



TOWN OF DIDSBURY AGENDA
Regular Council Meeting

Tuesday, November 9, 2021, 6:00 p.m.
Council Chambers 1606 14 Street

Pages

1.	<u>CALL TO ORDER</u>	
1.1.	A Moment of Remembrance	
2.	<u>ADOPTION OF AGENDA</u>	
3.	<u>DELEGATION/ PRESENTATIONS</u>	
3.1.	Swearing in of Bylaw Officer	
3.2.	Didsbury & District Museum Year-end Report	
4.	<u>ADOPTION OF MINUTES</u>	
4.1.	October 26, 2021 Regular Council & Organizational Meeting Minutes	3
5.	<u>PUBLIC HEARINGS - No Public Hearings</u>	
6.	<u>BYLAWS & POLICIES</u>	
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9. CORRESPONDENCE & INFORMATION

- 2022-2023 MSI Allocations
- Central Alberta Economic Partnership (CAEP)
- Didsbury and District Historical Society (Didsbury Museum)
- Prairie Whistle Food Co.
- Didsbury Minor Hockey Association
- Didsbury Fun Team Hockey

10. COUNCIL MEETING HIGHLIGHTS (Roundtable)

Council members will identify items that were significant to them from the meeting to be included in the Council Highlights.

11. GALLERY QUESTION PERIOD

12. CLOSED MEETING

13. RECONVENE

14. ADJOURNMENT



**Meeting Minutes of the Town of Didsbury
Regular Council Meeting
Held in Council Chambers**

October 26, 2021, 6:00 p.m.

Council Members Present: Mayor R. Hunter

Councillor J. Baswick
Councillor J. McCoy
Councillor C. Engel
Councillor D. Moore
Councillor E. Williams
Councillor B. Windsor

Administration Present: Chief Administrative Officer, E. Gorner
ACAO/Chief Financial Officer, A Riley
Director of Engineering & Infrastructure, C. Fox
Director of Community Services, N. Aasen
Economic Development & Strategic Operations Coordinator, A. Ross
Manager of Legislative Services/Recording Officer, L. Smith

1. CALL TO ORDER

2. SWEARING IN CEREMONY

3. ADOPTION OF AGENDA

Res. 449-21

MOVED by Councillor Windsor

To approve the October 26, 2021 Regular Council Meeting Agenda as amended.

Motion Carried

4. ADOPTION OF MINUTES

Res. 450-21

MOVED by Councillor Moore

To accept the October 12, 2021 Regular Council Meeting Minutes as amended.

Motion Carried

5. ORGANIZATIONAL MEETING

5.1 CALL TO ORDER

Mayor Hunter called the Organizational Meeting for October 26, 2021 to order at 6:25 p.m.

5.2 ADOPTION OF ORGANIZATIONAL MEETING AGENDA

Res. 451-21

MOVED by Councillor Engel

To adopt the October 26, 2021 Organizational Meeting Agenda as presented.

Motion Carried

5.3 COUNCIL MEETING SCHEDULE

Res. 452-21

MOVED by Councillor Moore

To set the Regular Council Meeting Schedule for the 2nd and 4th Tuesdays of each month beginning at 6:00 p.m. with the following dates not included:

- December 28, 2021
- July 26, 2022
- August 9, 2022

Motion Carried

5.4 COUNCIL COMMITTEE ASSIGNMENTS

Res. 453-21

MOVED by Councillor McCoy

To approve the Council Committee Assignment List structure and reaffirm the appointments of the Public / Members at Large as presented.

Motion Carried

5.5 APPOINTMENT TO MUNICIPAL PLANNING COMMISSION

Res. 454-21

MOVED by Councillor Engel

To appoint Councillor John Baswick and Councillor Dorothy Moore to the Municipal Planning Commission until the Organizational Meeting in 2022.

Motion Carried

Res. 455-21

MOVED by Councillor Williams

To appoint Shirley Madge and Craig Martin to the Municipal Planning Commission until the Organizational Meeting in 2023.

Motion Carried

5.6 APPOINTMENT OF PUBLIC MEMBERS/MEMBERS AT LARGE

Res. 456-21

MOVED by Councillor Windsor

To affirm the appointment of Mike Crampton, Shelly Daly and Meaghan Neis to the Didsbury Economic Development Advisory Committee until the Organizational Meeting in 2022.

Motion Carried

Res. 457-21

MOVED by Councillor Engel

To reappoint Carolyn Massel and Julian Ross to the Didsbury Municipal Library Board for an additional three-year term ending at the Organizational Meeting in 2024; being they have served three consecutive terms.

Motion Carried

Res. 458-21

MOVED by Councillor Williams

To appoint Brian Clazie to the Intermunicipal Subdivision and Development Appeal Board in accordance with the qualifications and regulations made under section 637(3(b) of the *Municipal Government Act*, and that the 1 Didsbury vacancy be *advertised*.

Motion Carried

5.7 COUNCIL VISIONING COMMITTEE

Res. 459-21

MOVED by Councillor Baswick

To form the "Council Visioning Committee" and that all members of Council be appointed thereto.

Motion Carried

5.8 ADJOURNMENT OF ORGANIZATIONAL MEETING & RETURN TO REGULAR COUNCIL MEETING

Res. 460-21

MOVED by Councillor Baswick

To adjourn the October 26, 2021 Organizational Meeting and return to the Regular Council Meeting at 6:46 pm.

Motion Carried

6. **BYLAWS & POLICIES**

7. **BUSINESS**

7.1 Signing Authority

Res. 461-21

MOVED by Councillor McCoy

To rescind Resolution #013-20 (the Town of Didsbury Bank Signing Authorities).

Motion Carried

Res. 462-21

MOVED by Councillor Windsor

To appoint the Town of Didsbury bank-signing authorities as follows:

Mayor	Rhonda Hunter
Councillor	John Baswick
Councillor	Curtis (Curt) Engel
Councillor	Joyce McCoy
Councillor	Dorothy Moore
Councillor	Ethan Williams
Councillor	William (Bill) Windsor
Chief Administrative Officer	Ethan Gerner
Assistant CAO/Chief Financial Officer	Amanda Riley
Manager of Financial Services	Maxine Moreau

Motion Carried

7.2 Council Group Accident and Critical Illness Insurance

Res. 463-21

MOVED by Councillor Engel

To approve 24/7 Group Accident Insurance Plan F and \$15,000 Critical Illness Insurance for the years 2022-2025.

Motion Carried

8. REPORTS

8.1 CAO Report (Verbal)

Res. 464-21

MOVED by Councillor Engel

To accept the Chief Administrative Officer's report for October 26, 2021 as information.

Motion Carried

9. GALLERY QUESTION PERIOD

10. ADJOURNMENT

Res. 465-21

MOVED by Councillor McCoy

To adjourn the Regular Council Meeting of October 26, 2021 at 7:07 p.m.

Motion Carried

Mayor- Rhonda Hunter

Chief Administrative Officer- Ethan Gorner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	November 9, 2021
SUBJECT	Bylaw 2021-10 Animal Control Rates
ORIGINATING DEPARTMENT	ACAO/CFO
AGENDA ITEM	6.1

BACKGROUND/PROPOSAL:

Currently, the Rates & Fee Bylaw (Bylaw #2019-15) sets out the following fees for animal licensing:

ANIMAL LICENSING FEES

Description	Rate – January 1 st to 31 st	Rate – effective February 1 st
Cat license – altered (GST exempt)	\$15.00	\$20.00
Cat license – unaltered (GST exempt)	\$35.00	\$40.00
Dog license – altered (GST exempt)	\$15.00	\$20.00
Dog license – unaltered (GST exempt)	\$35.00	\$40.00
Replacement tags	\$6.00 (+GST)	\$6.00 (+GST)

Administration is proposing changes to the animal license fees for 2022 by means of an Animal Control Rates Bylaw.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Except for the first 3 months of 2021, when animal license fees were waived by Council to assist residents with costs during the COVID-19 pandemic, animal licensing fees have remained unchanged since 2014.

Administration reviewed municipalities who follow a similar animal license structure as the Town of Didsbury, and of similar size and/or location. It was found that licensing fees vary significantly between municipalities. Certain municipalities do not charge an annual license fee and others are free for the month of January. A summary of the results is as follows:

Description	Carstairs	Cremona	Didsbury	Sundre	Olds	Stettler	Rocky	Innisfail
Population	4077	444	5268	2729	9184	5952	6635	7847
Dog/cat - unaltered	\$ -	\$ -	\$ 35	\$ 15	\$ 35	\$ 40	\$ 40	\$ 40
Late Fee	N/A	\$ 35	\$ 5	\$ 40	\$ 15	\$ 10	\$ 20	\$ 10
Dog/cat - altered	\$ -	\$ -	\$ 15	\$ 11	\$ 25	\$ 15	\$ 15	\$ 20
Late Fee	N/A	\$ 25	\$ 5	\$ 22	\$ 15	\$ 10	\$ 15	\$ 10
Guide/Medical Dog License		N/C		N/C	N/C			
Replacement Tag	\$ 10	N/A	\$ 6	\$ 6	\$ 5	\$ 10	\$ 5	\$ 10
Date Deemed Late	N/A	1-Feb	1-Feb	1-Feb	1-Mar	1-Feb	1-Feb	1-Feb

Didsbury's annual revenue from animal license fees is approximately \$15,000.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

Based on the review, and to account for changes in costs to provide animal control services, it is recommended that license fees are increased for 2022 from \$15 to \$20 for altered dogs/cats, \$35 to \$40 for unaltered dogs/cats, and \$5 to \$15 for late fees. To offset the impact of the higher late fee, Administration is also proposing to extend the deadline for payment. Under this new model, late fees would be implemented starting March 1st rather than February 1st. The new Animal Control Rates Bylaw also includes impoundment and veterinary fees as well as a nil charge for a guide or medical dog license.

A summary of the proposed changes is as follows:

Description	Current Amount	Proposed Amount
Dog License – intact male/female	\$ 35.00	\$ 40.00
Dog License – altered male/female	\$ 15.00	\$ 20.00
Cat License – intact male/female	\$ 35.00	\$ 40.00
Cat License – altered male/female	\$ 15.00	\$ 20.00
Late Payment Fee	\$ 5.00	\$ 15.00
Date payment deemed late	February 1 st	March 1st
Guide/Medical Dog License	N/A	\$ 0.00
Replacement tag	\$ 6.00	\$ 6.00
Impoundment fees (per day)	\$ 35.00	\$ 40.00
Veterinary service fees – to be paid directly to the clinic.	As set out by the clinic	As set out by the clinic

The proposed bylaw is attached for Council's review.

ALIGNMENT WITH STRATEGIC PLAN

Economic Prosperity and Healthy Safe Living

RECOMMENDATION

That Council grant first reading to Bylaw #2021-10 Animal Control Rates Bylaw.

**TOWN OF DIDSBURY
BYLAW 2021-10
ANIMAL CONTROL RATES**

BEING A BYLAW OF THE TOWN OF DIDSBURY IN THE PROVINCE OF ALBERTA, RESPECTING RATES ARE TO BE CHARGED BY THE TOWN OF DIDSURY FOR ANIMAL CONTROL SERVICES.

WHEREAS, Section 8 of the *Municipal Government Act* Revised Statutes of Alberta 2000, and amendments thereto, authorize a Municipality by bylaw, to establish fees for licenses.

NOW THEREFORE, the Council of the Town of Didsbury in the Province of Alberta, duly assembled, enacts as follows:

1. Title

- 1.1 That this Bylaw may be referred to as the Animal Control Rates Bylaw of the Town of Didsbury.

2. General

- 2.1 That the rates in the attached Schedules be charged for the municipal services as specified.
- 2.2 That GST be applied to the rates pursuant to the statutory requirements of the Canada Customs and Revenue Agency (CRA).
- 2.3 That the following schedules are attached to this Bylaw and form part of this Bylaw:
- 2.3.1 Schedule 'A' Animal Control Rates

3. Amendment to Bylaw Rate and Fee Bylaw

- 3.1 Bylaw 2019-15, being a bylaw to set the Rates and Fees for the Town of Didsbury, is hereby amended by removing from Schedule "D" - Animal Licensing Fees.

4. Effective Date

- 4.1 This Bylaw shall take effect January 1, 2022.

Read a first time on this 9th day of November 2021.

Read a second time on this day of

Read a third time on the this day of

Mayor Rhonda Hunter

Chief Administrative Officer Ethan Gorner

[Type here]

SCHEDULE 'A'
Animal Control Rates

ANNUAL LICENSES

Description	Amount
Dog License – intact male/female	\$ 40.00
Dog License – altered male/female	\$ 20.00
Cat License – intact male/female	\$ 40.00
Cat License – altered male/female	\$ 20.00
Late Payment Fee (after February 28)	\$ 15.00
Replacement tag	\$ 6.00
Impoundment fees (per day)	\$ 40.00
Veterinary service fees – to be paid directly to the clinic.	As set out by the clinic
Guide/Medical Dog License	\$ 0.00



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	November 9, 2021
SUBJECT	Bylaw 2021-11 Assessment and Taxation of Manufactured Home Communities
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	6.2

BACKGROUND/PROPOSAL:

Section 304(1)(j)(ii) of the *Municipal Government Act* RSA 2000 allows the assessed person of a designated manufactured home on a site in a manufactured home community and any other improvements located on the site and owned or occupied by the person occupying the designated manufactured home; to be the manufactured home community if the municipality passes a bylaw to that effect.

A bylaw passed under Section 304(1)(j)(ii)

- a. Must be advertised,
- b. Has no effect until the beginning of the year commencing at least 12 months after the bylaw is passed,
- c. Must indicate the criteria used to designate the assessed person,
- d. May apply to one or more manufactured home communities.

When a bylaw is passed under this subsection the owner of the designated manufactured home is the assessed person for the purpose of making a complaint under section 460(1) relating to the designated manufactured home.

The Person liable to pay a property tax is the assessed person (ie. Owner of manufactured home community).

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The purpose for passing a bylaw to this effect is so the Town is able to add overdue utility accounts to the taxation roll. Section 553(1) of the MGA allows unpaid charges for a municipal utility service to be added to the tax roll of a *parcel of land*.

Designated manufactured homes (DMH) within a manufactured home community (Community) are unique as there is no parcel of land associated to the property. Therefore, unpaid charges for a municipal utility service cannot be added to the tax roll. Instead, the Town must take unpaid accounts to collection, which is time consuming and costly for the municipality (50% of the amounts collected).

Passing a bylaw to make the 'assessed person' of a DMH on a site in the Community the owner of the Community will allow the Town to add all unpaid utility accounts to the taxation roll. The Owner of the Community will then be responsible for collecting unpaid utilities from the DMH owner responsible.

Currently the Town bears the risk of not collecting utility accounts. By passing this bylaw, the Owner of the Community will now bear the risk.

The bylaw is attached for Council's consideration.

RECOMMENDATION

That Council grant first reading to Bylaw 2021-11 Assessment and Taxation of Manufactured Home Communities.

TOWN OF DIDSBURY
Assessment and Taxation of Manufactured Home Communities
Bylaw No. 2021-11

BEING A BYLAW OF THE TOWN OF DIDSBURY, TO PROVIDE FOR THE ASSESSMENT AND TAXATION OF DESIGNATED MANUFACTURED HOME UNITS LOCATED IN MANUFACTURED HOME COMMUNITIES TO THE OWNER OF THE MANUFACTURED HOME COMMUNITY.

WHEREAS, the *Municipal Government Act*, R.S.A. 2000, c. M-26, Section 304 (j) (ii) as amended, provides that the Council of a municipality may pass a Bylaw authorizing assessing the owner of a manufactured home community for all designated manufactured homes on a site in a manufactured home community; and

WHEREAS the Town must annually prepare an assessment roll for each assessed property in the Town and the name of the assessed person who is liable to pay property tax; and

WHEREAS certain properties designated as manufactured home communities are situated in the Town, upon which more than three (3) designated manufactured homes and which are subject to assessment by the Town for the purposes of property taxation.

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts as follows:

1. SHORT TITLE

1.1 This Bylaw may be referred to as the “Manufactured Home Communities Bylaw”.

2. DEFINITIONS

In this Bylaw, unless the context otherwise requires:

The terms “manufactured home community”, “designated manufactured home,” “assessed property” and “improvement” shall have the meaning as defined in Part 9 of the *Municipal Government Act* and all other terms shall be interpreted with reference to the *Act*.

3. EFFECTIVE DATE

3.1 This Bylaw shall come into force on January 1, 2023.

Read a First time on this _____ day of _____

Read a Second time on this _____ day of _____

Read a Third and Final time on this _____ day of _____

Mayor Rhonda Hunter

Chief Administrative Officer Ethan Gorner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	November 9, 2021
SUBJECT	Council Appointments
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.1

BACKGROUND/PROPOSAL:

The Council, through a survey, rated their interest for the various assignments to be appointed for the upcoming year.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached the 2021-2022 Council Assignment Appointment List for Council's approval until the Organizational Meeting in 2022.

RECOMMENDATION

That Council move to approve the 2021/2022 Council Assignment Appointment List as presented.



2021-2022 COUNCIL ASSIGNMENT LIST

COUNCIL APPOINTED COMMITTEES:

Didsbury Economic Development Advisory Committee

(DEDAC) (Bylaw #2020-05)

- Councillor Curt Engel
- Councillor Ethan Williams

Town of Didsbury Library Board (Bylaw #2020-02)

- Councillor Curt Engel

Emergency Advisory Committee (EAC) (Bylaw #2020-06)

- All members of Council

Municipal Planning Commission (MPC) (Bylaw #95-30)

- Councillor Ethan Williams
- Councillor John Baswick
- Councillor Bill Windsor (Alternate)

EXTERNAL BOARDS & COMMITTEES:

Community Services Board (FCSS Funding)

- Councillor John Baswick
- Councillor Bill Windsor (Alternate)

Inter-municipal Cooperation Committee (ICC)

- Mayor Rhonda Hunter
- Councillor Dorothy Moore
- Councillor Joyce McCoy

Mountain View Regional Water Services Commission (MVRWSC)

- Councillor John Baswick
- Councillor Joyce McCoy (Alternate)

Mountain View Regional Waste Management Commission (MVRWMC)

- Councillor Bill Windsor
- Councillor Dorothy Moore (Alternate)

Mountain View Seniors' Housing Board (MVSH)

- Councillor Dorothy Moore
- Mayor Rhonda Hunter (Alternate)

Parkland Regional Library System Board (PRLS)

- Councillor Bill Windsor
- Councillor Ethan Williams (Alternate)

Didsbury & District Chamber of Commerce

- Councillor Curt Engel
- Councillor John Baswick (Alternate)

Didsbury & District Historical Society

- Councillor Ethan Williams
- Councillor Curt Engel (Alternate)

Red Deer River Municipal Users Group (RDRMUG)

- Councillor Bill Windsor
- Councillor Joyce McCoy (Alternate)

Central Alberta Economic Partnership (CAEP)

- Councillor Joyce McCoy Municipal Rep.
- Mayor Rhonda Hunter (Alternate)

Inter Agency Committee

- Councillor Joyce McCoy
- Councillor Ethan Williams (Alternate)

COMMITTEES FOR MAYORAL APPOINTMENT:

Municipal Area Partnership (MAP)

- Mayor Rhonda Hunter;
- Deputy Mayor as Alternate

Mayors of South Central Alberta

- Mayor Rhonda Hunter

COUNCIL GOVERNANCE COMMITTEES:

Council Visioning Committee

- All members of Council

Strategic Planning Committee (SPC) (Bylaw #2020-11)

- Councillor or Mayor
- Councillor
- Councillor

Performance Evaluation Committee (PEC) (Bylaw #2020-11)

- Councillor or Mayor
- Councillor
- Councillor

Policy & Governance Committee (PGC) (Bylaw #2020-11)

- Councillor or Mayor
- Councillor
- Councillor



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	November 9, 2021
SUBJECT	Appointment of Deputy Mayor
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.2

BACKGROUND/PROPOSAL:

Section 152(1) of the *Municipal Government Act* states that Council must appoint a Councillor as deputy chief elected official (Deputy Mayor).

This role is intended, not only to fill in for the Mayor when necessary at special events or presiding over Council Meetings, but also to support the Mayor throughout the term.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

There are many approaches that Council can consider relative to the appointment of Deputy Mayor.

The previous Council made the decision to allow each Councillor an opportunity to serve as Deputy Mayor, which equated to an eight-month term. The order was set alphabetically.

No schedule is required and Council has discretion as to whom to appoint as Deputy Mayor.

RECOMMENDATION

That Council move to appoint Councillor _____ as Deputy Mayor until the Organizational Meeting in 2022.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	November 9, 2021
SUBJECT	Intermunicipal Subdivision and Development Appeal Board Appointment
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.3

BACKGROUND/PROPOSAL:

The Intermunicipal Subdivision and Development Appeal Board (ISDAB) is comprised of at least two public members from Carstairs, Cremona, Didsbury and Sundre. The appointees must have training in accordance with Section 627 of the *Municipal Government Act*. There is one vacancy on the ISDAB for Didsbury.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Melynda Crampton has submitted an application requesting to sit on the ISDAB.

There will be a virtual training session taking place on November 22, 2021 hosted by Mountain View County, conducted by RMRF.

RECOMMENDATION

That Council moves to appoint Melynda Crampton to the Intermunicipal Subdivision and Development Appeal Board upon completion of the required training.



1606 14 Street
PO Box 790
Didsbury AB T0M 0W0
Phone: 403.335.3391
Fax: 403.335.9794

APPLICATION FOR BOARD/COMMITTEE/COMMISSION

Please Print Clearly

Crampton

Melynda

Last Name

First Name

Box Didsbury, AB T0M 0W0

Address, including Postal Code

Email Address

Primary Phone (Cell or Home)

Business Phone

Seeking Appointment to:

1. ISDAB Board

2.

Background Information (Provide a brief outline of your experience/education or interest in this area)

If you need more room, please use the back of this form:

I have served on several community boards, the Didsbury Library Board, Didsbury Preschool Society, Didsbury & District Chamber of Commerce.

Why Do You Wish To Serve On This/These Committee(s):

I wish to continue my involvement in the community by joining this board and to further my knowledge in the area of municipal governance.

Please Read: Completed applications must be returned to the Town Office attention Manager of Legislative Services. To be eligible for appointment as a member-at-large on a Town Board, Committee or Commission, you must be a resident of Didsbury.

The personal information being collected on this form is to assist Council in making appointments to its committees, and is governed by the Freedom of Information and Protection of Privacy (FOIPP). If you are appointed to a committee, your name will be disclosed.

Signature

Oct. 27, 2021

Date



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	November 9, 2021
SUBJECT	Municipal Planning Commission Public Member Appointments
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.4

BACKGROUND/PROPOSAL:

In accordance with Bylaw 95-30: The Municipal Planning Commission (MPC) consists of seven (7) members who are appointed by Resolution of Council, two (2) of which are Council members.

Each member is appointed for a two (2) year term.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Mel Crothers has submitted an application, which is attached, requesting to sit on the MPC.

RECOMMENDATION

That Council moves to appoint Mel Crothers to the Municipal Planning Commission until the Organizational Meeting in 2023.



1606 14 Street
PO Box 790
Didsbury AB T0M 0W0
Phone: 403.335.3391
Fax: 403.335.9794

APPLICATION FOR BOARD/COMMITTEE/COMMISSION

Please Print Clearly

CROTHERS
Last Name

ROBERT MEL
First Name

Address, including Postal Code

Email Address

Primary Phone (Cell or Home)

Business Phone

Seeking Appointment to:

1. MUNICIPAL PLANNING COMMISSION
- 2.

Background Information (Provide a brief outline of your experience/education or interest in this area)
If you need more room, please use the back of this form:

SINCE 2006, HAVE SERVED AS MEMBER AT LARGE AND AS
CHAIR (2013-2015) OF THE MUNICIPAL PLANNING COMMISSION
WAS REAL ESTATE BROKER IN DIDSBURY FROM 2008 TO 2017

Why Do You Wish To Serve On This/These Committee(s):

LONG TERM INTEREST IN DIDSBURY'S GROWTH

Please Read: Completed applications must be returned to the Town Office attention Manager of Legislative Services. To be eligible for appointment as a member-at-large on a Town Board, Committee or Commission, you must be a resident of Didsbury.

The personal information being collected on this form is to assist Council in making appointments to its committees, and is governed by the Freedom of Information and Protection of Privacy (FOIPP). If you are appointed to a committee, your name will be disclosed.

Signature

Date

Nov 03, 2021



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	November 9, 2021
SUBJECT	Didsbury Economic Development Advisory Committee Appointment
ORIGINATING DEPARTMENT	Economic Development & Strategic Operations
AGENDA ITEM	7.6

BACKGROUND/PROPOSAL:

In accordance with Bylaw 2020-05, the Didsbury Economic Development Advisory Committee (DEDAC) *may be comprised of at least eight (8) voting members of the public at large where possible; that have experience in or a passion for business, innovation or economic development. Backgrounds in, but not limited to the following, are beneficial:*

- *Didsbury area business owner and operator (non-Executive Member of Didsbury & District Chamber of Commerce);*

Each member is appointed for a two (2) year term.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Amanda Small has submitted an application, which is attached, requesting to sit on DEDAC.

RECOMMENDATION

That Council moves to appoint Amanda Small to the Didsbury Economic Development Advisory Committee until the Organizational Meeting in 2023.

Committee/Board/Commission Application

AUG - 9 2021

READ THE FOLLOWING: This personal information is being collected under the authority of the Municipal Government Act and will be used in the processing of this application. It is protected by the privacy provisions of the Freedom of Information and Privacy Act. The name of the permit holder and the nature of the permit are available to the public upon request. If you have any questions about collecting or use of this personal information, please contact the Town of Didsbury FOIP Coordinator at 403-335-3391.

PLEASE PRINT CLEARLY

Small Amanda

Last Name First Name

Address, including Postal Code

Email Address

Residence Phone

Day Time Phone

Business Phone

SEEKING APPOINTMENT TO: (Name of Committee/Board/Commission)

1. Event planning / Economic Growth
- 2.

2. BACKGROUND INFORMATION / RE-APPLICATION — Supervisor for Elections Canada 2019

Provide a brief outline of your experience/education/interest in this area of volunteerism OR explanation for reapplication.

I've been in Retail management for many years as a store manager for Old's Coop, also I'm a Real seal Baker, been a bakery manager, started Western Coop Local Program. Volunteered for several events w Coop over the years, enjoy the Public

WHY DO YOU WISH TO SERVE ON THIS/THESE COMMITTEE(S)?

What do you wish to serve on this, what community?

I would love to have community involvement,
have a say in planning events for the town,
help to bring people to Didsbury to grow the local economy.

LENGTH OF APPOINTMENT – is a two-year term, except as required by statute or if the appointment is to fill a vacancy.

LENGTH OF RESIDENCE – In the Town of Didsbury 4 years (or) in the Didsbury area 2 years.

Signature

Date _____

COMPLETED APPLICATIONS MUST BE RETURNED TO:

LEGISLATIVE SERVICES

P.O. Box 790, Didsbury, AB T0M 0W0
Phone: 403.335.3391 Fax: 403.335.9794



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	November 9 2021
SUBJECT	Chief Administrative Officer's Report
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.1

BACKGROUND/PROPOSAL:

The Chief Administrative Officer provides Council with a regular report for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please see attached.

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the Chief Administrative Officer's report for November 9, 2021 as information.



CAO Report – November 9, 2021

1. Debt (ACAO/CFO)

The Town of Didsbury made its final payment on ACFA loan #4000044 on September 15, 2021, which had a total annual payment of \$74,340. This loan was borrowed for subdivision servicing and was allocated 50% to Roads, 25% to Water and 25% to Wastewater.

2. Supplementary Assessment (ACAO/CFO)

The Town of Didsbury has a Supplementary Assessment bylaw allowing the Town's Assessor to prepare a pro-rated assessment, which is subsequently taxed, for improved properties that have not yet been taxed in the year. In 2021, the Town issued four (4) residential and one (1) non-residential supplementary assessments with an assessment value of approximately \$2.7M, and municipal taxes of \$7,950.

3. Didsbury Fire Department 3rd Quarter Report (DFD)

Please find attached the 3rd Quarter Report for the Didsbury Fire Department.

4. 3rd Quarter Financial Report (ACAO/CFO)

Please find attached the 3rd Quarter Financial Report.

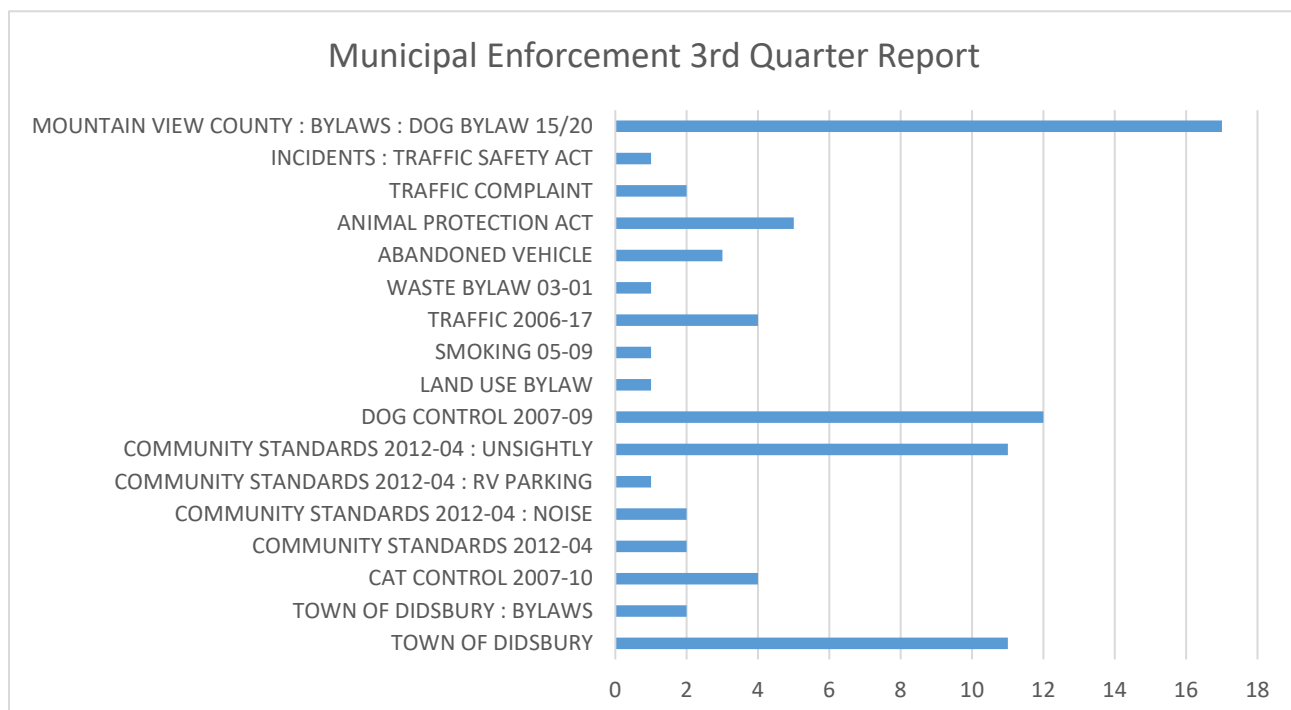
5. Didsbury Community Grant Program (Community Services)

Please find attached the 2021 Community Grant Program Funding.

6. September Action Requests (Financial Services)

Please find attached the Action Requests Detail and Summary for September 2021.

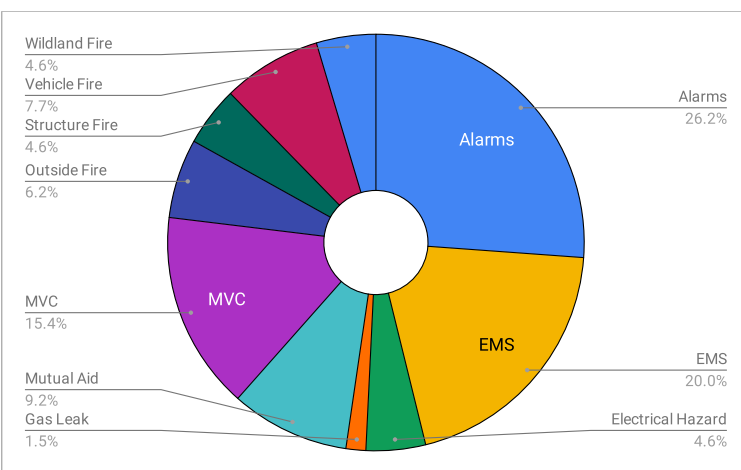
7. 3rd Quarter Municipal Enforcement Report (Legislative Services)



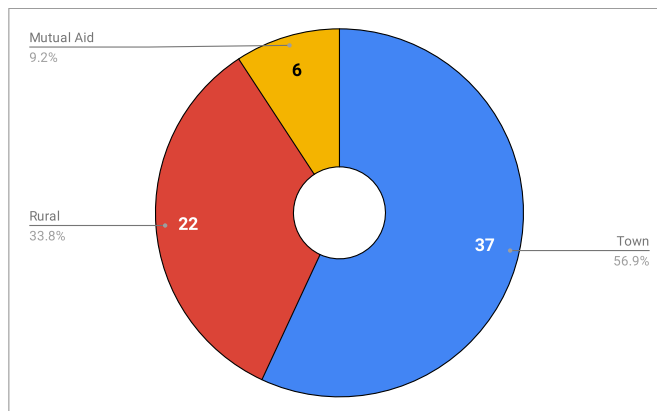
Didsbury Fire Department 2021 Response Totals

Third Quarter - July 1 to September 30

Type	Total
Alarms	17
Citizen Assist	
EMS	13
Electrical Hazard	3
Gas Leak	1
Mutual Aid	6
MVC	10
Odour Investigation	
Outside Fire	4
Smoke Investigation	0
Structure Fire	3
Vehicle Fire	5
Wildland Fire	3
	65



Call Location	Total
Town	37
Rural	22
Mutual Aid	6
	65



Town of Didsbury
3rd Quarter Financial Report
Revenues and Expenditures by department (January 1, 2021 to September 30, 2021)

	Quarter 1 2021 Actual	Quarter 2 2021 Actual	Quarter 3 2021 Actual	Quarter 4 2021 Actual	Cumulative YTD Actual	2021 Budget (May 19/21)	% of Budget
Revenues - by department							
Net municipal taxes							
Total Property Taxes	-	6,487,160	-	-	6,487,160	6,478,087	100%
LESS Requisitions	(445,562)	(442,424)	(442,423)	-	(1,330,409)	(1,750,633)	76%
Net municipal taxes	(445,562)	6,044,736	(442,423)	-	5,156,751	4,727,454	109%
General municipal revenue	470,482	294,292	224,359	-	989,133	1,182,445	84%
Council and Election							
Council	-	-	24,825	-	24,825	30,000	83%
Election	300	100	1,300	-	1,700	-	#DIV/0!
	300	100	26,125	-	26,525	30,000	88%
General Government	23,883	70,134	35,644	-	129,661	146,000	89%
Community Services							
FCSS	63,179	27,217	54,336	-	144,732	174,984	83%
DOSCA	37,367	49,423	40,721	-	127,511	201,000	63%
Didsbury Neighborhood Place	1,082	2,524	5,585	-	9,191	37,298	25%
	101,628	79,164	100,642	-	281,434	413,282	68%
Recreation Services							
Arena	93,049	211,627	24,890	-	329,566	400,298	82%
Aquatics	48,190	214,665	41,611	-	304,466	369,548	82%
Ice Plant	-	-	-	-	-	97,200	-
Curling Rink	26,070	(7,090)	-	-	18,980	43,920	43%
Parks	-	16,517	986	-	17,503	18,543	94%
MPR	5,595	600	1,086	-	7,281	10,500	69%
Concession	1,144	1,032	1,370	-	3,546	5,000	71%
Train Station	6,430	-	1,387	-	7,817	7,500	104%
Memorial Complex	26,222	18,065	1,247	-	45,534	30,500	149%
Campground	-	29,407	29,994	-	59,401	32,000	186%
	206,700	484,823	102,571	-	794,094	1,015,009	78%
Communications/Marketing	-	-	-	-	-	-	-
Culture							
Museum	-	-	-	-	-	-	-
Library	-	39,333	-	-	39,333	114,334	34%
	-	39,333	-	-	39,333	114,334	34%
Protective Services							
RCMP	123,116	47,567	23,886	-	194,569	361,767	54%
Fire Department	128,537	56,783	112,199	-	297,519	234,974	127%
Emergency Management	-	-	-	-	-	-	-
Municipal Enforcement	25,002	7,507	10,605	-	43,114	69,500	62%
	276,655	111,857	146,690	-	535,202	666,241	80%
Planning and Development							
Planning and Development	29,684	35,644	21,557	-	86,885	58,000	150%
Economic Development	44,600	3,200	10,375	-	58,175	45,000	129%
Subdivision	-	-	-	-	-	240,595	0%
	74,284	38,844	31,932	-	145,060	343,595	42%
Public Works							
Roads and Streets	24,553	27,274	65,484	-	117,311	107,900	109%
Cemetery	4,675	5,700	15,045	-	25,420	17,800	143%
	29,228	32,974	80,529	-	142,731	125,700	114%
Utilities							
Water Utility	312,749	377,012	535,338	-	1,225,099	1,727,955	71%
Wastewater Utility	277,178	255,431	201,062	-	733,671	638,749	115%
Solid Waste Utility	140,745	133,662	118,519	-	392,926	510,000	77%
	730,672	766,105	854,919	-	2,351,696	2,876,704	82%
Total Operating Revenue	1,468,270	7,962,362	1,160,987	-	10,591,619	11,640,764	91%

Town of Didsbury
3rd Quarter Financial Report
Revenues and Expenditures by department (January 1, 2021 to September 30, 2021)

	Quarter 1 2021 Actual	Quarter 2 2021 Actual	Quarter 3 2021 Actual	Quarter 4 2021 Actual	Cumulative YTD Actual	2021 Budget (May 19/21)	% of Budget
Expenditures - by department							
Council and Election							
Council	50,710	59,304	72,778		182,792	278,360	66%
Election	351	403	11,184		11,938	11,000	109%
	51,061	59,707	83,963	-	194,731	289,360	67%
General Government [1]	247,386	234,128	944,752	-	1,426,266	903,850	158%
Community Services							
FCSS	44,581	55,766	46,818	-	147,165	263,943	56%
DOSCA	26,633	39,545	36,677	-	102,855	201,000	51%
Didsbury Neighborhood Place	6,878	6,904	7,496	-	21,278	37,298	57%
	78,092	102,215	90,991	-	271,298	502,241	54%
Recreation Services							
Arena	94,304	132,295	166,696	-	393,295	665,551	59%
Aquatics	87,515	127,182	248,388	-	463,085	688,635	67%
Ice Plant	17,615	13,700	18,115	-	49,430	97,200	51%
Curling Rink	25,673	19,571	33,971	-	79,215	131,019	60%
Parks	29,969	82,027	143,051	-	255,047	301,635	85%
MPR	4,538	3,346	16,691	-	24,575	40,725	60%
Concession	-	1,855	1,499	-	3,354	2,500	134%
Train Station	8,663	8,386	5,764	-	22,813	39,775	57%
Memorial Complex	29,067	44,678	54,641	-	128,386	237,803	54%
Campground	4,377	18,322	22,721	-	45,420	49,450	92%
	301,721	451,362	711,536	-	1,464,619	2,254,293	65%
Communications/Marketing	18,537	24,994	41,091	-	84,622	181,900	47%
Culture							
Other Community Facilities	9,284	4	1,161	-	10,449	10,370	101%
Museum	166	31,140	164	-	31,470	31,650	99%
Library	83,637	72,400	79,711	-	235,748	303,183	78%
	93,087	103,544	81,036	-	277,667	345,203	80%
Protective Services							
RCMP	25,967	263,392	74,707	-	364,066	789,975	46%
Fire Department	100,481	105,748	117,948	-	324,177	592,645	55%
Emergency Management	6,906	8,938	6,816	-	22,660	32,695	69%
Municipal Enforcement	36,892	58,289	35,056	-	130,237	280,357	46%
	170,246	436,367	234,526	-	841,139	1,695,672	50%
Planning and Development							
Planning and Development	42,302	81,098	57,979	-	181,379	222,615	81%
Economic Development	22,997	42,934	52,138	-	118,069	154,500	76%
Subdivision	91,599	74,497	-	-	166,096	240,595	69%
	156,898	198,529	110,117	-	465,544	617,710	75%
Public Works							
Roads and Streets	291,427	264,297	414,034	-	969,758	1,849,861	52%
Cemetery	6,675	15,623	11,020	-	33,318	73,970	45%
	298,102	279,920	425,053	-	1,003,075	1,923,831	52%
Utilities							
Water Utility	275,259	373,381	348,730	-	997,370	1,727,955	58%
Wastewater Utility	59,865	185,937	55,034	-	300,836	638,749	47%
Solid Waste Utility	109,347	139,417	111,856	-	360,620	510,000	71%
	444,471	698,735	515,620	-	1,658,826	2,876,704	58%
	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	50,000	0%
Total Expenditures	1,859,601	2,589,501	3,238,685	-	7,687,787	11,640,764	66%
	(391,331)	5,372,861	(2,077,698)	-	2,903,832	-	

Note:

[1] Included in the General Government expenditures for Quarter 3 is \$753,040 transfer to reserves for the reserve transfer approved by Council resolution to fund the wastewater reserves, with proceeds from the sale of the former AG building.

Town of Didsbury

3rd Quarter Financial Report

Revenues and Expenditures by object (January 1, 2021 to September 30, 2021)

	2021 Actual (as of September 30, 2021)	2021 Approved Budget (2021-05- 19)	% of Budget
Revenues - by object code			
Total Property taxes	6,487,160	6,478,087	100%
LESS Requisitions	(1,330,409)	(1,750,633)	76%
Net municipal taxation	5,156,751	4,727,454	109%
Grants - operating	1,339,744	1,743,631	77%
Sales and user fees	3,165,291	4,097,279	77%
Franchise fees	601,013	760,000	79%
Investment income	32,920	25,000	132%
Penalties and fines	82,307	131,500	63%
Licenses and permits	78,063	42,900	182%
Gain on disposal of assets	71,110	-	#DIV/0!
Misc revenue	39,594	35,000	113%
Transfer from reserves	24,825	78,000	32%
Total Revenues	10,591,619	11,640,764	91%
Expenditures - by object code			
Salaries and benefits	2,470,747	3,905,610	63%
Professional development	37,533	96,425	39%
Memberships	17,909	27,340	66%
General services	886,943	1,719,002	52%
Telecommunications and IT	147,620	215,075	69%
General supplies	940,503	1,250,116	75%
Repairs and maintenance	541,604	941,600	58%
Utilities	400,750	649,850	62%
Insurance	156,724	159,000	99%
Bank charges and short-term interest	12,660	12,900	98%
Interest on debt	100,536	126,603	79%
Principal on debt	476,566	594,169	80%
Transfer to local organizations	408,402	581,509	70%
Transfer to individuals	1,500	1,500	100%
Transfer to capital	7,500	7,500	100%
Transfer to reserves	1,080,290	1,302,565	83%
Contingency	-	50,000	0%
Total Expenditures	7,687,787	11,640,764	66%
Total Town of Didsbury	2,903,832	-	

Town of Didsbury

3rd Quarter Financial Report

2021 Capital Schedule (current year projects) Approved January 26, 2021; Amendments February 11, 2021, April 13, 2021, June 22, 2021, September 14, 2021, September 28, 2021 & October 12, 2021

		Capital Spending			Budgeted Funding						
Asset Group	Department	Actual to September 30, 2021	Budget	Status¹	Operations	Reserves	Grants	Debt	Other	Sales Proceeds	TOTAL
Infrastructure											
20 Street Stormwater Drainage & Surface Improvements	Infrastructure	520,783	626,202	IP	-	-	626,202	-	-	-	626,202
21 Street Stormwater & Surface Improvements (Design)	Infrastructure	721	30,000	IP	-	-	30,000	-	-	-	30,000
Street Lighting Continuity (20th St - south end)	Infrastructure	32,857	150,000	IP	-	-	150,000	-	-	-	150,000
Land Improvements											
Didsbury Memorial Complex Outlying Plan (Skatepark)	Community Services	352,665	350,000	C	-	5,119	25,256	-	319,625	-	350,000
Didsbury Memorial Complex Outlying Plan (Jets Playground)	Community Services	54,326	97,000	IP	-	97,000	-	-	-	-	97,000
Buildings											
MPR & Lobby Roof replacement	Community Services	145,759	160,000	C	-	160,000	-	-	-	-	160,000
Equipment											
Southridge Sewage Lift Station Emergency Backup Generator	Infrastructure	-	28,000	IP	-	26,000	-	-	-	2,000	28,000
Skid Steer annual program	Infrastructure	53,854	54,000	C	7,500	-	-	-	-	46,500	54,000
Asphalt repair equipment	Infrastructure	-	71,300	IP	-	-	71,300	-	-	-	71,300
Grand Total		1,160,965	1,566,502		7,500	288,119	902,758	-	319,625	48,500	1,566,502

2020 Capital Schedule (projects carried over)²

		Actual to September 30, 2021	Budget	Status¹	Budgeted Funding						
Asset Group	Department				Operations	Reserves	Grants	Debt	Other	Sales Proceeds	TOTAL
Land											
East Reservoir Land Acquisition	Infrastructure	-	200,000	IP	-	-	200,000	-	-	-	200,000
Infrastructure											
East Reservoir Design Phase	Infrastructure	3,093	175,000	IP	-	-	-	-	175,000	-	175,000
Pedestrian Connectivity - Shantz	Infrastructure	121,728	150,000	C	-	-	150,000	-	-	-	150,000
Pedestrian Connectivity - Memorial Park	Infrastructure	-	74,000	IP	-	-	74,000	-	-	-	74,000

¹ Status: Not started ("NS"), In Progress ("IP"), Completed ("C")

² 2020 Capital Budget Approved February 11, 2020 (Res#056-20); Amended April 28, 2020 (Res#137-20); Amended October 13, 2020 (Res#372-20)

Town of Didsbury
3rd Quarter Financial Report
Capital Grants Continuity Schedule

	Jan 1, 2021 Actual	Grant \$ Received (YTD)	Interest (YTD)	Actual Expenditures (YTD)	Sept 30, 2021 Actual	2020 Additional Allocation	2021 Grant Allocation Receivable	Expenditures Projected to end of year	Dec 31, 2021 Projected
Canada Community Building Fund*	332,130	-	263	(37,981)	294,412	301,395	315,428	(117,143)	794,092
Municipal Sustainability Initiative Grant	1,519,065	-	8,696	(52,123)	1,475,638	-	1,332,877	(384,264)	2,424,251
Municipal Stimulus Program Grant	626,202	-	-	(520,783)	105,419	-	-	(105,419)	-
Total	2,477,397	-	8,959	(610,887)	1,875,469	301,395	1,648,305	(606,826)	3,218,343

*Formerly known as Gas Tax Fund (GTF)

Town of Didsbury
2021 3rd Quarter Financial Report
Reserves Continuity Schedule

	Jan 1 2021, Actual	Transfers In (YTD)	Interest (YTD)	Transfers Out (YTD)	Sept 30 2021 Actual	Transfers in Budgeted to end of year	Transfers out Budgeted to end of year	Dec 31 2021 Projected
General	1,169,301	-	1,481	(986,728)	184,054	45,000	-	229,054
Council Community Grant Program	30,000	-	53	(24,825)	5,228	-	(5,175)	53
Safety awards	2,944	-	5	(2,949)	-	-	-	-
In lieu of municipal reserve	62,735	-	111	-	62,846	-	-	62,846
Legacy Fund	-	17,297	11	-	17,308	-	-	17,308
General reserve	1,264,980	17,297	1,661	(1,014,502)	269,436	45,000	(5,175)	309,261
Old fire hall	26,249	-	146	-	26,395	-	-	26,395
Fire dept large equipment	211,223	-	1,176	-	212,399	100,000	-	312,399
Fire dept building maintenance	9,867	-	55	-	9,922	-	-	9,922
Fire dept operating	25,023	-	139	-	25,162	-	-	25,162
Fire dept small capital equipment	10,284	-	57	-	10,341	-	-	10,341
RCMP capital	29,651	-	165	-	29,816	10,000	-	39,816
RCMP operating	350,042	-	1,950	-	351,992	5,000	-	356,992
Municipal enforcement operating and capital	85,436	-	476	-	85,912	15,000	-	100,912
Protective services reserve	747,775	-	4,164	-	751,939	130,000	-	881,939
Vehicle & equipment replacement - Public Works	459,137	-	2,470	-	461,607	207,000	-	668,607
Snow removal	27,277	-	147	-	27,424	-	-	27,424
Water	255,987	-	1,377	-	257,364	465,000	-	722,364
Water offsite levies	164,225	-	884	-	165,109	-	(92,997)	72,112
Water distribution offsite levies	78,859	-	424	(373)	78,910	-	(78,910)	-
Wastewater	-	753,040	-	-	753,040	100,000	-	853,040
Wastewater (unfunded - non-interest bearing)	1,178,868	-	-	(753,040)	425,828	-	(26,000)	399,828
Wastewater treatment offsite levies	64,642	-	348	-	64,990	-	-	64,990
Solid waste	374,653	-	2,016	-	376,669	-	(48,000)	328,669
Public works reserve	2,603,648	753,040	7,666	(753,413)	2,610,941	772,000	(245,907)	3,137,034
Cemetery	19,749	-	114	-	19,863	-	-	19,863
Economic development & tourism	74,617	-	432	-	75,049	-	(52,000)	23,049
Train station maintenance	41,866	-	242	-	42,108	-	-	42,108
Pathway & trail	155,140	8,475	898	-	164,513	-	-	164,513
Skatepark	27,814	-	161	(27,975)	-	-	-	-
Vehicle & equipment replacement - Parks	80,293	50,000	432	(54,326)	76,399	-	(42,674)	33,725
Recreation facilities	142,853	234,700	797	(150,883)	227,467	-	-	227,467
Campground	31,679	-	183	-	31,862	-	-	31,862
Community/Recreation Services reserve	574,011	293,175	3,259	(233,184)	637,261	-	(94,674)	542,587
Total	5,190,414	1,063,512	16,750	(2,001,098)	4,269,578	947,000	(345,756)	4,870,822

October 15, 2021

Financial Services – Submitted by Maxine Moreau, Manager of Financial Services.

Highlights of the work performed in the third quarter of 2021

July

- Continue to adhere to and update health and safety protocols for COVID-19
- Processed 2nd quarter Fire department remuneration
- Filed 2nd quarter GST claim
- Staff required to cover for staff holidays

August

- Continue to adhere to and update health and safety protocols as the province moves to reopen
- Significant receipting of 2021 Tax payments due August 31st
- Large increase in property sales resulting in increased transactions for utility and taxation accounts
- Staff required to cover for staff holidays
- Reviewed all OH&S directives in preparation of annual audit
- Staff annual Performance Reviews

September

- Continue to adhere to and update health and safety protocols as the province moves to reopen
- Some staff required to work from home as provincial restrictions increase
- Monitor and adjust to the needs of staff working at home and at the office
- Reviewed and modified the Action Request process
- Completed 3rd quarter PIER and WCB review
- Attendance at CAGFO Virtual Conference

Statistics: July - August - September, 2021

Customer Service walk-in traffic	698	847
Cemetery Burials	17	3
Tax Certificates Prepared	120	91
Utility Move-in Move-out	48	41

Sept 30, 2021

Sept. 30, 2020

Active Utility Accounts	2277	2261
Utility Auto-Pay	535	514
Utility Bills Emailed	871	801
Total Property Parcels	2495	2503
Tax – Payments by TIPP	1171	1183
Taxation Receivable	\$1,331,000	\$1,375,000
E. Gov Users	286	180

**Report to the CAO – Community Services
November 9, 2021 RCM**

Didsbury Community Grant Program

In early October, the Community Services department put out a call for additional applications for the 2021 Community Grant Program, as there was \$3005 remaining from the \$30,000 budget.

Three applications were received and all were approved, splitting the remaining funding equally with each group receiving \$1001.67 each. Those receiving funding in this second round are:

- Didsbury Minor Hockey Association – assistance with tournaments and athlete development programs
- Friends of the Didsbury High School – assistance with costumes and sets for the DHS Drama Department
- Mountain View Community Adult Learning Society – assistance with technology updates at their Didsbury office to support employment services, ESL programs and other services

Please find below a chart showing all 2021 Community Grant Program funding:

2021 Town of Didsbury Community Grant Program

Organization	Explanation of Request	Value	Approved?	Other Info
Rural AB Ride For Dad	Facility waiver - Curling Rink for annual Ride For Dad fundraiser	\$ 350.00	Yes	Sept 17-18, 2021
D&D Chamber of Commerce	Country Christmas event - Horse + wagons, printing, advertising	\$ 1,825.00	Yes	Nov. 19, 2021 from 5-9 pm
Didsbury Aqua-Jets	Diving block replacement	\$ 2,000.00	Yes	
Didsbury Municipal Library	North Pole at the Library event	\$ 2,000.00	Yes	Part of Country Christmas on Nov 19, 2021
Mountain View Colts	Support for team bussing costs	\$ 2,000.00	Yes	
Didsbury Figure Skating Club	Subsidization of registration fees to encourage new participants	\$ 2,000.00	Yes	
Hope for MVC Kids	"Be Kind" gala tickets for donation to Didsbury "Families of Hope"	\$ 1,000.00	Yes	Nov. 27, 2021
Wildrose Humane Society	Upgrades to outdoor dog run at Didsbury facility	\$ 2,000.00	Yes	
Make a Wheel Difference with Zion Church	Community event to raise funds and bring awareness to mobility issues	\$ 2,000.00	Yes	Sept. 25, 2021
Didsbury Minor Ball	Purchase of new equipment for use by membership	\$ 2,000.00	Yes	
Didsbury Chargers Lacrosse	Facility waiver - Arena surface for league practice/ games	\$ 2,000.00	Yes	
DHS Music Society	Purchase of instruments for use by DHS band students	\$ 2,000.00	Yes	
Didsbury Lions Club	Assistance with Community Bus annual costs	\$ 2,000.00	Yes	
Olds/Carstairs Gymnastics	Purchase of iPads for member sign in - Olds/ Carstairs locations	\$ 2,000.00	No	Does not benefit Didsbury residents and/or community
Didsbury Fun Team Hockey	Facility Waiver - Ice Fees	\$ 2,000.00	Yes	
MV Arts Society	Facility Waiver - Curling Rink + MPR for annual Arts Fest	\$ 1,470.00	Yes	Sept. 10-12, 2021
Essentials For Our Comm.	Facility Waiver - MPR - Comedy Night	\$ 350.00	Yes	Feb. 12, 2022
Friends of the Didsbury High	Costumes + sets - drama department	\$ 1,001.67	Yes	
Didsbury Minor Hockey Assoc	Tournament costs + athlete develop.	\$ 1,001.67	Yes	
MVCALS	Tech updates for clients services	\$ 1,001.66	Yes	
TOTAL GRANT REQUESTS		\$ 32,000.00		
TOTAL APPROVED GRANTS		\$ 30,000.00		
FUNDS STILL AVAILABLE - at November 2, 2021		\$ -		

2021 ACTION REQUESTS LISTING									
MONTH	PW - STREETS	PW - PROPERTY	ME - ANIMALS	ME - VEHICLES	ME - PROPERTY	PARKS PROPERTY	ADMIN - UTILITIES	ADMIN	TOTAL
September	### IIII	III	II	###	### II	I	III	I	
	9	3	2	5	7	1	3	1	31

PW	9 STREETS	Sign down at 22 Ave & Southridge Crescent, Crosswalk at 23 Street & 15 Ave needs repainting, Back alley at Meadowview Court needs fixing, Potholes 21 St & 18 Ave, Pothole on 15 Ave, Signage at 16th & 22 Ave is confusing, When is gravel patch on 23 St going to be paved, Potholes at intersection of Valarosa Drive & RR 15, Potholes at Rosebud Bay
	3 PROPERTY	Fence clipped on back lane, Greenspace & Pathway in Southridge needs repair, Does water valve work
ME	2 ANIMALS	Requesting a cat trap, Rooster believed to be on commercial property
	5 VEHICLES	Trailer in Valarosa has not moved, Vehicle not moved on 15 Ave, 15 Ave vehicle not moved, Speeders through playground zone on 12 Avenue, Unhooked trailer sitting on greenspace on 17th St
	7 PROPERTY	Overhanging branches at alley of 24 St, Driveway with neighbour issue, Stolen bike, Water valve turned on, Vehicle needs to be moved, Smoking marijuana on deck, Trees hanging over sidewalk on 24 Avenue
CS	1 PROPERTY	Tent left in Southridge park
ADMIN	3 UTILITIES	Climbing consumption, High consumption, Emailing issue
	1 PROPERTY	Would like 10 min parking at Town Office

Action Requests September, 2021

<u>Department</u>	<u>Previous Outstanding</u>	<u>Current Monthly Requests</u>	<u>Completed</u>	<u>Total Outstanding</u>
Public Works		12	12	0
Municipal Enforcement		14	14	0
Waste Management				0
Community Services		1	1	0
Finance		3	3	0
Administration		1	1	0
Plan/Dev				0
Leg/Ec Dev				0
Totals	0	31	31	0



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	November 9, 2021
SUBJECT	Council Reports
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.2

BACKGROUND/PROPOSAL:

Council members will give a verbal and/or written report on any business or committee activity they have participated in.

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the Council Reports for November 9, 2021 as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	November 9, 2021
SUBJECT	Correspondence & Information
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9

BACKGROUND/PROPOSAL:

Correspondence received from other agencies and departments of the Town that may be of importance and interest, is being provided for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached:

- Central Alberta Economic Partnership (CAEP)
- Didsbury and District Historical Society (Didsbury Museum)
- Prairie Whistle Food Co.
- Didsbury Minor Hockey Association
- Didsbury Fun Team Hockey

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engagement Community

RECOMMENDATION

That Council move to accept the correspondence and information items presented as information.



Fwd: 2022 and 2023 MSI Allocation Estimates

1 message

Ethan Gorner <egorner@didsbury.ca>

Mon, Nov 1, 2021 at 8:00 AM

To: Amanda Riley <ariley@didsbury.ca>, Luana Smith <lsmith@didsbury.ca>

From: <MA.MSICapitalGrants@gov.ab.ca>

Date: Wed, Oct 27, 2021 at 4:38 PM

Subject: 2022 and 2023 MSI Allocation Estimates

To: Ethan Gorner <egorner@didsbury.ca>

Dear Chief Elected Officials:

As part of Budget 2021, our government had to make difficult decisions to keep spending under control while supporting local governments so they can continue to invest in important infrastructure. In light of the province's fiscal situation, Municipal Sustainability Initiative (MSI) capital funding was reduced to an average of \$722 million annually over the three-year period from 2021 to 2023. To sustain economic recovery and stimulus spending, MSI capital funding was frontloaded at \$1.196 billion in 2021, and it will decrease to \$485 million for 2022 and 2023.

I understand how important it is for municipalities and Metis Settlements to know what to expect in future years so you can plan effectively. As such, we are publishing MSI capital and operating estimates for the next two years on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx (under the Future of MSI section). We have adjusted the way municipal allocations are calculated in order to maintain fairness and consistency in proportional shares of MSI funding despite the reduced annual amount.

MSI Capital

For both 2022 and 2023, every municipality and Metis Settlement is estimated to receive 40.6 per cent of what they received in 2021. This reduction is equivalent to the year over year change in the MSI capital budget from \$1.196 billion to \$485 million, and ensures the reduced budget will impact every local government equally.

These estimates remain subject to legislative approval of Budget 2022 and Budget 2023, as well as formal Ministerial approval following each budget, but otherwise are not expected to change. For the final two years of the MSI program, allocations will not be recalculated with updated information such as population, education tax requisitions or road lengths.

MSI Operating

To provide stability in operating funding, MSI operating allocations will be frozen at the 2021 level for both 2022 and 2023. Every municipality and Metis Settlement will receive the same amount of operating funding for the next two years as they received this year.

Should you have any questions or concerns, please do not hesitate to contact my office.

Sincerely,

Ric McIver
Minister

cc: Chief Administrative Officers



Kimberley Worthington, MA
Executive Director

kimberley@caepalberta.com

Office: 403.357.2237

Toll Free: 1.888.588.2237

Cell: 587.447.2237

www.caepalberta.com

5013 - 49 Avenue Red Deer, AB T4N 3X1

Dear Mayor and Council,

*Thank you for continued support
on regional economic development
collaboration.*

On behalf of the board of directors,

Kimberley

October 21, 2021
Didsbury Museum

Mayor and Council:

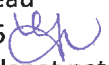
First let us first congratulate Mayor and Council for the upcoming term. The Didsbury Museum Board of Directors has always had a great working relationship with the Town of Didsbury and is sure this will continue.

The Board would like to invite Mayor, Council, Management and Administration to a scheduled appointment at the museum so we may show it off and answer any questions you may have. The volunteers and staff are very proud of the historic building and are sure that you are as well.

Please contact Dean Mousseau, manager, on a date that would work for you. We can be available on any day except for the Wednesday evenings (6 – 9 pm).



Rick Astle
President, Board of Directors
Didsbury and District Historical Society

Dean Mousseau
403.335.9295 
ddhs@telusplanet.net

October 26, 2021

Kim Kennedy-Forsythe Co Chef/Co Owner
John Forsythe Co Chef/Co Owner
Prairie Whistle Food Co.
PO Box 2485
Didsbury, AB T0M 0W0

To Nicole Aasen, Director of Community Services, Town of Didsbury

Dear Ms. Aasen,

We are writing you today to put forth a request that the Town of Didsbury Mayor & Council consider operating the Didsbury Memorial Complex under the Restriction Exemption Program.

As leaseholders in the building, operating as Prairie Whistle Food Co., it would make the concession area accessible from the arena and allow us to open during all play that occurs in the memorial complex.

Operating as a REP allows us, collectively, to deliver a consistent message to all users.

We hope that our request will be considered by the Town of Didsbury Mayor & Council.

We truly value the excellent working relationship we have developed, and we enjoy being a part of the building and our community.

Please feel free to reach out with any questions.

Sincerely,

Kim Kennedy-Forsythe & John Forsythe

To the Didsbury Town Council,

My name is Clark Cochran and I am the President of Didsbury FunTeam Hockey Club. This is my seventh year on the board and it has been such a pleasure to watch our club grow and mature from its inception. Our club has become one of, if not the largest FunTeam hockey clubs in the area. We have seven teams ranging in ages from 4-7, 8-10, 11-13 and 14-18. We love to provide the opportunity for everyone to play hockey in our club. We have a wide range of abilities, from kids who can't skate, all the way to kids who have decided to leave the highly competitive leagues. As you are aware, last year dealt a hard blow to a lot of other organizations. With all the restrictions and clubs having to fold their seasons, unfortunately some were not able to come back. Didsbury FunTeam has a dedicated board and a lot of volunteers that make all this possible. We dedicate our time and sometimes, blood, sweat and tears to the kids, by making sure we can provide an outlet for them. The kids also rely on us to get them out on the ice and let them play hockey with their peers and also make some new friends in the process.

For the past number of years, we have not seen under 100 kids registered in a single season. This year, not only do we have local kids, but we have kids from Irricana, Carstairs and Crossfield. This year was amazing because, even in a pandemic of this magnitude, we still have 137 kids registered, the largest I have seen since I have been involved with FunTeam. With the possible threat of closures that could be looming around the corner, to uncertainty of who will we play and will the season come to a premature end, like in 2020, we still have committed families that want to be part of our club and want to see their kids smile again, because they get to be on the ice, skating their little hearts out.

With that being said, the reason I am writing this letter to you, is to say thank you for all the Town of Didsbury has done for us. We have the pleasure to play in a newly renovated arena, there is a concession that is run by two wonderful people, who serve amazing food and are committed to our community, a place they call home. We were so pleased to receive the generous grant of \$2000.00 from the town that we were able to put towards our ice rentals for the year. We want to thank the Didsbury Town Council for protecting our club and making the decision to not go with the REP, but to allow the arena to run with a one-third fire code capacity. By deciding to go with the latter, our club will be able to keep this season going and most importantly, keep the kids on the ice and enjoying their sport. As mentioned above, we could not run this club without a generous group of dedicated volunteers. By not going with the REP, we will maintain our volunteers, managers, coaches, players and games that have already been scheduled.

As of now we have arranged games with many other towns that have also implemented the one-third capacity rule. This way we are still able to host games and those travelling families have no concerns of bringing their kids to Didsbury because they don't have to verify their vaccination status. As you can appreciate, this is a very

delicate subject and I do not want the kids to suffer due to the loss of volunteers, coaches or venues to play at. This letter has no intention of addressing the sensitive subject of whether to get vaccinated for COVID-19 or not. I just want to point out that there are families that are pro vaccination and there are others that are against. In our club, we have both and the council has done a good job at protecting both sides. Again I would like to extend our sincere gratitude from myself, our board and everyone in the Didsbury FunTeam club. I look forward to hearing back from you after your council meeting on November 9, 2021. Thank you again for your time and we look forward to your continued support of Didsbury FunTeam Hockey Club.

Sincerely,

Clark Cochran
President of Didsbury FunTeam Hockey

Attention: Nicole Aasen
Director of Community Services
Town of Didsbury

Nov 1, 2021

I received your letter of concern on October 25, 2021. I have taken your concerns to the Didsbury Minor Hockey Board and forwarded them to the membership. We trust our members will reconcile the concerns.

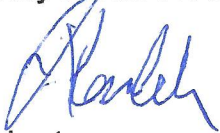
On October 25th the board met to discuss the advantages an REP program at the Didsbury Arena would have on our hockey program, as well as the negative impacts we may face. Throughout the discussion, it was very clear that neither option is ideal and many factors need to be considered.

By a slim margin, the board members present voted in favor of supporting an REP program implemented by the Town of Didsbury.

As a board, we believe in prioritizing the safety of our children, our membership, and their families and friends while giving our skaters an opportunity to take part in an activity they love.

DMHA commits to working with yourself, Nicole, and your staff on the current situation. If Didsbury town council implements an REP program, DMHA will support it and will comply. Our association looks forward to the year to come and hopes that the kids can play a full season.

Didsbury Minor Hockey Association



President
Jeff Kamlah