: 2025 Show N' Shine Temporary Road Closure
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

The Town has received a road closure request, and Special Event Permit Application for the Didsbury Show N' Shine 2025. COUN 005-24 Road Closure Policy provides that Council is the approving authority for temporary road closures when the request is in excess of three blocks.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Temporary Road Closure requested would be in effect from 6:00 p.m. on Friday, May 9th until 4:00 p.m. on Saturday, May 10th – totaling 22 hours. The black lines on the map below indicates the roads requested to be closed and the blue arrow indicates the entrance of the event which will be manned throughout the event to ensure that fire department crews are able to access their primary route from



19 Street to 20 Avenue. In accordance with the policy, all relevant departments, external agencies, and licensed businesses will be notified and a road closure notice will be posted to the Town of Didsbury Website. The following Roads are being requested for temporary closure:

- 23 Avenue from 21 Street to 20 Street;
- 22 Avenue from 21 Street to 20 Street;
- 21 Avenue from 21 Street to 20 Street;
- 20 Avenue from 21 Street to 19 Street;;
- 19 Avenue from 21 Street to 20 Street;
- 18 Avenue from 21 Street to 20 Street;
- 17 Avenue from 21 Street to 20 Street;
- 20 Street from 15 Avenue to 23 Avenue;
- 19 Street from 15 Avenue to 20 Avenue.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To approve the road closure for the Didsbury Show N' Shine 2025 on the map provided from 6:00 p.m. May 9th 2025 to 4:00 p.m. on May 10th, 2025.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 8, 2025
SUBJECT: Didsbury & District Chamber of Commerce Letter
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL

At the February 25, 2025 Regular Council Meeting, Council heard a delegation from the Chamber and Arts Society with a request for funding for a booth at the Didsbury Trade Show. Council then resolved to approve the funding a half-booth at the Didsbury Trade Show for the Didsbury & District Chamber of Commerce in partnership with the Didsbury & District Arts Society as well as provide funding for the printing of promotional materials up to a maximum total amount of \$601.88 (Resolution 105-25).

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

In their request the organizations had planned to use \$300 for the printing of promotional material divided equally between them, and \$301.88 of the funds were for a shared booth at the Trade Show; however, the Chamber received a donation from Save On Foods for their portion of the booth, equating to \$150.94. Therefore, of the amount granted from the Town, there is an excess of \$150.94.

The Town received the attached letter from the Didsbury and District Chamber of Commerce which asks if Council would prefer to recall the unused proportion of the funds, or to allow the funds to remain with the Chamber for other purposes.

If Council is in favour of the Chamber's use of the funds as expressed in the letter, the letter may be accepted as information with no further action required. Should Council request repayment of the funds, Council may make a motion of Council requesting such.

ALIGNMENT WITH STRATEGIC PLAN

3. Strong & Resilient Local Economy

RECOMMENDATION

A motion at Council's discretion.

March 26, 2025

To the Mayor and Council,

The Didsbury & District Chamber of Commerce would like to thank you for supporting our request for funds for a shared booth at the upcoming Didsbury Trade Show. The request you granted was for a shared booth with the Didsbury and District Arts Society at a cost of \$301.88. The Chamber's portion is \$150.94.

Greg Poirier, of Save-On Foods, has recently donated a booth for our use and we will not be using the funds for a booth rental.

I will return the funds if you decide they should be, but I would like, with your permission, to re-purpose them for other Chamber promotions.

The Chamber has a list of activities we hope to undertake. These include updating our website, getting promotional materials to the supporting business area and to businesses not at the Trade Show, radio and online advertising, and promoting our next business networking event. The funds would be put to good use towards one of these endeavours.

I thank you for your consideration in this matter.

Tracy Kaczmer
President
Didsbury & District Chamber of Commerce
403-585-9886



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: April 8, 2025
SUBJECT: Returning and Substitute Returning Officer Appointment
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Council had appointed a Returning Officer (RO) and Substitute Returning Officer (SRO) for the 2025 General Municipal Election in December of 2024.

The Town has recently received notice from the appointed Returning Officer that they are no longer available to serve in that capacity.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

If Council desires to appoint a new RO, they must do so before June 30. In accordance with the *Local Authorities Election Act*, if Council does not appoint a RO before June 30, the Chief Administrative Officer is deemed to have been appointed as the Returning Officer.

Administration is recommending that Jocelyn Baxter, Legislative Services Coordinator, be appointed as the RO and that Shannon Milligan, Manager of Financial Services be appointed as the SRO.

The SRO exercises the duties, functions and powers of the RO in their absence due to illness, absence, or incapacitation.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION (three motions)

To rescind resolutions 701-24 and 702-24.

MOVED by Councillor Moore to appoint Luana Smith as Returning Officer for the 2025 General Municipal Election.

MOVED by Councillor Moore to appoint Jocelyn Baxter as Substitute Returning Officer for the 2025 General Municipal Election.

AND

To appoint Jocelyn Baxter as Returning Officer for the 2025 General Municipal Election.

AND

To appoint Shannon Milligan as Substitute Returning Officer for the 2025 General Municipal Election.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: April 8, 2025
SUBJECT: Setting Committee of the Whole – Housing Needs Assessment
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

At the March 26, 2025 Council Meeting, Council resolved to bring dates to Council for the setting of a Committee of the Whole to hear a presentation regarding the Housing Needs Assessment.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The results of a survey sent to Council for dates are below:

Date	Availability
Tuesday, April 15, 2025	2 out of 4
Thursday, April 17, 2025	3 out of 4
Tuesday, April 29, 2025	2 out of 4
Wednesday, April 30, 2025	3 out of 4
Thursday, May 1, 2025	3 out of 4
Tuesday, May 6, 2025	2 out of 4
Wednesday, May 7, 2025	3 out of 4
Tuesday, May 13, 2025	2 out of 4
Thursday, May 15, 2025	2 out of 4

Based on these results, quorum would only be able to be established on April 17; April 30; May 1; and May 7. Administration recommends setting the meeting for one of these dates at a time agreed to by Council.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To set a Committee of the Whole for _____, 2025 at _____.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: April 8, 2025
SUBJECT: Council Reports
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Council members will each provide a verbal report on any business or committee activity in which they have participated.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Attached is:

- Councillor Windsor's written reports for attendance at the ABMunis Spring Leaders Caucus and President's Summit on Civility and his report on the RMA Spring Convention.
- Mayor Hunter's report on the RMA Spring Convention.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To accept the April 8, 2025 Council Reports as information.

Agenda for Spring 2025 President's Summit - Civility

Wednesday, March 5

Submitted by Councillor Bill Windsor

Registration and Breakfast

Opening remarks

Plenary: Common Ground Toolkit

Common Ground Politics has been undertaking significant research into Alberta's political landscape over the past few years. The initiative includes a toolkit which builds common vocabulary for problems facing civil dialogue in politics. Dr. Wesley spoke to the Common Ground Toolkit and how to effectively use the kit in local government.

Breakout Session - From Discord to Harmony: Mastering Conflict in Local Government

Municipal elected officials often face conflicts in decision-making and interpersonal dynamics. This session explored practical strategies for managing disagreements, fostering collaboration, and maintaining professional relationships in the face of political tension.

The Canadian Barometers Project

The Canadian Barometers research partnership focuses on understanding and improving municipal democracy by routinely surveying local elected officials on their experience with abuse and their level of satisfaction in the role. This plenary dove into preliminary insights into their more recent survey and the ways in which this data helps support community leaders.

Harassment in the Council Chamber and Workplace

Municipal councillors are facing increased levels of harassment both in and outside of council chambers. Due to the unique nature of their role, they are not protected under workplace laws in the same way as a municipal employee. It is also challenging to hold councillors accountable should they create an unsafe workplace for municipal staff. This session featured legal, law and policy perspectives on harassment in the municipal workplace.

Breakout Session - Looking After Yourself and Your Colleagues

Leaders are often called on to support others, but they also need to look after themselves. This session focused on concrete ways to care for yourself and others during times of difficulty.

Preparing Alberta's Future Municipal Leaders

A session focused on the realities of running for municipal office.

Closing remarks

Agenda for Spring 2025 Municipal Leaders' Caucus

Thursday, March 6

Submitted by Councillor Bill Windsor

Registration and Breakfast

President's Opening Remarks and Transition from President's Summit

Minister of Municipal Affairs' Remarks and Q&A

Update from Federation of Canadian Municipalities

Update from Rural Municipalities of Alberta

The Trump Card: Predicting the Impacts of an Unpredictable Presidency

The panel of experts analyzed the impacts of Donald Trump's unpredictable presidency and what it means for Canadian municipalities.

Opposition Leader's Remarks

Municipal Breakout Sessions

Towns - Peers from cities, towns, or villages and summer villages discussed top-of-mind municipal issues; brainstorm solutions; and provide feedback on ABmunis advocacy, events, and communications.

Resources for the 2025 Municipal Election

This session focused on the resources that ABmunis is creating to help candidates understand the day-to-day experience of serving on council and what new tools will be available to new councils this fall.

Ministers Dialogue Session

Resolutions

The session focused on the recent updates to ABMunis' Resolutions Policy, tips for submitting a resolution, and updates on recent advocacy wins.

Requests for Decision

1. The Town of Vegreville Council requests that the Alberta Municipalities Board advocate to the Government of Alberta to amend section 1(1)(ff) of the Alberta Traffic Safety Act to expand the definition of a peace officer to include "a Bylaw Enforcement Officer appointed under the Municipal Government Act for the purpose of Section 77(1)(c) and 160(1) of this Act" so that bylaw enforcement officers have the power to remove vehicles that are in contravention of a municipal bylaw.
2. The Council from the Town of Vegreville requests that the Alberta Municipalities Board advocate to the Government of Alberta to reconsider the decision to not allow students to self-fund their training in the Community Peace Officer Induction Program.

Closing Remarks

Networking Reception sponsored by RMRF

Friday, March 7

Registration and Breakfast

Premier's Remarks and Q&A

President's Report and Update on ABmunis Business Services

Speaking to Albertans about the Realities of Municipal Taxes and the Future of Our Communities

Cheques and Balances: Clarifying Municipal Roles and Responsibilities under Altered Arrangements for Police Governance and Funding

Closing Remarks and Lunch to Go

RMA Spring Convention
March 17 18, 19 - Edmonton Convention Centre
Submitted by Councillor Bill Windsor

MONDAY, MARCH 17, 2025

Brownlee LLP Hospitality Suite
Alberta Counsel Hospitality Suite

TUESDAY, MARCH 18, 2025

Opening Ceremonies and Welcome
Introduction of RMA's Wildfire Working Group Report
Mackenzie County Floodplain Initiative
 A very interesting presentation on the flood history, mitigation and relocation of the community.
Alberta Rural Municipal Administrators' Association
 A description of the organization what it does for municipalities.
Board Governance Review Committee
STARS presentation
Royal Canadian Mounted Police
 A description of the Provincial Policing Model
Keynote Speaker: Pamela Barnum
 A very entertaining speaker speaking about conflict resolution
Taking Care of Business: The Resolutions Session
 See the Resolution Appendix
RMA's Wildfire Working Group Report: A Deep Dive
 A somewhat disappointing breakout session to talk about the undertakings of the working group for fires that bridge the green and white zones. The biggest thing that came out of it was ensuring your insurance is adequate.
Municipal Affairs Open House

WEDNESDAY, MARCH 19, 2025

Morning Welcome
Hon. Ric McIver, Minister of Municipal Affairs
Rural Development Network
Hon. Danielle Smith, Premier of Alberta
Federation of Canadian Municipalities
Ministerial Forum #1
 Open mic Q&A for a variety of provincial Ministers
Ministerial Forum #2
 Open mic Q&A for a second group of provincial Ministers
 Far superior to the Ministerial Forums at ABMunis
Closing Ceremonies

Resolutions Appendix

- 1-255 Requirement for Municipal consultation prior to registration of Conservation Easement - Passed
- 2-255 Minister of Rural Municipal Affairs - Failed
- 3-255 Advocacy for the exploration of a federal lobby association for rural municipalities - Failed
- 4-255 Re-evaluation of weslands policy to streamline road construction and improvements in rural Alberta - Passed
- 5-255 Rural participation on the integration council for refocusing Alberta's health care system - Passed
- 6-255 Improving community peace officer support and safety - Failed
- 7-255 Proportional representation on housing management body boards - Failed
- 8-255 Opposition to water act amendments and lack of consultation - Passed
- 9-255 Water and wastewater system funding - Passed
- 10-255 Provincial assistance for fire apparatus replacement in Alberta - Passed
- 11-255 Opposition to the Canadian net-zero emissions accountability act - Passed
- 12-255 Enabling service of offence notices for Bylaw matters via ordinary mail - Passed
- 13-255 Exemption for sale of uninspected meat and dairy - Failed
- 14-255 Public interest oil and gas company - Passed
- 15-255 Enhancing access to post-secondary education for rural Alberta students - Passed
- 16-255 Decentralize provincial offices to stimulate economic growth - Passed

Rural Municipalities Association – Spring Convention March 17 to 19, 2026
Report submitted by Mayor Hunter

TUESDAY, MARCH 18, 2025

Opening Ceremonies and Welcome

Introduction of RMA's Wildfire Working Group Report

Mackenzie County Floodplain Initiative

Mackenzie County continues to plan and prepare to protect against future threats of flooding caused by the rising waters of the Peace River. In the event of a flood, measures will be taken to protect key County infrastructure along the Peace River, including the WOP May Airport, the Fort Vermilion Water Treatment Plant, the Old Bay House, and the Water Wells near La Crete. Mackenzie County also continues to invest in resources to help residents and businesses protect their properties against potential flooding.

Alberta Rural Municipal Administrators' Association: President Mike Haugen presented information on ARMAA, a fraternal organization that brings together senior administrative staff from Alberta's rural municipalities for the purposes of networking and professional development, focusing on the continued success of rural Alberta.

Board Governance Review Committee

A variety of topics were reviewed during this session: A Canoe procurement advisory board and potential implementation, growing the business of Canoe. Update on RMA Board and workload, number of committees; member connection and increasing the level of member participation in collecting data to support advocacy efforts. Board appointments, development and implementation of a formalized policy to ensure consistency in appointments. Board compensation review.

STARS

STARS provided an update on financial support from councils of municipal districts as well as ongoing fundraising and advocacy initiatives.

Royal Canadian Mounted Police

Deputy Commissioner Rob Hill provided information on rural concerns with cost of policing, special supply units, investing in critical services such as emergency response teams. Remotely Piloted Aircraft Systems (RPAS) trials continue that will better service remote areas. Real Time Operations Centre (RTOC) the only one of its kind in Canada. There have been 279 new RCMP positions since 2019, and 3000 applications to join the RCMP were received in 2024.

Keynote Speaker: Pamela Barnum

Lead with Confidence, Negotiate with Ease, Communicate with Impact. An undercover drug agent for 10 years, then a federal prosecuting attorney, and now a successful entrepreneur and speaker.

Resolutions (Tuesday afternoon)

Carried: 1-255 Requirement for Municipal consultation prior to registration of Conservation Easement -

Defeated: 2-255 Minister of Rural Municipal Affairs

Defeated: 3-255 Advocacy for the exploration of a federal lobby association for rural municipalities

Carried: 4-255 Re-evaluation of weslands policy to streamline road construction and improvements in rural Alberta

Carried: 5-255 Rural participation on the integration council for refocusing Alberta's health care system

Defeated: 6-255 Improving community peace officer support and safety

Defeated: 7-255 Proportional representation on housing management body boards

Carried: 8-255 Opposition to water act amendments and lack of consultation

9-255 Water and wastewater system funding

Carried: 10-255 Provincial assistance for fire apparatus replacement in Alberta

Carried: 11-255 Opposition to the Canadian net-zero emissions accountability act

Carried: 12-255 Enabling service of offence notices for Bylaw matters via ordinary mail

Defeated: 13-255 Exemption for sale of uninspected meat and dairy

Carried: 14-255 Public interest oil and gas company

Carried: 15-255 Enhancing access to post-secondary education for rural Alberta students

Carried: 16-255 Decentralize provincial offices to stimulate economic growth

Session: RMA Economic Development Toolkit

An interactive session about the Toolkit, which launched with this session at the Spring Convention.

The toolkit includes practical guidance and tools for:

- Aligning on the role of economic development
- Identifying prospective partners
- Structuring committees or partnership commitments
- Crafting a compelling economic narrative
- Mobilizing committee members
- Monitoring impact & evaluating outcomes

WEDNESDAY, MARCH 19, 2025

Hon. Ric McIver, Minister of Municipal Affairs

Hon. Danielle Smith, Premier of Alberta

Federation of Canadian Municipalities

A message from FCM Vice President Tim Tierney

Ministerial Forum #1 – Always interesting to listen to delegate questions and minister's responses from the rural perspective

Ministerial Forum #2 – as above

~ End of Report ~



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: April 8, 2025
SUBJECT: Correspondence & Information
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Correspondence received from other agencies, which may be of importance and of interest, is being provided for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The following correspondence items can be found attached.

- Letter from Kathleen Windsor
- Letter from Minister McIver – Fire Services Training Program Grant \$8,700
- Letter from Minister McIver – *Local Authorities Election Act* and Elector Assistance Terminals
- Letter from Earptopia Organizers
- Thank you from Miki Town

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To accept the correspondence for April 8, 2025 as information.



Fwd: Correspondence to Town of Didsbury Council

1 message

Thu, Mar 27, 2025 at 8:32 AM

----- Forwarded message -----

From: **Kathleen Windsor**

Date: Thu, Mar 27, 2025 at 8:30 AM

Subject: Correspondence to Town of Didsbury Council

Ms Riley,

Please add this to the Council Correspondence. Thank you.

Re: The old high school lands

Because I made a presentation earlier this year regarding the possibility of Town Council supporting this land remaining as a park, I wanted to express my concern that that option was not even considered, let alone researched.

Yes, I know there was a motion to sell the property, but I also know that motions can be rescinded. In my presentation, I supplied positive comments regarding the possibility of keeping this land as a community park from about 40 residents, the Didsbury and District Historical Society and Didsbury Municipal Library representing their active followers, 270 students represented by Westglen Middle School, and 375 students represented by Ross Ford Elementary School. Each of those community leaders and residents wanted the land to be kept as green space.

I understand that Mayor Hunter has expressed an opinion that social media comments should not be considered. Expert opinions state otherwise, but nevertheless, I remain disappointed that Council did not even consider doing a survey of residents, or at least area residents, including the schools, to realize the preference of its citizens to keep this green space.

If Town Council really does not intend to poll its taxpayers on this, I hope they will at the very least allow community organizations access to this green space until the property is sold. This could include Canada Day celebrations, as well as activities happening during Alberta Culture Days. And, of course, the day to day activities families enjoy in a large green space as in other communities.

I am writing this letter because I feel it is important that the residents who supported this plan initially, know that I did not let it drop. Their opinions are valuable and I wanted them to know those wishes were respected and followed up on.

Thank you.

Kathleen Windsor, Resident

301 Secondary Hwy 582, Didsbury



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR117451

March 24, 2025

Mayor Rhonda Hunter
Town of Didsbury
Box 790
Didsbury T0M 0W0

Dear Mayor Hunter:

Thank you for submitting your municipality's grant application under the 2025 Fire Services Training Program. I am pleased to inform you that Town of Didsbury has been approved for a grant of \$8,700.00 to carry out training as outlined in the forthcoming conditional grant agreement.

Through the Fire Services Training Program (FSTP), the Government of Alberta provides \$500,000 amongst eligible fire departments to offset the cost of training their members. However, in response to feedback gathered during the 2024 Fire Services Review, the Government of Alberta has increased the FSTP funding to \$1,000,000 for the 2024/25 fiscal year.

The conditional grant agreement will be sent separately to your Chief Administrative Officer to obtain the appropriate signatures. Once the conditional grant agreement has been signed by Municipal Affairs, the grant funds will be distributed, and a final signed copy of the conditional grant agreement will be emailed to your municipality for your records.

Municipal Affairs will be working with the FSTP Working Group to review the grant evaluation criteria and approval process for potential enhancements in future years. If you have any questions regarding the grant process or the conditional grant agreement, please contact the Grants Coordinator at 1-866-421-6929, or firecomm@gov.ab.ca.

Thank you for your important work and dedication to the safety of individuals in your community.

Sincerely,

Ric McIver
Minister

cc: Honourable Nathan Cooper, MLA Olds-Didsbury-Three Hills
Ethan Gorner, Chief Administrative Officer
Kyle Leeson, Deputy Fire Chief



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR118376

March 12, 2025

Dear Chief Elected Officials:

As you are aware, changes to the *Local Authorities Election Act (LAEA)* in *Bill 20, the Municipal Affairs Statutes Amendments Act, 2024*, came into force on October 31, 2024. One of these changes prohibits the use of tabulators, voting machines, vote recorders, and automated voting systems in local elections.

This change inadvertently created a lack of clarity regarding whether Elector Assistance Terminals (EATs) would be permitted in upcoming local elections. As you may know, an EAT is an assistive voting machine that enables electors with visual or physical disabilities to vote independently and privately. EATs are not connected to the Internet or another network and create a paper ballot that records the vote cast by the elector. EATs were offered in some local jurisdictions in the 2021 general elections and to electors in the 2023 provincial general election.

Our government is planning to bring forward *LAEA* amendments in spring 2025 to clarify that local authorities may, by bylaw, offer EATs to electors. In order to offer EATs in the 2025 general local elections, a local authority will be required to pass a bylaw by June 30, 2025.

If you have any questions regarding this upcoming change, please reach out to Municipal Affairs staff by telephone at 780-427-2225 (toll-free in Alberta by first dialing 310-0000) or via email at ma.advisory@gov.ab.ca.

Sincerely,

A handwritten signature in black ink that reads "Ric McIver".

Ric McIver
Minister



431B 41 AVE NE, Calgary, AB, T2E 2N4
staff@earptopia.com

March 26, 2025

Good day Mayor Hunter and esteemed members of the Didsbury Town Council,

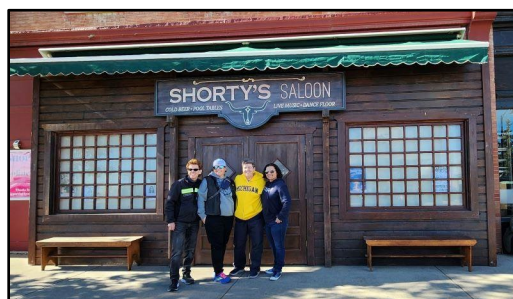
We write to you today as the organizing members of Earptopia Fan Convention. As a thank you to the town and its residents for all the support, not only to the Wynonna Earp fandom but to us specifically, it is our pleasure to inform you that we have allotted a \$4,000 donation to the Town of Didsbury. This donation is for the purpose of assisting the Economic Development staff in the establishment of a permanent location for the town's collection of Wynonna Earp props (The Showcase).

It is our hope that this donation, as well as the funds contributed to the town as a result of Didsbury Day, will go a long way in assisting with the preservation of the Wynonna Earp items that are so very important to the Earper community.

We can never express our gratitude for the kindness and generosity of the Town of Didsbury and its residents. The collaboration between the Earptopia organizing crew, Alexa and her team, and Mayor Hunter allowed for a completely unforgettable experience for our Didsbury Day event. We hope that this donation helps to convey our thanks!

Warm regards,

Alex, Jill, Lindsey and Lynn
Earptopia Organizers





Thank you!

Words cannot express what we
experienced during our short stay. We will
never forget our Canadian families,
friends and memories.

Arigato!

2025 Maple Exchange Programme

