



TOWN OF DIDSBURY AGENDA
Regular Council Meeting

Tuesday, June 14, 2022, 6:00 pm
Council Chambers 1606 14 Street

Pages

1.	<u>CALL TO ORDER</u>	
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9. CORRESPONDENCE & INFORMATION

- Alberta Municipal Affairs – 2022 MSI Allocations and 2022 CCBF Allocation
- Town of Red Cliff – Increasing Utility Fees
- Town of Tofield – Alberta Provincial Police Force
- Town of Tofield – Alberta Utility Fees
- Town of Fox Creek - Further Support for the RCMP
- Town of Bon Accord - Increasing Utility Fees

10. COUNCIL MEETING HIGHLIGHTS**11. QUESTION PERIOD****12. CLOSED MEETING**

- 12.1. Financial Reporting - Sections 23 and 24 of the FOIP Act
- 12.2. Alberta Municipalities - Rural Veterinarians Resolution - Section 21 of the FOIP Act
- 12.3. High School Scholarship Applications - Section 19 of the FOIP Act

13. RECONVENE**14. ADJOURNMENT**



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 14, 2022
SUBJECT: Kelsey Hawkins – Open Spaces Asset Management Plan
ORIGINATING DEPARTMENT: Corporate Services

BACKGROUND/PROPOSAL:

Town of Didsbury Municipal Intern-Finance Kelsey Hawkins will be presenting the Open Spaces Asset Management Plan, which is in conjunction with the Municipal Asset Management Program Grant the Town received in 2021.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council will be asked to endorse the plan which is business item 7.8 of the Agenda.

Due to the size of the document, the Open Spaces Asset Management Plan will be sent to Council as a separate item.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity
2. An Informed & Engaged Community
3. Infrastructure & Asset Management
4. Healthy Active Living

RECOMMENDATION

That Council thank Kelsey Hawkins for her presentation and accept the Open Spaces Asset Management Plan as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 14, 2022
SUBJECT: Adoption of May 24, 2022 Regular Council Meeting Minutes
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

The Minutes of the May 24, 2022 Regular Council Meeting are being presented to Council for their review and approval.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council can adopt the Minutes as presented or amended.

ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

RECOMMENDATION

That Council adopt the May 24, 2022 Regular Council Meeting Minutes as presented.



**Minutes of the Town of Didsbury
May 24, 2022 Regular Council Meeting
Held in Council Chambers at 1606 14 Street**

Council Members Present Mayor Rhonda Hunter
 Deputy Mayor Curt Engel
 Councillor John Baswick
 Councillor Joyce McCoy
 Councillor Dorothy Moore
 Councillor Bill Windsor
 Councillor Ethan Williams

Administration Present Chief Administrative Officer, Ethan Gerner
 ACAO/Chief Financial Officer, Amanda Riley
 Director of Community Services, Nicole Aasen
 Director of Engineering & Infrastructure, Craig Fox
 Economic Development Officer, Alexandra Ross
 Municipal Intern-Finance, Kelsey Hawkins
 Manager of Legislative Services/Recording Officer, Luana Smith

1. CALL TO ORDER

Mayor Hunter Called the meeting to Order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

Additions: 7.5 Local Authorities Election Act and MGA Code of Conduct Review
 12.5 Personnel – CAO Updates

Res. 290-22

MOVED by Councillor Baswick

To adopt the May 24, 2022 Regular Council Meeting Agenda as amended.

Motion Carried

3. DELEGATIONS/PRESENTATIONS

3.1 Presentation on EMS in the Community

Res. 291-22

MOVED by Councillor Moore

That Council thank the AHS Emergency Medical Services delegation for attending the Council meeting and accept their presentation as information.

Motion Carried

4. ADOPTION OF MINUTES

4.1 May 10, 2022 Regular Council Meeting Minutes

Res. 292-22

MOVED by Councillor Moore

That Council adopt the May 10, 2022 Regular Council Meeting Minutes as amended.

Motion Carried

5. PUBLIC HEARINGS – None

6. **BYLAWS & POLICIES**

6.1 **Shantz Development Proposal**

6.1.1 **Bylaw 2022-06 Amending the Shantz Village Area Structure (3rd Reading)**

Res. 293-22

MOVED by Councillor Moore

That Council grant third and final reading to Bylaw 2022-06 amending the Shantz Village Area Structure Plan.

Councillor McCoy requested a recorded vote.

Mayor Hunter	Yes
Deputy Mayor Engel	Yes
Councillor Baswick	Yes
Councillor McCoy	No
Councillor Moore	Yes
Councillor Windsor	Yes
Councillor Williams	Yes

Motion Carried

6.1.2 **Bylaw 2022-07 Amending the Land Use Bylaw (3rd Reading)**

Res. 294-22

MOVED by Councillor Williams

That Council grant third and final reading to Bylaw 2022-07 to amend the Land Use Bylaw.

Councillor McCoy requested a recorded vote.

Mayor Hunter	Yes
Deputy Mayor Engel	Yes
Councillor Baswick	Yes
Councillor McCoy	No
Councillor Moore	Yes
Councillor Windsor	Yes
Councillor Williams	Yes

Motion Carried

6.1.3 **Disposal of Municipal Reserve**

Res. 295-22

MOVED by Councillor Moore

That Council approve the disposal of Lot 7 MR in Shantz Village.

Motion Carried

6.2 **Tax Rate Bylaw 2022-08 (3rd Reading)**

Res. 296-22

MOVED by Councillor Baswick

That Council grant third and final reading to Tax Rate Bylaw 2022-08, a bylaw to establish the rates and penalties for the 2022 Taxation Year.

Motion Carried

6.3 Bylaw 2022-09 Recreation Rates (1st Reading)

Res. 297-22

MOVED by Councillor Baswick

That Council grant first reading to Bylaw 2022-09 a bylaw to establish Recreation Rates for 2022.

Motion Carried

Res. 298-22

MOVED by Councillor Baswick

That Council refer Bylaw 2022-09 Recreation Rates to the Strategic Planning Committee for review and recommendation.

Motion Carried

7. BUSINESS

7.1 Mountain View Colts - Renovation Request

Res. 299-22

MOVED by Councillor Williams

That Council approve the renovation of the Colts dressing room at the Didsbury Memorial Complex, and that all costs associated with this renovation be at the expense of the Mountain View Colts Hockey Club.

Motion Carried

Res. 300-22

MOVED by Councillor McCoy

That the Community Partnership Policy be assigned to the Policy and Governance Committee for review and consideration of the inclusion of groups and volunteers regarding contributions to renovations of Town owned facilities, and that the Policy & Governance Committee return recommendations to Council for consideration.

Motion Carried

7.2 Economic Development Visioning Follow-up Session

Res. 301-22

MOVED by Councillor Williams

That Council set June 8, 2022 from 6:00 to 8:30 p.m. for an Economic Development Visioning Follow-up session.

Motion Carried

7.3 Temporary Patio Dining

Res. 302-22

MOVED by Councillor Moore

That Administration review the temporary patio dining allowance and explore ways to minimize the infringement on parking stalls and sidewalk access and engage with business establishments about this, and bring back the information for Council consideration.

Motion Carried

7.4 Enhanced Energy Invite - Summer Open House

Res. 303-22

MOVED by Councillor McCoy

That Council approve and assign Deputy Mayor Engel and Councillor Windsor to attend the Enhanced Energy Summer Open House on June 24, 2022.

Motion Carried

7.5 Local Authorities Election Act Review and Municipal Government Act

Res. 304-22

MOVED by Councillor Windsor

To submit responses regarding the Local Authorities Election Act and the Municipal Government Act review on the Code of Conduct to Legislative Services by June 3, 2022.

Motion Carried

8. REPORTS

8.1 CAO REPORT

Res. 305-22

MOVED by Deputy Mayor Engel

To accept the CAO Report for May 24, 2022 as information.

Motion Carried

Res. 306-22

MOVED by Councillor Windsor

That the details and split of the Operating Budget Meeting costs be provided to the Policy & Governance Committee for their May 25, 2022 meeting.

Motion Carried

8.2 COUNCIL REPORTS

Res. 307-22

MOVED by Councillor Baswick

To accept the Council Reports for May 24, 2022 as information.

Motion Carried

9. CORRESPONDENCE & INFORMATION

Town of Eckville – Invitation to Parade

Town of Coaldale – AUC Increasing Utilities

Res. 308-22

MOVED by Councillor Williams

To accept the presented correspondence items as information.

Motion Carried

Res. 309-22

MOVED by Councillor Windsor

To approve Mayor Hunter attending the Eckville Parade, and that a letter be sent to the Town of Eckville regarding their invitation.

Motion Carried

10. COUNCIL MEETING HIGHLIGHTS

- EMS Presentation
- Passing of the Bylaws for the Shantz Development Proposal
- Passing of the 2022 Tax Rate Bylaw
- Mountain View Colts dressing room renovations
- Discussion on Temporary Patio Dining

11. QUESTION PERIOD

12. CLOSED MEETING

Res. 310-22

MOVED by Councillor Williams

To go into Closed Meeting at 8:57 p.m.

Motion Carried

12.1 Governance Interface as per Sections 23 and 24 of the FOIP Act

12.2 Land Use Impacts as per Sections 16 and 23 of the FOIP Act

12.3 Land Use Agreement as per Sections 16, 23 and 24 of the FOIP Act

12.4 Mayors of South Central Alberta Meeting as per Section 21 of the FOIP Act

13. RECONVENE

Res. 311-22

MOVED by Councillor Moore

To return to Open Meeting at 9:55 p.m.

Motion Carried

Res. 312-22

MOVED by Councillor Windsor

To reconvene the May 25, 2022 Regular Council Meeting to complete item 12.1 on June 8, 2022 following the Economic Development Workshop.

Motion Carried

14. ADJOURNMENT

Res. 313-22

MOVED by Councillor Williams

To adjourn the Regular Council Meeting of May 24, 2022 at 9:56 p.m.

Motion Carried

15. RECONVENE

Deputy Mayor Engel Reconvened the May 24, 2022 Regular Council Meeting on June 8, 2022 at 8:07 p.m.

Res. 314-22

MOVED by Councillor McCoy

To postpone item 12.1 Governance Interface indefinitely.

Motion Carried

16. ADJOURNMENT

Res. 315-22

MOVED by Councillor McCoy

To adjourn the Regular Council Meeting of May 24, 2022 on June 8, 2022 at 8:10 p.m.

Motion Carried

Mayor - Rhonda Hunter

Chief Administrative Officer- Ethan Gorner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: June 14, 2022
SUBJECT: Bylaw 2022-10 Fireworks (1st Reading)
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Fireworks Bylaw 2007-26 is required to be repealed as the authority to grant permission and approve a permit for Fireworks has changed.

In accordance of the federal *Explosives Act*, the Minister of Natural Resources Canada (NRCAN), the person granting a permit or license to set off fire works must be trained and receive certification. This authority lies with the Didsbury Fire Chief or their designate, who has received the training.

Consumers do not need to be certified by NRCAN to use consumer fireworks, but a municipality can set out any guidelines for allowing Display Fireworks.

In Canada, fireworks are separated into three classes:

- **Consumer fireworks** are low-hazard and designed for recreational use. They include items like Roman candles, sparklers, fountains, volcanoes, mines, and snakes.
- **Display fireworks** are high-hazard and designed for professional use. They include items like aerial shells, cakes, Roman candles, waterfalls, lances, and wheels.
- **Special effect pyrotechnics** are high-hazard and designed for professional use. They include items like gerbs, mines, comets, and crossettes, as well as special-purpose pyrotechnics made for live stage performances and the film and television industry.

Bylaw 2007-26 gave the Chief Administrative Officer the authority to give permission to set off fireworks in the Town of Didsbury.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Bylaw 2022-10 is being brought to Council updating the authority of providing a permit to set off display fireworks.

Please see attached Bylaw 2022-10.

ALIGNMENT WITH STRATEGIC PLAN

4. Healthy Active Living

RECOMMENDATION

That Council grant first reading to Fireworks Bylaw 2022-10.

AND

That Council refer Fireworks Bylaw 2022-10 the Policy and Governance Committee.

TOWN OF DIDSBURY
Control of Use and Prohibition of Fireworks
Bylaw No. 2022-10

BEING A BYLAW OF THE TOWN OF DIDSBURY TO PROHIBIT THE POSSESSION, USE FIRE BALLS, SQUIBS, FIRECRACKERS OR FIREWORKS ANYWHERE WITHIN THE TOWN LIMITS OF DIDSBURY.

WHEREAS, pursuant to the provisions of section 187 of the *Municipal Government Act*, RSA September 2000 and the amendments thereto, a Council may pass a bylaw for the provisions of services to their ratepayers.

NOW THEREFORE, the Municipal Council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts the following:

1. SHORT TITLE

1.1 This Bylaw may be referred to as the “Fireworks Bylaw”.

2. AUTHORITY

2.1 No person shall be permitted to possess fireworks; firecrackers; fire balls; or squibs while within the Town of Didsbury limits without ~~the expressed written permission~~ **a permit granted by from the Fire Chief or their designate.**

2.2 No person shall use or allow to be used any fireworks; firecrackers; fire balls; or squibs while within the Town of Didsbury limits without ~~the expressed written permission~~ **a permit granted by the from Fire Chief or their designate.**

2.3 This restriction does not apply to:

2.3.1 Any Peace Officer, Enforcement Officer or RCMP Police Officer in the discharge of their duties.

2.3.2 A person who is in receipt of a Special Permit issued by the Fire Chief or their designate.

2.4 **Any person wanting to handle display fireworks must apply for a permit with the Fire Chief or their designate.**

3. OFFENCES and PENALTIES

3.1 Any person or business who contravenes any provision of this bylaw is guilty of an offence and liable to a specified penalty as follows:

Description	1 st Offence	2 nd Offence	3 rd Offence
Possess	\$60.00	\$115.00	\$225.00
Use	\$115.00	\$225.00	\$450.00

4. REPEAL OF BYLAW

4.1 Upon adoption of this Bylaw, Bylaw 2007-26 is hereby repealed.

This Bylaw shall take effect on the date of the third and final reading.

Read a First time on this _____ day of _____.

Read a Second time on this ____ day of _____.

Read a Third and Final time on this ____ day of _____.

Mayor Rhonda Hunter

Chief Administrative Officer Ethan Gorner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 14, 2022
SUBJECT: Bylaw 2022-09 Recreation Rates
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Bylaw 2022-09 is a bylaw respecting the rates and fees to be charged for various goods and services provided by the Town of Didsbury Recreation department.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Bylaw 2022-09 received first reading on May 24, 2022 and the Strategic Planning Committee reviewed the bylaw and rate schedule at their June 9, 2022 meeting.

The committee is recommending Bylaw 2022-09 receive second and third readings.

ALIGNMENT WITH STRATEGIC PLAN

4. Healthy Active Living

RECOMMENDATION

That Council grant second reading to Bylaw 2022-09 Recreation Rates.

AND

That Council grant third and final reading to Bylaw 2022-09 Recreation Rates.

TOWN OF DIDSBURY
Recreation Rates Bylaw
Bylaw No. 2022-09

BEING A BYLAW OF THE TOWN OF DIDSBURY, IN THE PROVINCE OF ALBERTA, RESPECTING RATES AND FEES TO BE CHARGED FOR VARIOUS GOODS AND SERVICES PROVIDED BY THE TOWN OF DIDSBURY IN RECREATION.

WHEREAS, pursuant to section 3 of the *Municipal Government Act*, being the Revised Statutes of Alberta 2000, Chapter M-26, as amended, the purposes of a municipality are to provide services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the municipality; and

WHEREAS, pursuant to section 7(f) of the *Municipal Government Act* a Council of a municipality may pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality; and

WHEREAS, Section 7 and 8 of the *Municipal Government Act*, Chapter M-26, 2000 and amendments thereof authorizes the Council to repeal or amend any bylaws; and

WHEREAS, section 6 of the *Municipal Government Act* Revised Statutes of Alberta 2000 and amendments thereto gives a Municipality natural person powers, which imply the power to charge for goods and services provided, and

WHEREAS, Goods and Services Tax (GST) is included or exempt where it is not stated;

NOW, THEREFORE, the municipal Council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw shall be known as the "Recreation Rates Bylaw".
2. That the rates specified in the Schedules attached be charged for the goods and services as specified.
3. This bylaw comes into full force and effect upon third reading of the bylaw. The effective date of the rates are listed and form part of the Schedules.
4. The schedules attached to this Bylaw form part of this Bylaw.

5. Paramount Rules

5.1 If the provisions in any other bylaw conflict with the rules in this Bylaw, this Bylaw will prevail.

6. Transitional

6.1 Schedule "F" except for the Parks & Recreation Fees of Bylaw 2019-15 is hereby repealed.

Read a first time this 24 day of May 2022

Read a second time this ____ day of _____ 2022

Read a third and final time this ____ day of _____ 2022

Mayor – Rhonda Hunter

Chief Administrative Officer – Ethan Gorner

2022 PROPOSED Recreation Rates

DIDSBURY ARENA – Rates to go into effect August 15, 2022

MAIN ICE IN-SEASON (August 15 – March 31):

	Current Rate	Proposed Rate	% Change
Youth – Local	\$107.49/ hour	\$110.00/ hour	2%
Youth – Non-Local	\$167.18/hour	\$170.00/hour	2%
Juniors – Practice	\$107.40/hour	\$110.00/hour	2%
Juniors – Game	\$137.33/hour	\$140.00/hour	2%
Adult – Local	\$140.90/hour	\$144.00/hour	2%
Adult – Non-Local	\$206.67/hour	\$210.00/hour	2%
Non-Prime Rate (M-F 7 am-3pm, except no school days)	\$75.00/hour	\$80.00/hour	6%

LEISURE ICE IN-SEASON (August 15 – March 31):

	Current Rate	Proposed Rate	% Change
Local	\$53.72/hour	\$55.00/hour	2%
Non-Local	\$65.67/hour	\$70.00/hour	2%
Minor Groups with both surfaces booked (Contract rates ONLY)	\$38.21/hour	\$40.00/hour	4%
Non-Prime (M-F 7 am-3pm, except no school days)	\$40.00/hour	\$42.00/hour	5%

MAIN SURFACE OFF-SEASON (April 1 – August 14):

	Current Rate	Proposed Rate	% Change
Minor Sport Groups: (Contract rates ONLY)			
- Practice	\$35.00/hour	\$40.00/hour	14%
- Game	N/A	\$50.00/hour	100%
Local Community Groups	\$60.00/hour	\$65.00/hour	8%
Daily Rate	\$500.00/day	\$525.00/day	5%
Daily Combined Rate (Main and Leisure Surfaces)	\$600.00/day	\$625.00/day	4%

LEISURE SURFACE OFF-SEASON (April 1 – August 14):

	Current Rate	Proposed Rate	% Change
Hourly	\$20.00/ hour	\$22.00/ hour	10%
Daily	\$125.00/day	\$130.00/day	4%
Minor Groups with both surfaces booked (Contract rates ONLY)	\$15.00/hour	\$16.00/hour	6%

ARENA PROGRAMS:

	Current Rate	Proposed Rate	% Change
MAIN ICE			
Public Skate	\$4.00/person	\$5.00/person	25%
Family Skate	\$15.00/family	\$16.00/family	6%
Shinny/ Sticks + Pucks	\$5.00/person	\$5.00/person	0%
LEISURE ICE	FREE	FREE	

ARENA ADVERTISING:

	Current Rate	Proposed Rate	% Change
Arena Board (33.5" x 8')	\$325.00 + gst/year	\$330.00 + gst/year	2%
Arena Board (33.5" x 8') (between blue lines)	\$350.00 + gst/year	\$355.00 + gst/year	1%
Wall Advertising	\$350.00 + gst/year	ELIMINATE	
Hanging Advertisement	\$325.00 + gst/year	\$340.00 + gst/year	5%
In-Ice/ Surface Advertising	\$350.00 - \$500.00 + gst/year (depending on size and location)	\$360.00 - \$550.00 + gst/year (depending on size and location)	3% - 10%
	\$300.00 - \$400.00 + gst/year (second advertisement depending on size and location)	\$325.00 - \$450.00 + gst/year (second advertisement depending on size and location)	8% - 12%

DIDSBURY CURLING RINK - Rates to go into effect August 15, 2022

IN-SEASON (October 15 – March 15):

	Current Rate	Proposed Rate	% Change
Didsbury Curling Club Rates: (Contract Rates ONLY)			
- Adult	\$90.00/hour	\$90.00/hour	0%
- Seniors	\$80.00/hour	\$80.00/hour	0%
- Juniors	\$75.00/hour	\$75.00/hour	0%
- Farm & Ranch	\$105.00/hour	\$105.00/hour	0%
- Bonspiel	\$90.00/hour	\$90.00/hour	0%
Community Rates:			
- Youth – Local	\$30.00/hour	\$30.00/hour	0%
- Youth – Non-Local	\$50.00/hour	\$50.00/hour	0%
- Adult – Local	\$45.00/hour	\$45.00/hour	0%
- Adult – Non-Local	\$65.00/hour	\$65.00/hour	0%

OFF-SEASON (March 16 – October 14):

	Current Rate	Proposed Rate	% Change
Surface – Hourly	\$30.00/hour	\$32.00/hour	6%
Surface – Daily	\$300.00/day	\$325.00/day	8%
Surface – Youth Activities	\$22.00/hour	\$25.00/hour	13%
Farmer's Market	\$54.00/hour	ELIMINATE	

DIDSBURY AQUATIC CENTRE - Rates to go into effect July 1, 2022

DAILY ADMISSION RATES:

	Current Rate	Proposed Rate	% Change
Baby – 0-2 years	FREE	FREE	0%
Child – 3-7 years	\$2.75	\$3.00	9%
Youth – 8-17 years	\$4.50	\$4.75	5%
Adult – 18 years +	\$5.75	\$6.00	4%
Senior – 55 years +	\$4.50	\$4.75	5%
AISH	\$3.00	\$3.25	8%
Family (2 adults + up to 3 kids)	\$15.00	\$18.00	20%

MONTHLY PASSES:

	ONE (1) MONTH		% Change	THREE (3) MONTH		% Change	TWELVE (12) MONTH		% Change
	Current	Proposed		Current	Proposed		Current	Proposed	
Baby – 0-2 years	FREE	FREE	0%	FREE	FREE	0%	FREE	FREE	0%
Child – 3-7 years	\$19.75	\$22.00	13%	\$50.50	\$54.00	7%	\$166.00	\$175.00	5%
Youth – 8-17 yrs	\$32.50	\$35.00	7%	\$83.00	\$90.00	8%	\$273.00	\$280.00	3%
Adult – 18 yrs +	\$41.50	\$45.00	8%	\$106.00	\$110.00	4%	\$344.50	\$350.00	2%
Senior – 55 yrs +	\$32.50	\$35.00	7%	\$83.00	\$90.00	8%	\$273.00	\$280.00	3%
AISH	\$21.00	\$25.00	19%	\$55.00	\$60.00	9%	\$180.00	\$200.00	11%
Family (2 adults + up to 3 kids)	\$108.00	\$110.00	2%	\$275.50	\$280.00	2%	\$720.00	\$730.00	1%

PUNCH PASSES:

	10x PUNCH PASS		% Change	20X PUNCH PASS		% Change
	Current Rate	Proposed Rate		Current Rate	Proposed Rate	
Baby – 0-2 years	FREE	FREE	0%	FREE	FREE	0%
Child – 3-7 yrs	\$24.75	\$27.00	9%	\$44.00	\$48.00	9%
Youth – 8-17 yrs	\$40.50	\$42.50	5%	\$72.00	\$80.00	11%
Adult – 18 yrs +	\$51.75	\$54.00	2%	\$92.00	\$100.00	8%
Senior – 55 yrs +	\$40.50	\$42.50	5%	\$72.00	\$80.00	11%
AISH	\$27.00	\$29.00	7%	\$48.00	\$52.00	8%
Family (2 adults + up to 3 kids)	\$139.50	\$144.00	3%	\$248.00	\$255.00	3%

GROUP SWIM LESSONS:

	Current Rate	Proposed Rate	% Change
Preschool	\$40.00/ person	\$42.00/ person – Local \$45.00/person – Non-Local	5% 12%
Swim Kids: Levels 1-4	\$40.00/ person	\$45.00/ person – Local \$50.00/person – Non-Local	12% 25%
Swim Kids: Levels 5-7	\$46.00/ person	\$50.00/ person – Local \$55.00/person – Non-Local	8% 19%
Swim Kids: Levels 8-10	\$56.00/ person	\$58.00/ person – Local \$64.00/person – Non-Local	4% 14%
School Board Lessons	\$33.00/ person	\$35.00/ person	6%

PRIVATE SWIM LESSONS:

	Current Rate	Proposed Rate	% Change
Private: 30 minutes	\$20.00/person	\$25.00/ person	25%
Semi-Private: 30 minutes	\$20.00/person	\$22.50/ person	12%
Private: 60 minutes	\$40.00/ person	\$45.00/ person	12%
Semi-Private: 60 minutes	\$30.00/ person	\$35.00/ person	16%
Private: 6 x 30 minutes	\$125.00/ person	\$130.00/ person	4%
Semi-Private: 6 x 30 minutes	\$100.00/ person	\$110.00/ person	10%

ADVANCED COURSES:

	Current Rate	Proposed Rate	% Change
National Lifeguarding	\$305.00/person	\$325.00/person	6%
Bronze Medallion	\$170.00/person	\$170.00/person	0%
Bronze Cross	\$150.00/person	\$150.00/person	0%

POOL RENTALS:

	Current Rate	Proposed Rate	% Change
One hour pool rental + classroom	\$125.00/hour	\$130.00/hour – Local \$150.00/hour – Non-Local	4% 20%
Extra Lifeguard	\$40.00/hour	\$45.00/hour	12%
Classroom Only Rental	\$20.00/hour	\$22.00/hour	10%
Swim Club Rental	\$65.00/hour	\$66.00/hour	2%

MULTI-PURPOSE ROOM - Rates to go into effect July 1, 2022

	Current Rate	Proposed Rate	% Change
Hourly	\$30.00/hour	\$30.00/hour – Local \$35.00/hour – Non-Local	0% 16%
Daily	\$250.00/day	\$250.00/day – Local \$275.00/day – Non-Local	0% 10%
Half Day (6 hours)	\$180.00	\$180.00 – Local \$200.00 – Non-Local	0% 11%
Kitchen + Bar - Hourly	\$15.00/hour	\$20.00/hour – Local \$25.00/hour – Non-Local	33% 66%
Kitchen + Bar - Daily	\$100.00/day	\$100.00/hour – Local \$110.00/hour – Non-Local	0% 10%

DIDSBURY TRAIN STATION (ELDON FOOTE HALL) - Rates to go into effect July 1, 2022

	Current Rate	Proposed Rate	% Change
Hourly	\$20.00/hour	\$20.00/hour – Local \$25.00/hour – Non-Local	0% 25%
Daily	\$175.00/day	\$175.00/day – Local \$200.00/day – Non-Local	0% 14%
Half Day (6 hours)	\$120.00	\$125.00 – Local \$135.00 – Non-Local	4% 8%

EQUIPMENT RENTALS - Rates to go into effect July 1, 2022

	Current Rate	Proposed Rate	% Change
Tables (\$100 deposit required)	\$2.50/table/day	\$3.00/table/day	20%
Chairs (\$100 deposit required)	\$0.50/chair/day	\$0.75/chair/day	50%
Spotlights (\$100 deposit required)	\$25.00/spotlight/day	\$30.00/spotlight/day	20%



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 14, 2022
SUBJECT: College Green Home Owner's Association Gazebo
ORIGINATING DEPARTMENT: Engineering & Infrastructure

BACKGROUND/PROPOSAL:

The College Green Home Owner's Association approached Administration requesting permission to construct a Gazebo in the common green space between the residences. The green space is leased from the Town for the use and enjoyment for the residents of the association and the community at large.

The proposed gazebo is approximately 12'x14' (168 sq. ft.) in size and is intended to be a common meeting place for the residents (and public at large). The gazebo is a timber frame, tin roofed and open walled structure. The HOA is proposing to install the gazebo on a brick patio for all season use.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Lease Agreement requires the HOA to request permission from Council for any encumbrance installed within the leased land and HOA will require a Development Permit and Building Permit to construct the above ground structure.

The HOA maintains the green space to a high level of service. It is open to the general public for use and enjoyment. The proposed gazebo will enhance the general aesthetic of the space.

The gazebo will remain on public lands and can be amended into the HOA Lease Agreement as an operational requirement of the HOA.

ALIGNMENT WITH STRATEGIC PLAN

4. Healthy Active Living

RECOMMENDATION

That Council authorize the College Green Home Owner's Association to apply for the necessary permits on the Town's behalf and proceed with the remaining development process for permission to construct the Gazebo on public lands.

PATIO PROPOSAL FROM COLLEGE GREEN HOMEOWNERS

The College Green Homeowners Association would like to construct a patio of brick pavers in the Common Area leased from the Town of Didsbury. A few years ago we sold our part of the Clubhouse to Corrie Tomlinson as it was not being used on a regular basis enough to warrant spending on utilities and upkeep to keep it viable. Since then we have had numerous residents mention to the Board of Directors that they wished they had a place they could meet and visit. The Board wanted to ensure anything we proposed would be within walking distance of the homes and be a multi-use area where some social events could be scheduled by the Social Committee, such as a pancake breakfast or a barbeque. The Board also feels that adding a Meeting Place like this would make our community more attractive and assist the retired people living here with a more social atmosphere.

The patio we would like to construct would be 16 feet wide and 20 feet long and connected to the existing sidewalk by a 4 foot by 10 foot walkway. (see attached drawing) This work would be done by a professional contractor.

The patio would be located in an area where there is no underground piping as per the drawing we have.

On the patio we would like to construct a 12 foot by 14 foot gazebo which would be purchased from the Yardistry company and is constructed of cedar with an aluminum roof. We do understand that a building permit would probably be required for the gazebo and we are prepared to apply for one if this is approved.

If there was ever a reason that any excavation in this area was required, College Green HOA is prepared to take responsibility to replace the patio stones once the area was brought back to grade.

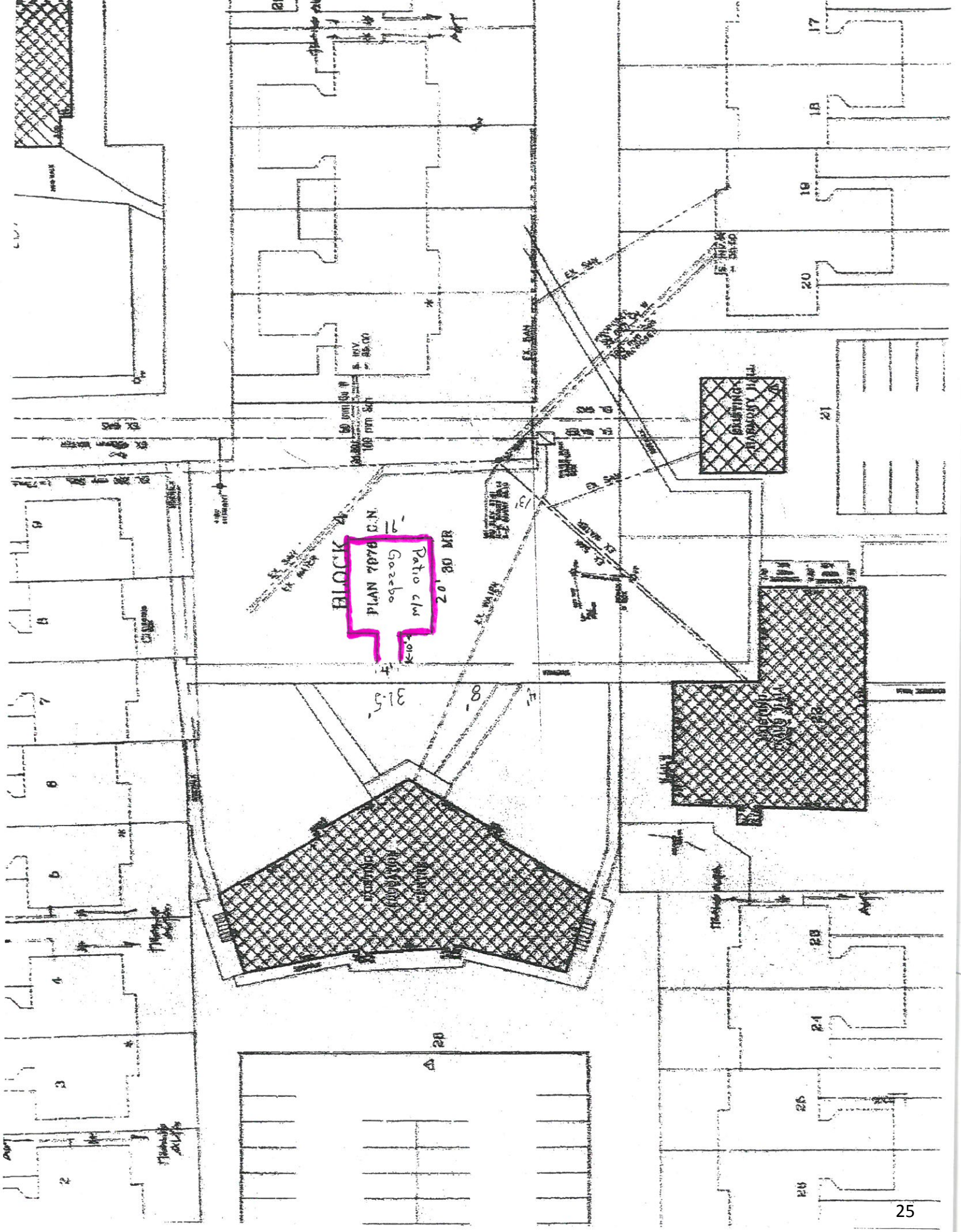
We have included a photo of the brick pattern we have chosen and a picture of the gazebo we would purchase and install.

We would like to take this opportunity to thank you for taking the time to review this proposal and if we have the support of the Town, we can take the proposal to the residents for the expenditure.

We are looking forward to our meeting with you on May 17 and we hope you will have an opportunity to review and consider this request prior to that date.

Thank you

College Green Homeowners Association Board of Directors.



BLOCK 21
Ratio 1/4
Gazebo
PLAN 7076 C.N.
20' 30' MR

GAZEBO - ALUMINUM ROOF

Structure comes complete with hardware with each piece pre-drilled for easy assembly. Cedar lumber is used, delivery can be arranged, complete plans are supplied and project would require a company to install.







REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 14, 2022
SUBJECT: Temporary Patio Dining
ORIGINATING DEPARTMENT: Planning & Development

BACKGROUND/PROPOSAL:

At the May 24, 2022 Regular Council Meeting, Council was asked to consider clarifications to the temporary outdoor patio dining allowance. The temporary allowance of outdoor patios has been well received by the business owners; however, there are some issues and concerns that have been raised with the operation of these patios.

Council requested that Administration engage with the business establishments about these concerns. The affected businesses were engaged and appreciated the opportunity to provide input. There was understanding of these concerns and support for remedying them. Efforts were also made to some of the current patio operations to further remedy these concerns.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The concerns that have been considered are as follows:

- a) **Parking encroachment** – there are concerns with the number of parking spaces being taken up by these patios as well as their size. This can be addressed by limiting the patios to taking of no larger a space than the size of 2 parking spaces on the street and 3 on a parking lot. This would also address the concerns with the larger patio that encroaches into a large portion of a commercial parking lot, by requiring it to be reduced to the size of 3 parking spots.
- b) **Pedestrian Access** – there are concerns with pedestrian access being impeded. This can be address by restricting these temporary patios from impeding pedestrian access.
- c) **Liability (with regards to safety)** – this can be addressed by requiring those with temporary patio permits to indemnify the town and assume all liability for the operation of their patios, for which we have a legal template document to assist with.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION

That Council move that the temporary allowance for patio dining be conditioned on the following additional requirements:

- 1. That their size be limited to the space of 2 parking spaces, if on the street and 3 parking spaces if on a private parking lot.
- 2. That pedestrian walkways not be impeded.
- 3. That all patios indemnify the town from all liability with regards to these patios and that the owners assume all liability by signing an agreement with the town to this effect.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 14, 2022
SUBJECT: Bank Signing Authorities
ORIGINATING DEPARTMENT: Corporate Services

BACKGROUND/PROPOSAL:

In accordance with our agreement with Connect First Credit Union, Council must appoint bank-signing authorities by way of resolution of Council.

With the retirement of Maxine Moreau, Manager of Financial Services, a resolution with regards to the signing authority is required to remove Mrs. Moreau and add Ms. Deb Welsh, who has been hired to fill the position of Manager of Financial Services.

The Town's financial controls require dual signors on every cheque, being the Mayor and the CAO. In the event that the Mayor and/or the CAO are not present, the Deputy Mayor and the ACAO/CFO would be delegated to sign. Administration also follows FIN 004 – Electronic Cheque Signing and Electronic Funds Transfer policy. The Manager of Financial Services is required to have authority in order to provide additional coverage in the ACAO/CFO's absence and to facilitate online banking needs for the Town.

In October 2021 all members of Council were approved as signing authorities for Council's representation.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council must rescind the previous appointments from the October 26, 2021 Regular Council Meeting, Resolution #462-21, as well as make a new motion with updated signors. The process will be finalized once the applicable paperwork is completed by all parties.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION (2 separate motions)

That Council rescind Resolution #462-21 (the Town of Didsbury Bank Signing Authorities).

AND

That Council appoints the Town of Didsbury Bank Signing Authorities as follows:

Mayor Rhonda Hunter
Deputy Mayor Curtis (Curt) Engel
Councillor John Baswick
Councillor Joyce McCoy
Councillor Dorothy Moore
Councillor Ethan Williams
Councillor William (Bill) Windsor
Chief Administrative Officer Ethan Gerner
Assistant CAO/Chief Financial Officer Amanda Riley
Manager of Financial Services Deb Welsh



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: June 14, 2022
SUBJECT: Didsbury Municipal Detachment Multi-Year Financial Plan
ORIGINATING DEPARTMENT: Corporate Services

BACKGROUND/PROPOSAL:

Administration has attached a draft Multi-Year Financial Plan for April 1, 2023 to March 31, 2028 for the Didsbury Municipal Detachment which is to be accepted by Council.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached the plan, which is a reflection of the ongoing cooperation between the RCMP and the Town of Didsbury to ensure adequate and effective municipal policing is provided in the Town of Didsbury pursuant to the Municipal Police Service Agreement (MPSA).

The plan includes:

- i. A listing of MPSA positions
- ii. A listing of resources required to support the Service,
- iii. Forecast of future year costs,
- iv. Other information as presented.

Council should give consideration to number of regular members and administrative staff for the Town for 2023 and future years. The current annual forecast for each member is approximately \$153,000 per year which would directly impact the Town's Operating Budget.

Council should also consider whether there are any changes to the background or other areas of the document that they would like to see.

ALIGNMENT WITH STRATEGIC PLAN

4. Healthy Active Living

RECOMMENDATION

That Council accept the Didsbury Municipal Detachment Multi-Year Financial Plan for April 1, 2023 to March 31, 2028 in principle.

OR

As directed by Council.



Didsbury Municipal Detachment Multi-Year Financial Plan

**For the Period
April 1, 2023 to March 31, 2028**

Prepared for:	The Town of Didsbury
Prepared by:	Didsbury Detachment
In Consultation With:	Operations Strategy Branch, Alberta RCMP

Introduction

This Multi-Year Financial Plan (MYFP) has been prepared by the Alberta Royal Canadian Mounted Police (RCMP), in consultation with the Town of Didsbury, pursuant to Article 17.1 of the Municipal Police Service Agreement (MPSA). This plan is for the fiscal year starting on April 1, 2023, and covers a period of five years.

Article 17 of the MPSA establishes a collaborative process for the RCMP and the Town of Didsbury to engage in multi-year, long-term financial planning and reporting for the Service and divisional administration. This process ensures the contract parties discuss future resource requirements, increases financial accountability and transparency. The financial planning and forecasting process is critical to ensuring adequate funding is available for resources and equipment to support public and officer safety. It also provides the contract parties with information so they can jointly identify opportunities for cost containment and strengthened financial efficiency, where appropriate.

This plan is a reflection of the ongoing cooperation between the RCMP and the Town of Didsbury to ensure adequate and effective municipal policing is provided in the Town of Didsbury, pursuant to the MPSA. Community engagement and consultation is also a key component of the way forward and paramount to satisfying the safety concerns of the individuals we serve. The safety and security of the citizens of the Town of Didsbury and the police officers serving within the Municipal Police Service (MPS) remains the ultimate goal. This plan includes the following:

- i) A listing of MPSA positions,
- ii) A listing of resources required to support the Service,
- iii) Forecast of future year costs.

The cost-share arrangement under the MPSA indicates that a municipality with a population between 5,000 and 14,999 pays 70% of the costs and the federal government pays 30%. Providing and maintaining the Service each fiscal year includes operating and maintenance costs such as salaries, benefits and indirect costs, transportation and equipment, professional services, repairs, utilities, supplies, and miscellaneous operational expenses.

The majority of costs for municipalities with a population below 15,000 are pooled together and divided over the total full-time equivalent (FTE) utilization of members in the respective police service. This allows all of these smaller municipalities to share in the peaks and valleys of policing costs, such as the repair or replacement of police vehicles, and each pay an average per FTE cost based on their collective expenditures. This pooled rate assists in smoothing the costs from year to year and minimizing drastic financial effects from one year to the next. However, certain costs like overtime and guarding costs are considered jurisdiction specific and are not shared with other municipalities. As well, any costs which municipalities provide at no cost to Canada, including accommodations and support staff, are also not shared with other communities.

Financial details and forecasts will be identified within the equipment, technology and fleet tables provided below as well as within the MYFP table.

Providing effective and efficient police services requires a robust Enterprise Resource Planning system to sustain Corporate and Human Resource management functions such as Finance, Property Management, Procurement Services, Training, Staffing, Recruitment, etc. In order for Corporate and Human Resources support functions to remain relevant and effective today and into the future, the RCMP plans to make significant investments over a multi-year period to implement the following strategic transformations:

- Corporate System Modernization (S4/HANA – SAP), beginning in 2022 the RCMP will begin both system and business transformation, and
- Human Resources System and Pay Modernization (Vendor TBD), planned to begin by 2024 the RCMP will begin both system and business transformation to implement a modern Human Resources Enterprise Resource Planning and a new Regular Member pay system.

RCMP will realize these broad business outcomes:

- Operational support to Contract Policing: Provide efficient business processes and systems;
- Modernization: support common, shared systems that replace outdated technologies and reduce customizations;
- Cost Effectiveness: deliver affordable and sustainable management services;
- Standardization: enable streamlined processes and common data structures across the RCMP; and
- Integration: enhance internal and external national integration and collaboration.

The RCMP will continue to engage and communicate its plans for system modernization and the associated business transformation with our Contracting Partners and key stakeholders to ensure the alignment of strategic priorities.

Background

The Town of Didsbury's top ten industries include construction, health care and social services, retail trade, transportation, educational services, professional services, oil and gas, public and other service administration, manufacturing. These industries support hundreds of jobs in trades, transportation, sales and service, education, law and social, community and government services, management and health occupations, natural resources, agriculture, production occupations, and art, culture, recreation, and sport. Didsbury is home to the Didsbury and District Health Services hospital facility and elementary, middle, and high schools.

According to the 2021 Census, the town of Didsbury had a population of 5,070, a 3.8 percent decrease from its 2016 population of 5,268.

The 2021 Police to Population Ratio for Didsbury Municipal Detachment was 1,390 persons per Member (Municipal Detachment average for populations Less than 10,000 was 663 persons per Member).¹ The 2021 Criminal Code cases per Member for Didsbury Municipal Detachment was 101.3 which is significantly higher than the 86 Criminal Code cases per Member average for Municipal Detachment with populations less than 10,000. The high police to population ratio as well as criminal code cases per member could potentially impact Didsbury's current resources as they try to ensure safe communities.

In addition, the total Criminal Code Offences for Didsbury Municipal Detachment decreased by 10% between 2020 and 2021. Although the Person Crimes increased by 13% between 2020 and 2021, this was primarily due to an increase in Assaults (21%, from 43 to 52). The Property Crime decreased by 22% between 2020 and 2021, primarily due to decreases in Theft of Motor Vehicle (-58%, from 33 to 14) and Fraud (-42%, from 38 to 22). Lastly, the CDSA related occurrences (Drugs) increased from 5 to 18 between 2020 and 2021.

Crime statistics are provided to the Detachment Commander on an ongoing basis and are included in this document for reference and consideration to any resourcing pressures.

Didsbury Municipal Detachment Resources

As identified in the table below, Didsbury has four established positions on their Annex with all their resources dedicated to Front Line.

Table 1

Function	Officers	S/Sgt.	Sgt.	Cpl.	Cst.	Total
General Duty				1	3	4
Total				1	3	4

The Town of Didsbury employs four municipal support positions. This is an appropriate level of administrative support for current needs.

¹ The 2021 Census data for all Alberta RCMP Detachment areas will be released later this year. For the purposes of this plan, the 2021 Police to Population Ratio was calculated with an estimated population.

Anticipated Increases to Resources

Table 2

Police Service Agreement	Category of Employee Rank/Group & Level	2023/24	2024/25	2025/26	2026/27	2027/28
Didsbury MPSA	Regular Member	1	0	0	0	0
	Regular Member Cost	\$ 153,162	0	0	0	0
	Municipal Employee	0	0	1	0	0
	Municipal Employee Cost	0	0	\$	0	0

*Per capita rate (cost per member) 70%

2023/24 – One Regular Member (School Resource Officer/Community Policing Officer)

One of the goals of the RCMP is to promote safe communities. The public expects a high level of police service which includes quality and timely investigations, support through the court process, visibility throughout the community, regular appearances in schools and traffic enforcement. Youth engagement is a priority for police services across the nation. School Resource Officers are able to engage students and provide a consistent presence within local schools. The addition of a School Resource Officer (SRO), would allow us to focus on working in and with the schools supporting complex students and social issues unique to school settings. The enhanced presence would also provide greater opportunity for vulnerable youth to speak with a police officer regarding violence or abuse at home. School Resource Officers are able to provide a plethora of educational presentations to the student body such as, Bullying, Drug/Alcohol Impaired Driving, the Dangers of Fentanyl, Sexting, Traffic Safety for Teens, and Unhealthy Relationships and Dating Violence just to name a few. In addition to their school-related priorities, they would support community-based initiatives involving groups such as Essentials.

2025/26 – One Municipal Employee

The court process has been increasingly onerous on police agencies for several years. We moved to an electronic disclosure process where all investigative documents are submitted to the courts in an electronic format. This process has resulted in a significant workload increase for support staff. I believe we currently have sufficient support staff resources to address our immediate needs. With Carstairs entering into a Municipal Policing Service Agreement in the next 18-24 months, an additional support staff resource will be added to Didsbury Detachment.

From October 7, 2019 to March 31, 2020, Alberta Crown Prosecutions Service, RCMP in Canmore, Strathcona County and Hinton and the Public Prosecution Service of Canada agreed to participate in a Pilot Project to assess the benefits, if any, of a pre-charge assessment system. The purpose of the pre-charge assessment system is the following:

- To eliminate stays of proceeding that occur as a result of the difference between investigating agency's charging standard, "reasonable grounds to believe," and ACPS' prosecution standard, "reasonable likelihood of conviction and in the public interest";

- To create efficiencies by removing these charges from the courts system, where they would otherwise waste limited trial time when they are ultimately stayed;
- To further open lines of communication between law enforcement agencies and their respective prosecution offices and foster the already strong working relationship between the organizations;

The pilot was successful and a plan is being developed to expand pre-charge assessment to the rest of the province. It is expected that Didsbury will fall under the pre-charge assessment mandate in the next 18-36 months. The immediate impact of this system will be the establishment of expedited timelines for the submission of court disclosure material. Our support staff will have an increased workload as a result of the new procedures. As such, I have included an additional municipal employee for 2025/26 to account for the expected increase in administrative responsibilities.

Direct costs for police officer salaries and the associated indirect costs are one of the key drivers of policing costs. Pay raises for members are determined through the collective bargaining process between the Treasury Board of Canada and unions representing various categories of employees and classifications. Economic increases are typically the main element of pay increases for these represented members and employees, which are guided by inflation, as well as other factors. More recently the negotiated National Police Federation (NPF) agreement also included market adjustments to bring regular member salaries in line with other police forces.

Although the RCMP does not negotiate salary increases, for your planning purposes going forward, the RCMP is recommending including a pay increase planning figure of 3% based on recent monetary policy from the Bank of Canada. Inflation rates vary from year to year, especially in the current global environment. Negotiated salaries increases or those imposed through third party arbitration could result in increases below or above the planning rate. Given that the NPF has access to binding arbitration (in the absence of a negotiated settlement) there is inherent uncertainty in projecting settlements. As such, should contract partners wish to build contingencies into their planning figures to mitigate potential fluctuations in negotiated rates or the possibility of arbitration, they are encouraged to do so.”

While police officers at the Staff Sergeant level and below are subject to the Collective Bargaining Agreements achieved through the NPF, some communities may have resources at the Inspector level and above or even Public Service Employees, that are not a part of the NPF. Pay raises for these individuals are managed through other processes and any increases could impact the costs of policing and throughout the five-year forecast, if applicable.

Division Administration

Administration in the context of “Division Administration” refers to the common support services provided to multiple business lines of the RCMP, including municipal, provincial and federal levels of funding. These support services may include financial services, planning, client

services, human resources, informatics and management services. Administration costs include personnel and operating and maintenance costs, including employer paid benefit plans (pensions and employment insurance) for administration employees.

The divisional and regional administration allocation methodology is used to share costs among all business lines in a division or region, such as health services costs for all employees, as well as the costs of members on maternity/paternity leave and other special leaves. The following costs are shared by all business lines and are consequently charged to divisional or regional administration:

- Shared administrative services;
- Special Leave, such as: medical; maternity; paternity; graduated return to work; and pregnant Member working;
 - sick leave or suspended costs will be allocated to divisional/regional administration after 30 days;
 - parental leave and pension retirement leave costs will be allocated to divisional/regional administration immediately;
- Pay in lieu of leave;
- Health Services including supplemental and occupational health only for regular members, civilian members, PSEs and special constables;
- Earned Retirement Benefit (ERB) – This is a benefit that was paid to each RCMP Member.

This allocation of administration costs ensures an equitable sharing of all RCMP administrative costs between the various business lines of the RCMP. The final costs for divisional and regional administration are allocated based on the working FTE utilization of members for each business line. This results in a per capita rate that is then charged at the cost-share ratio to each contract partner based on the annual working FTE utilization level of members for the current fiscal year.

When resource levels increase throughout the province, the support services provided by administration programs requires expanded capacity to meet increased demands of employees. Program growth impacts administrative requirements from the onset of fulfilling staffing requirements, providing technology equipment and delivering mandatory training, to ensuring sound program management through analysis and research and promoting and maintaining employee wellness.

Although an increase in administrative resources would have a relatively minimal impact on the division administration rate, this rate has seen increases in the rates of members on special leave as well as an increase in health care costs over the last few years. The health and wellness of the Alberta RCMP employees remains a top priority for the police service. There is continued focus on mental health initiatives to ensure RCMP employees are well equipped to manage the stress associated with the nature of police work, and remain healthy and productive.

The division administration rate does fluctuate over time, due to the variability of the cost categories that contribute to administration costs. As such, forecasting the number of FTEs working and the potential for members to be on special leave, is a key factor in the financial planning process. Further details can be found in the financial summary, including the projected division administration rate for 2022/23 and for the five-year planning cycle.

Accommodation

According to Article 12.1 of the MPSA, municipalities with a population of 5,000 or more are responsible for providing and maintaining accommodations for their Municipal Police Service, at no cost to Canada. Whether providing their own accommodations or occupying federal government detachment facilities, municipalities with MPSAs are responsible for 100% of the costs of providing and maintaining these accommodations, including furnished office space, cellblock facilities, and garage space. The municipality is also required to pay 100% for operating and maintenance costs.

To support the financial planning of the municipal accommodations, which includes building upgrades, a refresh, lifecycle or renovations, discussions between the Mayor and Detachment Commander should be shared with the Alberta RCMP Real Property Asset Management unit. This allows both parties to plan, budget, approve and provide guidance to ensure it meets the standards set forth in policy.

The Detachment building in Didsbury is owned by the municipality. The building is 662 m² in size and the RCMP leases PPSA space in the Detachment. The lease agreement expired in March 2021 and has not yet been renewed. There is one additional five-year option remaining.

Interior upkeep is required and the Town of Didsbury is proceeding to have the interior office space re-painted. Significant HVAC maintenance is also planned for the Spring/Summer of 2022.

A work-space analysis is required for Didsbury Detachment. There are currently six work stations in the “bullpen” area of the building to accommodate 11 police officers. The support staff area currently has two work stations. A third work station was installed in a multi-purpose room which also houses the monitoring equipment for the two interview rooms, the IT server equipment, and stationary shelving. A modified ventilation system was installed above the IT Server in September 2021 to help reduce the temperature in that room. As the room is multi-purpose, there is considerable foot traffic and noise which does not make it a suitable work station for support staff.

There is insufficient parking space available to accommodate seven police vehicles, 25 foot enclosed ATV trailer, private vehicles of both police officers, support staff and victim services as well as the general public. The anticipated increase to resource levels will result in the requirement for additional parking stalls. Temporary storage facilities are currently being utilized for the ATV trailer.

Through the Contract Management Committee, a number of initiatives have been identified within the Real Property portfolio, in support of greening government, health and safety and modernization of the workplace. Depending on the current detachment facility, these initiatives as described below, could have an impact on our municipal partners.

As part of the Government of Canada's transition to net-zero carbon and climate-resilient operations by 2050, the Real Property portfolio will strive to reduce the carbon footprint of its leased or owned office space. The RCMP, with the assistance of Real Property Management, continues to make progress in supporting the *Greening Government Strategy*. The Real Property Management branch is diligently working to develop an RCMP Green Building Policy, guidance documents and a Departmental Sustainable Development Strategy (DSDS). In parallel, the RCMP is exploring the integration of new green technology into its real property projects/buildings to contribute to the government's environmental objectives.

The RCMP is issuing new policy direction for mandatory testing and monitoring of potable water as well as potentially hazardous substances such as asbestos, legionella and radon. Once the policy direction has been fully implemented, health and safety risks will be reduced through the provision of clear guidance, roles and responsibilities, and consistent testing and monitoring approaches.

The COVID-19 pandemic has enabled the RCMP to consider flexible work arrangements for non-operational personnel, thanks to significant Government of Canada investments in new technology and related infrastructure. The RCMP will be exploring opportunities for modern, flexible, and technology-enabled portfolio changes to meet future needs of the force while supporting operations and government socio-economic objectives (e.g. greening, accessibility, Indigenous reconciliation).

Equipment

To ensure operational effectiveness and the safety of all members and the communities we serve, appropriate equipment and technology is required. Officers face varied incidents that can result in injury or damage to persons or equipment, such as intentional contact with police cars or assaults with a weapon. These incidents can impact the required types of equipment and information technology to ensure public and member safety. While the known equipment costs will be included within overall financial projections, there are often opportunities for more effective and efficient equipment that may emerge unexpectedly, such as data storage or body worn cameras. Ensuring our members are properly equipped to manage and respond to incidents is critical to the safety of our citizens and their communities.

The forecast for equipment purchases is based on the five-year Operational Equipment Plan, the Technology Equipment Plan and the Fleet Plan. Items identified within each of the plans are required to support the existing and expanding needs of the Alberta RCMP. The Alberta RCMP is also bound by regulatory requirements to ensure members are properly trained and appropriately equipped, and equipment purchases are planned to meet these necessities and

to ensure public and officer safety. In some cases, equipment will be purchased to replace older or outdated equipment, such as the life-cycling of computer equipment.

Modernizing the police service requires continual investment of equipment to ensure member safety and communication requirements are met. This is also one area whereby the cost of equipment and vehicles is directly impacted by economic factors, including inflation, as well as technological advancements that come at a cost. To ensure we keep pace with an evolving environment, continual investment is required to keep our members safe, while they work to protect Albertans and their communities.

Operational Equipment:

Modernizing of police and public safety intervention equipment will ensure that police officers have the appropriate tools to perform their duties as safely and effectively as possible, which supports our goal of keeping communities and their citizens safe.

Pistol Modernization – The RCMP has been reviewing the requirement to replace the current 9mm Smith and Wesson duty pistols which have been in use since 1994 and have not been commercially manufactured since 1999. A variety of issues have arisen suggesting the current pistol does not meet the needs of Alberta RCMP members. Industry advancements have been made resulting in the availability of lighter weight pistols which allow for attachments of lights, improved ergonomics and increased reliability. Within this replacement strategy, modern pistols will have features that ensure the firearm is suitable for use by the widest demographic of police officer possible.

The RCMP intends to procure an off-the-shelf pistol with ancillary equipment through a competitive solicitation. The ancillary equipment will include red dot sights, weapon lights, magazines and pouches, holsters (serge and general duty), and preventative maintenance kits. The cost of the pistol and ancillary package is estimated to be \$2,414 per regular member. The total estimated pistol transition training costs, which is inclusive of ranges, targets, simunition barrels and ammunition is \$446 per regular member. Ammunition estimates are based on 1,000 rounds and 100 targets per member. It is estimated that the full implementation, inclusive of the roll out, training and divestment of old pistols, will take approximately three (3) years, with a potential contract award in December 2022.

Body Worn Cameras – To improve public transparency and accountability, and to respond to concerns about policing from racialized and Indigenous communities, the Federal Government announced the implementation of a Body-Worn Camera Program. The objective of the program is to equip all RCMP officers who have operational interactions with the public with a body-worn camera while on duty. For planning purposes, and until a contract of supply is in place, contract partners can estimate a cost of \$3000 per front-line member, starting in 2024/25. This preliminary estimate includes the BWC, the cloud-based Digital Evidence Management Service (DEMS) and support staff to operate the program; not just the camera.

Conductive Energy Weapons Replacement – The new CEW would ensure that frontline members have access to a less lethal de-escalation option available at all times for frontline general duty policing. A managed service option (subscription) is currently being considered. Through ongoing negotiations, a managed service and bulk purchase could be less than the cost of the one for one replacement of the existing CEWs including the on-going costs. Depending on the implementation schedule, the costs could vary between \$72.80/month to \$97.34/month. Costs estimated in the operational equipment tables are based on the rate of \$72.80/month.

Portable Ballistic Shields – The RCMP has identified that Portable Ballistic Shields (PBS) can provide an extra measure of safety to RCMP members in some highly dangerous situations, should the need arise to rescue a member of the public or a fellow officer in an active shooter or similar situation. Ballistic shields will supplement soft and hard body armour when the need arises. The estimated cost per portable ballistic shield is \$8,000 to \$10,000 each. The recommendation is that a minimum of two portable ballistic shields are made available for each detachment/unit. Procurement of the Portable Ballistic Shield is still required and design and development of training and policy are ongoing. Rollout is expected to occur in 12-18 months (Fiscal Year 2023/2024).

Breaching Equipment – As part of Immediate Action Rapid Deployment (IARD) training, members are introduced to the use of breaching equipment. A standard breaching tool for every frontline patrol vehicle in the country will provide the first officer(s) arriving on scene, (active threat, domestic violence, person in crisis, Feeney warrant, etc.) to have a breaching capability, if urgently required. The breaching tool is designed to be stored in a marked police vehicle in order to deal with IARD type incidents. A contract was awarded for the Breaching tools in June 2021, at a cost of \$688 per set of tools, which would include carrying case and sling. Design and development of training and policy are ongoing, with rollout expected to occur in 12-18 months (Fiscal Year 2023/2024).

Extended Range Impact Weapon (40mm) – Less lethal technologies, such as the Extended Range Impact Weapon, provide officers with more opportunities to de-escalate dangerous situations rather than resorting to lethal force. A pilot project on the use of the 40mm Extended Range Impact Weapon (ERIW) by General Duty members assessed the usage and effectiveness of this less lethal option. The estimated cost for each ERIW and accessories would cost approximately \$4,174, plus \$750 for the new vehicle firearm rack for an estimated cost per vehicle of \$4,924. Design and development of training and policy are ongoing, but it would most likely require a one-day training with an annual recertification. The rollout is expected to commence within the next 12-18 months (Fiscal Year 2023/2024), and spread out across three to five years.

Hard Body Armour (HBA) – Hard Body Armour have become lighter, allowing officers to wear it for longer periods of time, promoting optimal performance under hazardous conditions. Industry advancements have been made resulting in the availability of lighter weight HBA plates and plates of different sizes to allow a better fit for several different body shapes. The RCMP

will be moving to a personal issue of hard body armour (HBA) once the procurement action is complete. Following extensive analysis, the RCMP will procure three different sizes (S, M, L) of HBA to ensure proper fit and wear, to optimize its use by the RCMP members. The cost per HBA is estimated to be between \$600 and \$1,000.

Employment and Social Development Canada Directives: The RCMP is being advised of ESDC directives as the Mass Casualty Commission continues with their inquiry. The RCMP anticipates that it will have to develop action plans to address the findings. Details will be provided as they become available, but it is anticipated that requirements including additions or modifications to policing equipment, vehicles, etc., may be part of that action plan.

Situational Awareness (ATAK) – The RCMP is currently performing ongoing testing of a situational awareness software that would allow for members' location to be posted for awareness when on duty. The system currently being tested, referred to as Android Team Awareness Kit (ATAK), allows for GPS tracking of members to ensure they can be located by front-line supervisors, Critical Incident Commander (CIC), Operational Communications Centres (OCC), Division Emergency Operations Centres (DEOC) and/or the National Operations Centre (NOC). The ATAK system requires that each member be issued an android phone. A project proposal is currently being advanced for system implementation throughout the RCMP, with ongoing testing in place within Alberta and other locations with positive results. Test results have been shared with the Contract Management Committee, and Alberta continues to plan for the implementation of ATAK in conjunction with the National Project team lead by Contract and Indigenous Policing (C&IP).

In Car Digital Video System (ICDVS) – The life cycle management of ICDVS equipment is aligned with the vehicle replacement schedule. These systems were formerly provided by WatchGuard, and as a result of the recent bidding process, Panasonic is now the provider of this equipment. There are some challenges with changing providers, as the systems can only be installed at initial vehicle fit-up. Because of the back-end Panasonic infrastructure not being ready we need to remain with WatchGuard system until a backend infrastructure is upgraded to be compatible with Panasonic. This will result in a mixed operating environment for the next three to five years as the old system is phased out and the new Panasonic system is simultaneously phased in. Projected ongoing costs are included within the IT equipment plan.

Overall Muni Under - Operational Equipment Plan						
	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Ammunition	\$ 277,135	\$ 290,992	\$ 305,541	\$ 320,818	\$ 336,859	\$ 353,702
Taser 7 (includes holsters)	\$ -	\$ 387,714	\$ 317,662	\$ 326,928	\$ 329,424	\$ 332,920
Taser XP	\$ 10,200	\$ -	\$ -	\$ -	\$ -	\$ -
Body Worn Cameras	\$ -	\$ -	\$ 1,089,000	\$ 1,116,000	\$ 1,128,000	\$ 1,140,000
Pistol Modernization	\$ -	\$ 871,454	\$ 4,828	\$ 21,726	\$ 9,656	\$ 9,656
WatchGuard System	\$ 170,345	\$ 120,890	\$ 120,890	\$ 120,890	\$ 120,890	\$ 120,890
Breaching Tools	\$ -	\$ 96,320	\$ -	\$ -	\$ -	\$ -
Portable Ballistic Shields	\$ -	\$ 560,000	\$ -	\$ -	\$ -	\$ -
Extended Range Impact Weapons 40mm	\$ -	\$ 689,360	\$ -	\$ -	\$ -	\$ -
Digital Cameras	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -
Fume Hoods	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ -
Carbines	\$ 144,000	\$ -	\$ -	\$ -	\$ -	\$ -
Binoculars	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -
Night Vision	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -
Shotguns	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
Hard Body Armour	\$ -	\$ 361,000	\$ 2,000	\$ 9,000	\$ 4,000	\$ 4,000
Hard Body Armour (Current Version)	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -
Protective Technical Services	\$ 241,279	\$ 301,400	\$ 318,200	\$ 132,300	\$ 111,600	
Total Operational Equipment Costs	\$ 906,959	\$ 3,679,130	\$ 2,158,121	\$ 2,047,662	\$ 2,040,429	\$ 1,961,168

All costs identified in the table above are in 100% terms, and will be included within the MYFP forecast. These projected costs will form part of the divisionally pooled costs and the associated cost per member rate. Further review of deployment strategies may impact the planned schedule of costs. Updates will be provided once deployment plans are determined.

Technology:

The following is a projection of anticipated Technology expenditures over the next five years, and includes technological items as they relate to workstations, radios, LiveScan, Technology Contracts & Software Licensing and Telecommunications. While the projections are estimates only, the costs associated with technology equipment are identified in the table below to support planning purposes.

Workstation Life Cycling – The five-year plan for workstation life cycling are based on current inventory replacements schedules and include hardware such as computer/laptop, monitor, scanner and printers, much of which are life cycled on a four to five-year basis. The forecast for municipalities is based on known, upcoming workstation expenditures, Detachment requests for the current fiscal year, and expected workstation costs for anticipated resource growth as indicated by the Municipality (two monitors and a desktop/laptop per new officer). A contingency forecast based on historical expenditures provides an estimate of potential costs for items that have not been accounted for.

Alberta First Responders Radio Communication System (AFRRCS) – Full implementation of the AFRRCS system is complete and in the operations phase of equipment life-cycling. Ongoing maintenance and replacement of aging equipment will be required. Based on the current lifespan of the radios, the forecast for radio replacement has been adjusted to phase in replacement over the next several years as an ongoing program. The goals of the Alberta RCMP radio program over the next five years are to: support interoperability and growth, enhance

officer and public safety, and to improve efficiency of operations. Although the replacement of aging radio equipment is expected to commence in 2024/2025, many municipalities can expect radio replacements as early as 2023/2024. Some expenditures may be initiated earlier or later than scheduled to off-set high-cost years. The radio plan also includes estimated costs associated with anticipated resource growth over the next five years.

LiveScan – LiveScan electronic finger/palm printing systems have been operating throughout Alberta RCMP for 12-13 years, however, a normal replacement schedule would see a device replaced every eight years to maintain operational integrity. A replacement schedule, as outlined in the table below, has been identified to replace existing machines over the next five-year cycle.

Technology Contracts and Software Licensing – Identified within the Technology Plan is a forecast for software and estimated costs for licensing and printer rentals. Applicable Detachment expenditures for these items are identified in the table below.

Telecommunications – Although Shared Services Canada (SSC) manages and maintains RCMP line speed services, internet, and telecommunications services, Alberta RCMP remain responsible for a number of costs to manage our infrastructure. There have been a number of enhancements to RCMP infrastructure including Wifi installation and access points, server upgrades, etc. The table below references the ongoing costs for these services.

SSC currently manages services relating to voice and data communications services and android cellphones that are deployed throughout this province. Contract partners are not being billed for these services at this time, however, we have continued to identify applicable costs for your reference should this position change. The McNeil Report highlighted the safety requirements for each officer to carry a cellphone and rollout of android devices commenced in 2021/2022. The five-year forecast of androids is based on current inventory replacement schedules and anticipated growth in officer resources, as indicated by the municipalities.

Muni Unders - Technology Plan						
	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Workstation Life Cycling	\$ 261,195	\$ 156,500	\$ 246,960	\$ 88,176	\$ 5,058	\$ 4,972
Workstation Contingency	\$ -	\$ 71,521	\$ -	\$ 139,844	\$ 222,963	\$ 223,049
Radios	\$ 4,600	\$ 64,360	\$ 181,648	\$ 811,713	\$ 115,000	\$ 322,000
Livescan	\$ 23,383	\$ 81,650	\$ 55,500	\$ -	\$ -	\$ 61,460
Tech Rentals/Software	\$ 48,805	\$ 48,567	\$ 45,315	\$ 45,315	\$ 45,315	\$ 45,315
Telecommunications	\$ 39,845	\$ 17,528	\$ 16,998	\$ 12,810	\$ 12,810	\$ 12,810
Total Technology Forecast	\$ 377,828	\$ 440,125	\$ 546,420	\$ 1,097,858	\$ 401,145	\$ 669,605
Telecommunications (non-billable)	\$ 69,374	\$ 23,510	\$ 59,130	\$ 14,226	\$ 5,416	\$ 5,416

Fleet:

Ongoing fleet plans reflect replacement needs based on vehicle mileage lifecycle plans and applicable expansion to satisfy requirements for new Municipal resources. In 2022/2023, the Divisional Fleet Program will be replacing police vehicles across many municipalities as part of normal replacement schedules, deploying new vehicles to new positions, and the program will

maintain a contingency due to vehicle write-offs from call-related incidents and unplanned purchases. Although estimated contingency costs are not listed in the tables following 2023/2024, they are included in the total estimated forecast of vehicles in the out-years.

The five-year forecast is based on estimated costs of vehicles and associated fit-up costs under ideal conditions. Increased costs due to inflation are planned for in the five-year forecast, but due to market conditions and supply constraints, expenditures can vary from the plan. In fact, we have seen in recent years the average cost of a police vehicle increase by over \$5K per vehicle. Included within the table are projected expansion costs based on anticipated resource growth identified by all Municipal partners. These planned amounts may vary depending on actual positions called up, as well as a number of other factors considered through the Fleet Management process.

Muni Unders - Police Vehicles Plan						
	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
Vehicles	\$ 1,620,500	\$ 2,236,000	\$ 2,025,000	\$ 2,060,000	\$ 2,035,000	\$ 2,035,000
Fit-Up	\$ 367,100	\$ 520,750	\$ 410,750	\$ 412,250	\$ 394,250	\$ 394,250
Contingency	\$ 172,500	\$ 216,500	\$ -	\$ -	\$ -	\$ -
Expansion	\$ -	\$ 58,200	\$ 59,700	\$ 122,400	\$ 188,100	\$ 63,750
Total Police Vehicle Forecast	\$ 2,160,100	\$ 3,031,450	\$ 2,495,450	\$ 2,594,650	\$ 2,617,350	\$ 2,493,000

The RCMP continues to make progress in supporting the Greening Government Strategy, a Government of Canada directive to achieve net-zero carbon and climate-resilient operations by 2050. This is also affecting the future of the National Safety and Security Fleet including the RCMP policing and administrative vehicles. The impact to the RCMP is being assessed through a study to inform the feasibility of implementing this strategy across all geographical locations. This may impact fleet sustainment costs as well as the requirement for charging infrastructure. More information will be provided as information becomes available.

Financial Summary

The attached MYFP table represents the estimated pooled direct and indirect costs, to form the estimated cost per member, as well as location specific costs. Based on the forecasts identified within the financial tables, the estimated basic average cost per member, excluding location specific costs, for 2022/23 has increased to \$140,267 in 70% terms, and is projected to increase to \$153,162 in 2023/24, in 70% terms. Adequate funding is critical to providing policing services to ensure the safety of your community and citizens.

Indirect costs have also been impacted by member pay raise, including the Division Administration rate. This rate is determined by the sum of several cost categories, including the cost of core administration, members on special leave (such as medical leave), and health care costs, and allocating the total costs by the number of working full-time equivalent members in the province. With increases health care costs and more members on special leave, the Division

Administration rate has also increased, and is forecast at a rate of \$33,000 per working member for 2022/23.

The annual estimate of pooled costs and location specific costs for the Town of Didsbury for 2022/23, based on a working member FTE utilization of 3, is estimated at \$458,941. Overtime within the forecast is based on previous year's expenditures, with an increase to account for the member pay raise effective April 1, 2022.

In order for your Town and the Alberta RCMP to more strategically plan for policing expenditures, the total expenditures (broken down above) will be divided into quarters and reflected equally on each quarterly invoice in the 2022/23 fiscal year, similar to an equalized payment plan, and be reconciled following Quarter 4. Your community's estimated quarterly invoice payments for 2022/23 are \$114,735. To minimize the risk of significant over or under payment, the RCMP will review actual expenditures in comparison to the forecast throughout the year and make adjustments in Quarter 3 if there are significant variances. The multi-year financial plan summary is attached for your reference.

Conclusion

This Multi-Year Financial Plan is presented in accordance with the provisions of the Municipal Police Service Agreement. The RCMP remains committed to the sound stewardship of public resources in balance with operational requirements in a complex and evolving landscape.

The continuing investment in the municipal police service, particularly in building front line resources, will better equip the RCMP in Didsbury to meet the challenges that accompany prosperity and growth.

Agreement in Principle

In acknowledgement of your support for the above multi-year plan and the 2022/23 FTE utilization target, forecast and quarterly invoice amount, please review and sign the Approval in Principle included at the end of this document by June 15, 2022.

SSgt. Stephen Browne
Detachment Commander
Didsbury Detachment

Date:

I acknowledge receipt of this Multi-Year Financial Plan (MYFP) that has been prepared as required under the Municipal Police Service Agreement (MPSA), as per Article 17 of the MPSA. I understand that the content is based on information available at the time of the preparation of the document, inclusive of Divisional and Regional Administration as per Article 11 of the MPSA. The Multi-Year Financial Plans will be considered as part of our annual branch budget development process. This MYFP, including the proposed budget and any changes to the number of personnel, is approved “in principal” only and will be considered as part of the Municipal annual budget development process.

The identified expenditures and FTE utilization level for 2022/23 is approved as identified. If any changes are required to the number of Members and Support Staff for the Municipal Police Service, an explanation for any difference between the most recent projected budget figure and the approved budget, including any suggestions for addressing the difference will be provided.

Rhonda Hunter
Mayor
Town of Didsbury

Date:



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 14, 2022
SUBJECT: RCMP - HVAC
ORIGINATING DEPARTMENT: Engineering & Infrastructure

BACKGROUND/PROPOSAL:

Council approved the capital investment project to replace the remaining air conditioning units on the roof (3) and repair 6 economizers. Council authorized \$50,000 for the replacement and repairs. During the bidding phase it was noted repairing the economizers without replacing the furnaces would not accomplish the intent of the investment. Contractors identified several items during the bid phase which would need to be repaired to keep the existing furnaces operational (wiring, sensors, relays & interlocks) and the existing furnaces are aged (13yrs). Investment in the near future, either planned or unexpected, would result in rework of the current investment. Secondly, the existing furnaces are mid efficiency units and are no longer serviceable nor meet the current standards.

Contractors indicated it would be beneficial to replace the furnaces, restore the economizers and install new AC units to eliminate operational issues and maximize energy efficiency.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

During the detailed review of the engineered drawings for the facility, it became apparent that several components have been eliminated from the heating and cooling systems over time. Linkages have been removed, relays disconnected and interlocks eliminated. In essence the air handling system has been compromised and not functioning as designed.

Contractors were provided the design drawings, functional operating manuals and interlock protocols. Contractors inspected the onsite equipment thoroughly. Their recommendations were to replace the existing systems, restore functional operation of air handling processes and bring the system up to today's standards.

To achieve fully functioning systems in alignment with design drawings and operation the lowest compliant bid received is \$61,000; an increase of \$11,000. The RCMP 'K' Division will be responsible for the Provincial and other Municipal portion of the costs and the Town will be responsible for the Didsbury portion (approximately 4/14ths). The actual split will depend on the proportion of staff that occurs during the year. This will result in an additional \$3,143 for the Town portion (or a total of \$17,043) to be funded from RCMP Reserves. There is approximately \$16,000 that is unallocated in the RCMP capital reserve fund which would be used to cover the additional \$3,143.

It is operationally preferred to improve the entire system at one time to increase the energy efficiency, eliminate multi-generation systems, and decrease the cost of facility maintenance associated with occupancy comfort complaints.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

ALIGNMENT WITH STRATEGIC PLAN

3. Infrastructure & Asset Management

RECOMMENDATION

That Council approve the 2022 Capital Budget Amendment to adjust for an additional \$11,000 for the 'HVAC System Upgrades [RCMP Detachment]' Project to be funded 29% from the Town's RCMP Capital Reserve and 71% from external funds by the RCMP 'K' Division.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 14, 2022
SUBJECT: Awarding of Town of Didsbury High School Scholarship
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

To recognize the contributions made by local youth to the Town of Didsbury Council may award an annual High School Scholarship to a high school student who resides within the Town and is graduating in the current academic year and is attending an accredited post-secondary institution in the upcoming academic year.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

To be eligible for the Award, the student must be a resident of the Town of Didsbury and be in their final year of high school;

Candidates must maintain a good academic standing in their high school programs;

The Award will be presented to a graduating Grade 12 student who demonstrates a good attitude, who is involved in extra-curricular activities, shows enthusiasm and initiative, has demonstrated involvement in voluntary community activities and exhibits leadership qualities.

The selection decision is based on the following principles:

Youth involvement in local community contributes to the success of the community;

Youth involvement will translate into future involvement and leadership in the community;

Youth need to be encouraged and recognized for contributions to the community.

The amount of monies for High School Scholarship Award(s) will be \$1500.00.

Depending on the number of applications received, Council has the option to award the funds to all applicants and split funds evenly, or to choose a candidate they feel deserves the award in an amount within the budget.

All applications received on or before the due date, will be reviewed at the Closed Session of this agenda.

ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

RECOMMENDATION

That Council accept the Awarding of the Town of Didsbury High School Scholarship as information pending the discussion in Closed Session.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: June 14, 2022
SUBJECT: 2022 Community Grant Program
ORIGINATING DEPARTMENT: Community Services

BACKGROUND/PROPOSAL:

In March 2022, Council allocated \$30,000 from the 2021 year-end surplus to the 2022 Community Grant Program. This program was established in 2021, and the funds are to be distributed to eligible Didsbury groups to assist with events, programs and facility waivers that serve the Didsbury community.

At their March 5, 2022 Budget Meeting, Council approved that both the Didsbury 5-0 Club and the Didsbury Museum each be granted \$4,000 in 2022 funding to assist with their operating costs. This left \$22,000 available to 2022 applying groups.

Administration received an additional 17 applications that, when combined with the 5-0 Club and Museum approved grants, totaled \$37,639.07. Upon review of the applications, Administration has determined that all requests would be eligible for funding under Policy CS 003-21 – Community Grant Program.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

When considering how to distribute the remaining grant funding amongst the 17 applications, Administration looked at two different approaches. Please note that due to the small amount requested by the Didsbury Grad Committee, the full \$220.07 request has been included in both options, leaving 16 applications up for discussion below.

Option 1 – This option takes the \$7,639.07 above the \$30,000 budget and divides it equally amongst the 16 applications, which would reduce each application by \$477.44. This is the most equitable model to distribute the funding amongst all applications.

Option 2 – Another option for Council to consider is to provide less funding to applications that:

- Have historically strong community financial support that could offset the grant reduction
- Raise funds for use outside of Town of Didsbury
- Request funds for facility use outside of Town of Didsbury

This option would still see a reduction to all applications, however it would be less significant than Option 1 due to the above parameters.

Council may alternatively choose to send this item to a Committee for review and recommendation.

ALIGNMENT WITH STRATEGIC PLAN

4. Healthy Active Living

RECOMMENDATION

That Council

2022 Town of Didsbury Community Grant Program

Organization	Explanation of Request	Value	Option 1	Option 2	Other Info
5-0 Club	Assistance with utility costs	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	As per Council Budget Mtg - March 5/22
Didsbury Museum	Assistance with operating costs	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	As per Council Budget Mtg - March 5/22
Friends of the Library	Utility costs for book sale location	\$ 2,000.00	\$ 1,522.56	\$ 1,650.00	
Heart2U Didsbury	Christmas Food Hamper funding	\$ 2,000.00	\$ 1,522.56	\$ 1,300.00	
DHS Band Society	Band concert + composer costs	\$ 1,700.00	\$ 1,222.56	\$ 1,200.00	
Didsbury Aqua Jets	Swim Meet - facility rental costs	\$ 2,000.00	\$ 1,522.56	\$ 1,650.00	
Ropes & Reins 4H Club	Spring clinic + Ag Facility rental	\$ 1,500.00	\$ 1,022.56	\$ 500.00	
Didsbury Minor Softball	Upgrades to dugouts - Jets Diamond	\$ 2,000.00	\$ 1,522.56	\$ 1,650.00	
Didsbury Lions Club	Support for community bus service	\$ 2,000.00	\$ 1,522.56	\$ 1,650.00	
Alberta CO2 Shooting Club	Seed money - off-set start-up costs	\$ 1,000.00	\$ 522.55	\$ 600.00	
Make a Wheel Difference	Community fundraising event	\$ 2,000.00	\$ 1,522.56	\$ 779.93	
Didsbury Minor Hockey	Tournament ice rentals	\$ 2,000.00	\$ 1,522.56	\$ 1,650.00	
MV Colts	Assist with bussing costs	\$ 2,000.00	\$ 1,522.56	\$ 1,650.00	
Didsbury Elks	Assist with parade/ bfast costs	\$ 2,000.00	\$ 1,522.56	\$ 1,650.00	
Didsbury Golf Club	Enhancements to practice greens	\$ 2,000.00	\$ 1,522.56	\$ 1,650.00	
Didsbury Minor Ball	Equipment for new U18 team	\$ 2,000.00	\$ 1,522.56	\$ 1,650.00	
Didsbury Grad Committee	Offset costs of grad banners	\$ 220.07	\$ 220.07	\$ 220.07	
MV Arts Society	Facility Waiver - 2022 Arts Festival	\$ 1,260.00	\$ 782.55	\$ 900.00	
D&D Chamber of Comm.	Downtown beautification contest	\$ 1,959.00	\$ 1,481.55	\$ 1,650.00	
		\$ 37,639.07	\$ 30,000.00	\$ 30,000.00	

TOTAL APPROVED GRANTS at May 15, 2022 **\$ 8,000.00**

FUNDS STILL AVAILABLE - at May 15, 2022 **\$ 22,000.00**



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: June 14, 2022
SUBJECT: Town of Didsbury's 2023-2028 Open Spaces Asset Management Plan
ORIGINATING DEPARTMENT: Corporate Services

BACKGROUND/PROPOSAL:

In 2021, the Town of Didsbury was a recipient of the Municipal Asset Management Program (MAMP) grant to fund an Asset Management Plan for the Town of Didsbury's Pathways, Play Structures, and Parks. Administration utilized both internal and external capacity to inventory and evaluate all Open Space assets. After 6 months, Administration is pleased to present the Town of Didsbury's 2023-2028 Open Spaces Asset Management Plan.

The Plan was presented to Council by Kelsey Hawkins, Municipal Intern, during the Delegation portion of the meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The development of the asset management plan first involved defining all of Didsbury's Open Space assets, and collecting and categorizing all available inventory data including material, location, age, measurement, and estimated replacement costs. Onsite inspections were conducted to evaluate the condition of each asset. This data was then consolidated into a risk assessment framework that guides the prioritization of the preventative maintenance and replacement plans of each asset. The data in this plan is designed to serve as a baseline for informed decision making and ensure future sustainability of Open Space assets.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity
2. An Informed & Engaged Community
3. Infrastructure & Asset Management
4. Healthy Active Living

RECOMMENDATION

That Council move to endorse the Town of Didsbury's Open Spaces Asset Management Plan and that the multi-year budgeting documents be updated accordingly.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 14, 2022
SUBJECT: Level of Service – Branch Bin Operation
ORIGINATING DEPARTMENT: Engineering & Infrastructure

BACKGROUND/PROPOSAL:

In 2013 Council directed Administration to close the Recycling Centre:

Res. 198-13

That Council approves to close the Recycling Centre located at 2602 19 Street effective July 15, 2013.

The Recycling Centre was the Town's initial site of compost and branch collection. Following the closure, the Town directed residents to use the Mountain View Regional Waste Commission (MVRWC) for depositing excess compost and branch materials. In 2016 the MVRWC ceased accepting compost materials. It was around this time a compost bin was installed at the Public Work's yard. No motion could be identified to open this service to residents.

However, since opening a residential compost bin, the Department has experienced difficulty with users depositing large branches into the compost bin. The branches posed a safety issue during the loading of the compost for relocation and a bigger safety issue during unloading of the compost material. To mitigate the safety issues the department created a separate location for users to deposit branches in hopes the branch bin would eliminate contamination of the compost material. Users responded well to the opening of a branch bin and it virtually eliminated the contamination issue.

Over the past couple years, the branch bin usage has soared. Now the Department struggles with material logistics and safety issues associated with the operation of the branch bin service. Our equipment is not forestry equipment and we do not have good material handling process or site to move and store the material. Now the department spends several hours a week using inadequate equipment to move the branches into the operation's yard. The process requires heavy equipment and the material displaces a significant area within the operations yard during the construction season.

In the fall of each year and after the first few snow falls the department prepares a substantial fire buffer (berm) in the shape of a horse shoe (dozens of equipment hours). This process allows incremental addition of the green branch material to be added which keeps the size of the fire manageable and under control. This process generates large, intense smoke plumes and requires 24 hour monitoring. The operation takes approximately 10-15 days of active management and the coal bed remains active for approximately 20 days after. The burning activity requires approximately 30-35 days of consistent monitoring.

This past fall, a member of our community contacted Occupational Health and Safety which resulted in an OH&S site inspection of the burn area and review of the activity. Along with the OH&S reporting, the Town received numerous phone calls and action requests regarding the burning activity.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Town has a contractual relationship with E360 which collects and disposes of compostable materials. The compost processor accepts small branches within the green bin collection along with most materials of organic nature. Residents can request additional green bins for periods of the year when excess materials are produced or if they have large yards. Residents are also able to compost materials on site using commercially available composters.

Infrastructure contacted the MVRWC and confirmed they accept branch wastes.

ALIGNMENT WITH STRATEGIC PLAN

3. Infrastructure & Asset Management

RECOMMENDATION

That Council approve to permanently close the compost bin, branch bin and communicate to residents the appropriate waste disposal solutions.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 14, 2022
SUBJECT: Parkland Regional Library Services Funding
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Concerns have been raised regarding the population information used by Parkland Regional Library Services (PRLS) to calculate per-capita funding obligations of each member municipality.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

In accordance with the Parkland Regional Library Membership Agreement the per capita funding is based on *“the most recent population figure for the municipality as published by Alberta Municipal Affairs.”* According to the Government of Alberta’s website : *“The Municipal Affairs Population List has been discontinued and will be replaced by population estimates from Treasury Board and Finance in the future.”*

The last updated official population list from Municipal Affairs is 2019. At the March 2021 PRLS Executive Committee Meeting, the committee decided to use the population numbers from the Treasury Board and Finance to invoice municipalities based on what the Government of Alberta posted on the website. In some cases the treasure board population estimates are significantly different from the recent federal census that was conducted in 2021. Didsbury’s population (for example) was estimated to be approximately 200 higher than the federal census.

During informal discussions amongst the PRLS representatives from our region, there was shared concern with this and interest in pursuing a collective approach to remedying these concerns.

It is recommended that the municipalities in our region work together to explore a collective strategy for raising these concerns with PRLS and for seeking a suitable remedy.

ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

RECOMMENDATION

Move that Administration engage our regional partners to review these concerns and explore a collective strategy for raising these concerns with the members of PRLS to seek a suitable remedy.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	June 14, 2022
SUBJECT	Chief Administrative Officer (CAO) Report
ORIGINATING DEPARTMENT	Legislative Services

BACKGROUND/PROPOSAL:

Please find attached the CAO Report for June 14, 2022.

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the CAO Report for June 14, 2022 as information.



CAO Report – June 14, 2022

1. May Action Request (Corporate Services)

Please find the Action Request Report for May 2022.

2. 2-Hr Parking Update (Municipal Enforcement)

3 Patrols Completed

11 Written warnings issued, all are business owners, employees of business or renters/tenants of properties affected by the parking bylaw.

Date	Time	Location	Individual
4/18/2022	11:58	19 Ave	Resident
4/19/2022	09:00	20 Street	Business Owner
5/26/2022	10:50	19 Ave	Employee
5/26/2022	11:00	20 Ave.	Business Owner
5/26/2022	11:05	20 Street	Business Owner
5/27/2022	10:36	19 Ave	Resident
5/31/2022	10:10	20 Street	Business Owner
5/31/2022	10:10	20 Street	Employee
5/31/2022	13:01	20 Street	Business Owner

3. Operating Budget Meeting Costs (Corporate Services)

In the May 24, 2022 Regular Council Meeting CAO Report Administration recorded the cost of holding the budget meetings was \$20,300. After further review it was found that this amount included additional staff time that was not part of the cost of the meetings. The actual total cost was \$15,455.

The Budget Impact of these meetings was \$6,445 which included the cost of Council's attendance, food/supplies and advertising.

The Staff Resource time was \$9,010. This amount is not paid to staff, rather the cost of them being at the meeting and having time off in lieu of their attendance.

4. Council Professional Development Update (Res. 229-22 – April 12, 2022)

Please find below the update on expenses for Council professional development:

COUNCIL PROFESSIONAL DEVELOPMENT STATUS				
	Budget	Spent	Remaining	AB Muni
Mayor Hunter	\$6,500.00	\$ 1,192.75	\$5,307.25	\$ 630.40
Deputy Mayor Engel	\$4,500.00	\$ -	\$4,500.00	\$ -
Councillor Baswick	\$4,500.00	\$ -	\$4,500.00	\$ 100.00
Councillor McCoy	\$4,500.00	\$ 4,400.05	\$ 99.95	\$ -
Councillor Moore	\$4,500.00	\$ -	\$4,500.00	\$1,048.43
Councillor Williams	\$4,500.00	\$ 2,430.77	\$2,069.23	\$ 100.00
Councillor Windsor	\$4,500.00	\$ 3,502.77	\$ 997.23	\$ 643.88

**Action Requests Report
May 2022**

of
Requests

Administration

Municipal Enforcement

9 Animals

Missing dog
Pitbull type dog attacked residents dog
Dog found
Baby moose in Memorial Park
Neighbors dog barking non-stop
Lots of cats living in van
Lost dog
Neighbors have too many dogs
Dog attack

2 Vehicles

Residence has 10 vehicles parked on both property and street
Construction Equipment blocking access into culdesac

5 Property

Neighbours have torn down fence between properties
Bathroom sink left on residents hedge
Spruce trees hanging over neighbour's roof and wrecking shingles
Neighbour is double parking
Neighbour has lots of garbage in their yard

1 Streets

Lots of speeding at playground zone on Westhill Drive

1 Noise

Neighbours are noisy

Public Works

15 Streets

Sweep 21st Street
Potholes on 7th Ave
Westhill drive needs to be repaired
Gravel road north of Buy-Low
7th Ave needs to be repaired
Alley by 22nd Street and 14th Ave needs gravel
7th Ave needs potholes filled
Alley behind 24th Street needs to be graded
Large branch has fallen into the road at 12 Ave and 21 Street
22nd street needs sweeping
Request for signage on 22nd Ave for construction
Gravel road in Rosebud Bay needs to be graded
Street sweeping
Gravel on 18th Ave needs grading
Pothole on 22nd Street

4 Water / Sewer

Calcium build up in water
Low water pressure
Low water pressure
Water meter has a leak

1 Solid Waste

Compost bin was not fully emptied

2 Sidewalks

Sidewalk on 17th Ave needs repair
Sidewalk on Valarosa Drive needs repair

3 Property

Garbage by Library needs to be emptied
Dirt pile behind residence
Wooden hand rail at Train Station needs repair

2 Planning & Development

Clothes line permit
Patio permit

6 Parks

Dog park needs to be cleaned up
Dog park needs maintenance
Dog park needs a shelter
Gophers in field behind Deer Coulee
Dead trees on 29th Street
Weed wacking noise

51 Total



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	June 14, 2022
SUBJECT	Council Reports
ORIGINATING DEPARTMENT	Legislative Services

BACKGROUND/PROPOSAL:

Council Members will give a verbal and/or written report on any business or committee activity in which they have participated.

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the Council Reports for June 14, 2022 as information.

CAEP

On behalf of the Board of Director's (BoD), CAEP very much appreciates the ongoing support of the Town. We look forward to our continued collaboration and driving regional economic development forward for everyone.

Question via email:

Mayor Hunter asked: "I have been told that CAEP per capita fees have gone up for municipal members. Can you confirm if this is true. Can you also advise if municipalities, Didsbury in our case, were advised of such intent from the CAEP Board prior to the fee being implemented, likely via Board motion?"

As Council is no doubt aware, CAEP needed to increase their rates to ensure they had the capacity to continue with their programs, as the result of significant government funding cuts, CAEP engaged the membership at the June 2021 AGM and based on the conversation, and consensus reached there, CAEP committed to increasing their rate to .70 per capita effective April 2022, with another .10 cents in 2023 and 2024. A letter was sent out to all the member municipalities confirming these budget changes. Interesting to note that due to Didsbury's drop in population in the latest census, for the CAEP budget year of April 2022-March 2023 the financial impact to the town will be \$388.20. The increase for the following two years equates to \$507 each year.

At the May 18th CAEP Board of Directors (BoD) meeting, we passed the 2022-2023 budget as amended. Once the amended version is ratified, it will be shared.

The BoD has been working on a new strategic direction, that will be highlighted at the upcoming AGM on June 17th in Innisfail. I will report back on the Strategic direction following the AGM as is the norm for external organisations. Stay tuned for more...

CCUS – Carbon capture Utilisation and Sequestration

Alberta Carbon Hub

<https://www.albertacarbonhub.com/>

What do Cement, power generation, carbon capture, sequestration, cleantech development and beer have in common? For these businesses, it's their desire to make a difference. They are connected through passion for reducing carbon emissions to help keep climate change in check. Together, they form the backbone of the Alberta Carbon Hub—a collaborative group of companies celebrating the real work that is happening now in Alberta and Canada to put us on the path to meet our climate goals.

Video: <https://vimeo.com/372743484>

Enhanced Energy tour

Thanks to Central Alberta Economic Partnership for arranging this tour, the Red Deer City Council for sponsoring the bus, Rooster's Roadhouse for their great hospitality and delicious lunch, 7 Board members and 5 Red Deer Council members went on an educational tour of the Enhanced Energy site near Clive. This is an incredible feat of

science! In addition to the \$200 - \$400 million dollars of direct investment that this initiative will bring into our region, it will also and even more impactfully attract carbon intensive businesses to locate here. Industries such as power, lithium, chemicals, and others all require a carbon solution that the world and their shareholders are demanding. These industries will require billions of dollars in new investment, which will bring local skilled construction and permanent operating jobs, allowing our residents to work in the areas in which they live.

Central Alberta can be renowned both nationally and internationally as an enabler of low carbon, sustainable industry, and will be the envy of the rest of the province and the country and a world leader in the energy transition.

CAEP Municipalities Tour Enhance Energy & Clive





REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: June 14, 2022
SUBJECT: Correspondence and Information
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Correspondence received from other agencies and departments of the Town, which may be of importance and interest, is being provided for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached:

- Alberta Municipal Affairs – 2022 MSI Allocations and 2022 CCBF Allocation
- Town of Red Cliff – Increasing Utility Fees
- Town of Tofield – Alberta Provincial Police Force
- Town of Tofield – Alberta Utility Fees
- Town of Fox Creek – Further Support for the RCMP
- Town of Bon Accord – Increasing Utility Fees

ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

RECOMMENDATION

That Council accept the presented correspondence items as information.



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR108536

May 16, 2022

Her Worship Rhonda Hunter
Mayor
Town of Didsbury
PO Box 790
Didsbury AB T0M 0W0

Dear Mayor Hunter:

The Government of Alberta continues to build on its commitment to invest responsibly and sustainably in Alberta's communities and support local infrastructure needs. As part of this commitment, I am pleased to confirm that \$485 million will be allocated to local governments in Municipal Sustainability Initiative (MSI) capital funding and \$30 million in MSI operating funding in 2022. Combined with \$1.196 billion in funding front-loaded in 2021, MSI capital funding over the last three years of the program, from 2021 to 2023, will average \$722 million per year.

In addition, in 2022, Alberta will receive \$255 million in federal funding under the Canada Community-Building Fund (CCBF).

For the Town of Didsbury:

- The **2022 MSI capital allocation is \$540,506.**
This amount is equivalent to 40.6 per cent of your 2021 allocation, a reduction based on year-over-year change in overall program funding from \$1.196 billion to \$485 million.
- The **2022 MSI operating allocation is \$172,904.** This includes \$128,192 in Sustainable Investment funding.
Your 2022 operating allocation will be the same as in 2021.
- The **2022 CCBF allocation is \$315,690.**
This amount was calculated using the 2019 Municipal Affairs Population List, the most current municipal-level population data available for the purpose of calculating CCBF funding.

MSI and CCBF funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at open.alberta.ca/publications. MSI allocation estimates for 2023, the last year of the MSI, are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

.../2

The new Local Government Fiscal Framework (LGFF) program is scheduled for implementation in 2024. The new funding arrangement will ensure predictable long-term infrastructure funding at sustainable levels tied to growth in provincial revenues. I recognize how important it is for you to have the opportunity to provide input on the design of the LGFF, and value your expertise in the development of the new program.

I am pleased to announce that engagement with our local government stakeholders on the LGFF program has already begun. I had the privilege to initiate the LGFF engagement process by meeting with representatives from Alberta Municipalities, Rural Municipalities of Alberta, the Metis Settlements General Council, and the cities of Calgary and Edmonton. This engagement will include a survey on the LGFF program design, which is being sent out to all local governments. The results of these consultations are anticipated to be shared with you by early 2023.

We have a busy year ahead, and I am looking forward to working with you to develop the LGFF to ensure the program reflects local priorities, while aligning with provincial objectives and respecting our taxpayers.

Sincerely,



Ric McIver
Minister

cc: Ethan Gorner, Chief Administrative Officer, Town of Didsbury



TOWN OF REDCLIFF

P.O. Box 40, 1 - 3rd Street N.E.
Redcliff, Alberta, T0J 2P0
Phone 403-548-3618
Fax 403-548-6623
redcliff@redcliff.ca
www.redcliff.ca

Office of the Premier
307 Legislature Building
10800 - 97 Avenue
Edmonton, Alberta, T5K 2B6

May 16, 2022

RE: Increasing Utility Fees

Dear Premier Kenney,


The Town of Redcliff joins in the increasing concern across the province regarding the rising utility fees for both natural gas and electricity. This concern is being felt throughout public and private sectors, and we are urging you to take serious note of this.

Over the past two years, residents of both Redcliff and the province have felt the increasing strain of the ongoing COVID-19 pandemic coupled with increasing job insecurity and the rapid inflation of food, fuel, and housing costs. The rising costs of utilities have placed an additional strain on residents' already thin bottom lines. Many residents, small businesses and commercial industries are in danger of closing or have already been forced to stop their services to our communities due to the increasing costs of utilities.

We as representatives of our community also note that it is wholly unacceptable that the rising costs of utilities have led to increased profits as has been noted in the media lately. Our local paper recently reported "Energy Division Rakes in \$105M" (<https://medicinehatnews.com/news/local-news/2022/04/07/energy-division-rakes-in-105m/>). In our estimation, increased private profits seems to be a step too far given the undue hardship the public has faced these past two years and will likely continue to face unless you or the Alberta Utilities Commission can correct this practice. As members of Council and representatives for our community's citizens, we believe now is not the time to be taking more money from the pockets of Albertans. Now is the time to be supporting Albertans when and where they need it most.

Alongside other municipalities in the province, we are urging yourself and the Commission to perform a review of the fees being charged on top of the actual usage fees all the while giving strict attention to the amount of profit corporations are making from our residents and ultimately, all Albertans.

Your time and consideration for our residents, businesses, and non-profits is greatly appreciated.



Dwight Kilpatrick
Mayor, Town of Redcliff

Cc Alberta Municipalities
Alberta Utilities Commission
Michaela Frey, MLA



PO Box 30 5407 50th Street
Tofield, Alberta T0B 4J0
P 780 662 3269
F 780 662 3929
E tofieldadmin@tofieldalberta.ca
W www.tofieldalberta.ca

May 25, 2022

The Honorable Tyler Shandro
Minister of Justice and Solicitor General
204, 10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister,

Re: Alberta Provincial Police Force

Minister Shandro, Town of Tofield Council have attended the Presidents Summit, read, and reviewed the Price Waterhouse Cooper report, and have attended municipal engagement sessions on the proposed Provincial Police Force, all of which have discussed and debated the merits of Provincial Policing.

Minister, please note: Town of Tofield Council in no way supports this initiative to replace the RCMP with an Alberta Provincial Police Force.

The rationale behind this seems poorly timed and ill researched. The Fair Deal panel provided, in our opinion, solid evidence for this potential project to be halted and not further investigated. For review, at the time of results 65% of respondents were not in support of this initiative. Once again, in our opinion, this should have been a large enough response to have negated taking this process any further.

In a time of already uncertain economic forecasts, this seems to be short sighted. The costs to have a transfer to a Provincial Policing Force would be astronomical. Considering these potential costs as well as the current Police Funding Model which we must now shoulder does not sit well with Council and does not sit favorably with the community. Respectfully, this initiative seems to be somewhat tone deaf.

The RCMP have proven to be a pillar of strength, guidance, and protection not only for our community but the Province as a whole. It is without question that Tofield Council support our local detachment of exceptionally skilled and hard-working individuals, but also the members across our fine Province of Alberta.

Honorable Tyler Shandro
Minister of Justice and Solicitor General
Page 2

Minister Shandro, Tofield Council respectfully implore you reconsider the movement to a Provincial Policing Force. Tofield stands in solidarity with our friends at the Town of Mundare, as well as the other numerous Alberta Municipalities who have voiced similar concerns. We ask that you instead look to strengthen and improve your work with the RCMP for the true betterment of our Province.

Sincerely,



Debora Dueck
Mayor

C.C AUMA Membership
 RMA Membership
 Jackie Lovely, MLA



PO Box 30 5407 50th Street
Tofield, Alberta T0B 4J0
P 780 662 3269
F 780 662 3929
E tofieldadmin@tofieldalberta.ca
W www.tofieldalberta.ca

May 26, 2022

Alberta Utilities Commission
106 Street Building
10th Floor, 10055 106 ST
Edmonton, AB
T5J 2Y2

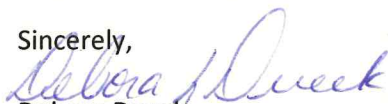
Re: Alberta Utility Fees

The following correspondence is being sent in a movement of solidarity. There have been multiple municipalities across Alberta who have reached out with grave concern, regarding the rising fees for both electricity and natural gas.

In a time of extreme economic downturn, supply shortages and employment volatility, the fee increases appear to be exceptionally short sighted. The province of Alberta and its hardworking people have been wrought with challenges over the past two years, and this is simply providing further stress and instability to the people of this province.

Mayor and Council for the Town of Tofield implore the Commission to truly review the fees and the charges being unfairly downloaded to the Alberta residents. In what has proven to be the most challenging time of many people's lives, these life essential utilities should not be viewed as an opportunity for profit.

Sincerely,


Debora Dueck
Mayor

C.C AUMA Membership
 RMA Membership
 Jackie Lovely, MLA



April 13, 2022

Shandro, Tyler, Honourable
Minister of Justice and Solicitor General, Deputy House Leader
Office of the Minister
204 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6
ministryofjustice@gov.ab.ca

RE: FURTHER SUPPORT FOR THE RCMP

Dear Minister Shandro,

In the early parts of 2020, the Town of Fox Creek learned of the province's proposal to replace the RCMP with a Provincial Police Force. At that time, we had also received an abundance of letters from fellow municipalities voicing their support for the RCMP and their concerns over the proposal. We followed suit and shared our opposition to the plan with your predecessor as well.

As such, we at the Town of Fox Creek are having a hard time understanding why this proposal is still moving forward given the amount of opposition that the province has received.

We know that all municipalities who spoke up provided sound arguments against the proposal; arguments that aligned with our own. Arguments that should have been enough for the province to reconsider their position on this matter.

For your reference, we will reiterate just some of what the negative implications of a Provincial Police Force are.

1. Increase in operating costs, ultimately at the expense of taxpayers.

As we are just starting to come out of the pandemic, where many people and businesses struggled financially under the strain of closures and loss of employment, now is not the time to be increasing taxes to compensate for the operating costs of a Police Force that that majority of the province is not in favour of.

2. Policing services are already strained in many rural communities.

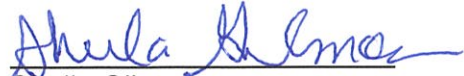
Services, including that of policing, are already strained in rural communities and with the provincial cuts to funding and changes to policies, it would not be conjectured to say that the installation of a Provincial Police Force would not be an improvement for these communities. If anything, it would act as an additional cause of attrition.

3. Now is not the time to distance ourselves from the rest of Canada.

We strongly believed, and continue to believe, that now is not the time to further distance ourselves from the nation. Now is the time to work towards building better relationships for the betterment of the province. As stated in the previous letter, alienation is a great way to further reduce Alberta's voice on the larger national and international stage.

We sincerely hope that the province stops to listen to their constituents, and reconsiders continuing with their proposed Alberta Provincial Police Force. We also hope that the province sees that, instead of replacing them, there is an opportunity to bolster and support the betterment of the existing RCMP.

Sincerely,



Sheila Gilmour

Mayor

sheila@foxcreek.ca

cc: The Honourable Jason Kenney, Premier
Arnold Viersen, MP, Peace River – Westlock
Todd Loewen, MLA, Central Peace – Notley
Alberta Municipalities Members

May 17, 2022

Via email: info@auc.ab.ca

Alberta Utilities Commission
106 Street Building
10th Floor, 10055 106 Street
Edmonton, AB T5J 2Y2

RE: Increasing Utility Fees

Dear Alberta Utilities Commission,

Please accept this correspondence as a letter of support in addition to that of the Town of Fox Creek, dated March 23, 2022.

As you are aware, there have been many challenges in the last two years. A pandemic, which is still in effect, continues to burden our health care system and overall social, emotional, and financial wellbeing. These effects are evident with our province's unemployment rates, which reached a staggering 11.4% in 2020 and remained higher than it has been in 40 years for the better part of 2021. Now is not the time to increase utility fees, especially when many families, businesses, industries, and not-for-profits have yet to fully recover from these hardships.

We, as a municipality, have also been impacted by the financial strain of these decisions, with lower MSI funding allocations and an inflation rate of 6.7% - an all time high in 31 years. Nevertheless, we remain dedicated in assisting our residents to alleviate financial stressors, including reductions in waste collection fees and franchise fees in 2021, and no tax rate increases since 2020.

The Town of Bon Accord stands united with the Town of Fox Creek in support of a thorough review of the Commission's fees and corporate profits gained from proposed increases.

As a "trusted leader that delivers innovative and efficient regulatory solutions for Alberta", we ask, what will the Alberta Utility Commission do to help its fellow Albertans? When the light at the end of the tunnel finally appears within reach, will you help close the gap or will you turn off the light?

Our residents, businesses and non-profits appreciate your time and consideration in this important matter.

Sincerely,



Brian Holden
Mayor
Town of Bon Accord

Cc: Town of Fox Creek
Honourable Dale Nally, MLA, Morinville – St. Albert
Mr. Dane Lloyd, MP, Sturgeon River – Parkland
Alberta Municipalities

Sources:
<https://economicdashboard.alberta.ca/unemployment>
<https://tradingeconomics.com/canada/inflation-cpi>
<https://www.auc.ab.ca/our-mission/>