



TOWN OF DIDSBURY AGENDA  
Regular Council Meeting  
Tuesday, August 24, 2021 at 6:00 p.m.  
Council Chambers 1606 – 14 Street

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. DELEGATION/ PRESENTATIONS
  - 3.1 Introduction of Economic Development Officer Alexandra (Alexa) Ross Pg. 2
  - 3.2 Didsbury RCMP Detachment – 1<sup>st</sup> Quarter Report Pg. 3
4. ADOPTION OF MINUTES
  - 4.1 July 13, 2021 Regular Council Meeting Pg. 19
  - 4.2 July 14, 2021 Additional Council Meeting and Joint Public Hearing Pg. 23
5. PUBLIC HEARINGS- *No public hearings*
6. BYLAWS & POLICIES
  - 6.1 Bylaw 2021-09 – Council Code of Conduct (1<sup>st</sup> Reading) Pg. 25
  - 6.2 Bylaw 2021-08 – Intermunicipal Development Plan (3<sup>rd</sup> Reading) Pg. 38
7. BUSINESS
  - 7.1 Face-to-Face Opportunity to meet with Minister of Municipal Affairs Pg. 57
  - 7.2 New RCMP Agreements Costs Pg. 59
8. REPORTS
  - 8.1 CAO Report Pg. 69
    - 8.1.1 Overview of Election Process (Luana Smith)
    - 8.1.2 Summer Market & Social Report (Alexa Ross)
    - 8.1.3 Film Production Update (Phil Boucher)
    - 8.1.4 Engineering & Infrastructure Update (Craig Fox)
  - 8.2 Council Reports Pg. 85
9. CORRESPONDENCE & INFORMATION Pg. 86
  - 9.1 Letter to Town of Didsbury Council from ISDAB Members Pg. 87
  - 9.2 MPC Minutes for June 9, 2021 Pg. 88
  - 9.3 Municipal Affairs – GTF & Senate Election & Referendum Pg. 90
  - 9.4 Town of Claresholm – RCMP Retroactive Pay & Code of Conduct Pg. 93
  - 9.5 Didsbury & District Historical Museum – Operating Funding & Scarecrow Event Pg. 95
  - 9.6 Nathan Cooper – Letter of Support for Didsbury Library Project Pg. 97
  - 9.7 Crowsnest Pass – Bill C-21 Changes to Criminal Code and the Firearms Act Pg. 98
  - 9.8 CP Rail Interim Extreme Weather Fire Risk Mitigation Plan Pg. 100
10. COUNCIL MEETING HIGHLIGHTS (Roundtable) Pg. 101
11. QUESTION PERIOD  
Public Gallery / Press Gallery
12. CLOSED MEETING (in accordance with Division 2 of the *FOIP Act*)
  - 12.1 Sec.23, 24 (Local body confidences; advice from officials)
  - 12.2 Sec. 24 (Advice from Officials)
13. ADJOURNMENT



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

COUNCIL MEETING DATE	August 24, 2021
SUBJECT	Introduction of Economic Development Officer
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	3.1

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### **BACKGROUND/PROPOSAL:**

Alexandra (Alexa) was born and raised in Germany and has been in Canada for over 25 years.

Alexandra is a passionate, accomplished and award-winning Economic and Tourism Development professional with a proven track record of success. She has been in the field of Economic Development, Tourism and Marketing for over 20 years. Alexandra holds degrees, diplomas, and certificates in Business and Economic Development from Germany and Canada, including a certificate for Economic Development from the University of Waterloo and the Ec.D. Designation from the National Economic Development organization EDAC.

Her extensive business background working in North America and Europe has given her unique insights into local, national, and international trends. As she grew up in an entrepreneurial household and has also been an entrepreneur herself for many years. Her understanding of business and entrepreneurship will benefit Didsbury's business community and any new business wanting to settle in Town.

Over the years, Alexandra has contributed to the development of incentive and tax programs for local governments throughout BC and Alberta. She acted as the liaison to provincial government and was the representative for various regional initiatives, including but not limited to water, transportation and agriculture. In addition, she was a key contact for BC and Alberta Ministry of Transportation related to the New West Trade Partnership Agreement. Furthermore, she has led commercial real estate sales and rezoning projects as well as downtown vitalization programs for municipalities catering to business and investment attraction and retention. Alexa has vast experience in developing short and long-term strategies catering to economic and tourism development as well as marketing and community building. Her research and grant writing capabilities assisted many communities and organizations to follow through with projects small and large.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

COUNCIL MEETING DATE	August 24, 2021
SUBJECT	Delegation – Didsbury RCMP Detachment
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	3.2

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### **BACKGROUND/PROPOSAL:**

Interim Sergeant Steve Browne, and Corporal Shane O'Neill of the Didsbury RCMP Detachment will present the quarterly Community Policing report for April 1 to June 30, 2021 reporting period.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

The report provides a quarterly snapshot of the human resources, financial data and crime statistics for the Didsbury Detachment.

Please find attached the following:

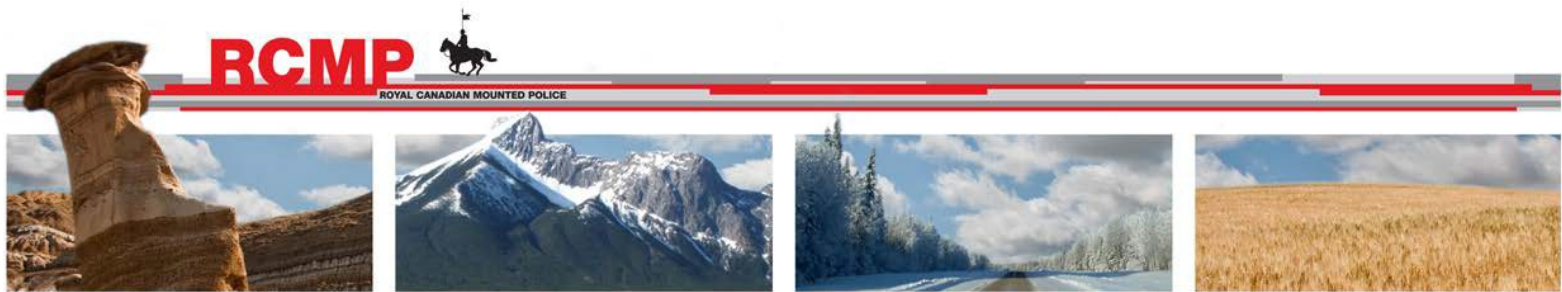
- Q1 2021 Didsbury Community Letter and Report
- Municipal Crime Stats for Didsbury
- Information on Body Worn Camera & Digital Evidence Management System

### **ALIGNMENT WITH STRATEGIC PLAN**

Strategic Priority 2. An Informed & Engaged Community

### **RECOMMENDATION**

That Council move to accept the First Quarter Report from the Didsbury RCMP Detachment as information.



July 27, 2021

Corporal Shane O'Neill  
Didsbury Operations Officer  
Didsbury, Alberta

Dear Mayor Hunter,

Please find attached the quarterly Community Policing Report that covers the April 1<sup>st</sup> to June 30<sup>th</sup>, 2021 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Didsbury Detachment.

The Alberta RCMP remains committed to enhancing trust with the communities it serves. Body Worn Cameras are one way to enhance trust by increasing transparency of police interactions with citizens. We want to ensure all Albertans have the confidence that the justice system is there to protect them. As such, included in this Community Policing Report package is an information package on Body Worn Cameras, which will slowly be phased into operations over the latter stages of the year. In terms of costing, the Federal Government recognizes that this was not in the multi-year financial plans for Contract Partners, and thus has agreed to fund the first 3 years of the roll-out. This will further provide some time for Contract Partners to factor this into their future planning processes (i.e. MYFP). As we are still assessing the rollout, we are unable to provide community-specific cost estimates. Once costing is known, we will provide financial forecasting to our communities with Municipal Policing Service Agreements.

Our first priority is always the safety and security of Albertans, and this reporting along with your valued feedback will allow us to assess and enhance our policing service to ensure we are meeting your needs on an ongoing basis. Accountability, efficacy, and transparency are the cornerstones of our service delivery as we continue to address the priorities that are important to your community.

As the assistant to the Chief of Police for your community, please feel free to contact me if you have any questions or concerns.

Shane O'Neill  
Corporal  
Didsbury Detachment

## Community Consultations

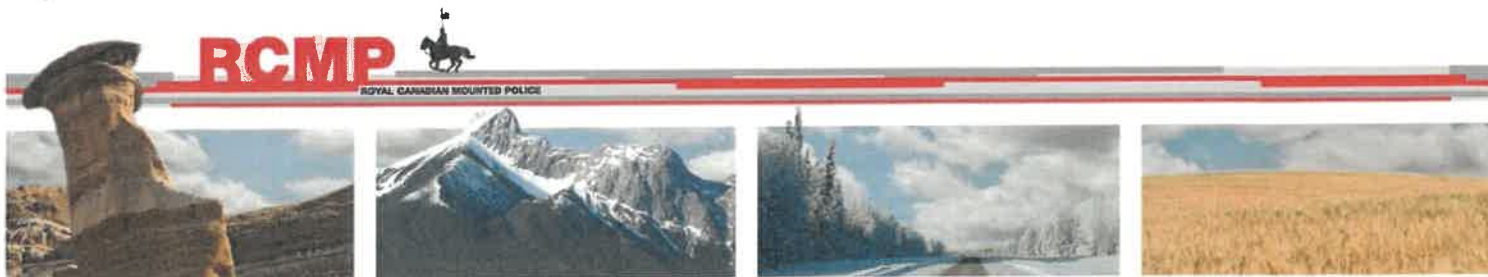
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## Community Priorities

Priority 1	Persons Crimes
Current Status & Results	<p>Didsbury RCMP members have been involved in several persons crimes such as assault and threats during this reporting period. The RCMP is following provincial guidelines when charging for domestic violence.</p> <p>1) June 22. Silverstone Place. A victim reported to Calgary Police and incident that occurred in Didsbury. Suspect was arrested and charges were laid.</p> <p>2) June 15. 24 Ave. Police responded to a robbery during a drug transaction. Members identified suspects. Charges were laid for robbery and adding in the robbery.</p> <p>3) May 4. 23 St. Assault with a weapon. A violent assault occurred during a domestic situation. A weapon was used. Police attended and were able to talk the suspect into custody without further violence.</p>
Priority 2	Property Crime
Current Status & Results	<p>There is current downward trend in property related crime. There are several factors that can be attributed this trend. COVID social services support has played a role in the reduction for the need to commit property crime. However, Didsbury Detachment has responded to several break and enters.</p> <p>1) April 8. 25 Ave. Break and enter on to a storage yard. Unfortunately, members were not able to identify suspect based on video quality.</p> <p>2) July 21. 20 St. Three sheds were broken into and items stolen. Some property has identifying markers. Police have added the property to database and now a potential buyer can look up that property to see if it's stolen.</p> <p>3) April 2. Princess Petra Ave. Damage caused to fence investigated. Members were able to identify suspect but owner did not wish to press charges.</p>





## Crime Statistics<sup>1</sup>

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

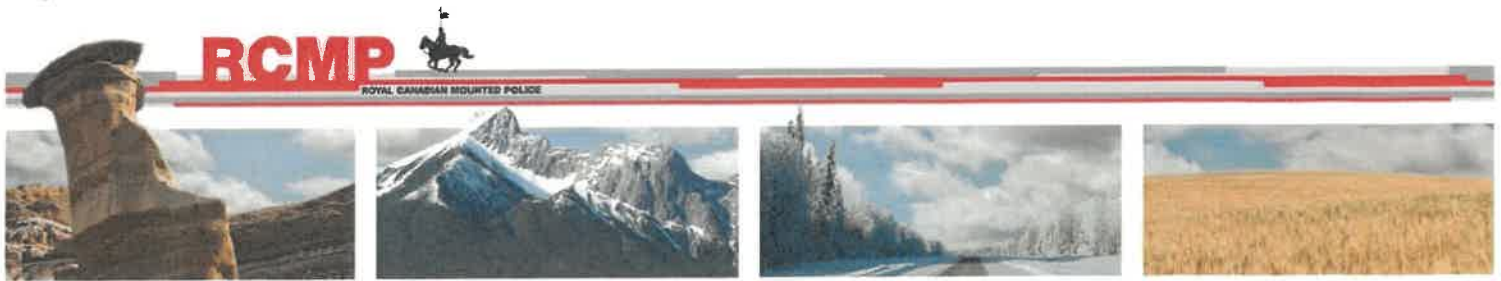
Category	April - June			January - December		
	2020	2021	% Change Year-over-Year	2019	2020	% Change Year-over-Year
<b>Total Criminal Code</b>	254	248	-2%	0	333	N/A
<i>Persons Crime</i>	49	58	18%	0	71	N/A
<i>Property Crime</i>	153	119	-22%	0	193	N/A
<i>Other Criminal Code</i>	52	71	37%	0	69	N/A
<b>Traffic Offences</b>						
<i>Criminal Code Traffic</i>	5	4	-20%	0	12	N/A
<i>Provincial Code Traffic</i>	57	85	49%	0	84	N/A
<i>Other Traffic</i>	0	0	N/A	0	1	N/A
<b>CDSA Offences</b>	4	12	200%	0	1	N/A
<b>Other Federal Acts</b>	6	12	100%	0	4	N/A
<b>Other Provincial Acts</b>	109	90	-17%	0	140	N/A
<b>Municipal By-Laws</b>	15	8	-47%	0	32	N/A
<b>Motor Vehicle Collisions</b>	22	16	-27%	0	36	N/A

<sup>1</sup> Data extracted from a live database (PROS) and is subject to change over time.

## Trends/Points of Interest

Property Crime continues to trend down while persons crimes have remained stable.

CDSA or drug related charges has grown. This is most likely do to members proactive work in the community.



**Municipal Overview: Human Resources<sup>2</sup>**

Staffing Category	Established Positions	Working	Special Leave <sup>3</sup>	Hard Vacancies <sup>4</sup>	Revised Plan at Q1	2021/22 FTE Utilization Plan
Police Officers	4	3	1	0	4	4
Detachment Support						

2 Data extracted on June 30th, 2021 and is subject to change.  
 3 Once members are placed on "Special Leave" (eg. Maternity/paternity, medical >30 days, leave without pay, graduated return to work) they are not included in the FTE count and their pay is not charged directly to each location. However, any salary expenditures associated with these employees while on leave is included as an "indirect cost" and billed within the Divisional Administration rate, charged to all contracts.  
 4 Hard vacancies reflect positions that do not have an employee attached and need to be filled.

**Comments**

Police Officers - of the 4 established positions, 3 officers are working with 1 on medical leave. The annual plan for Didsbury is based on 4 working officers.





### Municipal Overview: Financial/O&M

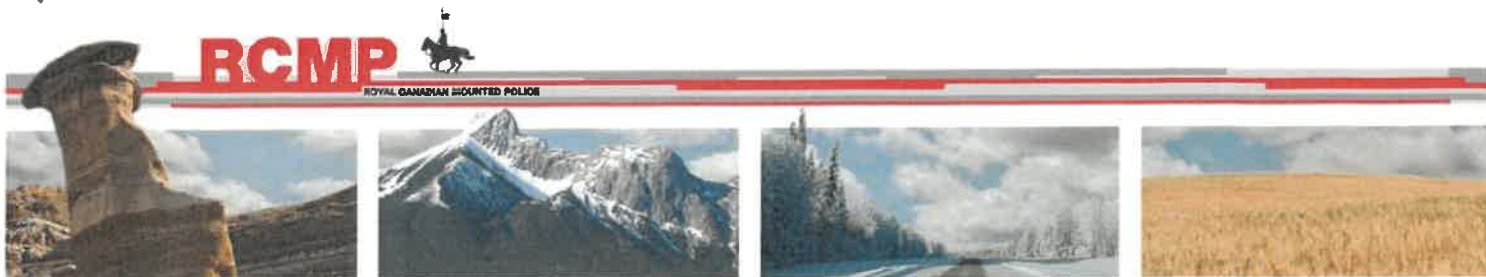
As a municipality with a population under 15,000, the community benefits from the pooling of several costs, which are allocated on a per capita basis. Overtime and commissioner guarding costs are direct costs to the municipality, and are not included as pooled costs.

Municipal	Year to Date Expenditures <sup>5</sup>	Revised Plan at Q1	2021/22 Financial Plan
Pay	42,406	361,358	361,358
Overtime	12,272	22,000	22,000
Operating and Maintenance	4,413	31,854	31,854
Commissionaire Guarding	1,836	5,000	5,000
Equipment	4,795	45,587	45,587
Other	70	7,206	7,206
Div. Admin & Indirect Costs		231,855	231,855
Total (in 100% terms)	65,792	704,869	704,869
Total (with applicable cost share ratio of 70% applied)	50,287	501,508	501,508

<sup>5</sup> Includes expenditures up to June 30th, 2021.

### Comments

Any applicable police officer pay raise and associated retro-active pay is not included within the financial information above. Once an agreement is ratified, calculations will be provided.



## Definitions

### Municipal Overview: Human Resources

FTE Utilization	<ul style="list-style-type: none"> <li>A full-time equivalent (FTE) employee is defined by the number of months in a fiscal year that a position is filled.</li> <li>The FTE utilization level refers to the total months filled for all positions within the detachment/unit.</li> </ul>
2021/22 FTE Utilization Plan	<ul style="list-style-type: none"> <li>This reflects the number of working FTEs planned to be in place for the fiscal year.</li> </ul>
Revised Plan at Q1	<ul style="list-style-type: none"> <li>This reflects any adjustments to the planned number of working FTEs, which may vary as hard and soft vacancies fluctuate throughout the year.</li> </ul>

### Municipal Overview: Financial/O&M

Year-To-Date (YTD) Expenditures	<ul style="list-style-type: none"> <li>YTD expenditures reflect the actual expenditures within each category, as of the date of the report.</li> </ul>
Revised Plan at Q1	<ul style="list-style-type: none"> <li>This reflects any adjustments to the forecasted spending plan for the relevant category, which may vary as expenditures are realized throughout the year.</li> </ul>
2021/22 Financial Plan	<ul style="list-style-type: none"> <li>This reflects the target spending levels set for each category of expenditure, and the initial financial plan for the 2021/22 fiscal year.</li> </ul>
Pay	<ul style="list-style-type: none"> <li>Includes salary costs and associated allowances for police officers and civilian support.</li> </ul>
Overtime	<ul style="list-style-type: none"> <li>Includes direct overtime costs for police officers.</li> </ul>
Operating and Maintenance	<ul style="list-style-type: none"> <li>Reflects all unit operating costs, including items such as travel, fuel and vehicle repairs.</li> </ul>
Commissionnaire Guarding	<ul style="list-style-type: none"> <li>Reflects the costs of guarding prisoners within detachments.</li> </ul>
Equipment	<ul style="list-style-type: none"> <li>Include expenditures for operational and technology equipment, police vehicles and the fit-up of those vehicles.</li> </ul>
Div. Admin & Indirect Costs	<ul style="list-style-type: none"> <li>This reflects the division administration charges associated to core administration costs, special leaves and health services costs, and the indirect costs associated to all employees, including benefits, Canada Pension Plan and Employment Insurance rates.</li> </ul>
Other	<ul style="list-style-type: none"> <li>This includes all remaining expenditures including applicable training costs, secret expenditures and air services costs if applicable.</li> </ul>
Total	<ul style="list-style-type: none"> <li>Reflects the total costs of all categories of expenditures.</li> </ul>

**Didsbury Municipal Detachment**  
**Crime Statistics (Actual)**  
**January to June: 2018 - 2021**

All categories contain "Attempted" and/or "Completed"

July 7, 2021

CATEGORY	Trend	2018	2019	2020	2021	% Change 2018 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	1	N/A	N/A	0.3
Sexual Assaults		5	0	1	1	-80%	0%	-1.1
Other Sexual Offences		4	1	0	0	-100%	N/A	-1.3
Assault		27	20	23	30	11%	30%	1.2
Kidnapping/Hostage/Abduction		2	0	0	2	0%	N/A	0.0
Extortion		0	0	2	0	N/A	-100%	0.2
Criminal Harassment		9	16	9	8	-11%	-11%	-1.0
Uttering Threats		12	7	14	16	33%	14%	1.9
<b>TOTAL PERSONS</b>		<b>59</b>	<b>44</b>	<b>49</b>	<b>58</b>	<b>-2%</b>	<b>18%</b>	<b>0.2</b>
Break & Enter		10	15	24	14	40%	-42%	2.1
Theft of Motor Vehicle		11	20	16	5	-55%	-69%	-2.2
Theft Over \$5,000		1	1	4	0	-100%	-100%	0.0
Theft Under \$5,000		31	47	39	39	26%	0%	1.6
Possn Stn Goods		14	6	9	7	-50%	-22%	-1.8
Fraud		14	21	11	17	21%	55%	-0.1
Arson		0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	1	32	30	N/A	-6%	12.1
Mischief - Other		48	55	18	7	-85%	-61%	-16.0
<b>TOTAL PROPERTY</b>		<b>129</b>	<b>166</b>	<b>153</b>	<b>119</b>	<b>-8%</b>	<b>-22%</b>	<b>-4.3</b>
Offensive Weapons		2	3	2	12	500%	500%	2.9
Disturbing the peace		14	21	22	22	57%	0%	2.5
Fail to Comply & Breaches		10	10	15	30	200%	100%	6.5
<b>OTHER CRIMINAL CODE</b>		<b>7</b>	<b>9</b>	<b>13</b>	<b>7</b>	<b>0%</b>	<b>-46%</b>	<b>0.4</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>33</b>	<b>44</b>	<b>52</b>	<b>71</b>	<b>115%</b>	<b>37%</b>	<b>12.2</b>
<b>TOTAL CRIMINAL CODE</b>		<b>221</b>	<b>254</b>	<b>254</b>	<b>248</b>	<b>12%</b>	<b>-2%</b>	<b>8.1</b>

**Didsbury Municipal Detachment**  
**Crime Statistics (Actual)**  
**January to June: 2018 - 2021**

All categories contain "Attempted" and/or "Completed"

July 7, 2021

CATEGORY	Trend	2018	2019	2020	2021	% Change 2018 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		3	2	4	3	0%	-25%	0.2
Drug Enforcement - Trafficking		1	1	0	9	800%	N/A	2.3
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>4</b>	<b>3</b>	<b>4</b>	<b>12</b>	<b>200%</b>	<b>200%</b>	<b>2.5</b>
Cannabis Enforcement		0	0	0	0	N/A	N/A	0.0
Federal - General		2	0	2	0	-100%	-100%	-0.4
<b>TOTAL FEDERAL</b>		<b>6</b>	<b>3</b>	<b>6</b>	<b>12</b>	<b>100%</b>	<b>100%</b>	<b>2.1</b>
Liquor Act		N/A	N/A	3	0	N/A	-100%	-1.4
Cannabis Act		N/A	N/A	1	0	N/A	-100%	0.1
Mental Health Act		N/A	N/A	49	41	N/A	-16%	3.8
Other Provincial Stats		N/A	N/A	56	49	N/A	-13%	9.2
<b>Total Provincial Stats</b>		<b>N/A</b>	<b>N/A</b>	<b>109</b>	<b>90</b>	<b>N/A</b>	<b>-17%</b>	<b>11.7</b>
Municipal By-laws Traffic		N/A	N/A	2	0	N/A	-100%	-0.3
Municipal By-laws		N/A	N/A	13	8	N/A	-38%	0.2
<b>Total Municipal</b>		<b>N/A</b>	<b>N/A</b>	<b>15</b>	<b>8</b>	<b>N/A</b>	<b>-47%</b>	<b>-0.1</b>
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		2	3	1	0	-100%	-100%	-0.8
Property Damage MVC (Reportable)		N/A	N/A	18	11	N/A	-39%	-1.8
Property Damage MVC (Non Reportable)		N/A	N/A	3	5	N/A	67%	0.3
<b>TOTAL MVC</b>		<b>N/A</b>	<b>N/A</b>	<b>22</b>	<b>16</b>	<b>N/A</b>	<b>-27%</b>	<b>-2.3</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	0	0	N/A	N/A	0.0
Roadside Suspension - Drugs (Prov)		N/A	N/A	0	0	N/A	N/A	0.0
<b>Total Provincial Traffic</b>		<b>N/A</b>	<b>N/A</b>	<b>57</b>	<b>85</b>	<b>N/A</b>	<b>49%</b>	<b>1.3</b>
<b>Other Traffic</b>		<b>N/A</b>	<b>N/A</b>	<b>0</b>	<b>0</b>	<b>N/A</b>	<b>N/A</b>	<b>-0.3</b>
<b>Criminal Code Traffic</b>		<b>17</b>	<b>15</b>	<b>5</b>	<b>4</b>	<b>-76%</b>	<b>-20%</b>	<b>-4.9</b>
<b>Common Police Activities</b>								
False Alarms		N/A	N/A	8	9	N/A	13%	-7.0
False/Abandoned 911 Call and 911 Act		N/A	N/A	12	8	N/A	-33%	1.2
Suspicious Person/Vehicle/Property		N/A	N/A	41	42	N/A	2%	5.1
Persons Reported Missing		N/A	N/A	6	4	N/A	-33%	-4.3





# **Body Worn Camera & Digital Evidence Management System**

**Alberta Royal Canadian Mounted Police**

July 2021





# Why Body Worn Cameras?

- Body Worn Cameras (BWC) are intended to overtly capture an accurate, unbiased and reliable audio/video account of incidents involving uniformed police
- Increasingly deployed by police in Canada and internationally to:



- Other potential benefits?
  - a reduction in the number of public complaints
  - increased usage of video evidence in court proceedings resulting quicker resolution



## Why Now?

- The RCMP is committed to enhancing trust with the communities it serves. One way to increase trust is by increasing transparency of police interactions with citizens.
- BWCs alone are not expected to change behavior; this is **one part** of a comprehensive RCMP strategy to address systemic racism.



“

*Providing body-worn cameras to RCMP officers is viewed as an important step to strengthening RCMP trust, transparency and accountability, with a focus on strengthening trust and relationships with racialized and Indigenous communities.”*



## Initiative Objectives

Improved evidence gathering and prosecutions

Improved transparency and accountability for police  
leading to increased public trust confidence in police

Timely resolutions or withdrawal of complaints upon  
video viewing

Improved police and public behaviour

Work is underway to identify specific metrics to measure the achievement of results



## What we know



BWC will become a ***national standard*** for RCMP members that are interacting directly with communities.



Based on research, the RCMP estimates BWCs will cost \$2000-\$3000 per camera per year. Accurate numbers will be confirmed once a vendor is in place. The Federal Government will fund the first 3 years of the roll-out.



There is an expectation that BWC will start to be rolled out in Fall 2021 and an understanding that **roll-out could take up to 18 months**.



Once a vendor is selected, **implementation will be phased**. Pilot projects in various settings (e.g., rural, remote, and urban) are expected to assist in refining and adjusting procedures and training materials prior to broad implementation.



# Next Steps in Alberta

- Contract partners cannot opt out of BWC. This will be part of RCMP standards. There will, however, be some flexibility with respect to unique/local requirements for the deployment of additional BWC.
- Once exact costs are known we will provide financial forecasting to our communities with Municipal Policing Services Agreements.





**Meeting Minutes of the Town of Didsbury  
Regular Council Meeting  
July 13, 2021  
Held in Council Chambers**

The regular meeting of Council for the Town of Didsbury was held in Council Chambers located at 1606 14 Street on Tuesday, July 13, 2021 commencing at 6:00 p.m.

**Present:** Mayor R. Hunter  
Deputy Mayor B. Windsor  
Councillor J. Baswick  
Councillor M. Crothers  
Councillor C. Engel  
Councillor D. Moore  
Councillor E. Poggemiller

**Staff:** Chief Administrative Officer, E. Gerner  
Assistant CAO/Chief Financial Officer, A. Riley  
Director of Engineering & Infrastructure, C. Fox  
Director of Community Services, N. Aasen  
Manager of Legislative Services/Recording Officer, L. Smith

**CALL TO ORDER**

Mayor Hunter called the meeting to order at 6:00 p.m.

**ADOPTION OF AGENDA**

Mayor Hunter requested item 7.2 Statement from Regional Mayors and Reeves on COVID-19 to be removed as the deadline has passed.

Res. 339-21 MOVED by Councillor Crothers to approve the agenda as amended.

**Carried**

**DELEGATION/PRESENTATIONS**

**DHS Scholarship Recipients**

Mayor Hunter presented two of the three 2021 recipients of the Town of Didsbury – Didsbury High School Scholarship Award.

**Nathan Cooper, MLA Olds-Didsbury-Three Hills**

MLA, Nathan Cooper brought greetings from the Province to Council and gave a constituency update.

**ADOPTION OF MINUTES**

Res. 340-21 MOVED by Councillor Baswick to approve the June 22, 2021 Regular Council Meeting Minutes as presented.

**Carried**

**PUBLIC HEARINGS** - *No public hearings*

**BYLAWS & POLICIES** – *No bylaws or policies*

## **BUSINESS**

### **Mountain View Seniors' Housing Golf Tournament**

- Res. 341-21      MOVED by Deputy Mayor Windsor to approve the sponsorship of the Mountain View Seniors' Housing Annual Golf Tournament as a "Gold Sponsor" in the amount of \$2,000, and to send a "Mayor's Team" to represent the Town, to be funded from the Council budget surplus.

**Carried**

### **Strategic Plan Status Update**

- Res. 342-21      MOVED by Deputy Mayor Windsor to accept the Strategic Plan Status Update as information.

**Carried**

### **Stop Sign Removal**

- Res. 343-21      MOVED by Councillor Moore to send this item back to the Performance Evaluation Committee regarding the issues as discussed.

**Carried**

### **The Local Democracy Pledge**

- Res. 344-21      MOVED by Councillor Moore to include the Local Democracy Pledge in the 2021 Municipal Election Candidates Package.

**Defeated**

### **New Resident Survey**

- Res. 345-21      MOVED by Councillor Moore for a New Resident survey to be undertaken by Administration.

**Carried**

### **Letter of Thanks to Staff Sgt. Fournier**

- Res. 346-21      MOVED by Councillor Engel for the Mayor to send a letter and a small gift on behalf of Council to Staff Sgt. Fournier thanking him for his service to the Town and the Community.

**Carried**

### **Additional Grant Funding**

- Res. 347-21      MOVED by Deputy Mayor Windsor to defer a decision on the additional Gas Tax Fund grant funding to the 2022 capital budget process.

**Carried**

## **REPORTS**

*Councillor Crothers left the meeting at 8:00 p.m. and returned at 8:05 p.m.*

### **CAO Report**

- Res. 348-21      MOVED by Councillor Baswick to have Administration explore options for a washroom in the Council Chambers.

**Carried**

- Res. 349-21      MOVED by Councillor Engel to accept the Chief Administrative Officer's Report for July 13, 2021 as information.

**Carried**

### Council Reports

Res. 350-21      MOVED by Deputy Mayor Windsor to accept the Council Reports for July 13, 2021 as information.  
**Carried**

### CORRESPONDENCE AND INFORMATION

- Letters of Support for the RCMP
- Funding for Rural Municipalities – Town of Ponoka
- Bowden Daze Parade – July 17, 2021
- June 16, 2021 Policy & Governance Committee Meeting Notes
- June 16, 2021 Strategic Planning Committee Meeting Notes
- Village of Caroline - Proclamation

Res. 351-21      MOVED by Councillor Moore to accept the correspondence and information items presented as information.  
**Carried**

### COUNCIL MEETING HIGHLIGHTS

- Council approved the administration of a New Resident Survey, to residents, which will give the Town important information on what attracts people to Didsbury, and will offer the Town a baseline for attraction.
- Council was pleased to have Councillor Crothers back at the meetings.
- Council was pleased to award the Town of Didsbury DHS Scholarship to three recipients, two of which were in attendance and were presented with a certificate and cheque. Council was impressed with the scholastic fortitude of the recipients.
- Council was pleased to meet with MLA Nathan Cooper and get his promise to advocate for Didsbury on their CFEP Grant Application for the library expansion and renovation project.
- Administration provided Council with a status update, on the outcomes of the Strategic Plan.
- Kudos were given to Administration and to the outside/Public Works employees for responding to an emergent situation late on a Friday afternoon. It was greatly appreciated.

### GALLERY QUESTION PERIOD

Council heard questions from one member of the public.

### CLOSED MEETING

Res. 352-21      MOVED by Councillor Crothers to go into closed meeting in accordance with Division 2, Sections 23 and 24 of the *FOIP Act* at 8:27 p.m.  
**Carried**

The following staff attended the closed meeting session with Council:

- E. Gorner, Chief Administrative Officer
- A. Riley, Assistant CAO/Chief Financial Officer
- C. Fox, Director of Engineering & Infrastructure
- L. Smith, Manager of Legislative Services/Recording Officer

### RECONVENE

Res. 353-21      MOVED by Councillor Crothers to come out of closed meeting at 9:45 p.m.

**Carried**

Res. 354-21      MOVED by Councillor Baswick to approve supporting Administration's application for the Canada Community Revitalization Fund for a downtown revitalization road project, to commit the matching funds for the grant and to provide a letter of support for the project.

**Carried**

Res. 355-21      MOVED by Councillor Crothers to approve commencement of expropriation of the property as discussed.

**Carried**

Res. 356-21      MOVED by Councillor Moore to provide a press release outlining the conceptual floor plan and drawings of the library project which was included in the Community Facilities Enhancement Program (CFEP) Grant application.

**Carried**

**ADJOURNMENT**

Res. 357-21      MOVED by Councillor Crothers to adjourn the Regular Council Meeting of July 13, 2021 at 9:46 p.m.

**Carried**

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Mayor – Rhonda Hunter

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Chief Administrative Officer – Ethan Gorner

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*Initials*



**Meeting Minutes of the Town of Didsbury  
Additional Council Meeting and Joint Public Hearing  
July 14, 2021  
Through ZOOM Meeting**

The additional meeting and joint public hearing of Council for the Town of Didsbury was held in through electronic means on Wednesday, July 14, 2021 commencing at 1:00 p.m.

**Present:** Mayor R. Hunter  
Deputy Mayor B. Windsor  
Councillor J. Baswick  
Councillor M. Crothers  
Councillor D. Moore  
Councillor E. Poggemiller

**Staff:** Chief Administrative Officer, E. Gorner  
Assistant CAO/Chief Financial Officer, A. Riley  
Manager of Legislative Services/Recording Officer, L. Smith

**CALL TO ORDER**

Mayor Hunter called the meeting to order at 1:00 p.m.

**ADOPTION OF AGENDA**

Res. 358-21 MOVED by Deputy Mayor Windsor to approve the agenda as presented.

Carried

**PUBLIC HEARINGS**

**Joint Public Hearing #2021-01 for Bylaw 2021-08**

Reeve Beattie opened the Joint Public Hearing regarding Bylaw No. 20/21 - MVC and Didsbury Intermunicipal Development Plan, read the Bylaw, and made some preliminary comments.

Mayor Hunter opened the Town of Didsbury Joint Public Hearing and read the purpose of Bylaw 2021-08 – Intermunicipal Development Plan (IDP).

Margaretha Bloem advised that correspondence received is included in the County Revised Agenda as item 5.4 attachment 03. Additional information was received from a Referral Agency and included in the County Revised Agenda as item 5.5 attachment 04.

Margaretha Bloem, Director of Planning and Development Services, Mountain View County, provided a joint presentation that is included in the Agenda package and was shared on the screen. She provided an overview of the proposed IDP Bylaw and discussed the following:

- Purpose of an IDP
- Key Principles and Objectives
- Area covered by the IDP
- Fringe Area
- Referral Area
- Key Amendments
- Referral of applications
- Dispute Resolution



Margaretha Bloem confirmed that Town of Didsbury staff are present to answer any questions regarding Bylaw No. 20/21 - MVC and Didsbury Intermunicipal Development Plan and Town of Didsbury Bylaw 2021-08.

Reeve Beattie advised that comments from the pre-registered speakers would be heard at this time.

Reeve Beattie asked if there were any comments from the gallery. No one came forward.

Reeve Beattie asked if there were any comments from the electronic gallery on-line. No one came forward.

Reeve Beattie asked if there were any questions from any Councillors.

Council questions resulted in the following information:

Mountain View Estates Subdivision is now included in the Fringe Area.

Typically, an annexation taxation process may include consultation and an agreement regarding a transition taxation rate and timeline.

There is currently no annexation contemplated or included in the Inter-Municipal Development Plan.

Ethan Gorner, Town of Didsbury, Chief Administrative Officer, advised that there is no future annexation being contemplated by the Town of Didsbury.

Reeve Beattie asked if any Town of Didsbury Councillors had any questions. No one came forward.

Reeve Beattie asked if anyone else in the meeting wished to speak. No one came forward.

The Planning and Development Department was provided the opportunity for closing remarks and declined.

Hearing no further comments Reeve Beattie closed the Public Hearing for County Bylaw No. 20/21 - MVC and Didsbury Intermunicipal Development Plan.

Mayor Hunter closed the Public Hearing for Town of Didsbury Bylaw 2021-08 – Intermunicipal Development Plan (IDP).

Reeve Beattie thanked the Town of Didsbury for their participation in the Joint Public Hearing.

Reeve Beattie closed the Public Hearing at 1: 23 p.m.

Mayor Hunter closed the Public Hearing at 1:25 p.m.

## **BYLAWS & POLICIES**

### **Bylaw 2021-08 Intermunicipal Development Plan**

Res. 359-21      MOVED by Deputy Mayor Windsor that Council grant second reading to Bylaw 2021-08 Town of Didsbury and Mountain View County Intermunicipal Development Plan, as presented.

**Carried**

## **ADJOURNMENT**

Res. 360-21      MOVED by Deputy Mayor Windsor to adjourn the Additional Council Meeting of July 14, 2021 at 1:29 p.m.

**Carried**

The Town of Didsbury Mayor and Councillors left the Zoom Meeting at 1:29 p.m.

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Mayor – Rhonda Hunter

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Chief Administrative Officer – Ethan Gorner

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*Initials*



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

COUNCIL MEETING DATE	August 24, 2021
SUBJECT	Bylaw 2021-09 Council Code of Conduct
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	6.1

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### **BACKGROUND/PROPOSAL:**

At the July 7, 2021, the Policy and Governance Committee reviewed and revised the Council Code of Conduct Bylaw.

In keeping with the mandate of the Policy and Governance Committee Plan, the proposed draft bylaw includes the removal of any redundant information and red tape reduction.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

Attached is the marked up version of showing some of the major changes to Bylaw 2019-11 as well as a clean version of the new Bylaw 2021-09 for ease of reading.

The yellow highlighted areas indicates where changes have occurred. Red text is new information and/or changes. Strike through indicates removal of the text.

Information quoted directly from the *Municipal Government Act* was removed, and replaced with reference to the specific section of the MGA.

The Policy and Governance Committee are recommending Council grant first reading.

### **RECOMMENDATION**

That Council grant first reading to Bylaw 2021-09 Council Code of Conduct, and that it be referred to the Policy & Governance Committee for review.

TOWN OF DIDSBURY  
Council Code of Conduct Bylaw  
Bylaw No. 2021-09

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**A BYLAW TO ESTABLISH A CODE OF CONDUCT FOR MEMBERS OF COUNCIL.**

**WHEREAS**, pursuant to section 146.1(1) of the *Municipal Government Act*, a council must, by bylaw, establish a code of conduct governing the conduct of councillors; and

**NOW THEREFORE**, the Council of the Town of Didsbury, in the Province of Alberta, enacts as follows:

**1. SHORT TITLE**

1.1 This Bylaw may be referred to as the “Council Code of Conduct Bylaw”.

**2. DEFINITIONS**

In this Bylaw, unless the context otherwise requires:

**ACT** means the Municipal Government Act, R.S.A. 2000, c. M-26, and associated regulations, as amended;

**Administration** means the administrative and operational arm of the Municipality, comprised of the various departments and business units and including all employees who operate under the leadership and supervision of the Chief Administrative Officer;

**Confidential Information** means information and/or a record that is to be refused to be disclosed in accordance with Division 2 of the Freedom of Information and Protection of Privacy Act (FOIP);

**FOIP** means the Freedom of Information and Protection of Privacy Act, R.S.A. 2000, c.F-25, and any associated regulations and any amendments or successive legislation;

**Investigator** means Council or the individual or body established by Council to investigate and report on complaints;

**Member** means a member of Council and includes a councillor or the mayor

**Municipality** means the municipal corporation of the Town of Didsbury

**Nomination Day** means 4 weeks before election day (*Local Authorities Election Act* R.S.A. 2000 Chapter L-21)

**3. PURPOSE AND APPLICATION**

3.1 The purpose of this Bylaw is to establish standards for conduct of Council relating to their roles and obligations as representatives of the Municipality and a procedure for the investigation and enforcement of those standards.

**4. REPRESENTING THE MUNICIPALITY**

Council shall:

4.1 Act honestly and, in good faith, serve the welfare and interests of the Municipality as a whole;

4.2 Perform their functions and duties in a conscientious and diligent manner with integrity, accountability and transparency;

4.3 Conduct themselves in a professional manner with dignity and make every effort to participate diligently in the meetings of Council, committees of Council and other bodies to which they are appointed by Council and

4.4 Arrange their private affairs and conduct themselves in a manner that promotes public confidence and will bear close public scrutiny.

**5. COMMUNICATING ON BEHALF OF THE MUNICIPALITY**

- 5.1 A Council member must not claim to speak on behalf of Council unless authorized to do so.
- 5.2 Unless Council directs otherwise, the Mayor is Council's official spokesperson and in the absence of the Mayor, it is the Deputy Mayor. All inquiries from the media regarding official Council position on an issue shall be referred to Council's official spokesperson.
- 5.3 A Member who is authorized to act as Council's official spokesperson must ensure that their comments accurately reflect the official position and will of Council as a whole, even if the Member personally disagrees with Council's position.
- 5.4 No Member shall make a statement when they know that statement is false.

**6. RESPECTING THE DECISION - MAKING PROCESS**

- 6.1 Decision making authority lies with Council as a whole, and not with any individual Council member. Council may only act by bylaw or resolution passed at a Council meeting held in public at which there is a quorum present. No Member shall attempt to bind the Municipality or give direction to employees in Administration, agents, contractors, consultants or other service providers or prospective vendors to the Municipality.

**7. RESPECTFUL INTERACTIONS**

- 7.1 Council members shall act in a manner that demonstrates fairness, respect for individual differences and opinions, and an intention to work together for the common good and in furtherance of the public interest.
- 7.2 Council members shall treat one another, employees of the Municipality and members of the public with courtesy and respect.
- 7.3 Council members shall respect that the Chief Administrative Officer is the only employee of Council. Administration works for the municipality as a corporate body, under the direction of the Chief Administrative Officer and serve in the interest of the corporate organization.
- 7.4 No Council member or group of Councillors shall involve themselves in manners of administration or attempt to intimidate or coerce any employee in the discharge of their duties.
- 7.5 No Council member shall maliciously or falsely injure the professional or ethical reputation, or the prospects or practices of employees of the municipality.

**8. CONFIDENTIAL INFORMATION**

- 8.1 Council members shall keep all matters and information protected under Division 2, of the *FOIP Act* as well as those matters discussed in closed sessions in strict confidence.

**9. CONFLICTS OF INTEREST**

- 9.1 Council members shall not use, or attempt to use, the position of Councillor to benefit one's self or any other individual apart from the interest of the Town.
- 9.2 Council members may accept hospitality, gifts or benefit that normally accompany the responsibilities of office and are received as an incident of protocol or social obligation, provided that the value of the hospitality, gift or benefit does not exceed \$100.00.
- 9.3 Gifts received by a Council member on behalf of the municipality as a matter of official protocol which have significant or historical value for the Municipality shall be left with the municipality when the Council member ceases to hold office.
- 9.4 Council members shall abide by the principles of pecuniary interest as set out in the provisions in Part 5, Division 6 of the Act.

**10. ROLES & RESPONSIBILITIES**

- 10.1 At all times, conduct themselves in a manner that demonstrates the separation of roles and responsibilities between Council and Administration as outlined in the Act;
- 10.1.1 And specifically adhered to the principles set out in Section 201(2) of the Act and not seek to influence council to do otherwise.

**11. MUNICIPAL ASSETS AND SERVICES**

- 11.1 Municipal assets and services are intended to be used for municipal services only.

**12. ORIENTATION AND OTHER TRAINING ATTENDANCE**

- 12.1 Every Council member must attend the orientation training offered by the Municipality within 90 days after the Member takes the oath of office.
- 12.2 Unless excused by Council, every member must attend any other training organized at the direction of Council for the benefit of members throughout the Council term.

**13. INFORMAL COMPLAINT SYSTEM**

- 13.1 Any person or member who has identified or witnessed conduct by a Council member that the person or member reasonably believes, in good faith, is in contravention of this Bylaw may first address the prohibited conduct by advising the member that the conduct violates this Bylaw and encouraging the member to stop.

**FORMAL COMPLAINT SYSTEM**

- 13.2 All reports of perceived breaches shall be reported to the Chief Administrative Officer who shall ensure the item is added to the next closed session of Council.
- 13.3 All complaints must be in writing and shall include any relevant information.
- 13.4 Confidentiality of both the Councillor in question and the Complainant will be maximized throughout the hearing process.
- 13.5 No complaints may be received or reviewed, nor shall any sanctions be placed on a Councillor between Nomination Day and Election Day.

**14. COMPLAINT HEARING PROCESS SYSTEM**

- 14.1 That the Council as whole will consider a complaint as a specific item at the next available closed session of Council.

**15. SANCTIONS, COMPLIANCE AND ENFORCEMENT**

- 15.1 Sanctions that may be imposed on a member, by Council, upon a finding that the member has breached this Bylaw may include:
- 15.1.1 A letter of reprimand addressed to the Member;
- 15.1.2 Request the Member to issue a letter of apology;
- 15.1.3 Publication of a letter of reprimand or request for apology and the Member's response;
- 15.1.4 Suspension or removal of the appointment of a Member as the chief elected official under section 1 502(2) of the Act;
- 15.1.5 Suspension or removal of the appointment of a Member as the deputy chief elected official or acting chief elected official under section 152 of the Act;

- 15.1.6 Suspension or removal of the chief elected officials presiding duties under section 154 of the Act;
- 15.1.7 Suspension or removal from some or all Council committees and bodies to which council has the right to appoint members;
- 15.1.8 Reduction or suspension of remuneration as defined in section 275.1 of the Act corresponding to a reduction in duties, excluding allowances for attendance at council meetings;
- 15.1.9 Any other sanction Council deems reasonable and appropriate in the circumstances if the sanction does not prevent a Member from fulfilling the legislated duties of a councillor and the sanction is not contrary to the Act.

**16. RETALIATION/INTERFERENCE**

- 16.1 No Member shall:
  - 16.1.1 Undertake any act of reprisal or threaten reprisal against a complainant or any other person for providing relevant information to Council or to any other person;
  - 16.1.2 Obstruct Council, or any other person in carrying out the objectives or requirements of this Bylaw.

**17. REVIEW**

- 17.1 This Bylaw must be reviewed in the year following a General Municipal Election as determined by the Local Authorities Election Act.

**18. REPEAL OF BYLAW**

- 18.1 Upon adoption of this Bylaw, Bylaw 2019-11 is hereby repealed.
- 18.2 This Bylaw shall take effect on the date of the third and final reading.

Read a First time on this \_\_\_\_ day of \_\_\_\_\_.

Read a Second time on this \_\_\_\_ day of \_\_\_\_\_.

Read a Third and Final time on this \_\_\_\_ day of \_\_\_\_\_.

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Mayor

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Chief Administrative Officer



TOWN OF DIDSBURY  
Council Code of Conduct  
Bylaw No. 2019-11 /2021-09

---

**A BYLAW TO ESTABLISH A CODE OF CONDUCT FOR MEMBERS OF COUNCIL.**

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**Confidential Information** means information and/or a record that is to be refused to be disclosed in accordance with Division 2 of the Freedom of Information and Protection of Privacy Act (FOIP);

**FOIP** means the Freedom of Information and Protection of Privacy Act, R.S.A. 2000, c.F-25, and any associated regulations and any amendments or successive legislation;

**Investigator** means Council or the individual or body established by Council to investigate and report on complaints;

**Member** means a member of Council and includes a councillor or the mayor

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**3. PURPOSE AND APPLICATION**

3.1 The purpose of this Bylaw is to establish standards for conduct of Council relating to their roles and obligations as representatives of the Municipality and a procedure for the investigation and enforcement of those standards.

**4. REPRESENTING THE MUNICIPALITY**

Council shall:

a. Act honestly and, in good faith, serve the welfare and interests of the Municipality as a whole;

b. Perform their functions and duties in a conscientious and diligent manner with integrity, accountability and transparency;

c. Conduct themselves in a professional manner with dignity and make every effort to participate diligently in the meetings of Council, committees of Council and other bodies to which they are appointed by Council and

d. Arrange their private affairs and conduct themselves in a manner that promotes public confidence and will bear close public scrutiny.

4.1 Govern individual conduct in accordance with the requirements of the Act, other regulations or

~~legislation of the Government of Canada and/or the Province of Alberta, and the approved bylaws or policies of the Town;~~

~~4.2 — Represent the Town in a professional and accountable manner while promoting the purposes of a municipality to:~~

~~4.2.1. — Provide good government;~~

~~4.2.2 — Foster the well being of the environment;~~

~~4.2.3. — Provide services, facilities or other things that are necessary or desirable for all or a part of the municipality; and~~

~~4.2.4. — Develop and maintain safe and viable communities.~~

~~4.3 — Represent and make decisions based on the interests of the Town;~~

~~4.4 — Devote time, thought and attention to the duties of a Councillor so that effective decision making can be promoted and the role and responsibilities of Councillors, as outlined in the Act, are carried out appropriately;~~

~~4.5 — Demonstrate the highest standards of personal integrity and honesty in order to foster the public trust and confidence in the Town.~~

## **5. COMMUNICATING ON BEHALF OF THE MUNICIPALITY**

**5.1 A Council member must not claim to speak on behalf of Council unless authorized to do so.**

**5.2 Unless Council directs otherwise, the Mayor is Council's official spokesperson and in the absence of the Mayor, it is the Deputy Mayor. All inquiries from the media regarding official Council position on an issue shall be referred to Council's official spokesperson.**

**5.3 A Member who is authorized to act as Council's official spokesperson must ensure that their comments accurately reflect the official position and will of Council as a whole, even if the Member personally disagrees with Council's position.**

**5.4 No Member shall make a statement when they know that statement is false.**

~~5.1 — The Mayor is designated as the official spokesperson for Council and should be cognizant that any comment made will be perceived by the community to represent the views or position of Council on a particular matter;~~

~~5.1.1 — The Deputy Mayor will act as the official spokesperson for Council in the absence of the Mayor and shall abide by the principles of this section.~~

~~5.2 — The Mayor shall ensure that any official public comment reflects the position of Council regardless of their own personal views;~~

~~5.3 — No Councillor shall have the authority to speak independently on behalf of Council as a whole without the prior approval of Council. This clause shall also include the use of social media, email and other forms of digital communication.~~

## **6. RESPECTING THE DECISION - MAKING PROCESS**

**6.1 Decision making authority lies with Council as a whole, and not with any individual Council member. Council may only act by bylaw or resolution passed at a Council meeting held in public at which there is a quorum present. No Member shall attempt to bind the Municipality or give direction to employees in Administration, agents, contractors, consultants or other service providers or prospective vendors to the Municipality.**

- 6.1 ~~Recognize the democratic decision making process by respecting the decisions and resolutions of Council regardless of their individual position on the topic. Therefore, while it is acceptable for an individual Councillor to publicly state that they did not vote in line with the majority of Council, this must always be done in a manner that is respectful of the Council's decision;~~
- 6.2 ~~Work towards effective and consistent implementation of Council's direction and policies;~~
- 6.4 ~~Recognize, when interacting with the Chief Administrative Officer, the lack of authority vested in a Councillor to direct the Chief Administrative Officer except where explicitly authorized by a Council resolution, bylaw or policy;~~
- 6.5 ~~Allow for each Councillor to be given an opportunity to address matters before Council in a professional manner, to allow for healthy discussion and consideration prior to Council decision.~~

## **6. ADHERENCE TO POLICIES, PROCEDURES AND BYLAWS**

Council shall:

- 7.1 ~~Develop policies, procedures, bylaws and programs necessary to accomplish the goals of the Town;~~
- 7.2 ~~Evaluate the policies, procedures, bylaws and programs to ensure that they are operating as desired;~~
- 7.3 ~~Have respect for existing policies, procedures, bylaws and programs, and make amendments to these documents when necessary and appropriate to achieve the goals of the Town.~~

## **7. RESPECTFUL INTERACTIONS**

- 7.1 **Council members shall act in a manner that demonstrates fairness, respect for individual differences and opinions, and an intention to work together for the common good and in furtherance of the public interest.** ~~Communicate and work with fellow Councillors in an open and honest manner, promoting a spirit of cooperation by listening and respecting those opinions that may differ;~~
- 7.2 **Council members shall treat one another, employees of the Municipality and members of the public with courtesy and respect.** ~~Demonstrate equity, accountability and integrity in all dealings, both personal and professional, with all Councillors, staff, residents, and stakeholders to facilitate an open and honest environment to work, participate and do business;~~
- 7.3 **Council members shall respect that the Chief Administrative Officer is the only employee of Council. Administration works for the municipality as a corporate body, under the direction of the Chief Administrative Officer and serve in the interest of the corporate organization.**
- 7.4 **No Council member or group of Councillors shall involve themselves in manners of administration or attempt to intimidate or coerce any employee in the discharge of their duties.**
- 7.5 **No Council member shall maliciously or falsely injure the professional or ethical reputation, or the prospects or practices of employees of the municipality.**
- 8.6 ~~Act with professionalism and respect when interacting with Councillors, staff and members of the public in an image befitting their position as an elected official and representative of the Town;~~

## **8. CONFIDENTIAL INFORMATION**

- 8.1 **Council members shall keep all matters and information protected under Division 2, of the FOIP Act as well as those matters discussed in closed sessions in strict confidence.**  
~~Protect privileged information learned during the course of the duties of a Councillor and~~

- preserve the confidentiality of information provided to them, concerning confidential matters of the Town unless that disclosure of information is required by law;
- 8.2 . Not use confidential information to advance the personal, financial, or private interests of one's self or any other individual;
- 8.3 Keep in confidence matters discussed in private at a council or council committee meeting until discussed at a meeting held in public;
- 8.4 Members must act in accordance with the *Freedom of Information and Protection of Privacy Act*.

## 9. CONFLICTS OF INTEREST

- 9.1 Council members shall not use, or attempt to use, the position of Councillor to benefit one's self or any other individual apart from the interest of the Town. *Question on election and use of title of Councillor or Mayor*
- 9.2 Avoid situations in which there may be a real or perceived conflict of interest or apprehension of bias;
- 9.3 Avoid placing themselves in any position of obligation to a person or organization who might reasonably benefit from special consideration or may seek preferential treatment;
- 9.4 Avoid any instances of Pecuniary Interest;
- 9.5 Appropriately disclose any Pecuniary Interest that they may have in accordance with the regulations contained within the Act and additionally:
- 9.6 Notify the Mayor or the Chair of the meeting, before the matter is considered, that they have a Pecuniary Interest; and
- 9.7 Complete the Disclosure of Interest Form (Schedule B) prior to the consideration of the matter at the meeting. This form shall be delivered to the Chief Administrative Officer and filed appropriately.
- 9.8 Refuse or redirect any gift or hospitality which might tend in any way to influence them. No gifts or hospitality shall be received for any special consideration or where it may be perceived to be in exchange for special consideration.
- 9.9 Council members may accept hospitality, gifts or benefit that normally accompany the responsibilities of office and are received as an incident of protocol or social obligation, provided that the value of the hospitality, gift or benefit does not exceed \$100.00. Gifts or offerings of hospitality may only be received if:
- 9.9.1 A Councillor is invited to an event or function or approved to attend an event or function as a representative of Town of Didsbury and the Councillor discloses such attendance through their monthly expense claim; or
- 9.9.2 A Councillor receives a gift or hospitality valued at less than \$100.00; or
- 9.10 A Councillor receives a gift or hospitality valued at \$100.00 or greater and discloses such gift or hospitality on their monthly expense claim; or
- 9.11 The gift or hospitality is being received on behalf of Town of Didsbury and will be used by the community.
- 9.12 Gifts received by a Council member on behalf of the municipality as a matter of official protocol which have significant or historical value for the Municipality shall be left with the municipality when the Council member ceases to hold office.
- 9.13 Council members shall abide by the principles of pecuniary interest as set out in the provisions in Part 5, Division 6 of the Act.

## 10. IMPROPER USE OF INFLUENCE ROLES & RESPONSIBILITIES

- 10.1 ~~Recognize that an individual Councillor cannot exercise individual authority over the Town;~~ *Noted in Section 8.*
- 10.2 At all times, conduct themselves in a manner that demonstrates the separation of roles and responsibilities between Council and Administration as outlined in the Act;
- 11.2.1 And specifically adhered to the principles set out in Section 201(2) of the Act and not seek to influence council to do otherwise.
- 10.3 ~~Refrain from any type of personnel management including providing direction to an employee, advocating for the promotion, sanction or termination of an employee, or discussion on the performance of an employee. This does not include Council's requirement under the Act to manage and evaluate the Chief Administrative Officer;~~ *Noted in Section 8.*
- 10.4 ~~Respect that employees in Administration work for the Town as a Corporate Body and are charged with making recommendations that reflect their professional expertise and a corporate perspective and that employees are required to do so without undue influence from any member of Council.~~ *Noted in Section 8.*

## 11. MUNICIPAL ASSETS AND SERVICES

- 11.1 ~~Municipal assets and services are intended to be used for municipal services only.~~ Not use, or attempt to use, the Town's funds, property or information for the personal benefit or gain of the Councillor or for any other person;
- 11.2 ~~Disclose to Council any behavior or activity that may qualify as corruption, fiscal abuse, fraud or bribery as identified by the Act or any other Act of the Government of Canada or Province of Alberta;~~
- 11.3 ~~Incur expenditures in a responsible manner.~~

## 12. ORIENTATION AND OTHER TRAINING ATTENDANCE

- 12.1 ~~Every Council member must attend the orientation training offered by the Municipality within 90 days after the Member takes the oath of office.~~ Attend Council Orientation and ongoing training to foster a better understanding of a Councillor's duties and obligations;
- 12.2 ~~Unless excused by Council, every member must attend any other training organized at the direction of Council for the benefit of members throughout the Council term.~~ As budget and policy allows, strive for further educational opportunities to ensure that current trends and legislation changes are reviewed and considered appropriately.

## 13. INFORMAL COMPLAINT SYSTEM

- 13.1 Any person or member who has identified or witnessed conduct by a Council member that the person or member reasonably believes, in good faith, is in contravention of this Bylaw may first address the prohibited conduct by advising the member that the conduct violates this Bylaw and encouraging the member to stop. may report a perceived breach of this Bylaw by a Councillor in the following manner:

### FORMAL COMPLAINT SYSTEM

- 13.2 All reports of perceived breaches shall be reported to the Chief Administrative Officer who shall ensure the item is added to the next closed session of Council. . The Chief Administrative Officer shall ensure the form is completed and forward the complaint to the Mayor:
- 13.3.1 ~~In the event that the Mayor is the party that has allegedly breached the Bylaw, the report shall be delivered to the Deputy Mayor;~~

~~13.3.2 In the event that both the Mayor and Deputy Mayor are the parties that have allegedly breached this Bylaw, the report shall be submitted to any other member of Council;~~

**13.4 All complaints must be:**

**13.4.1 In writing and shall include any relevant information.** ~~the applicable form attached to this Bylaw as Schedule C;~~

~~13.4.2 Submitted with the name and signature of the Complainant (anonymous submissions will not be accepted).~~

**13.5 Confidentiality of both the Councillor in question and the Complainant will be maximized throughout the hearing process.**

**13.6 No complaints may be received or reviewed, nor shall any sanctions be placed on a Councillor between Nomination Day and Election Day.**

**14. COMPLAINT HEARING PROCESS SYSTEM**

**14.1 That the Council as whole will consider a complaint as a specific item at the next available closed session of Council.** ~~The Complaint Hearing Chair shall select two Councillors that are not involved with the complaint to form a Complaint Hearing Board.~~

~~14.2 The Complaint Hearing Board shall review all necessary evidence which may include:~~

~~15.2.1 The written submission of complaint;~~

~~15.2.2 In person interviews of the Complainant and Councillor(s) in question;~~

~~15.2.3 Appropriate Federal, Provincial and/or Municipal legislation related to the complaint;~~

~~15.2.4 Any other evidence that the Complaint Hearing Board determines necessary to determine the validity of the complaint.~~

~~14.3 The Complaint Hearing Board shall make a determination on the validity of the complaint within thirty (30) days of receipt of the complaint.~~

~~14.4 If the Complaint Hearing Board determines that the complaint is valid and it is resolved that a breach of this Bylaw did occur, the Complaint Hearing Board shall provide a report to Council which shall include a recommended sanction as listed in Section 16.~~

~~14.5 Regardless of the determination of the validity of the complaint, written correspondence shall be forwarded to the Complainant outlining the decision of the Complaint Hearing Board.~~

~~14.6 All discussions surrounding allegations and substantiated violations of this Bylaw shall be conducted at an In-Camera meeting of Council, with the information provided handled under the appropriate sections of the Act and the Freedom of Information and Protection of Privacy Act.~~

~~14.7 If upon reviewing the Complaint the Complaint Hearing Board determines that there may be a potential breach of Provincial or Federal Law, the Complaint Hearing Board shall forward any relevant information to the appropriate authority.~~

~~15.7.1 In this event, the Complaint Hearing Board shall continue with the Complaint Hearing Process and report any such findings to Council in accordance with Section 15.05.~~

~~14.8 The Complaint Hearing Board may request legal assistance to provide guidance or advice on anything deemed necessary during the course of the Complaint Hearing Process or associated sanction recommendations.~~

**15. SANCTIONS, COMPLIANCE AND ENFORCEMENT**



- 15.1** Sanctions that may be imposed on a member, by Council, upon a finding that the member has breached this Bylaw may include:
- (a) A letter of reprimand addressed to the Member;
  - (b) Request the Member to issue a letter of apology;
  - (c) Publication of a letter of reprimand or request for apology and the Member's response;
  - (d) Suspension or removal of the appointment of a Member as the chief elected official under section 1 502(2) of the Act;
  - (e) Suspension or removal of the appointment of a Member as the deputy chief elected official or acting chief elected official under section 152 of the Act;
  - (f) Suspension or removal of the chief elected officials presiding duties under section 154 of the Act;
  - (g) Suspension or removal from some or all Council committees and bodies to which council has the right to appoint members;
  - (h) Reduction or suspension of remuneration as defined in section 275.1 of the Act corresponding to a reduction in duties, excluding allowances for attendance at council meetings;
  - (i) Any other sanction Council deems reasonable and appropriate in the circumstances provided that the sanction does not prevent a Member from fulfilling the legislated duties of a councillor and the sanction is not contrary to the Act.

**16.** No Member shall:

- (a) Undertake any act of reprisal or threaten reprisal against a complainant or any other person for providing relevant information to Council or to any other person;
- (b) Obstruct Council, or any other person in carrying out the objectives or requirements of this Bylaw.

~~16.1 — If it has been determined by the Complaint Hearing Board that a breach of this Bylaw has occurred, the following sanctions may be imposed by a resolution of Council:~~

- ~~16.1.1 — A letter of reprimand addressed to the Councillor;~~
- ~~16.1.2 — Requesting the Councillor to issue a letter of apology;~~
- ~~16.1.3 — Publication of a letter of reprimand or request for apology and the Councillor's response;~~
- ~~16.1.4 — A requirement to attend training;~~
- ~~16.1.5 — Suspension or removal of the appointment of a Councillor as the Deputy Chief Elected Official or Acting Chief Elected Official under section 152 of the Act;~~
- ~~16.1.6 — Suspension or removal of the Chief Elected Official's presiding duties;~~
- ~~16.1.7 — Suspension or removal from some or all Council committees and bodies to which Council has the right to appoint members;~~
- ~~16.1.8 — Reduction or suspension of remuneration as defined in section 275.1 of the Act corresponding to a reduction of duties, excluding allowances for attendance at Council meetings;~~
- ~~16.1.9 — Any other sanction deemed appropriate or suitable for the nature of the offence.~~

~~16.2 — No sanction may be issued to a Councillor that prevents that Councillor from fulfilling the legislated duties of a Councillor.~~

~~16.3 — Any Councillor who has committed a breach of this Bylaw shall not be permitted to participate in any discussion related to their breach or sanctions imposed due to the breach.~~

~~16.3.1 — This shall not include the Councillor(s) right to be interviewed under section 15.02 (b) of this Bylaw.~~

## **17. REVIEW**

This Bylaw must be reviewed in the year following a General Municipal Election as determined by the Local Authorities Election Act.

## **18. REPEAL OF BYLAW**

Upon adoption of this Bylaw, Bylaw 2019-11 is hereby repealed.

This Bylaw shall take effect on the date of the third and final reading.

Read a First time on this \_\_\_\_ day of \_\_\_\_\_.

Read a Second time on this \_\_\_\_ day of \_\_\_\_\_.

Read a Third and Final time on this \_\_\_\_ day of \_\_\_\_\_.

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Mayor

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Chief Administrative Officer



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

COUNCIL MEETING DATE	August 24, 2021
SUBJECT	Bylaw 2021-08 Didsbury/MVC Intermunicipal Development Plan
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	6.2

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### **BACKGROUND/PROPOSAL:**

The Town of Didsbury granted second reading to the Intermunicipal Development Plan (IDP) on July 14 2021 following a Joint Public Hearing with Mountain View County. On August 10, 2021, Mountain View County granted third and final reading to their Bylaw 20/21.

The Intermunicipal Development Plan is related to the Intermunicipal Collaboration Framework (ICF) adopted by the Town and County as a separate document. Where the IDP addresses the “physical” aspects of planning between the two (2) municipalities, the ICF addresses the operational or service delivery aspects of the relationship between the Town and County.

The purpose of the IDP is to document the policies and processes upon which the County and the Town have agreed:

- Coordinate planning matters such as future land uses, change in municipal boundaries, environmental matters, transportation, and infrastructure planning; and
- Provide for ongoing dialogue, decision making, and, if necessary, resolution of any points of disagreement.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

The IDP that is being proposed serves the long-term planning interests of the Town in a manner that is respectful of the County’s land use planning efforts and vice versa. Processes will also be in place to talk through any unforeseen opportunities or issues that may emerge.

Town of Didsbury Intermunicipal Development Plan Bylaw 2021-08 is being presented to Council for third and final reading.

### **RECOMMENDATION**

That Council grant third and final reading to Bylaw No. 2021-08 Mountain View County and the Town of Didsbury Intermunicipal Development Plan.

TOWN OF DIDSBURY  
BYLAW 2021-08

INTERMUNICIPAL DEVELOPMENT PLAN BETWEEN TOWN OF DIDSBURY AND MOUNTAIN VIEW COUNTY

A BYLAW OF THE TOWN OF DIDSBURY IN THE PROVINCE OF ALBERTA TO ADOPT THE INTERMUNICIPAL DEVELOPMENT PLAN BETWEEN THE TOWN OF DIDSBURY AND MOUNTAIN VIEW COUNTY.

**SECTION 1 – SHORT TITLE**

1.01 This Bylaw may be cited as the Town of Didsbury Intermunicipal Development Plan.

**SECTION 2 - AUTHORITY**

- 2.01 Section 631(1) of the *Municipal Government Act*, Chapter M-26 Statutes of Alberta 2000, and amendments, provides that two or more Councils of municipalities that have common boundaries must, by each passing a Bylaw, adopt an Intermunicipal Development Plan.
- 2.02 Notice of the proposed Bylaw and Public Hearing was given pursuant to Section 606(2) of the *Municipal Government Act*.
- 2.03 A Public Hearing was scheduled and held on July 14, 2021 at or after 1:00 p.m. pursuant to Section 692 of the *Municipal Government Act*.

**SECTION 3 - ENACTMENT**

- 3.01 Schedule “A” which forms part of this Bylaw shall constitute the provisions of the Intermunicipal Development Plan between Mountain View County and the Town of Didsbury as may be amended from time to time.

**SECTION 4 - REPEAL OF BYLAW**

- 4.01 Bylaw No. 2007-23 is hereby repealed.

**SECTION 5 - EFFECTIVE DATE**

- 5.01 This Bylaw shall come into effect at such time as it has received third (3<sup>rd</sup>) reading and has been signed in accordance with the *Municipal Government Act*.

Read a first time on this 22 day of June 2021

Read a second time on this 14 day of July 2021

Read a third time on this \_\_\_\_ day of \_\_\_\_ 2021

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Mayor Rhonda Hunter

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Chief Administrative Officer Ethan Gorner

Schedule "A"

MOUNTAIN VIEW COUNTY-DIDSBURY

# Intermunicipal Development Plan



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# 1.0 Introduction

## Background

Mountain View County (the County) and the Town of Didsbury (the Town) adopted an Intermunicipal Development Plan in 2007. Since 2007 much has changed with not only the local context, but also provincial planning legislation, defining new requirements for intermunicipal planning under the Municipal Government Act (MGA). This Intermunicipal Development Plan (the Plan) has been developed as a collaborative effort between the County and Town, establishing parameters for the mutually beneficial development of lands and coordination of infrastructure and service delivery in and around the Town.

Land use decisions made by the Town and County affect and influence each other. A lack of collaboration can lead to decisions that introduce potential conflict between urban and rural activities and minimize coordination of infrastructure and service delivery. A strong Intermunicipal Development Plan establishes positive relationships that are bolstered through consistent and open communication, providing opportunities to achieve mutually beneficial goals that improve the quality of life for citizens of the entire area.

## Purpose

The purpose of the Plan is to collectively enable appropriate development and support the unique characteristics of both partners. This represents a cooperative framework for addressing matters of joint interest to the Town and County through a comprehensive plan and process that minimizes potential conflict between the partners.

The Plan is a formal, statutory plan and focused on land use and development decisions in the Plan Area. The Plan is a high-level planning document that guides future growth and development and is focused on setting clear expectations and agreements around:

- How development will proceed in the Plan Area
- How the partners will continue to work together
- How infrastructure requirements accommodate development in the Plan Area

## Legislative Context

The Plan meets the legislative requirements as spelled out in the MGA, which provides the legislative framework for all Intermunicipal Development Plans in Alberta. The Plan complies with the following requirements outlined in the MGA:

- Future land uses within the area
- The manner of and the proposals for future development in the area
- The provision of transportation systems for the area
- Coordination of relevant intermunicipal programs and services related to the physical, social, and economic development of the area
- Accommodate environmental matters within the area
- A procedure to resolve any conflict between the partners

- A procedure to amend or repeal the plan
- Provisions relating to administration of the plan

The MGA also requires that any Intermunicipal Development Plan be consistent with any approved regional plan. The Plan Area is located within the Red Deer Regional Plan area, which is not yet complete. When the Regional Plan is adopted, the IDP will be reviewed to ensure consistency. Where any policy conflicts exist, this Plan will be amended.

The MGA identifies the Intermunicipal Development Plan as the highest order of municipal statutory plan and all other municipal plans affecting lands within the defined Plan Area shall be consistent with the policy direction contained in the Plan. The Plan has been created to guide all future planning initiatives, which will follow policy direction within this document.

## **Interpretation of the Plan**

The Plan has a forty (40) year timeframe and reflects the current perspective on development conditions, which acknowledges there is sufficient opportunity to accommodate growth and development within the current boundary for the next twenty (20) years and the lands within the Fringe Area can accommodate projected growth requirements for an additional twenty (20) years. It is a living document that will be updated and adjusted over time to ensure it retains its relevance and remains reflective of the Plan Area.

The Plan is divided into multiple sections to simplify its use, but the Plan needs to be considered as a comprehensive whole to fully understand its application on the Plan Area. Any interpretation of the Plan must acknowledge its long-term nature and implementing the policy direction requires open communication between the partners.

The maps contained within the Plan are intended to provide support and aid the interpretation of the policies. Boundaries and locations denoted by symbols, as illustrated in **Figure 2**, are approximate and are not intended to define exact locations.

## 2.0 Strategic Direction

The Plan represents an agreement between the Town and County for lands within the Plan Area over the next 40 years and an opportunity to coordinate shared objectives for future development around the following principles that will serve to harmonize expectations between the partners.

### Principles

1. Strengthening intermunicipal relationships with a commitment to working collaboratively through effective and ongoing coordination, and communication.
2. Respecting the autonomy of each other's decisions.
3. Acknowledging the importance of agricultural viability through promoting agricultural activity in the County.
4. Encouraging ongoing dialogue to understand the unique needs and aspirations of both municipalities and reduce potential conflicts.
5. Promoting orderly development patterns and the coordination of infrastructure requirements within the Plan Area, reinforcing the importance of locating developments requiring municipal water and wastewater servicing within the Town.
6. Respecting the diverse growth and development needs of each municipality, emphasizing the following:
  - a. Pursuing annexation only when there is a demonstrated need for boundary expansion based on mutually agreed upon growth projections and developable land supply within the current boundary.
  - b. Respecting the town's future expansion potential, prohibiting multi-lot subdivisions of those lands adjacent to the Town Boundary that exceed those limits included within this Plan.
7. Supporting economic development that strengthens the region.

### Key objectives

1. Meet the requirements of the MGA.
2. Preservation and protection of Environmentally Significant Areas.
3. Provide local context for land use decisions.
4. Enable both parties to jointly consider the effects that any development in one municipality might have on the other.
5. Promote effectiveness, efficiency, and transparency in coordinating intermunicipal services, facilities, and infrastructure.

## 3.0 Plan Area

Establishing an effective Intermunicipal Development Plan requires defining a geographic area that reflects both the individual and mutual interests of the partners. The Plan Area is defined in **Figure 1** as:

- Fringe Area
  - The Fringe Area are those lands in the County that shall be set aside to accommodate the future growth of the Town over the next forty (40) years. These lands may be annexed into the Town to accommodate the need for residential, commercial, and industrial lands as the need emerges and can be justified based on the criteria highlighted in Section 4.0: Annexation policies.
- Referral Area
  - The Referral Area includes lands in the County that are not intended to accommodate the future Town expansion through annexation over the course of the forty (40)-year plan horizon. Planning applications in these areas shall be referred to the Town as defined in the IDP policies.
  - The Referral Area as identified in **Figure 1** includes lands that are defined as an Economic Node. An Economic Node is an area that is more suitable for commercial and industrial developments.

As part of the process to prepare the Plan, a review of the IDP Study Area was undertaken to identify land use, as well as physical and environmental features that represent constraints on future development opportunities, illustrated in **Figure 2**, which include:

1. Environmentally sensitive areas (i.e. wetlands, steep slopes, etc.) that limit development potential of the land.
2. Oil and gas facilities and pipelines, and their associated setbacks, that must be considered as part of any development application.
3. Development setbacks that are associated with existing sewage lagoon facilities that limit the type and intensity of development.

## 4.0 Land Use and Growth Management

Municipalities are tasked with the responsibility to determine future land use patterns for their jurisdictions under the MGA. Both the Town and County have adopted Municipal Development Plans (MDP) that identify future land uses and policies to guide development of their respective lands. Each municipality has a Land Use Bylaw (LUB) that is used to implement the policy direction through land use and development regulations.

### ***Policies***

The following general policies apply to the Fringe Area and Referral Area, as identified in **Figure 1**.

### ***Agriculture***

1. Respect the “right to farm” of agricultural operators to pursue activities associated with extensive agriculture without interference or restriction based on their impact on adjacent uses.
2. No new or expanded confined feeding operation shall be supported within the Fringe Area or the Referral Area as identified in **Figure 1**.
3. Land use policies in the IDP minimize conflict of future growth needs of the Town and agricultural uses are safeguarded from premature development.

### ***Environment***

1. Development proposed on lands identified as Environmentally Significant Areas shall require the appropriate level of environmental site assessment, biophysical analysis, and mitigation strategy in accordance with the County’s MDP, Policies and Procedures and Land Use Bylaw.
2. Development shall include the appropriate management of storm water runoff and drainage so that adjacent lands are not negatively impacted by changes in drainage volumes and patterns.
3. The Rosebud River is an important feature of the Didsbury area. The river and its tributaries create a natural greenspace corridor that should be preserved and enhanced for the enjoyment of the region. Through cooperation of the Town and the County, intermunicipal greenspaces and trail linkages may be created.
4. The topography, represented by the identified Environmentally Significant Areas in **Figure 2**, poses potential development constraints within the Town. Any future annexation proposal shall evaluate the suitability of these lands to determine the amount of “sufficient developable lands” capable of facilitating twenty (20) years of projected growth, as required under the “MGB Principles of Annexation” referenced in Annexation: Policy 7 of the Plan.

### ***Infrastructure***

1. The Town and County shall share information to ensure a safe and efficient transportation network can be developed and maintained to service the residents and businesses.
2. When subdivisions are approved, all right-of-way requirements will be secured to ensure that long-term transportation and utility plans can be implemented when warranted.

3. The Town and County acknowledge that the growth and expansion of the Town is dependent on the extension of water and wastewater services to development within the Town, and both municipalities agree to work together to ensure the corridors for these services are protected.
4. All future development in the County shall be required to have on-site water and wastewater servicing, except where connection to town services may be warranted under the following conditions:
  - a. The County and the Town mutually agree that the proposed development is a better fit in the County because of the land consumption needs; and
  - b. The County and the Town mutually agree to a written sub-agreement under the Intermunicipal Collaboration Framework; and
  - c. The subject of the agreement meets the requirements of the Mountain View Regional Water Services Commission and Alberta Environment and Parks.
5. Notwithstanding the other policies only applies to Fringe Area and Referral Area, all future development in the Town shall be required to have municipal water and wastewater servicing, except under the following conditions:
  - a. The Town demonstrates that providing water and/or wastewater servicing to the proposed lands is not feasible from a financial or operations and maintenance perspective; and
  - b. The County mutually agrees that the location of the unserved development within the Town meets the principles of the IDP and the development's servicing strategy is part of an approved Area Structure Plan.
6. The Town and County acknowledge that the development of the oil and gas industry has played an integral part in the development of the region. Both municipalities shall endeavour to work with the oil and gas industry to ensure that the orderly development of the Plan Area is not unduly restricted by the development of oil and gas infrastructure, including pipelines.
7. Notice of major infrastructure servicing proposed by one municipality shall be provided to the other.

### ***Economic Development***

1. Through the respective MDPs, the Town and County shall ensure that their combined land use patterns provide a suitable inventory of lands for commercial and industrial development. This includes a range of choice for potential activities relative to variable parcel sizes, access and visibility along major travel corridors, available municipal services, and levels of servicing.
2. Both municipalities shall work towards diversification of local economic sectors to increase employment opportunities and increase the size of the non-agricultural and non-residential assessment base.
3. The Town and County Administrations may bring forward to ICC development proposals located in the Town, Fringe Area or the Referral Area that benefit both municipalities that is not contemplated in the Plan's Land Use Policies and which may require a collaborative approach to servicing the subject properties due to unique circumstances that may include one or more of the following:



- a. servicing requirements of proposed developments;
  - b. servicing inefficiencies realized within the Town due to past annexation decisions or other planning decisions; or
  - c. proposals that would realize greater cost efficiencies through a collaboration.
4. The quarter sections on either side of Highway 2A and Highway 582 identified as an Economic Node within the Referral Area shall have special consideration for visual appearance. The County shall apply the County Land Use Bylaw and Business, Commercial and Industrial Guidelines when considering new development permit applications.

### ***Land Use***

The following land use policies apply to the IDP Fringe Area and the IDP Referral Area as identified in **Figure 1**. These policies identify future land use, subdivision and development opportunities and do not require landowners to develop.

### **Fringe Area Policies**

1. The Fringe Area shall be the priority area for future annexations by the Town. It is expected that the lands within the Fringe Area will be annexed to the Town in blocks (one or more quarter sections at a time) based on justified need for additional residential, commercial and industrial lands in accordance with the Annexation Policies of the IDP. The timing and identification of portions of the Fringe Area for future annexations shall be determined through consultations between the Town and County.
2. To preserve large blocks of land for efficient, economical design as part of a future urban area and to avoid impeding the ability of the Town to grow, subdivision and development in the Fringe Area shall be limited.
3. Changes in land use designation and/or subdivision of lands identified as Fringe Area on **Figure 1** shall only be considered to facilitate a “first parcel out” from a quarter section, resulting in a maximum number of two (2) titles per quarter-section.

### **Referral Area Policies**

1. The lands in the County that are identified as Referral Area on **Figure 1** are not intended to accommodate Town growth within the 40-year time frame of the IDP but are of interest due to the impact that development on these lands may have on the Town.
2. Planning matters such as proposed changes in land use and subdivision within the Referral Area shall be referred to enable coordination of planning and servicing decisions.
3. Minimizing the amount of land taken out of agricultural production shall be the primary focus in the Referral Area.
4. Changes in land use designation and/or subdivision of lands identified as Referral Area on **Figure 1** shall only be considered to facilitate low-density development that shall not exceed a maximum number of four (4) titles per quarter-section and shall comply with the applicable policies of the County’s MDP, as amended from time to time.

5. Changes in land use designation and/or subdivision of lands identified as Economic Node within the Referral Area, shall only be considered where supported by an approved Concept Plan or ASP.

### ***Annexation***

When this Plan is approved, the Town has a land supply within its boundary to accommodate a minimum of twenty years of growth. The Plan acknowledges that growth rates and development pressures for both the Town and County will vary over time, but it is important to provide direction for any planned transition of lands within the Plan Area from one jurisdiction to another.

1. The County recognizes and agrees that annexation of lands from the County by the Town to provide additional land for Town growth shall be needed from time to time.
2. The Town recognizes that future annexation applications shall be guided by the need to expand current boundaries based on a diminishing supply of developable land.
3. Either municipality may put forward an annexation proposal.
4. Where annexation is proposed by either municipality, efforts shall be made to ensure that affected landowners, meaning those whose land is proposed to be transferred to the Town or the County's jurisdiction, are notified prior to the public.
5. Annexation proposals shall be reviewed by the ICC prior to submission of a Notice of Intent to the respective Councils and the Municipal Government Board.
6. The Town and County shall endeavour to reach an intermunicipal agreement on the annexation prior to submitting the annexation to the Municipal Government Board.
7. In evaluating the appropriateness of an annexation proposal, the Town and County agree that the Principles of Annexation, established by the Municipal Government Board - Board Order No. MGB 123/06 (as modified), shall be considered and documented in a supporting report.

## 5.0 Plan Administration and Implementation

Effective implementation is dependent on ongoing and proactive communication and strong relationships. This section provides clarity on the agreed upon processes, roles, and timelines for collaboration.

### Policies

#### *Intermunicipal Cooperation Committee*

1. The Intermunicipal Cooperation Committee (ICC) formed under the Town of Didsbury and Mountain View County Intermunicipal Collaboration Framework Master Agreement shall be the primary forum for discussing matters relating to the IDP and shall conduct their meetings and decision making based on protocols and processes outlined in the Master Agreement.
2. The mandate of the ICC with respect to the IDP shall include discussion and consideration of the following:
  - a. Making recommendations to both Councils on intermunicipal matters related to land use planning that are referenced to the ICC by either municipality.
  - b. Monitoring the progress of the IDP.
  - c. Reviewing any proposed annexations.
  - d. Reviewing any proposed amendments to the IDP.
  - e. If necessary, assisting with the resolution of disputes in accordance with the IDP policies.

#### *Plan Adoption and Authority*

1. The Plan shall be adopted by bylaw by the Town and County in accordance with the MGA.
2. As noted in the legislative context, the IDP shall take precedence over all other statutory plans and policies, including the MDP and LUB, and both the Town and County shall ensure that their respective statutory plans comply with the principles set out in this Plan.
3. The Town and County shall each bear responsibility for the administration and decisions on all statutory plans and LUB amendments falling within their own jurisdiction. Each municipality shall act as the Approving Authority within their own municipal boundaries.

#### *Plan Review and Amendment*

1. The ICC shall authorize Administration to proceed with a review on ten (10)-year intervals, or on an as-needed basis as mutually determined by both Councils.
2. An amendment to the IDP may be proposed by either municipality. Any proposed amendment should first be presented to the Administration of the other municipality to facilitate review. If the receiving municipality determine there is merit, the proposed amendment shall be forwarded for discussion at an ICC meeting. All such proposed amendments shall not take affect unless adopted by both the Town and County through bylaw.

3. Upon adoption of the Red Deer Regional Plan, the ICC will review any potential impacts and discuss amendments necessary for compliance.
4. Following the conclusion of any annexation process or change in municipal boundaries, the IDP map and text impacted by the change in municipal boundaries shall be amended.

### ***Procedure to Repeal***

1. If either municipality deems the current IDP is no longer workable or not in their interests, the municipality may initiate the process to repeal the current IDP.
2. The following procedure to repeal the current IDP shall be applied:
  - a. The municipality wishing to repeal the current IDP shall give the other municipality written notice of its intention to repeal its bylaw adopting the current IDP.
  - b. Within thirty (30) days of the date of written notice being forwarded to the other municipality, an ICC meeting shall be convened at which meeting the municipality initiating the repeal process shall provide its reasons for doing so.
  - c. Following the ICC meeting, the municipality initiating the repeal process may either withdraw its intention to repeal the current IDP by giving written notice to the other municipality or the two municipalities may agree to proceed with an option as identified by the Municipal Government Act.

## 6.0 Referrals and Circulation Process

The mutual referral of planning and development applications, policy plans, and other relevant studies is essential to the proper administration of this Plan and for effective coordination of planning across municipal boundaries. This requires establishing a process for the referral of plans, amendments, and applications within the Plan Area.

### Policies

1. Notwithstanding that the policies of the IDP only apply to the lands contained within the IDP Area, the Town agrees to refer planning matters to the County when lands are adjacent to the County boundary or as required in the Town's Land Use Bylaw or when development is considered under Infrastructure policy 5a and 5b. The matters to be referred shall include:
  - a. Subdivision applications when not located within an area structure plan.
  - b. Land use bylaw amendments and redesignations.
  - c. New area structure plans or amendments to an existing area structure plan.
  - d. New area redevelopment plans or amendments to an existing area redevelopment plan.
  - e. Amendments to the Town's Municipal Development Plan.
  - f. Discretionary use development permit when not within an existing area structure plan or redevelopment plan
2. The County agrees to refer planning matters that apply to lands within the IDP Area as shown on **Figure 1** to the Town. The matters to be referred shall include:
  - a. Subdivision applications.
  - b. New area structure plans or amendments to an existing area structure plan.
  - c. New area redevelopment plans or amendments to an existing area redevelopment plan.
  - d. New Concept Plans or amendments to an existing Concept Plan.
  - e. Amendments to the County's Municipal Development Plan where the lands subject to the amendment is within the Fringe Area or Referral Area as shown on **Figure 1**.
  - f. Discretionary use development permits within the Fringe Area or Referral Area as shown on **Figure 1**.
3. Circulations shall be sent to each Administration with the expectation that comments shall be provided from an administrative perspective. Each municipality shall offer comments from the perspective of specific implications that have a high likelihood of affecting their own planning efforts around land uses, development, and infrastructure and compliance with the IDP policies. General observations and advice on issues that have no bearing on the planning efforts of the commenting municipality shall be avoided.
4. The Administration receiving the circulation shall be given at least 21 calendar days to submit their comments and shall make their comments in writing within the 21-calendar day period, except for discretionary use development permits that shall be circulated at least 14 calendar

days. The CAO of the municipality sending the referral may agree to an extension of the review period and where an extension is provided it shall be communicated in writing.

5. When issues are raised through the referral and circulation process, they shall be addressed using the process steps described below. While these steps are underway, the municipality having jurisdiction over the matter shall not proceed with making a decision.

***Step 1:***

Once an issue is identified, the Administration of the municipality having jurisdiction shall provide the other municipality's Administration with all available information concerning the matter.

***Step 2:***

The Administration of the commenting municipality shall evaluate the matter and provide written comments to the other municipality.

***Step 3:***

Every attempt shall be made to discuss the issue with the intent of arriving at a mutually acceptable resolution.

***Step 4:***

If an agreement or understanding on how to approach the issue is reached, the Administration of the commenting municipality shall indicate same to the Administration of the other municipality in writing. If no agreement can be reached, the matter shall be referred to each Council to determine if the dispute resolution process is to be used. This step shall not apply to referrals of subdivision applications and discretionary use development permits.

## 7.0 Dispute Resolution

Both Partners acknowledge the preference to avoid and minimize disputes, however despite the best efforts of both municipalities, it is understood that disagreements may arise.

### Policies

1. The Town and County agree that disputes relating to matters covered by the IDP shall be restricted to the following:
  - a. Lack of agreement on any proposed amendment to the IDP.
  - b. lack of agreement on any proposed statutory plan, land use bylaw or amendment to either located within or affecting the IDP Area.
  - c. Lack of agreement on an interpretation of the IDP.
2. Lack of agreement on the matters listed above is restricted to a statutory plan, land use bylaw or amendment to either where first reading of a bylaw is given by one Council and which the other Council deems to be inconsistent with the policies of this IDP or detrimental to their planning interests as a municipality.
3. A dispute on a matter not listed above may be referred to the appropriate authority or appeal board that deals with that issue.
4. The dispute resolution process of the IDP may only be initiated by Town Council or County Council.
5. Dispute Resolution will align with Step 1 (Negotiation) and Step 2 (Mediation) of the Intermunicipal Collaboration Framework Master Agreement held between the two parties. If mediation does not resolve the dispute, the Municipality may proceed with the Bylaw adoption process allowing the other Municipality to appeal to the Municipal Government Board at their discretion.
6. The municipality initiating a dispute may withdraw their objections at any time. The municipality initiating the dispute shall provide written confirmation that the dispute is withdrawn to the other municipality.
7. Both municipalities agree that time shall be of the essence when working through the dispute resolution process.

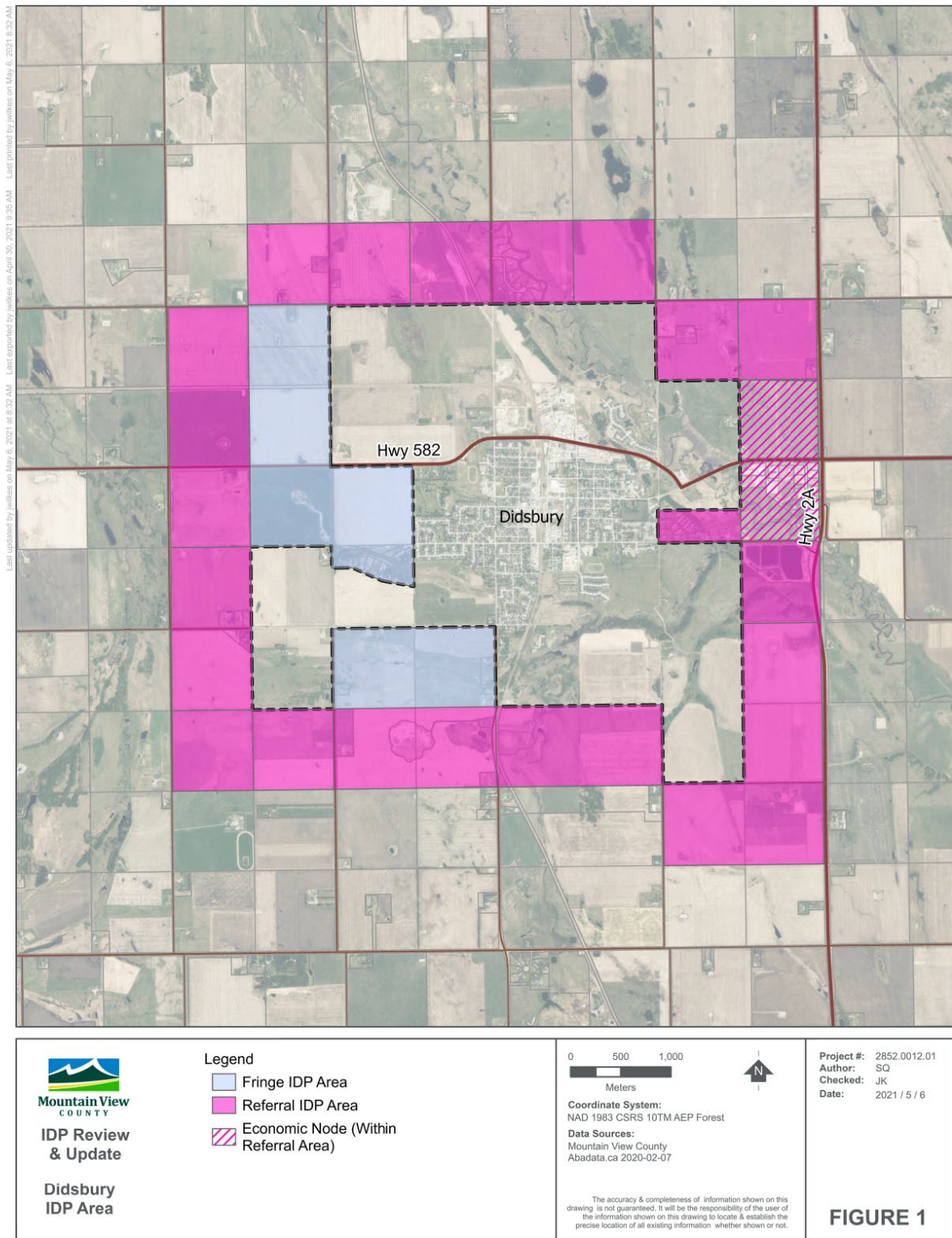


Figure 1: IDP Plan Area



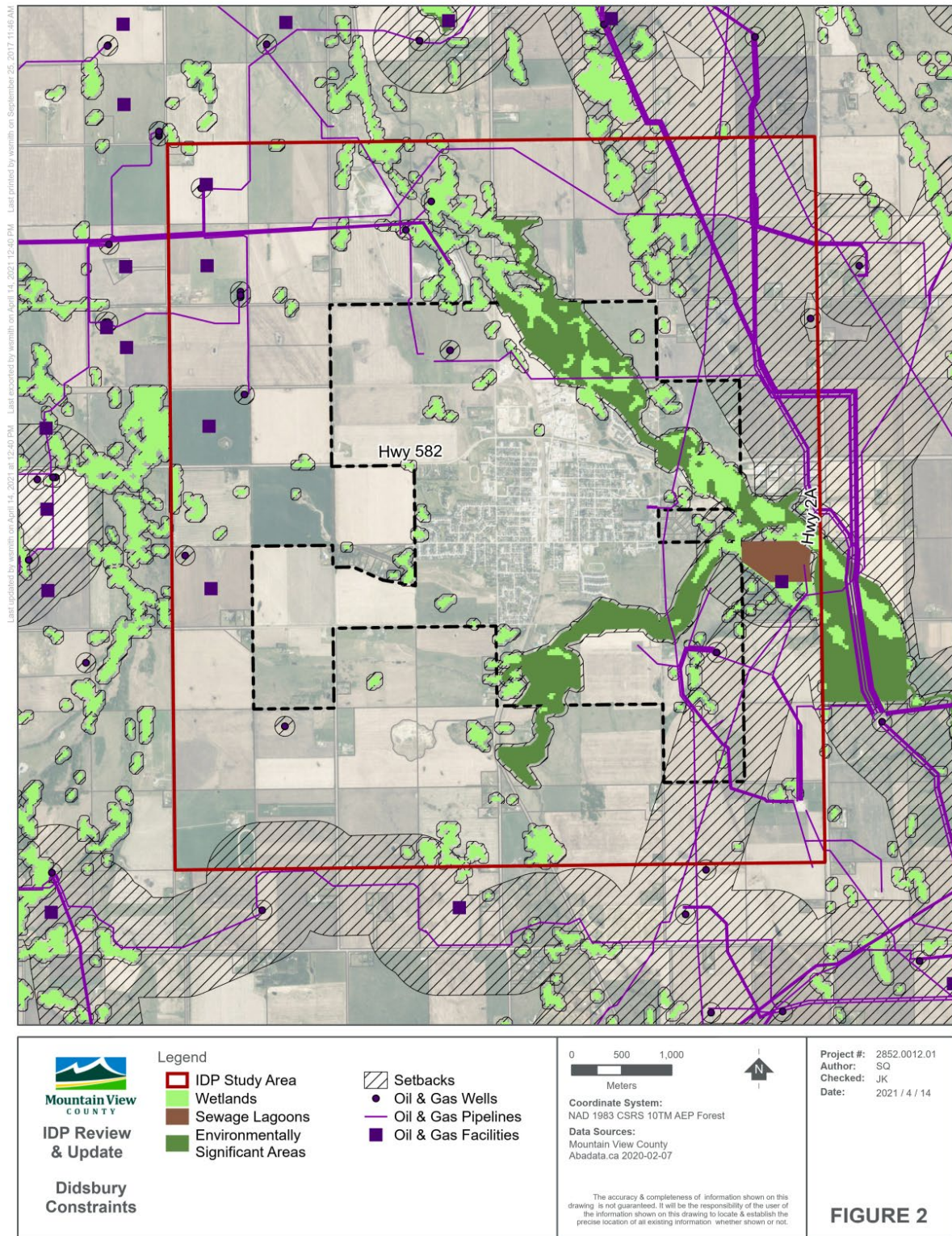


Figure 2: IDP Constraints



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

COUNCIL MEETING DATE	August 24, 2021
SUBJECT	Face-to Face opportunity to meet with Minister of Municipal Affairs
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.1

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### **BACKGROUND/PROPOSAL:**

Municipal Affairs are offering Council and the CAO of a potential opportunity to meet with the Honourable Ric McIver, Minister of Municipal Affairs, at the 2021 AUMA Fall Convention, scheduled for November 17-19, 2021. It is hoped that these meetings will be in person.

Municipal Affairs understands there may be newly elected officials on council and the meeting requirements may change following the municipal elections. However, should Council wish to meet with Minister McIver during the convention, a request is to be submitted no later than September 10, 2021.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

In the meeting request should include two specific policy items or issues Council would like to discuss with the Minister.

They generally receive more requests to meet with the Minister than can be reasonably accommodated over the course of the convention. To ensure suitable consideration of requests, Council is to be mindful of the following criteria:

- Policy items or issues directly relevant to the Minister of Municipal Affairs and the department will be given priority.
- Municipalities located within the Capital Region can be more easily accommodated throughout the year, so priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with which Minister McIver has not yet had an opportunity to meet.
- Meeting requests received after the deadline will not be considered for the convention, but may be considered for future meeting opportunities.

Meeting times with the Minister are scheduled for approximately 20 minutes per municipality. This will allow the Minister the opportunity to engage with as many municipal councils as possible. All municipalities submitting meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

### **RECOMMENDATION**

That Council move to submit a meeting request with the Minister of Municipal Affairs at the AUMA Fall Convention with the following policy items for discussion:

- 1.
- 2.

From: **MA MSL Engagement Group** <[MA.MSLEngagementGroup@gov.ab.ca](mailto:MA.MSLEngagementGroup@gov.ab.ca)>

Date: Thu, Jul 8, 2021 at 1:35 PM

Subject: 2021 AUMA Convention - Meeting with Minister of Municipal Affairs

Dear Chief Administrative Officers:

We are writing to inform you of a potential opportunity for municipal councils to meet with the Honourable Ric McIver, Minister of Municipal Affairs, at the 2021 AUMA Fall Convention, scheduled for November 17-19, 2021. It is our hope that these meetings will be in person.

We understand there may be newly elected officials on council and the meeting requirements may change following the municipal elections. However, should your municipality wish to meet with Minister McIver during the convention, please submit a request by email to [MA.MSLEngagementGroup@gov.ab.ca](mailto:MA.MSLEngagementGroup@gov.ab.ca) no later than September 10, 2021.

In your meeting request, please be sure to include two specific policy items or issues your municipality would like to discuss with the Minister.

We generally receive more requests to meet with the Minister than can be reasonably accommodated over the course of the convention. To ensure suitable consideration of requests, municipalities should be mindful of the following criteria:

- Policy items or issues directly relevant to the Minister of Municipal Affairs and the department will be given priority.
- Municipalities located within the Capital Region can be more easily accommodated throughout the year, so priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with which Minister McIver has not yet had an opportunity to meet.
- Meeting requests received after the deadline will not be considered for the convention, but may be considered for future meeting opportunities.

Meeting times with the Minister are scheduled for approximately 20 minutes per municipality. This will allow the Minister the opportunity to engage with as many municipal councils as possible. All municipalities submitting meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative opportunities throughout the remainder of the year for those municipalities the Minister is unable to accommodate during the convention.

Sincerely,

Mike Decker/Stakeholder Relations Team

Municipal Affairs





## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

COUNCIL MEETING DATE	August 24, 2021
SUBJECT	New RCMP Agreement Costs
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.2

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### **BACKGROUND/PROPOSAL:**

The AUMA has provided an update from the Virtual meeting held on July 14, 2021 regarding RCMP Negotiations.

As negotiations were conducted exclusively between the federal government and the union, municipalities had no say in the collective bargaining process. Furthermore, the federal government did not provide updates to relevant stakeholders, including municipalities, during the negotiation process.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

Please see attached Key Messages on RCMP Collective Bargaining provided by the AUMA.

The AUMA is recommending municipalities consider sending a letter requesting that all retroactive pay increases which were negotiated by the federal government are paid by the federal government.

### **RECOMMENDATION**

That Council move to send a letter to Premier Jason Kenney requesting that the Alberta Government ensure that Alberta municipalities are not charged with assisting in funding the RCMP retroactive pay when the agreement is complete.



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## Key Messages on RCMP Collective Bargaining

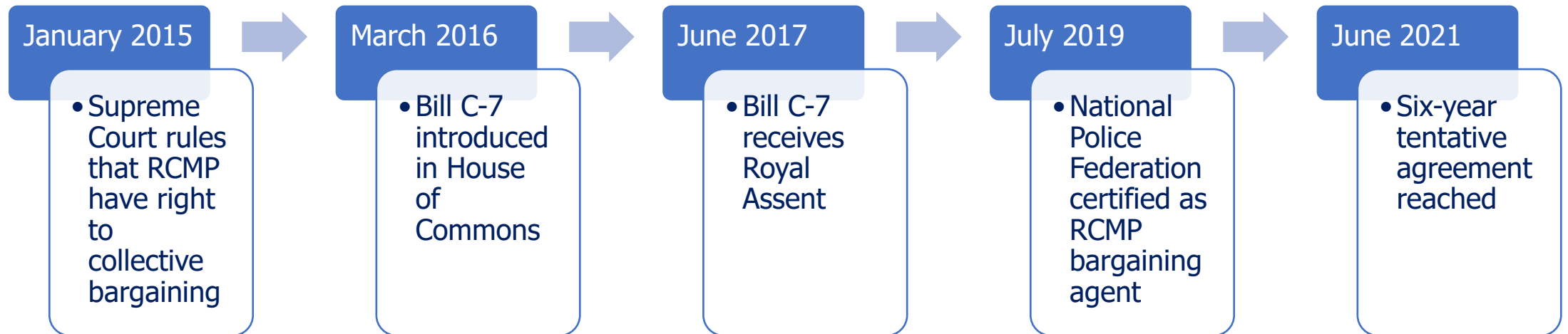
- There are two types of RCMP service contracts in Alberta. For municipalities under 5,000 and MD's & Counties, they are policed under the Provincial Police Service Agreements (PPSA). Comparatively, municipalities over 5,000 in population contract directly with the RCMP under a Municipal Police Service Agreement (MPSA). There are 47 MPSA municipalities in Alberta.
- In 2017, the Government of Canada passed legislation allowing RCMP regular members and reservists to unionize and bargain collectively.
- In late June 2021, the federal government announced that a tentative agreement had been reached, but it did not make the details public.
- Negotiations were conducted exclusively between the federal government and the union.
  - Municipalities were not at the table for the negotiations.
  - The federal government did not provide updates to relevant stakeholders, including municipalities, during the negotiation process.
- Given the length of these negotiations, it is anticipated that ***up to five years of retroactive pay increases*** could be included in the contract.
- Because of the lack of communications from the federal government as the bargaining progressed, municipalities were not aware of any settlement details and thus were not able to properly prepare financially for these retroactive pay increases. As a result, are unable to absorb what may prove to be substantial costs.
- Municipalities, particularly smaller municipalities, are unable to absorb significant increases to their policing costs. The fiscal shock caused by this decision may threaten the viability of some communities.
- Retroactive pay costs will be significant, at approximately \$50 - \$60 million to be shared between 47 MPSA municipalities in Alberta. This translates to approximately \$50,000 per constable.
- **Bottom line:** Any retroactive pay increases which were negotiated by the federal government must be paid by the federal government. It would be unreasonable and unfair for the Government of Canada to do otherwise.

# Update on RCMP Contract Negotiations

Zoom Virtual Meeting  
July 14, 2021



# Timeline of Collective Bargaining Process



# Projected Pay Raises in Tentative Agreement

<b>Year (all raises effective April 1)</b>	<b>Salary Increase</b>	<b>Market Adjustment</b>	<b>Salary First Class Constable</b>
<b>2016</b>			<b>\$86,110</b>
<b>2017</b>	<b>1.75%</b>	<b>1.5%</b>	<b>\$88,931</b>
<b>2018</b>	<b>1.75%</b>	<b>1.5%</b>	<b>\$91,844</b>
<b>2019</b>	<b>1.75%</b>	<b>2.5%</b>	<b>\$95,788</b>
<b>2020</b>	<b>1.75%</b>	<b>1.75%</b>	<b>\$99,170</b>
<b>2021</b>	<b>1.75%</b>	<b>1.5%</b>	<b>\$102,419</b>
<b>2022</b>	<b>1.75%</b>	<b>2.27%</b>	<b>\$106,576</b>

Note that these are preliminary numbers provided by Alberta Justice and Solicitor General.





# Impact on Municipalities

## Provincial Police Service

- \$80 million in back pay
- 1,400 members

## Alberta Municipal Police Services

- \$60 million in back pay
- 1,100 members

**Building from the bottom up, this translates to approximately \$45,000 to \$55,000 in retroactive back pay per RCMP member**



# Other Pending Policing Costs

- Excess leave
- Body-worn cameras
- Body armour
- Pistol modernization



# Our Advocacy to Date

- AUMA's position:
  - Municipalities do not have the fiscal capacity to cover retroactive pay increases
  - Municipalities were not at the negotiating table
  - Municipalities were not able to plan for these increases due to a lack of communication from the federal government

**Bottom Line: Any retroactive pay increases which were negotiated by the federal government must be paid by the federal government.**



# Call to Action

- Write to the Minister of Public Safety Canada
- Communicate to FCM that they must take the advocacy position; that the Federal Government must be financially responsible for all RCMP contract agreement, retroactive pay costs.
- Use key messages in meetings with MPs and MLAs



# Questions and Discussion





## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

COUNCIL MEETING DATE	August 24, 2021
SUBJECT	Chief Administrative Officer's Report
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.1

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### **BACKGROUND/PROPOSAL:**

The Chief Administrative Officer provides Council with a regular report for Council's review and information.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

Please see attached.

### **ALIGNMENT WITH STRATEGIC PLAN**

Strategic Priority 2. An Informed & Engaged Community

### **RECOMMENDATION**

That Council move to accept the Chief Administrative Officer's report for August 24, 2021 as information.



## CAO Report – August 24, 2021

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1. 2<sup>nd</sup> Quarter Municipal Enforcement (Legislative Services)

Please find attached the statistics for Municipal Enforcement for the second quarter.

2. 2<sup>nd</sup> Quarter Financial Report (ACAO/CFO)

Please find attached the Financial Report for the second quarter.

3. Action Requests Detail & Summary (Financial Services)

Please find attached the Action Requests detail and summary for the month of June 2021

4. 2<sup>nd</sup> Quarter Report for Didsbury Fire Department (ACAO/CFO)

Please find attached the statistics for the Didsbury Fire Department for the second quarter.

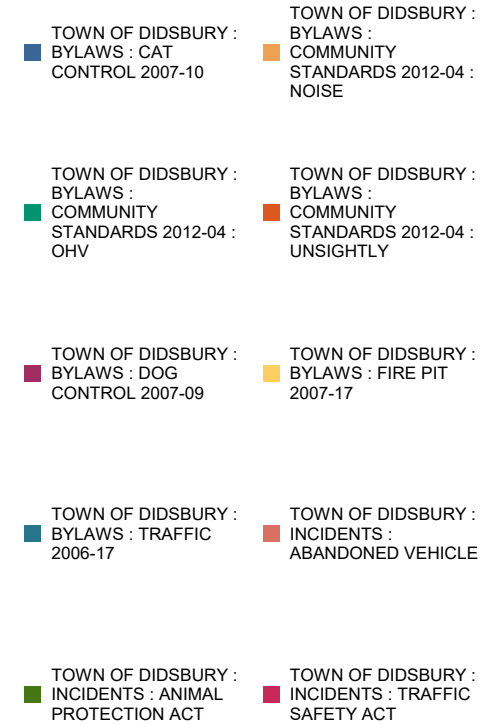
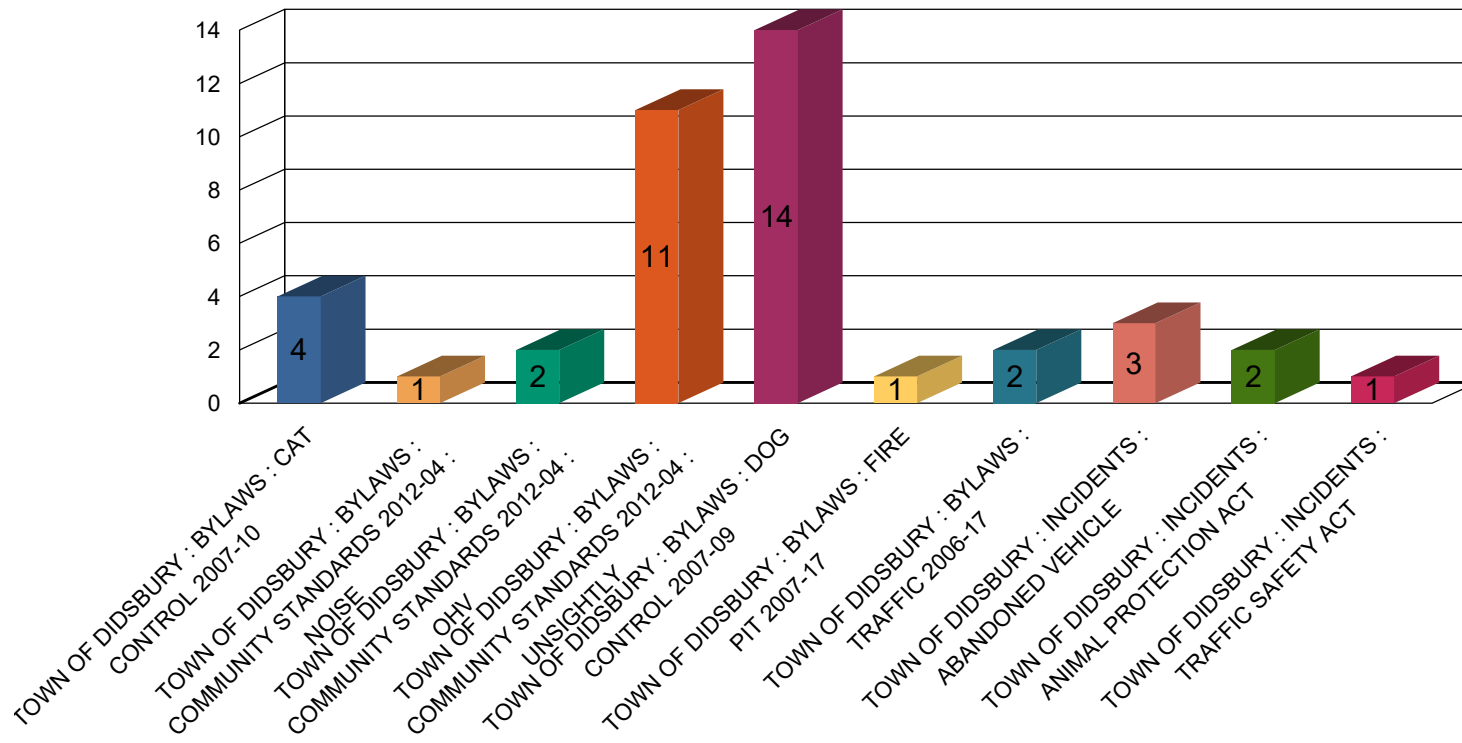
5. 2<sup>nd</sup> Quarter Report for Community Services (Community Services)

Please find attached the Community Services department second quarter report.

6. 2021 Municipal Election – Key Dates (Legislative Services)

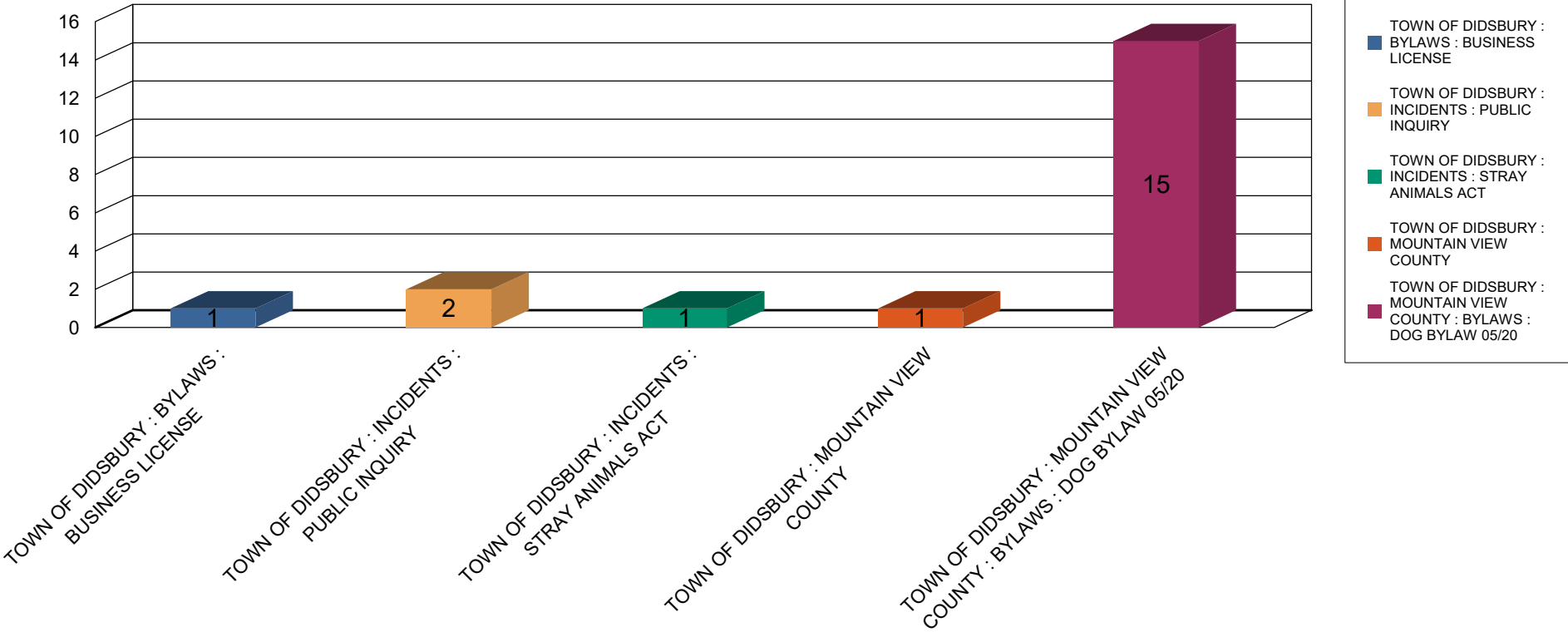
Please find attached the key dates for the upcoming Municipal Election.

# Count IncidentType





# Count IncidentType



Total Count of TOWN OF DIDSBURY:81

Grand Total : Total # of Incident Types Reported: 81

Town of Didsbury  
2nd Quarter Financial Report  
Revenues and Expenditures by department (January 1, 2021 to June 30, 2021)

	Quarter 1 2021 Actual	Quarter 2 2021 Actual	Quarter 3 2021 Actual	Quarter 4 2021 Actual	Cumulative YTD Actual	2021 Budget (May 19/21)	% of Budget
<b>Revenues - by department</b>							
Net municipal taxes	(445,562)	6,044,736	-	-	5,599,174	4,727,454	118%
General municipal revenue	470,482	294,292	-	-	764,774	1,182,445	65%
<b>Council and Election</b>							
Council	-	-	-	-	-	30,000	0%
Election	300	100	-	-	400	-	#DIV/0!
	300	100	-	-	400	30,000	1%
General Government	23,883	70,134	-	-	94,017	146,000	64%
<b>Community Services</b>							
FCSS	63,179	27,217	-	-	90,396	174,984	52%
DOSCA	37,367	49,423	-	-	86,790	201,000	43%
Didsbury Neighborhood Place	1,082	2,524	-	-	3,606	37,298	10%
	101,628	79,164	-	-	180,792	413,282	44%
<b>Recreation Services</b>							
Arena	93,049	211,627	-	-	304,676	400,298	76%
Aquatics	48,190	214,665	-	-	262,855	369,548	71%
Ice Plant	-	-	-	-	-	97,200	-
Curling Rink	26,070	(7,090)	-	-	18,980	43,920	43%
Parks	-	16,517	-	-	16,517	18,543	89%
MPR	5,595	600	-	-	6,195	10,500	59%
Concession	1,144	1,032	-	-	2,176	5,000	44%
Train Station	6,430	-	-	-	6,430	7,500	86%
Memorial Complex	26,222	18,065	-	-	44,287	30,500	145%
Campground	-	29,407	-	-	29,407	32,000	92%
	206,700	484,823	-	-	691,523	1,015,009	68%
<b>Communications/Marketing</b>	-	-	-	-	-	-	-
<b>Culture</b>							
Museum	-	-	-	-	-	-	-
Library	-	39,333	-	-	39,333	114,334	34%
	-	39,333	-	-	39,333	114,334	34%
<b>Protective Services</b>							
RCMP	123,116	47,567	-	-	170,683	361,767	47%
Fire Department	128,537	56,783	-	-	185,320	234,974	79%
Emergency Management	-	-	-	-	-	-	-
Municipal Enforcement	25,002	7,507	-	-	32,509	69,500	47%
	276,655	111,857	-	-	388,512	666,241	58%
<b>Planning and Development</b>							
Planning and Development	29,684	35,644	-	-	65,328	58,000	113%
Economic Development	44,600	3,200	-	-	47,800	45,000	106%
Subdivision	-	-	-	-	-	240,595	0%
	74,284	38,844	-	-	113,128	343,595	33%
<b>Public Works</b>							
Roads and Streets	24,553	27,274	-	-	51,827	107,900	48%
Cemetery	4,675	5,700	-	-	10,375	17,800	58%
	29,228	32,974	-	-	62,202	125,700	49%
<b>Utilities</b>							
Water Utility	312,749	377,012	-	-	689,761	1,727,955	40%
Wastewater Utility	277,178	255,431	-	-	532,609	638,749	83%
Solid Waste Utility	140,745	133,662	-	-	274,407	510,000	54%
	730,672	766,105	-	-	1,496,777	2,876,704	52%
<b>Total Operating Revenue</b>	<b>1,468,270</b>	<b>7,962,362</b>	<b>-</b>	<b>-</b>	<b>9,430,632</b>	<b>11,640,764</b>	<b>81%</b>

Town of Didsbury  
2nd Quarter Financial Report  
Revenues and Expenditures by department (January 1, 2021 to June 30, 2021)

	Quarter 1 2021 Actual	Quarter 2 2021 Actual	Quarter 3 2021 Actual	Quarter 4 2021 Actual	Cumulative YTD Actual	2021 Budget (May 19/21)	% of Budget
<b>Expenditures - by department</b>							
<b>Council and Election</b>							
Council	50,710	59,304			110,014	278,360	40%
Election	351	403			754	11,000	7%
	<b>51,061</b>	<b>59,707</b>	-	-	<b>110,768</b>	<b>289,360</b>	<b>38%</b>
<b>General Government</b>							
	<b>247,386</b>	<b>234,128</b>	-	-	<b>481,514</b>	<b>903,850</b>	<b>53%</b>
<b>Community Services</b>							
FCSS	44,581	55,766	-	-	100,347	263,943	38%
DOSCA	26,633	39,545	-	-	66,178	201,000	33%
Didsbury Neighborhood Place	6,878	6,904	-	-	13,782	37,298	37%
	<b>78,092</b>	<b>102,215</b>	-	-	<b>180,307</b>	<b>502,241</b>	<b>36%</b>
<b>Recreation Services</b>							
Arena	94,304	132,295	-	-	226,599	665,551	34%
Aquatics	87,515	127,182	-	-	214,697	688,635	31%
Ice Plant	17,615	13,700	-	-	31,315	97,200	32%
Curling Rink	25,673	19,571	-	-	45,244	131,019	35%
Parks	29,969	82,027	-	-	111,996	301,635	37%
MPR	4,538	3,346	-	-	7,884	40,725	19%
Concession	-	1,855	-	-	1,855	2,500	74%
Train Station	8,663	8,386	-	-	17,049	39,775	43%
Memorial Complex	29,067	44,678	-	-	73,745	237,803	31%
Campground	4,377	18,322	-	-	22,699	49,450	46%
	<b>301,721</b>	<b>451,362</b>	-	-	<b>753,083</b>	<b>2,254,293</b>	<b>33%</b>
<b>Communications/Marketing</b>							
	<b>18,537</b>	<b>24,994</b>	-	-	<b>43,531</b>	<b>181,900</b>	<b>24%</b>
<b>Culture</b>							
Other Community Facilities	9,284	4	-	-	9,288	10,370	90%
Museum	166	31,140	-	-	31,306	31,650	99%
Library	83,637	72,400	-	-	156,037	303,183	51%
	<b>93,087</b>	<b>103,544</b>	-	-	<b>196,631</b>	<b>345,203</b>	<b>57%</b>
<b>Protective Services</b>							
RCMP	25,967	263,392	-	-	289,359	789,975	37%
Fire Department	100,481	105,748	-	-	206,229	592,645	35%
Emergency Management	6,906	8,938	-	-	15,844	32,695	48%
Municipal Enforcement	36,892	58,289	-	-	95,181	280,357	34%
	<b>170,246</b>	<b>436,367</b>	-	-	<b>606,613</b>	<b>1,695,672</b>	<b>36%</b>
<b>Planning and Development</b>							
Planning and Development	42,302	81,098	-	-	123,400	222,615	55%
Economic Development	22,997	42,934	-	-	65,931	154,500	43%
Subdivision	91,599	74,497	-	-	166,096	240,595	69%
	<b>156,898</b>	<b>198,529</b>	-	-	<b>355,427</b>	<b>617,710</b>	<b>58%</b>
<b>Public Works</b>							
Roads and Streets	291,427	264,297	-	-	555,724	1,849,861	30%
Cemetery	6,675	15,623	-	-	22,298	73,970	30%
	<b>298,102</b>	<b>279,920</b>	-	-	<b>578,022</b>	<b>1,923,831</b>	<b>30%</b>
<b>Utilities</b>							
Water Utility	275,259	373,381	-	-	648,640	1,727,955	38%
Wastewater Utility	59,865	185,937	-	-	245,802	638,749	38%
Solid Waste Utility	109,347	139,417	-	-	248,764	510,000	49%
	<b>444,471</b>	<b>698,735</b>	-	-	<b>1,143,206</b>	<b>2,876,704</b>	<b>40%</b>
<b>Contingency</b>							
	-	-	-	-	-	50,000	0%
<b>Total Expenditures</b>	<b>1,859,601</b>	<b>2,589,501</b>	-	-	<b>4,449,102</b>	<b>11,640,764</b>	<b>38%</b>
	<b>(391,331)</b>	<b>5,372,861</b>	-	-	<b>4,981,530</b>	-	

**Town of Didsbury**

**2nd Quarter Financial Report**

**Revenues and Expenditures by object (January 1, 2021 to June 30, 2021)**

	<b>2021 Actual (as of June 30, 2021)</b>	<b>2021 Approved Budget (2021- 05-19)</b>	<b>% of Budget</b>
<b>Revenues - by object code</b>			
Net municipal taxation	5,599,174	4,727,454	118%
Grants - operating	1,248,469	1,743,631	72%
Sales and user fees	1,986,808	4,097,279	48%
Franchise fees	422,292	760,000	56%
Investment income	15,744	25,000	63%
Penalties and fines	44,648	131,500	34%
Licenses and permits	54,778	42,900	128%
Gain on disposal of assets	35,000	-	#DIV/0!
Misc revenue	23,719	35,000	68%
Transfer from reserves	-	78,000	0%
<b>Total Revenues</b>	<b>9,430,632</b>	<b>11,640,764</b>	<b>81%</b>
<b>Expenditures - by object code</b>			
Salaries and benefits	1,555,336	3,905,610	40%
Professional development	22,901	96,425	24%
Memberships	13,519	27,340	49%
General services	715,233	1,719,002	42%
Telecommunications and IT	112,540	215,075	52%
General supplies	561,495	1,250,116	45%
Repairs and maintenance	305,653	941,600	32%
Utilities	262,034	649,850	40%
Insurance	156,724	159,000	99%
Bank charges and short-term interest	8,856	12,900	69%
Interest on debt	83,401	126,603	66%
Principal on debt	368,396	594,169	62%
Transfer to local organizations	266,946	581,509	46%
Transfer to individuals	1,500	1,500	100%
Transfer to capital	7,500	7,500	100%
Transfer to reserves	7,068	1,302,565	1%
Contingency	-	50,000	0%
<b>Total Expenditures</b>	<b>4,449,102</b>	<b>11,640,764</b>	<b>38%</b>
<b>Total Town of Didsbury</b>	<b>4,981,530</b>	<b>-</b>	

Town of Didsbury

2nd Quarter Financial Report

2021 Capital Schedule (current year projects) Approved January 26, 2021; Amended February 11, 2021; Amended April 13, 2021; Amended June 22, 2021

		Capital Spending			Budgeted Funding						
		Actual to June 30, 2021	Budget	Status¹							
Asset Group	Department				Operations	Reserves	Grants	Debt	Other	Sales Proceeds	TOTAL
Infrastructure											
20 Street Stormwater Drainage & Surface Improvements	Infrastructure	32,663	626,202	IP	-	-	626,202	-	-	-	626,202
21 Street Stormwater & Surface Improvements (Design)	Infrastructure	721	30,000	IP	-	-	30,000	-	-	-	30,000
Street Lighting Continuity (20th St - south end)	Infrastrucure	-	120,000	IP	-	-	120,000	-	-	-	120,000
Land Improvements											
Didsbury Memorial Complex Outlying Plan (Skatepark)	Community Services	115,586	350,000	IP	-	5,119	25,256	-	319,625	-	350,000
Didsbury Memorial Complex Outlying Plan (Jets Playground)	Community Services	40,860	97,000	IP	-	97,000	-	-	-	-	97,000
Buildings											
MPR & Lobby Roof replacement	Community Services	40,205	160,000	IP	-	160,000	-	-	-	-	160,000
Equipment											
Southridge Sewage Lift Station Emergency Backup Generator	Infrastructure	-	28,000	IP	-	26,000	-	-	-	2,000	28,000
Skid Steer annual program	Infrastructure	53,854	54,000	C	7,500	-	-	-	-	46,500	54,000
Grand Total		283,889			7,500	288,119	801,458	-	319,625	48,500	1,465,202

2020 Capital Schedule (projects carried over)<sup>2</sup>

Asset Group	Department	Actual to June 30, 2021	Budget	Status¹	Budgeted Funding						
					Operations	Reserves	Grants	Debt	Other	Sales Proceeds	TOTAL
Land											
East Reservoir Land Acquisition	Infrastructure	-	200,000	IP	-	-	200,000	-	-	-	200,000
Infrastructure											
East Reservoir Design Phase	Infrastructure	3,093	175,000	IP	-	-	-	-	175,000	-	175,000
Pedestrian Connectivity - Shantz	Infrastructure	91,030	150,000	IP	-	-	150,000	-	-	-	150,000
Pedestrian Connectivity - Memorial Park	Infrastructure	-	74,000	IP	-	-	74,000	-	-	-	74,000

<sup>1</sup> Status: Not started ("NS"), In Progress ("IP"), Completed ("C")

<sup>2</sup> 2020 Capital Budget Approved February 11, 2020 (Res#056-20); Amended April 28, 2020 (Res#137-20); Amended October 13, 2020 (Res#372-20)

Town of Didsbury  
2021 2nd Quarter Financial Report  
Reserves Continuity Schedule

	Jan 1 2021, Actual	Transfers In (YTD)	Interest (YTD)	Transfers Out (YTD)	Jun 30 2021 Actual	Transfers in Budgeted to end of year	Transfers out Budgeted to end of year	Dec 31 2021 Projected
General	1,169,301	-	1,040	(986,728)	183,613	45,000	-	228,613
Council Community Grant Program	30,000	-	27	-	30,027	-	(30,000)	27
Safety awards	2,944	-	2	-	2,946	-	-	2,946
In lieu of municipal reserve	62,735	-	56	(56)	62,735	-	-	62,735
<b>General reserve</b>	<b>1,264,980</b>	<b>-</b>	<b>1,125</b>	<b>(986,784)</b>	<b>279,321</b>	<b>45,000</b>	<b>(30,000)</b>	<b>294,321</b>
Old fire hall	26,249	-	96	-	26,345	-	-	26,345
Fire dept large equipment	211,223	-	774	-	211,997	100,000	-	311,997
Fire dept building maintenance	9,867	-	36	-	9,903	-	-	9,903
Fire dept operating	25,023	-	92	-	25,115	-	-	25,115
Fire dept small capital equipment	10,284	-	38	-	10,322	-	-	10,322
RCMP capital	29,651	-	108	-	29,759	10,000	-	39,759
RCMP operating	350,042	-	1,283	-	351,325	5,000	-	356,325
Municipal enforcement operating and capital	85,436	-	313	-	85,749	15,000	-	100,749
<b>Protective services reserve</b>	<b>747,775</b>	<b>-</b>	<b>2,740</b>	<b>-</b>	<b>750,515</b>	<b>130,000</b>	<b>-</b>	<b>880,515</b>
Vehicle & equipment replacement - Public Works	459,137	-	391	-	459,528	207,000	-	666,528
Snow removal	27,277	-	23	-	27,300	-	-	27,300
Water	255,987	-	218	-	256,205	465,000	-	721,205
Water offsite levies	164,225	-	140	-	164,365	-	(93,354)	71,011
Water distribution offsite levies	78,859	-	67	(373)	78,553	-	(78,553)	-
Wastewater (unfunded)	1,178,868	-	-	-	1,178,868	100,000	(26,000)	1,252,868
Wastewater treatment offsite levies	64,642	-	55	-	64,697	-	-	64,697
Solid waste	374,653	-	319	-	374,972	-	(48,000)	326,972
<b>Public works reserve</b>	<b>2,603,648</b>	<b>-</b>	<b>1,213</b>	<b>(373)</b>	<b>2,604,488</b>	<b>772,000</b>	<b>(245,907)</b>	<b>3,130,581</b>
Cemetery	19,749	-	77	-	19,826	-	-	19,826
Economic development & tourism	74,617	-	291	-	74,908	-	(52,000)	22,908
Train station maintenance	41,866	-	163	-	42,029	-	-	42,029
Pathway & trail	155,140	-	-	-	155,140	8,475	-	163,615
Skatepark	27,814	-	108	(27,922)	-	-	-	-
Vehicle & equipment replacement - Parks	80,293	-	68	(40,860)	39,501	50,000	(56,140)	33,361
Recreation facilities	142,853	-	536	(45,330)	98,059	234,700	(119,795)	212,964
Campground	31,679	-	123	-	31,802	-	-	31,802
<b>Community/Recreation Services reserve</b>	<b>574,011</b>	<b>-</b>	<b>1,366</b>	<b>(114,112)</b>	<b>461,265</b>	<b>293,175</b>	<b>(227,935)</b>	<b>526,505</b>
<b>Total</b>	<b>5,190,414</b>	<b>-</b>	<b>6,444</b>	<b>(1,101,269)</b>	<b>4,095,589</b>	<b>1,240,175</b>	<b>(503,842)</b>	<b>4,831,922</b>

Town of Didsbury  
2nd Quarter Financial Report  
Capital Grants Continuity Schedule

	Jan 1, 2021 Actual	Grant \$ Received (YTD)	Interest (YTD)	Actual Expenditures (YTD)	June 30, 2021 Actual	2020 Additional Allocation	2021 Grant Allocation Receivable	Expenditures Projected to end of year	Dec 31, 2021 Projected
Canada Community Building Fund*	332,130	-	214	(5,124)	327,220	301,395	315,428	(120,000)	824,043
Municipal Sustainability Initiative Grant	1,519,065	-	5,812	(21,424)	1,503,453	-	1,332,877	(343,663)	2,492,667
Municipal Stimulus Program Grant	626,202	-	-	(32,663)	593,539	-	-	(593,539)	-
<b>Total</b>	<b>2,477,397</b>	<b>-</b>	<b>6,026</b>	<b>(59,211)</b>	<b>2,424,212</b>	<b>301,395</b>	<b>1,648,305</b>	<b>(1,057,202)</b>	<b>3,316,710</b>

\*Formerly known as Gas Tax Fund (GTF)

2021 ACTION REQUESTS LISTING											
MONTH	PW - SIDE WALKS	PW - STREETS	PW - OTHER	PW - PROPERTY	ME - ANIMALS	ME - VEHICLES	ME - PROPERTY	SOLID WASTE	PARKS PROPERTY	ADMIN - UTILITIES	TOTAL
June	II	III III	III	IIII	III I	III	III IIII	III	III III I	I	
	2	8	3	4	6	5	9	3	11	1	52

PW	2	SIDEWALK	Hole on pathway, Raised sidewalk on 24 Ave
	8	STREETS	Dust control on 23 Street, Sign not visible, Pothole on 17 Ave, Dust control on 13 Ave, Pothole 15 Ave & 21 St, 15 Ave stop sign
	3	OTHER	Praise to Public Works and Action Request process, Grad banners loose, Requesting potable water
	4	PROPERTY	Driveway curb too high, Construction inquiry, Sweeping parking lot at 5:00 am, Sweeping parking lot too early
ME	6	ANIMALS	Dog and cat issues, Problem cat, Cat caught and returned to owner, Barking dogs, Dog at large, Dog at large returned to owner
	5	VEHICLES	Speeding at Westhill Drive park, Possible abandoned vehicle, Vehicles speeding 15 Ave, Heavy trucks on 24 Ave, Unsightly vehicle
	9	PROPERTY	Unsightly intersection, Alley unsightly, Unsightly vacant lot, Poor sign location, Poor sign location on boulevard, Unsightly property, Unsightly property on 20th Street, Unsightly property, Unsightly property
	3	SOLID WASTE	Oil on road, Bin not picked up, Bin not picked up
CS	11	PARKS	Welcome sign beautification, Closure of one off leash park, Playground structure broken, Porta pottylocation, Gopher issue Deer Coulee dry pond, Porta potty location, Employee PPE, Long grass/weeds, Weeds in back alley, Garbage in alley, Removal of tree in cemetery.
Admin	1	UTILITIES	High consumption



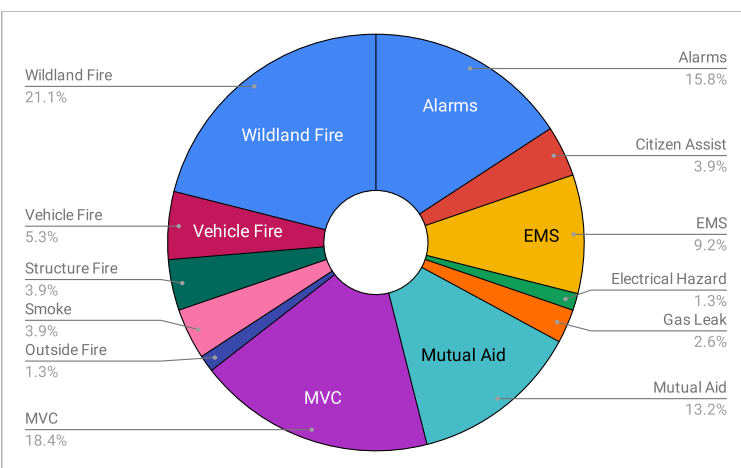
## Action Requests June, 2021

<u>Department</u>	<u>Previous Outstanding</u>	<u>Current Monthly Requests</u>	<u>Completed</u>	<u>Total Outstanding</u>
Public Works		17	17	0
Municipal Enforcement		20	20	0
Waste Management		3	3	0
Community Services		11	11	0
Finance		1	1	0
Administration				0
Plan/Dev				0
Leg/Ec Dev				0
Totals	0	52	52	0

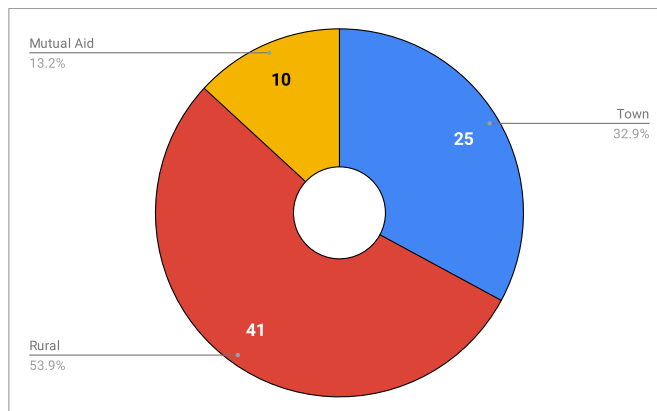
## Didsbury Fire Department 2021 Response Totals

### Second Quarter - April 1 to June 30

Type	Total
Alarms	12
Citizen Assist	3
EMS	7
Electrical Hazard	1
Gas Leak	2
Mutual Aid	10
MVC	14
Odour Investigation	0
Outside Fire	1
Smoke Investigation	3
Structure Fire	3
Vehicle Fire	4
Wildland Fire	16
	<b>76</b>



Call Location	Total
Town	25
Rural	41
Mutual Aid	10
	<b>76</b>



## Report to the CAO – Community Services

### August 24, 2021 RCM

#### 2021 Community Grant Program

In May 2021, Council adopted Policy CS 003-21 Community Grant Program. This program, along with the \$30,000 budget provided by Council in 2021, offers modest levels of financial assistance to Didsbury community groups and/or events. Applications for the 2021 funding closed on July 15, 2021 and 16 applications for funding were received, and of those 15 were approved. Please find below Community Grant funding decisions up to August 13, 2021:

<b>2021 Town of Didsbury Community Grant Program</b>				
<b>Organization</b>	<b>Explanation of Request</b>	<b>Value</b>	<b>Approved?</b>	<b>Other Info</b>
Rural AB Ride For Dad	Facility waiver - Curling Rink for annual Ride For Dad fundraiser	\$ 350.00	Yes	Sept 17-18, 2021
D&D Chamber of Commerce	Country Christmas event - Horse + wagons, printing, advertising	\$ 1,825.00	Yes	Nov. 19, 2021 from 5-9 pm
Didsbury Aqua-Jets	Diving block replacement	\$ 2,000.00	Yes	
Didsbury Municipal Library	North Pole at the Library event	\$ 2,000.00	Yes	Part of Country Christmas on Nov 19, 2021
Mountain View Colts	Support for team bussing costs	\$ 2,000.00	Yes	
Didsbury Figure Skating Club	Subsidization of registration fees to encourage new participants	\$ 2,000.00	Yes	
Hope for MVC Kids	"Be Kind" gala tickets for donation to Didsbury "Families of Hope"	\$ 1,000.00	Yes	Nov. 27, 2021
Wildrose Humane Society	Upgrades to outdoor dog run at Didsbury facility	\$ 2,000.00	Yes	
Make a Wheel Difference with Zion Church	Community event to raise funds and bring awareness to mobility issues	\$ 2,000.00	Yes	Sept. 25, 2021
Didsbury Minor Ball	Purchase of new equipment for use by membership	\$ 2,000.00	Yes	
Didsbury Chargers Lacrosse	Facility waiver - Arena surface for league practice/ games	\$ 2,000.00	Yes	
DHS Music Society	Purchase of instruments for use by DHS band students	\$ 2,000.00	Yes	
Didsbury Lions Club	Assistance with Community Bus annual costs	\$ 2,000.00	Yes	
Olds/Carstairs Gymnastics	Purchase of iPads for member sign in - Olds/ Carstairs locations	\$ 2,000.00	No	Does not benefit Didsbury residents and/or community
Didsbury Fun Team Hockey	Facility Waiver - Ice Fees	\$ 2,000.00	Yes	
MV Arts Society	Facility Waiver - Curling Rink + MPR for annual Arts Fest	\$ 1,470.00	Yes	Sept. 10-12, 2021
<b>TOTAL GRANT REQUESTS</b>		<b>\$ 28,645.00</b>		
<b>TOTAL APPROVED GRANTS</b>		<b>\$ 26,645.00</b>		
<b>FUNDS STILL AVAILABLE - at August 13/21</b>		<b>\$ 3,355.00</b>		

Applications for the remaining Community Grant Funds will continue to be accepted on a first-come, first-served basis until all 2021 funds have been distributed.

## Community Services – Quarterly Report (Q2):

### Recreation and COVID-19:

The second quarter of 2021 saw additional impacts on the Didsbury Memorial Complex due to COVID-19 restrictions. After being closed from December 13, 2020 to March 28, 2021, we reopened the facility under very limiting restrictions on March 29, 2021. An additional closure from May 8 to June 13, 2021 also ceased use of the Complex.

We reopened under Step 2 of the Open for Summer Plan to some capacity restrictions on June 14, 2021 and then fully reopened to the public on July 5, 2021. The Didsbury Aquatic Centre currently operates on a six-day weekly scheduled, with Sundays remaining closed. The impacts of these closures on staff retention, combined with a lack of training to foster new lifeguards as a result of COVID, has crippled this industry across the country. We continue to recruit for new lifeguards and hope to reopen on our normal 7-day schedule as soon as possible.

In terms of revenue impacts during Q2 (April-June) of 2021, the following information is provided:

	Q2 Budget	Q2 Actuals	Difference
<b>Aquatics</b>	\$8742	\$10,017	\$1275
<b>Arena</b>	\$2874	\$3729	\$855

Rentals of the Multi-Purpose Room continue to lag due to a lack of events and programs in Q2. As we move into the fall, we anticipate increased use of this community space. The Curling Rink was not utilized during Q2, with the exception of a few one-off rentals. This space is allocated to the Summer Fun program for July and August.

### Mountain View Regional Parks Recreation and Culture (PRC) Master Plan:

Much of the information gathering and community engagement for the MV Regional PRC Master Plan occurred in Q2 of 2021. Community sessions, meetings with Council members and site tours were conducted by Expedition Management Consulting, the firm hired to produce this document. A draft report will be issued in the coming months, with the final edition coming to Councils within the region in November 2021 for adoption.

### Mountain View Family Resource Network (MVFRN) Update:

The end of March 2021 closed out the first year of our three-year contract with Alberta Children's Services for the MVFRN. A successful audit and review were achieved, as part of our contract. The first year allowed staff and Administration to understand and tweak operations for this regional social service support network. Throughout Mountain View County, we are seeing complex, multi-layered situations that draw on our network of regional supports and partners. The COVID-19 Pandemic has added additional struggles for many of our clients, and has increased resources required by the program.

### Rosebud Valley Campground:

The campground opened on April 1, 2021 under the contracted management of Melissa Boucher. Numerous improvements were made to the campground in the first couple months of operation, including painting projects, a new sandbox and increased playground equipment, landscaping improvements and a new bike rack!

Campground use has seen significant increases in 2021, with revenues totaling \$29,371 by the end of June. The annual revenues for campground fees was budgeted for \$32,000, which was achieved in early July! A welcoming environment and the above improvements, combined with creative advertising, have contributed to this success.

### 2021 Capital Projects:

In Q2, much of the planning and ordering was accomplished for the 2021 Community Services projects, which include the replacement of the MPR + Lobby roof systems at the Memorial Complex; the Didsbury Skatepark construction; and the replacement of the Jets Playground. Construction continues through the summer months, with all projects expected to reach completion by mid-September.

# 2021 Municipal Election



## KEY DATES FOR THE 2021 MUNICIPAL ELECTION

Nomination Period	January 4, 2021 to September 20, 2021
Candidate Information Session	Tuesday, August 31, 2021 at 6:00 p.m. in <i>Council Chambers</i> 1606 - 14 Street
Nomination Day	September 20, 2021, 8:30 a.m. until 12:00 p.m. ( <i>At the Town Office, 1606-14th Street, Didsbury</i> )
Withdrawal Period	September 20-21, 2021, 12:00 p.m. noon until 12:00 p.m. noon the following day
All Candidates Forum	September 27, 2021 ( <i>at the Didsbury Memorial Complex, 1702-21 Avenue, Didsbury from 6:00 to 8:00 p.m.</i> ) Hosted by the Didsbury & District Chamber of Commerce
Elector Assistance at Home Vote	Wednesday, October 6, 2021 and Thursday, October 7, 2021 For those who need assistance they can partake in a Municipal Election Elector Assistance at Home Vote ( <i>by appointment only</i> )
Advance Voting	October 6-7, 2021, 12:00 p.m. until 8:00 p.m. ( <i>At the Town Office, 1606-14th Street, Didsbury</i> )
Meet the Candidates	Thursday, October 7, 2021 at 6:00 p.m. at the Didsbury Municipal Library.
Election Day	October 18, 2021, 7:30 a.m. until 8:00 p.m. ( <i>At the Didsbury Memorial Complex, 1702-21 Avenue</i> )
Institutional Vote	Monday, October 18, 2021: <i>Didsbury Hospital</i> (1210 - 20 Avenue) from 10:30 a.m. to 12:00 p.m. <i>Aspen Ridge Lodge</i> (1100 - 20 Avenue) from 12:30 p.m. to 2:00 p.m. <i>Bethany Care Facility</i> (1201 - 15 Avenue) from 2:30 p.m. to 4:00 p.m.
Official Results Released	October 22, 2021
Candidate Campaign Disclosure Filing	March 1, 2022



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

COUNCIL MEETING DATE	August 24, 2021
SUBJECT	Council Reports
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.2

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### BACKGROUND/PROPOSAL:

Council members will give a verbal and/or written report on any business or committee activity they have participated in.

### ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 2. An Informed & Engaged Community

### RECOMMENDATION

That Council move to accept the Council Reports for August 24, 2021 as information.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

COUNCIL MEETING DATE	August 24, 2021
SUBJECT	Correspondence & Information
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9

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### **BACKGROUND/PROPOSAL:**

Correspondence received from other agencies and departments of the Town that may be of importance and interest, is being provided for Council's review and information.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

Please find attached:

- Letter to Town of Didsbury Council from ISDAB Members
- MPC Minutes for June 9, 2021
- Municipal Affairs – GTF & Senate Election & Referendum
- Town of Claresholm – RCMP Retroactive Pay & Code of Conduct
- Didsbury & District Historical Society – 2021 Operational Funding & Scarecrow Event
- Nathan Cooper – Letter of Support for Didsbury Library Project
- Crowsnest Pass – Bill C-21 Changes to Criminal Code and the Firearms Act
- CP Rail Interim Extreme Weather Fire Risk Mitigation Plan
- FCM – Municipal Asset Management Program – Funding Approval

### **ALIGNMENT WITH STRATEGIC PLAN**

Strategic Priority 2. An Informed & Engagement Community

### **RECOMMENDATION**

That Council move to accept the correspondence and information items presented as information.

July 14, 2021

Town of Didsbury Mayor and Council  
PO Box 790  
Didsbury AB T0M 0W0

**Re: Recommendations from the outcomes of the Intermunicipal Subdivision and Development Appeal Hearing on June 30, 2021**

As you are aware, the Intermunicipal Subdivision and Development Appeal Board (ISDAB) participated in an appeal hearing on June 30, 2021 relative to a parking variance in the downtown heritage core in Didsbury.

On behalf of the ISDAB, we are presenting you with three (3) recommendations as follows:

1. That the Town of Didsbury expedite the undertaking to amend the Land Use Bylaw and resolve the parking variances and calculations used for setting out parking space requirements in the Central Core Heritage Plan (CCHP), specifically the downtown core.
2. That the business owners and the Town of Didsbury meet and discuss as a collective group the parking situation in the downtown and CCHP and provide solutions for the provisions of parking for customers, business owners and employees, and that those recommendations be brought forward to the Town of Didsbury Council.
3. That the Town of Didsbury enforce the two-hour parking limit as set out in Bylaw 2006-16, and that parking time limits be changed as or if needed.

Thank you for your consideration into these recommendations.

Sincerely,



Sandi Roberts  
ISDAB Chair



Minutes of the Town of Didsbury  
Municipal Planning Commission Meeting  
June 9, 2021



**Present:** Chair S. Madge  
Councillor J. Baswick  
Member-at-Large D. Loades,  
Member-at-Large C. Martin  
Development Officer K. Pickett  
Recording Officer D. Porath

**Absent:** Councillor M. Crothers  
Vice-Chair K. Phillips  
Member-at-Large C. Dahl

The meeting was held via Zoom Meetings.

**1. CALL TO ORDER**

Chair Madge acknowledged those members absent and advised that we do have a quorum. Call to order by Chair Madge at 4:36 PM.

**2. AGENDA**

The agenda was presented for the Commission's approval with the following amendments:

- Amend 6.c item to DP 21-039 from DP 21-038 on Page 1
- Amend numbering error on page 24: Under "Recommendation", No. 4 should be No. 3
- Amend page 10 under Reserve Calculation, last line, 0.02 hectares to 0.11 hectares

**MOTION:** Moved by Member Martin that the June 9, 2021 Municipal Planning Commission Meeting agenda be accepted as amended.

**Carried**

**3. ADOPTION OF MINUTES**

**MOTION:** Moved by Councillor Baswick that the minutes of the May 26, 2021 Municipal Planning Commission Meeting be approved as presented.

**Carried**

**6. NEW BUSINESS**

**6.a) Development Permits issued**

**MOTION:** Moved by Member Loades that the Development Permits report be accepted as information.

**Carried**

**6.b) SD 21-04**

**MOTION:** Moved by Member Loades that the Municipal Planning Commission approves SD 21-04, subject to the following conditions:

1. Subdivision is carried out by means suitable to the Registrar of the Land Titles Office, [Section 81 and 89 of the Land Titles Act]

2. All outstanding taxes to be paid, or satisfactory arrangement for payment thereof, to the Town of Didsbury [Section 654 (1)(d) of the Municipal Government Act]
3. That two onsite parking stalls be provided for 127 Southridge Crescent (lot 36)

Carried

**6.c DP 21-039**

**MOTION:** Moved by Member Loades that the Municipal Planning Commission approves DP 21-039 for a variance of parking stall requirements from two (2) onsite parking stall to zero (0) onsite parking stalls located at 1906 20<sup>th</sup> Street, subject to the following conditions:

1. That the Development Officer may, by notice in writing, suspend a Development Permit where development has occurred in contravention to the terms and conditions of the permit and/or Land Use Bylaw.
2. That the applicant/developer obtains a Building Permit and any other applicable safety codes permits (i.e. electrical, plumbing, gas) in accordance with the Safety Codes Act.  
Note: The dwelling shall not be occupied until a final inspection has been completed and a Permit Services Report has been issued.
3. That a Business License application be made and obtained prior to conducting any business at the above address.

Carried

**ADJOURNMENT**

**MOTION:** Moved by Member Martin that the June 9, 2021 Municipal Planning Commission meeting be adjourned at 5:04 PM.

Carried

  
Chair S. Madge

  
Recording Officer, D. Porath



*Office of the Minister  
Deputy Government House Leader  
MLA, Calgary-Hays*

AR105124

July 5, 2021

Her Worship Rhonda Hunter  
Mayor  
Town of Didsbury  
PO Box 790  
Didsbury AB T0M 0W0

Dear Mayor Hunter:

I am pleased to confirm that Alberta will receive \$499 million in funding under the federal Gas Tax Fund (GTF) in 2021. This includes an additional one-time payment of \$244 million announced by Canada in March 2021 in recognition of the critical role our communities play in a safe restart, and to help reduce the risk of infrastructure projects being delayed or cancelled. This additional funding is intended to help municipalities and Metis Settlements address local infrastructure needs, and must follow all rules and conditions of the GTF program.

For the Town of Didsbury:

- The **2021 GTF allocation is \$616,823**. This includes \$301,395 as a result of the one-time funding top-up.

GTF funding amounts for all municipalities and Metis Settlements are also posted on the Government of Alberta website at [open.alberta.ca/publications](https://open.alberta.ca/publications).

In addition, the federal government announced that the GTF program is being renamed to the Canada Community-Building Fund to better reflect the nature of the program. Over the coming months, Municipal Affairs will be updating program documents, websites, and IT systems to reflect this change.

I look forward to working together with you and the federal government to help your community in addressing its infrastructure needs.

Sincerely,

Ric McIver  
Minister

cc: Ethan Gorner, Chief Administrative Officer, Town of Didsbury



ALBERTA  
MUNICIPAL AFFAIRS

Office of the Minister  
MLA, Calgary-Hays

AR105523

August 5, 2021

Her Worship Rhonda Hunter  
Mayor  
Town of Didsbury  
PO Box 790  
Didsbury AB T0M 0W0

Dear Mayor Hunter:

On October 18, 2021, the Government of Alberta intends to conduct a provincewide election of nominees for Canada's Senate, as well as a referendum. Senate and referendum voting will be conducted alongside the general municipal election. To support local governments administering these votes, the Senate Election Grants Regulation under the *Alberta Senate Election Act* and Referendum Payments Regulation under the *Referendum Act* require the Minister of Municipal Affairs to make payments to the local authorities that are administering the votes.

The regulations state:

- where an election under the *Local Authorities Election Act* is required in a municipality or ward, the elected authority or other body that conducts the vote under the *Alberta Senate Election Act* or *Referendum Act* in that municipality or ward shall be paid a grant of \$1 per capita or \$1,000, whichever is greater; or
- where no election under the *Local Authorities Election Act* is required in a municipality or ward, the elected authority or other body that conducts the vote under the *Alberta Senate Election Act* or *Referendum Act* in that municipality or ward shall be paid \$2 per capita or \$2,000, whichever is greater.

Given there will be both senate elections and referendum questions occurring as part of the 2021 municipal general election, municipalities holding local elections will be eligible for a grant of \$1 per capita or \$1,000 (whichever is greater) for the senate election vote and \$1 per capita or \$1,000 (whichever is greater) for the referendum for a total interim grant of \$2 per capita or \$2,000 (whichever is greater).

Should it then later be determined that a municipality does not need to hold a local election, the municipality will then be eligible for an additional grant of \$1 per capita or \$1,000 (whichever is greater) for the senate election vote and \$1 per capita or \$1,000 (whichever is greater) for the referendum for a total combined grant of \$4 per capita or \$4,000 (whichever is greater).

.../2

Based on this formula, and to streamline the process, the **Town of Didsbury** will receive an initial grant payment of **\$10,536** in August to conduct the 2021 Senate election and referendum. If a local election is not held under the *Local Authorities Election Act* in the **Town of Didsbury** on October 18, a second payment of **\$10,536** will be made in October.

If the Senate election and/or referendum are cancelled, the **Town of Didsbury** will be required to return the initial grant payment to the Government of Alberta, if requested by the province.

Some municipalities may be administering the Senate election and referendum on behalf of the Minister of Municipal Affairs for a neighbouring entity, and will receive the payments calculated for the neighbouring entity. These municipalities will receive a separate letter confirming the additional amounts once the contracts are finalized.

Conducting the Senate election and the referendum at the same time as local elections will leverage efficiencies and economies of scale, while ensuring all Albertans have the ability to participate in the vote.

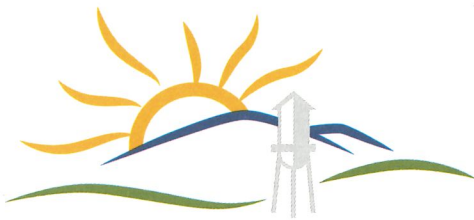
Thank you for your work in strengthening democracy in Alberta.

Sincerely,



Ric McIver  
Minister

cc: Ethan Gorner, Chief Administrative Officer, Town of Didsbury



# Claresholm

Where **Community** Takes Root

July 26, 2021

Premier Jason Kenney  
307 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB T5K 2B6

**RE: ROYAL CANADIAN MOUNTED POLICE (RCMP) RETROACTIVE PAY**

At the last regular meeting of Claresholm Town Council held Monday, July 19, 2021, Council discussed the recent developments that the Royal Canadian Mounted Police (RCMP) have been drawing closer to an agreement that will require retroactive pay to be issued. This has been brought to our attention by the Alberta Urban Municipalities Association (AUMA).

Municipalities in Alberta such as ours under total population of 5,000 have recently been subjected to increasing our property tax rates on citizens and businesses in order to cover the cost of policing in our province. It is also something that we are not able to requisition for, which has further made raising the funds a contentious issue. Our tax payers are being directly affected by the increase already, and will feel the burden even more if our municipality must pay a share of the RCMP's pay increases.

Claresholm Town Council respectfully requests that the Alberta Government ensures that Alberta municipalities are not charged with assisting in funding the RCMP's retroactive pay when the agreement is complete. It should be up to the provincial and federal governments to deal with any shortfalls, and not to overload municipalities with further monetary strain.

If you have any questions or concerns regarding this issue, please contact the undersigned at your convenience.

Yours truly,

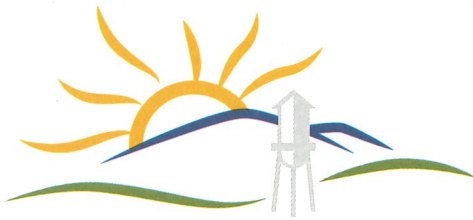
Doug MacPherson  
Mayor  
Town of Claresholm

DM/kk

Cc: Mr. Roger Reid, MLA for Livingstone-Macleod  
Alberta Urban Municipalities Association (AUMA)  
AUMA Member Municipalities







# Claresholm

Where **Community** Takes Root

July 26, 2021

Honourable Ric McIver  
Minister of Municipal Affairs  
320 Legislature Building  
10800 - 97 Avenue  
Edmonton, AB T5K 2B6

**RE: CODE OF CONDUCT**

At the last regular meeting of Claresholm Town Council held Monday, July 19, 2021, Council discussed the Councillor Codes of Conduct instituted by the Alberta Government on October 26, 2017. It has been brought to our attention by the Alberta Urban Municipalities Association (AUMA) that the current Alberta Government has plans in the works to remove the requirement for municipalities to have a Code of Conduct in place to govern all Councillors equally by way of Bylaw.

The Town of Claresholm passed Bylaw #1641, the Council Code of Conduct Bylaw on April 9, 2018 prior to the government's deadline of July 23, 2018. In the current Council's first year of governance, it became inherently clear how important a Councillor Code of Conduct is, as our Council had to undergo advanced communication training and contract outside mediation to overcome some contentious issues.

Claresholm Town Council respectfully requests that your ministry tread this path lightly and make sure that consultation with municipalities in Alberta is completed prior to any major changes being made. The Alberta Urban Municipalities Association should be highly involved, and the Town of Claresholm fully supports their efforts. Having a requirement for municipalities to have a Code of Conduct Bylaw in place provides a framework for Council members' behavior and provides each Council direction and guidance for dealing with any contentious issues that may arise. It is imperative that the option of imposing sanctions on Council members continues as necessary to support this process. Claresholm Town Council requests that the Council Code of Conduct Bylaw requirement remains in place.

If you have any questions or concerns regarding this issue, please contact the undersigned at your convenience.

Yours truly,

Doug MacPherson  
Mayor  
Town of Claresholm

DM/kk

Cc: Mr. Roger Reid, MLA for Livingstone-Macleod  
Alberta Urban Municipalities Association (AUMA)  
AUMA Member Municipalities





Town of Didsbury  
Box 790  
Didsbury Alberta T0M 0W0

July 21, 2021

Mayor and Council:

The Board of Directors of the Didsbury and District Historical Society would like to take this opportunity to thank you for the operational funding that we receive.

Without the Town's support the museum would not be available on a daily basis for the residents of Didsbury to enjoy the collection.

The Board truly appreciates the funding and all other support from the departments throughout the year.

Didsbury and District Historical Society  
Board of Directors

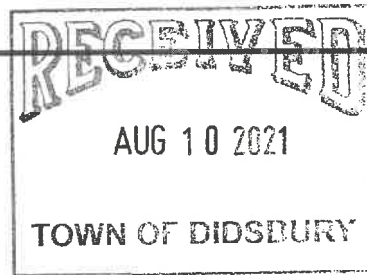
RECEIPT  
REÇU

Didsbury & District  
Historical Society  
P.O. Box 1175  
2110 - 21 Avenue  
Didsbury AB T0M 0W0

RECEIVED FROM REÇU DE	DATE <u>July 21, 2021</u>
<u>Town of Didsbury</u> <u>Box 790 Didsbury Ab. T0M0W0</u>	\$ <u>31,000.00</u>
<u>— thirty-one thousand</u>	<u>α.</u> 100 DOLLARS
FOR POUR <u>operations</u>	
118885292RR0001	
TAX REG. NO. <u>www.cra.gc.ca/charities</u> N° DE TAXE	BY <u>[Signature]</u> SDC71SE FAR

Didsbury and District Historical Society (Didsbury Museum)  
2110 21 Avenue ▪ (403)335-9295 ▪ [www.didsburymuseum.ca](http://www.didsburymuseum.ca)





To Mayor and Council

The Didsbury Museum Board realizes that you are on summer recess at the moment but is hoping this will interest you.

COVID 19 has knocked the stuffing out of everyone globally, and our area was not exempt.

Mountain View Art Festival hopes to change that this year. On September 11 and 12, 2021 join us with the fall fun.

The museum will have "Scarecrows on Parade" on the front yard. Join the fun and compete with the local councils. There are several categories with the municipality being for fun.


If you plan on taking part please have your scarecrow here from Wednesday September 8 - Friday September 10.

The theme this year is "Music is good for the Soul"

The Art Festival will take place September 11 and 12 from 11 – 5pm. It will be held at the Didsbury Complex and the Museum with a shuttle bus available to take you to both locations. There will be music, crafts, an artisan alley and much more.

The museum will have live music Saturday afternoon, crafts through both days, garden and model trains exhibits and of course the opportunity to tour the Musuem of which we are so proud of!

Dean Mousseau

  
Museum Manager



LEGISLATIVE ASSEMBLY  
ALBERTA

**Nathan Cooper**  
MLA, Olds-Didsbury-Three Hills

July 27, 2021

To Whom It May Concern

Re: Didsbury Municipal Library Expansion & Renovation Project-Letter of Support

I am pleased to write a letter of support for the Town of Didsbury Library Board in their application for the Community Facility Enhancement Program- Large Funding Stream.

The Didsbury Municipal Library has an outstanding history in central Alberta. Originally, established in 1908. The Didsbury Municipal Library is one of the oldest in Alberta. It was the first library in Alberta to earn a grant under the Public Libraries Act, under Premier Rutherford in 1909.

The Didsbury Library represents what is great about rural Alberta from the warm, friendly helpful staff and the robust programs offered for everyone to take part in. When you walk into the Didsbury Library, they make you feel like family or a lifelong friend. The Didsbury Library epitomizes what is great about small communities. I truly believe that strong communities build a strong province.

The Didsbury Library has been in their current location since 1987. In the past number of years. It has become apparent that the area needs a larger facility to represent their needs. Between 2015-2019 visitation grew 15% and program attendance grew by 184%. Beyond 2021, The Didsbury Library expects visits to increase by 7% per year, with an increase in program participation.

The Didsbury Library has full support from local community leaders, organizations and the Town of Didsbury.

Thank you for your time and consideration. Please feel free to contact me with any further questions.

Sincerely,

**Nathan Cooper, MLA**  
**Olds-Didsbury-Three Hills**  
**Speaker of the Legislative Assembly of Alberta**



July 13, 2021

The Right Honourable Justin Trudeau, MP  
Prime Minister of Canada  
Langevin Block  
Ottawa, Ontario K1A 0A2

**VIA Email**

Dear Prime Minister:

**Re: Bill C-21 – Changes to the Criminal Code and the Firearms Act**

On behalf of the Municipality of Crowsnest Pass, we are writing to express our concerns with respect to Bill C-21 to make changes to the Criminal Code and the Firearms Act. With respect to the provision to allow municipalities to create handgun bylaws, which would place conditions on federal firearms licenses relating to handgun use, storage or transportation within municipalities that have passed such bylaws, Council has passed the following motion at the June 8<sup>th</sup> meeting of Municipal Council in opposition to the Federal Bill C-21:

**16-2021-06-08:** *Councillor Sygutek moved that the Municipality of Crowsnest Pass is opposed to the adoption of any bylaws restricting the possession, storage, and transportation of legally obtained handguns, and that Administration write a letter to Prime Minister Trudeau with similar information as provided by Kingsville, Ontario which will be copied to all Alberta municipalities, MP Shannon Stubbs, MP John Barlow, and to the Leader of Official Opposition Erin O'Toole. Carried*

With the Province of Alberta sending Bill 211 to Royal Assent on April 29<sup>th</sup>, our Provincial government is ensuring that Municipalities are not saddled with trying to find the resources to impose or enforce gun control by creating inconsistent bylaws between jurisdictions. As most Municipalities across our province are rural in nature and would be faced with the same problems in attempting to enforce legislation of this nature, we are anticipating that the sentiment will be the same across most jurisdictions and hope that those municipalities in opposition will make their position known to the Federal Government as well.

We are also concerned that Bill C-21 is only targeting citizens that have licenses, not criminals that have already obtained firearms illegally and would never comply with a municipal bylaw. This will create a very confusing system that could result in an otherwise law abiding citizen, now being sentenced to two years imprisonment or permanent license revocation for unknowingly being in contravention of a bylaw in a community with different bylaws.

We thank you for your kind attention in this matter and request that the federal government will reconsider these changes to the Criminal Code and Firearms Act.

Sincerely,

A handwritten signature in black ink that reads "Blair Painter". The signature is written in a cursive, flowing style.

Mayor Blair Painter  
Municipality of Crowsnest Pass  
403-563-0700  
[blair.painter@crowsnestpass.com](mailto:blair.painter@crowsnestpass.com)

cc: All Alberta Municipalities  
MP Shannon Stubbs  
MP John Barlow  
Erin O'Toole, Leader of the Official Opposition



**Indigenous Relations & Government Affairs**  
General Yard Office  
1670 Lougheed Highway  
Port Coquitlam BC V3B 5C8

[www.cpr.ca](http://www.cpr.ca)

August 3, 2021

Mayor Rhonda Hunter  
Town of Didsbury  
PO Box 790  
Didsbury AB T0M 0W0

Via email: [rhunter@didsbury.ca](mailto:rhunter@didsbury.ca)

Dear Mayor Hunter:

**RE: CP's Interim Extreme Weather Fire Risk Mitigation Plan**

In compliance with Transport Canada's Ministerial Order 21-06 (MO 21-06) and taking into consideration further clarification issued by Transport Canada on July 13, 2021, Canadian Pacific (CP) has developed and implemented an Interim Extreme Weather Fire Risk Mitigation Plan across its Canadian network.

CP's Interim Extreme Weather Fire Risk Mitigation Plan includes relevant fire detection, monitoring and response activities and measures from existing plans and programs, supplemented by measures that are implemented in locations where fire danger levels are "extreme" as defined under the Canadian Wildland Fire Information System.

Effective planning is essential to ensuring a safe and resilient rail system that continues to serve the needs of the North American supply chain. As such, CP welcomes comments from community members and stakeholders, including municipal, regional and Indigenous leaders, on the plan.

To download CP's interim plan in PDF format and to provide feedback, please click on this link:

<https://www.cpr.ca/en/interim-extreme-weather-fire-risk-mitigation-plan>. Consistent with the Order, CP will accept feedback on the plan until August 25, 2021.

Rail infrastructure is essential to Canada's supply chain. CP's Operations Center, which controls train movements, is operated 24/7/365 and includes resources dedicated to dispatching maintenance staff to reported issues on the network including reports of fire or smoke on the right of way. CP works in close collaboration with government agencies, including provincial authorities responsible for wildfire prevention and control, to share information on wildfire activity and risk.

The vast majority of wildfires are caused by nature when environmental conditions are extremely hot and dry. While railroads are not a significant cause of wildfires, this plan outlines CP's proactive approach to mitigating the risk of wildfires in the communities we operate in and through.

Sincerely,

Mike LoVecchio  
Director Indigenous Relations and Government Affairs  
Canadian Pacific



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

COUNCIL MEETING DATE	August 24, 2021
SUBJECT	Council Highlights Roundtable
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	10.1

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### BACKGROUND/PROPOSAL:

Council members will identify items that were significant to them from the meeting to be included in the Council Highlights.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

These highlights will be used by Administration to be included in the Council Highlights document that is placed on the Town of Didsbury website for public review and released to the public.