



TOWN OF DIDSBURY AGENDA
Regular Council Meeting
Tuesday, July 13, 2021 at 6:00 p.m.
Council Chambers 1606 – 14 Street

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. DELEGATION/ PRESENTATIONS
 - 3.1 Presentation of DHS Scholarships
 - 3.2 Nathan Cooper, MLA Pg. 2
4. ADOPTION OF MINUTES
 - 4.1 June 22, 2021 Regular Council Meeting Pg. 3
5. PUBLIC HEARINGS- *No public hearings*
6. BYLAWS & POLICIES – *No bylaws or policies*
7. BUSINESS
 - 7.1 Mountain View Seniors’ Housing Foundation Annual Golf Classic Pg. 9
 - 7.2 Statement from Regional Mayors and Reeves on COVID-19 Pg. 12
 - 7.3 Strategic Plan Status Update Pg. 14
 - 7.4 Stop Signs at intersection of 20th Avenue and 19 Street Pg. 24
 - 7.5 The Local Democracy Pledge Pg. 26
 - 7.6 New Resident Survey Pg. 28
 - 7.7 Letter of Thanks for Sgt. Fournier Pg. 34
 - 7.8 Additional Grant Funding Pg. 35
8. REPORTS
 - 8.1 CAO Report Pg. 36
 - 8.2 Council Reports Pg. 49
9. CORRESPONDENCE & INFORMATION Pg. 50
 - 9.1 RCMP Letters of Support Pg. 51
 - 9.2 Town of Ponoka – Support for Rural Municipalities Pg. 55
 - 9.3 Bowden Daze Parade Pg. 57
 - 9.4 June 16, 2021 Policy & Governance Committee Meeting Notes Pg. 58
 - 9.5 June 16, 2021 Strategic Planning Committee Meeting Notes Pg. 59
 - 9.6 Village of Caroline – Proclamation Pg. 61
10. COUNCIL MEETING HIGHLIGHTS (Roundtable) Pg. 62
11. QUESTION PERIOD
Public Gallery / Press Gallery
12. CLOSED MEETING (in accordance with Division 2 of the *FOIP Act*)
 - 12.1 Sec.23, 24 (Local body confidences; advice from officials)
 - 12.2 Sec. 24 (Advice from Officials)
13. ADJOURNMENT



COUNCIL MEETING DATE	July 13, 2021
SUBJECT	Delegation – Nathan Cooper, MLA Olds-Didsbury-Three Hills
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	3.1

BACKGROUND/PROPOSAL:

Nathan Cooper will be present to bring greetings on behalf of the province of Alberta.



**Meeting Minutes of the Town of Didsbury
Regular Council Meeting
June 22, 2021
Held through ZOOM Meetings**

The regular meeting of Council for the Town of Didsbury was held through ZOOM Meetings on Tuesday, June 22, 2021 commencing at 6:05 p.m.

Present: Mayor R. Hunter
Deputy Mayor B. Windsor
Councillor J. Baswick
Councillor C. Engel
Councillor D. Moore
Councillor E. Poggemiller

Staff: Chief Administrative Officer, E. Gorner
Assistant CAO/Chief Financial Officer, A. Riley
Director of Engineering & Infrastructure, C. Fox
Director of Community Services, N. Aasen
Strategic Assistant to the CAO, P. Boucher
Manager of Legislative Services/Recording Officer, L. Smith

Regrets Councillor M. Crothers

CALL TO ORDER

Mayor Hunter called the meeting to order at 6:05 p.m.

ADOPTION OF AGENDA

Councillor Poggemiller added item 7.9 Christmas in August

Res.307-21 MOVED by Deputy Mayor Windsor to approve the agenda as amended.

Carried

DELEGATION/PRESENTATIONS

Hope 4 MVC Kids

Res. 308-21 MOVED by Councillor Moore to thank Ms. Nicholson for attending the meeting and accept her presentation as information.

Carried

ADOPTION OF MINUTES

Res. 309-21 MOVED by Deputy Mayor Windsor to approve the June 8, 2021 Regular Council Meeting Minutes as presented.

Carried

Res. 310-21 MOVED by Deputy Mayor Windsor to approve the June 18, 2021 Special Council Meeting Minutes as amended.

Carried

PUBLIC HEARINGS - *No public hearings*

BYLAWS & POLICIES

Bylaw 2021-07 Amending Committees Bylaw 2020-11

Res. 311-21 MOVED by Councillor Moore to grant second reading to Amending Bylaw 2021-07 which amends the Committees Bylaw 2020-11.

Carried

Res. 312-21 MOVED by Councillor Moore to grant third and final reading to Amending Bylaw 2021-07 which amends the Committees Bylaw 2020-11.

Carried

Intermunicipal Development Plan Bylaw 2021-08

Res. 313-21 MOVED by Deputy Mayor Windsor to grant first reading to Bylaw 2021-08 Town of Didsbury and Mountain View County Intermunicipal Development Plan.

Carried

Res. 314-21 MOVED by Deputy Mayor Windsor to hold an additional Council Meeting and Joint Public Hearing for Town of Didsbury Bylaw 2021-08 and Mountain View County Bylaw 20/21 at 1:00 p.m., on July 14, 2021.

Carried

Asset Management Policy

Res. 315-21 MOVED by Councillor Engel to refer the Asset Management Policy to the Strategic Planning Committee for framework considerations and further development of the policy.

Carried

BUSINESS

Memorial Complex Outlying Plan Update

Res. 316-21 MOVED by Deputy Mayor Windsor to approve the significant adjustments to Didsbury Memorial Complex Outlying Plan as presented.

Carried

Playground Project – Capital Budget Request

Res. 317-21 MOVED by Councillor Moore to approve the amendment of the 2021 Capital budget as follows:

- Increase the approved project cost for the Didsbury Memorial Complex Outlying Plan – Jet's Playground project by \$17,000 to \$97,000 and that the increase be funded from the parks vehicle & equipment replacement reserve.

Carried

Multi-Year Capital Plan

Res. 318-21 MOVED by Deputy Mayor Windsor to accept the revised Multi-Year Capital Plan as information.

Carried

Council in Chambers

Res. 319-21 MOVED by Councillor Engel to go with Option #2 and to return to Council Chambers on July 13, 2021 as per the previous practice with the addition of providing live video streaming of the meeting facilitated by our Communication Department.

Carried

“Wynonna Earp” Honorary Citizen

Deputy Mayor Windsor requested a recorded vote

Res. 320-21 MOVED by Councillor Engel to accept the opportunity to recognize Wynonna Earp, the character, and Melanie Scrofano, the actor, as Honorary Citizens of the Town of Didsbury as information.

Councillor Baswick – For

Councillor Engel – For

Councillor Moore – For

Councillor Poggemiller – For

Deputy Mayor Windsor – For

Mayor Hunter – For

Carried

Brownfield Beautification

Res. 321-21 MOVED by Councillor Engel to approve Administration exploring potential uses of the Brownfield lands with Suncor, and that options be brought back to Council.

Carried

Christmas Light Project

Res. 322-21 MOVED by Councillor Poggemiller to approve the installation of electrical outlets to the light standards along 20th Avenue for up to \$52,000 and that it be funded from the economic development reserve.

Carried

Christmas in August

Res. 323-21 MOVED by Councillor Poggemiller to accept the Christmas in August event as information and that Administration explore this further.

Carried

REPORTS

COVID-19 Update

Res. 324-21 MOVED by Councillor Baswick to accept the last COVID-19 update for June 22, 2021 as information.

Carried

CAO Report

Res. 325-21 MOVED by Councillor Engel to accept the Chief Administrative Officer’s Report for June 22, 2021 as information.

Carried

Council Reports

Res. 326-21 MOVED by Councillor Moore to accept the Council Reports for June 22, 2021 as information.

Carried

CORRESPONDENCE AND INFORMATION

- Policy & Governance Committee June 2, 2021 Meeting Notes
- Strategic Planning Committee May 19, 2021 Meeting Notes
- Performance Evaluation Committee May 20, 2021 Meeting Notes
- Municipal Planning Commission May 12, 2021 Minutes
- Letters Supporting RCMP from Municipalities in Alberta
- Walk to Breathe – Town of Claresholm

Res. 327-21 MOVED by Councillor Moore to accept the correspondence and information items presented as information.

Carried

COUNCIL MEETING HIGHLIGHTS

- Council is pleased to welcome another film production company to Didsbury. FX Networks will be using the old Town Office and renovating the old Fire Hall for the next several months as part of their production requirements. Segments of the seven-part mini-series, Under the Banner of Heaven, will be filmed in Didsbury!
- With the lifting of COVID-19 Pandemic restrictions by Alberta Health Services, Council approved that in-person meetings resume on July 13. Live streaming will also be made available for citizens who want to continue listening in from the comfort of their own home.
- The DHS Grad 2021 banners look spectacular on the light posts on 20th Avenue and 20th Street! The community celebration is a great idea.
- The Rosebud Valley Campground was complimented on how busy it is and how great it looks; it is consistently full and busy with lots of activity; which also benefits our businesses in Didsbury.
- Following several revisions and discussions, Council approved the Multi-Year Capital Plan
- Council approved some enhancements to the scope of the Jet's Playground project, which will enhance the Memorial Complex outlying plan.
- Council awarded Town of Didsbury High School Scholarships to three Didsbury High School students – Austin Cartwright, Amy Black, and Brianna Lee. Each graduate will receive a Scholarship for \$500 to be used towards post-secondary education.
- Council is encouraged by the opportunity for Administration to meet with Suncor to discuss potential uses for the Brownfield lot on 20th Avenue.
- Council granted First reading of the Intermunicipal Development Plan (IDP) Bylaw with Mountain View County. A Joint Public Hearing will be held on July 14, 2021 at 1:00 p.m. This has been a long process, and Council is pleased to have come to an agreed-on plan with Mountain View County for presentation to their citizens.
- Council approved to install power to the light standards along 20th Avenue in an effort to move forward on a phased in approach for updating and improving Christmas displays.

QUESTION PERIOD

CLOSED MEETING

Res. 328-21 MOVED by Councillor Baswick to go into closed meeting in accordance with Division 2 Sections 16, 23, 24 and 25 of the *FOIP Act* at 8:45 p.m.

The following staff attended the closed meeting session with Council:

E. Gorner, Chief Administrative Officer

A. Riley, Assistant CAO/Chief Financial Officer

C. Fox, Director of Engineering & Infrastructure

P. Boucher, Strategic Assistant to the CAO

L. Smith, Manager of Legislative Services/Recording Officer

RECONVENE

Res. 329-21 MOVED by Councillor Moore to come out of closed meeting at 9:53 p.m.
Carried

Res. 330-21 MOVED by Deputy Mayor Windsor to permanently close the commercial dumping into the sanitary lagoons beginning September 1, 2021.
Carried

Res. 331-21 MOVED by Councillor Moore to award the 2021 High School Scholarship as follows:
Amy Jean Black \$500.00; Austin Cartwright \$500.00; Brianna Lee \$500.00.
Carried

Res. 332-21 MOVED by Councillor Engel to refer the recreation facility user group proposal to the Strategic Planning Committee.
Carried

Res. 333-21 MOVED by Councillor Poggemiller to approve the Canada Day Fireworks being relocated to the northern ball diamonds #2 and #3 in Memorial Park.
Carried

Res. 334-21 MOVED by Councillor Engel for Administration to further explore film industry opportunities.
Carried

Res. 335-21 MOVED by Deputy Mayor Windsor to approve the renovations to the old Fire Hall.
Carried

Res. 336-21 MOVED by Councillor Engel that the surplus rental revenues from the film industry initiatives go into the economic development reserve fund.
Carried

Res. 337-21 MOVED by Councillor Engel that a delegation, made up of the Mayor, the Library Board Chair, and the Library Project Ad Hoc Committee meet with MLA, Nathan Cooper to present him with a copy of the Library Project CFEP application.
Carried

ADJOURNMENT

Res. 338-21 MOVED by Councillor Moore to adjourn the Regular Council Meeting of June 22, 2021 at
10:00 p.m.

Carried

Mayor – Rhonda Hunter

Chief Administrative Officer – Ethan Gorner

Initials



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	July 13, 2021
SUBJECT	Mountain View Seniors' Housing Annual Golf Tournament
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.1

BACKGROUND/PROPOSAL:

The 11th Annual Golf Classic of the Mountain View Seniors' Housing Foundation is being held on September 16, 2021 at the Carstairs Community Golf Club.

An incredible \$191,106 has been raised over the past ten Golf Classics. All proceeds from the event go towards enhancing the lives of the residents by funding activities and purchasing specialized furniture and equipment that is needed to create safe & homelike environments.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

In 2020, Council approved to be a Gold Sponsor in the amount of \$2000, and a "Mayor's Team" participated in the event.

In previous years, Council was a "Hole Sponsor".

Please see attached Save the Date and Registration Form.

Due to the uncertainty of the unfolding pandemic, there are some unused funds in the Council budget, which could be used to fund this initiative.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 2. An Informed & Engaged Community

RECOMMENDATION

That Council move to approve the sponsorship of the Mountain View Seniors' Housing Annual Golf Tournament as a "Gold Sponsor" in the amount of \$2000, and to send a "Mayor's Team" to represent the Town, to be funded from the Council budget surplus.

REGISTRATION

Return completed registrations to:

Mountain View Seniors' Housing Foundation

Phone: 403-556-2957

E-mail: april.mattson@mvsh.ca

Online Registration available at www.mvsh.ca or
please fill out the form below.

Name _____

Address _____

City _____ Prov _____ PC _____

Telephone _____

Email _____

☐ Individual golfer(s) - \$150 each

For Sponsorship Only

☐ Platinum ☐ Gold ☐ Silver

☐ Hole-in-one ☐ Hole

Company Name _____

(as you would like it to appear on the advertising, ie. signs)

Golfer 1 _____

Golfer 2 _____

Golfer 3 _____

Golfer 4 _____

Total Payment Enclosed: \$ _____

Payment type: ☐ Cheque ☐ Invoice me
(cheques payable to Mountain View Seniors' Housing Foundation)



Eleventh Annual Golf Classic

Location: Carstairs Community Golf Club
Carstairs, Alberta

Date: Thursday, September 16, 2021

Time: Registration at 9:00 a.m.
Shotgun Start at 10:00 a.m.



Each Registration includes:

- 18 holes of golf
- Power golf cart
- Barbeque lunch
- End of tournament dinner
- Hole competitions
- A great day of golf!



**Mountain View Seniors'
Housing Foundation**

Eleventh Annual Golf Classic

In Support of:





Eleventh Annual Golf Classic



All Proceeds Raised Are In Support Of

Mountain View Seniors' Housing

Mountain View Seniors' Housing is a non-profit organization operating under Ministerial Order from the province of Alberta and regulated by the Alberta Housing Act. MVSH is also a registered charity.

MVSH operates seniors' lodges, seniors' self-contained apartments and subsidized family housing.

Our organization is governed by a seven member Board of Directors with representatives from the Towns of Carstairs, Didsbury, Olds, Sundre, Village of Cremona and Mountain View County.

Our Vision – We enhance lives by providing quality care and self-sustainable living through innovative leadership.

Our Mission – We provide quality, safe, self sustainable living and support services while promoting a healthy and independent lifestyle.

Mountain View Seniors' Housing Foundation

Mountain View Seniors' Housing Foundation is a registered charity through which funds are raised to assist the work of Mountain View Seniors' Housing, and to help support four lodges and social housing within Mountain View County. Since its establishment in 2002, Mountain View Seniors' Housing Foundation has played an important role in supporting quality, community-based, home-like care to seniors in the communities of Olds, Sundre, Carstairs, Didsbury, Cremona and surrounding areas.

Where Does Your Support Go?

Funds raised at this year's Golf Classic will go towards enhancing the lives of our residents by funding activities, purchasing specialized furniture and equipment that is needed to create safe & homelike environments.

Platinum Sponsor - \$5,000 Cash

Includes:

- Eight golf registrations: 18 holes of golf, power carts, BBQ lunch and end of tournament dinner.
- Logo prominence and major sponsor recognition at the event.

Gold Sponsor - \$2,000 Cash

Includes:

- Four golf registrations: 18 holes of golf, power carts, BBQ lunch and end of tournament dinner.
- Logo prominence and major sponsor recognition at the event.

Silver Sponsor - \$1,000 Cash

Includes:

- Two golf registrations: 18 holes of golf, power cart, BBQ lunch and end of tournament dinner.
- Logo prominence and major sponsor recognition at the event.

Hole-in-One Sponsor - \$750 Cash

Includes:

- One golf registration: 18 holes of golf, power cart, barbeque lunch and end of tournament dinner.
- Recognition at the event including your company name on signage at designated par 3 hole.
- \$10,000 insurance coverage.

Hole Sponsor - \$500 Cash

Includes:

- One golf registration: 18 holes of golf, power cart, barbeque lunch and end of tournament dinner.
- Recognition at the event including your company name on signage at designated hole.



Thank You For Your Support!

Over the past ten years Mountain View Seniors' Housing Foundation has raised over \$190,000 through our annual Golf Classic.

Please join us for a great day of golf in support of this great organization.

In Support of:





COUNCIL MEETING DATE	July 13, 2021
SUBJECT	Regional Mayors and Reeves statement on COVID-19
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.2

BACKGROUND/PROPOSAL:

A statement from the Central Alberta Regional Mayors and Reeves regarding COVID-19 in the city, region and province is being presented to Council for their review and consideration.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The City of Red Deer, Office of the Mayor is asking if Council wishes to be a signatory along with our logo to be added to the attached statement.

RECOMMENDATION

That Council move to approve the Town of Didsbury be a signatory to the statement from the Central Alberta Regional Mayors and Reeves regarding COVID-19.

June __, 2021

Regional Mayors and Reeves statement on COVID-19 in city, region and province

(Red Deer, Alberta) – “As summer draws near, and vaccination rates climb, the Central Alberta regional Mayors and Reeves would like to thank citizens for their perseverance and cooperation throughout the pandemic.

COVID-19 in our communities and province affects us all, and although we are pandemic weary, we need to continue to be diligent in ensuring we limit the spread of the virus so we can have the summer that we need and are looking forward to.

We know many in our communities have been directly impacted by public health measures and restrictions. While vaccines offer long-term hope of resuming something closer to normal life in the days and months ahead, we still have responsibility in the short-term to minimize spread. The past 16 months have been challenging for everyone, but we will come through this if we continue to work together.

The Central Alberta region is like no other in Alberta. We are strong, we are determined, and we will continue to come together to support our citizens to reach the goal of stopping the spread and protecting our regional hospitals and health care centres. We have worked together throughout the pandemic, and we will continue to as we return to community life.

We encourage residents to support our local businesses as much as you are able during this time. We have proven time and time again that we can come together as a region, and resiliently respond to challenges head-on.

It is imperative that we remain strong and continue to be kind to one another. We need a unified front and we need your continued support to ensure a strong finish to the marathon we have been through together. We are proud to serve you, and are committed to working with you to keep Central Alberta strong.”

-end-

For more information, please contact:

Corporate Communications
The City of Red Deer
403-396-9533

<add logos or contacts of the regions who would like to be a part of this statement>



COUNCIL MEETING DATE	July 13, 2021
SUBJECT	Strategic Plan Status Update
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.3

BACKGROUND/PROPOSAL:

At the April 27, 2021 Regular Council Meeting, Council asked for an update on the status of items on the Strategic Plan for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached a spreadsheet that shows the items specific to the Strategic Plan and the status of that item.

RECOMMENDATION

That Council move to accept the Strategic Plan Status Update as information.

	ACTION	ACTIVITY	KEY ADMINISTRATIVE RESPONSIBILITY	COUNCIL ROLE	COMPLETION DATE	STATUS
ECONOMIC PROSPERITY						
1.1	Economic Development & Tourism Master Plan	Develop an Economic Development & Tourism Master Plan that is led by the Town and includes a community engagement process. Including but not limited to the following:	CAO, Planning & Development & Economic Development Officer	Participation	2020	
		-- Inventory of resources				
		-- Evaluate the effectiveness of the Visitor Information Centre	Community Services		2020	
		-- Establish a tourism focus				
		-- Heritage identify and downtown				
		-- Streamline processes to achieve optimum economic development & tourism progress	Economic Development Officer			
		-- Encourage film industry focus	Economic Development Officer			Film Industry Prioritized by Administration - ongoing
		-- Establish an Economic Development Committee	Economic Development Officer			DEDAC Committee formed; meets monthly
		Create a Land inventory analysis and acquisition plan to address future municipal needs	CAO & Planning & Development	Review and Approve	2019	
1.2	Economic Development Officer	Recruit and retain a professional Economic Development Officer	CAO		2019	
1.3	Municipal Development Plan	Review and up[date the Municipal Development Plan	CAO & Planning & Development	Participation Review and Approve	2020	~50-75% complete; Put on hold to finish IDP
1.4	Intermunicipal Development Plan	Review and update the IDP	CAO & Planning & Development	Participation Review and Approve	2020	In progress; Public Hearing schedule July 14, 2021

1.5	Support Local Events & Projects	Review and Update policy that articulates Town support to Community Groups and projects Includes:	Chief Administrative Officer & Executive Assistant	Review and approve	Q3 2017	Community Grant Program Policy CS 003-21 approved May 25, 2021
		-- Access to Town resources in kind				Included in Community Grant Program policy
		-- Promotion of events				Ongoing
		-- Simplify application and approval process for local events				Completed 2019
		-- Listing of events and contacts				Completed 2019
		-- Garbage bins, recycle bins, tables and chairs				Garbages, tables and chairs available for rent
		New light standard banners to showcase events	CAO & Community Services	Review & Approve	2020	2022 at earliest for completion due to COVID
1.6	Fostering Collaborative Relationships	Work with other municipalities to work towards mutually beneficial objectives:	CAO	Participation	Ongoing	Ongoing engagement with regional municipal partners.
		-- Equitable funding agreements				Animal Control agreement; fire agreement; shared facility sub-agreement
		-- Regional municipal collaboration (Initiate dialogue between Councils re: shared services, cost sharing, rate and fee structures, sharing resources, documents and equipment).				Conversations ongoing
		-- Evaluate and optimize potential Municipal Area Partnership (MAP)				postponed due to Covid.
		Review ICC funding agreements	CAO	Participation	2019	In progress

		Strengthen relationship with Business Community and Chamber of Commerce	CAO & EDO	Participation	Ongoing	Patio permit roll out fast-tracked; simplified business licenses; red tape reduction; covid-19 response and supports; assist with planning business support events.
		Create and execute Business Walks	Council	Participation	Ongoing	postponed due to Covid.
AN INFORMED & ENGAGED COMMUNITY						
2.1	Communications Master Plan	Develop a Communication Master Plan that is led by the Town and has an extensive engagement process.	CAO, Community Services & Financial Services	Review and Approve	2020	
		Shall include but not be limited to the following:				
		-- Revise the Communications Policy.				In progress
		-- Monthly Council reports on website				Implemented until 2020; currently under review.
		-- Annual report				Completed annually
		-- Yearly financials				Completed annually; presented to Council and posted to website
		-- Looking ahead - year to come				Integrated into annual budget presentation.

		-- User-friendly financial reports on a quarterly basis				Revised quarterly financial reports implemented.
		-- User-friendly budget documents				Revised annual budget documents; website updated
		-- Review of investment of advertising dollars				Full page advertisement in newspaper; no printing of community living guide going forward
		-- Improved community signage, including research into digital signs -- location and policy				Explored and considered by Council in preparation for 2021.
		-- Public updates on status of master plans				
2.2	Community Engagement	Develop an engagement strategy using a variety of mediums (digital and not):	CAO & Leadership Team	Participation	2019 and Ongoing	
		-- Promotion of Council member contact information				Implemented through Town website and Main Office.
		-- Community Cafes/Focus Groups/Town Hall Meetings, as required				Have Undertaken multiple Virtual Town Halls.
		-- Consistent Council attendance at Community events				Ongoing

		-- Consider mail-outs to community, as required				Tax notice (and brochure) mailed annually; covid mailouts; monthly Mayor's Note; monthly Town Hall news.
		-- Enhanced local print and radio promotion				Investment in full page ad - 2021 budget year
		-- Annual budget survey - operational and capital				Annual budget survey and town hall event
		Continue to implement community engagement	CAO & Community Services	Review and Approve	2019 2021, etc.	Ongoing as required.
		Other surveys conducted as required				In progress
2.3	Celebrate Success	Celebrate our accomplishments by using opportunities such as:	CAO & Community Services	Participate	Ongoing	
		opportunities like:	Community Services			
		-- Annual Report				Annual
		-- Increased information at public events				
		-- Display boards, stats etc.				
		-- Internal celebrations of efforts through all levels of the organization				Staff newsletter, service awards, STARS awards
		-- Identify and increase submission of applications for corporate and community awards				In progress
		-- Recognition of resident and/or community group accomplishments				Undertaken through Council Policy.
INFRASTRUCTURE & ASSET MANAGEMENT						

3.1.1	Lifecycle Planning	Implement a lifecycle plan for all town owned infrastructure assets	CAO & Public Works & Infrastructure	Review and Approve	Ongoing	Asset Management System development in progress
		Review and Update plan annually				Asset Management System development in progress
		Ensure reserves in place to meet priorities in life cycle plan	CAO & Finance Dept			Asset Management System development in progress
3.1.2	Infrastructure	Development and implement an underground infrastructure plan		Review and Approve	Ongoing	Asset Management System development in progress
		Development and implement a roadway & sidewalk infrastructure plan				Asset Management System development in progress
		Ensure operational/capital maintenance budgets in place as per above				Asset Management System development in progress
3.1.3	Infrastructure Maintenance & Upgrade	10 Year Capital Plan updated and approved annually	CAO & Leadership Team	Review and Approve	2018 and ongoing	Modified to 5 year multi year capital plan.
		Creation of criteria to prioritize projects	CAO, CFO & Public Works & Infrastructure		Ongoing	Asset Management System development in progress

		Update 2008 Asset Management Plan	CAO, CFO & Public Works & Infrastructure		Ongoing	Asset Management System development in progress
		Ensure 10 Year Capital Plan is communicated to residents	CAO, CFO & Community Services		2018	On website and updated as required.
3.2	Facilities	Gather user stats in all Town of Didsbury facilities including library, museum & campground for future decisions	CAO & Leadership Team	Review	Annual	Done monthly for CS facilities and Town Office.
		Develop and implement a maintenance plan for the Town of Didsbury facilities	CAO & Leadership Team	Review & Approve	2019 and Annually	Asset Management System development in progress
		Review Plan annually	CAO & Leadership Team			Asset Management System development in progress
		Ensure Operation/capital maintenance budgets in place as per Maintenance Plan.	CAO & Leadership Team	Review & Approve		Asset Management System development in progress
3.3	Open Spaces	Playgrounds and Park Furnishings -- Look at standardization of furnishings e.g. garbage cans & benches -- Standardize all outdoor recreation equipment e.g. backstops/soccer goals -- Development and implement a playground and equipment maintenance and replacement plan. -- Ensure operational/capital maintenance budgets are in place as per above plan.	CAO & Public Works & Infrastructure	Review and Approve	Ongoing	AM grant applied for - currently waiting for indication of success; will be pilot project for AM system.
3.4	Equipment	Review and update Fleet Management Lifecycle Program.	CAO, Community Services & Public Works and Infrastructure	Review and Approve	2019 and Annually	In progress

3.5	Information Technology	Review and update IT Replacement Plan	CAO & CFO	Review and Approve	2019 & Annually	Plan updated annually.
HEALTHY SAFE LIVING						
4.1	Safety	Plan for 2019 RCMP Transition	CAO & Finance Dept	Review	Q1 2020	Completed
		· Financing				Council resolution indicating financing
		· Develop a Policy (i.e. 1 officer per 1000 residents objective?)				policy not yet contemplated.
		· Ensure annual detachment priorities match community priorities				Detachment survey; CPAC virtual Town Hall; annually communicated to local detachment.
		Encourage urban design as a repellent for crime and to increase safety (Crime Prevention Through Environmental Design - CPTED)	CAO & Leadership Team	Review Proposals	Ongoing	Not yet applicable.
4.2	Trails	Revisit Trail Master Plan Develop and implement a tree maintenance and replacement plan Development implement a municipal reserve maintenance program Develop and implement a sports field maintenance program	CAO & Public Works & Infrastructure	Review	2021	
4.3	Provide Appropriate Community Services	Implementation of the Memorial Complex Outlying Plan - Phase 1	CAO & Community Services	Review	2020	2021 - Skatepark and Jet's Playground approved on capital budget to be completed Fall 2021

		Research and implement an off-leash dog park	CAO & Public Works & Infrastructure	Review	2020	Integrated into current version of outlying plan.
		Implement the Recreation Master Plan	CAO & Community Services	Review	2017-2025	Ongoing
		Development of a Culture Master Plan	CAO & Community Services	Budget	Dec-20	Delayed until after regional plan is completed.
4.4	Build Strong Community Relationships	Diverse Recreational Opportunities (engage sport and related community organizations) to support sport and active living in Didsbury	CAO & Community Services	Review and Approve	Ongoing	Ongoing as per circumstances.
		Continued support for the Museum				Annually contribute \$31,000 to Museum
		Diverse Arts & Culture opportunities (engage arts and culture organizations) to support, encourage and develop arts and culture in Didsbury.	CAO & Community Services			Ongoing as per circumstances.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	July 13, 2021
SUBJECT	Stop Signs at 20 th Street & 19 th Avenue
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.4

BACKGROUND/PROPOSAL:

At their meeting on June 17, 2021, the Performance Evaluation Committee reviewed the 4-way stop signs at the intersections of 20th Street and 19th Avenue.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Attached is a road network map from the Transportation Master Plan, which lays out the classifications of the various types of roads and the hierarchy of these various road types and their purpose.

These designations dictate the streets that should be unimpeded and which streets should be stopped, based on that hierarchy. The designation indicates 20th Street is a “Collector” while 19th Avenue is a “Local.” Based on the hierarchy, the Plan supports the removal of the stop signs on the “Collector” to help keep traffic flowing.

Administration also received the following recommendation from an ISL traffic engineer:

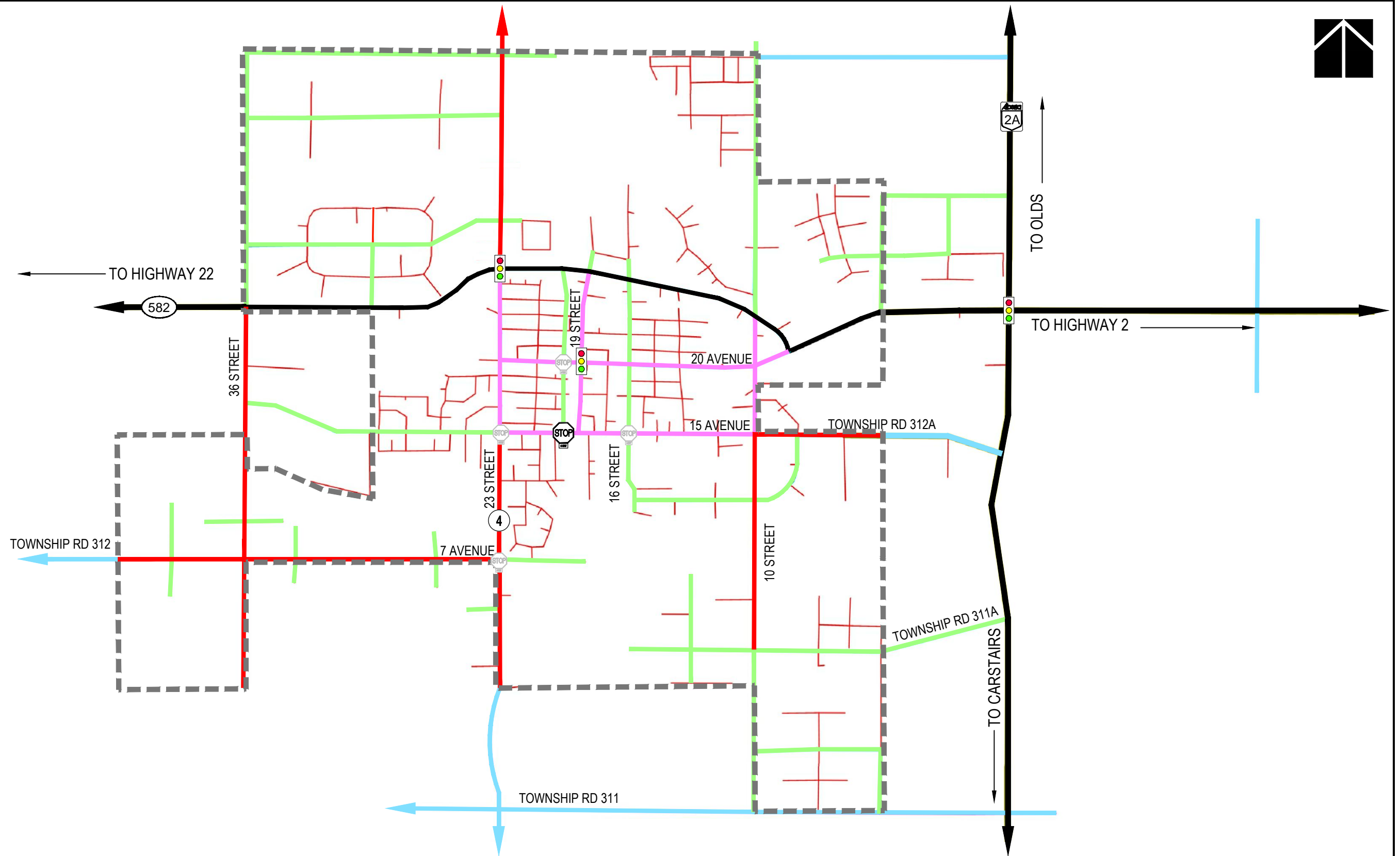
“At 19 Ave / 20 St, from a high level review based on the road classifications and expected traffic volumes, only stop signs on 19 Ave would be needed as it is the lower class road (likely lower volume) and 20 St is the higher class road (likely higher volume).”

Based on the above, the committee is recommending Council approve the removal of the 20th Street stop signs at this intersection.

RECOMMENDATION

That Council move to approve the removal of the 20th Street stop signs at the intersection of 20th Street and 19th Avenue.

Veronica Klassen / Aug. 28, 14 / N:\257000\25751_Didsbury_TMP\02_CADD\23_Drafting\204_IMP\25751_RcrRoadNet.dwg



NOTE: ALL DRAWINGS ARE
PRINTED AT HALF SCALE WHEN
IN 11" x 17" FORMAT

PRELIMINARY
FOR DISCUSSION ONLY
SUBJECT TO REVISION

LEGEND:

- HIGHWAYS
- ARTERIALS
- URBAN STREETS
- COLLECTORS
- LOCALS
- COUNTY ROADS
- TOWN BOUNDARY



SIGNALIZED INTERSECTIONS
(OR EVALUATE ROUNDABOUT)



FOUR LANE STREET



EXISTING 4-WAY STOP



NEW 4-WAY STOP

DIDSBURY TRANSPORTATION MASTER PLAN UPDATE

**RECOMMENDED ROAD NETWORK
20,000 HORIZON**

EXHIBIT 7.1
03/25/2014



COUNCIL MEETING DATE	July 13, 2021
SUBJECT	The Local Democracy Pledge
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.5

BACKGROUND/PROPOSAL:

The AUMA has created a pledge for “keeping local elections local, staying non-partisan and demonstrate transparency.” The Local Democracy Pledge (the Pledge) is a voluntary commitment that candidates can make to voters to uphold key democratic principles – ahead of Alberta’s 2021 municipal elections – to improve the quality and tone of political discourse. The Pledge promotes fair and transparent municipal elections, free from undue partisan or financial influences.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Pledge is a voluntary commitment a candidate can make to support democratic local elections as they carry out their campaigns to:

- **Keep local elections local** by focusing their campaigns on issues that municipal elected officials can influence.
- **Maintain independence and non-partisanship** by rejecting any endorsements which would undermine their accountability to municipal residents or the autonomy of the municipality.
- **Demonstrate transparency** by sharing their vision for the municipality and providing pre-election disclosure of campaign contributions and spending.
- **Engage in respectful behavior** by sharing their perspective, while respecting and seeking to understand differences.

Please see attached the pledge, that was developed by the AUMA.

RECOMMENDATION

That Council move to include the Local Democracy Pledge in the 2021 Municipal Election Candidates Package.

I _____, seeking to
(full name)

represent _____, pledge to
(municipality)

Keep local elections local by focusing my campaign on issues that municipal elected officials can influence.

Maintain independence and non-partisanship by rejecting any endorsements which would undermine my accountability to municipal residents or the autonomy of the municipality.

Demonstrate transparency by sharing my vision for the municipality and providing pre-election disclosure of campaign contributions and spending.

Engage in respectful behaviour by sharing my perspective, while respecting and seeking to understand differences.

(signature)

_____ 2021
(date)



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	July 13, 2021
SUBJECT	New Resident Survey
ORIGINATING DEPARTMENT	Office of the Mayor & Council
AGENDA ITEM	7.6

BACKGROUND/PROPOSAL:

Council members, DEDAC Chairperson and Vice Chairperson, and Administrative personnel attended a 1-hour Speed Consulting Session with Doug Griffiths, community consultant and president and CEO of 13-Ways Inc. The hour was filled with great discussion and suggestions/advice about opportunities that our municipality can pursue with, among many other initiatives and ideas, surveying new residents to gather information on Didsbury's appeal in their choosing our community for their home. Councillor Moore presented this idea subsequent to the session with Doug Griffiths and has documents to share with administration from such past surveys that will be helpful to get started with the survey.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Letters from the Mayor, on behalf of Council, go out annually to new residents via our Family and Community Support Services to invite them to Showcase Didsbury, which is hosted annually in September. It is expected that Showcase Didsbury will be hosted this year after a 1-year hiatus due to the pandemic. It is suggested that this survey and/or survey information be included with the letter to new residents to invite them to participate in the survey.

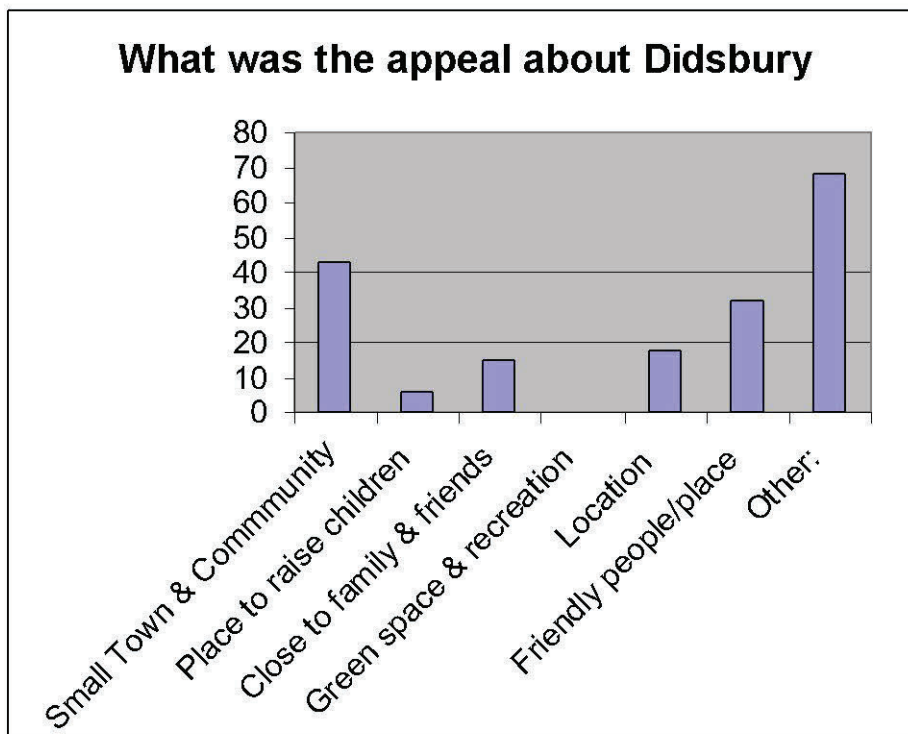
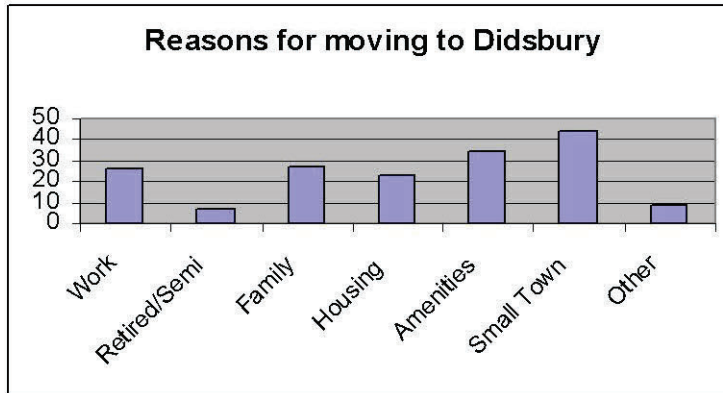
Other details and information to be included in the survey will be handled by the administrative team to ensure that the survey is distributed to our new residents. Because new residents in 2020 did not receive this letter, it is being recommended that new residents of 2020 and 2021 receive this letter and survey.

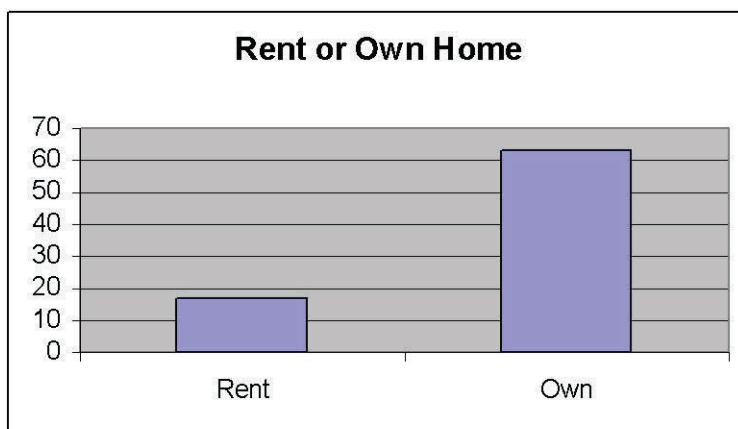
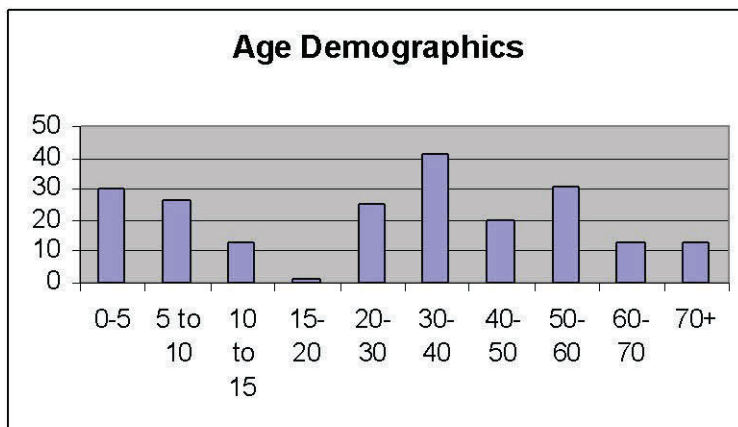
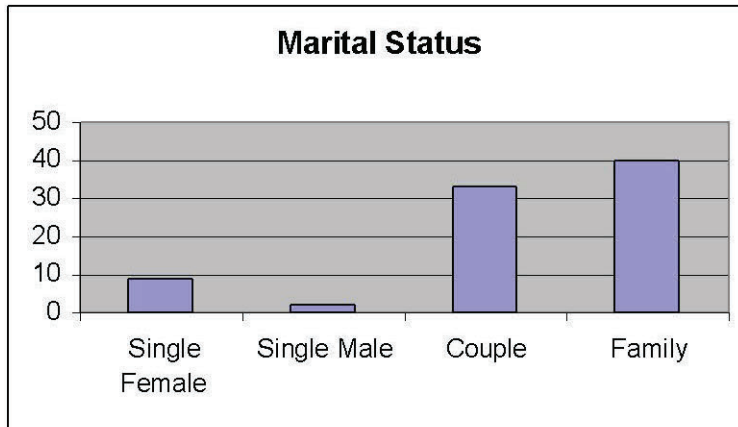
As an example of the type of information that can be collected from such surveys, attached below is survey data that was collected in 2008.

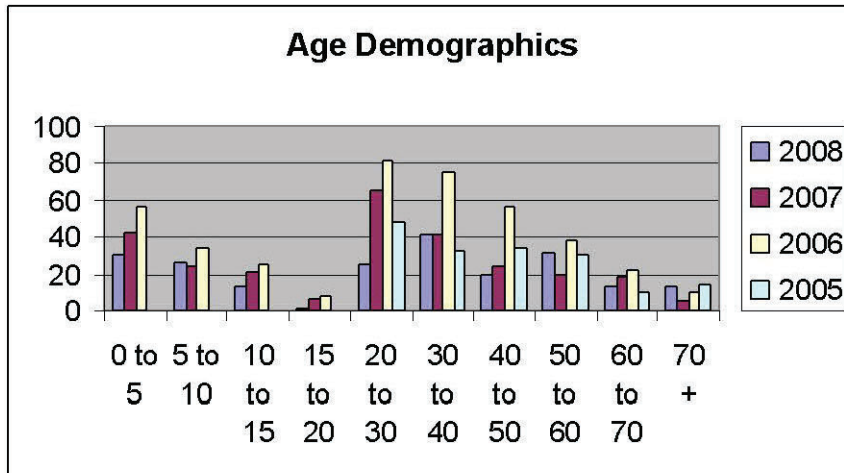
RECOMMENDATION

That Council move for a new resident survey to be undertaken by Administration.

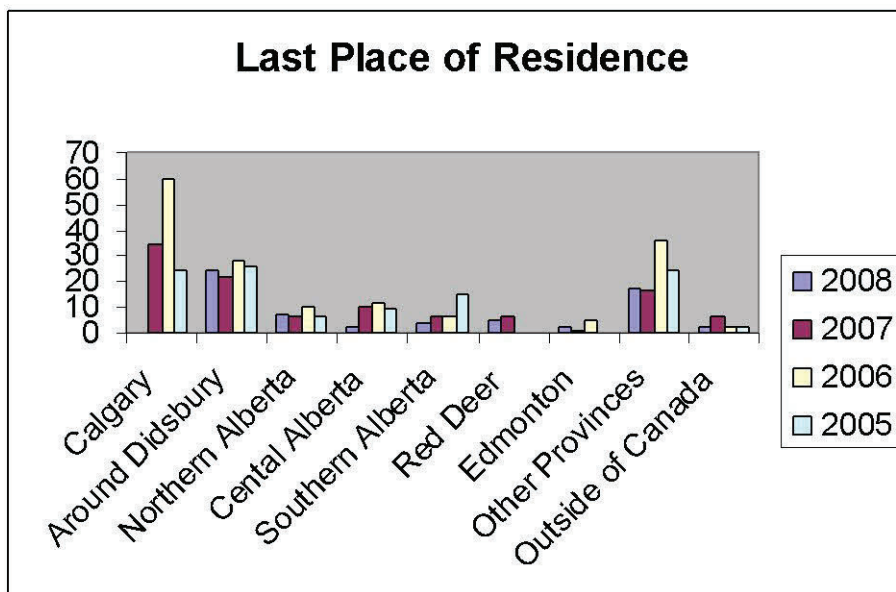
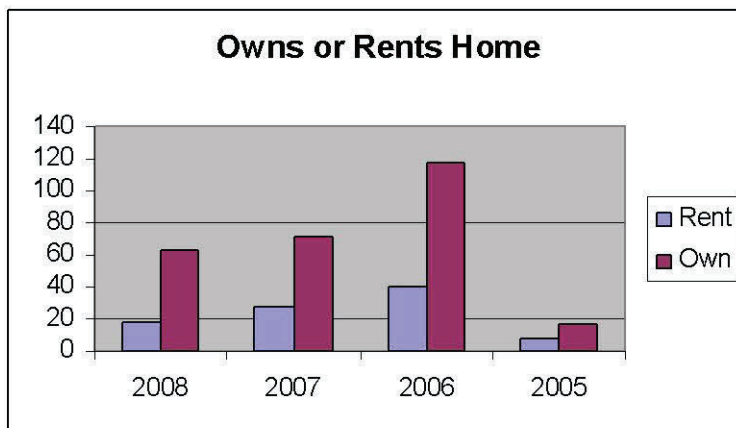
2008 New Residents Survey Results

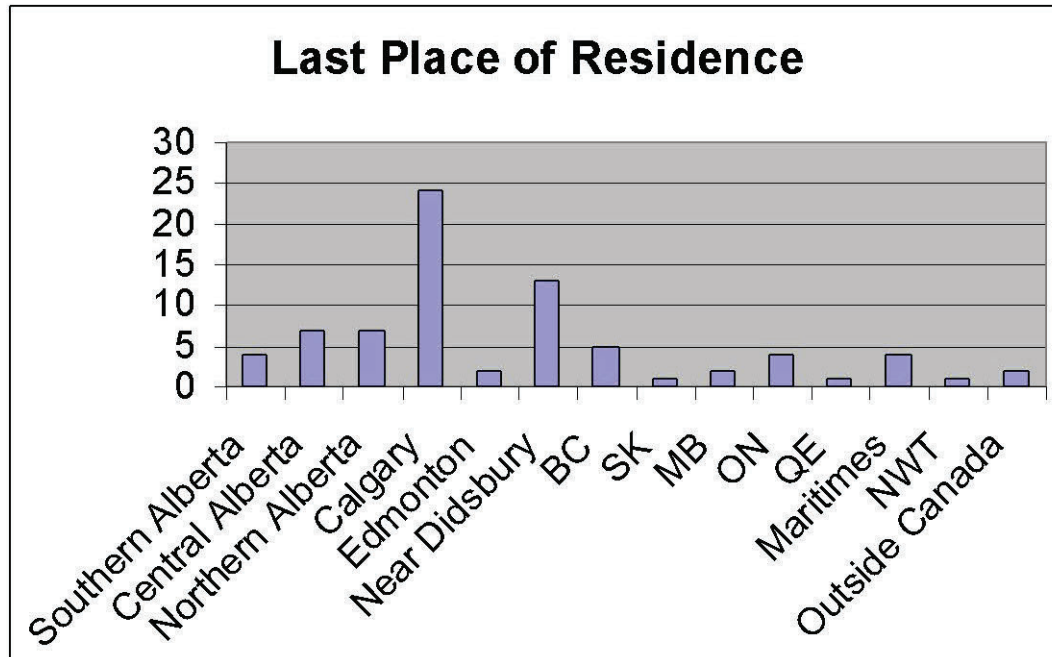




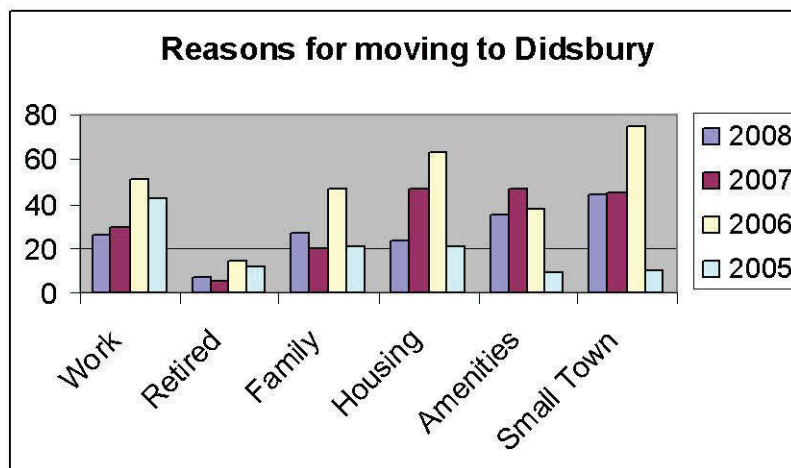


Note: In 2005 and 2006, the survey did not break down the age groups from 0 to 20.

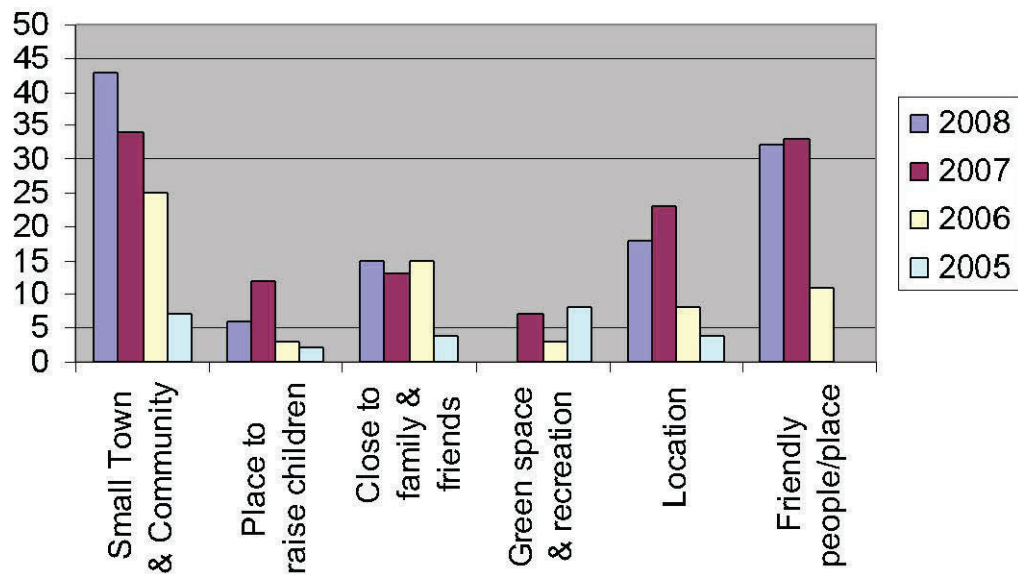




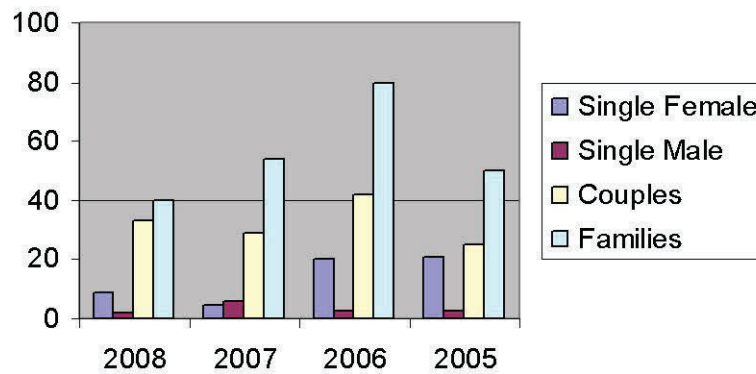
Comparison 2005-2008



What appealed about Didsbury



Marital Status Demographics





COUNCIL MEETING DATE	July 13, 2021
SUBJECT	Letter of Thanks to Sgt. Fournier
ORIGINATING DEPARTMENT	Office of the Mayor
AGENDA ITEM	7.7

BACKGROUND/PROPOSAL:

Staff Sgt. Chad Fournier has been with the Didsbury RCMP Detachment since May 23, 2017 and has now taken a new position in Cochrane.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Town and the Didsbury RCMP Detachment under the leadership of Sgt. Fournier have worked together these past 4 years in developing a positive relationship and the new policing agreement.

In recognition of Sgt. Fournier's hard work with the Town and the community, Mayor Hunter would like to send a letter on behalf of Council thanking him for his service to the Town and the community, along with a small gift which will be arranged by Administration.

RECOMMENDATION

That Council move to for the Mayor to send a letter and a small gift on behalf of Council to Sgt. Fournier thanking him for his service to the Town and the Community.



COUNCIL MEETING DATE	JULY 13, 2021
SUBJECT	ADDITIONAL GRANT FUNDING
ORIGINATING DEPARTMENT	ACAO/CFO
AGENDA ITEM	7.8

BACKGROUND/PROPOSAL:

At the May 21, 2021 RCM, Council moved for Administration to bring back information of grants for capital funding. This resolution relates to the additional Gas Tax Fund grant money that was announced as part of the federal budget. It is expected that Didsbury will receive approximately \$300,000 in additional funding, however this has yet to be confirmed or paid by government bodies.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Administration has contemplated projects for this additional, unplanned grant money, by reviewing the multiyear capital plan and considering which projects are achievable in the time frame. A number of factors including shovel readiness of a project and administrative capacity goes into these considerations.

Further roadworks projects would be unachievable due to the limitations noted above, however, there is a potential for investing the money into the Town's Asset Management System. The amount of money invested will drive what part(s) of the plan would be addressed.

In order to properly vision and plan for the project, Administration is recommending holding the grant funding until the 2022 capital budget process which will begin in the fall.

ALIGNMENT WITH STRATEGIC PLAN

Infrastructure and Asset Management

RECOMMENDATION

That Council move to defer decision on additional grant funding to 2022 capital budget process.



COUNCIL MEETING DATE	July 13, 2021
SUBJECT	Chief Administrative Officer's Report
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.1

BACKGROUND/PROPOSAL:

The Chief Administrative Officer provides Council with a regular report for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please see attached.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 2. An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the Chief Administrative Officer's report for July 13, 2021 as information.



CAO Report – July 13, 2021

1. **2nd Quarter Planning and Developments Stats** (Planning & Development)

Please find attached the statistics for planning and development for the second quarter.

2. **2nd Quarter Council Resolution Index Report** (Legislative Services)

Please find the Council resolution index for April, May and June 2021.

3. **Table Top Exercise** (Emergency Management)

The Mountain View Regional Emergency Management Agency held a Tabletop emergency response exercise on July 6, 2021. The exercise was held virtually and was conducted with every member of the Agency. The Agency is governed by the Emergency Management Act along with several regulations. Tabletop exercises are mandated by the legislation and are the tool used to gain experience with the Incident Command System used by Alberta Emergency Management Agency (AEMA) for response control and documentation.

AEMA facilitated and MVREMA initiated a regional agency response to an impending weather event which was expected to create widespread disruptions of transportation networks, power outages and impact communications.

In response to the impending event the Agency assembled online, assessed the threats, set objectives for the operational period, strategized to determine the tactics necessary to achieve our objectives, planned the most efficient way to carry out the tactics, executed the tactics, achieved our objectives and completed the necessary documentation to conclude the exercise.

The Agency is preparing an After Action Report (AAR) for submission to AEMA to get Agency credit for the legislated exercise.

Overall the exercise was a success with several takeaways and opportunities for improvement. The primary purpose for exercises is to ensure training opportunities for members and the emergency management teams within each member organization. The Town looks forward to conducting its own tabletop exercise as soon as possible to comply with the legislation.

Please see attached Press Release on the exercise.

4. **AG Building Sale** (OCAO)

The Town recently closed on the sale of the old AG Building and lands for proceeds of \$771,751 which includes contractual obligations to ensure a fully functioning HVAC system for the building.

5. **'Christmas in August'** (Economic Development & Strategic Operations)

Administration met with the DEDAC subcommittee who had made this recommendation to explore the idea and how the town may assist. Administration likes the idea and is working with the subcommittee to plan it and will be undertaking this as an administrative initiative. More detail will be forthcoming.

6. **2nd Quarter Reporting** (Financial Services)

Please find attached the Financial Services Department 2nd Quarter Report.

RESIDENTIAL DEVELOPMENTS

	Q1	Q2	Q3	2021
Permits Issued – All development relating to Residential Use	17	8		25
Total Construction Values [in the \$ millions]	1.76	(561,177)		2.32
Date of First Permit Issued	Feb. 2	May 11		Feb. 2
Date of Last Permit Issued	Mar. 31	Jun. 10		Jun. 10

Note: Residential Development consists of Dwellings, Accessory Buildings, Additions, Decks, Suites, Demolitions & Misc.

COMMERCIAL DEVELOPMENTS

	Q1	Q2	Q3	2021
Permits Issued – All development related Commercial Use	15	7		22
Total Construction Values [in the \$ millions]	2.45	2.46		4.91
Date of First Permit Issued	Jan. 18	Apr. 8		Jan. 18
Date of Last Permit Issued	Mar. 26	Jun. 11		Jun. 11

Note: Commercial Development consists of Commercial Retail Units, Changes of Use, Signage and Misc.

LAND USE APPLICATIONS & APPEALS

	Q1	Q2	Q3	2021
Subdivisions- Approved	1	1	-	2
Redesignations- Approved	-	-	-	-
Development & Subdivision Appeals	-	1	-	1

Certificates of Compliance

Though not fully accurate, the number of Compliance Letters issued is a reflection of real estate activity in the town as the issuing of a Compliance Letter often accompanies the selling of a property. For the most part, Compliance Letters issued by the Development Office are done so for Residential lots.

	Q1	Q2	Q3	2021
Certificates of Compliance Issued	10	30	-	40

April 13, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
145-21	MOVED by Deputy Mayor to approve the agenda as amended.		
146-21	MOVED by Councillor Engel to approve the March 23, 2021 Regular Council Meeting Minutes as presented.		
147-21	MOVED by Councillor Moore that Council grant second reading to Utilities Rates & Fees Bylaw 2021-03 as amended, with noted changes and that it be referred to the Policy & Governance Committee.	AR & LS to work on Bylaw & bring revision to next P&GC	Completed
148-21	MOVED by Councillor Moore that Council Grant second reading to Tax Rate Bylaw 2021-04.	AR to provide Tax Rates when 2021 Operating Budget is complete then go to SPC.	Completed
149-21	MOVED by Councillor Moore that Council grant first reading to Supplementary Assessment Bylaw 2021-05, and that it be referred back to the Policy & Governance Committee	LS to bring draft to P&GC	Completed
150-21	MOVED by Deputy Mayor Windsor to accept the 2021 Operation Budget as information, and that the following items be reviewed/adjusted to the draft 2021 Operating Budget as follows: <ul style="list-style-type: none"> • Reduce the Tax Support from 4,772,317 to 4,629,412 representing a 1% decrease in revenue from tax from 2020. • The total Operating expenses be adjusted accordingly minimize the reduction in services. • The draft operating budget be referred to the Strategic Planning Committee and the Performance Evaluation Committee to explore levels of service for further discussion and recommendation. • Adjust the salaries and wages to reflect the Municipal Internship program and remainder of salaries and wage increase goes to the Roads Rehabilitation Program • Apply newly-announced Gas Tax Fund (that was doubled for this year) to the road rehabilitation program; specifically looking at 20th street (post office) and 19th Street (JDs) • Explore ways for the Rosebud Valley Campground to increase revenues • Adjust/reduce transfer to water reserves (currently proposed at \$500,000) to arrive at a break-even situation (or as minimal increase as possible) for cost of water increase to be balanced by lowering of wastewater/solid waste. Defeated	EG & LS to bring information to P&EC for discussion	
151-21	MOVED by Councillor Moore to accepted the 2021 draft Operational Budget as information and that it be referred to the Performance Evaluation Committee to explore levels of service and the suggestions that were made.	EG to bring discussion on levels of service to P&EC.	Completed
152-21	MOVED by Councillor Moore that Council thank the Council Compensation Committee for their time and efforts and in addition request the committee review all other aspects of Council remuneration.	LS to gather information & give to committee for review and recommendation	June 8 with policy updated at June 22
153-21	MOVED by Councillor Engel that Council approve to extend the Tax Notice payment period to 90 days from the time the tax notices are issued.	MM to implement after bylaw is passed.	Completed implemented in bylaw
154-21	MOVED by Council Baswick that Council approve to waive the administration fee for those paying taxes by credit card for the 2021 tax year, ending December 31, 2021.	MM to implement after bylaw is passed.	Motion recinded
155-21	MOVED by Councillor Engel to approve the disposal of Lot 7 MR in Shantz Park; and that Administration proceed in the preparation for the transfer of land to Lot 8 at 800 Shantz Drive.	KP to proceed with process with MPC & Land Titles	Completed
156-21	MOVED by Councillor Engel that Council award the MPR and Lobby Roof project to Cooper Roofing and Exteriors at a value of \$217,000 + GST and that Administration proceed with contracting and scheduling.	NA to award tender	Completed
157-21	MOVED by Councillor Baswick to recognize Doug Howse and Tan Shiu Jie for their continued efforts and volunteerism in keeping Memorial Park clean.	LS & Mayor to write letters and delivery to individuals along with Didsbury swag	Completed
158-21	MOVED by Councillor Engel to recognize Shirley Thompson for spreading music and joy for over 40 years in our community and for her volunteering with the seniors.	LS & Mayor to write letters and delivery to individual along with Didsbury swag	Completed
159-21	MOVED by Deputy Mayor Windsor that Administration return a report on examining the impacts of developments on areas in Didsbury that this program might affect.	LS to bring updated RFD indicating the affects the Disaster Recovery Program might have on Didsbury residents	Report at May 11, 2021 RCM
160-21	MOVED by Councillor Poggemiller to approve reducing red tape and delays in working with our local food, beverage and dining establishments to accommodate and expedite the immediate need for expanded and/or new outdoor dining and patio dining opportunities, and to include the use of parking space opportunities.	EG & KP work on easy process.	Completed
161-21	MOVED by Councillor Poggemiller that Administration bring back as soon as possible the costs related to a forgiveness of municipal water and wastewater fees for the restaurant industry for three months.	AR & EG to bring back report.	At committee
162-21	MOVED by Deputy Mayor Windsor to approve the principles to be included in a Community Grant Program Policy and to refer it to the Policy & Governance Committee.	LS & EG work on development of policy and bring to P&GC.	Completed

163-21	MOVED by Deputy Mayor Windsor to approve the allocation from the 2020 Year-End Operating Surplus for Tax Purposes of \$30,000 to the Community Grant Reserve.	AR to work with auditors for adjustments.	Completed
164-21	MOVED by Councillor Poggemiller that Council amend the 2021 Capital Budget by using \$10,000 of the signage Budget from the Economic Development Reserve fund to be put towards the repairing the Town sign located at the Didsbury Hospital and use the remaining \$60,000 of the fund for Road Rehabilitation or if not possible the remaining \$60,000 be used for Economic Development.	AR to work on adjustments to be included in updated 2021 Capital Budget.	Completed and posted on website
165-21	MOVED by Councillor Crothers to accept the COVID-19 update for April 13, 2021 as information.		
166-21	MOVED by Councillor Moore to accept the Chief Administrative Officer's Report for April 13, 2021 as information.		
167-21	MOVED by Councillor Engel to accept the Council Reports for April 13, 2021 as information.		
168-21	MOVED by Councillor Moore to accept the items presented as information.		
169-21	MOVED by Deputy Mayor Windsor to go into closed meeting in accordance with Division 2 Sections 23 and 24 of the FOIP Act at 9:43 p.m.		
170-21	MOVED by Councillor Baswick to come out of closed meeting at 9:58 p.m.		
171-21	MOVED by Councillor Crothers to reconvene the Regular Council Meeting on Wednesday, April 14, 2021 at 6:15 p.m. through ZOOM Meetings.		
172-21	MOVED by Deputy Mayor Windsor to adjourn the meeting Regular Council Meeting for April 13, 2021 at 9:59 p.m.		
173-21	MOVED by Councillor Moore to go into closed meeting in accordance with Division 2 Sections 23 and 24 of the FOIP Act at 6:18 p.m.		
174-21	MOVED by Councillor Baswick to come out of closed meeting at 7:42 p.m.		
175-21	MOVED by Deputy Mayor Windsor to approve Mayor Hunter to meet with the Friends of the Library to express Council's intentions for the library.		
176-21	MOVED by Councillor Moore to direct Administration not to extend the discussed agreement.	EG to meet with agreement holder	Completed
177-21	MOVED by Deputy Mayor Windsor to approve Mayor Hunter to forward a letter on behalf of Council advising the Library that per capita funding will remain based on the 2016 census.	RH to send Letter	Completed
178-21	MOVED by Councillor Crothers to adjourn the meeting Regular Council Meeting for April 14, 2021 at 7:44 p.m.		
April 27, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
179-21	MOVED by Deputy Mayor Windsor to approve the agenda as amended.		
180-21	MOVED by Councillor Moore to thank the representatives from BDO Canada LLP for the 2020 Audited Financial Statement presentation.		
181-21	MOVED by Deputy Mayor Windsor to thank Helen Hafke of the Didsbury and District Chamber of Commerce for attending the Council meeting and for all they are doing.		
182-21	MOVED by Deputy Mayor Windsor to approve the April 13, 2021 Regular Council Meeting Minutes as amended.		
183-21	MOVED by Councillor Crothers that Council grant second reading to Supplementary Assessment Bylaw 2021-05.		
184-21	MOVED by Councillor Crothers that Council grant third and final reading to Supplementary Assessment Bylaw 2021-05.	LS to get signed and posted on website.	Completed
185-21	MOVED by Councillor Engel that Council approve the 2020 Audited Financial Statements as presented.	AR to have posted on website.	Completed
186-21	MOVED by Councillor Engel that Council authorize Administration to write off the outstanding receivables in the amount of \$7,187.22.	MM to write off outstanding receivables.	Completed
187-21	MOVED by Deputy Mayor Windsor that Council rescind resolution 164-21 Community Signage Project. (Defeated)		
188-21	MOVED by Councillor Moore that the entire \$70,000 noted in resolution 164-21 be put back into the Economic Development Reserve.	AR to show in budget.	Completed
189-21	MOVED by Councillor Engel, be it resolved that the Town of Didsbury Council supports the 2021 Census, and encourages all residents to complete their census questionnaire online at www.census.gc.ca. Accurate and complete census data support programs and services that benefit our community		
190-21	MOVED by Councillor Engel that this be referred back to the Performance Evaluation Committee to further explore other options.	Administration to include power to poles on 20th & Christmas lights at next Committee meeting	At committee
191-21	MOVED by Deputy Mayor Windsor to direct Administration to bring an update on the Strategic Plan items that are due.	Administration to bring update on the status of Strategic Plan items	
192-21	MOVED by Deputy Mayor Windsor to approve financial relief of \$9,887 for the Didsbury Curling Club for their lease and utility costs from December 1, 2020 to March 5, 2021, and further that this relief be funded with proceeds of the MOST grant with no budgeted tax impact from the approval of this item.	NA to inform Curling Club.	Completed
193-21	MOVED by Councillor Baswick that Council refer the Form of Ballot 2021 questions to the Strategic Planning Committee for a more in-depth review.	Administration to be on committee agenda	Completed
194-21	MOVED by Deputy Mayor Windsor to accept this report as information.		
195-21	MOVED by Councillor Engel that this be referred to the Policy and Governance Committee for further review and recommendation.	Administration to place on committee agenda to discuss grants to local businesses.	May 19 PC&G

196-21	Moved by Deputy Mayor Windsor to go into closed meeting at 8:18 p.m. (defeated)		
197-21	MOVED by Councillor Poggemiller to approve the level of service adjustments with items 2 to 5 as presented and that the draft budget be amended accordingly.	Administration to make changes on level of service for: <ul style="list-style-type: none"> • Reduce the level of service for community events to \$5,000 for Fire Works from the \$15,000 that Council recommended from their budget workshop on March 27, 2021, which however still is an increase to the level of service from last year (tax revenue impact +\$5000) • Reduce the level of service for Council's professional development and reduce Council's professional development budget from \$19,750 to \$12,000 (tax revenue impact -\$7,750), that was discussed at the Council workshop on March 27, 2021. • Reduce the CPO level of service by half (for the remainder of 2021 rely on part time or contracted service to be administered by Administration) and reduce the CPO budget by \$50,000 (tax revenue impact \$-50,000) • Rescind Policies CS 001 Promotional Requests [\$5,000] and CS 211 Support for Community Groups [\$4,000] (tax revenue impact \$-9,000) 	Completed
198-21	MOVED by Deputy Mayor Windsor to direct Administration to return draft 2 of the budget showing revenue from tax \$4,652,793 representing a 0.5% decrease from 2020 and to return a draft 3 of the budget showing revenue from tax of \$4,652,793 representing a 0% decrease from 2020. (defeated)		
199-21	MOVED by Councillor Baswick to approve the change in the level of service for IT services and approve the addition of \$15,000 to the 2021 Operating Budget for cyber security services.	AR to move forward on IT Security measures.	Completed
200-21	MOVED by Councillor Moore to accept the Didsbury Economic Development Marketing Plan with the Didsbury Economic Development Advisory Committee comments as information, and thank the committee for the work they did on this document and refer it to the Economic Development Department.	Administration to provide information to new EDO.	
201-21	MOVED by Deputy Mayor Windsor to rescind Res. 154-21 Credit Card Administration Fee Waiver.	LS to remove from draft tax rate bylaw before 3rd reading.	Completed
202-21	MOVED by Councillor Crothers to accept the COVID-19 update for April 27, 2021 as information.		
203-21	MOVED by Councillor Crothers to accept the Chief Administrative Officer's Report for April 27, 2021 as information.		
204-21	MOVED by Deputy Mayor Windsor to have Administration bring back a report showing the impact of \$500,000 reserve transfer on water rates and fees and the corresponding impact on wastewater rates and fees.	Administration to report on the impact on wastewater rates & fees and reserves.	Completed
205-21	MOVED by Councillor Engel that Council give their report updates at the next Regular Council Meeting.		
206-21	MOVED by Councillor Moore to accept the items presented as information.		
207-21	MOVED by Councillor Moore that Council deferred the Council Highlights to the Legislative Services Department.		
208-21	MOVED by Councillor Baswick to go into closed meeting in accordance with Division 2 Sections 16, 23, 24 and 25 of the FOIP Act at 9:39 p.m.		
209-21	MOVED by Deputy Mayor Windsor to come out of closed meeting at 10:00 p.m.		
210-21	MOVED by Councillor Baswick to reconvene the Regular Council Meeting of April 27, 2021 at 6:00 p.m. to April 28, 2021.		
211-21	MOVED by Councillor Baswick to adjourn the meeting Regular Council Meeting for April 27, 2021 at 10:00 p.m.		
212-21	MOVED by Councillor Engel to go into closed meeting in accordance with Division 2 Sections 16, 23, 24 and 25 of the FOIP Act at 6:01 p.m.		
213-21	MOVED by Councillor Moore to come out of closed meeting at 6:53 p.m.		
214-21	MOVED by Deputy Mayor Windsor that Council grant extension to Shantz Village Land Corp for Lot 1 until May 1, 2022.		
215-21	MOVED by Councillor Engel that Council approve Mayor Hunter sending a letter to the Friends of the Didsbury Library on behalf of Council as a follow up to the meeting that was held with them.	Mayor Hunter to send a letter. Administration to provide a letter with ample notice when they need to vacate old Town Office.	Completed
216-21	MOVED by Councillor Moore to adjourn the April 27, 2021 Regular Council Meeting at 6:54 p.m. on April 28, 2021.		

May 11, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
217-21	MOVED by Deputy Mayor Windsor to approve the agenda as amended.		
218-21	MOVED by Councillor Crothers to approve the April 27, 2021 Regular Council Meeting Minutes as amended.		
219-21	MOVED by Deputy Mayor Windsor for Council approve adjusting the budget to reflect a \$250,000 transfer to the water reserves for the 2021 budget.	AR to make adjustments	Completed
220-21	MOVED by Deputy Mayor Windsor for Council to commit the adjusted numbers to the Utility Charges Bylaw 2021-03.	AR to provide rates for Bylaw 2021-03	Completed
221-21	MOVED by Councillor Crothers that Council approve the 2021 Operating Budget as information	EG/AR to present 2021 Operating Budget at May 19, 2021 Meeting	Completed
222-21	MOVED by Councillor Crothers that Administration review and bring back the following changes to the budget: adjustment of reserve transfers, communications level of service and a 1.1% increase. Defeated		
223-21	MOVED by Councillor Moore that Council accept the Didsbury RCMP Detachment Multi-Year Financial Plan for April 1, 2022 to March 31, 2027 in principle.	EG/RH to sign document and give to Sgt.	Completed
224-21	MOVED by Deputy Mayor Windsor that Council proceed with a development permit application with Alberta Transportation for the installation of solar crossing signals at the crosswalk at 16 Street and Highway 582.	CF to proceed with application and report back to Council.	
225-21	MOVED by Councillor Moore to award the 20 th Street Stormwater and Surface Revitalization Project for a total of \$454,891.03 to Kaon Infrastructure.	CF to inform winning candidate and schedule construction.	Completed
226-21	MOVED by Deputy Mayor Windsor to accept the update report of the Alberta Disaster Recovery Plan as information.		
227-21	MOVED by Deputy Mayor Windsor that the issue of housing needs and assessment be referred to Administration for further exploration and a recommendation to be brought back to Council.	New EDO work on item and report back to council when complete	
228-21	MOVED by Councillor Moore that the Governance of Public Art and Perpetual Care Cemetery Fees be referred to the Policy & Governance Committee for their review and recommendation.	LS to place on PC&G Agenda	At committee
229-21	MOVED by Councillor Crothers that Council accept the COVID-19 update for May 11, 2021 as information.		
230-21	MOVED by Deputy Mayor Windsor to accept the Chief Administrative Officer's Report for May 11, 2021 as information.		
231-21	MOVED by Councillor Engel that Council accept the Council Reports for May 11, 2021 as information.		
232-21	MOVED by Councillor Moore to accept the correspondence and information items presented as information.		
233-21	MOVED by Councillor Crothers to go into closed meeting in accordance with Division 2 Sections 16, 23, 24 and 25 of the FOIP Act at 8:42 p.m.		
234-21	MOVED by Councillor Moore to come out of closed meeting at 9:36 p.m.		
235-21	MOVED by Councillor Engel to set a Council Meeting for further discussion on the 2021 Operating Budget to be held on May 19, 2021 at 6:00 p.m.		
236-21	MOVED by Deputy Mayor Windsor that each Committee of Council bring a Committee Plan going forward for Council approval.	Committees to work on plans and bring back to Council.	Completed
237-21	MOVED by Councillor Engel that the committees undertake their work at the discretion of Council as facilitated by administration and that the Policy and Governance Committee explore incorporating these principles into the Committees Bylaw.	PC&G to review Committees Bylaw once plans have been provided.	Completed
238-21	MOVED by Councillor Baswick to adjourn the Regular Council Meeting of May 11, 2021 at 9:38 p.m.		
May 19, 2021 Additional Council Meeting for 2021 Operating Budget			
Res. #	Motion	Follow-up	Status
239-21	MOVED by Councillor Moore to approve the agenda as presented.		
240-21	MOVED by Councillor Poggemiller to approve the 2021 operating budget as presented with total operating expenditures of \$11,640,764 and revenue from taxes of \$4,727,454 representing a 1.1% increase in revenue from taxes from the previous year.	AR to bring Tax Rate Bylaw to May 25, 2021 RCM.	Completed
241-21	MOVED by Deputy Mayor Windsor to accept the multi-year operating plan for 2022-2024 as information.		
242-21	MOVED by Councillor Moore to accepted the Intermunicipal Development Plan Update as information.		
243-21	MOVED by Councillor Crothers to go into closed meeting in accordance with Division 2 Sections 16, 23, 24 and 25 of the FOIP Act at 6:32 p.m.		
244-21	MOVED by Councillor Baswick to come out of closed meeting at 6:57 p.m.		
245-21	MOVED by Deputy Mayor Windsor adjourn the Council Meeting of May 19, 2021 for the purpose of the 2021 Operating Budget at 6:57 p.m.		

May 25, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
246-21	MOVED by Councillor Engel to approve the agenda as amended.		
247-21	MOVED by Councillor Moore to approve the May 11, 2021 Regular Council Meeting Minutes as presented.		
248-21	MOVED by Deputy Mayor Windsor to approve the May 19, 2021 Additional Council Meeting Minutes as amended.		
249-21	MOVED by Councillor Moore to grant third and final reading to Utility Charges Bylaw 2021-03 as amended.	Financial Services to implement new charges and LS to have Bylaw signed and posted on website.	Completed
250-21	MOVED by Deputy Mayor Windsor to grant third and final reading to Tax Rate Bylaw 2021-04 as amended, with a tax revenue split of 86.6% for residential and 13.4% for non-residential.	Financial Services to proceed with completing Tax Notices to be sent out for June 1, 2021. LS to have Bylaw signed and posted on website and to Municipal Affairs	Completed
251-21	MOVED by Councillor Moore to approve Policy CS 003-21 Community Grant Program as amended, with the first in-take deadline on July 15, 2021.	LS and NA to amend document and post on website. NA to promote new policy with intake for July 15, 2021	Completed
252-21	MOVED by Councillor Moore to rescind Policy CS 001 Promotional Requests.	LS to update Policy Index	Completed
253-21	MOVED by Deputy Mayor Windsor to rescind Policy CS 211 Financial Support for Community Groups.	LS to update Policy Index	Completed
254-21	MOVED by Councillor Engel to approve the 2021 Municipal Election Advance Poll to be held on Wednesday, October 6, 2021 and Thursday, October 7, 2021 from 12 noon to 8 p.m. the Town of Didsbury Council Chambers located at 1606 14 Street.	LS to advertise	
255-21	MOVED by Councillor Engel to approve the 2021 Municipal Election Elector Assistance at Home Vote to be held on Wednesday and Thursday October 6 and 7, 2021 by appointment only, with the deadline to book appointments on Tuesday, October 5, 2021.	LS to advertise	
256-21	MOVED by Councillor Moore to approve the 2021 Municipal Election Institutional Poll to be held on Monday, October 18, 2021 at the following locations and times: Didsbury Hospital from 10:30 a.m. to 12:00 p.m. Aspen Ridge Lodge from 12:00 p.m. to 2:00 p.m.; and Bethany Care Facility from 2:00 p.m. to 4:00 p.m.	LS to contact facilities and advertise	
257-21	MOVED by Deputy Mayor Windsor to approve to include the following questions on the ballot for the 2021 Municipal Election: Do you support an increase to municipal taxes for the Town of Didsbury to proceed with Train Whistle Cessation? " YES or " NO (please mark one) Do you support an increase to municipal taxes for the Town of Didsbury to increase improvements to roads? " YES or " NO (please mark one)	LS to advertise and include on ballot	
258-21	MOVED by Councillor Moore to refer the Mountain View Summer Games Legacy Fund Disbursement to the Strategic Planning Committee for review and to provide a recommendation to Council.	NA bring to SPC Meeting on June 2nd	Completed
259-21	MOVED by Deputy Mayor Windsor to approve the Mayor forwarding a letter on behalf of Council to Canadian Pacific Railway outlining the expectation that the piles of railway ties along the tracks within municipal boundaries be removed from within our boundaries in as expeditious manner as possible.	LS to work with Mayor Hunter on letter.	Completed
260-21	MOVED by Deputy Mayor Windsor to accept the COVID-19 update for May 25, 2021 as information.		
261-21	MOVED by Councillor Engel to accept the Chief Administrative Officer's Report for May 25, 2021 as information.		
262-21	MOVED by Deputy Mayor Windsor to accept the Council Reports for May 25, 2021 as information.		
263-21	MOVED by Councillor Poggemiller to accept the correspondence and information items presented as information.		
264-21	MOVED by Councillor Engel to go into closed meeting in accordance with Division 2 Sections 16, 23, 24 and 25 of the FOIP Act at 8:06 p.m.		
265-21	MOVED by Councillor Baswick to come out of closed meeting at 9:57 p.m.		
266-21	MOVED by Councillor Engel for Administration to bring back information into the costs and options associated with the proposal presented.	EG/CF/AR to bring back cost options on proposal.	Completed
267-21	MOVED by Councillor Baswick for Administration to bring back information of grants for capital Funding.	AR to bring back information.	
268-21	MOVED by Councillor Poggemiller to approve the Committee Plans in principle and be formally brought back to the June 8, 2021 Regular Council Meeting.	EG/LS to bring to June 8th RCM for formal adoption.	Completed
269-21	MOVED by Councillor Baswick for Mayor Hunter to write a letter on behalf of Council regexpressing their displeasure with the current undeveloped & incomplete state of Heritage Crossing.	LS/RH to work on letter	Completed
270-21	MOVED by Councillor Moore to adjourn the Regular Council Meeting of May 25, 2021 at 10:00 p.m.		

June 3, 2021 Special Council Meeting			
Res. #	Motion	Follow-up	Status
271-21	MOVED by Deputy Mayor Windsor to approve the agenda as presented		
272-21	MOVED by Councillor Baswick to go into closed meeting in accordance with Division 2 Sections 16, 23, 24 and 25 of the <i>FOIP Act</i> at 5:01 p.m.		
273-21	MOVED by Councillor Poggemiller to come out of closed meeting at 6:24 p.m.		
274-21	MOVED by Councillor Engel to approve to support the library for their application for the large stream CFEP Grant at the maximum funding level for the project as discussed.		
275-21	MOVED by Councillor Poggemiller to adjourn the Special Council Meeting of June 3, 2021 at 6:25 p.m.		
June 8, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
276-21	MOVED by Councillor Engel to approve the agenda as presented.		
277-21	MOVED by Councillor Moore to accept the report from the Council Compensation Committee as information and that the recommendations be referred to the Strategic Planning Committee for incorporation into the Council Remuneration Policy.	LS / AR to include on SPC Agenda for discussion.	
278-21	MOVED by Councillor Moore to approve the Council Compensation Committee be compensated at the per diem rate as per Council Remuneration Policy COUN 004.	LS to send expense claim form to committee members.	
279-21	MOVED by Deputy Mayor Windsor to approve the May25, 2021 Regular Council Meeting Minutes as presented.		
280-21	MOVED by Councillor Moore to approve the June 3, 2021 Special Council Meeting Minutes as presented.		
281-21	MOVED by Councillor Moore to grant first reading to Amending Bylaw 2021-07 which amends the Committees Bylaw 2020-11, and that it be referred to the Policy & Governance Committee.		
282-21	MOVED by Councillor Moore to approve the Committee Plan for the Policy & Governance Committee as presented.		
283-21	MOVED by Deputy Mayor Windsor to approve the Committee Plan for the Strategic Planning Committee as presented.		
284-21	MOVED by Councillor Poggemiller to approve the Committee Plan for the Performance Evaluation Committee as amended to include grading on 23 rd Street north of Buy Low.	LS to include on Committee Plan	Completed
285-21	MOVED by Deputy Mayor Windsor to refer a permanent structure covering the stage at Memorial Park, to the Strategic Planning Committee.	LS / AR to include on next SPC Agenda for discussion.	
286-21	MOVED by Councillor Poggemiller to have administration update any existing fee and information guides to further assist future renters of Town facilities.	NA to work on a plan.	
287-21	MOVED by Deputy Mayor Windsor to go into closed meeting at 6:46 p.m. in accordance with Division 2, Section 23 and 24 of the <i>FOIP Act</i> .		
288-21	MOVED Deputy Mayor Windsor to reconvene from Closed Meeting to Open Meeting at 7:01 p.m.		
289-21	MOVED by Deputy Mayor Windsor to refer this item to the Strategic Planning Committee to gather further information, and explore in consideration of the outlying plan and bring back a recommendation to Council.	LS / AR to include on next SPC Agenda. NA to report on findings.	At committee
290-21	MOVED by Councillor Poggemiller to accept the COVID-19 update for June 8, 2021 as information.		
291-21	MOVED by Councillor Moore to accept the Chief Administrative Officer's Report for June 8, 2021 as information.		
292-21	MOVED by Councillor Engel to accept the Council Reports for June 8, 2021 as information.		
293-21	MOVED by Councillor Baswick to accept the correspondence and information items presented as information.		
294-21	MOVED by Deputy Mayor Windsor for Mayor Hunter to send a letter on behalf of Council to Mayor Snodgrass of the Town of High River endorsing support on the Town of High River's proposed Alberta Coal Restriction Policy. DEFEATED		
295-21	MOVED by Councillor Baswick to go into closed meeting in accordance with Division 2 Sections 16, 23, 24 and 25 of the <i>FOIP Act</i> at 8:02 p.m.		
296-21	MOVED by Councillor Baswick to come out of closed meeting at 9:25 p.m.		
297-21	MOVED by Councillor Engel to have administration explore the alternative development proposal for the old fire hall.	EG to work on old fire hall development.	In progress
298-21	MOVED by Deputy Mayor Windsor for Mayor Hunter to work with the Library Board Chair for the proposal to forward with the CFEP grant application for the library expansion and renovation project.	AR to develop business plan and NA to work on press release	Completed
299-21	MOVED by Councillor Poggemiller to amended the Council Calendar by removing the August 10, 2021 Regular Council meeting.	LS to amend calendar and put on website	Completed
300-21	MOVED by Councillor Moore to approve to move forward on facility rentals as discussed.	EG to work on facilitating rentals	Completed
301-21	MOVED by Councillor Moore to adjourn the Regular Council Meeting of June 8, 2021 at 9:28 p.m.		

June 18, 2021 Special Council Meeting			
Res. #	Motion	Follow-up	Status
302-21	MOVED by Deputy Mayor Windsor to approve the agenda as presented.		
303-21	MOVED by Deputy Mayor Windsor to go into closed meeting in accordance with Division 2 Sections 16, 23, 24 of the FOIP Act at 12:05 p.m.		
304-21	MOVED by Councillor Moore to come out of closed meeting at 12:52 p.m.		
305-21	MOVED by Councillor Moore that Council approve a change of lighting style on the east side of 20 th Street to the heritage style goose neck.		
306-21	MOVED by Deputy Mayor Windsor to adjourn the Special Council Meeting of June 18, 2021 at 12:53 p.m.		
June 22, 2021 Regular Council Meeting			
307-21	MOVED by Deputy Mayor Windsor to approve the agenda as amended.		
308-21	MOVED by Councillor Moore to thank Ms. Nicholson for attend the meeting and accept her presentation as information.		
309-21	MOVED by Deputy Mayor Windsor to approve the June 8, 2021 Regular Council Meeting Minutes as presented.		
310-21	MOVED by Deputy Mayor Windsor to approve the June 18, 2021 Special Council Meeting Minutes as amended.		
311-21	MOVED by Councillor Moore to grant second reading to Amending Bylaw 2021-07 which amends the Committees Bylaw 2020-11.		
312-21	MOVED by Councillor Moore to grant third and final reading to Amending Bylaw 2021-07 which amends the Committees Bylaw 2020-11.	LS to have signed and put on website.	Completed
313-21	MOVED by Deputy Mayor Windsor to grant first reading to Bylaw 2021-08 Town of Didsbury and Mountain View County Intermunicipal Development Plan.		
314-21	MOVED by Deputy Mayor Windsor to hold an additional Council Meeting on July 14, 2021 and Joint Public Hearing for Town of Didsbury Bylaw 2021-08 and Mountain View County Bylaw 20/21 at 1:00 p.m.		
315-21	MOVED by Councillor Engel to refer the Asset Management Policy to the Strategic Planning Committee for framework considerations and further development of the policy.	AR to have on SPC Agenda for July 7	Completed
316-21	MOVED by Deputy Mayor Windsor to approve the significant adjustments to Didsbury Memorial Complex Outlying Plan as presented.	AR to make adjustments to document and budget accordingly.	Completed
317-21	MOVED by Councillor Moore to approve the amendment of the 2021 Capital budget as follows: * Increase the approved project cost for the Didsbury Memorial Complex Outlying Plan – Jet's Playground project by \$17,000 to \$97,000 and that the increase be funded from the parks vehicle & equipment replacement reserve.	AR to make adjustments to budget. NA to carry out project as approved.	Completed
318-21	MOVED by Deputy Mayor Windsor to accept the revised Multi-Year Capital Plan as information.		
319-21	MOVED by Councillor Engel to go with Option #2 and to return to Council Chambers on July 13, 2021 as per the previous practice with the addition to providing live video streaming of the meeting facilitated by our communication department.	Council to begin meeting in person July 13, 2021 - Communications to coordinate live streaming of meeting.	In progress
320-21	MOVED by Councillor Engel to accept the opportunity to recognize Wynonna Earp, the character, and Melanie Scrofano, the actor, as Honorary Citizens of the Town of Didsbury as information. Councillor Baswick - For Councillor Engel - For Councillor Moore - For Councillor Poggemiller - For Deputy Mayor Windsor - For Mayor Hunter - For		
321-21	MOVED by Councillor Engel to approve Administration exploring potential uses of the Brownfield lands with Suncor, and that options be brought back to Council.	Mayor Hunter and Administration to meet with Suncor	
322-21	MOVED by Councillor Poggemiller to approve the installation of electrical outlets to the light standards along 20 th Avenue for up to \$52,000 and that it be funded from the economic development reserve.	CF to contact FORTIS to have light outlets installed on 20th Avenue Posts. AR to update budget.	
323-21	MOVED by Councillor Poggemiller to accept the Christmas in August event as information and that Administration explore this further.	PB/EG to bring back more information on event.	
324-21	MOVED by Councillor Baswick to accept the last COVID-19 update for June 22, 2021 as information.		
325-21	MOVED by Councillor Engel to accept the Chief Administrative Officer's Report for June 22, 2021 as information.		
326-21	MOVED by Councillor Moore to accept the Council Reports for June 22, 2021 as information.		
327-21	MOVED by Councillor Moore to accept the correspondence and information items presented as information.		
328-21	MOVED by Councillor Baswick to go into closed meeting in accordance with Division 2 Sections 16, 23, 24 and 25 of the FOIP Act at 8:45 p.m.		
329-21	MOVED by Councillor Moore to come out of closed meeting at 9:53 p.m.		

330-21	MOVED by Deputy Mayor Windsor to permanently close the commercial dumping into the sanitary lagoons beginning September 1, 2021.	<i>CF to inform users of closure.</i>	
331-21	MOVED by Councillor Moore to award the 2021 High School Scholarship as follows: Amy Jean Black \$500.00; Austin Cartwright \$500.00; Brianne Lee \$500.00	<i>Awarding of Awards at July 13, 2021 RCM</i>	<i>Completed</i>
332-21	MOVED by Councillor Engel to refer the recreation facility user group proposal to the Strategic Planning Committee.	<i>NA to present to SPC on July 7</i>	<i>Completed</i>
333-21	MOVED by Councillor Poggemiller to approve the Canada Day Fireworks being relocated to the northern ball diamonds #2 and #3 in Memorial Park.	<i>NA to advertise and inform DFD</i>	<i>Completed</i>
334-21	MOVED by Councillor Engel for Administration to further explore film industry opportunities.	<i>EG & PB to explore further.</i>	<i>In progress</i>
335-21	MOVED by Deputy Mayor Windsor to approve the renovations to the old fire hall.	<i>EG & PB to inform renters of Fire Hall</i>	<i>Completed</i>
336-21	MOVED by Councillor Engel that the surplus rental revenues from the film industry initiatives go into the economic development reserve fund.	<i>AR/MM to make changes to reserves.</i>	<i>In progress</i>
337-21	MOVED by Councillor Engel that a delegation, made up of the Mayor, the Library Board Chair, and the Library Project Ad Hoc Committee meet with MLA, Nathan Cooper to present him with a copy of the Library Project CFEP application.	<i>Admin to arrange</i>	<i>In progress</i>
338-21	MOVED by Councillor Moore to adjourn the Regular Council Meeting of June 22, 2021 at 10:00 p.m.		



July 6, 2021

EMERGENCY MANAGEMENT TABLETOP EXERCISE DEEMED A SUCCESS

On July 6, 2021, municipal partners within Mountain View County attended a virtual regional tabletop exercise, as part of their membership in the Mountain View Regional Emergency Management Agency (MVREMA).

The intent of this tabletop exercise was to review and update contacts listed within the Mountain View Regional Emergency Management Plan to ensure that, in the event of an actual emergency, the proper resources can be accessed. Additionally, this exercise offered training to participants in the Incident Command System (ICS) used within emergency management, as part of the agency's commitment to ongoing training for all municipal partners and their staff.

Facilitated by Brian Boutin of the Alberta Emergency Management Agency (AEMA), with the Province of Alberta, and with over 15 people in attendance, this tabletop exercise was deemed a success by all in attendance.

Craig Fox, Director of Emergency Management with the Town of Didsbury and Chair of the MVREMA, is very pleased with both the participation and the results of this exercise, saying that "tabletop exercises, like the one held today, are critical for emergency management on both a local and regional level. A commitment to training, current information and resources, and building and maintaining relationships with our municipal neighbours are the keys to success of both the MVREMA and our ability to address emergent situations that might arise within Mountain View County."

The role of the MVREMA is to address emergency management situations that may arise locally, or regionally, and offer highly-trained personnel to ensure consistent command of these situations. The MVREMA is comprised of the Directors of Emergency Management, and other emergency management staff, from the Village of Cremona, Towns of Carstairs, Didsbury, Olds and Sundre, and Mountain View County. This regional team meets quarterly to discuss ongoing communications, training and information updates for the agency.

For further information on the Mountain View Regional Emergency Management Agency (MVREMA), please contact your local municipal office:

Village of Cremona: 403-637-3762
Town of Carstairs: 403-337-3341
Town of Didsbury: 403-335-3391
Town of Olds: 403-556-6981
Town of Sundre: 403-638-3551
Mountain View County: 403-335-3311



July 8, 2021
2nd Quarter Reporting

Financial Services Department – Submitted by Maxine Moreau
Highlights of the work performed in the second quarter of 2021

April

- Monitor and adjust to the needs of staff working at home and at the office
- Continue to adhere to and update health and safety protocols for Covid-19
- Results of a 'Clean Financial Audit' received from external auditors
- Continue to train and update security for IT processes
- Filed 1st quarter GST claim
- 25 Tax Notifications registered
- Final Assessment complaint date passed - no appeals
- 1st quarter month end work
- Attendance at LGAA Virtual Conference

May

- Monitor and adjust to the needs of staff working at home and at the office
- Continue to adhere to and update health and safety protocols as the province moves to reopen
- Review, clean and organize digital financial files and records
- Assist in gathering information for new Utility Rates Bylaw
- Large increase in property sales resulting in increase workload for utility and taxation accounts
- MuniWare TCA Training

June

- Staff returning to office as provincial restrictions lift
- 2093 Tax Notices Mailed June 1st with due date of August 31, 2021
- Input new utility rates in MuniWare system
- 6 month Payroll Pier review
- MuniWare Staff training
- Completion of RCMP yearend lease for December 31, 2020
- Staff coverage as summer holidays start

April – May - June	<u>2021</u>	<u>2020</u>		<u>June 2021</u>	<u>June 2020</u>
Customer Service walk in traffic	629	299	Active UT Accounts	2272	2255
Cemetery Burials	6	0	Utility Auto-Pay	527	504
Tax Certificates Prepared	144	93	UT Bills Emailed	859	775
Tax Payments by credit card	\$7,454	\$123,729	Total Property Parcels	2495	2503
Admin Fee collected	\$205	0	Tax – Payments by TIPP	1164	1181
			Tax Accounts in Arrears	82	129
			Taxation Receivable	\$4,135,287	3,544,818
			E. Gov Users	269	139



COUNCIL MEETING DATE	July 13, 2021
SUBJECT	Council Reports
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.2

BACKGROUND/PROPOSAL:

Council members will give a verbal and/or written report on any business or committee activity they have participated in.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 2. An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the Council Reports for July 13, 2021 as information.



COUNCIL MEETING DATE	July 13, 2021
SUBJECT	Correspondence & Information
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9

BACKGROUND/PROPOSAL:

Correspondence received from other agencies and departments of the Town that may be of importance and interest, is being provided for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached:

- Letters of Support for the RCMP
- Funding for Rural Municipalities – Town of Ponoka
- Bowden Daze Parade – July 17, 2021
- June 16, 2021 Policy & Governance Committee Meeting Notes
- June 16, 2021 Strategic Planning Committee Meeting Notes
- Village of Caroline - Proclamation

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 2. An Informed & Engagement Community

RECOMMENDATION

That Council move to accept the correspondence and information items presented as information.

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800-97 Avenue
Edmonton, Alberta T5K 2R6

Re: Proposed Provincial Police Force.

The Town of Viking joins the many other communities, both urban and rural voicing their opposition over the proposed Provincial Police Force. The RCMP have been a core in Viking for many years and have served our community with great distinction. They coach our sports teams, belong to clubs, and participate in various Town activities.

The Provincial Government's is reducing the MSI funding for the foreseeable future. Many urbans are struggling with infrastructure maintenance deficits over the coming years. Most local government budgets are already being stretched beyond their limits. How are we going to fund a Provincial Police Force? The Province will mandate municipalities to pay, thereby forcing local councils to increase municipal taxes to fund Provincial downloading.

The Town of Viking respectfully suggests that there are much more serious issues that your government should be dealing with. This council does not see the current policing model as broken Therefore, why does your government see the need to fix it? It is our opinion that the Provincial government needs to seriously re-evaluate its priorities.

Many other Towns expressed the following sentiment, and this Council endorses the statement:

The Provincial Government continually encourages (and legislatively mandates) that municipal governments work together in a cohesive manner, perhaps they should take a page from their own book rerouting the funds allocated for research of an Alberta Police Service towards building stronger relationships with the RCMP and with Federal Partners.

The Town of Viking also council stands with:

- The 65% of respondents to the Fair Deal Panel survey that voiced opposition to a Provincial Police Force.
- The County of Paintearth No. 18
- The County of St. Paul
- Municipality of Crowsnest Pass
- Town of Didsbury
- Town of Magrath
- Town of Edson



www.viking.ca

Town of Viking Office of the CAO
5120-45 Street,
Viking, AB, T0B 4N0
Phone: 780-336-3466
Email: don.mcleod@viking.ca

- Village of Hill Spring
- Town of Morinville
- Town of Redcliff
- Village of Rycroft
- Town of Edson
- Town of Claresholm
- Town of Mayerthorpe
- Smokey Lake County
- Any and all other citizens, municipalities, and organizations who have not voiced their opinions, yet.

Respectfully

Don R. McLeod
CAO

A handwritten signature in black ink that reads "Don R. McLeod".

cc

The Honourable Jason Kenney, Premier
The Honourable Ric Mclver, Minister of Municipal Affairs
Rachel Notley, Leader of the Official Opposition
Jackie Lovely, MLA Camrose
AUMA Members
RMA Members

June 7, 2021

Premier Jason Kenney
Office of the Premier
307 Legislature Building
10800-97 Avenue
Edmonton, Alberta
T5K 2B6

Dear Premier Kenney,

Re: Town of Fairview Support for the Royal Canadian Mounted Police

At the June 1st, 2021 regular meeting of Council, the many letters of support received from across the province in support of the RCMP were discussed. Council of the Town of Fairview would also like to express their support for the RCMP. The RCMP has, for decades, provided policing to Alberta. The Town of Fairview has a very good relationship with the local detachment and appreciates the care and commitment these members show in the community.

Rather than starting an entirely new police service and the burden of cost and management that would come with that, we believe it would be better for the Alberta government to investigate ways that the RCMP could receive more support. From 1917 to 1932, Alberta had its own provincial police force, called the Alberta Provincial Police. Economic hardships led to this police force being unsustainable and the RCMP policing services taking over. We believe that financial realities would also end up with the same result if this were tried again.

Our local RCMP detachment is well respected in our community. They are visible in the community and take part in community events and initiatives. Recently, the detachment Sergeant held a Town hall on Facebook to allow the region to submit questions and concerns and have them answered during the meeting. One of the most common comments during the meeting was expressions of appreciation for our detachment and all they do for the community.

Moreover, with many municipalities, including our own, indicating a good relationship with the current RCMP detachments in their area, we do not feel that a new police service would serve the best interests of our

residents. With only 35% of respondents supporting the recommendation to create an Alberta Police Service, we believe that Albertans as whole have also shown their support for the RCMP. We ask for the Provincial government to listen to the voice of the people and redirect the time, energy and funds being used to investigate an Alberta Police Service be used for other needs, such as RCMP support or enhanced social supports.

Sincerely,



Gordon MacLeod
Mayor, Town of Fairview

Cc: Ric McIver, Minister of Municipal Affairs
Kacee Madu, Minister of Justice & Solicitor General
Todd Loewen, MLA, Central Peace-Notley
Rachel Notley, Leader of the Opposition
RCMP, Fairview Detachment
AUMA Member Municipalities



June 24, 2021

Dear Mayor/Reeve:

Ponoka Town Council is reaching out to other smaller rural communities like ours to voice our concerns regarding the COVID-19 pandemic. We wish to share with you our concerns for our business community as we believe you may be experiencing similar issues. We would also like to propose a solution for these concerns and are requesting your support.

Over the last sixteen months, our small town businesses have experienced an extremely tough rollercoaster ride amid a long string of lockdowns and restrictions. As we all know they, unlike urban businesses, already face a different kind of challenge because they do not have the larger population base that businesses in the larger cities can draw on.

Even now that restrictions are being lifted, it takes much longer for these small, rural businesses to recover and bounce back; and given that they have been hit with successive waves of shut downs over the past several months, the damage has been cumulative. We worry that a number of our small businesses may not survive. And we worry about the terrible impact that losing these businesses would have on our community considering they are an integral part of our town's economy. They not only run businesses, they are consumers too. They buy houses and pay taxes. They are also an important part of our social fabric, as many of them sponsor sports teams, coach our young athletes, and are leaders, friends and neighbours in our community. We are deeply concerned about the potential loss of these businesses.

In response to these concerns, we have begun writing letters to the Premier, our MLA, and our MP. We are requesting additional funding be given to rural municipalities. This money would be specifically earmarked for small businesses and distributed to them through municipal councils. Our position is that local municipal councils understand the unique needs of their communities and their businesses, and therefore are in the best position to distribute these additional dollars most effectively.

Our frustration with government has been that their actions and solutions always appear to be a one-size-fits-all measure with the emphasis tilted toward the larger cities in our province. We understand that we are all hurting, but we also can see that there is a tone deafness in particular when it comes to small businesses in rural Alberta. Our concern is that these small, rural businesses are the lifeblood of this province yet they have always contributed disproportionately more to our GDP than they have ever received back in compensation. They are struggling and hurting now. It is time we do something for them or we will soon find that not only will some of them be gone, but small towns in this province may start to disappear along with them.

.../2

Follow Town of Ponoka online at:
www.ponoka.ca



Town of Ponoka
200, 5604 – 50 Street
Ponoka, AB T4J 1G5
Main: 403-783-4431
Fax: 403-783-6745



Rural Municipalities

June 24, 2021

Page 2.

Ponoka Town Council is asking for your support by simply requesting that you join us in writing letters to our Premier, your MLA and MP requesting more financial help for small, rural businesses. This will remind our provincial and federal governments that the rural communities in this province are hurting, and hurting badly.

Finally, please feel free to contact the Mayor's Office in the Town of Ponoka for further discussion on how we could collectively pursue other possible solutions in the future.

Yours sincerely,

Ponoka Town Council.

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200, 5604 – 50 Street
Ponoka, AB T4J 1G5
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Fax: 403-783-6745



Mayor Rhonda Hunter
Box 790
Didsbury, Alberta
T0M 0W0

Dear Mayor Hunter,

RE: Bowden Daze Parade July 17, 2021

Due to the uncertainty of what restrictions will allow, we regret to inform you that we will not be hosting our Bowden Daze parade this year. It was not an easy choice to make, but with limited time and participants, we decided it was best not to go ahead with the parade.

We have big plans in the works and hope that you will join us next year for a bigger and better Bowden Daze parade.

The Bowden Daze parade committee looks forward to seeing you all next year for our biggest Bowden Daze parade yet! Have a safe and happy summer!

Warm regards,
Alison Fieguth & Jen Masching
Bowden Daze Parade Coordinators
Town of Bowden
reception@bowden.ca
PH-403-224-3395 FAX-403-224-2244



Policy and Governance Committee Meeting
Notes June 16, 2021 at 10:00 a.m.
Held through ZOOM Meeting

Present:

Councillor Moore (Chair)
Deputy Mayor Windsor

Administration:

Ethan Gorner, Chief Administrative Officer
Luana Smith, Legislative Services/Recording Officer

1. CALL TO ORDER

Councillor Moore called the meeting to order at 10:00 a.m.

2. AGENDA APPROVAL

The committee through consensus accepted the agenda as presented.

3. REVIEW OF MEETING NOTES

The committee through consensus approved the meeting notes of June 2, 2021 as presented.

4. BYLAW/POLICY REVIEW

4.1 Amending Committees Bylaw 2021-07 [Res. 237-21 & 281-21]

The committee through consensus are recommending Bylaw 2021-07 be presented to Council for second and third reading at the June 22, 2021 Regular Council Meeting.

4.2 Visioning to update Code of Conduct Bylaw 2019-11

Through consensus the committee went into closed meeting in accordance with Division 2, Section 23(1) of the FOPI Act at 10:07 a.m.

Through consensus the committee returned to open meeting at 10:38 a.m.

Administration will provide a draft of a code of conduct bylaw as discussed.

5. UPCOMING ON DOCKET ITEMS

- [Res. 228-21] Perpetual Care Cemetery Fees
- [Res. 228-21] Governance of Public Art
- Wastewater Bylaw 2020-11
- Water Bylaw 2019-07
- Utility Policies 001 & 002
- Red Tape Reduction Policy Framework Review
- Municipal Relief for Restaurants [Res. 195-21]

6. NEXT MEETING

July 7, 2021 at 10:00 a.m.

7. ADJOURNMENT

The Policy & Governance Committee adjourned the meeting at 10:40 a.m.



Strategic Planning Committee Meeting Notes
June 16, 2021 at 1:00 p.m.
Held through ZOOM Meeting

Present:

Deputy Mayor Windsor (Chair)
Councillor Dorothy Moore (Vice-chair)
Mayor Hunter

Administration

Amanda Riley, Assistant CAO/Chief Financial Officer
Ethan Gorner, Chief Administrative Officer
Nicole Aasen, Director of Community Services
Kelsey Hawkins, Finance Municipal Intern
Luana Smith, Legislative Services/Recording Officer

1. CALL TO ORDER

Deputy Mayor Windsor called the meeting to order at 1:00 p.m.

2. AGENDA APPROVAL

Mayor Hunter added – Infrastructure Update

The committee through consensus accepted the agenda as amended.

3. REVIEW OF MEETING NOTES

The committee through consensus approved the meeting notes from the May 19, 2021 Strategic Planning Committee as presented.

4. BUSINESS

CLOSED MEETING

The committee through consensus went into closed meeting as per Division 2; Sections 23 and 24 of the FOIP Act at 1:03 p.m.

4.1 Infrastructure Update

The CAO gave an update on current infrastructure projects.

4.2 a. Outlying Plan considerations [Res. 289-21]

The committee discussed the outlying plan.

Through consensus the committee recommended that Council be presented with the adjusted Outlying Plan as discussed.

RECONVENE

The committee through consensus went back into open meeting at 1:54 p.m.

4.2 b. Jets Playground [Res. 289-21]

The committee discussed the jets playground in conjunction with the outlying plan and the request for additional funding.

Through consensus the committee recommended Administration to bring back revised costs to Council and that Council fund the additional budget request through the parks vehicle and equipment replacement reserve for the Jets Playground.

4.3 Multi Year Capital Plan [Res. 283-21]

The committee reviewed and discussed the Multi-Year Capital Plan.

Through consensus the committee recommended that Council be presented the revised Multi-Year Capital Plan as discussed at the next RCM.

5. UPCOMING DOCKET

- [Res. 258-21] Mountain View Summer Games Legacy Fund Disbursement
- [Res. 285-21] Permanent Structure covering stage at Memorial Park
- [Res. 278-21] Council Remuneration Recommendations
- [Res.027-21] Street Repair Equipment
- Multi-Year Utility Budget (Rates)
- Performance Based-Budgeting Framework
- Pre-election Orientation – including advice and input to administration from a governance perspective
- Post-election Orientation – including advice and input to administration from a governance perspective

6. NEXT MEETING

July 7, 2021 at 1:00 p.m.

7. ADJOURNMENT

The Strategic Planning Committee adjourned the meeting at 2:48 p.m.



PROCLAMATION

That the Council of the Village of Caroline request a full and immediate independent public inquiry into the deaths related to the recently discovered unmarked mass grave of 215 indigenous children from the Residential School in Kamloops as well as all deaths related to the Residential School Program across Canada. Such public inquiry should be conducted by independent investigators not directly connected to the Federal Government.

John Rimmer
Mayor of Village of Caroline



COUNCIL MEETING DATE	July 13, 2021
SUBJECT	Council Highlights Roundtable
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	10.1

BACKGROUND/PROPOSAL:

Council members will identify items that were significant to them from the meeting to be included in the Council Highlights.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

These highlights will be used by Administration to be included in the Council Highlights document that is placed on the Town of Didsbury website for public review and released to the public.