TOWN OF DIDSBURY AGENDA
Regular Council Meeting
Tuesday, November 10, 2026 commencing at 6:00 pm
Council Chambers 1606 14 Street

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA
2.1. Additions/Deletions

3. APPROVAL OF THE MINUTES
3.1. November 2, 2006 – Organizational Meeting Minutes
3.2. November 3, 2026 – Regular Council Meeting Minutes

4. DELEGATIONS
4.1. RFD – Junior B Provincials Organizing Committee Delegate
4.1.1. RFD – Community Grant - Junior B Provincials
4.2. RFD – 3025 Didsbury Army Cadets Delegation
4.2.1. Cadets Council Delegation Presentation
4.2.2. RFD – 3025 Didsbury Army Cadets Delegation Space Request
4.3. RFD – 2026 Municipal Library Delegation
4.3.1. Didsbury Municipal Library Presentation
4.3.2. RFD – 2026 Municipal Library Community Impact and 2027 Priorities

5. BYLAWS & POLICIES
5.1. RFD – Utility Charges Bylaw 2026-18
5.2. RFD – Assessment of Designated Manufactured Homes in Manufactured Home Communities Bylaw 2026-19
5.3. RFD – COUN 2026-002 Council Remuneration and Professional Development Policy

6. ADMINISTRATIVE REPORTS
6.1. Corporate Services
6.1.1. 2026 Quarter 3 Financial Report

7. BUSINESS
7.1. Legislative Services
7.1.1. RFD – Rosebud Health Foundation – Didsbury Hospital Digital X-Ray Equipment Funding Partnership
7.1.2. RFD – Updated Signing Authorities following November 2, 2026 Organizational Meeting

8. QUESTION PERIOD

9. ADJOURNMENT

Town of Didsbury
Request for Decision (RFD)

To:	Didsbury Town Council
From:	Leonie-Arianne Becker, Legislative Advisor
Department:	Legislative Services
Date:	November 10, 2026
Subject:	November 2, 2026 Organizational Meeting Minutes
Bylaw Number (If Applicable):	Not applicable.
Item Number:	3.1.

Recommendation(s) to Council:

That Council adopt the November 2, 2026 Organizational Meeting Minutes, as presented.

Subject / Background:

The minutes of the November 2, 2026 Organizational Meeting are being presented to Council for their review and approval.

Implications:

Not applicable.

Related Policies, Bylaws & Legislation:

Not applicable.

Previous Reports/Council Decisions (If Any):

Not applicable.

Attachments:

3.1.1. Draft Minutes of the November 2, 2026 Organizational Meeting

Other Options to Consider:

Council can adopt the minutes as presented or amended.

Leonie-Arianne Becker

Author

Minutes of the Town of Didsbury Organizational Meeting held on November 2, 2026 in Council Chambers 1606 14 Street Commencing at 6:00 p.m.

Council Members Present Mayor Chris Little
Councillor Curt Engel
Councillor Troy Lambert
Councillor Irwin Mahon
Deputy Mayor Bob Murray
Councillor Norm Quantz
Councillor Will Stevens

Council Members Absent

Administration Present Chief Administrative Officer, Vanessa Van der Meer
Executive Assistant, Ty Tomasta
Legislative Advisor, Leonie-Arianne Becker
Development Officer, Lee-Ann Gaudette
Communications Coordinator, Lisa Bastarache

1. CALL TO ORDER

Mayor Little called the November 2, 2026 Organizational Meeting to order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

Res. 367-26
Moved by Councillor Engel
That Council adopt the agenda with the addition of 6.1 Citizens on Patrol Committee, where we will need one primary and one alternative; and the Town of Didsbury Library Board and the Municipal Policing Committee are on the new agenda.
Motion Carried.

3. DEPUTY MAYOR APPOINTMENT

Meeting recessed at 6:06 p.m. for a vote by secret ballot.

Meeting reconvened at 6:08 p.m..

Mayor Little declared that Councillor Lambert has been appointed as Deputy Mayor for a period of one (1) year by a vote of 4-3.

4. **SIGNING AUTHORITY**

Res. 368-26
Moved by Councillor Stevens
That Council accept the designated Signing Authorities for the Town of Didsbury for Information.
Motion Carried.

5. REVIEW OF COUNCIL BYLAWS & POLICIES

Res. 369-26
Moved by Councillor Lambert
That Council accept Bylaw #001-24, being the Council Procedural Bylaw, for information.
Motion Carried.

Res. 370-26
Moved by Councillor Quantz
That Council APPROVE Policy COUN 2026-001 Council Remuneration and Professional Development Policy.
Motion Carried.

6. COUNCIL COMMITTEE APPOINTMENTS

Res. 371-26
Moved by Councillor Stevens
That Council appoint Members of Council to the Boards and Committees listed below until the 2027 Organizational Meeting of Council as discussed.
Motion Carried.

Municipal Planning Commission (Bylaw 2025-02)
- Councillor Stevens
- Councillor Quantz
- Councillor Murray (Alternate)

Intermunicipal Cooperation Committee (ICF Agreement)
- Mayor Little
- Councillor Engel
- Councillor Murray

Mountain View Regional Water Services Commission
- Councillor Quantz
- Mayor Little (Alternate)

Mountain View Regional Waste Management Commission
- Councillor Lambert
- Councillor Stevens (Alternate)

Mountain View Seniors' Housing Board
- Councillor Stevens

Parkland Regional Library System Board
- Councillor Murray

- Councillor Quantz (Alternate)

Red Deer River Municipal Users Group

- Councillor Quantz

Town of Didsbury Library Board

- Councillor Engel
- Councillor Lambert

Municipal Policing Committee

- Councillor Lambert

Citizens on Patrol

- Councillor Mahon
- Councillor Murray

7. **SCHEDULE OF MEETINGS**

Res. 372-26
Moved by Councillor Stevens
That Council adopt the 2027 Council Calendar as presented.
Motion Carried.

8. COUNCIL ATTENDANCE AT CONFERENCES

Res. 373-26
Moved by Councillor Murray
That Council inform administration of their desired attendance at the Alberta Municipalities President's Summit and Spring Municipal Leaders Caucus, and select Councillor Murray, Deputy Mayor Lambert, and Mayor Little as Council delegates.
Motion Carried.

Res. 374-26
Moved by Councillor Stevens
That Council inform administration of their desired attendance to the 2027 ABmunis' Convention & Trade Show, and select Mayor Little, Councillor Mahon, and Councillor Engel as Council delegates.
Motion Carried.

9. CLOSED MEETING

Res. 375-26
Moved by Councillor Engel
That Council move to closed 6:54 p.m..
Motion Carried.

10. RECONVENE

Res. 376-26
Moved by Councillor Engel
That Council come out of Closed at 7:23 p.m..
Motion Carried.

Recess for 5 minutes

Res. 377-26
Moved by Councillor Murray
That Council appoint to the Municipal Planning Commission the following individuals: Kristen Edmunds, George Fawns, Shirley Madge, Dorothy Moore, and Sean Prestie to a one year term ending at the 2027 Organizational Meeting.
Motion Carried.

Res. 378-26
Councillor Stevens recused himself from voting for perceived pecuniary interest.
Moved by Councillor Mahon
That Council reappoint Diane Arbuckle as a public member at large for the Town of Didsbury Library Board, given that their terms ended on October 24, 2026 and that the member has not exceeded the maximum of three (3) consecutive terms.
Motion Carried.

Res. 379-26
Moved by Councillor Engel
That Council reaffirm Colin Creighton, Fred Van Vliet, and Gary Wiens as members of the public-at-large for the Municipal Policing Commission.
Motion Carried.

13. ADJOURNMENT

Res. 380-26
Moved by Councillor Quantz
That the Council Meeting be adjourned at 7:30 p.m..
Motion Carried.

Mayor - Chris Little

Chief Administrative Officer
Vanessa Van der Meer

Town of Didsbury
Request for Decision (RFD)

To:	Didsbury Town Council
From:	Leonie-Arianne Becker, Legislative Advisor
Department:	Legislative Services
Date:	November 10, 2026
Subject:	November 3, 2026 Regular Council Meeting Minutes
Bylaw Number (If Applicable):	Not applicable.
Item Number:	3.2.

Recommendation(s) to Council:

That Council adopt the November 3, 2026 Regular Council Meeting Minutes, as presented.

Subject / Background:

The minutes of the November 3, 2026 Regular Council Meeting are being presented to Council for their review and approval.

Implications:

Not applicable.

Related Policies, Bylaws & Legislation:

Not applicable.

Previous Reports/Council Decisions (If Any):

Not applicable.

Attachments:

3.2.1. Draft Minutes of the November 3, 2026 Regular Council Meeting

Other Options to Consider:

Council can adopt the minutes as presented or amended.

Leonie-Arianne Becker

Author

Minutes of the Town of Didsbury Regular Council Meeting held on November 3, 2026 in Council Chambers 1606 14 Street Commencing at 6:00 p.m.

Council Members Present Mayor Chris Little
Councillor Curt Engel
Councillor Troy Lambert
Councillor Irwin Mahon
Deputy Mayor Bob Murray
Councillor Norm Quantz
Councillor Will Stevens

Council Members Absent

Administration Present Chief Administrative Officer, Vanessa Van der Meer
Executive Assistant, Ty Tomasta
Legislative Advisor, Leonie-Arianne Becker
Planner, Tracey Connatty
Development Officer, Lee-Ann Gaudette
Director of Public Works & Infrastructure, Shawn Persad
Director of Corporate Services, Amanda Riley
Director of Community Services, Nicole Aasen
Communications Coordinator, Lisa Bastarache

1. CALL TO ORDER

Mayor Little called the November 3, 2026 Regular Council Meeting to order at 6:01 p.m.

2. ADOPTION OF THE AGENDA

Res. 381-26
Moved by Councillor Engel
That Council adopt the November 3, 2026 Regular Council Meeting Agenda with the following:
Deletion of:
7.1.4. RFD - Facility Waiver - Rosebud Health Foundation
and
Addition of:
4.3. Rosebud Health Foundation Delegation
5.1. RFD - Land Use Amending Bylaw 2026-17 First Reading
7.2.1. RFD - Appointments to the Town of Didsbury Library Board
7.3.1. RFD - U18 Provincial Championships Letter of Support
7.3.2. RFD - 2026 Council Meeting Date Changes
Motion Carried.

3. APPROVAL OF THE MINUTES

Res. 382-26
Moved by Councillor Lambert
That Council approve the October 13, 2006 Regular Council Meeting Minutes as presented.
Motion Carried.

4. DELEGATIONS

Res. 383-26
Moved by Councillor Lambert
That Council accept the proposed 2027 Parkland Regional Library System budget, for information**.**
Motion Carried.

Res. 384-26
Moved by Councillor Stevens
That Council direct Administration to provide a letter of support for the Mountain View Regional Film Office's application to the Northern and Regional Economic Development (NRED) grant, committing $7,500 towards its operations and the development and execution of an investment attraction campaign**.**
Motion Carried.

Res. 385-26
Moved by Councillor Engel
That Council direct Administration to bring back information regarding the diagnostic imaging funding at $3 per capita at the November 10, 2026, Regular Meeting of Council.
Motion Carried.

Res. 386-26
Moved by Councillor Engel
That Council approve the facility discount request for the Rosebud Health Foundation Spring Gala 2027, valued at $1683.00, to be funded from the 2026 Facility Discount fund.
Motion Carried.

5. BYLAWS & POLICIES

Res. 387-26
Moved by Councillor Murray
That Council grant first reading to Land Use Amending Bylaw 2026-17 2.
Motion Carried.

Res. 388-26
Moved by Councillor Murray
That Council set Tuesday, December 15, 2026 as the public hearing for Bylaw 2026-17, the Land Use Amending.
Motion Carried.

6. ADMINISTRATIVE REPORTS

Res. 389-26
Moved by Councillor Murray
That Council accept all items provided under Administrative Reports, for information.
Motion Carried.

7. <u>BUSINESS</u>

Res. 390-26
Moved by Councillor Quantz
That Council approve a Community Grant of $2000 for the Mountain View Colts Recreation Association, to assist with bussing costs during their 2026-27 season.
Motion Carried.

Res. 391-26
Moved by Councillor Engel
That Council approve a Platinum Sponsorship for the 2027 Didsbury Farm & Ranch Bonspiel, valued at $1000, to be funded from the 2026 Community Grant Program fund.
Motion Carried.

Res. 392-26
Moved by Councillor Murray
That Council approve the Pickleball Court Project and allocate land on the eastern edge of the parking lot at Memorial Park, contingent on the Didsbury & District Pickleball Club fundraising for construction and installation costs.
Motion Carried.

Res. 393-26
Moved by Councillor Murray
That Council reaffirm the current public members at large for the Town of Didsbury Library Board, being Jennifer Bommarito, Brittany Stevens, Bill Windsor, Aimee Hunter, Pat Harty, and Trudy Woodlands.
Motion Carried.

Res. 394-26
Moved by Councillor Murray
That Council appoint Angela Look as a member of the Board, given her nomination by Mountain View County Council, effective until the County's October 2027 Organizational Meeting.
Motion Carried.

Res. 395-26
Moved by Councillor Quantz
That Council motion to grant a letter of support to Renegades Minor Hockey in support of the 2027 Hockey Alberta U18 B Provincial Championship on March 25-28, 2027 in Crossfield, Alberta.
Motion Carried.

Res. 396-26
Moved by Councillor Murray
That Council schedule a Special Council Budget Meeting for November 9, 2026, to be held at the 6 p.m. Located at the Town Office.
Motion Carried.

Res. 397-26
Moved by Councillor Murray
That Council reschedule the December 8, 2026 Regular Council Meeting to Tuesday, December 15, 2026, to be held at the regularly scheduled time and location.
Motion Carried.

8. COUNCIL REPORTS

Res. 398-26
Moved by Councillor Murray
That Council accept all items provided under Council Reports, for information.
Motion Carried.

9. QUESTION PERIOD

10. CLOSED MEETING

Res. 399-26
Moved by Councillor Mahon
That Council move to Closed at 7:44 p.m..
Motion Carried.

Res. 400-26
Moved by Councillor Murray
That Council move beck into Open at 8:06 p.m..
Motion Carried.

Recess for 5 minutes.

Res. 401-26
Moved by Deputy Mayor Lambert
That Council accept the report for information.
Motion Carried.

11. Res. 402-26
Moved by Councillor Stevens
That Council approve an addendum to the Prairie Whistle Food Co lease to allow for an extension of the leased space to include the Didsbury Curling Rink - Lower Viewing Area during scheduled curling events only for the term of November 3, 2026 to March 31, 2029.
Motion Carried.

12. ADJOURNMENT

Res. 403-26

Moved by Councillor Mahon

That Council adjourn the meeting at 8:10 p.m..

Motion Carried.

Mayor - Chris Little

Chief Administrative Officer
Vanessa Van der Meer

Town of Didsbury
Request for Decision (RFD)

To:	Didsbury Town Council
From:	Leonie-Arianne Becker, Legislative Advisor
Department:	Legislative Services
Date:	November 10, 2026
Subject:	Junior B Provincials Organizing Committee Delegate
Bylaw Number (If Applicable):	Not applicable.
Item Number:	4.1.

Recommendation(s) to Council:

That Council thank the Junior B Provincials Organizing Committee Delegate for their presentation and accept the presentation, for information.

Subject / Background:

The Junior B Provincials Organizing Committee Delegate, Gord Kreibs, is presenting a request for funding or supports regarding the 2027 Junior B Provincials. Specifically, a waiver of fees for use of Didsbury Memorial Complex from April 7-11, 2027

Implications:

Not applicable.

Related Policies, Bylaws & Legislation:

Not applicable.

Previous Reports/Council Decisions (If Any):

Not applicable.

Attachments:

Not applicable.

Town of Didsbury
Request for Decision (RFD)

Other Options to Consider:

Not applicable.

Leonie-Arianne Becker

Author

Town of Didsbury
Request for Decision (RFD)

To:	*Didsbury Town Council*
From:	Nicole Aasen, Director of Community Services
Department:	*Community Services*
Date:	November 10, 2026
Subject:	Community Grant - Junior B 2027 Provincials Organizing Committee
Bylaw Number (If Applicable):	Not applicable.
Item Number:	*4.1.1.*

Recommendation(s) to Council:

That Council approve a Community Grant of $10,785 for the Junior B 2027 Provincials Organizing Committee to be used for the waiver of facility fees associated with hosting the 2027 Hockey Alberta Junior B Provincials, to be funded $7500 from the 2026 Community Grant fund and $3285 from the 2027 Community Grant fund.

Subject / Background:

Council heard a delegation from Gord Krebs this evening, on behalf of the Junior B 2027 Provincials Organizing Committee, requesting support from the Town of Didsbury through the Community Grant Program.

A 2026 Community Grant application has been received from the Junior B 2027 Provincials Organizing Committee to consider a waiver of facility fees (Arena Ice, Multi-Purpose Room, Curling Rink Surface) that are associated with the hosting of the 2027 provincials, scheduled for April 7-11, 2027. The value of the request is $10,785.

This application scored a 19/24 on the Evaluation Matrix.

Implications:

The 2026 Community Grant fund currently has an available value of $8,500.

Council may choose to fund this request through a combination of Community Grant funding in 2026 and 2027. Administration would suggest that the 2026 grant allocation could be $7500, leaving $1000 available for any additional requests received to year-end. The remaining $3285 could be funded through the 2027 Community Grant program.

Town of Didsbury
Request for Decision (RFD)

Please note that the Community Grant fund is contingent on a surplus from the previous year's budget, which cannot be calculated until after year-end. The 2027 Community Grant fund cannot be guaranteed until the 2026 financial year is closed.

Related Policies, Bylaws & Legislation:

Policy CS 003-26 - Community Grant Program

Previous Reports/Council Decisions (If Any):

At the October 13, 2026 meeting the following motion was passed:

Res. 354-26 - Moved by Councillor Murray that Council direct Administration to assist the Mountain View Colts Junior Hockey Club Provincial Committee with their questions around their application to the community grant program.

NOTE - Councillor Mahon recused himself from voting for perceived pecuniary interest.

Attachments:

Not applicable.

Other Options to Consider:

Council may choose to provide Community Grant Funding of a different value, or accept this request as information only.

Nicole Aasen

Author

Town of Didsbury
Request for Decision (RFD)

To:	Didsbury Town Council
From:	Leonie-Arianne Becker, Legislative Advisor
Department:	Legislative Services
Date:	November 10, 2026
Subject:	Cadets Council Delegation
Bylaw Number (If Applicable):	Not applicable.
Item Number:	4.2

Recommendation(s) to Council:

That Council thank the 3025 Didsbury Army Cadets for their presentation and accept the presentation for information.

Subject / Background:

the 3025 Didsbury Army Cadets is presenting a request for assistance in securing a Corps Headquarters.

Implications:

Not applicable.

Related Policies, Bylaws & Legislation:

Not applicable.

Previous Reports/Council Decisions (If Any):

Not applicable.

Attachments:

4.2.1 3025 Didsbury Cadets Council Delegation Presentation
4.2.1 RFD 3025 Didsbury Cadets Council Space Request

Other Options to Consider:

Not applicable

Leonie-Arianne Becker

Author

Council Delegation

Introduction

Hi everyone, thank you so much for having us here tonight.

For those who might not know us well, the 3025 Didsbury Army Cadets is all about helping local youth grow into confident, community-minded adults. We teach everything from leadership and public speaking to outdoor survival, fitness, and teamwork. The best part is accessibility: it is completely free for families. We charge no registration fees and no uniform costs, making it open to every teenager, no matter their financial situation.

We are here tonight because we want to build a closer partnership with the Town. We need your help to find a safe, steady place for our youth to train so we can keep running this program right here in their home community.

The Current Situation & The Heart of the Challenge

Right now, we meet on Thursday nights at the historic Didsbury Train Station, and we are incredibly grateful to use it. It’s a beautiful piece of our town’s heritage. However, since we had to leave our last Local Headquarters last December, our corps has run into a severe crisis.

Since losing that stable headquarters, we have tragically lost half of our corps. The hard truth is that our youth currently do not feel as though they have a home.

To bring stability back to these kids and reverse this decline, we need a multi-purpose space that can handle our storage, a small office, classroom setups, and two specific training activities that the train station simply cannot support:

- **Marching Drill:** Drill teaches teamwork, discipline, and pride. To practice safely without bumping into walls, the kids need a wide, open floor—like a standard gym or a large community hall—especially during our long Alberta winters.
- **Our Marksmanship Program:** Our competitive shooting team uses Olympic-style, low-velocity air rifles. It’s incredibly safe and doesn't require a live-fire ballistics range, but it *does* require a straight, open 10-metre stretch. Because of the layout at the train station, we just can't set this up safely."

The Ask: Working Together

We want to be clear that we aren't here to ask the town for money or a brand-new building. Instead, we want to look at spaces Didsbury already has. We are asking for Council's help to find an existing underutilized space, or work with us to utilize a facility that already has the accommodations we need.

We would love to secure this space at no cost, or at least a heavily discounted community-group rate.

Securing a stable home here isn't just about saving our current unit—it's about our future. **Our vision is to aggressively grow this corps to become a regional hub, drawing in and supporting teens from Carstairs, Cremona, Crossfield, and Olds.** Didsbury has the opportunity to be the central home for youth leadership across our entire region.

Every single dollar our unit is forced to spend on commercial space rent is a dollar taken directly away from buying equipment and funding outdoor trips for these kids. By waiving these fees or helping us find a spot, the Town isn't losing out—you are investing public assets right back into regional youth."

The Return on Investment & Conclusion

We don't expect a free ride, and our cadets are more than ready to earn their keep through sweat equity. In exchange for your support, we pledge our youth as a premier volunteer force for the town. Whether it's helping set up for Didsbury Rodeo or other community events, our cadets will be there to roll up their sleeves and serve. As you are aware, our cadets have been participating in Remembrance Day services in Didsbury for years. Our cadets also stand vigil at the Didsbury Cenotaph at sunrise on November 11.

An investment in the 3025 Army Cadets is a direct investment in the future mayors, business owners, and community leaders of Didsbury and our surrounding areas.

We respectfully ask that Council direct town staff to look at what spaces or agreements might be available, and see if we can team up for a low-cost or no-cost space partnership. Thank you so much for your time, your leadership, and for helping us give these youth a place to call home again."

Town of Didsbury
Request for Decision (RFD)

To:	Didsbury Town Council
From:	Leonie-Arianne Becker, Legislative Advisor
Department:	Legislative Services
Date:	November 10, 2026
Subject:	3025 Didsbury Army Cadets Delegation Space Request
Bylaw Number (If Applicable):	Not Applicable.
Item Number:	4.2.2.

Recommendation(s) to Council:

That Council direct Administration to:

1. Work with the 3025 Didsbury Army Cadets to identify the facility and scheduling requirements for their regular parade and training activities;

2. Investigate available Town-owned, community, and other suitable facilities that may meet those requirements; and

3. Return to Council with available options, including associated costs and recommended next steps, for Council's consideration.

Subject / Background:

In September, representatives of the 3025 Didsbury Army Cadets reached out to request an opportunity to appear before Council to introduce the Cadet program, outline challenges currently being experiences by the Corps, and discuss potential opportunities for Town support.

The Corps has identified the lack of a consistent parade and training space as an ongoing challenge. A regular facility would provide the Cadets with a dependable location for weekly programming and would support the continued delivery of the program to youth in the Didsbury community.

The Cadet program provides opportunities for youth to develop leadership, teamwork, citizenship, physical fitness, discipline, and other skills through structured programming and community involvement

Implications:

No immediate financial commitment is proposed through the recommendation. Any future financial or facility-related commitments would be subject to Council's consideration and approval.

Town of Didsbury
Request for Decision (RFD)

Related Policies, Bylaws & Legislation:

Not applicable.

Previous Reports/Council Decisions (If Any):

Not applicable.

Attachments:

No applicable.

Other Options to Consider:

That Council accept the 3025 Didsbury Army Cadets Delegation Presentation for information.

Leonie-Arianne Becker

Author

Town of Didsbury
Request for Decision (RFD)

To:	Didsbury Town Council
From:	Leonie-Arianne Becker, Legislative Advisor
Department:	Legislative Services
Date:	November 10, 2026
Subject:	Didsbury Library Delegation
Bylaw Number (If Applicable):	Not applicable.
Item Number:	4.3.

Recommendation(s) to Council:

That Council thank the Didsbury Library for their presentation and accept the presentation, for information.

Subject / Background:

Representatives from the Didsbury Municipal Library are presenting their update regarding the library's 2026 operational statistics, Plan of Service focus areas (2026–2030), and financial funding request for the upcoming fiscal year.

Implications:

Not applicable.

Related Policies, Bylaws & Legislation:

Not applicable.

Previous Reports/Council Decisions (If Any):

Not applicable.

Attachments:

4.3.1 3025 Didsbury Municipal Library Delegation Presentation
4.3.2 RFD - 2026 Municipal Library Community Impact and 2027 Priorities

Town of Didsbury
Request for Decision (RFD)

Other Options to Consider:

Not applicable.

Leonie-Arianne Becker

Author

Didsbury Municipal Library

A Welcoming Space for All













Vision

The Didsbury Municipal Library is a community hub that makes the world of information, imagination, and ideas freely accessible to all.

2026 Highlights



GROWTH IN DIGITAL CHECKOUTS



TOP COLLECTIONS: ADULT FICTION, PICTURE BOOKS, DVDS, AND JUNIOR GRAPHIC NOVELS.



AS OF THE END OF OCTOBER, WE HAVE HAD 5477 PROGRAM ATTENDEES



DURING OUR SUMMER READING PROGRAM THERE WERE 700 VISITS.

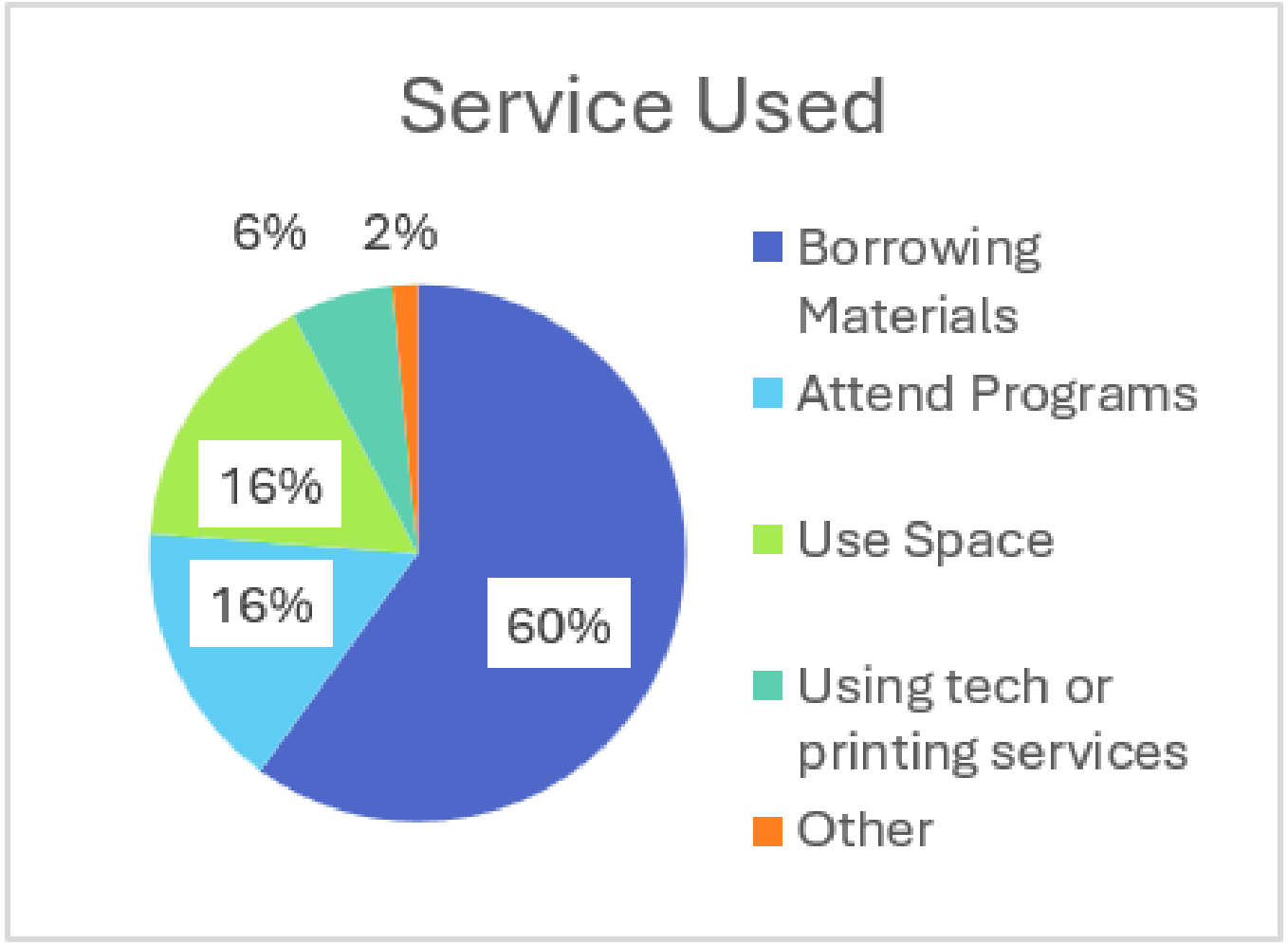


WE HAD 3 CAPITAL PROJECTS TO UPDATE THE SPACE AND INCREASE FUNCTIONALITY FOR PATRONS.



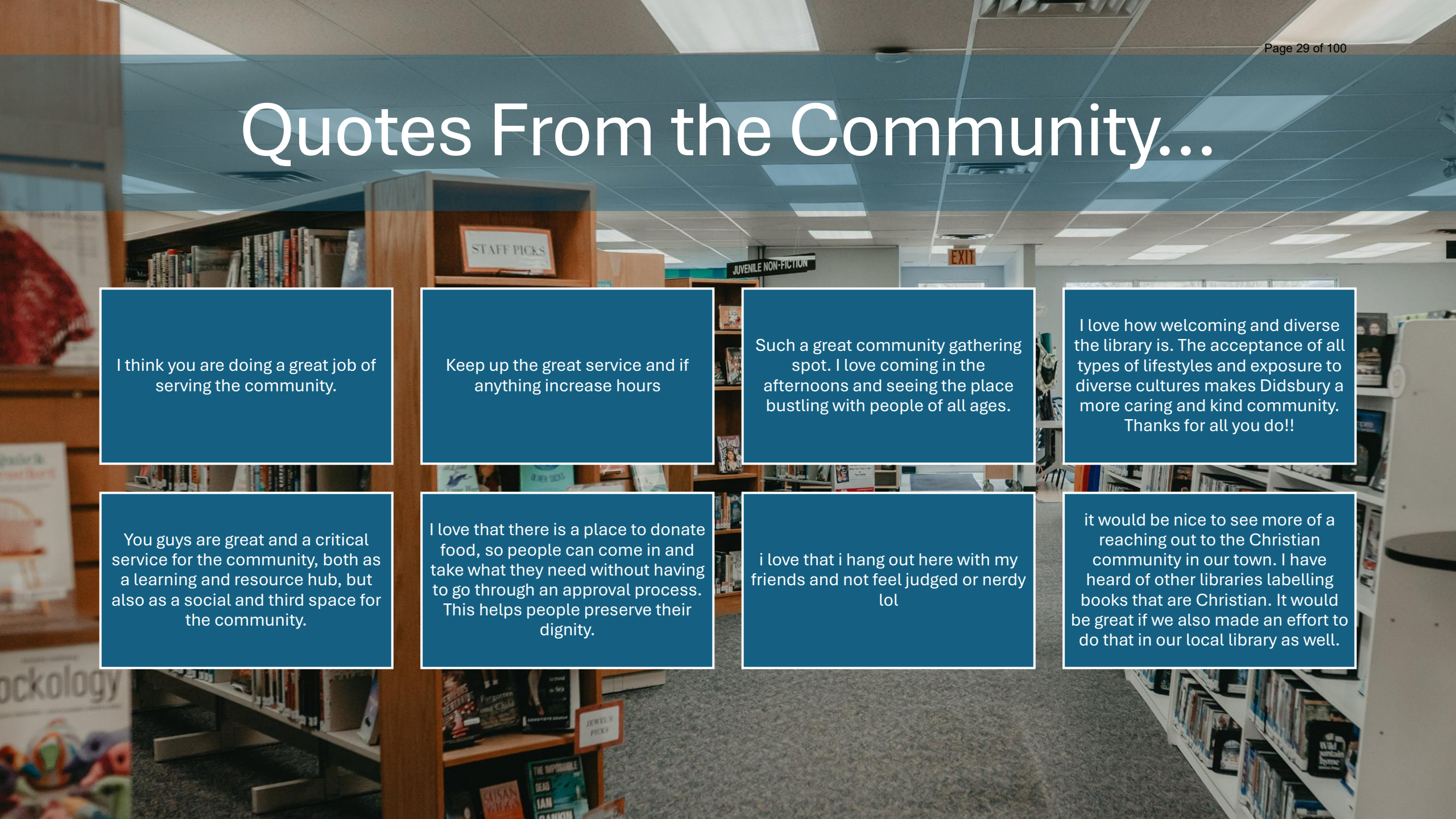
MVC COMIC-CON HAD 800 ATTENDEES ON ONE DAY.

Community Input = Community Needs





Quotes From the Community...



I think you are doing a great job of serving the community.

Keep up the great service and if anything increase hours

Such a great community gathering spot. I love coming in the afternoons and seeing the place bustling with people of all ages.

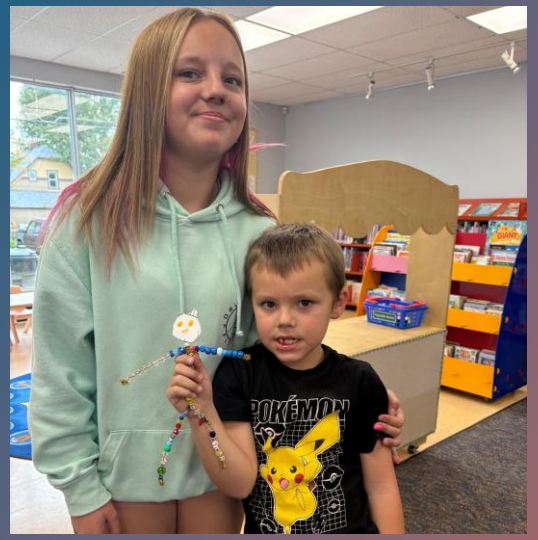
I love how welcoming and diverse the library is. The acceptance of all types of lifestyles and exposure to diverse cultures makes Didsbury a more caring and kind community. Thanks for all you do!!

You guys are great and a critical service for the community, both as a learning and resource hub, but also as a social and third space for the community.

I love that there is a place to donate food, so people can come in and take what they need without having to go through an approval process. This helps people preserve their dignity.

i love that i hang out here with my friends and not feel judged or nerdy lol

it would be nice to see more of a reaching out to the Christian community in our town. I have heard of other libraries labelling books that are Christian. It would be great if we also made an effort to do that in our local library as well.







2026-2030 Focus Areas
Our Plan of Service

- Focus Area 1 People Exploring ideas together: The library strengthens community connections and serves as a central gathering hub.
- Focus Area 2 Resources for information: Access to the world of information is valuable and provides opportunities.
- Focus area 3 Connect in a Welcoming Space: The library is a space that helps people feel welcome and comfortable.

Action Items: Moving Forward

- Maximize hours of operation in response to patron needs
  - Use annual service results
- Build a Partnership plan to provide sponsorship activities for local businesses.
- Equip staff with tools and training to support growth
  - Annual learning plans for staff
  - Health and safety training
- Capital purchases: new chairs used for programming.
- Work on a program with senior’s facilities to ensure access to materials for those community members that cannot physically get to the library.
- Empower adult learners with digital skills needed for employment, social connection, and personal enrichment



Support from The Town of Didsbury

2026 Municipal operating grant: $282357*

2027 Municipal operating grant request: $254577

7.36% increase

- *The 2026 funding had the MVC grant built in
- In 2026 the Didsbury Library signed an independent agreement with the county and funding will be separate. The county will pay an operating grant $46796 in 2027
- The Library funding remains below the amount funded in 2019, after an extreme budget cut in 2020 of $30,000 (2019: $261 135; 2020: $228 492)
- We continue to work on grants and donations contributing to the Library budget











Thank you

Town of Didsbury
Request for Decision (RFD)

To:	*Didsbury Town Council*
From:	*Leonie-Arianne Becker, Legislative Advisor*
Department:	*Legislative Services*
Date:	*November 10, 2026*
Subject:	Didsbury Municipal Library Delegation – 2026 Municipal Library Community Impact and 2027 Priorities
Bylaw Number (If Applicable):	*Not applicable.*
Item Number:	*4.3.2.*

Recommendation(s) to Council:

That Council direct that the 2027 Municipal Operating Grant request of $254,577.00 be referred to the 2027 Operating Budget deliberations.

Subject / Background:

Representatives from the Didsbury Municipal Library presented their delegation update regarding the library's 2026 operational statistics, Plan of Service focus areas (2026–2030), and financial funding request for the upcoming fiscal year.

In 2026, the Library received funding from the Town of $259,417.48 which included $22,939.52 from Mountain View County, resulting in $236,477.96 being funded from Town of Didsbury tax dollars. The library is requesting $254,577.00 in 2027, a 7.65% increase in comparison to 2026.

In 2026 the Didsbury Library signed an independent agreement with the county and funding will be separate. The County will pay an operating grant $46,796.00 in 2027

Implications:

The library’s 2027 request requires a $254,577 municipal operating grant from the Town of Didsbury, representing a 7.36% net increase compared to the baseline allocation from the previous year.

The library functions as a vital social "third space" and educational community hub, offering free food donation access, digital skills training for employment, and specialized programming for families, youth, and seniors.

Town of Didsbury
Request for Decision (RFD)

Related Policies, Bylaws & Legislation:

Libraries Act, RSA 2000, c L-11

Previous Reports/Council Decisions (If Any):

Res. 561-25

Moved by Councillor Quantz

To Thank the Didsbury Library for presenting to Council and accept their presentation as information

Motion Carried

Attachments:

4.3.1. Didsbury Municipal Library Delegation

Other Options to Consider:

1. Approve the requested contribution of $254,577.00, subject to identifying an appropriate funding within the 2027-2028 Operational Budget
2. Approve a different budgeted amount, subject to proper identification within the 2027-2028 Operational Budget
3. Decline the funding request.

Leonie-Arianne Becker

Author

Town of Didsbury
Request for Decision (RFD)

To:	*Didsbury Town Council*
From:	Amanda Riley, ACAO / Director of Corporate Services
Department:	*Corporate Services*
Date:	November 10, 2026
Subject:	Utility Charges Bylaw 2026-18 First Reading
Bylaw Number (If Applicable):	2026-18
Item Number:	*5.1.*

Recommendation(s) to Council:

That Council give First Reading to Bylaw 2026-18, being the Utility Charges Bylaw.

Subject / Background:

The utility services, being the water, wastewater, and solid waste departments, are all self-supported departments, meaning that the operating budgets of the departments are funded primarily from utility charges and, therefore, do not rely on tax revenue. The Utility Charges Bylaw is presented to Council annually for adjustment.

Revised rate are incorporated into the bylaw to reflect the changes required for the 2027 Utility Operating Budget.

Water Service Charges	2026 Rate	2027 Rate	2026 - 2027 Rate Changes	
Infrastructure Fee (under 1")	$ 27.25	**$ 27.25**	$ -	0.0%
Infrastructure Fee (1 1/4" - 2")	$ 108.50	**$ 108.50**	$ -	0.0%
Infrastructure Fee (3" - 4")	$ 244.00	**$ 244.00**	$ -	0.0%
Water Consumption Rate (per m3)	$ 3.65	**$ 4.16**	$ 0.51	14.0%
Water Distribution Rate (per m3)	$ 1.65	**$ 1.98**	$ 0.33	20.0%

Town of Didsbury
Request for Decision (RFD)

Wastewater Service Charges	2026 Rate	2027 Rate	2026 - 2027 Rate Changes	
Infrastructure Fee (under 1")	$ 10.50	**$ 11.40**	$ 0.90	8.6%
Infrastructure Fee (1 1/4" - 2")	$ 40.75	**$ 45.45**	$ 4.70	11.5%
Infrastructure Fee (3" - 4")	$ 91.70	**$ 102.25**	$ 10.55	11.5%
Wastewater Distribution Rate (per m3)	$ 1.45	**$ 1.55**	$ 0.10	6.9%
Wastewater Service Only	$ 26.75	**$ 29.95**	$ 3.20	12.0%

Solid Waste Service Charges	2026 Rate	2027 Rate	2026 - 2027 Rate Changes	
Solid Waste Service Fee	$ 20.00	$ 17.00	$ (3.00)	-15.0%
Additional Black Bin Service (Garbage)	$ 7.50	$ 7.50	$ -	0.0%
Additional Green Bin Service (Compost)	$ 2.50	$ 2.50	$ -	0.0%
Replacement Bin	$ 120.00	$ 120.00	$ -	0.0%
Change of Service Fee (Black Bin)	$ 35.00	$ 35.00	$ -	0.0%
Change of Service Fee (Green Bin)	$ 15.00	$ 15.00	$ -	0.0%
One Time Composter Rebate	$ (50.00)	$ (50.00)	$ -	0.0%

Implications:

Notable changes in the 2027 Utility Operating budget include:

1. Change to Water Rates charged by Mountain View Regional Water Services Commission - The rates will increase from $2.53 per cubic meter to $2.80 per cubic meter on April 1, 2027.

2. Change to Tipping Fees charged by Mountain View Regional Waste Management Commission - the Rates will increase from $100 per MT of residential waste to $110 per MT of residential waste.

3. Transition of Recycling Service to Circular Materials. The Town is no longer responsible for the collection and disposal of recycling bins and therefore the costs have been eliminated in the 2027 budget. The additional blue bin charge has also been eliminated.

4. Increase to Waste Commission annual fees as part of Mountain View Regional Waste Management Commission membership agreement from $34,121 to $37,938 annually.

The Utility Charges have been revised in order for the proposed 2027 Utility Operating Budget to break even. The impact on a typical residential user, using 12 cubic meters per month of water is as follows:

Town of Didsbury
Request for Decision (RFD)

Typical Residential Charges		2026 Rate		2027 Rate	2026 - 2027 Rate Changes	
Water Fixed Monthly Fee	$	27.25	$	27.25	-	0.0%
Wastewater Fixed Monthly Fee		10.50		11.40	0.90	8.6%
Water Variable Fee		63.60		73.68	10.08	15.8%
Wastewater Variable Fee		17.40		18.60	1.20	6.9%
Solid Waste Fee		20.00		17.00	(3.00)	-15.0%
Total	**$**	**138.75**	**$**	**147.93**	**9.18**	**6.6%**

Related Policies, Bylaws & Legislation:

Municipal Government Act s. 7(g), Water Bylaw 2019-07, Wastewater Bylaw 2020-01, Waste Management Bylaw 2014-11

Previous Reports/Council Decisions (If Any):

N/A

Attachments:

Bylaw 2026-18 Utility Charges Bylaw

Other Options to Consider:

It is recommended that Council give first reading to the bylaw. If Council wishes to see changes to the fee schedule, an adjustment to the 2027 proposed budget is required, as the fees are calculated a result of the number of users, estimated consumption of water and the operating budget expenditures for the year.

Amanda Riley, CPA

Author

TOWN OF DIDSBURY
Utility Charges Bylaw
Bylaw No. 2026-18

A BYLAW IN THE TOWN OF DIDSBURY FOR REGULATING AND PROVIDING FOR THE TERMS, CONDITIONS, RATES AND FEES FOR THE SUPPLY AND USE OF WATER, WASTEWATER and SOLID WASTE SERVICES.

WHEREAS, pursuant to section 3(b) of the *Municipal Government Act*, being the Revised Statutes of Alberta 2000, Chapter M-26, as amended, the purposes of a municipality are to provide services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the municipality; and

WHEREAS, pursuant to section 7(g) of the *Municipal Government Act* a Council of a municipality may pass bylaws for municipal purposes respecting public utilities; and

WHEREAS, it is deemed just and proper to levy a water service rate on all Persons occupying property connected with the water system of the Town to assist with the costs of constructing and maintaining the system including the cost of treatment and distribution of water; and

WHEREAS, the Town of Didsbury is a member of Mountain View Regional Water Services Commission, a municipally owned corporation which operates the Anthony Henday Regional water system and delivers water to the Town; and

WHEREAS, it is deemed just and proper to levy a wastewater service rate on all Persons occupying property connected with the wastewater system of the Town to assist with the costs of constructing and maintaining the system including the cost of treatment and distribution of wastewater; and

WHEREAS, it is necessary to protect both the systems and the environment; and

WHEREAS, the Town of Didsbury is a member of Mountain View Regional Waste Management Commission, a municipally owned corporation, which operates a regional landfill and receives solid waste from the Town.

NOW, THEREFORE, the municipal Council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts as follows:

1. Short Title
   This Bylaw shall be known as the "Utilities Charges Bylaw"

2. Definitions

   Customer means an individual, partnership, or corporation who is an Owner of the Lands and for whom an application for utility service for those Lands is received.

   Dwelling Unit means a complete building or self-contained portion of a building for the use of one or more individuals living as a single housekeeping unit, containing sleeping, cooking and separate toilet facilities intended as a permanent residence.

   Eligible Residence means a residential building, which contains four or less dwelling units.

   Fixed means a flat monthly charge, which does not fluctuate month to month.

   Variable mean charges that are based on water consumption for the billing period.

3. Paramount Rules

   3.1 If the provisions in any other bylaw conflict with the rules in this Bylaw, this Bylaw will prevail.

4. General Provisions

   4.1 All utility service charges and fees referred to in this bylaw are set out in Schedule "A" and shall form part of this bylaw.

   4.2 Utility departments in the Town of Didsbury are self-supported, therefore are not subsidized by property taxes.

   4.3 For rate accuracy and justification, each utility service (water, wastewater and solid waste), is its own product line and is budgeted for and accounted for separately.

4.4 All customers receiving utility services shall pay the utility charges and fees.

4.5 Water and Wastewater Infrastructure Fees are fixed and will cover debt coverage and future capital investment.

4.6 Water Consumption Charges are variable and will cover the cost of water from the Mountain View Regional Water Services Commission.

4.7 Water and Wastewater Distribution Charges are variable and will cover the cost of operations and maintenance associated with the system.

4.8 Solid Waste Service Fees are fixed and will cover all costs associated with the solid waste utility.

4.9 Where service to a customer is to be discontinued, a final billing shall be calculated on a pro-rated basis for the number of days the property was owned by the customer for all fixed charges, and based on the consumption determined by the final meter read for all variable charges.

4.10 Charges will be added to the utility account for the purposes of administering the printing and mailing of each utility bill sent to each customer or approved recipient. The Printed Utility Bill Fee shall be waived for each month where postal service is disrupted or unfeasible.

5. Water and Wastewater Utility Charges:

5.1 A water and wastewater Infrastructure Fee will be determined annually based on the customer's connected water meter size.

5.2 In the case of non-use of service(s), each customer shall continue to pay an infrastructure fee.

5.3 Consumption and distribution rates will be determined annually in accordance with the annual collective water consumption.

5.4 Where the calculation of a utility charge is based on the consumption of water, the quantity used shall be determined from the current and previous water meter readings as recorded by the Town, or if an actual water meter reading is not available, by an estimated consumption based on the previous average consumption of the service.

5.5 Where a serviced property is located outside of the Town of Didsbury municipal boundary, a security deposit must be paid to the Town of Didsbury prior to services being provided due to the inability to transfer unpaid accounts to the tax roll.

5.6 Where a serviced property is located outside of the Town of Didsbury municipal boundary, a surcharge of 35% on all charges will be applied.

5.7 If any part of a utility bill remains unpaid after the due date specified on the utility bill, a penalty shall be added and will compound on the charges of each monthly bill.

5.8 Where a utility service account remains delinquent in excess of sixty (60) days, the outstanding balance and penalties may be added to the municipal tax roll in accordance with the *Municipal Government Act* s. 553(1).

5.9 If payment is not received (30) days after the due date specified on the utility bill, the water service may be turned off and not turned on until such time as the utility account including arrears and a reconnection fee is paid in full.

5.10 If payment is declined under the pre-authorized payment plan, the pre-authorized party may be disqualified from the pre-authorized payment plan.

5.11 No reduction in charges shall be made for any interruption in water or wastewater services during a billing period.

5.12 The Town shall levy utility charges for all customers on a monthly basis.

5.13 Any customer to whom utility services have been shut off, shall, upon having paid any utility fees owing, and upon requesting the Town to restore utility services, pay to the Town a non-refundable shutoff fee and a separate reconnection fee.

5.14 Any debit or credit adjustments to a customer's account for utility services that may be required will be applied

up to a maximum of one year.

5.15 The charge for Water and Wastewater Infrastructure Fees will apply even where there is no water and/or wastewater being consumed except in the case in which the water meter has not been installed.

6. Utility Services to Tenants

6.1 Utility bills will be issued to the owners of the property. The owner may request a duplicate copy be sent to the tenants. Information or account changes regarding the utility account shall be communicated solely with the owner of the property.

6.2 The property owner(s) may authorize any tenant(s) to be provided with the account information.

7. Solid Waste Service Fees:

7.1 The property owner of a premises receiving Solid Waste Services from the Town is charged a fee.

7.2 A Solid Waste Service Fee for Residential Garbage (black bin) and Residential Compost (green bin) collection shall be determined annually.

7.3 The service fee shall be charged to each eligible residence receiving the solid waste utility service.

7.4 Additional fees for each added black bin and green bin will be determined annually. Each additional collection container shall be charged a fee.

7.4.1 Thirty (30) days' notice is required when additional collection containers are added or removed.

7.5 The charge for Solid Waste Services will apply even where there is no Solid Waste set out for collection.

7.6 An administrative fee for any change of service will be charged.

8. Transitional

8.1 Should any provision of this bylaw be found by a court of competent jurisdiction to be void, invalid, or unenforceable, all other provisions of this bylaw shall remain valid and enforceable.

8.2 Utility Charges Bylaw 2022-20 is hereby repealed.

8.3 This bylaw shall take effect on January 1, 2027 and upon being duly signed.

Read a first time this __ day of November, 2026

Read a second time this this __ day of November, 2026

Granted unanimous consent to proceed to third reading this __ day of December, 2026

Read a third and final time this this __ day of December, 2026

Mayor – Chris Little

Chief Administrative Officer – Vanessa Van der Meer

SCHEDULE "A"

(*GST exempt, unless otherwise stated)*

Residential Solid Waste Service Charges

Solid Waste Service Fee		17.00	per month
Additional Black Bin Service (garbage)	$	7.50	per month
Additional Green Bin Service (compost)	$	2.50	per month
Replacement Bin (plus GST)	$	120.00	each
Change of Service Fee – changed black bin service	$	35.00	per change
Change of Service Fee – changed green bin service	$	15.00	per change
One-Time Rebate for Purchase of Composter (proof of local purchase required)	$	(50.00)	Utility bill credit

Water Service Charges

Bulk Water Charge	$	8.00	per m^3
Infrastructure Fee – connections with meters 1" and less	$	27.25	per month
Infrastructure Fee – connections with meters from 1 ¼" to 2"	$	108.50	per month
Infrastructure Fee – connections with meters 3" to 4"	$	244.00	per month
Water Consumption Rate	$	4.16	per m^3
Water Distribution Rate	$	1.98	per m^3
Water meter testing deposit	$	200.00	Each
Water Shutoff/reconnection fee	$	100.00	per call out
Water Meter Sales – all sizes (plus GST)		Actual Cost plus 10%	

Wastewater Service Charges

Infrastructure Fee – connections with meters 1" and under	$	11.40	per month
Infrastructure Fee – connections with meters from 1 ¼" to 2"	$	45.45	per month
Infrastructure Fee – connections with meters 3" and over	$	102.25	per month
Wastewater Distribution Rate	$	1.55	per m^3
Wastewater Distribution Rate – users without water service	$	29.95	per month

Miscellaneous Charges (charged to each account)

Utility Penalties on overdue balances	$	2.0%	per month
Printed Utility Bill (per printout)	$	2.00	per month
Non-Resident Account Deposit	$	250.00	each
Non-Resident surcharge	$	35%	

Town of Didsbury
Request for Decision (RFD)

To:	*Didsbury Town Council*
From:	Amanda Riley, ACAO / Director of Corporate Services
Department:	*Corporate Services*
Date:	November 10, 2026
Subject:	Bylaw 2026-19 Assessment of Designated Manufactured Homes in Manufactured Communities Bylaw
Bylaw Number (If Applicable):	2026-19
Item Number:	*5.2.*

Recommendation(s) to Council:

That Council grant First Reading to Bylaw 2026-19, being the Assessment of Designated Manufactured Homes in Manufactured Home Communities Bylaw.

Subject / Background:

The Town of Didsbury currently maintains a bylaw regarding the designation of assessed persons for designated manufactured homes located with manufactured home communities. Upon an operational review of the bylaw it was noted an update should occur to ensure best practices and operational clarity.

Under Section 304(1)(j)(ii) of the Municipal Government Act (MGA), RSA 2000, c M-26, municipalities may pass a bylaw designating the owner of a manufactured home community as the "assessed person" for the designated manufactured homes located within it. A bylaw passed under this section must be advertised and has no effect until the beginning of the year commencing at least 12 months after the bylaw is passed and therefore would come into effect on January 1, 2028. The current bylaw would remain in effect until that date.

The purpose for passing a bylaw to this effect is for effective collection of taxation related to the properties located within a manufactured home community. If the taxes or utilities of a designated manufactured home in a manufactured home community go unpaid, the assessed person, being the manufactured home community under this bylaw, will be legally obligated to pay the outstanding amounts. This bylaw does not stop the owner of the designated manufactured home to pay their tax or utility bills associated with their property directly.

Passing an updated bylaw ensures transparency for park owners and residents while protecting the Town's tax recovery processes.

Town of Didsbury
Request for Decision (RFD)

Implications:

Under the bylaw, the Assessed Person is deemed to be the Manufactured Home Community, who is legally obligated to pay the outstanding tax amounts.

Related Policies, Bylaws & Legislation:

Not Applicable.

Previous Reports/Council Decisions (If Any):

Not Applicable.

Attachments:

Bylaw 2026-19 – Assessment of Designated Manufactured Homes in Manufactured Home Communities Bylaw (new draft bylaw)

Bylaw 2021-11 – Taxation of Mobile Units in Manufactured Home Parks Bylaw (current bylaw for comparison)

Other Options to Consider:

Not applicable.

Amanda Riley, CPA

Author

TOWN OF DIDSBURY
Assessment of Designated Manufactured Homes in Manufactured Home Communities
2026-19

BEING A BYLAW OF THE TOWN OF DIDSBURY, IN THE PROVINCE OF ALBERTA, TO DESIGNATE THE ASSESSED PERSON FOR A DESIGNATED MANUFACTURED HOME LOCATED IN A MANUFACTURED HOME COMMUNITY AS THE OWNER OF THE MANUFACTURED HOME COMMUNITY.

WHEREAS, section 304(1)(j)(ii) the *Municipal Government Act,* R.S.A 2000, c. M-26 enables the council of a municipality to pass a bylaw designating the owner of a manufactured home community to be the assessed person for all designated manufactured homes and any other improvements located on the site and owned or occupied by the person occupying the designated manufactured home located in the manufactured home community, and the municipality wishes to pass such a bylaw.

WHEREAS, the municipality must annually prepare an assessment roll for assessed property in the Town and the name of the assessed person who is liable to pay property tax; and

WHEREAS, certain properties designated as manufactured home communities are situated in the Town, the property is designated in the land use bylaw as a manufactured home community, and the assessed property contains at least three (3) designated manufactured home sites that are rented or available for rent.

NOW, THEREFORE, the municipal council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts as follows:

Short Title

1. This Bylaw may be cited and referred to as “Manufactured Home Community Assessed Person Bylaw”.

Definitions

2. Unless otherwise set out in this bylaw, all terms shall be as defined in the *Municipal Government Act*.
3. Notwithstanding the above, the following definitions apply in this Bylaw:
   3.1. “Assessed Person” means a person who is named on an assessment roll in accordance with section 304 of the *Municipal Government Act*;
   3.2. “Designated Manufactured Home” means a manufactured home, mobile home, modular home or travel trailer;
   3.3. “Manufactured Home Community” means a parcel of land that
      a) is designated in the land use bylaw of the Town of Didsbury as a manufactured home community, and
      b) includes at least 3 designated manufactured home sites that are rented or available for rent.

Designated Assessed Person

4. The Assessed Person for all assessments of any Designated Manufactured Homes on a site in a manufactured home community and any other improvements located on the site and owned or occupied by the person occupying the designated manufactured home shall be the owner of the designated manufactured home or the owner of the manufactured home community.
5. As the Assessed Person, the owner of the Manufactured Home Community is liable for all taxes imposed pursuant to section 331 of the *Municipal Government Act.*

Severability

6. All provisions of this bylaw are independent from all other provisions. If any provision is declared to be invalid by a court of competent jurisdiction, that provision shall be severed and all other provisions shall remain valid and enforceable.

Transitional

7. Taxation of Mobile Units in Manufactured Home Parks Bylaw 2021-11 is hereby repealed.
8. This Bylaw comes into full force and effect on January 1, 2028.

Read a first time this __ day of _____, 2026

Read a second time this __ day of _____, 2026

Read a third and final time this __ day of _____, 2026

Signed on this ____ day of _____, 2026

Mayor – Chris Little

Chief Administrative Officer – Vanessa Van der Meer

TOWN OF DIDSBURY
Taxation of Mobile Units in Manufactured Home Parks
Bylaw No. 2021-11

BEING A BYLAW OF THE TOWN OF DIDSBURY, TO PROVIDE FOR THE ASSESSMENT AND TAXATION OF MOBILE UNITS LOCATED IN THE MANUFACTURED HOME PARK TO THE OWNER OF THE MANUFACTURED HOME PARK.

WHEREAS, the *Municipal Government Act,* R.S.A. 2000, c. M-26, Section 304 (j) (ii) as amended, provides that the Council of a municipality may pass Bylaws authorizing assessing the owner of a manufactured home park for all designated manufactured homes in a given park; and

WHEREAS the Town must prepare annually an assessment roll for assessed property in the Town and the name of the assessed person who is liable to pay property tax; and

WHEREAS certain properties designated as manufactured home parks are situated in the Town, upon which more than three (3) designated manufactured homes and which are subject to assessment by the Town for the purposes of property taxation.

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts as follows:

1. SHORT TITLE

   1.1 This Bylaw may be referred to as the "Taxation of Mobile Units in Manufactured Home Parks Bylaw".

2. DEFINITIONS

   In this Bylaw, unless the context otherwise requires:

   The terms "manufactured home community," "manufactured home park," designated manufactured home," "assessed property" and "improvement" shall have the meaning as defined in Part 9 of the *Municipal Government Act* and all other terms shall be interpreted with reference to the *Act.*

3. EFFECTIVE DATE

   3.1 This Bylaw shall come into force on January 1, 2022.

Read a First time on this 9th day of November 2021

Read a Second time on this 14th day of December 2021

Read a Third and Final time on this 14th day of December 2021

Rhonda A. Hunter

Mayor Rhonda Hunter

Chief Administrative Officer Ethan Gorner

Town of Didsbury
Request for Decision (RFD)

To:	*Didsbury Town Council*
From:	Leonie-Arianne Becker, Legislative Advisor
Department:	*Legislative Services*
Date:	November 10, 2026
Subject:	*Council Remuneration and Professional Development Policy*
Bylaw Number (If Applicable):	*Not applicable.*
Item Number:	*5.3.1*

Recommendation(s) to Council:

Recommended:

1. That Council RESCIND the following policy: COUN 001-26 *Council Remuneration and Professional Development Policy;*

2. That Council RESCIND motion Res. 370-26 - Moved by Councillor Quantz - That Council APPROVE Policy COUN 2026-001 Council Remuneration and Professional Development Policy.
   Motion Carried.

3. That Council APPROVE Policy COUN 2026-002 *Council Remuneration and Professional Development Policy, with the following changes:*

   a) Updated standardized formatting that will be applied to all Town policies, moving forward.
   b) Per diem rates have been compared against those for similar municipalities and have been adjusted accordingly including a simplification of the per diem rate to either a full day (greater than 4 hours) or a half day (4 hours or less).
   c) The total per diem meal allowance may now be used to cover the cost of a single dinner meal.
   d) Dietary restrictions are acknowledged as an acceptable reason for submitting an expense claim when the food provided was not appropriate.
   e) The Mayor is designated as the approving authority for the other Councillor's timesheets and expense claims, prior to submission to Administration.
   f) The Deputy Mayor is designated as the approving authority for the Mayor's timesheets and expense claims, prior to submission to Administration.
   g) Organizational meetings added to Per Diems.

Town of Didsbury
Request for Decision (RFD)

Subject / Background:

Administration has conducted a comparative review of the remuneration policies of Didsbury's neighbouring municipalities and has provided updates according to this benchmark.

Implications:

Not applicable.

Related Policies, Bylaws & Legislation:

Municipal Government Act, RSA 2000, c M-26.

Previous Reports/Council Decisions (If Any):

Not applicable.

Attachments:

5.2.1. COUN 001-26 Council Remuneration and Professional Development Policy
5.2.2. COUN 2026-001 Council Remuneration and Professional Development Policy

Other Options to Consider:

Not applicable.

Leonie-Arianne Becker

Author

COUNCIL REMUNERATION & PROFESSIONAL DEVELOPMENT POLICY

Council
COUN 2026-002

TOWN OF DIDSBURY POLICY INDEX	
Policy Number:	COUN 2026-002
Policy Owner:	Council
Adopted By:	Council
Adoption Date:	
Effective Date:	
Date Last Amended:	2026-02-10
Date Last Reviewed:	2026-02-10
Related Bylaws:	N/A

Purpose

1. The Municipal Government Act establishes Council as the governing body of the municipality and, as such, allows for the compensation of Elected Officials for the duties performed. Council recognizes the need to have training and development opportunities available to ensure that Council Members remain educated and informed on governance-related matters. The purpose of this policy, therefore, is to outline the type and frequency of remuneration and professional development for the Town of Didsbury Elected Officials.

Policy Statement

2. The Town of Didsbury recognizes the need to use Town funds in a prudent and fiscally responsible manner. Council members and Administration shall endeavour to use the most economical and reasonable accommodations, bookings, and travel plans to the best of their ability.

Policy

3. General Principles

3.1. The Council members of the Town of Didsbury recognize their duties as councillors as established Part 5 of the Municipal Government Act.

3.2. Administration shall endeavour to book standard accommodation, registrations, and travel and facilitate timely cancellations being mindful of Council's supports of the principle of fiscal responsibility.

3.3. Any Cost of Living Adjustment (COLA) approved by Council shall be applied to the Stipend and Per Diem rate as set out in Schedule A unless otherwise resolved by Council.

3.4. Council members attending meetings or events in the stead of the Mayor shall be compensated an Acting Pay Stipend as set out in Appendix A per day.

4. Stipend

4.1. Members of Council shall be compensated with a monthly Stipend at the rates set out in Appendix A.

4.2. The Stipend shall be used to compensate members of Council for the following Regular Duties:

4.2.1. Regular Council Meetings;

4.2.2. Meetings with agencies and community partners;

4.2.3. Meetings with the Chief Administrative Officer or designates;

4.2.4. Preparation for Council and Committee meetings;

4.2.5. Regular cyber security training;

4.2.6. Speaking, welcoming, or attending public events in an official capacity;

4.2.7. Emergency events;

4.2.8. Town of Didsbury open houses, public hearings, engagement sessions;

4.2.9. Informal duties.

5. Per Diem

5.1. In addition to the Stipend, Council members shall be compensated with either a full or half-day per diem for participation in the following:

5.1.1. Internal and external Committee, Agencies, Boards, and Commissions;

5.1.2. Budget Meetings;

5.1.3. Organizational Meetings;

5.1.4. Special Council Meetings;

5.1.5. Council Workshops;

5.1.6. Required Training;

5.1.7. Professional Development Opportunities;

5.1.8. Travel time for meetings outside of Didsbury;

5.1.9. Other events as approved by motion of Council.

5.2. The minimum claim is half a day, unless otherwise agreed to by Council; claims shall be rounded up to the nearest half day or full day.

5.3. Council members compensated by an external Committee, Agency, Board, or Commission shall not be compensated at the per diem rate.

6. Internet Allowance

6.1. Members of Council shall be reimbursed for the use of their personal internet at the monthly rate set out in Appendix A.

7. Travel and Subsistence

7.1. While traveling on Town business, Council members may submit an Expense Claim for eligible Travel Expenses that were paid for by the Council member.

7.2. All Expense Claims must be submitted with the accompanying itemized receipt(s) and may be claimed at the amount shown on itemized receipts submitted.

7.3. Council members shall not claim reimbursement of alcohol, tobacco, or marijuana as part of an Expense Claim.

7.4. The maximum gratuity rate shall be 20% of the actual Travel Expense.

7.5. The Town will provide a per diem (meal allowance) at the rates set out in Appendix "A" for meals consumed when attending a PDO.

7.5.1. A single dinner meal may use the sum total of the allowable per diem meal allowance that is set out in Appendix "A"

7.6. With the exception of cases where dietary restriction require alternatives, no Expense Claims may be submitted for any meals or meals that were purchased in lieu of consumption of scheduled meals provided by an event which the claimant is attending.

7.7. No expense paid for any person other than a Town of Didsbury Council Member shall be submitted as an Expense Claim.

7.8. Members of Council may submit an Expense Claim for the mileage rate as established by the Canada Revenue Agency per kilometer rate.

7.9. Council members shall not book their own registrations, accommodations, or flights unless otherwise requested by the Chief Administrative Officer.

8. Professional Development

8.1. Administration shall provide to Council a list of Professional Development Opportunities (PDOs) available in the year; updates may be made available throughout the year as suitable opportunities arise.

8.2. Council members may be compensated for the full day per diem rate for attendance at a PDO from the date that the PDO commences to the date on which it concludes. Commencement of the PDO is considered to commence the first date that an educational session occurs.

8.3. Each Council member will have discretion in undertaking listed PDOs and do not require motion of Council to attend.

8.4. Any opportunities that Council members would like to pursue outside of the prescribed Professional Development Budget must be submitted to Council for due consideration and decision.

8.5. Council members may provide a written report to Council on all PDOs prior to submitting an Expense Claim for that PDO.

8.6. Council members shall be responsible for reimbursing the Town the registration fee(s) for non-attendance unless due to extenuating circumstances, as approved by Council.

8.7. The Town is not responsible for expenses which are unrelated to the Council member's PDO, including for spousal/partner attendance.

9. Submission and Approval of Council Remuneration Forms

9.1. Timesheets for members of Council will be considered complete when signed by the Mayor and submitted to Administration.

9.2. Timesheets for the Mayor will be considered complete when signed by the Deputy Mayor and submitted to Administration.

9.3. Members of Council must submit a completed monthly Expense Claim form to Administration by the third day of each month.

9.4. An Expense Claim shall be considered complete when it has been signed by the Council member, the Mayor, and submitted to Administration.

9.5. In the case of an Expense Claim submitted by the Mayor, it shall be considered complete when it has been signed by both the Mayor and the Deputy Mayor, and submitted to Administration.

9.6. Administration may make minor adjustments or corrections to a Council member's submitted Expense Claims to reflect consistent meeting times and attendance which shall be communicated to the affected member of Council.

9.7. Any errors, omissions, or Expense Claims inconsistent with the provisions of this policy may result in the claim being denied.

9.8. Any dispute over the suitability of a specific claim or timesheet may be presented to Council for due consideration and decision.

9.9. Expense Claims received after the third day of the month may be processed in the current or following pay period.

10. Review of Council Compensation

10.1. In the year of an election, Council shall undertake a thorough review of this policy, and make any revisions they feel appropriate to take effect at the start of the next term.

10.2. Annually, the Appendix A shall be reviewed during the budget process.

11. Financial Reporting

11.1. Council Expense Claims shall be posted to the Town of Didsbury website.

11.2. Council's Professional Development and Year-to-Date Actuals will be included in the Council Report quarterly.

Appendix A – Council Remuneration & Meal Allowances

Council Remuneration				
		Mayor	Deputy Mayor	Councillor
Monthly Stipend		$2,448.56	$1,452.37	$1452.37
Per Diem	Full Day (> 4 Hours)	$350.00		
	Half Day (< 4 Hours)	$185.00		
Acting Pay Stipend	(hourly)	N/A	$53.05	
Internet Allowance	(monthly)	$21.00		

Expense Type	Per Diem
Breakfast	$25.00
Lunch	$35.00
Supper	$45.00

References

Legal Authorities:	• *Municipal Government Act, RSA 2000, c M-26.*
Related Plans, Bylaws, Policies, etc.	• Not at this time.
Related Procedures:	• Not at this time.
Other:	• Not at this time.

Policy History

Amendments Date(s) – Amendment Description	• 2026-11-10 COUN 2026-001 Rescinded to add Organizational Meeting as a paid meeting.
Review Date(s) – Review Outcome Description	• Not at this time.

Definitions

In this policy:

(1) "Council Assignments" shall mean those official responsibilities as appointed or delegated to a Council members by resolution of Council that are not reimbursed by other external bodies.

(2) "Eligible Travel Time" shall mean travel on the day before or the day after a full day meeting; or travel time on the same day.

(3) "Expense Claim" shall mean the submitted record used by Council members to record the hours of eligible per diem, monthly stipend, and Travel Expenses.

(4) "Informal duties" shall mean any event, including networking, socializing, and meeting with community members.

(5) "Professional Development Opportunities (PDOs)" shall mean annual conventions, conferences, courses, seminars, workshops, orientation, and other training opportunities that are related to municipal governance that are included in the Professional Development List.

(6) "Professional Development Budget" shall mean the allotted amount to Council for expenses related to Professional Development Opportunities.

(7) "Regular duties" shall mean those that are listed in section 4.2 of this policy.

(8) "Travel Expenses" shall mean those costs associated with travel to and from PDOs, Council Assignments, and other duties as assigned by Council including but not limited to costs related to mileage, flights, taxi fares, and bus tickets.

Mayor – Chris Little

Chief Administrative Officer – Vanessa Van der Meer

Town of Didsbury
Request for Decision (RFD)

To:	Didsbury Town Council
From:	Amanda Riley, ACAO / Director of Corporate Services
Department:	Corporate Services
Date:	November 10, 2026
Subject:	Quarter 3 Financial Report
Item Number:	6.1.1.

Subject / Background:

The Quarter 3 Financial Report has been attached for Council's Information. The report includes the Quarter 3 Operating Report, Capital Report, Internally and Externally Restricted Reserves Report, Grants Report, and Internal Loans Report for the period January 1, 2026 to September 30, 2026.

Amanda Riley, CPA

Author

Town of Didsbury
3rd Quarter Financial Report
Revenues and Expenditures by object
(January 1, 2026 to September 30, 2026)

	2026 Actual at Sept 30, 2026	2026 BUDGET Approved April 28, 2026	% OF BUDGET
Operating Revenues			
Total Property taxes	8,059,341	8,058,807	100%
LESS Requisitions	(1,985,717)	(2,649,925)	75%
Net municipal taxation	6,073,624	5,408,882	112%
Utility user charges	3,051,998	3,892,361	78%
Government operating grants	1,094,113	1,321,857	83%
Sales and user fees	1,065,561	1,170,019	91%
Lot sales	300,000	74,498	403%
Franchise fees	725,706	925,000	78%
Penalties	116,614	100,000	117%
Fines	49,903	50,000	100%
Licence fees	19,265	22,000	88%
Permit fees	73,702	116,000	64%
Investment income	119,443	55,000	217%
Other revenue	110,704	76,000	146%
Transfers from reserve	-	108,460	0%
Total Operating Revenues	**12,800,632**	**13,320,077**	**96%**
Operating Expenditures			
Salaries and benefits	3,293,971	4,821,852	68%
Training, conferences and travel	78,054	161,926	48%
Memberships	28,550	32,713	87%
Advertising and printing	43,223	79,400	54%
Professional services	169,122	226,270	75%
Contracted services	630,776	892,467	71%
Municipal Policing Contract	263,296	748,914	35%
Telecommunications	211,112	264,876	80%
General supplies	386,809	511,450	76%
Cost of water	982,381	1,260,463	78%
Repairs and maintenance	559,390	815,000	69%
Utilities	544,470	864,150	63%
Insurance	237,035	262,384	90%
Leases	51,068	47,697	107%
Bank charges and interest	20,340	22,230	91%
Interest on long term debt	173,827	183,540	95%
Long term debt repaid	380,067	443,093	86%
Grants and other payments to organizations	360,940	497,546	73%
To capital	45,489	72,108	63%
To reserve	-	1,112,000	0%
Total Operating Expenditures	**8,459,920**	**13,320,077**	**64%**
Net Revenues over Expenditures	**4,340,712**	**-**	
Amortization	-	-	
Gain / (Loss) on disposal	651,362	-	
Total Town of Didsbury, incl amortization	**4,992,074**	**-**	

Town of Didsbury
3rd Quarter Financial Report
Budget vs Actual Comparison
Revenues and Expenditures by Department
(January 1, 2026 to September 30, 2026)

	2026 Actual					2026 Budget	
	Quarter 1	Quarter 2	Quarter 3	Quarter 4	as at Sept 30, 2026	Approved April 28, 2026	% of Budget
Operating Revenues *- by department*							
Net municipal taxes							
Total Property Taxes	2,424	8,056,917	-	-	8,059,341	8,058,807	**100%**
LESS Requisitions	(597,964)	(597,964)	(789,788)	-	(1,985,717)	(2,649,925)	**75%**
Net municipal taxes	(595,541)	7,458,953	(789,788)	-	6,073,624	5,408,882	**112%**
General municipal revenue	335,593	305,908	309,111	-	950,611	1,079,100	**88%**
Council	-	-	-	-	-	30,000	**0%**
General Government	21,070	25,935	752,014	-	799,019	287,900	**278%**
RCMP	86,034	40,657	19,833	-	146,523	338,144	**43%**
Fire Department	47,681	361,926	80,780	-	490,387	326,119	**150%**
Municipal Enforcement	29,910	13,321	15,059	-	58,290	48,000	**121%**
FCSS	60,291	41,898	59,669	-	161,858	191,860	**84%**
Didsbury Neighborhood Place	3,000	3,000	4,000	-	10,000	31,500	**32%**
Arena	96,618	247,737	48,688	-	393,043	457,330	**86%**
Aquatics	55,312	297,271	111,513	-	464,096	499,530	**93%**
Curling Rink	24,864	3,495	7,461	-	35,820	44,800	**80%**
Multi-Purpose Room	7,183	5,539	5,245	-	17,967	19,000	**95%**
Train Station	7,680	2,595	4,596	-	14,871	14,000	**106%**
Memorial Complex	10,063	742	90	-	10,895	10,000	**109%**
Roads and Streets	13,167	43,472	33,065	-	89,704	130,200	**69%**
Parks	-	34,719	32,728	-	67,447	26,593	**254%**
Campground	-	19,689	21,955	-	41,644	60,000	**69%**
Cemetery	3,700	14,100	9,100	-	26,900	25,900	**104%**
Water	646,301	673,392	717,133	-	2,036,827	2,630,810	**77%**
Wastewater	224,243	217,734	217,302	-	659,279	763,555	**86%**
Solid Waste	127,295	129,093	128,492	-	384,880	512,496	**75%**
Planning and Development	20,117	40,180	22,245	-	82,542	126,000	**66%**
Economic Development	-	-	2,188	-	2,188	500	**438%**
Subdivision	-	300,000	-	-	300,000	74,498	**403%**
Library	-	22,940	75,000	-	97,940	120,400	**81%**
Special Event	-	-	35,638	-	35,638	62,960	**57%**
Total Operating Revenues	**1,224,582**	**10,304,294**	**1,923,118**	**-**	**13,451,994**	**13,320,077**	**101%**

Town of Didsbury
3rd Quarter Financial Report
Budget vs Actual Comparison
Revenues and Expenditures by Department
(January 1, 2026 to September 30, 2026)

	2026 Actual					2026 Budget	
	Quarter 1	Quarter 2	Quarter 3	Quarter 4	as at Sept 30, 2026	Approved April 28, 2026	% of Budget
Operating Expenditures - *by department*							
Council	35,369	90,935	47,903	-	174,207	318,241	**55%**
General Government	198,912	175,121	183,891	-	557,924	768,812	**73%**
Communications	35,802	30,070	33,548	-	99,419	144,082	**69%**
RCMP	42,439	102,503	214,760	-	359,702	925,134	**39%**
Fire Department	230,024	131,298	139,001	-	500,322	752,237	**67%**
Municipal Enforcement	66,630	59,393	84,874	-	210,897	372,238	**57%**
Emergency Management	8,096	5,921	7,672	-	21,690	36,430	**60%**
FCSS	74,772	63,080	53,163	-	191,015	239,562	**80%**
DOSCA	-	-	523	-	523	-	**#DIV/0!**
Didsbury Neighborhood Place	7,018	9,682	5,964	-	22,664	31,500	**72%**
Arena	211,487	141,320	149,224	-	502,031	796,022	**63%**
Aquatics	218,308	186,496	197,160	-	601,964	980,038	**61%**
Curling Rink	57,708	29,925	27,559	-	115,192	198,312	**58%**
Multi-Purpose Room	12,138	4,414	6,122	-	22,673	39,701	**57%**
Train Station	22,182	12,931	13,452	-	48,565	69,989	**69%**
Memorial Complex	50,965	57,794	58,594	-	167,353	248,829	**67%**
Other Community Facilities	4,231	1,386	712	-	6,329	19,830	**32%**
Roads and Streets	465,513	359,488	541,519	-	1,366,520	1,921,471	**71%**
Parks	32,945	67,675	73,214	-	173,834	225,283	**77%**
Campground	6,154	7,973	9,350	-	23,477	74,504	**32%**
Cemetery	12,937	11,611	13,233	-	37,782	54,896	**69%**
Water	569,426	465,861	631,350	-	1,666,637	2,630,810	**63%**
Wastewater	103,010	138,299	105,445	-	346,754	763,555	**45%**
Solid Waste	102,122	113,711	116,103	-	331,935	512,496	**65%**
Planning and Development	125,742	114,526	120,995	-	361,263	540,593	**67%**
Economic Development	73,044	8,711	7,699	-	89,454	125,247	**71%**
Subdivision	-	93,935	78	-	94,014	74,498	**126%**
Library	106,061	84,792	75,276	-	266,130	353,869	**75%**
Museum	194	39,112	167	-	39,473	38,938	**101%**
Special Event	8,250	-	51,927	-	60,177	62,960	**96%**
Total Operating Expenditures	**2,881,478**	**2,607,963**	**2,970,479**	**-**	**8,459,920**	**13,320,077**	**64%**
Net Revenues over Expenditures	**(1,656,896)**	**7,696,331**	**(1,047,361)**	**-**	**4,992,074**	**-**	

Town of Didsbury
3rd Quarter Financial Report
2026 Capital Budget Progress as of September 30, 2026

2026 CAPITAL BUDGET[2]:	Capital Spending			Budgeted Funding						
Asset	Actual to SEPT 30, 2026	Budget	Status[1]	Operating	Reserves	Grants	Debt	Other / External	Developer Levies	TOTAL
VM Server Upgrade	$ 25,214	$ 32,000	IP	$ 32,000	$ -	$ -	$ -	$ -	$ -	$ 32,000
2026 Roadworks Program	400,088	425,000	COMP	-	-	425,000	-	-	-	425,000
23 St Road & Rail Upgrades	32,440	100,000	IP	-	-	100,000	-	-	-	100,000
21 Ave Extension	16,657	200,000	IP	-	200,000	-	-	-	-	200,000
Butte Emergency Generator	128,153	127,000	IP	-	127,000	-	-	-	-	127,000
Didsbury Memorial Complex Pedestrian Connectivity	18,326	65,000	COMP	-	65,000	-	-	-	-	65,000
Lawn Mower - Large Capacity	102,457	105,000	COMP	-	105,000	-	-	-	-	105,000
Lawn Mower - Zero Turn	24,496	25,000	COMP	-	25,000	-	-	-	-	25,000
Didsbury Memorial Complex LED Lighting Upgrade	45,405	45,000	COMP	-	15,403	-	-	29,597	-	45,000
Didsbury Arena Boiler & Water Tank Replacement	117,367	125,000	COMP	-	42,788	-	-	82,212	-	125,000
Didsbury Aquatic Centre Changeroom Upgrades	20,480	30,000	IP	-	20,538	-	-	9,462	-	30,000
Didsbury Aquatic Centre Waterslide Tower Retrofit	2,562	25,000	NS	-	17,115	-	-	7,885	-	25,000
Didsbury Memorial Complex Public Wi-Fi Installation	9,477	10,000	COMP	10,000	-	-	-	-	-	10,000
Didsbury Aquatic Centre Boiler Replacement	26,000	26,000	COMP	26,000	-	-	-	-	-	26,000
Didsbury Aquatic Centre Hot Water Tank Replacement	45,525	50,000	COMP	-	34,230	-	-	15,770	-	50,000
Didsbury Municipal Library LED Lighting Upgrade	12,235	12,000	COMP	4,108	-	-	-	7,892	-	12,000
Didsbury Golf Club Sanitary Sewer Connection	13,602	245,000	IP	-	245,000	-	-	-	-	245,000
	$ 1,040,484	$ 1,647,000		$ 72,108	$ 897,074	$ 525,000	$ -	$ 152,818	$ -	$ 1,647,000
CAPITAL BUDGET (PRIOR YEAR CARRYOVER PROJECTS)[3]:										
Asset	Actual to SEPT 30, 2026	Budget	Status[1]	Operating	Reserves	Grants	Debt	Other / External	Developer Levies	TOTAL
East Reservoir Design & Construction	$ 6,789,100	$ 7,400,000	IP	$ -	$ 1,144,000	$ 2,541,000	$ 3,500,000	$ -	$ 215,000	$ 7,400,000
RV Sani-dump Design & Construction	20,630	130,000	CANC	-	130,000	-	-	-	-	130,000
21 Avenue Connector - Water Design & Construction [20 St to 16 St]	1,251,751	1,750,000	IP	-	-	1,750,000	-	-	-	1,750,000
Municipal Enforcement Vehicle Replacement	56,556	90,000	IP	-	90,000	-	-	-	-	90,000
Didsbury Tree Project	5,000	220,400	IP	-	102,700	117,700	-	-	-	220,400
OTHER PROJECTS										
Lateral Line Supply Main (Water Commission Project)	$ 465,547	$ 597,400	IP	$ -	$ 597,400	$ -	$ -	$ -	$ -	$ 597,400

[1] Status: Not started ("NS"), In Progress ("IP"), Completed ("COMP"), Cancelled ("Canc")

[2] 2026 Capital Budget Projects Approved April 28, 2026

[3] 2025 Capital Budget Projects Approved December 10, 2024 (Res#683-24); Amendments January 14, 2025 (Res#012-25), July 8, 2025 (Res#421-25), September 9, 2025 (Res#477-25), November 25, 2025 (Res#565-25), March 24, 2026; 2024 Capital Budget Projects Approved February 24, 2024 (Res#098-26), March 24, 2025 (Res #145-26) 2024 Capital Budget Projects Approved January 17, 2024 (Res#023-24, Res#028-24); Amendments January 23, 2024 (Res#043-24, Res#044-24, Res#045-24); March 26, 2024 (Res#219-24); April 23, 2024 (Res#281-24); May 14, 2024 (Res#315-24); June 25, 2024 (Res#431-24); October 22, 2024 (Res#572-24); December 10, 2024 (Res#700-24); April 22, 2025 (Res#255-25)

Town of Didsbury
2026 3rd Quarter Financial Report
Internally Restricted Reserves Continuity Schedule as of September 30, 2026

		Actuals				Commitments						
	January 1, 2026 Actual	Transfers In (YTD)	Interest (YTD)	Transfers Out (YTD)	September 30, 2026 Balance	Budgeted / Approved Transfers to Reserves	Outstanding Capital Budget Transfers from Reserves	2026 Operating Budget Transfers from Reserves	Oustanding Transfers from Reserves Approved by Resolution	Resolution #	Reserve Available at December 31 2026	Notes
Strategic Initiatives & Contingency	734,623	-	15,308	-	749,931	-	(245,000)	-	-		504,931	
Municipal Stabilization Reserves	**$ 734,623**	**$ -**	**$ 15,308**	**$ -**	**$ 749,931**	**$ -**	**$ (245,000)**	**$ -**	**$ -**		**$ 504,931**	
RCMP	20,552	-	303	-	20,854	10,000	-	-	-		30,854	
Municipal Enforcement	148,699	-	2,453	(56,556)	94,596	15,000	(33,444)	-	-		76,152	
O&M Vehicle & Equipment Replacement	669,136	-	9,867	(102,457)	576,546	107,000	(25,000)	-	-		658,546	
Didsbury Memorial Complex	698,089	-	11,555	(22,500)	687,144	162,000	(128,705)	-	-		720,439	
Pathway & Trails	118,056	-	2,299	-	120,356	10,000	-	-	-		130,356	
Train Station	28,119	-	571	-	28,691	-	-	-	-		28,691	
Campground	23,755	-	483	-	24,238	8,000	-	-	-		32,238	
Cemetery and Columbaria	23,379	-	475	-	23,853	-	-	-	-		23,853	
Fire Vehicle & Equipment	254,821	-	4,090	-	258,911	100,000	-	-	-		358,911	
Firehall R&M	98,622	-	1,949	-	100,571	10,000	-	-	-		110,571	
Roads & Sidewalks	299,742	-	4,940	-	304,682	-	(65,000)	(50,000)	-		189,682	
Municipal Lifecycle Reserves	**$ 2,382,969**	**$ -**	**$ 38,985**	**$ (181,513)**	**$ 2,240,442**	**$ 422,000**	**$ (252,149)**	**$ (50,000)**	**$ -**		**$ 2,360,293**	
Snow Removal	50,000	-	-	-	50,000	-	-	-	-		50,000	
Council Community Grants	30,000	-	-	-	30,000	-	-	(30,000)	-		-	
Contract Policing	50,000	-	-	-	50,000	-	-	-	-		50,000	
Economic Development & Tourism	114,772	-	-	-	114,772	-	-	(26,960)	-		87,812	
Legacy Fund	15,297	-	-	-	15,297	-	-	-	(15,297)	385-21	-	1
Municipal Specific Purpose Reserves	**$ 260,068**	**$ -**	**$ -**	**$ -**	**$ 260,068**	**$ -**	**$ -**	**$ (56,960)**	**$ (15,297)**		**$ 187,812**	
Water	3,874,210	-	67,110	(214,403)	3,726,917	525,000	(1,379,000)	-	(406,632)	494-25	2,466,285	2
Wastewater	1,614,125	-	29,679	(23,635)	1,620,169	165,000	(239,975)		-		1,545,194	
Wastewater (non-cash funded portion)	398,856	-	-	-	398,856	-	-	-	-		398,856	
Solid Waste	50,000	-	-	-	50,000	-	-		-		50,000	
Utility Reserves	**$ 5,937,191**	**$ -**	**$ 96,789**	**$ (238,038)**	**$ 5,795,942**	**$ 690,000**	**$ (1,618,975)**	**$ -**	**$ (406,632)**		**$ 4,460,335**	
Total	**$ 9,314,851**	**$ -**	**$ 151,083**	**$ (419,551)**	**$ 9,046,383**	**$ 1,112,000**	**$ (2,116,124)**	**$ (106,960)**	**$ (421,929)**		**$ 7,513,371**	

Notes

1. Resolution #385-21 - $15,296.89 for future development of interior community mura
2. Resolution #494-25 - $597,400 for Water Transmission Line Contribution

Town of Didsbury
2026 3rd Quarter Financial Report
Externally Restricted Reserves Continuity Schedule as of September 30, 2026

		Actuals			Commitments				
	JANUARY 1, 2026 Actual	Transfers In (YTD)	Interest (YTD)	September 30, 2026 Balance	Budgeted / Approved Transfers to Reserves	Capital Budget Transfers from Reserves	2026 Operating Budget Transfers from Reserves	Transfers from Reserves Approved by Resolution	Reserve Available at DECEMBER 31 2026
Municipal Reserve Fund	298,554		6,463	305,017	-	(102,700)	-	-	202,317
Municipal Cash In Lieu Reserve	**$ 298,554**	**$ -**	**$ 4,359**	**$ 305,017**	**$ -**	**$ (102,700)**	**$ -**	**$ -**	**$ 202,317**
Water Offsite Levy	215,702	-	4,385	220,087	-	(215,000)	-	-	5,087
Wastewater Offsite Levy	151,814	-	3,086	154,900	-	-	-	-	154,900
Developer Off-Site Levies Reserves	**$ 367,516**	**$ -**	**$ 7,471**	**$ 374,987**	**$ -**	**$ (215,000)**	**$ -**	**$ -**	**$ 159,987**

Off-Site Levies Report
Developer Contributions

Date	Water Amount	WasteWater Amount	Description	Contributor
Off-Site Levy contrbutions reported annualy in Q4 report.				

Uses of Off-Site Levies for Each Type of Facility and Infrastructure

Date	Water Amount	WasteWater Amount	Project Description	Capital Budget Approval
Nothing to report				

Town of Didsbury
2026 3rd Quarter Financial Report
Capital Grants Continuity Schedule as of September 30, 2026

	JANUARY 1, 2026 Balance	2026 Grant Allocation	Interest (YTD)	2026 Actual Expenditures (YTD)	September 30, 2026 Balance	Grant Allocation Receivable	Expenditures Projected - Unfinished Projects	DECEMBER 31, 2026 Available
Municipal Sustainability Initiative Grant (MSI)	572,762	-	8,266	(581,029)	-	-	-	-
Local Government Fiscal Framework (LGFF)	1,763,931	831,039	4,114	(365,276)	2,233,808	-	(609,260)	1,624,548
Canada Community Building Fund (CCBF)	816,142	355,027	8,418	(32,717)	1,146,870	-	(492,283)	654,587
Alberta Municipal Water Wastewater Partnership (AMWWP)	998,428	462,652	14,371	(891,262)	584,189	846,190	(1,430,379)	-
	4,151,263	**1,648,718**	**35,169**	**(1,870,283)**	**3,964,867**	**846,190**	**(2,531,923)**	**2,279,134**

Town of Didsbury
2026 2nd Quarter Financial Report
Internal Loans Schedule as of September 30, 2026

	January 1, 2026 Balance	Loan Paid Off (Projected)	Loan Extended	SEPT 30, 2026 Balance
Shantz Subdivision Internal Loan	$ 2,069,025	$ (205,986)	$ -	$ 1,863,039
Columbarium Internal Loan	8,677	(1,400)	-	7,277
Didsbury Out of School Care Association (DOSCA) Internal Loan	88,727	-	-	88,727
	$ 2,166,429	**$ (207,386)**	**$ -**	**$ 1,959,043**

Town of Didsbury
Request for Decision (RFD)

To:	Didsbury Town Council
From:	Leonie-Arianne Becker, Legislative Advisor
Department:	Legislative Services
Date:	November 10, 2026
Subject:	Rosebud Health Foundation – Didsbury Hospital Digital X-Ray Equipment Funding Partnership
Bylaw Number (If Applicable):	Not applicable.
Item Number:	7.1.1.

Recommendation(s) to Council:

That Council thank the Rosebud Health Foundation and accept this as information and ask Administration to add this to our 2027 documentation for budget recommendations

Subject / Background:

This space would details any relevant background info. Keep/expand the table or delete it if needed.

On October 9, 2026, the Town received a funding partnership request from the Rosebud Health Foundation seeking municipal support for the purchase of new digital diagnostic imaging equipment at the Didsbury Hospital.

The Foundation is seeking to establish a regional funding partnership with the Town of Didsbury, the Town of Carstairs and Mountain View County to support the purchase of new digital X-ray equipment. The proposed equipment includes a Carestream DRX In-Room Retrofit System and DRX Transportable Lite Tablet with three LUX HD Detectors.

The total quoted cost of the equipment, dated September 23, 2026, is $149,035.00. The proposed upgrade is intended to support diagnostic imaging services at Didsbury Hospital and contribute to the continued delivery of health-care services close to home for residents throughout the region.

The Foundation is requesting municipal contributions calculated at $3.00 per capita, based on current population figures. The requested contribution from the Town of Didsbury is $15,558.00.

The Foundation intends to work collaboratively with Alberta Health Services (AHS) and its municipal partners to proceed with ordering and purchasing the equipment in 2027.

Administration is presenting the request for Council's consideration.

Town of Didsbury
Request for Decision (RFD)

Implications:

The requested contribution from the Town of Didsbury is $15,558.00. Should Council wish to participate in the funding partnership, a funding source will need to be identified.

Related Policies, Bylaws & Legislation:

Not applicable.

Previous Reports/Council Decisions (If Any):

Rosebud Health Foundation Council Delegation - November 3, 2026

Attachments:

Rosebud Health Delegation Presentation
Carestream DRX Information PDF
Carestream LUX Information PDF
Equipment Quote PDF
Rosebud Health Foundation Q&A
Population Methodology Documentation

Other Options to Consider:

1. Approve the requested contribution of $15,558.00, subject to identifying an appropriate funding source.
2. Approve a different contribution amount toward the project.
3. Direct Administration to obtain additional information from the Rosebud Health Foundation before making a funding decision.
4. Decline the funding request.

Leonie-Arianne Becker

Author

Rosebud Health Foundation

Diagnostic Imaging Application

Alberta Health Services
Connect Care

What we are proposing:

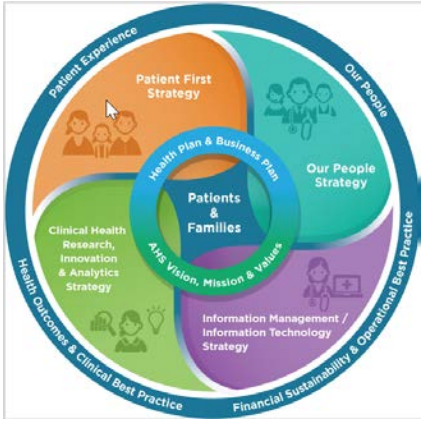
Convert current X-Ray room and Mobile to digital systems

Why Its important:

#1 Establish onsite redundancy – supporting consistent service delivery for Didsbury community

Additional Benefits

- Increased Efficiency
- Image Quality
- Dose Reduction
- Patient Care



Patient First & People Strategy



3 new Detectors

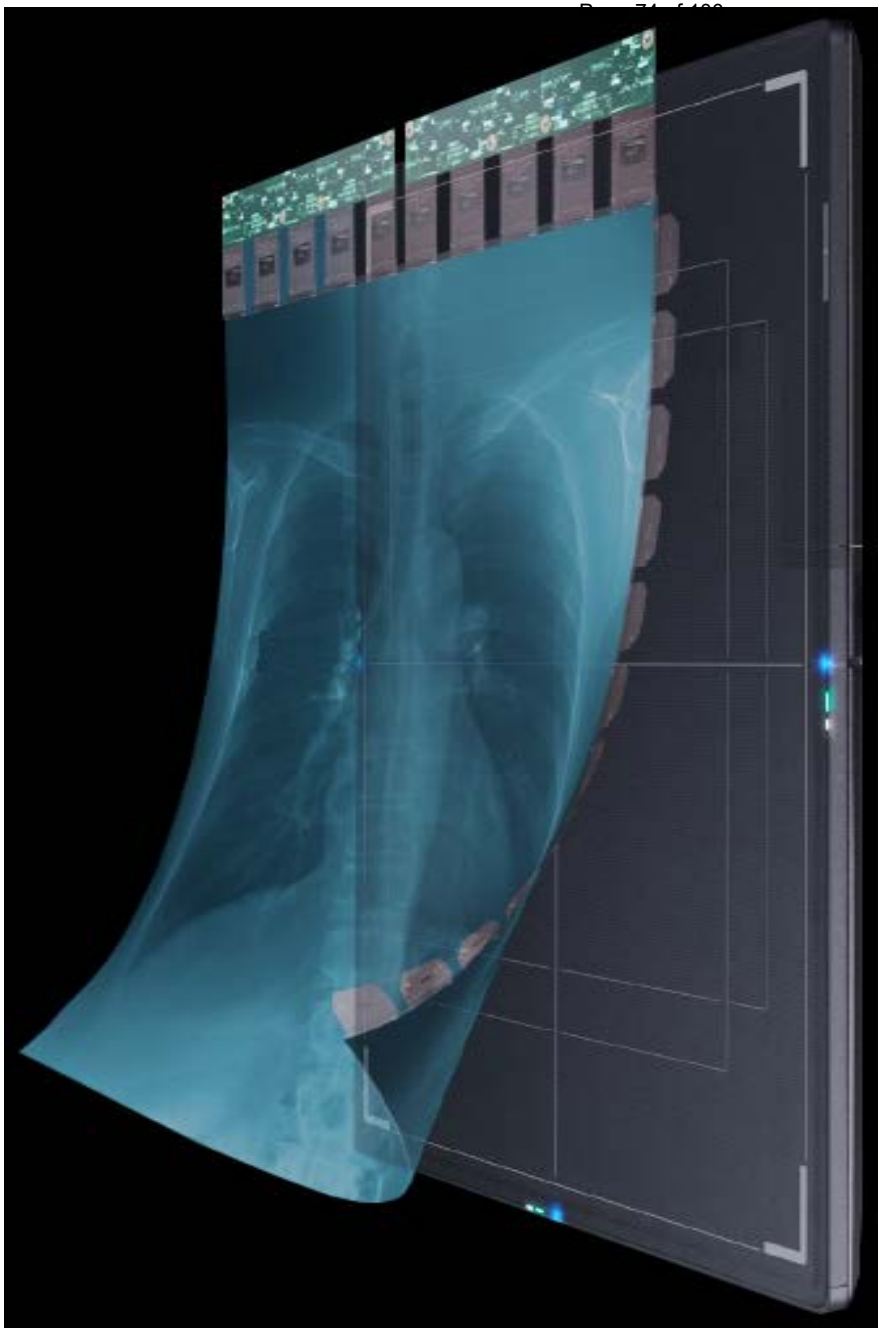
- Mobile Unit
- Standing Bucky
- Xray Table

Redundancy

- If a detector is damaged it can be swapped out with another while a replacement is ordered
- No more Downtime related to the CR Reader

Efficiency

With DR technology the images can be processed quickly, allowing images to be seen as soon as they are taken. Not only does this make patient turnaround times quicker but also allows technologists to do any repeats right away, saving patients from having to hold uncomfortable positions longer than necessary.



Efficiency comparison between Conventional mobile to DR mobile

- **Steps for Conventional mobile radiography**

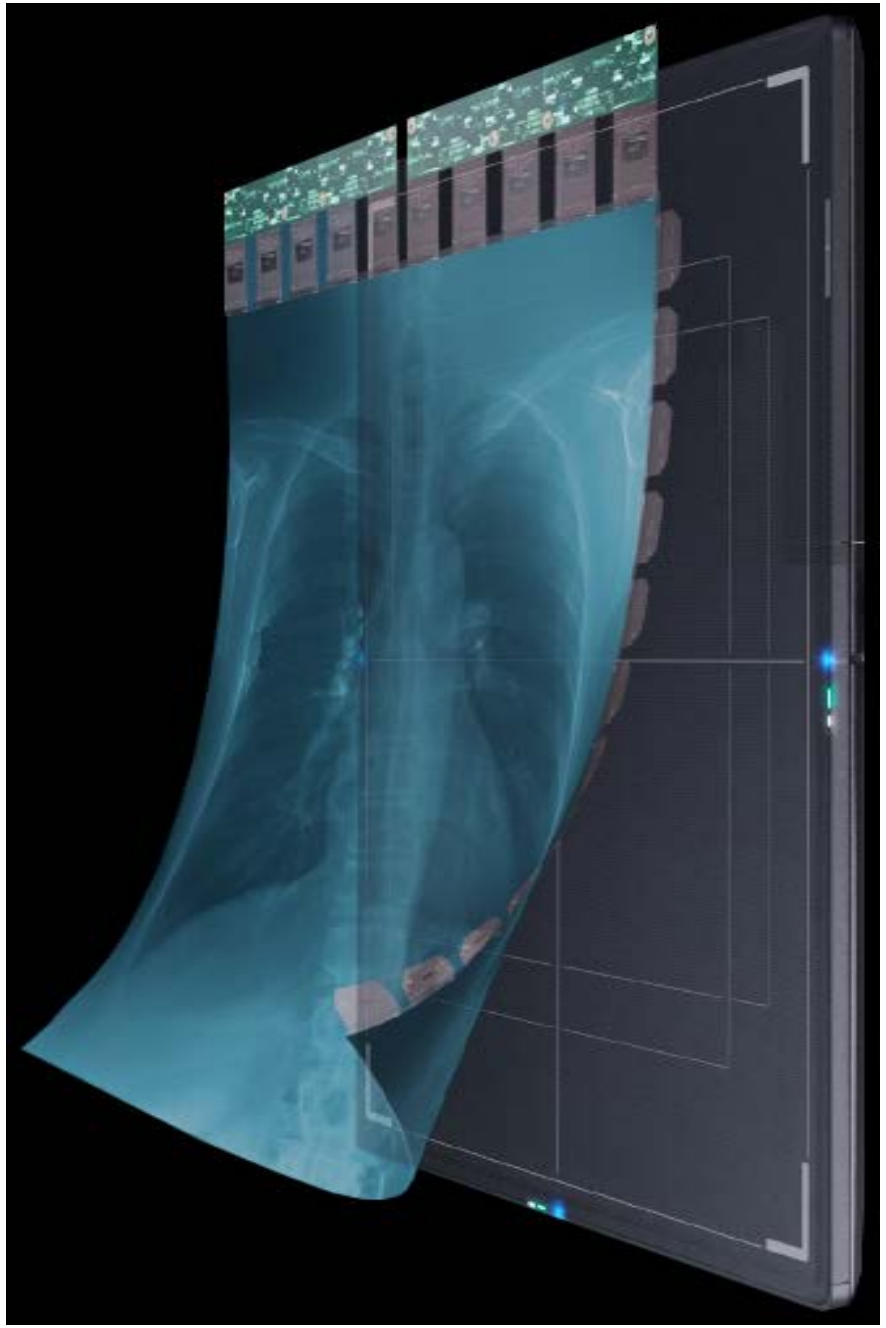
1. Erase imaging plate (IP) in the CR reader
2. Review any relevant prior images
3. Take mobile to the department to take the x-ray
4. Place cassette under the patient
5. Take the x-ray
6. Remove the cassette to go process it
7. Drive the mobile and cassette back to DI department
8. Scan and review the image on the CR console
9. Determine if a repeat needs to be obtained
10. If it does, repeat steps 3-9
11. Once image is diagnostic, send images to PEI and complete paperwork

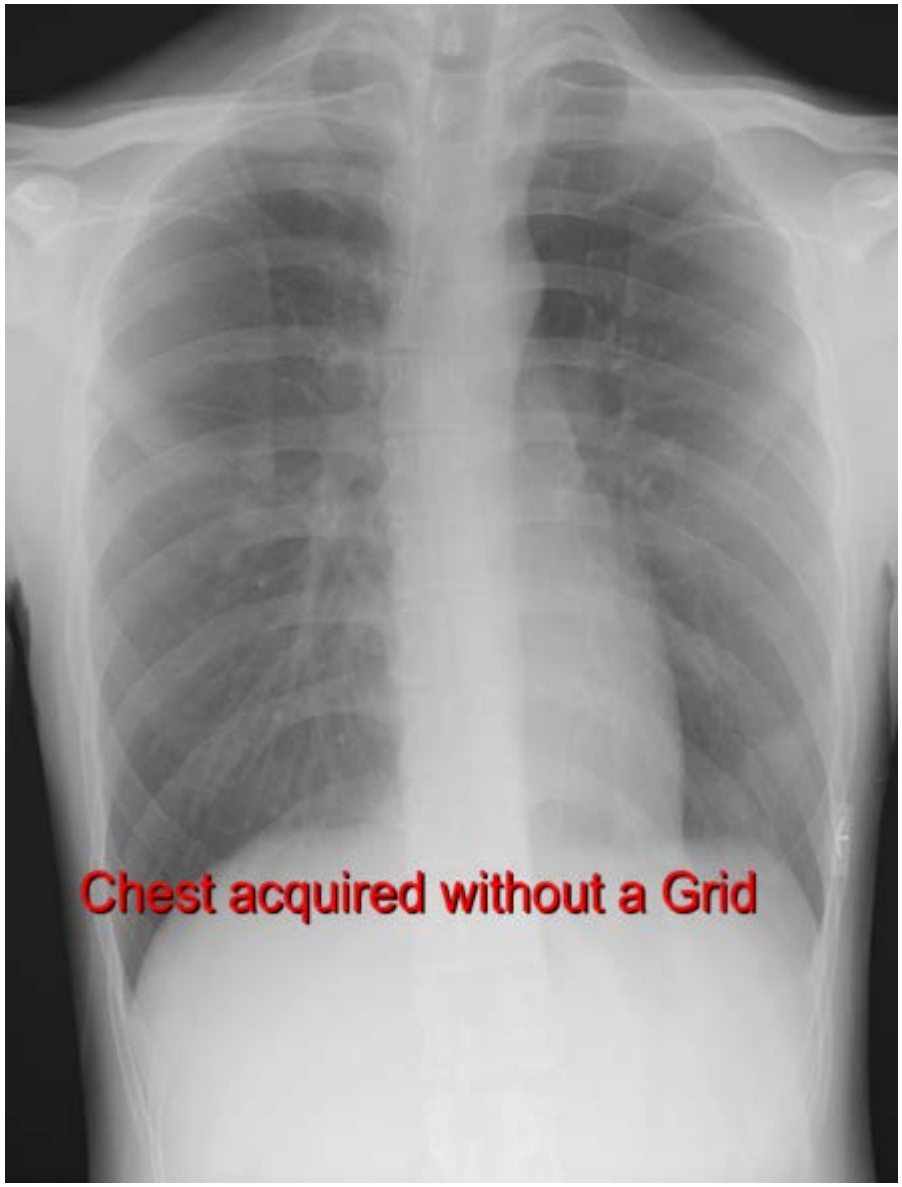
Steps for DR mobile radiography

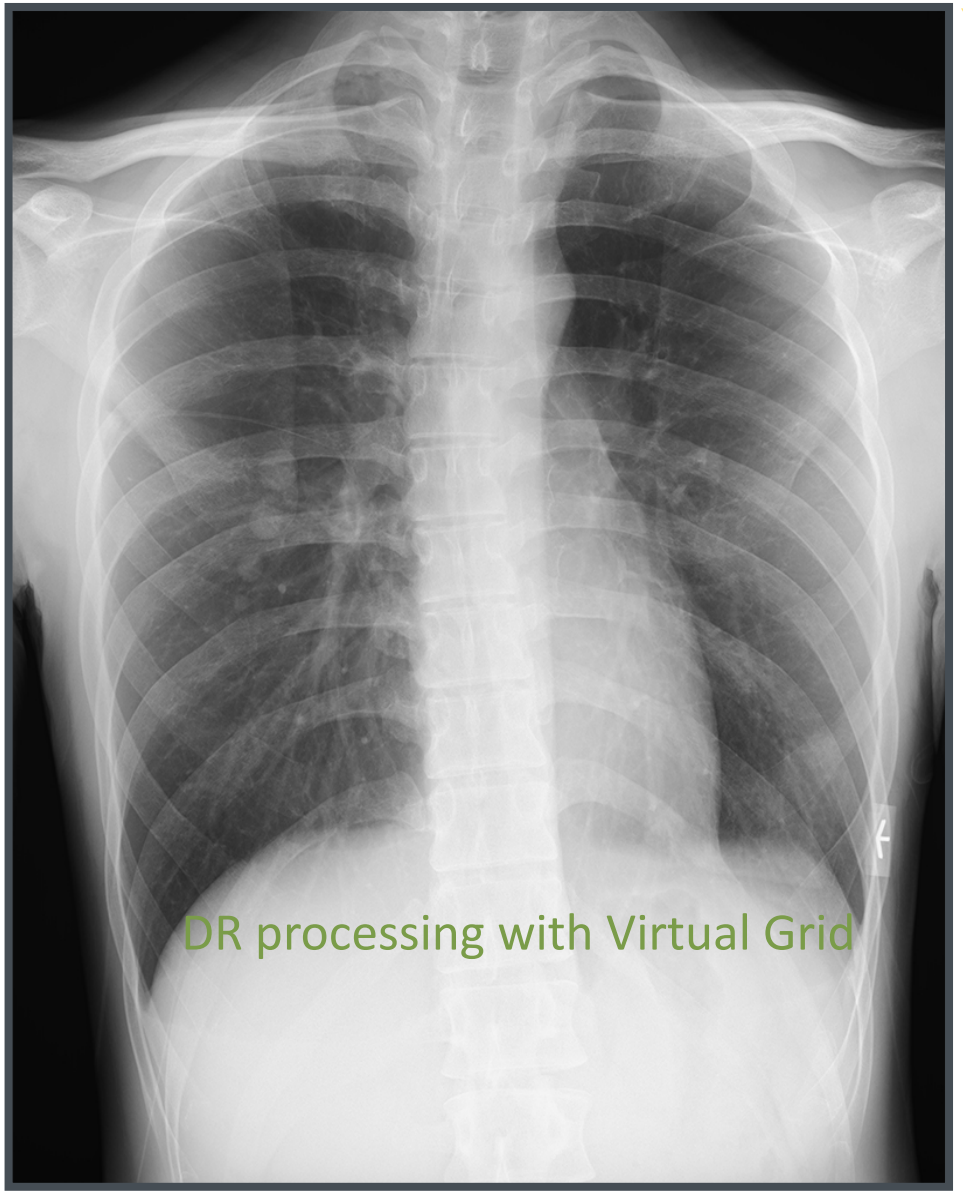
1. Review any relevant prior images right on the tablet
2. Take mobile to the department to take the x-ray
3. Place DR detector under the patient
4. Take the x-ray
5. Determine if a repeat needs to be obtained
6. If repeat needs to be taken, reposition the DR detector repeat step 3-4
7. Once image is diagnostic, send images to PEI and complete paperwork

Image Quality (IQ)

A DR detector will provide vastly superior IQ comparative to conventional imaging, with applying state of the art post processing and the use of a vendor grid algorithms.

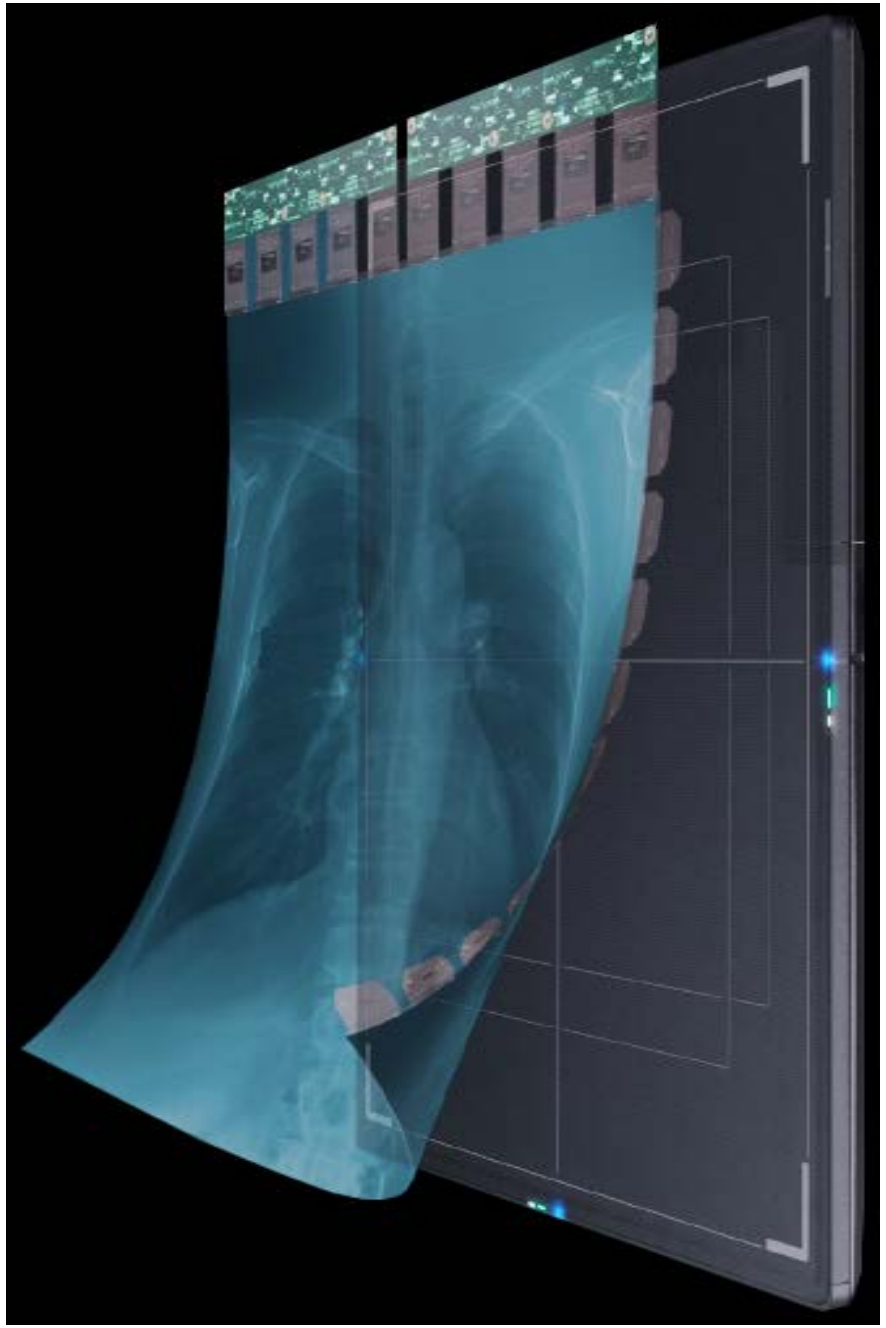



Chest acquired without a Grid


DR processing with Virtual Grid

Dose Reduction

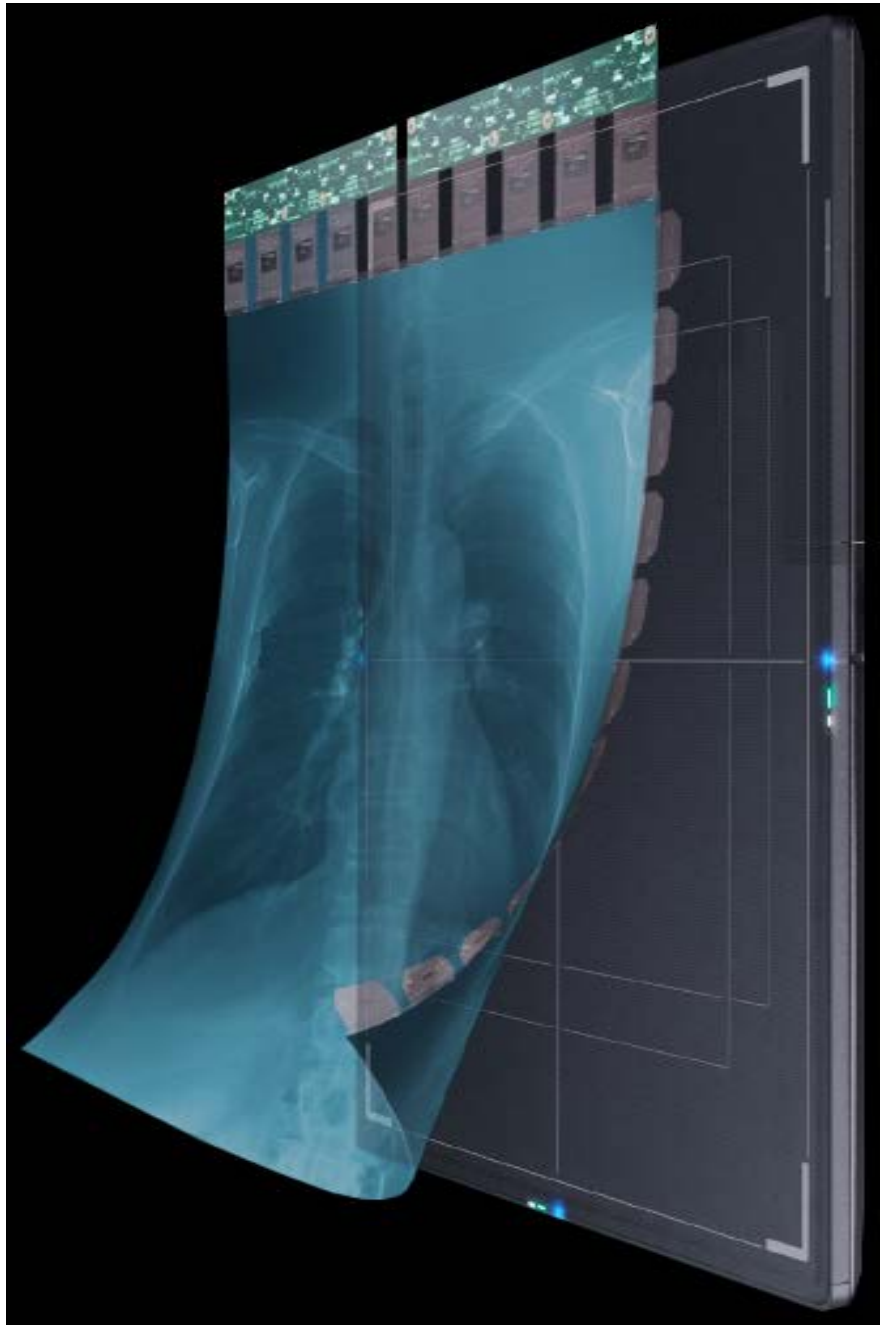
DR when optimized properly can see a dose reduction of 30-40% to the patient.



Patient Care

This includes all elements that have been discussed thought out this slide show.

- Improved efficiency for the DI technologist and the department as a whole
- Less movement with the detector under the patient, making the experience of an exam more comfortable for the patient
- Improved image quality therefore less chance of missing anything in the diagnosis
- Dose reduction is always a target within Digastric Imaging with following ALARA principles



Thank you

Carestream

Wireless Tablet Upgrade.

SMART IMAGING SOLUTIONS

Take Mobile Imaging to a New Level – with X-Factor Thinking.

With the CARESTREAM DRX-Transportable System/Universal Mobile Retrofit Kit, you can upgrade portable analog X-ray systems from almost any manufacturer to harness the power of DR wireless technology.

This innovative retrofit system integrates Carestream's DR detectors to help deliver a faster, more efficient, user-friendly workflow that facilitates fast, accurate diagnosis and treatment planning – with pristine image quality to match. This non-invasive system is easy to install, self-powered, and rechargeable, meaning you can effortlessly take your mobile imaging to the next level.



Advantages At a Glance

- Quickly and cost-effectively convert existing analog mobile systems to DR.
- It's easy to use and easy to upgrade.
- Wireless capability improves productivity and workflow.
- The system is self-powered and rechargeable.
- Choose from a wide range of available detector options.

DRX-Transportable System/Universal Mobile

The Power of DR Imaging, Easier and More Portable Than Ever.

Our DRX-Transportable System/Universal Mobile Retrofit Kit offers a smooth, affordable transition to the benefits of Digital Radiography. Breathe new life into your analog mobile equipment, boost your productivity with a wireless workflow, and improve your diagnostic confidence with enhanced image quality.

- Upgrade your existing equipment and experience the benefits of DR.
- Capture images wherever you need them most with a wireless workflow.
- Includes universal mounting hardware for the tablet PC.
- Choose from a variety of CARESTREAM DR Detector options.



Key Features

- Rugged, IP65 rating, 4-ft drop test
- Large, 14 in., high-resolution touchscreen
- Powerful Intel Core i7 processor
- Flexible design that helps revitalize mobile imaging systems from multiple suppliers
- Multiple tablet-mounting options that fit a variety of x-ray systems
- Self-powered, rechargeable, and easy to install
- Electronics that fit the existing cassette bin



Imaging Software Powered by Eclipse

Eclipse:
Harness the Power of Decades of Innovation.

Carestream's Eclipse is the engine behind our innovative imaging software. It uses AI technology and proprietary algorithms to significantly increase the value of the entire imaging chain, from capture to diagnosis.

Trusted Partner: CARESTREAM Smart Services

At Carestream, we'll be there when you need us. Our medical imaging solutions are backed by our worldwide support team of product and industry specialists – experts who work closely with you to keep your equipment up and running at peak performance. By delivering a comprehensive scope of service offerings, we provide complete peace of mind over the life of your equipment, so you can focus on what's most important – your patients.

X-Factor Thinking.

The X-Factor makes the most of your capital spending with configurable, modular components powered by the portable DRX-Transportable System/Lite and DRX Detectors. The X-Factor lets you scale your solution to fit your workflow and budget.

Industry-Leading Performance:
Meet Our Family of DR Detectors.

Our portfolio of DR detectors includes wireless, shareable, glass-free and fixed models to meet your demands based on exam type, detector size, dosage level and budget. Discover the right detector for your needs at carestream.com/detectors.

carestream.com

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Carestream

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Clear. Consistent. Confidence.

Easy, Consistent Imaging - Today and Tomorrow.

Our new Lux HD Detectors are built to handle the needs of busy hospitals, imaging centers, and clinics to help deliver consistent, high-resolution images while enhancing workflow efficiency and streamlining the imaging process for technologists.

Their lightweight, ergonomic design combines powerful performance with a suite of advanced features, helping to ensuring consistent exposure, exceptional image quality, a more efficient workflow, and an enhanced imaging experience for both patients and users.



Advantages at a Glance

- Lightweight, glass-free, and durable design features an all-around grip for easy handling, minimizing strain on technologists and reducing the risk of drops.
- 100µm pixel pitch delivers high-definition images with exceptional clarity and fine detail.
- Carestream Detector Exposure Control (DEC) automatically adjusts exposure for optimal image quality, ensuring reliable and consistent imaging.
- Available in two sizes, 35x43cm and 43x43cm to support diverse imaging needs..

Modern Detectors for a Modern World.

For hospitals, imaging centers, and clinics seeking a more efficient, user-friendly workflow and precise, high-quality imaging, Carestream introduces the new Lux HD Detectors. These powerful detectors deliver consistent, high-definition clarity in a robust, easy-to-handle package.

Lux HD Detectors feature a sleek, lightweight design with an all-around grip to reduce technologist fatigue. Their durable construction offers exceptional protection against dust and fluids, ensuring optimal uptime and fewer imaging disruptions.

Clarity You Can Trust

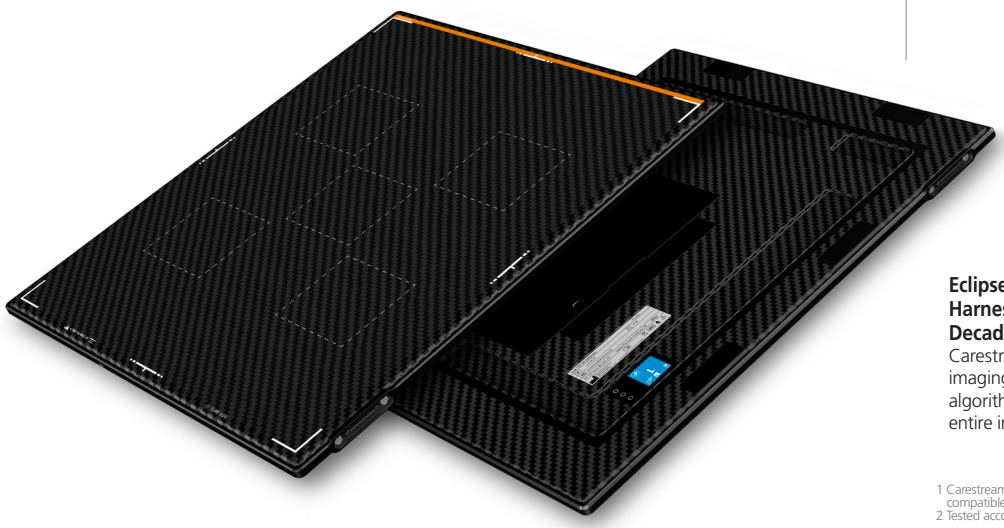
With a 100-micron pixel pitch, Lux HD delivers exceptional image clarity—capturing sharper edges, detailed anatomical structures, and subtle abnormalities with precision. This high-resolution performance supports confident diagnostic decisions and enables better care.

Advanced Technology for Smarter Imaging

Lux HD Detectors are packed with cutting-edge technology to streamline workflow and elevate imaging performance. **Carestream Detector Exposure Control (DEC)**[1] technology, integrated directly into the detector, automatically adjusts exposure settings for each exam—bringing the benefits of traditional AEC to any imaging environment to not only streamline workflow, but also deliver consistently high-quality, properly exposed images for greater diagnostic confidence.

Key features include:

- **Lightweight:** Enables easy, strain-free handling.
- **100µm Pixel Pitch:** High-resolution images with exceptional clarity.
- **Detector Exposure Control (DEC):** Ensures consistent, accurate exposure.
- **IP67 Protection:** Exceptional dust and fluid resistance.
- **1.5m Drop-Tested**[3]**:** Rugged design for reliable performance.



carestream.com/LuxHD

Everyone Benefits.



Patients

- Rounded edges and ergonomic design ensure smoother, more comfortable positioning behind patients.
- Its lightweight design makes it easier for patients to hold the detector when their assistance is needed.
- DEC ensures consistent, accurate exposure—helping reduce patient dose and minimize retakes.



Radiographers

- All-around grip provides easy handling for accurate positioning while the lightweight design reduces strain on technologists.
- DEC automates exposure settings, ensuring consistent, accurate imaging for a more efficient workflow and fewer retakes.



Radiology Administrators

- Durable, glass-free design and high IP rating ensure the detector's robustness for daily operations, minimizing downtime.
- The lightweight design alleviates physical strain and fatigue, enhancing staff well-being and satisfaction.
- X-Factor sharing enhances versatility and ROI by enabling seamless integration across all Carestream DRX equipment.



Radiologists

- DEC delivers consistent exposure across different patients and technologists, ensuring reliable image quality that simplifies reading, comparison, and pathology tracking.
- 100µm pixel size enhances spatial resolution, providing sharper, more detailed images that allow for better visualization of fine anatomical details and improve diagnostic accuracy.

Imaging Software Powered by Eclipse

Eclipse:
Harness the Power of Decades of Innovation.

Carestream's Eclipse is the engine behind our innovative imaging software. It uses AI technology and proprietary algorithms to significantly increase the value of the entire imaging chain, from capture to diagnosis.

1 Carestream Detector Exposure Control (DEC) is an optional feature and may not be compatible with all systems or configurations.
2 Tested according to MIL-STD-810G.

Not all products and functionality are available in all countries, speak to your sales representative for details on availability.

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Final Quotation

DRX In-Room Retrofit System and DRX Transportable Lite Tablet with 3 LUX HD Detectors

Quote No. 483146

Revision Date: 23/9/2026

Prepared For
Graham Smith

DIDSBURY HEALTH CENTRE
1210 20TH AVE
DIDSBURY, Alberta CA T0M 0W0

graham.smith@albertahealthservices.ca

Prepared By
Darren Shutyr

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Carestream

DRX In-Room Retrofit System and DRX Transportable Lite Tablet with 3 LUX HD Detectors
DIDSBURY HEALTH CENTRE
Quote No. 483146
Revision Date: 23/9/2026
Expiration Date: 22/12/2026

Cat	Qty	Description	Net Price
		DRX-1 In Room System	
8622797	1	**CARESTREAM DRX-1 System** The DRX-1 system offers an easy way to upgrade current analog X-ray rooms to a fully digital solution, accelerating workflow, boosting productivity, and extending the life of your existing investment. This powerful, compact, console-based retrofit can be quickly installed, minimizing downtime and speeding up your transition to an enhanced digital DR workflow. The system offers two seamless interface options: a tethered direct connect mode or an advanced beam-detect mode that requires no physical connection to your current setup. It is compatible with a wide range of Carestream detectors, enabling efficient wireless workflow and delivering exceptional image quality.	
6709836	1	**LUX HD 43** Lux HD detector is Carestream's new generation of CsI, glass-free X-ray Detector. Lux HD detector offers a 100um pixel pitch that provides a higher resolution for improved image details and allows for image magnification for better visibility of small objects and microstructures. Lux HD 43 detector is super light weight, designed with ergonomic features Lux HD detector provides improved ruggedness and IP rating. It is also designed with new technology DEC (Detectror Exposure Control) as an optional feature, which makes the dose control to be more efficient. The key specifications of Lux HD 43 are as below: - Receptor Type: Amorphous Silicon on Polyimide - Scintillator Type: CsI - Pixel Pitch: 100um - Spatial Resolution: 5.0lp/mm - Usable Pixel Pitch: 43.0cm x 43.0cm (4300 x 4300) - Communication: Wireless (802.11ax) and Wired - IP Rating: IP67 - Mechanical Dimention: 43 x 43 Cassette (ISO4090) - Weight: 2.6kg (without battery) - Heel Loading: 150kg; Distributed Loading: 300kg - Drop Height: 1.5m, tested according to MIL-STD-810G - DEC (Detector Exposure Control): Optional The key specifications of Lux HD 43 are as below: - Receptor Type: Amorphous Silicon on Polyimide - Scintillator Type: CsI	

Carestream

DRX In-Room Retrofit System and DRX Transportable Lite Tablet with 3 LUX HD Detectors
DIDSBURY HEALTH CENTRE
Quote No. 483146
Revision Date: 23/9/2026
Expiration Date: 22/12/2026

Cat	Qty	Description	Net Price
		- Pixel Pitch: 100um - Spatial Resolution: 5.0lp/mm - Usable Pixel Pitch: 43.0cm x 43.0cm (4300 x 4300) - Communication: Wireless (802.11ax) and Wired - IP Rating: IP67 - Mechanical Dimention: 43 x 43 Cassette (ISO4090) - Weight: 2.6kg (without battery) - Heel Loading: 150kg; Distributed Loading: 300kg - Drop Height: 1.5m, tested according to MIL-STD-810G - DEC (Detector Exposure Control): Optional	
6709828	1	**LUX HD 35** Lux HD detector is Carestream's new generation CsI, glass-free X-ray Detector. Lux HD detector offers a 100um pixel pitch that provides a higher resolution for improved image details and allows for image magnification for better visibility of small objects and microstructures. Lux HD 35 detector is super light weight, designed with ergonomic features. Lux HD detector provides improved ruggedness and IP rating. It is designed with new technology DEC (Detectror Exposure Control) as an optional feature, which makes the dose control more efficient. The key specifications of Lux HD 35 are as below: - Receptor Type: Amorphous Silicon on Polyimide - Scintillator Type: CsI - Pixel Pitch: 100um - Spatial Resolution: 5.0lp/mm - Usable Pixel Pitch: 35.0cm x 43.0cm (3500 x 4300) - Communication: Wireless (802.11ax) and Wired - IP Rating: IP67 - Mechanical Dimention: 35 x 43 Cassette (ISO4090) - Weight: 2.1kg (without battery) - Heel Loading: 150kg; Distributed Loading: 300kg - Drop Height: 1.5m, tested according to MIL-STD-810G - DEC (Detector Exposure Control): Optional The key specifications of Lux HD 35 are as below: - Receptor Type: Amorphous Silicon on Polyimide - Scintillator Type: CsI - Pixel Pitch: 100um - Spatial Resolution: 5.0lp/mm - Usable Pixel Pitch: 35.0cm x 43.0cm (3500 x 4300)	

Carestream

DRX In-Room Retrofit System and DRX Transportable Lite Tablet with 3 LUX HD Detectors
DIDSBURY HEALTH CENTRE
Quote No. 483146
Revision Date: 23/9/2026
Expiration Date: 22/12/2026

Cat	Qty	Description	Net Price
		- Communication: Wireless (802.11ax) and Wired - IP Rating: IP67 - Mechanical Dimention: 35 x 43 Cassette (ISO4090) - Weight: 2.1kg (without battery) - Heel Loading: 150kg; Distributed Loading: 300kg - Drop Height: 1.5m, tested according to MIL-STD-810G - DEC (Detector Exposure Control): Optional	
6705859	6	**HD Detector Battery** Battery for HD detectors. The key specification of the battery is as below: Battery type: Lithium Battery Size: 21.0 x 10.5 x 0.8 cm Weight: 0.285kg Voltage / Energy: 11.55V, 4900mAh (typical) capacity	
6701155	1	**Detector Battery Charger, Focus**	
1889633	1	**DRX Generator Interface Cable TYPE-56** A cable kit to upgrade below system consoles to work with Carestream's retrofit system by direct connection mode. - Siemens Mobilett XP Hybrid - Siemens Mobilette - Siemens Polydoros 80S - Siemens Polymat 50 - Stadler Elecktronik AG SE 4500 - Stephanix Trophy N500	
8625907	1	**ACCESS POINT, ARUBA AP-505(RW)** Aruba 505 wireless access point. This is to connect the X-ray system consloe with the detector wireless for data communication. It is a dual radio, supports both 5GHz and 2.4GHz, 802.11ax 2x2 MIMO access point. This model is registered for use world wide except US, Egypt, Israel and Japan.	
1010750	1	**Modality Worklist Software** This software facilitates the automatic transfer of patient and procedure data from your HIS/RIS system, creating an easy-to-use worklist of all scheduled patient exams and procedures. This comprehensive worklist contains all the necessary details and	

Carestream

DRX In-Room Retrofit System and DRX Transportable Lite Tablet with 3 LUX HD Detectors
DIDSBURY HEALTH CENTRE
Quote No. 483146
Revision Date: 23/9/2026
Expiration Date: 22/12/2026

Cat	Qty	Description	Net Price
		information to organize and prioritize exams efficiently and eliminates the need for manual data entry to boost technologist productivity.	
1010792	1	**Administrative Analysis and Reporting Software** Advanced software that streamlines data collection and tracking across all your Carestream systems into one consolidated report. Easily track and review key metrics such as reject statistics, technologists` performance, exposure data, and system usage. With customizable options, these intuitive reports provide valuable insights to enhance performance, optimize resource management, and identify learning opportunities.	
1004530	1	**DR Total Quality Tool - Software License** When paired with the TQT phantom, our specialized quality assurance software ensures precise image testing for optimal detector performance. It conducts comprehensive tests and auto-generates detailed reports for easy tracking. Integrated into your ImageView console, it allows convenient testing, reduces workflow interruptions, and avoids third-party testing costs. Please note that this is for the software license only; the TQT phantom is not included.	
8604464	1	**SmartGrid Software** Advanced SmartGrid processing effectively suppresses the effect of scatter, resulting in image quality comparable to those captured with a physical anti-scatter grid, all without the additional weight or dose to the patient. This enhancement streamlines workflow, alleviates strain on technologists, reduces patient dose, and ensures the delivery of high-quality diagnostic images to facilitate accurate diagnosis.	
RMSSW	1	**Smart Link Remote Management Services (RMS)** Smart Link RMS utilizes innovative technology to create a powerful conduit between your systems and Carestream`s service and support network. This secure remote connection provides peace of mind by proactively monitoring and diagnosing your systems to ensure they continually operate at peak performance. It provides access to advanced service capabilities and a dedicated team of experts for faster troubleshooting, issue resolution, and system updates.	
WTYYR	1	Warranty Year Included	
4997000	1	**SmartCare Complete Service Agreement for DR System Only for 1 additional year**	

Carestream

DRX In-Room Retrofit System and DRX Transportable Lite Tablet with 3 LUX HD Detectors
DIDSBURY HEALTH CENTRE
Quote No. 483146
Revision Date: 23/9/2026
Expiration Date: 22/12/2026

Cat	Qty	Description	Net Price
4997210	3	Detector Accident Protection Plan for 1 Year	
4997013	3	**SmartCare Complete Service Agreement for DR Detector Only Including Accident Protection Plan 1 additional year**	
		DRX Transportable	
8619983	1	**CARESTREAM DRX-Transportable System/ Lite** The DRX-Transportable System/Lite is a versatile, tablet-based retrofit solution that seamlessly upgrades analog systems to powerful digital radiography (DR) workflow. This self-powered, rechargeable, and fully wireless system allows you to easily move between systems, delivering high-quality DR imaging where and when you need it. Compatible with a wide range of Carestream detectors and leveraging our innovative ImageView software, this retrofit system breathes new life into analog rooms and mobile equipment for enhanced workflow, productivity, and image quality.	
6705859	3	**HD Detector Battery** Battery for HD detectors. The key specification of the battery is as below: Battery type: Lithium Battery Size: 21.0 x 10.5 x 0.8 cm Weight: 0.285kg Voltage / Energy: 11.55V, 4900mAh (typical) capacity	
RMSSW	1	**Smart Link Remote Management Services (RMS)** Smart Link RMS utilizes innovative technology to create a powerful conduit between your systems and Carestream`s service and support network. This secure remote connection provides peace of mind by proactively monitoring and diagnosing your systems to ensure they continually operate at peak performance. It provides access to advanced service capabilities and a dedicated team of experts for faster troubleshooting, issue resolution, and system updates.	
6701155	1	**Detector Battery Charger, Focus**	
1010750	1	**Modality Worklist Software** This software facilitates the automatic transfer of patient and procedure data from your HIS/RIS system, creating an easy-to-use worklist of all scheduled patient exams	

Carestream

DRX In-Room Retrofit System and DRX Transportable Lite Tablet with 3 LUX HD Detectors
DIDSBURY HEALTH CENTRE
Quote No. 483146
Revision Date: 23/9/2026
Expiration Date: 22/12/2026

Cat	Qty	Description	Net Price
		and procedures. This comprehensive worklist contains all the necessary details and information to organize and prioritize exams efficiently and eliminates the need for manual data entry to boost technologist productivity.	
1010792	1	**Administrative Analysis and Reporting Software** Advanced software that streamlines data collection and tracking across all your Carestream systems into one consolidated report. Easily track and review key metrics such as reject statistics, technologists` performance, exposure data, and system usage. With customizable options, these intuitive reports provide valuable insights to enhance performance, optimize resource management, and identify learning opportunities.	
1000777	1	**Tube and Line Visualization Software** This advanced processing option generates a companion image from the original exposure, with optimized processing for clearer, easier visualizations of lines and tubes for quicker, increased confidence in positioning assessment.	
8604464	1	**SmartGrid Software** Advanced SmartGrid processing effectively suppresses the effect of scatter, resulting in image quality comparable to those captured with a physical anti-scatter grid, all without the additional weight or dose to the patient. This enhancement streamlines workflow, alleviates strain on technologists, reduces patient dose, and ensures the delivery of high-quality diagnostic images to facilitate accurate diagnosis.	
6709828	1	**LUX HD 35** Lux HD detector is Carestream's new generation CsI, glass-free X-ray Detector. Lux HD detector offers a 100um pixel pitch that provides a higher resolution for improved image details and allows for image magnification for better visibility of small objects and microstructures. Lux HD 35 detector is super light weight, designed with ergonomic features. Lux HD detector provides improved ruggedness and IP rating. It is designed with new technology DEC (Detectror Exposure Control) as an optional feature, which makes the dose control more efficient. The key specifications of Lux HD 35 are as below: - Receptor Type: Amorphous Silicon on Polyimide - Scintillator Type: CsI - Pixel Pitch: 100um - Spatial Resolution: 5.0lp/mm - Usable Pixel Pitch: 35.0cm x 43.0cm (3500 x 4300)	

Carestream

DRX In-Room Retrofit System and DRX Transportable Lite Tablet with 3 LUX HD Detectors
DIDSBURY HEALTH CENTRE
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Cat	Qty	Description	Net Price
		- Communication: Wireless (802.11ax) and Wired - IP Rating: IP67 - Mechanical Dimention: 35 x 43 Cassette (ISO4090) - Weight: 2.1kg (without battery) - Heel Loading: 150kg; Distributed Loading: 300kg - Drop Height: 1.5m, tested according to MIL-STD-810G - DEC (Detector Exposure Control): Optional The key specifications of Lux HD 35 are as below: - Receptor Type: Amorphous Silicon on Polyimide - Scintillator Type: CsI - Pixel Pitch: 100um - Spatial Resolution: 5.0lp/mm - Usable Pixel Pitch: 35.0cm x 43.0cm (3500 x 4300) - Communication: Wireless (802.11ax) and Wired - IP Rating: IP67 - Mechanical Dimention: 35 x 43 Cassette (ISO4090) - Weight: 2.1kg (without battery) - Heel Loading: 150kg; Distributed Loading: 300kg - Drop Height: 1.5m, tested according to MIL-STD-810G - DEC (Detector Exposure Control): Optional	
WTYYR	1	Warranty Year Included	
4997000	1	**SmartCare Complete Service Agreement for DR System Only for 1 additional year**	
4997210	2	Detector Accident Protection Plan for 1 Year	
4997013	2	**SmartCare Complete Service Agreement for DR Detector Only Including Accident Protection Plan 1 additional year**	
		DR Accessories	
1038553	1	**Portable Detector Holder with Single Handle - Decubitus Grid- 35x43cm (14x17")** A lightweight, portable detector holder with a grid that securely protects detectors in place during out-of-bucky examinations to reduce scatter and enhance image quality. The holder features a focused decubitus grid (lead strips parallel to short dimension)	

Carestream

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Cat	Qty	Description	Net Price
		designed for landscape (crosswise) examinations, and has a single handle for easy handling and precise positioning. Size: 35 cm x 43 cm (14" x 17") Grid Ratio: 103 lp/inch (40 lp/cm) Grid Frequency: 6:1 Focal Distance: 100 cm to 180 cm (40" to 72")	
1745595	1	**Weight Distribution Cap - 35x43cm (14x17")** A strong, lightweight protective cap, designed to safeguard your detector during weight-bearing exams. Equipped with a convenient handle, this cap allows for easy carrying and lifting of the cap off the detector. With a maximum distributed load capacity of 340 kg (750 lb.) the weight-bearing cap enables you to capture standing exams for patients of all sizes.	
1004548	1	**DR Total Quality Tool - Phantom** The DR Total Quality Tool Phantom is a specialized tool designed for use with our Total Quality Tool Software. Specifically engineered for use with Carestream DR detectors, it facilitates precise and objective image testing and QC measurements, ensuring optimal performance and reliability. This line item includes the phantom only; the TQT software license is not included.	
1025576	1	**Tabletop Lateral Detector Holder** The Tabletop Lateral Detector Holder simplifies cross-table positioning and enhances workflow. Adjustable locks securely hold the detector in place and can be resized to accommodate a wide range of detectors, offering the flexibility to use the detector in both portrait and landscape positions. Its lightweight design allows easy handling and positioning, and the elongated base smoothly glides under patients to ensure maximum stability throughout the exam.	
		Professional Services	
6602247	1	**CSH Applications 1 Day** Any training not used within 24 months of installation will be forfeited.	
		Net Price:	**149,035.00**

Carestream

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Vaughan, Ontario L4K 0C5
Tel: 866-792-5011
darren.shutyr@carestreamhealthcare.com
Revision Date: 23/9/2026
Expiration Date: 22/12/2026

Thank you for your consideration of Carestream Health solutions and services! Please ensure the following elements are included on your purchase order:

☐	Quotation number - 483146	
☐	Tax exemption number	
☐	Authorized signature and date	
☐	Total dollar amount that matches quotation Net Price	
☒	Payment terms Net 30 Days	
☐	Bill to address DIDSBURY HEALTH CENTRE 1210 20TH AVE DIDSBURY, Alberta T0M 0W0	Corrections
☐	Bill to contact name and phone number Graham Smith	Corrections
☐	Ship to address DIDSBURY HEALTH CENTRE 1210 20TH AVE DIDSBURY, Alberta T0M 0W0	Corrections
☐	Ship to contact name and phone number Graham Smith	Corrections

Please mail, fax or email a copy of your quote and the signed agreement along with your purchase order to the address listed above.

Rosebud Health Foundation

Question	Response
AHS budget item for all? or any? of this upgrade	No AHS funding
Feasibility of an additional quote	Two Upgrade options were initially reviewed • Carestream & Shimatzu • Prices were very comparable with similar solutions offered by both. We elected to move forward with Carestream primarily because Staff are used to interface (system) and have developed a good rapport with the service team
Timeline	• Once the order is placed it will be 3-6 weeks • 1 day install
Will digitizing the X-Ray equipment allow for better integration with Connect Care? If so, what are the repercussions if we continue with analog?	• No change in connect care Integration • Risk: Risk of downtime (no additional redundancy) • Added Benefits (I have included a few slides if of interest) a. Increased Efficiency b. Image Quality c. Dose Reduction d. Patient Care
What is the expected life-span of this equipment?	Current Equipment was installed in 2012 No replacement date currently When the room does get replaced in the future the new technology will be integrated with the new rooms
Would the cost of future upgrades and software updates be assumed by ACA/AHS	Repair and replacement costs would be owned by AHS and covered by the service contract All required software updates are covered
I assume if we waited for ACA to pay for this project, there would be significant delay. If the Foundation agrees to fund it, can we expect similar delays on upgrades/software unless the Foundation pays for those as well?	There is currently no date set for replacement of the Didsbury equipment I can replace/ repair the current equipment Due to cost of the DR Upgrade, it would be considered capital funding, which cannot come of service budgets

Partnership Opportunity – Digital Upgrade of the Didsbury Hospital X-Ray Room and Mobile Unit Funding Calculations

Mountain View County Population & Funding Calculation

Mountain View County had a reported population of **14,776 in 2025**. Based on a reported year-over-year population increase of **7.67%**, the estimated 2026 population is:

14,776 × 7.67% = 1,134 additional residents

14,776 + 1,134 = 15,910 estimated population in 2026

For the purpose of this funding calculation, if the County is divided into three approximately equal service areas:

15,910 ÷ 3 = 5,303 people per third

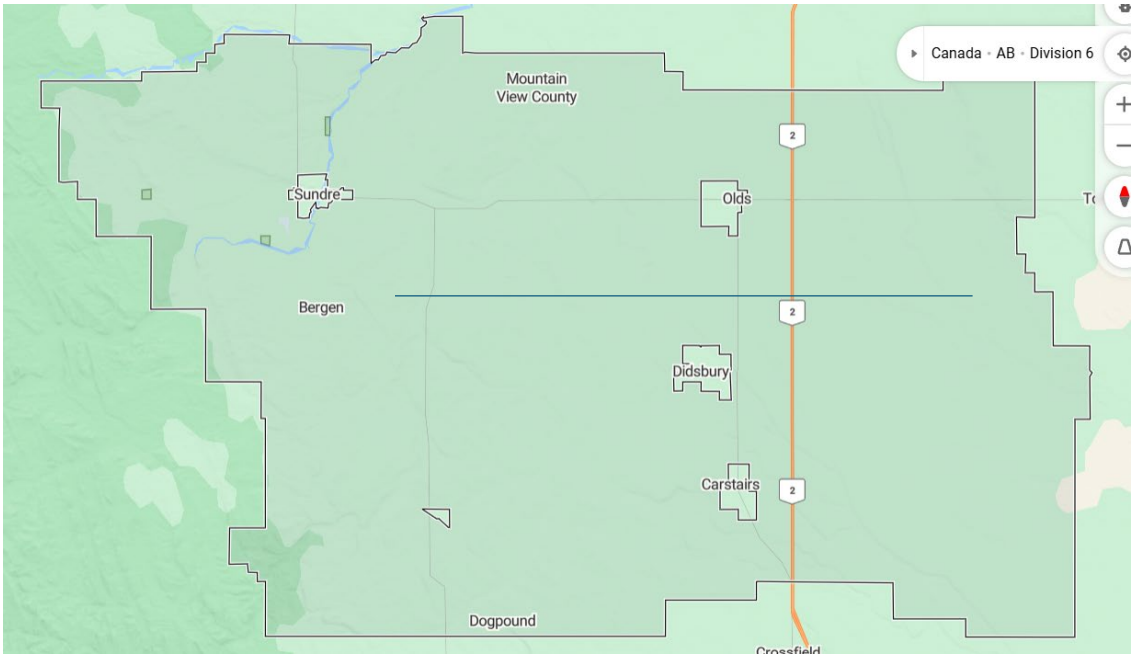
Using **two-thirds of the County's population**:

5,303 × 2 = 10,606 people

At a funding rate of **$3.00 per person**:

10,606 × $3.00 = $31,818

Reference - Mountain View County - Population



Town of Didsbury Population & Funding Calculation

The Town of Didsbury has an estimated population of **5,186 residents in 2026**.

Didsbury's population has shown slight growth in recent years. The town had approximately **5,070 residents in 2024**, increasing to **5,185 in 2025**, and is estimated at **5,186 residents in 2026**. Over the past two decades, Didsbury has grown from approximately **4,038 residents in 2001**, reflecting steady, gradual community growth.

Funding Calculation

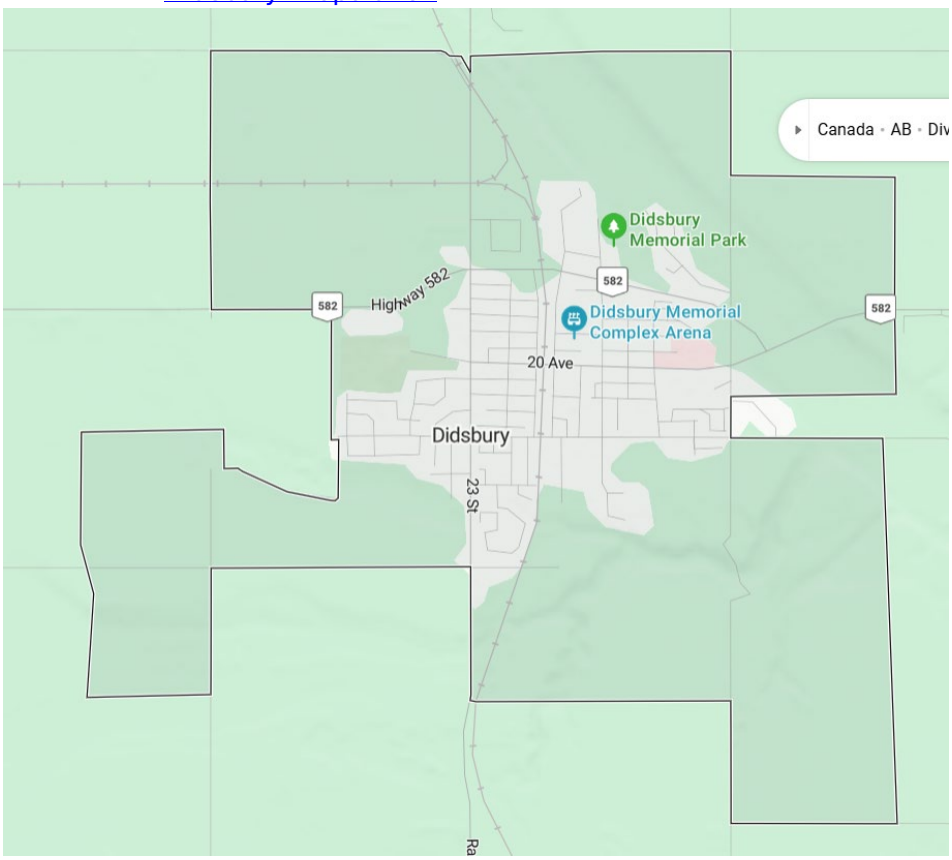
Based on the estimated **2026 population of 5,186 residents**, and a funding allocation of **$3.00 per resident**:

5,186 residents × $3.00 = $15,558.00

Estimated Funding Request from the Town of Didsbury: $15,558.00

This calculation provides a straightforward population-based funding request that reflects the current estimated population of the Town of Didsbury.

Reference - Didsbury - Population



Town of Carstairs Population & Funding Calculation

Carstairs - Population

Carstairs had a population of 5,248 in 2025. The population of Carstairs increased 0.63% year-over-year and increased 11.3% in the last five years.

5248 × 0.63% = 33 additional residents

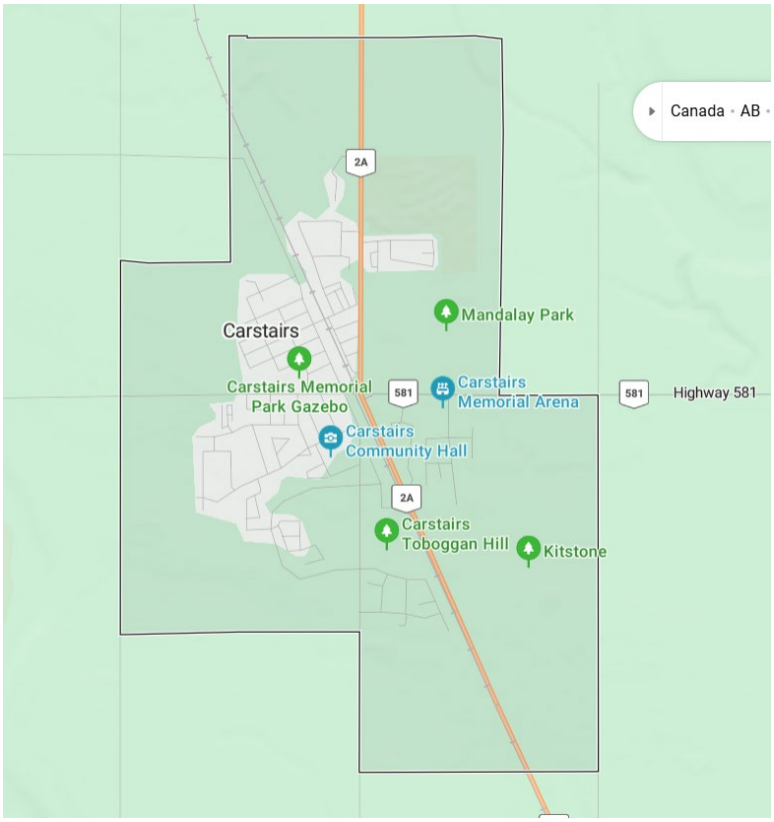
52 At a funding rate of **$3.00 per person**:

5281 × $3.00 = $15 843

5248 + 33 = 5281 estimated population in 2026

Estimated Funding Request from the Town of Carstairs: $15,843

This calculation provides a straightforward population-based funding request that reflects the current estimated population of the Town of Carstairs.



Town of Didsbury
Request for Decision (RFD)

To:	Didsbury Town Council
From:	Leonie-Arianne Becker, Legislative Advisor
Department:	Legislative Services
Date:	November 10, 2026
Subject:	Updated Signing Authorities following November 2, 2026 Organizational Meeting
Bylaw Number (If Applicable):	Not applicable.
Item Number:	7.1.2.

Recommendation(s) to Council:

That Council confirm that, following the November 2, 2026 Organizational Meeting, the Signing Authorities, for the Town of Didsbury are Mayor Little, Deputy Mayor Lambert, Vanessa Van der Meer (CAO), and Amanda Riley (ACAO/CFO).

Subject / Background:

For auditing and banking purposes, one (1) of the following is required to clearly identify the individuals who are currently Signing Authorities for the Town of Didsbury:

a) a Resolution of Council; OR

b) a Letter of Direction

Given that a Letter of Direction requires two signatures and a Resolution of Council requires a majority of Council Members, the stronger option is for Council to make a motion to confirm the current Signing Authorities.

Implications:

The Town's banking information will be updated accordingly.

Related Policies, Bylaws & Legislation:

FIN 004 – 26 Payment Authority Policy

Previous Reports/Council Decisions (If Any):

At the November 2, 2026 Organizational Meeting, Council voted, by secret ballot, to appoint Councillor Lambert as Deputy Mayor.

Town of Didsbury
Request for Decision (RFD)

Attachments:

Not applicable.

Other Options to Consider:

Council direct Administration to prepare a Letter of Direction identifying that the Signing Authorities, for the Town of Didsbury are Mayor Little, Deputy Mayor Lambert, Vanessa Van der Meer (CAO), and Amanda Riley (ACAO/CFO).

Leonie-Arianne Becker

Author