



**TOWN OF DIDSBURY AGENDA**  
**Regular Council Meeting**

**Tuesday, November 8, 2022, 6:00 pm**  
**Council Chambers 1606 14 Street**

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14. ADJOURNMENT



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: November 8, 2022  
SUBJECT: STARS Air Ambulance  
ORIGINATING DEPARTMENT: Legislative Services

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### BACKGROUND/PROPOSAL:

Glenda Farnden, Senior Municipal Relations Liaison at STARS Air Ambulance will be giving an update and overview on STARS.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached the presentation which Ms. Farnden will be speaking to. Council will have the opportunity to ask questions.

### ALIGNMENT WITH STRATEGIC PLAN

4. Healthy Active Living

### RECOMMENDATION

That Council thank Glenda Farnden, Senior Municipal Relations Liaison at STARS Air Ambulance and accept her presentation as information.



**CRITICAL CARE, ANYWHERE.**

**WE ARE ALL STARS®**



# 24 / 7 SAFETY NETWORK

## Access to All Available Resources

- \* Includes GIS mapping
- \* Pre-set coordinates
- \* Assist in access issues to patient

## Transport Physicians

- \* Medical oversight all critical calls
- \* Mechanism of injury/illness
- \* Determine/dispatch appropriate level of response
- \* 1–10 ratio / STARS assistance
- \* 14–18% Covid-related assistance
- \* 99 requests received every day

**Last year, over 36,000 emergency requests received.**



# MINUTES COUNT!

## Transport Physicians

- \* Coordinate complex logistics
- \* Schedule with receiving hospitals
  - ✓ Neuro-Surgeons
  - ✓ Mobilize Specialty Teams
  - ✓ Cardiac Cath Lab
  - ✓ CAT Scanner  
(prerequisite for stroke patients)

## Physicians in Virtual Consultation

- \* Face-to-face decisions
- \* Transmit *real-time* diagnostics
- \* Positive Results!
  - ✓ Critical/trauma patients
  - ✓ Direct delivery to O.R.
  - ✓ Improved patient outcomes

**A game changer !**



**TRANSPORT PHYSICIANS WORKING IN THE ELC**

**WE ARE ALL STARS®**



## NEW FLEET – (10) AIRBUS H145s



- \* 5-bladed system
- \* Increased lift/load capacity
- \* Less maintenance
- \* Increased availability
- \* Reduced cost
- \* First to serve Didsbury residents



- \* Outperforms BK117
- \* Speed, range, fuel efficiency
- \* Powerful twin engines
- \* Advanced avionics
- \* Superior safety features

**TODAY, TOMORROW, THE FUTURE**

**WE ARE ALL STARS®**



# HIGHEST LEVEL OF CRITICAL CARE

- \* World-Class Expertise
  - STARS ICU Flight Nurse
  - STARS ALS Paramedic
- \* Transport Physician Oversight
- \* Virtual Enhancements
  - Bluetooth
  - Integrated Wi-Fi
  - Satellite Connectivity
- \* Cutting Edge Diagnostics
- \* Transmit Test Results
- \* Assist local physicians
- \* Life-saving Blood Onboard
  - Alleviate depleting local hospital supply
- \* Night Vision Goggles (NVG)
- \* Difference between life & death

**Critical Care – Anywhere**



**AIRBUS H145 INTENSIVE CARE UNIT**

**WE ARE ALL STARS®**



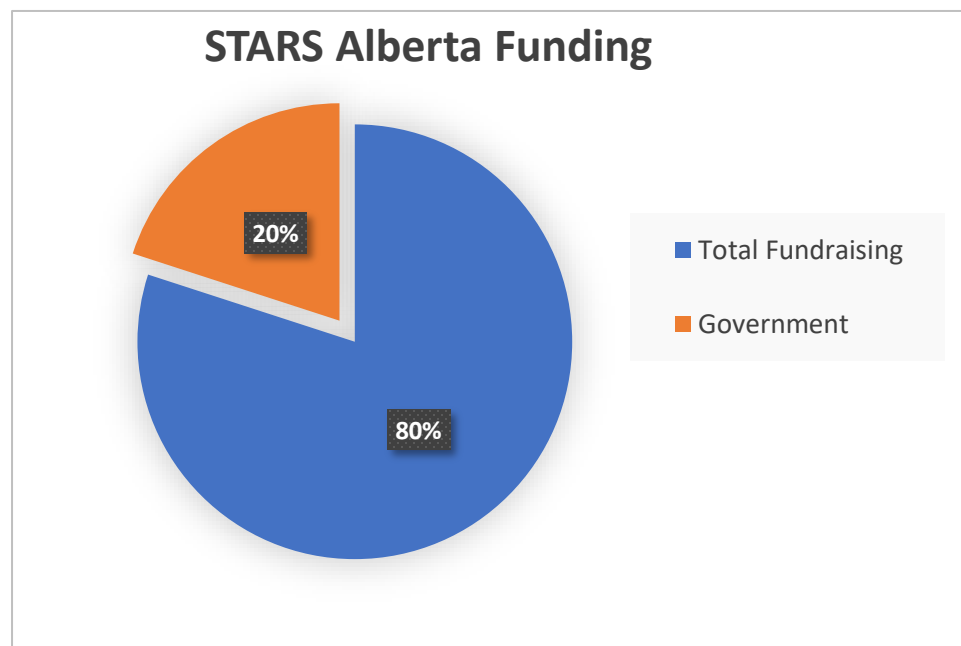


Kevin Easton & Chris Fay - 2022 Champions!



# FUELED BY GENEROSITY

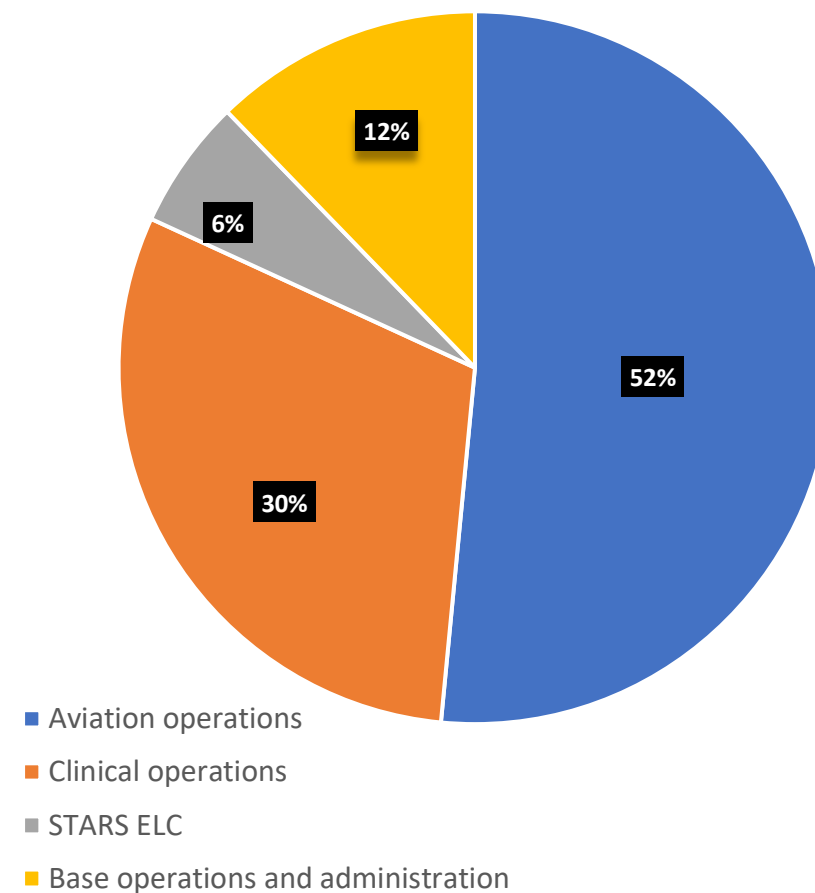
## Achieving successes together



### Funding in Thousands

AB Government Funding	\$	7,990
AB Operating expenditures	\$	39,950
AB Government funding as a Percentage of costs		20%
STARS Gross Fundraising	\$	17,310
AB Lottery (net)	\$	12,810
Calendar (net)	\$	417
Site Registration/Emergency contact centre	\$	2,702

### STARS Alberta Expenditures (3 Bases)



# MUNICIPAL SUPPORT FOR STARS

- \* STARS – An Essential Service
- \* 90% Alberta – Joined in regional partnership
- \* Based on per capita or annual fixed-rate
  - Urban – Min. \$2 per capita
  - Rural – Up to \$90 per capita
- \* **\$2M+ Sustainable Operational Funding for STARS**

## (7) MUNICIPAL LEADERS AB/BC

- Standing Motion
- Protective Services annual budget
- Range: \$100,000 - \$210,000 per year

## (2) New Upcoming Logo Unveilings

- Sturgeon County
- Birch Hills County

\* GREEN represents municipal supporters for STARS



# RURAL & URBAN REGIONAL CHAMPIONS FOR STARS

GREEN areas = municipal supporters of STARS

○ Regional partnerships support STARS

★ Urban municipalities



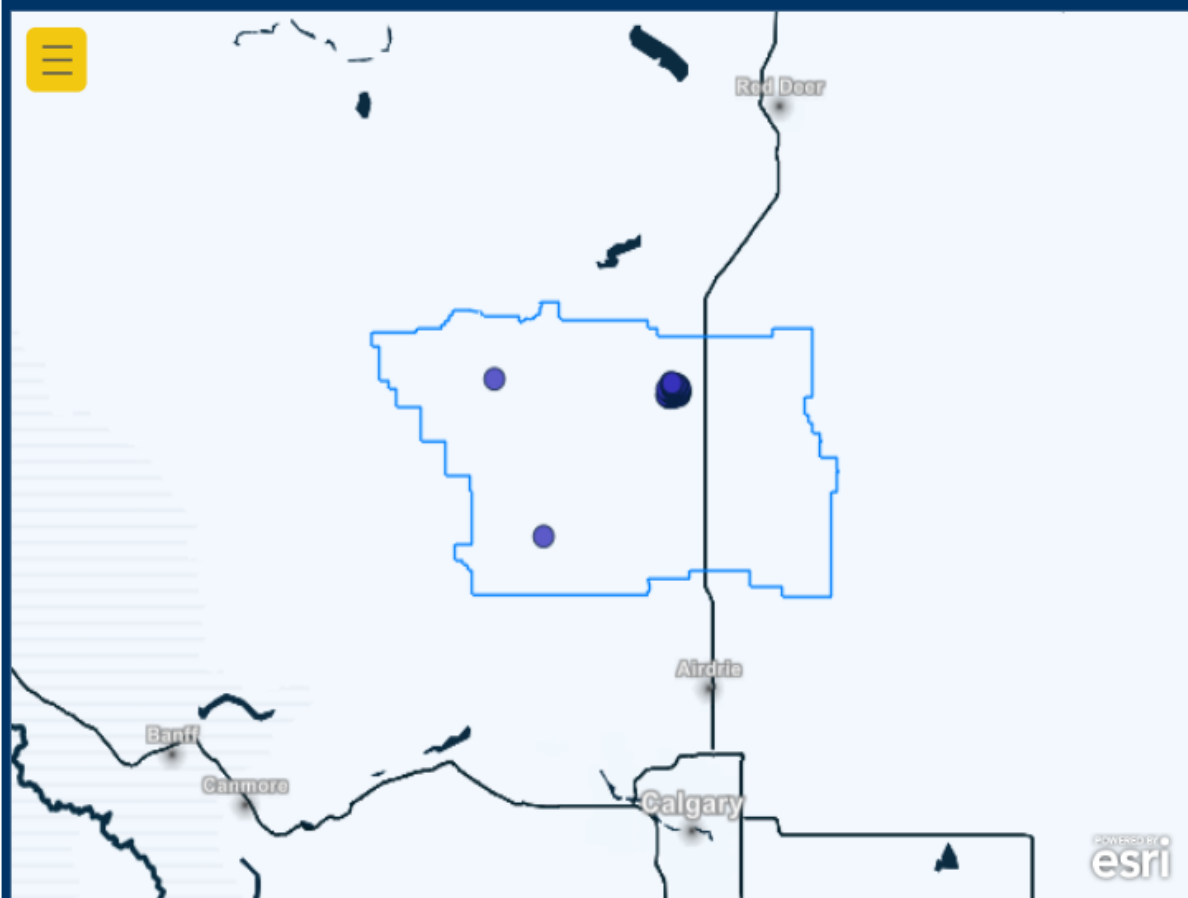


WITHIN MOUNTAIN VIEW COUNTY @ October 31, 2022	2018	2019	2020	2021	2022	TOTAL
Near Carstairs	3	3	2	2	7	17
Near Cremona	4		2	2	3	11
Near Crossfield (within Mountain View County)					1	1
<b>Didsbury Hospital</b> (critical inter-facility transfers)	10	17	6	13	7	53
<b>Didsbury</b> (scene calls)	3	2	2	5	5	17
Near Linden					1	1
Near Madden				1		1
<b>Olds Hospital</b> (critical inter-facility transfers)	10	10	8	18	10	56
<b>Olds</b> (scene calls)	4	3	3	5	4	19
<b>Sundre Hospital</b> (critical inter-facility transfers)	14	11	4	16	18	63
<b>Sundre</b> (scene calls and Search & Rescue)	6	4	5	6	5	26
Near Torrington		1				1
Near Water Valley	2	1	1	2	2	8
<b>TOTAL</b> * Town of Didsbury - average 14.5 missions per year * Mountain View avg. 53 missions per year / represents \$400K service value	56	52	33	70	63	274



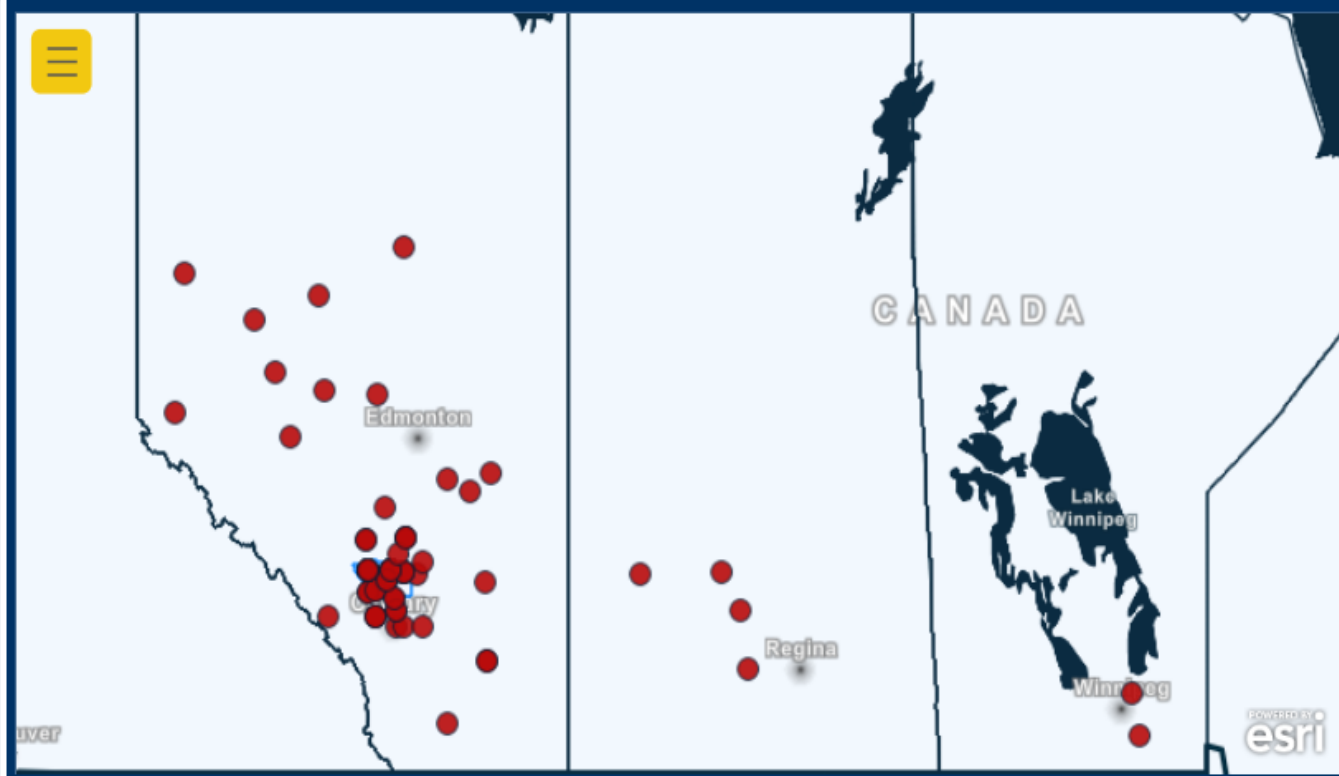
# Within Mountain View County Boundaries - Patients Flown by STARS (2010-Present)

## Mountain View Residents Flown by STARS

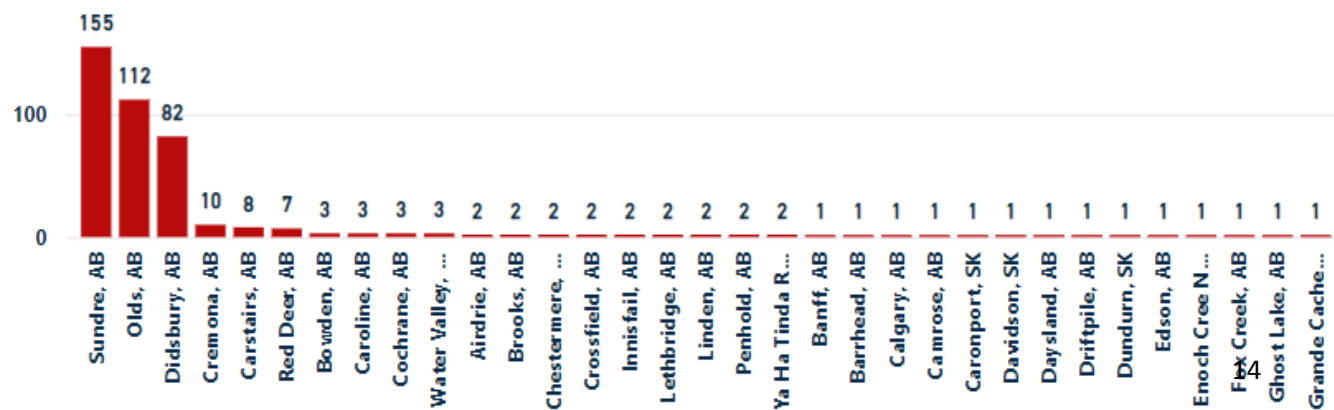


Resident Community	5 Yrs Ago	4 Yrs Ago	3 Yrs Ago	2 Yrs Ago	Last Year	5 Year Total	Total Since 2010
Didsbury	3	5	11	4	12	35	88
Olds	12	11	9	9	14	55	125
Sundre	15	13	8	4	13	53	150
Carstairs	3	4	6	1	4	18	41
Cremona	2	3	0	1	2	8	18
Herschel	0	0	0	0	0	0	1
Water Valley	1	0	0	0	0	1	8
<b>Total</b>	<b>36</b>	<b>36</b>	<b>34</b>	<b>19</b>	<b>45</b>	<b>170</b>	<b>431</b>

## Locations where Mountain View Residents Travelled and Needed STARS

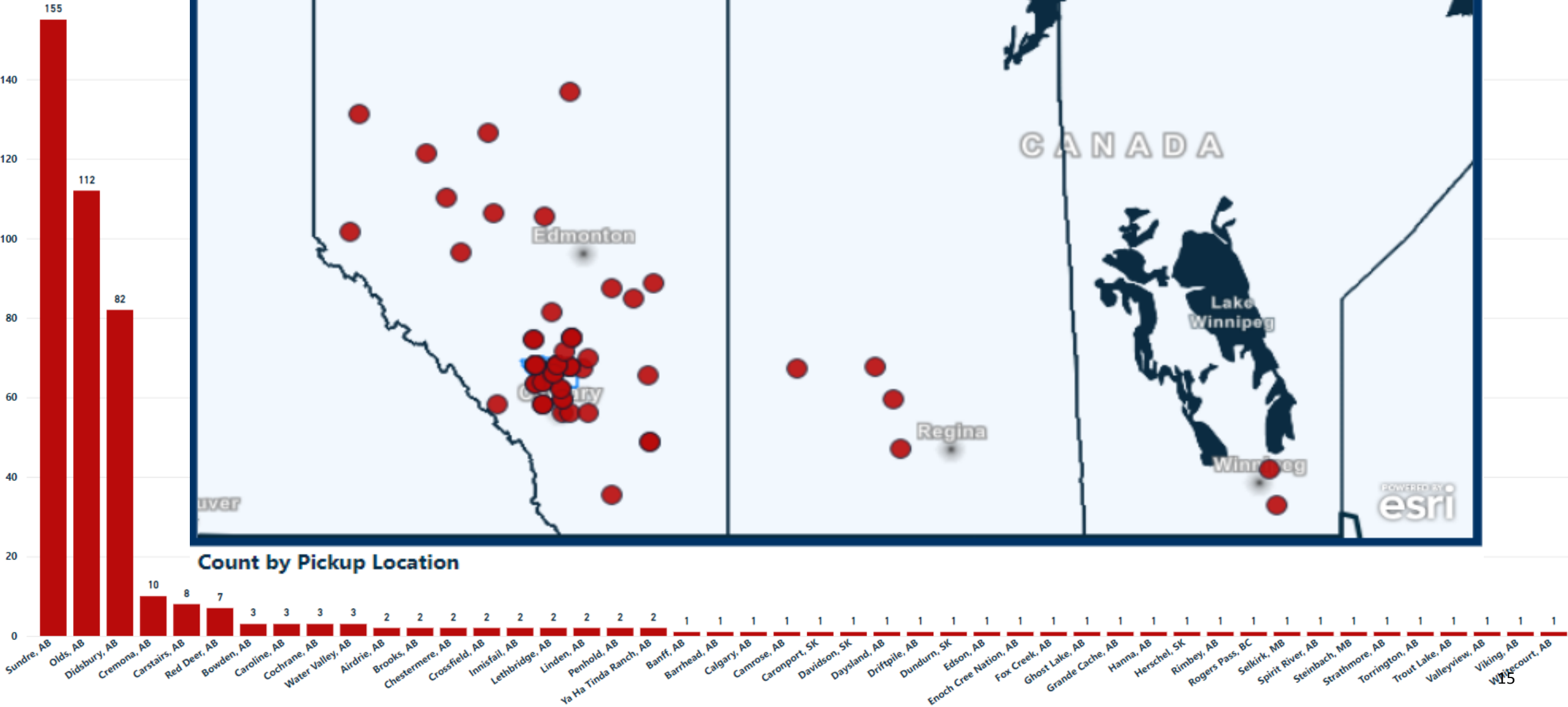


### Count by Pickup Location





# Locations where Mountain View Residents Travelled and Needed STARS





*Thank you, Town of Didsbury*

**OUR REQUEST**

**\$2 / per capita**

**2023, 2024, 2025**

**(in conjunction with council term)**

**A LIFE IS SAVED EVERY DAY. PARTNERSHIPS MAKE IT POSSIBLE.**

**WE ARE ALL STARS®**



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: November 8, 2022  
SUBJECT: October 25, 2022 Regular Council and Organizational Meeting Minutes  
ORIGINATING DEPARTMENT: Legislative Services

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### BACKGROUND/PROPOSAL:

The Minutes of the October 25, 2022 Regular Council and Organizational Meeting are being presented to Council for their review and approval.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council can adopt the Minutes as presented or amended.

### ALIGNMENT WITH STRATEGIC PLAN

4. Healthy Active Living

### RECOMMENDATION

That Council move to adopt the October 25, 2022 Regular Council and Organizational Meeting Minutes as presented.



**Minutes of the Town of Didsbury**  
**October 25, 2022 Regular Council and Organizational Meeting**  
**Held in Council Chambers at 1606 14 Street at 6:00 p.m.**

Council Members Present   Mayor Rhonda Hunter  
Deputy Mayor Curt Engel  
Councillor John Baswick  
Councillor Joyce McCoy  
Councillor Dorothy Moore  
Councillor Ethan Williams  
Councillor Bill Windsor

Administration Present   Chief Administrative Officer, Ethan Gorner  
Assistant CAO/Chief Financial Officer, Amanda Riley  
Director of Community Services, Nicole Aasen  
Director of Engineering & Infrastructure, Craig Fox  
Economic Development Officer, Alexandra Ross  
Municipal Finance Intern, Kelsey Hawkins  
Manager of Legislative Services/Recording Officer, Luana Smith

**1.     CALL TO ORDER**

Mayor Hunter Called the October 25, 2022 Regular Council Meeting to Order at 6:00 p.m.

**2.     ADOPTION OF THE AGENDA**

Remove item 6.3 Bylaw 2022-15 Creekside ASP

Remove 13.3 Council Interface and replace with Legal Matter as per Section 27 of the FOIP Act

**Res. 491-22**

MOVED by Councillor Baswick

To adopt the October 25, 2022 Regular Council Meeting Agenda as amended.

**Motion Carried**

**3.     DELEGATIONS/PRESENTATIONS**

**3.1     Evolve Strategies on behalf of Rogers Communications**

**Res. 492-22**

MOVED by Councillor McCoy

To accept as information the presentation from Evolve Strategies Inc. regarding the request by Rogers Communications Inc. to install a second telecommunications tower in the Town of Didsbury.

**Motion Carried**

**4.     ADOPTION OF MINUTES**

**4.1     October 11, 2022 Regular Council Meeting Minutes**

**Res. 493-22**

MOVED by Deputy Mayor Engel

To adopt the October 11, 2022 Regular Council Meeting Minutes as presented.

**Motion Carried**

**5.     PUBLIC HEARINGS**

No public hearings.

6.

**BYLAWS & POLICIES**

**6.1 External Road Closure Policy COUN 005-22**

**Res. 494-22**

MOVED by Councillor Moore

To approve External Road Closure Policy COUN 005-22 as amended, adding item 1.3.1 that the Town will assist with providing notification via the website and social media.

**Motion Carried**

**Res. 495-22**

MOVED by Councillor Moore

To rescind Temporary Road Closure Policy COUN 005.

**Motion Carried**

**6.2 Payment Authority Policy FIN 004-22**

**Res. 496-22**

MOVED by Deputy Mayor Engel

To approve FIN 004-22 Payment Authority Policy as presented.

**Motion Carried**

**Res. 497-22**

MOVED by Deputy Mayor Engel

To rescind FIN 004 Electronic Cheque Signing and Electronic Funds Transfer Policy.

**Motion Carried**

7.

**BUSINESS**

**7.1 Business Arising from Delegations**

**7.1.1 Rogers Communications Request**

**Res. 498-22**

MOVED by Councillor Baswick

To decline the request from Rogers Communication Inc. to place a telecommunication tower on the Rec Centre Lands Parcel; Lot 1, Plan 9310170.

**Motion Carried**

**7.2 Guidelines for Financial Assistance for Athletic Achievement**

**Res. 499-22**

MOVED by Councillor Windsor

That the Financial Assistance for Athletic Achievement Guidelines and accompanying Application Form be referred back to the Policy and Governance Committee for consideration.

**Motion Carried**

**7.3 2023 Franchise Fee Rates**

**Res. 500-22**

MOVED by Councillor Windsor

That the Town of Didsbury Franchise Fees for ATCO Gas remain unchanged at 25% and FORTIS Alberta fees remain unchanged at 17% for 2023.

**Motion Carried**

**7.4 Municipal Area Partnership (MAP) Terms of Reference**

**Res. 501-22**

MOVED by Councillor Williams

To approve the Municipal Area Partnership Terms of Reference as presented.

**Motion Carried**



**7.5 Council Remuneration Minimum Claimable Time**

**Res. 502-22**

MOVED by Councillor Moore

To accept the update from the Policy and Governance Committee regarding Council Remuneration—minimal claimable time as information, and that no changes be made to Policy COUN 004-22 at this time.

**Motion Carried**

**7.6 Cemetery Perpetual Care Fees**

**Res. 503-22**

MOVED by Councillor Moore

To refer to the Policy and Governance Committee a thorough review of Cemetery Bylaw 05-15, including fees and bring back recommendations to Council.

**Motion Carried**

**7.7 Recommendations for Amendments to the Procedural Bylaw**

**Res. 504-22**

MOVED by Councillor Moore

To refer to the Policy and Governance Committee the review of Procedural Bylaw 2020-21 to implement the following principle:

- Record the livestreaming of Council Meetings and post on the Town of Didsbury website.

**Motion Carried**

**Res. 505-22**

MOVED by Councillor Moore

To refer to the Policy and Governance Committee the review of Procedural Bylaw 2020-21 to implement the following principle:

- By random draw at the Organizational meeting change the seating positions of Councillors.

**Motion Carried**

**7.8 Municipal Enforcement Radios**

**Res. 506-22**

MOVED by Councillor Williams

To approve the replacement of Municipal Enforcement radios for up to \$30,000 to be funded from the Municipal Enforcement Reserve and to amend the 2022 Capital Budget to reflect the change.

**Motion Carried**

**8. ORGANIZATIONAL MEETING**

**8.1 Call to Order**

Mayor Hunter Called the October 25, 2022 Organizational Meeting to Order at 7:47 p.m.

**8.2 Adoption of Organizational Meeting Agenda**

**Res. 507-22**

MOVED by Councillor Williams

To adopt the October 25, 2022 Organizational Meeting Agenda as presented.

**Motion Carried**

**8.3 Council Meeting Schedule**

**Res. 508-22**

MOVED by Councillor Moore

To approve the 2022/2023 Meeting Calendar as presented.

**Motion Carried**

**8.4 Appointing of Deputy Mayor and Alternate Deputy Mayor**

**Res. 509-22**

MOVED by Councillor Moore

To appoint Councillor Curt Engel as Deputy Mayor until the Organizational Meeting in 2023.

**Motion Carried**

**Res. 510-22**

MOVED by Councillor Williams

To appoint the Alternate Deputy Mayor as follows:

Councillor Joyce McCoy – October 25, 2022 to February 25, 2023

Councillor Dorothy Moore – February 26 to June 25, 2023

Councillor Ethan Williams – June 26 to October 25, 2023

**Motion Carried**

**8.5 Council Assignments**

**Res. 511-22**

MOVED by Deputy Mayor Engel

To approve the 2022/2023 Council Assignments as presented.

**Motion Carried**

**8.6 Public Member Appointments**

**8.6.1 Appointments to the Municipal Planning Commission**

**Res. 512-22**

MOVED by Councillor Williams

To appoint Cheryl Dahl and Kelly Phillips to the Municipal Planning Commission until the Organizational Meeting in 2024 and reaffirm the rest of the members as presently constituted.

**Motion Carried**

**8.6.2 Appointments to the Didsbury Economic Development Advisory Committee**

**Res. 513-22**

MOVED by Councillor Williams

To reaffirm the appointments to the Didsbury Economic Development Advisory Committee as presently constituted.

**Motion Carried**

**8.6.3 Appointments to the Didsbury Municipal Library**

**Res. 514-22**

MOVED by Deputy Mayor Engel

To appoint the following Didsbury Municipal Library Board Trustees:

Patricia Brisebois (2025); Melynda Crampton (2025); and Alana Gibson (2023) and

reaffirm the rest of the board as presently constituted.

**Motion Carried**

**8.6.4 Appointment of CAEP Business Representative**

**Res. 515-22**

MOVED by Councillor McCoy

To appoint Helen Hafke as the Business Representative for the Central Alberta Economic Partnership until the Organizational Meeting in 2023.

**Motion Carried**

**8.7 Adjournment of the Organizational Meeting and Return to Regular Council Meeting**

**Res. 516-22**

MOVED by Councillor Williams

To adjourned the October 25, 2022 Organizational Meeting at 8:13 p.m. and return to the Regular Council Meeting.

**Motion Carried**

**9. REPORTS**

**9.1 CAO REPORT**

**Res. 517-22**

MOVED by Deputy Mayor Engel

To accept the CAO Report for October 25, 2022 as information.

**Motion Carried**

**9.2 COUNCIL REPORTS**

**Res. 518-22**

MOVED by Councillor McCoy

To accept the October 25, 2022 Council Reports and the Governance Committee 2022 Year End Reports as information.

**Motion Carried**

**10. CORRESPONDENCE & INFORMATION**

- Mountain View Emergency Shelter Society

**Res. 519-22**

MOVED by Councillor Baswick

To accept the Correspondence as information.

**Motion Carried**

**Res. 520-22**

MOVED by Councillor McCoy

To refer the Council Proclamation Policy to the Policy and Governance Committee for review and recommendation.

**Motion Carried**

**11. COUNCIL MEETING HIGHLIGHTS**

- Donation and Installation of Bike Rack at the Library
- Policies that were presented
- Decline of a Communications tower at the Complex
- Organizational Meeting and appointments for 2022-2023
- Year End Reports from the Governance Committees
- ATCO Gas and FORTIS Alberta Franchise Fees remain unchanged in 2023

**12. QUESTION PERIOD**

No questions

**13. CLOSED MEETING**

**Res. 521-22**

MOVED by Councillor Baswick

To go into Closed Meeting at 8:50 p.m. to discuss the following items:

13.1 Financial Services as per Section 25 and 27 of the FOIP Act

13.2 Organizational Update as per Section 23 and 24 of the FOIP Act

13.3 Legal Matter as per Section 27 of the FOIP Act

13.4 Mountain View Seniors' Housing Update, Section 23 of the FOIP Act

**Motion Carried**

**14. RECONVENE**

**Res. 522-22**

MOVED by Councillor Moore

To return to Open Meeting at 9:34 p.m.

**Motion Carried**

**Res. 523-22**

MOVED by Councillor Moore

To extend the Financial Services Agreement with Connect First Credit Union.

**Motion Carried**

**15. ADJOURNMENT**

**Res. 524-22**

MOVED by Councillor Windsor

To Adjourn the October 25, 2022 Regular Council Meeting at 9:35 p.m.

**Motion Carried**

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Mayor - Rhonda Hunter

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Chief Administrative Officer- Ethan Gorner



## PUBLIC HEARING

**Vision:** The Place to Grow.

**Mission:** Creating the Place to Grow.

MEETING DATE: November 8, 2022  
SUBJECT: Bylaw No. 2022-14 Land Use Bylaw Amendment RC District  
ORIGINATING DEPARTMENT: Planning & Development

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### OVERVIEW

This Public Hearing is being held for Council to consider this proposal and all relevant information and comments from the public and affected parties related thereto.

Mayor Hunter will call the Public Hearing to order and will outline the proceedings to consider Bylaw 2022-14 amending the Land Use Bylaw 2019-04 to add Discretionary Uses to the RC: Residential/Commercial District:

#### **Discretionary Uses**

1. Addition of "Dwelling, Row House" as a Discretionary Use to the RC: Residential/Commercial District
2. Addition of "Dwelling, Stacked Townhouse" as a Discretionary Use to the RC: Residential/Commercial District
3. Addition of "Dwelling, Townhouse" as a Discretionary Use to the RC: Residential/Commercial District
4. Addition of "Shipping Container (Small)" as a Discretionary Use to the RC: Residential/Commercial District
5. Addition of "Shipping Container (Large)" as a Discretionary Use to the RC: Residential/Commercial District

#### **Site Requirements**

Minimum Parcel Size (Townhouse)	Interior Units: 180.0 metres <sup>2</sup> (1,937.50 feet <sup>2</sup> )*
	Exterior Units: 220.0 metres <sup>2</sup> (2,368.06 feet <sup>2</sup> )*
*or 1.3 times building floor area (including all floors, excluding the basement) whichever is greater.	

#### **Additional Regulations**

- c) For shipping container (small) and shipping container (large), the following shall apply:
  - a. Shipping containers (small) and shipping containers (large) shall be screened from any road to the satisfaction of the Development Authority.
  - b. The Development Authority may require a shipping container (small) and shipping container (large) to be similar to and complement the principal building in exterior material, colour and appearance.
  - c. Shipping containers (small) and shipping containers (large) shall not be unsightly and shall be finished to the satisfaction of the Development Authority.
  - d. The siting requirements for an accessory building shall also apply to shipping containers (small) and shipping containers (large).
  - e. A shipping container (small) or shipping container (large) shall not be permitted on a lot that is abutting a residential district along the rear property line.





## PUBLIC HEARING

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

### PLANNING ANALYSIS

#### ***Municipal Development Plan***

The proposed amendments align with the following MDP policies and strategies

- 3.2.7 *The Town will ensure the provision of a variety of housing types and styles to meet the diverse needs of the community.*
- 3.2.8 *The Town supports the development of the following housing types:*
- a) Single-detached dwellings,*
  - b) Semi-detached dwellings,*
  - c) Duplexes,*
  - d) Fourplexes,*
  - e) Townhouses***
  - f) Apartments,*
  - g) Manufactured/modular homes,*
  - h) Seniors housing (retirement, assisted living, and nursing and lodging homes),*
  - i) Secondary suites (where deemed appropriate by this Plan and other Town policies and documents), and*
  - j) Other innovative forms of housing.*
- 3.2.10 *Medium density housing developments (i.e., fourplexes and townhouses) are supported by this Plan provided they are integrated with the overall design of the neighbourhood.*

Please note: additional regulations have been added to ensure the added types of housing products appropriately fit within the RC district

- The addition of ‘Dwelling, Row House’, ‘Dwelling, Stacked Townhouse’, and ‘Dwelling, Townhouse’ as discretionary uses to the RC district add to the wide range of residential uses that currently are listed in the RC district. These three land uses are very similar in character and density to each other and other uses in the district, such as ‘Dwelling, Multi-Unit (Apartment)’ and ‘Dwelling, Duplex’. **Adding these land uses to the district provides flexibility to developers while maintaining the purpose of the district to provide a ‘mix of residential and commercial uses’.**
- The addition of “Shipping Container (Small)” and “Shipping Container (Large)” to the RC district provides additional flexibility for residents and or business owners to utilize an affordable storage option for their property and or business.
- Additional regulations have been added to limit the impact of the shipping container on the surrounding area. This includes:
  - Prohibiting them on lots within the RC district that is abutting a residential district along the rear property line
  - Requiring them to be screened to limit visual impact, to the satisfaction of the Development Authority (through screening mechanisms such as landscaping, fencing etc.)



## **PUBLIC HEARING**

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

- Requiring the exterior to match/complement the exterior of the principal building, and not allowing unsightly containers, at the Development Authority's discretion

Lastly, these uses are added as "discretionary" in the RC district to allow for the Development Authority to use their discretion in approval.

### **ALIGNMENT WITH STRATEGIC PLAN**

#### **2. An Informed & Engaged Community**

### **ADJOURNMENT OF PUBLIC HEARING**

When Council is satisfied that they have received sufficient information, they may adjourn the Public Hearing.

# RC: RESIDENTIAL/COMMERCIAL DISTRICT

## General Purpose

To provide for a mix of residential and commercial uses intended to provide a transition between commercial and adjacent residential districts. New residential / commercial development must connect to municipal sewer and water systems, if municipal services are within a right of way directly adjacent the property. Existing residential / commercial is authorised to continue to utilize onsite water and sewer systems.

## Permitted Uses

- a) Accessory Building, up to 62.8 metres<sup>2</sup> (676 feet<sup>2</sup>)
- b) Public Utility

## Discretionary Uses

- a) Accessory Building, exceeding 62.8 metres<sup>2</sup> (676 feet<sup>2</sup>)
- b) Accessory Structure
- c) Care Facility (Child/Clinic/Group)
- d) Community Garden
- e) Dwelling or Dwelling Unit
- f) Dwelling, Duplex
- g) Dwelling, Multi-Unit (Apartment)
- h) Dwelling, Row House
- h)i) Dwelling, Semi-Detached
- i) Dwelling, Single Detached
- k) Dwelling, Stacked Townhouse
- i)l) Dwelling, Townhouse
- j)m) Establishment (Eating or Drinking Class 1)
- k)n) Funeral Home
- l)o) Home Occupation
- m)p) Hotel/Motel
- n)q) Office
- o)r) Park
- p)s) Recreation (Private)
- t) Retail (Personal Services/Small)
- u) Shipping Container (Small)
- q)v) Shipping Container (Large)
- r)w) Any uses that are, in the opinion of the Development Authority, similar to the Permitted or Discretionary Uses, and which conform to the general purpose and intent of the District.

## Site Requirements

Minimum Parcel Size	At the discretion of the Development Authority
<u>Minimum Parcel Size (Townhouse)</u>	<u>Interior Units: 180.0 metres<sup>2</sup> (1,937.50 feet<sup>2</sup>)*</u> <u>Exterior Units: 220.0 metres<sup>2</sup> (2,368.06 feet<sup>2</sup>)*</u>
Maximum Building Height	10.0 metres (32.8 feet)
Min. Landscaping Parcel Coverage	At the discretion of the Development Authority
	<u>*or 1.3 times building floor area (including all floors, excluding the basement) whichever is greater.</u>

## Minimum Setback Requirements

Front Yard	At the discretion of the Development Authority
Side Yard w/Lane	1.5 metres (4.92 feet)
Side Yard w/o Lane	1.5 metres (4.92 feet)*
Rear Yard	10.0 metres (32.81 feet)



\*Where there is no provision for access to the rear of the lot, the setback on one side shall be 3.0 metres (9.84 feet)

#### **Additional Regulations**

- a) Outdoor storage may be permitted at the discretion of the Development Authority where fencing and/or vegetative screening has been provided;
- b) Outdoor commercial patios shall not be detrimental to the surrounding area by way of noise, lighting, odours, access or any other means as determined by the Development Authority.
- c) For shipping container (small) and shipping container (large), the following shall apply:
  - a. Shipping containers (small) and shipping containers (large) shall be screened from any road to the satisfaction of the Development Authority.
  - b. The Development Authority may require a shipping container (small) and shipping container (large) to be similar to and complement the principal building in exterior material, colour and appearance.
  - c. Shipping containers (small) and shipping containers (large) shall not be unsightly and shall be finished to the satisfaction of the Development Authority.
  - d. The siting requirements for an accessory building shall also apply to shipping containers (small) and shipping containers (large).
  - e. A shipping container (small) or shipping container (large) shall not be permitted on a lot that is abutting a residential district along the rear property line.





## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: November 8, 2022  
SUBJECT: Bylaw 2022-14 Land Use Bylaw Amendment RC District  
ORIGINATING DEPARTMENT: Planning & Development

---

### BACKGROUND/PROPOSAL:

Bylaw 2022-14 is a Bylaw to amend Land Use Bylaw 2019-04 to add discretionary uses to the RC (Residential/Commercial District).

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council granted first reading to Bylaw 2022-14 at the October 11, 2022 Regular Council Meeting and set the Public Hearing for November 8, 2022, which has been conducted during this meeting.

In consideration of the information provided at the Public Hearing, Council may consider granting second and third reading to Bylaw 2022-14 to amend Land Use Bylaw 2019-04.

Please find attached Bylaw 2022-14.

### ALIGNMENT WITH STRATEGIC PLAN

#### 3. Infrastructure & Asset Management

### RECOMMENDATION

That Council grant second reading to Bylaw 2022-14 amending the Land Use Bylaw.

AND

That Council grant third and final reading to Bylaw 2022-14 amending the Land Use Bylaw.

**TOWN OF DIDSBURY**  
**Amending the Land Use Bylaw – RC: Residential/Commercial District**  
**Bylaw No. 2022-14**

---

A Bylaw of the Town of Didsbury in the Province of Alberta, pursuant to the provisions of the Municipal Government Act, being Chapter M-26-1, of the revised Statutes of Alberta and amendments thereto, to amend Land Use Bylaw No. 2019-04.

**WHEREAS**, the Council of the Town of Didsbury deems it necessary to amend Bylaw No. 2019-04: Land Use Bylaw;

**NOW THEREFORE**, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts the following:

- (1) This Bylaw may be cited as Amending Bylaw No. 2022-14 to amend the Land Use Bylaw No. 2019-04
- (2) Bylaw No. 2019-04, being the Town of Didsbury Land Use Bylaw, is hereby amended

**NOW THEREFORE**, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts as follows:

**1. SHORT TITLE**

- 1.1. This Bylaw may be referred to as “Amending the Land Use Bylaw - RC: Residential/Commercial District”

**2. PROPOSED AMENDMENTS**

- 2.1 That Land Use Bylaw No. 2019-04 be amended as follows:

***Discretionary Uses***

1. Addition of “Dwelling, Row House” as a Discretionary Use to the RC: Residential/Commercial District
2. Addition of “Dwelling, Stacked Townhouse” as a Discretionary Use to the RC: Residential/Commercial District
3. Addition of “Dwelling, Townhouse” as a Discretionary Use to the RC: Residential/Commercial District
4. Addition of “Shipping Container (Small)” as a Discretionary Use to the RC: Residential/Commercial District
5. Addition of “Shipping Container (Large)” as a Discretionary Use to the RC: Residential/Commercial District

***Site Requirements***

Minimum Parcel Size (Townhouse)	Interior Units: 180.0 metres <sup>2</sup> (1,937.50 feet <sup>2</sup> )* Exterior Units: 220.0 metres <sup>2</sup> (2,368.06 feet <sup>2</sup> )*
*or 1.3 times building floor area (including all floors, excluding the basement) whichever is greater.	

***Additional Regulations***

- c) For shipping container (small) and shipping container (large), the following shall apply:

- a. Shipping containers (small) and shipping containers (large) shall be screened from any road to the satisfaction of the Development Authority.
- b. The Development Authority may require a shipping container (small) and shipping container (large) to be similar to and complement the principal building in exterior material, colour and appearance.
- c. Shipping containers (small) and shipping containers (large) shall not be unsightly and shall be finished to the satisfaction of the Development Authority.
- d. The siting requirements for an accessory building shall also apply to shipping containers (small) and shipping containers (large).
- e. A shipping container (small) or shipping container (large) shall not be permitted on a lot that is abutting a residential district along the rear property line.

### **3. EFFECTIVE DATE**

3.1. This Bylaw shall come into effect upon passing of the third and final reading.

Read a First time on this 11<sup>th</sup> day of October 2022.

Read a Second time on this \_\_\_\_ day of \_\_\_\_\_ 2022.

Read a Third and Final time on this \_\_\_\_ day of \_\_\_\_\_ 2022

---

Mayor Rhonda Hunter

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Chief Administrative Officer Ethan Gorner

# RC: RESIDENTIAL/COMMERCIAL DISTRICT

## General Purpose

To provide for a mix of residential and commercial uses intended to provide a transition between commercial and adjacent residential districts. New residential / commercial development must connect to municipal sewer and water systems, if municipal services are within a right of way directly adjacent the property. Existing residential / commercial is authorised to continue to utilize onsite water and sewer systems.

## Permitted Uses

- a) Accessory Building, up to 62.8 metres<sup>2</sup> (676 feet<sup>2</sup>)
- b) Public Utility

## Discretionary Uses

- a) Accessory Building, exceeding 62.8 metres<sup>2</sup> (676 feet<sup>2</sup>)
- b) Accessory Structure
- c) Care Facility (Child/Clinic/Group)
- d) Community Garden
- e) Dwelling or Dwelling Unit
- f) Dwelling, Duplex
- g) Dwelling, Multi-Unit (Apartment)
- h) Dwelling, Row House
- i) Dwelling, Semi-Detached
- j) Dwelling, Single Detached
- k) Dwelling, Stacked Townhouse
- l) Dwelling, Townhouse
- m) Establishment (Eating or Drinking Class 1)
- n) Funeral Home
- o) Home Occupation
- p) Hotel/Motel
- q) Office
- r) Park
- s) Recreation (Private)
- t) Retail (Personal Services/Small)
- u) Shipping Container (Small)
- v) Shipping Container (Large)
- w) Any uses that are, in the opinion of the Development Authority, similar to the Permitted or Discretionary Uses, and which conform to the general purpose and intent of the District.

## Site Requirements

Minimum Parcel Size	At the discretion of the Development Authority
Minimum Parcel Size (Townhouse)	Interior Units: 180.0 metres <sup>2</sup> (1,937.50 feet <sup>2</sup> )* Exterior Units: 220.0 metres <sup>2</sup> (2,368.06 feet <sup>2</sup> )*
Maximum Building Height	10.0 metres (32.8 feet)
Min. Landscaping Parcel Coverage	At the discretion of the Development Authority
*or 1.3 times building floor area (including all floors, excluding the basement) whichever is greater.	

## Minimum Setback Requirements

Front Yard	At the discretion of the Development Authority
Side Yard w/Lane	1.5 metres (4.92 feet)
Side Yard w/o Lane	1.5 metres (4.92 feet)*
Rear Yard	10.0 metres (32.81 feet)





\*Where there is no provision for access to the rear of the lot, the setback on one side shall be 3.0 metres (9.84 feet)

#### **Additional Regulations**

- a) Outdoor storage may be permitted at the discretion of the Development Authority where fencing and/or vegetative screening has been provided;
- b) Outdoor commercial patios shall not be detrimental to the surrounding area by way of noise, lighting, odours, access or any other means as determined by the Development Authority.
- c) For shipping container (small) and shipping container (large), the following shall apply:
  - a. Shipping containers (small) and shipping containers (large) shall be screened from any road to the satisfaction of the Development Authority.
  - b. The Development Authority may require a shipping container (small) and shipping container (large) to be similar to and complement the principal building in exterior material, colour and appearance.
  - c. Shipping containers (small) and shipping containers (large) shall not be unsightly and shall be finished to the satisfaction of the Development Authority.
  - d. The siting requirements for an accessory building shall also apply to shipping containers (small) and shipping containers (large).
  - e. A shipping container (small) or shipping container (large) shall not be permitted on a lot that is abutting a residential district along the rear property line.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

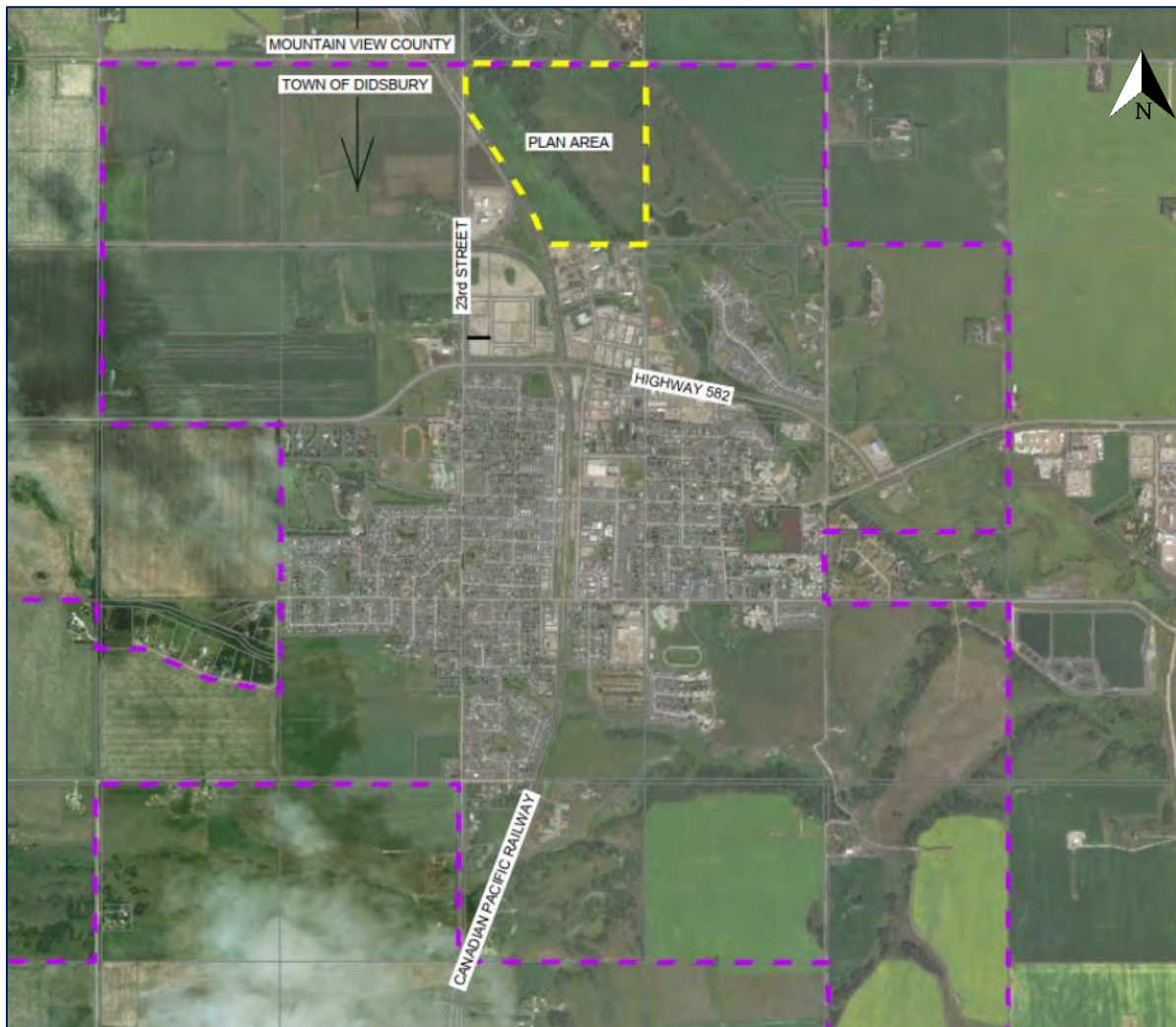
*Mission: Creating the Place to Grow.*

MEETING DATE: November 8, 2022  
SUBJECT: Bylaw No. 2022 – 15 Creekside Area Structure Plan (ASP) Bylaw No. 2022 -16 – to amend Bylaw No. 2012-09 Municipal Development Plan (MDP)  
ORIGINATING DEPARTMENT: Planning & Development

---

### BACKGROUND/PROPOSAL:

The applicant has submitted an Area Structure Plan to provide a high-level plan for the development of approximately 51 ha (127 acres) of land in the northeast portion of the Town of Didsbury, as shown below in Figure 1. The Plan area is located east of the railway and Range Road 20 (23<sup>rd</sup> St), and immediately south of Mountain View County (along the northern Town of Didsbury boundary). The Rosebud River traverses along the northeastern corner of the site. The site lies approximately 8 kilometers west of the Queen Elizabeth II Highway.



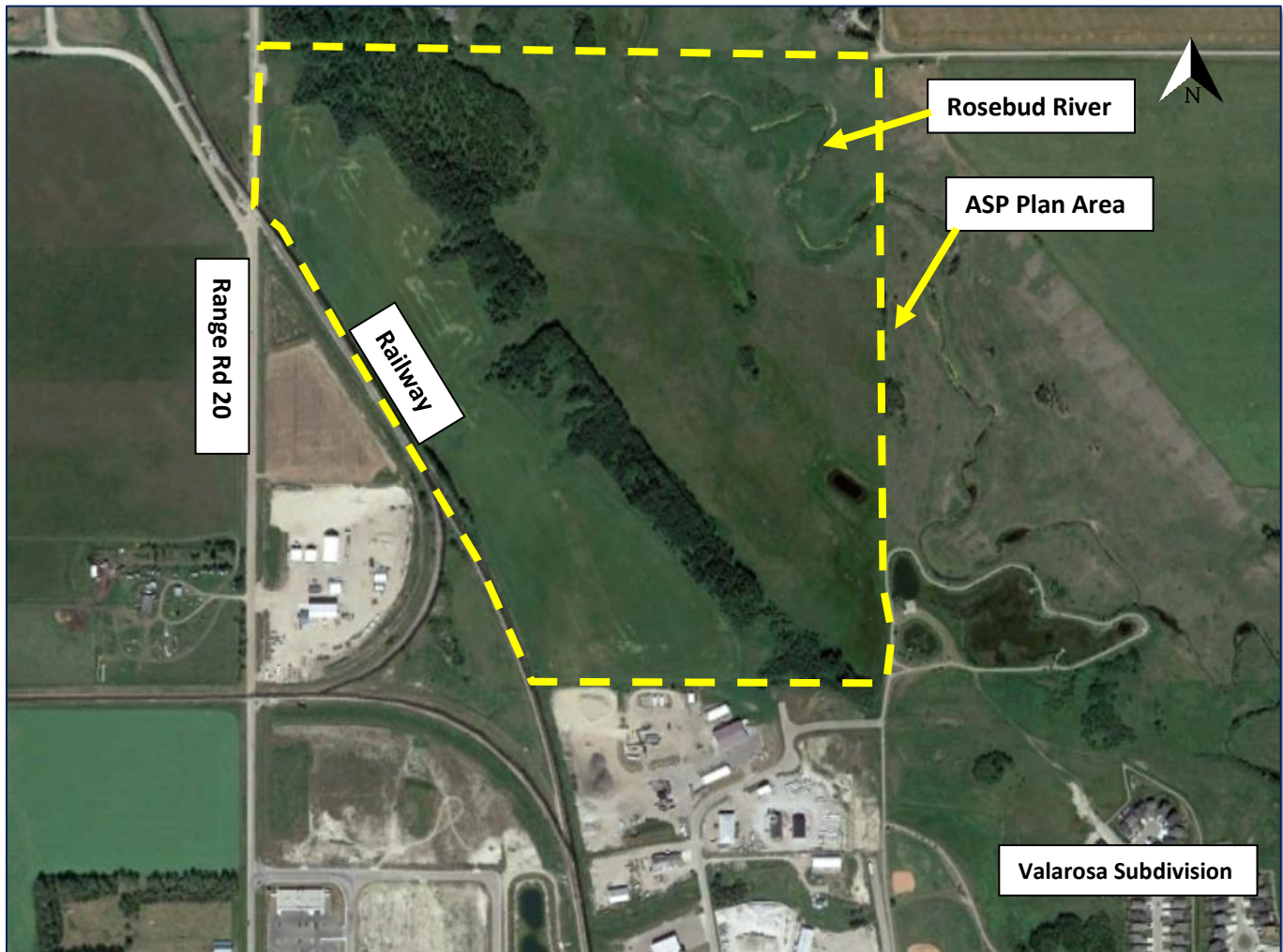
**Figure 1:** Town of Didsbury Context (ASP Figure 1-1 Creekside Plan Area)



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*



**Figure 2: Plan Area/Location**

The Plan area is undeveloped. The existing site is split by the Rosebud River Valley, creating two distinct development areas. This topography presents constraints to development within the plateau areas. The surrounding land uses include industrial to the southwest and south, and undeveloped natural land to the east (including the Rosebud River).

Urban Systems Ltd. and the Town have worked with the applicant, Associated Engineering (AE) since the document was first brought forward to review/discuss what is being proposed, and determine the necessary documents/reports that are required to support the ASP. These reports include a Traffic Impact Assessment to assess traffic impacts, Geotechnical to understand the existing geological conditions and Environmental Site Assessment to determine current conditions, among others.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

A copy of the proposed Area Structure Plan for Creekside has been made available to Council and Administration.

The Creekside ASP is comprised of residential and industrial land uses, with incorporation of green space





## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

(municipal reserve and environmental reserve) on the northeast and west sides of the community. The proposed industrial is located adjacent to the existing railway. A brief overview of the different components of the plan is provided below.

Creekside ASP Figure 6.1 Land Use Map



### Residential

- Located centrally, between proposed environmental reserve (to the east and west)
- Proposed overall average density of 6 units per net developable acre – projected 233 units
- Residential development will be predominately single detached dwellings
- Where servicing capacity allows, more intensive forms of row and narrow lot housing types may be supported along the western valley (adjacent to the center green space)

### Industrial

- Located along the west Plan area boundary as a continuation of the existing industrial (west of the Plan boundary, adjacent to the railway)
- Industrial development is planned to connect with 19th Street in the south and Range Road 20 in the northwest
- The type of industrial development proposed is described as compatible with the adjacent industrial operations, comprised of manufacturing, processing, and assembly activities that may occur indoors





## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** The Place to Grow.

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or outdoors

- The river valley offers a natural buffer and transition of use from more intensive industrial development along the plateau to the planned residential development within the valley
  - The ASP also includes a “Community Interface” section that contains policy to ensure that *“Where residential development abuts a potentially non complementary use, the subdivision shall provide for the dedication of a linear green space and the retention of natural vegetation to buffer the uses.”*

### Open Space

- The ASP dedicates 8.5% of the gross developable land to Municipal Reserve, out of a possible 10%, in accordance with the MGA – this land is to provide public amenity space, passive and active recreation
- Land designated as floodway within the Rosebud River valley shall be dedicated as Environmental Reserve, comprising 25% of the gross developable area
- Designated pathway networks with multi-use pathways are located in areas along the environmental reserve lands, between industrial and residential lands, and connecting to the Didsbury Memorial Park wetlands area.

The ASP summarizes the distribution of proposed land uses in the following Land Use Statistics Table.

Land Use	Area (ha)	Percent of GDA
Gross Development Area (GDA)	52.44	100.0
Residential	15.22	29.0
Industrial	10.37	19.8
Environmental Reserve	13.28	25.3
Municipal Reserve	4.48	8.5
Storm Pond/Utility Parcel	1.75	3.3
Road Rights-of-Way	7.34	14.0
Estimated Number of Lots:	Residential	Industrial
	233	15
Average Household Size (person per house)	2.5	-
Statistics Canada, 2016 Census Data		
Population Projection:	583	-

### Servicing

- All development within the ASP will be connected to municipal sanitary and potable water services

### Transportation

- The two primary access points are proposed at the south end of the community
  - Primary residential access will be through the extension of Valarosa Drive at the south portion of the Plan area
  - Industrial access will be from 19th Street



## REGULAR COUNCIL MEETING Request for Decision (RFD)

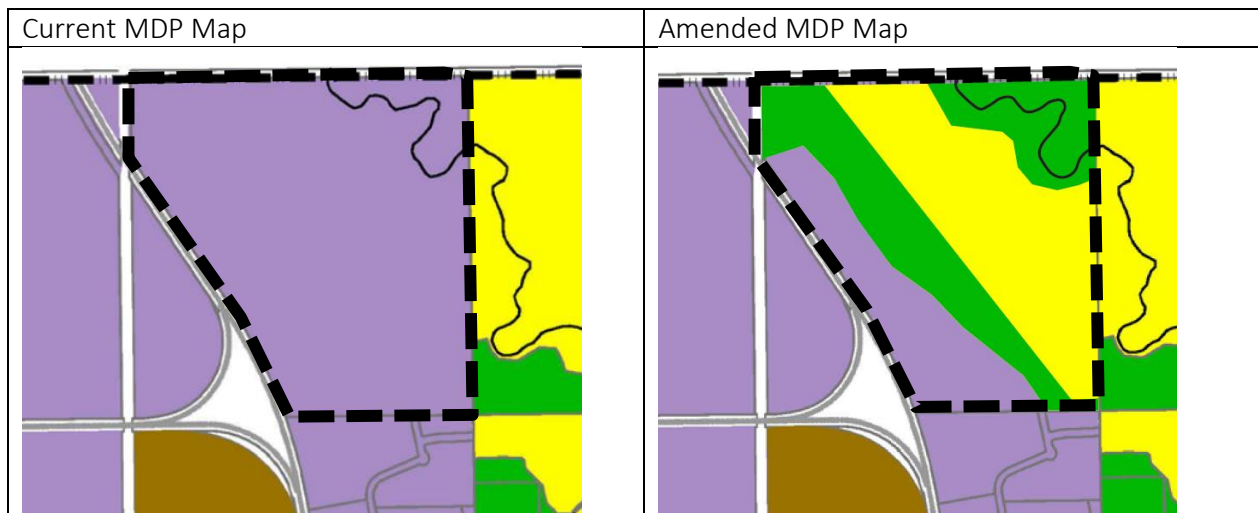
**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

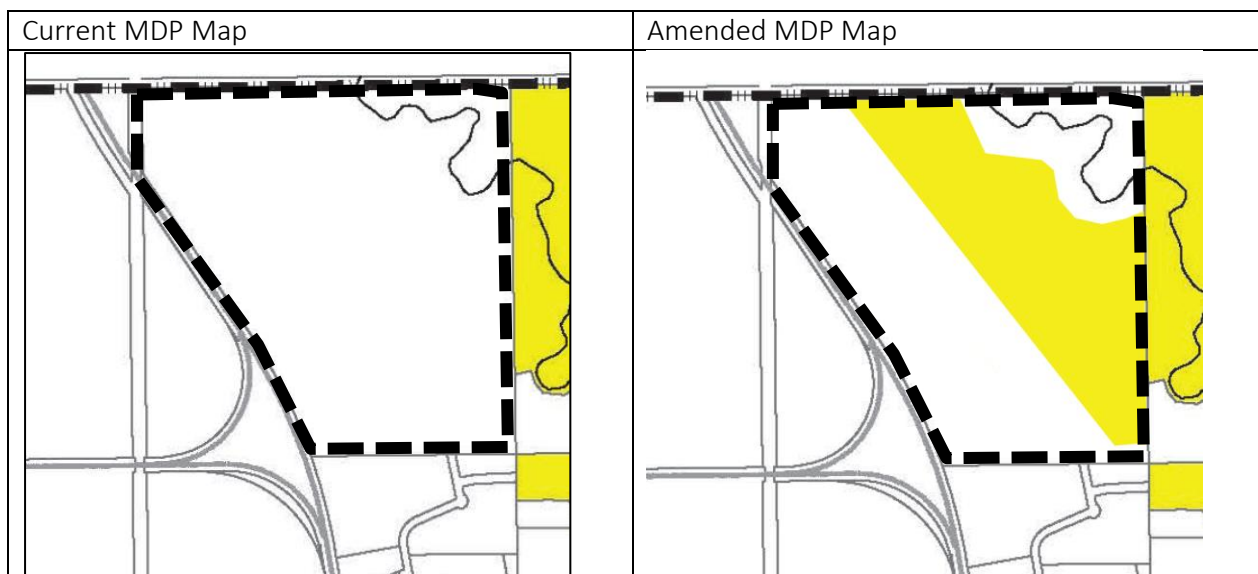
### ALIGNMENT WITH POLICY

As part of the initial review of the proposed plan, Administration determined alignment with the higher order statutory planning documents in place. It was identified that while the proposed ASP generally aligns with the intent and direction of the Municipal Development Plan (MDP), the land use concept **does not align with the land uses outlined in the MDP**. The ASP proposes residential in lands that are currently designed as “industrial” in the MDP. The MDP is a statutory document, meaning once it is adopted, it becomes law, and therefore subsequent plans must be in conformance. To bring the proposed Creekside ASP into alignment with the MDP, the applicant has requested the following MDP amendments;

1. Amendment of Map A - Overall Land Use Concept to revise the spatial extent of industrial lands designation to account for the planned residential development within the valley basin.



2. Amendment of Map B - Residential Lands to add a low-density residential designation as represented in the ASP to the lands within the valley basin.



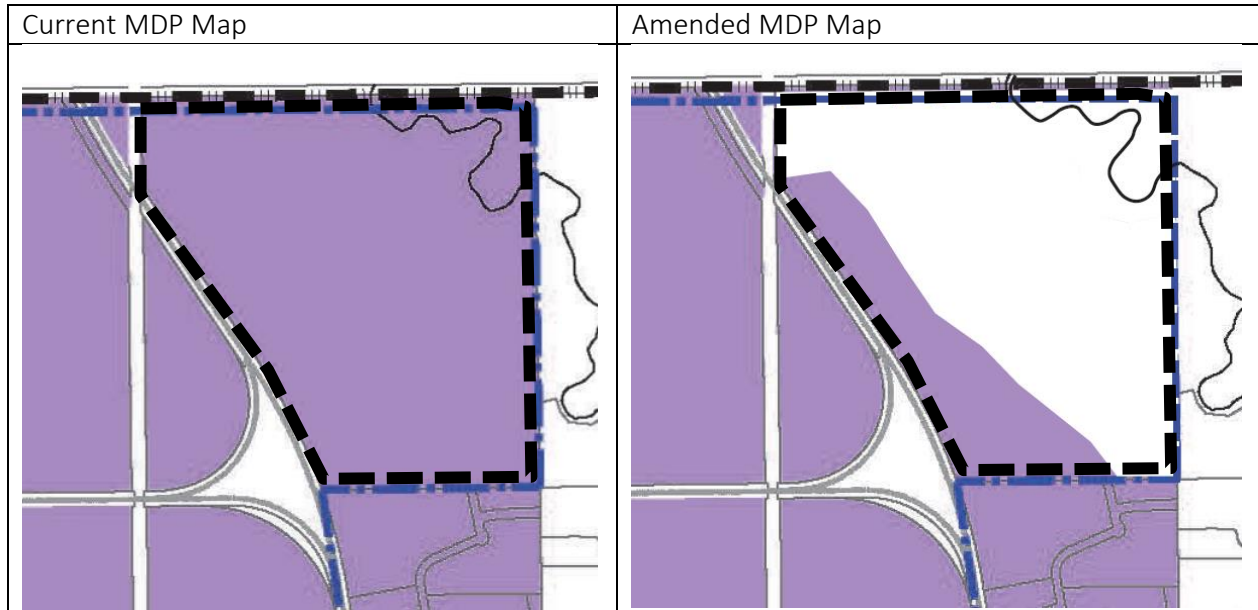


## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

3. Amendment of Map D - Industrial Lands to reduce the area designated as heavy industrial lands within the valley basin to reflect planned residential development as presented in the ASP.



### NEXT STEPS

The ASP will be circulated to all relevant external agencies and adjacent landowners for review. This will provide an opportunity for these agencies and landowners to submit their comments and questions relating to the proposed plan.

During this circulation period, the applicant will proceed with public engagement in the form of an Open House, scheduled for November 16, 2022 at 6:00pm in the Council Chambers. A series of display boards will be available for public viewing, outlining key elements of the proposed ASP. Members of the project team and Town Administration will be in attendance to answer questions regarding the proposed development and to collect feedback that will be presented at the Public Hearing before further Council consideration. In addition to providing feedback through the Open House, the applicant has provided contact information for comments to be submitted by November 28, 2022 by mail, email, or phone.

The applicant will provide a summary of the feedback provided through the engagement phase; input received may require amendments to the ASP. A Public Hearing will be scheduled following first reading. The Public Hearing will be advertised for two weeks in a local newspaper and to adjacent landowners. At this time, interested parties are provided an opportunity to voice their concerns/comments on the proposal before Council. Council will then consider Second and Third reading of the amending Bylaw.

### ALIGNMENT WITH STRATEGIC PLAN

#### 1. Economic Prosperity



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

### **RECOMMENDATION** (3 separate motions)

That Council grant First Reading to Bylaw No. 2022-15 Creekside Area Structure Plan

**AND**

That Council grant First Reading to Bylaw No. 2022-16 to amend Bylaw No. 2012-09 Municipal Development Plan

**AND**

That Council set a Public Hearing for December 13, 2022 at 6:00 p.m. in Council Chambers.



TOWN OF DIDSBURY  
PROVINCE OF ALBERTA  
BYLAW NO. 2022-15 (Creekside ASP)

---

Being a Bylaw to regulate the use and development of land within the Town of Didsbury.

**WHEREAS**, the Council of the Town of Didsbury believes it expedient to adopt a Bylaw consolidating all regulations governing the use and development of land within the Town;

**NOW THEREFORE**, pursuant to Sections 633 of the Municipal Government Act, Revised Statutes of Alberta, Chapter M-26-1, as amended, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts the following:

(1) The document titled “Creekside Area Structure Plan”, attached to this Bylaw as Schedule “A” is hereby adopted.

**1. SHORT TITLE**

1.1 This Bylaw may be referred to as the “Creekside Area Structure Plan”

**2. EFFECTIVE DATE**

2.1 This Bylaw shall come into effect upon passing or the third and final reading.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2022

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2022

Read a third time this \_\_\_\_\_ day of \_\_\_\_\_, 2022

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Mayor Rhonda Hunter

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Chief Administrative Officer Ethan Gorner

**TOWN OF DIDSBURY**  
**Amending Bylaw No. 2012-09 Municipal Development Plan**  
**Bylaw No. 2022-16**

---

A Bylaw of the Town of Didsbury in the Province of Alberta, pursuant to the provisions of the Municipal Government Act, being Chapter M-26-1, of the revised Statutes of Alberta and amendments thereto, to amend Municipal Development Plan 2012-09.

**WHEREAS**, the Council of the Town of Didsbury deems it necessary to amend Bylaw No. 2012-09: Municipal Development Plan, as amended from time to time;

**WHEREAS**, Section 632 of the Municipal Government Act, R.S.A., 2000, c.M-26 and amendments thereto authorizes Council to enact a bylaw adopting a Municipal Development Plan

**AND WHEREAS** Section 191(1) of the MGA and amendments thereto authorizes Council to adopt a bylaw to amend a Municipal Development Plan

**NOW THEREFORE**, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts the following:

(1) This Bylaw may be cited as Amending Bylaw No. 2022- 16 to amend the Municipal Development Plan 2012-09, as amended from time to time.

(2) Bylaw No. 2012-09, being the Town of Didsbury Municipal Development Plan, is hereby amended

**NOW THEREFORE**, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts as follows:

**1. PROPOSED AMENDMENTS**

- 1.1. Municipal Development Plan Bylaw No. 2012-09 is hereby amended by replacing ***Map A-Overall Land Use Concept*** with map as shown in Schedule A;
- 1.2. Municipal Development Plan Bylaw No. 2012-09 is hereby amended by replacing ***Map B-Residential Lands*** with map as shown in Schedule B;
- 1.3. Municipal Development Plan Bylaw No. 2012-09 is hereby amended by replacing ***Map D-Industrial Lands*** with map as shown in Schedule C.

**2. EFFECTIVE DATE**

- 2.1. This Bylaw shall come into upon passing of the third and final reading.

Read a First time on this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

Read a Second time on this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

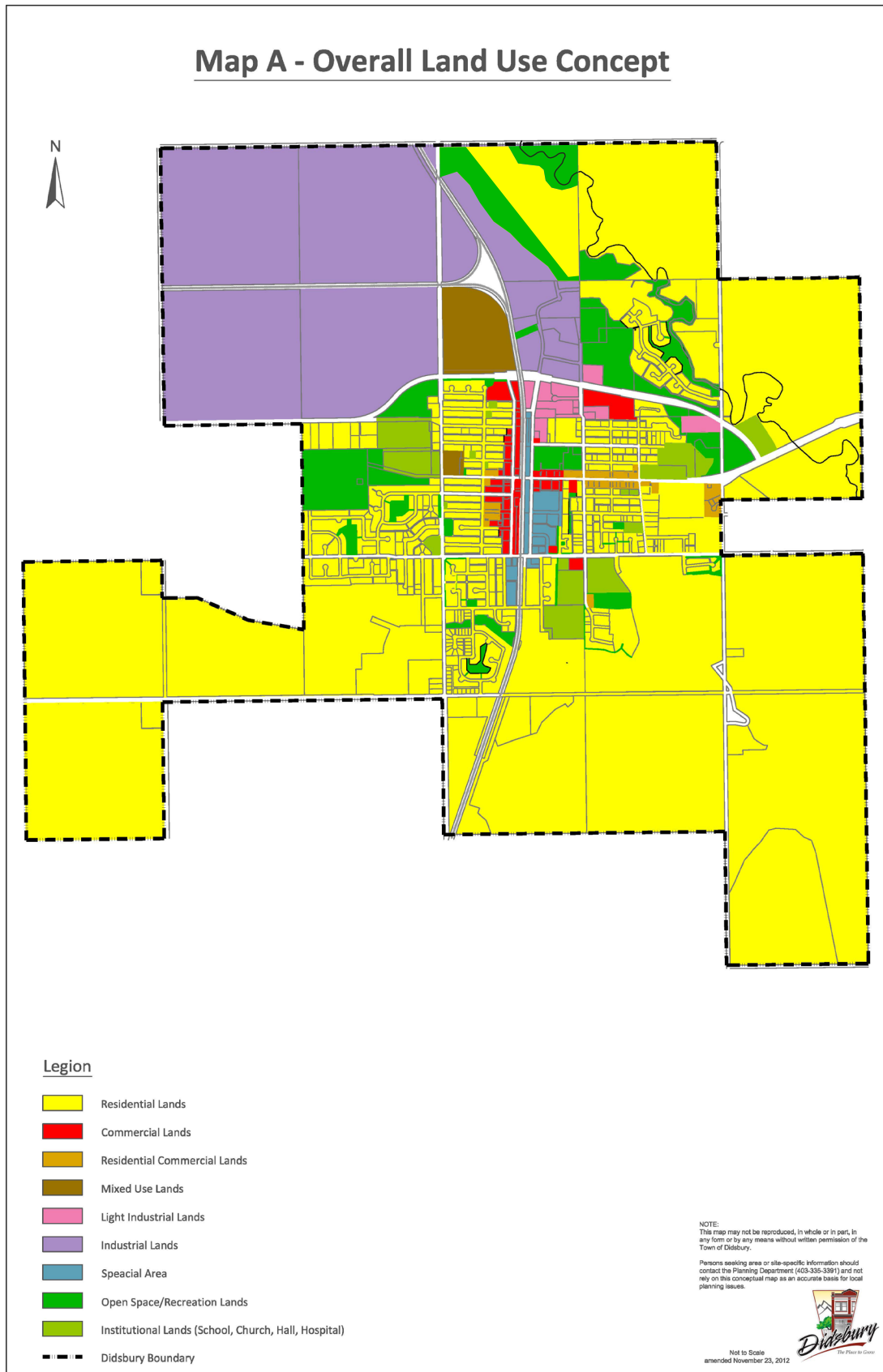
Read a Third and Final time on this \_\_\_\_\_ day of \_\_\_\_\_ 2022

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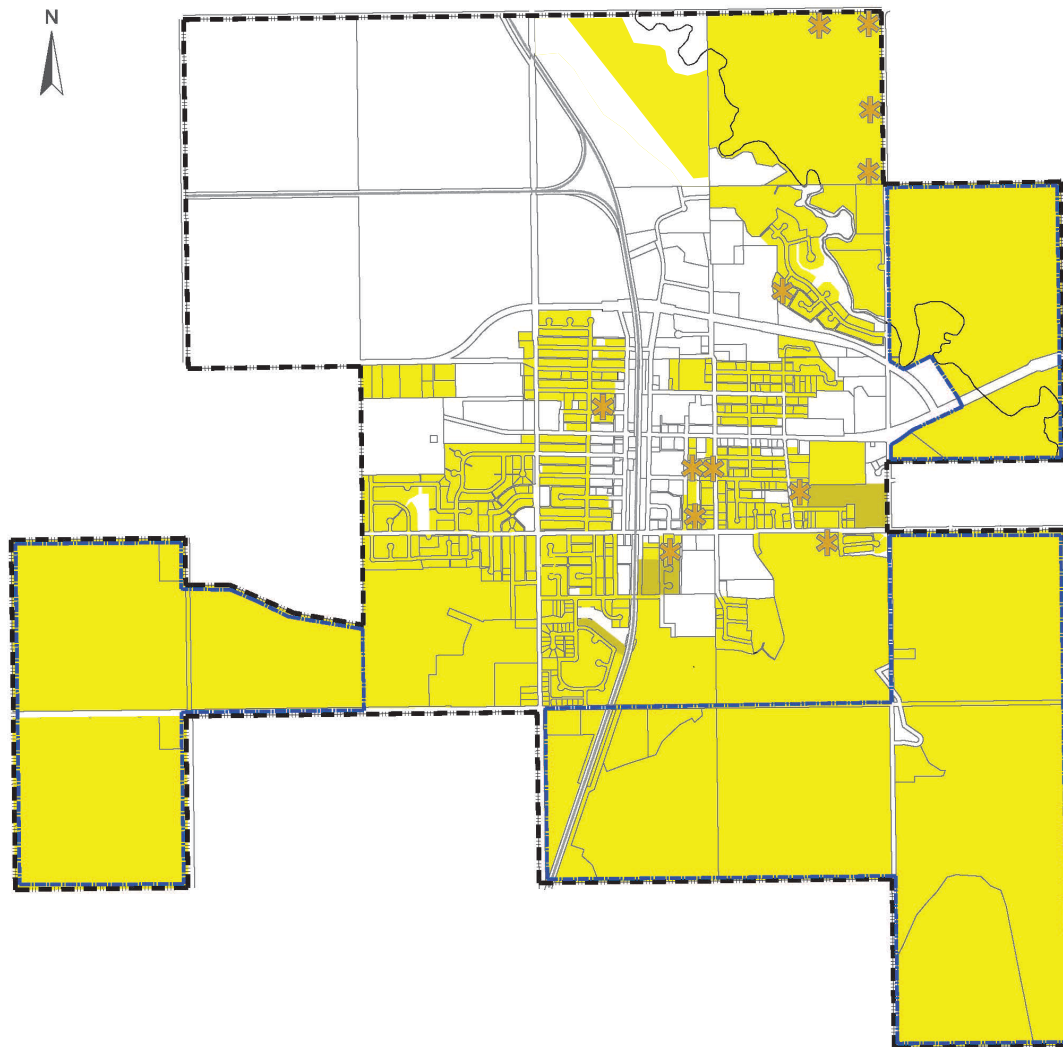
Mayor Rhonda Hunter

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Chief Administrative Officer Ethan Gorner



## Map B - Residential Lands



### Legion

- Low Density Residential Lands
- Medium Density Residential Lands
- High Density Residential Lands
- Area Structure Plan Required
- Didsbury Boundary

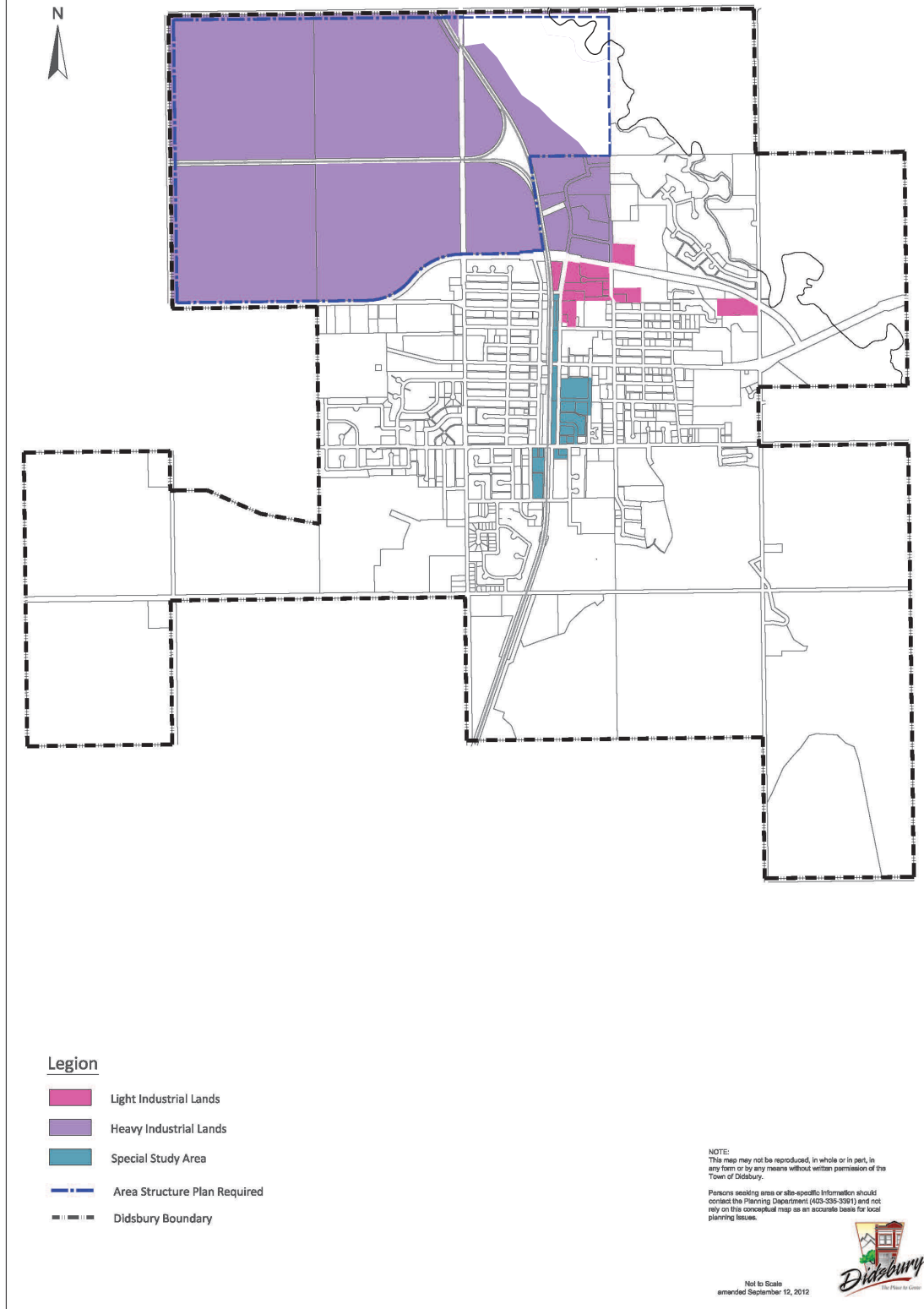
NOTE:  
This map may not be reproduced, in whole or in part, in any form or by any means without written permission of the Town of Didsbury.

Persons seeking area or site-specific information should contact the Planning Department (403-325-3391) and not rely on this conceptual map as an accurate basis for local planning issues.

Not to Scale  
amended September 12, 2012



## Map D - Industrial Lands







## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: November 8, 2022  
SUBJECT: Bylaw 2022-17 Responsible Pet Ownership  
ORIGINATING DEPARTMENT: Legislative Services

---

### BACKGROUND/PROPOSAL:

The Policy and Governance Committee was tasked with reviewing an updated bylaw relating to animal control.

Bylaw 2022-17 is being presented to Council for first reading.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Bylaw 2022-17 has been created in cooperation with the Town of Didsbury Community Peace Officers and the Manager of Legislative Services, and has been vetted by the Town of Didsbury Provincial Prosecutor.

An updated bylaw is needed due to the lack of options for strict enforcement concerning repeat offenders or severe incidents involving dogs and/or cats. Didsbury is seeing an increase in a wide variety of animals considered pets, such as potbellied pigs and other 'exotic pets'

This new bylaw establishes an updated and improved framework for facilitating responsible pet ownership in the Town.

### ALIGNMENT WITH STRATEGIC PLAN

#### 4. Healthy Active Living

### RECOMMENDATION

That Council grant first reading to Responsible Pet Ownership Bylaw 2022-17 and refer it to the Policy and Governance Committee for review.

TOWN OF DIDSBURY  
Responsible Pet Ownership  
Bylaw No. 2022-17

---

**BEING A BYLAW OF THE TOWN OF DIDSBURY RESPECTING THE REGULATION, LICENSING AND CONTROL OF ANIMALS IN THE TOWN OF DIDSBURY.**

WHEREAS the *Municipal Government Act* R.S.A. 2000 c. M-26 empowers a Council to pass bylaws:

- respecting nuisances;
- respecting wild and domestic animals and activities in relation to them;
- regulating or prohibiting activities; and
- providing for a system of licences, permits or approvals.<sup>6</sup>

**NOW, THEREFORE, THE COUNCIL OF THE TOWN OF DIDSBURY ENACTS AS FOLLOWS:**

1. This Bylaw may be cited as the “Responsible Pet Ownership Bylaw”.

**PART 1 – DEFINITIONS AND INTERPRETATION**

2. In this Bylaw, unless context otherwise requires:

*Animal*” means any bird, reptile, amphibian, or mammal excluding humans and *Wildlife*;

*“Attack”* means force applied by an *Animal* to a person or other *Animal* consisting of more than one *Bite*, or more than one puncture, or more than one laceration, resulting in bleeding, sprains, serious bruising, or multiple injuries;

*“Bite”* means force applied by an *Animal* by means of its mouth and teeth upon a person or other *Animal*;

*“Cause injury”* means being injured due to chasing, charging and/or spooking:

- a. *“Without injury”* means causing bruises, scratches and/or abrasions;
- b. *“With injury”* means causing puncture, tear or rip.

*“Certified Professional Dog Trainer”* means a person specializing in training dogs who is certified by the Certification Council for Professional Dog Trainers;

*“Entice”* means to attract or tempt an *Animal* to something or go somewhere;

*“Exotic Animal”* means any pet that is not a dog or cat including potbellied pigs and/or other swine considered to be contained as a pet. Any unique or wild looking animal generally refers to a species which is not native or indigenous to the owner’s location, and the pet is a companion animal living with people;

*“Former Owner”* means the person who at the time of impoundment was the *Owner* of an *Animal* which has subsequently been sold or destroyed;

*“Housing”* includes all coops, enclosures, henhouses, runs, roosts, apiary, nucleus hives, man-made hives and any other accessory building or structure used for the purpose of housing *Livestock*;

*“Justice”* has the meaning as defined in the *Provincial Offences Procedure Act*, R.S.A. 2000, c P.-34, as amended or replaced from time to time;

*“Livestock”* includes, but is not limited to:

- a. a horse, mule, donkey, swine, camel, llama, alpaca, sheep or goat;
- b. domestically reared or kept deer, reindeer, moose, elk, or bison;
- c. fur bearing animals including fox, coyote, wolf, weasels or mink;
- d. animals of the bovine species;
- e. rabbits raised for meat;

- f. animals of the avian species including: emus, ostriches, chickens, roosters, turkeys, ducks, geese, peacocks, peahens, or pheasants; and
- g. all other animals and insects normally kept for agricultural purposes including bee colonies, but does not include cats, dogs, or other domesticated household pets.

*“Muzzle”* means a humane device of sufficient strength placed over an *Animal’s* mouth to prevent it from *Biting*;

*“Nuisance Animal”* means an *Animal* declared to be a *Nuisance Animal* by the *Town* under Part 5 of this Bylaw;

*“Officer”* means a Bylaw Enforcement Officer appointed pursuant to Bylaw 1999-09, an Officer appointed pursuant to the *Officer Act*, S.A. 2006, c P-3.5, or a police officer under the *Police Act*, R.S.A. 2000, c. P-17;

*“Off Leash Area”* means a *Park* or a portion of a *Park*, which has been designated as an off-leash area by the *Town*.

*“Owner”* means any person or body corporate:

- a. who is the licenced owner of the *Animal*;
- b. who has legal title to the *Animal*;
- c. who has possession, care and control, or custody of the *Animal*, either temporarily or permanently; or
- d. who harbours the *Animal*, or allows the *Animal* to remain on that person’s premises.

*“Park”* means a public space controlled by the *Town* and set aside as a park to be used by the public for rest, recreation, exercise, pleasure, amusement, cultural heritage, education, appreciation of nature.

*“Pathway”* means a multi-purpose thoroughfare controlled by the *Town* and set aside for use by pedestrians, cyclists and person using wheeled conveyances, which is improved by asphalt, concrete, brick or any other surface, whether or not it is located in a *Park*, and includes any bridge or structure with which it is contiguous;

*“Running at Large”* means:

- a. an *Animal* or *Animals* which are not under the control of a person responsible by means of a leash and is or are actually upon property other than the property in respect of which the *Owner* of the *Animal* or *Animals* has the right of occupation, or upon any highway, thoroughfare, street, road, trail, avenue, parkway, lane, alley, square, bridge, causeway, trestle way, sidewalk (including the boulevard portion of the sidewalk), *Park* or other public place which has not been designated as an *Off Leash Area*, or
- b. an *Animal* or *Animals* which are under the control of a person responsible by means of a leash and which cause damage to person, property or other *Animals*;

*“Service Dog”* has the same definition as set out in the *Service Dog Act*, S.A. 2007 c.S-7.5 and includes a dog that is in training to become a service dog but does not include a dog that is no longer actively being used as a service dog;

*“Severe Injury”* includes any injury to a person or *Animal* that requires medical attention such as wounds requiring sutures, or other wound repair and closing, or surgery, disfiguring or scarring lacerations, broken bones, severe sprains, or any other similar serious injury, and any other injury as determined to be severe by a *Court*, board, or *Officer*, upon hearing the evidence;

“*Tag*” means a permanent identification tag issued by the *Town* showing the licence number for a specific dog or cat that is intended to be worn on a collar or on a harness attached to the dog or cat at all times when the dog or cat is off the *Owner’s* property;

“*Urban Livestock*” means the keeping of hens, bee colonies or pigeons within the *Town*;

“*Vicious Animal*” means an *Animal* declared to be a Vicious Animal by the *Town* under Part 6 of this Bylaw or by another municipality or an *Animal* that has been previously determined to be a Vicious Animal;

“*Wildlife*” has the same meaning as that term used in the *Wildlife Act* R.S.A. 2000, c. W-10 and includes but is not limited to coyotes, cougars, bobcats, deer, moose, elk, wild rabbits, porcupines, beavers, and skunks.

3. Each provision of this Bylaw is independent of all other provisions and if any provision is declared invalid for any reason by a *Court* of competent jurisdiction, all other provisions of this Bylaw remain valid and enforceable.
4. Nothing in this Bylaw relieves a person from complying with any provision of any federal or provincial law or regulation, other bylaw or any requirement of any lawful permit, order or licence.
5. Any headings, sub-headings, or tables of contents in this Bylaw are included for guidance purposes and convenience only, and shall not form part of this Bylaw.
6. Where this Bylaw refers to another Act, Bylaw, regulation or agency, it includes reference to any Act, Bylaw, regulation or agency that may be substituted therefor.
7. All the schedules attached to this Bylaw shall form a part of this Bylaw.
8. This Bylaw does not apply to the *Town* in respect of *Animals* used by or on behalf of the *Town* for the purpose of land management, including weed control on *Town*- owned lands.

## **PART 2 – LICENSING REQUIREMENTS**

### **Licences Required**

9. A person must not own or keep any dog within the *Town* without a valid and subsisting dog licence for that dog.
10. A person must not own or keep any cat within the *Town* without a valid and subsisting cat licence for that cat.

### **Administration of Licences**

11. The *Town* is authorized to issue, renew, or revoke:
  - a. Altered and unaltered dog licences;
  - b. Altered and unaltered cat licences;
  - c. *Nuisance Animal* licences;
  - d. *Vicious Animal* licences; and
  - e. Corresponding *Tags*, to person who did apply for one or more of these licences in accordance with the requirements of this Bylaw.
12. Persons applying for one or more of the licences referred to in section 11 must:
  - a. demonstrate that they are at least eighteen (18) years of age;
  - b. provide an accurate description of the cat, dog, *Nuisance Animal*, or *Vicious Animal* including breed, name, gender and age;
  - c. provide the name, address, and telephone number of the *Owner* and, where the *Owner* is a body corporate, provide the name, address and telephone number of the natural person responsible for the cat, dog, *Nuisance Animal*, or *Vicious Animal*;

- d. establish to the satisfaction of the *Town*, when applying for an altered *Animal* licence, that the cat, dog, *Nuisance Animal*, or *Vicious Animal* is neutered or spayed;
  - e. provide any other information required by the *Town*;
  - f. make payment in full of the licence fee for each altered or unaltered cat, dog, *Vicious Animal*, or *Nuisance Animal*, as set out in Schedule “A” of this Bylaw.
- 13. A person must not give false information when applying for a licence under this Part.
  - 14. An *Owner* must notify the *Town* forthwith of any change with respect to any information provided in an application for a licence under this Bylaw.
  - 15. Licences are not transferable.
  - 16. The *Owner* of a *Service Dog*, or a guide dog qualified pursuant to the Guide Dog Qualifications Regulation A.R. 108/79, must apply for a dog licence but are exempt from the payment of fees for such a licence.
  - 17. Upon losing a *Tag*, an *Owner* of a licenced *Animal* must contact the *Town* in order to obtain a new *Tag* and must pay the fee set out in Schedule “A” of this Bylaw for that replacement *Tag*.
  - 18. The *Town* may prescribe the form of applications for licences and the manner of the payment of licence fees and may refuse to renew a licence for an *Animal* if there are outstanding fees owed by the *Owner*.

#### **Responsibility of Owners to Ensure Proper Licensing**

- 19. For clarity, in subsection (20) below, the term “licenced *Animal*” refers to an *Owner’s* licenced altered or unaltered cat, dog, *Nuisance Animal* or *Vicious Animal*.
- 20. An *Owner* of a licenced *Animal* must:
  - a. ensure that such *Animal* wears a *Tag* whenever the *Animal* is taken by the *Owner* off the property of the *Owner* as evidence of the valid and subsisting licence purchased for that *Animal*;
  - b. ensure that such *Animal* has a valid and subsisting licence at all times by applying for and renewing the licence in accordance with this Bylaw;
  - c. obtain a licence on the first day on which the Town Office is open for business after becoming the *Owner* of the *Animal*;
  - d. obtain a licence for the *Animal* notwithstanding it is under the age of three months where the *Animal* is found *Running at Large*; and
  - e. obtain a licence before the expiry date of the licence that corresponds to that *Animal*.
- 21. An *Owner* of a licenced *Animal* must notify the *Town* forthwith of any changes to the *Owner’s* mailing address and phone number so that this contact information is kept current at all times.

#### **Limits on Cats and Dogs**

- 22. A person must not own more than four (4) dogs and four (4) cats that are more than three months of age.
- 23. A person must not permit more than four (4) dogs and four (4) cats that are more than three months of age to reside in one dwelling unit.
- 24. It is a defense to a charge under subsections (23) and (24) that the *Owner* owned the *Animal* and had them licenced prior to this Bylaw coming into force and provided that the *Owner* does not foster, adopt, breed, or purchase more *Animals*.
- 25. Subsections (23) and (24) do not apply to veterinarian clinics and not-for-profit animal rescue organizations incorporated under the laws of Alberta.



## **PART 3 – OWNER RESPONSIBLE FOR BEHAVIOUR OF ANIMAL**

### **Keeping Animals under Control**

26. The *Owner* of an *Animal* which includes exotic animals and urban livestock must ensure that the *Owner's Animal* is not *Running at Large*.
27. An *Owner* of a dog that is not a *Vicious Animal* is not required to have the dog on a leash in a *Park* or a portion of a *Park*, which has been designated as an *Off Leash Area*.
28. Unless a visible sign indicates that the area has been designated as an *Off Leash Area* an *Owner* must keep the *Owner's* dog on a leash.
29. An *Owner* must not allow an *Animal* other than a dog to enter into or remain in an *Off Leash Area*.
30. The *Owner* of a dog in an *Off Leash Area* must ensure that such dog is under control at all times.
31. Whether a dog is under control is a question of fact to be determined by a *Court* hearing a prosecution pursuant to this section of the Bylaw, having taken into consideration any or all of the following:
  - a. Whether the dog is at such a distance from its *Owner* so as to be incapable of responding to voice, sound or sight commands;
  - b. Whether the dog has responded to voice, sound or sight commands from the *Owner*;
  - c. Whether the dog has *Bitten, Attacked*, or done any act that injures a person or another *Animal*;
  - d. Whether the dog chased or otherwise threatened a person; and
  - e. Whether the dog caused damage to property.
32. An *Owner* must not have more than 4 dogs off leash in an *Off Leash Area* at one time.
33. An *Owner* who fails to immediately restrain and remove a dog upon it engaging in any of the activities listed in section 55 (threatening behaviour), by restraining the dog on a leash not exceeding two (2) metres in length and removing the dog from the *Off Leash Area*, is guilty of an offence.
34. Nothing in this section relieves an *Owner* from complying with any other provisions of this Bylaw.

### **Dogs Not Permitted**

35. An *Owner* of *Vicious Animal* must not permit such *Animal* to be in an *Off Leash Area* at any time whether leashed or not.
36. The *Owner* of a dog must ensure that such dog does not enter or remain in or on:
  - a. a school ground, playground, sports field, golf course, cemetery, or
  - b. any other area where dogs are prohibited by posted signs.
37. The *Owner* of a dog must ensure that such dog does not enter or remain in a *Park*, or any part thereof, where the dog is within five (5) meters of a play structure, a sports field, a golf course or a cemetery.
38. The *Owner* of a dog may allow such dog to pass along or across a *Pathway*, including a *Pathway* that runs through an area designated as an *Off Leash Area*, only if such dog:
  - a. is secured by a leash of no greater length than two (2) metres; and
  - b. remains under the *Owner's* control at all times, ensuring that the dog does not interfere with or obstruct any other *Pathway* user.

39. Whether or not a dog is interfering or obstructing another *Pathway* user pursuant to section 38 is a question of fact to be determined by a *Court* hearing a prosecution pursuant to this section of the Bylaw, having taken into consideration one or more of:
- a. whether the *Owner* kept such dog on the right-hand side of the *Pathway* to avoid oncoming traffic of other users of the *Pathway*; and
  - b. whether the *Owner* ensured that the dog did not sit or stand still on the *Pathway*, whether in an *Off Leash Area* or not.

#### **Cycling, skateboarding, e-scooter etc. with Animals**

40. An *Owner* must not operate a wheeled conveyance such as a bicycle, e-bicycle, skateboard, roller-skates, scooter, e-scooter, Segway, or other similar vehicle on a *Pathway*, with any *Animal* on a leash.
41. Section 40 does not apply to *Owners* operating a device designed for person with disabilities.

#### **Unattended Animals**

42. The *Owner* of an *Animal* must ensure that such *Animal* is not left unattended while tethered or tied on premises where the public has access, whether the right of access is express or implied.
43. The *Owner* of an *Animal* must ensure that such *Animal* is not left tethered or tied up in a residential yard unless the *Owner* is outside with the dog at all times or the *Owner* is able to maintain visual view of the dog at all times.
44. The *Owner* of an *Animal* must not allow the *Animal*, when tethered or tied up in a residential yard, to get closer than 1.5 metres to the property line.
45. The *Owner* of an *Animal* left unattended in a motor vehicle must ensure:
- a. the *Animal* is restrained in a manner that prevents contact between the *Animal* and any member of the public; and
  - b. the *Animal* is not confined in such a manner that places it in a life or health threatening situation by exposure to a period of extreme heat or cold, without proper ventilation or other protection from such heat or cold.

#### **Securing Animals in Vehicles**

46. For the purpose of this section, “roadway” means any street or highway, whether publicly or privately owned, any part of which the public is ordinarily entitled or permitted to use for the passage or parking of vehicles.
47. An *Owner* must not allow an *Animal* to be outside of the passenger cab of a motor vehicle on a roadway, regardless of whether the motor vehicle is moving or parked.
48. An *Owner* and/or person in the driver’s seat of a vehicle shall not allow a pet to reside on their lap while they are operating a vehicle.
49. Notwithstanding section 47, an *Owner* may allow an *Animal* to be outside the passenger cab of a motor vehicle, including riding in the back of a pickup truck or flatbed truck if the *Animal* is:
- a. in a fully enclosed trailer;
  - b. in a topper enclosing the bed area of a truck; or
  - c. contained in a ventilated kennel or similar device securely fastened to the bed of the truck.

50. The owner of a vehicle involved in an offence referred to in this section is guilty of the offence, unless that vehicle owner satisfies the *Court* that the vehicle was:
- not being driven or was not parked by the vehicle's owner; and
  - that the person driving or parking the vehicle at the time of the offence did so without the vehicle owner's express or implied consent.

### **Animals Suspected of Having Rabies**

51. An *Owner* of an *Animal* suspected of having rabies must immediately report the matter to Alberta Health Services and to the Town of Didsbury.

### **NUISANCES**

#### **Removing Excrement**

52. If an *Animal* defecates on any public or private property other than the property of its *Owner*, the *Owner* must remove such feces immediately.

#### **Noise**

53. The *Owner* of an *Animal* must ensure that such *Animal* does not bark, howl, or otherwise make or cause a noise which disturbs any person.

#### **Scattering Garbage**

54. The *Owner* of an *Animal* must ensure that such *Animal* does not upset any waste receptacles or scatter the contents thereof either in or about a street, lane, or other public property or in or about premises not belonging to or in the possession of the *Owner* of the *Animal*.

#### **Threatening Behaviours**

55. The *Owner* of an *Animal* must ensure that such *Animal* does not:
- Bite*, bark at, or chase stock, *Animals*, bicycles, automobiles, or other vehicles;
  - chase or otherwise threaten a person, whether on the property of the *Owner* or not;
  - cause damage to property or other *Animal*, whether on the property of the *Owner* or not;
  - do any act that injures a person, whether on the property of the *Owner* or not;
  - Bite* a person, whether on the property of the *Owner* or not;
  - Attack* a person, whether on the property of the *Owner* or not;
  - Bite/Attack* another *Animal*;
  - Attack* another *Animal* causing *Severe Injury*, whether on the property of the *Owner* or not;
  - cause death to another *Animal*; or
  - Attack* a person, whether on the property of the *Owner* or not, causing *Severe Injury*.
56. No *Owner* must use or direct an *Animal* to *Attack*, chase, harass or threaten a person or *Animal*.

#### **Duty to Report Bite**

57. An *Owner* must make a report within twenty-four (24) hours if the *Owner's Animal Bites* a person or another *Animal* by:
- providing the *Owner's* name and the *Animal's* licence number to the person who was *Bit* or whose *Animal* was *Bit* or providing that information to an *Officer*; or
  - by calling the Town of Didsbury or contacting online to provide the information requested by that

service in response to a *Bite* report.

#### **PART 4 – EXTOTIC ANIMALS and URBAN LIVESTOCK**

##### **Exotic Pets**

58. The owner of an exotic animal shall, in addition to any other duty imposed under the *Wildlife Act*:
- obtain an Exotic Animal Permit through the Town of Didsbury at the fee set out in Schedule “A” of this Bylaw;
  - at all times confine the exotic animal within a secure enclosure or within the residence of the *Owner*; and
  - immediately notify an Officer if the exotic animal is *Running at Large*.
59. An *Owner* who fails to comply section 58 is guilty of an offence under this Bylaw.
60. In addition to the remedies set forth elsewhere in this Bylaw, if an Officer determines that an exotic animal is not being kept in accordance with this Bylaw, the Officer may issue an order pursuant to section 58 of the *Municipal Government Act* directing the exotic animal be kept in accordance with this Bylaw or removed from the Town.

##### **Urban Livestock**

61. A person must not keep *Livestock* in any area of the *Town*.
62. Section 61 does not apply to:
- a person keeping *Livestock* in an area where the keeping of *Livestock* is allowed under The Town of Didsbury Land Use Bylaw;
  - a person who has a valid and subsisting *Livestock* licence or permit issued by the Town for that *Livestock*; or
  - a rescue, shelter or Humane Society or the Alberta Society for the Prevention of Cruelty to Animals.
63. A person who owns and keeps hens, pigeons or bee colonies must obtain an Urban Livestock Permit from the Town.
64. A person must not keep roosters in the *Town*.
65. A person must not feed or lure *Wildlife* in the *Town*.
66. Section 65 does not apply to the feeding of birdseed to songbirds.
67. Nothing in this Part exempts or relieves from requirements arising under any land use bylaw and building regulations requirement that may apply to *Livestock* or their *Housing*.

#### **PART 5 – NUISANCE ANIMALS**

##### **Prohibition**

68. A person must not own or keep a *Nuisance Animal* in the *Town* without a valid and subsisting *Nuisance Animal* licence.

##### **Designating an *Animal* a *Nuisance Animal***

69. The *Town* may designate an *Animal* to be a *Nuisance Animal*, and require an *Owner* to obtain a *Nuisance Animal* licence for such an *Animal* where:
- the *Animal* has engaged in repeated threatening or aggressive behaviour;
  - the *Animal* has been found *Running at Large* more than once;
  - the *Animal* is a dog that repeatedly barks, howls, or otherwise makes or causes noise which disturbs

any person; or

- d. the *Owner* has demonstrated an inability to control the *Animal* in an *Off Leash Area* or any other public area on more than one occasion.

### Notice and Submissions

70. Where the *Town* is considering designating an *Animal* as a *Nuisance Animal*, the *Town* must:
  - a. send to the *Owner* written notice of the reason why the designation is being considered;
  - b. provide an opportunity to the *Owner* to make written submissions within fourteen (14) days of receiving the notice on whether such *Animal* should be designated as a *Nuisance Animal*; and
  - c. consider any written submissions made by the *Owner* and any information provided from an *Officer* obtained from any investigation conducted pursuant to this Bylaw involving such *Animal*, whether for the incident precipitating the consideration of the designation or an earlier incident involving such *Animal*.

### Designation Decision and Conditions on *Nuisance Animals*

71. Where the *Town* has decided to designate an *Animal* as a *Nuisance Animal*, the designation decision must be sent to the *Owner* with the reasons for that decision, along with notice of any conditions imposed by the *Town* pursuant to section 75.
72. A *Nuisance Animal* designation continues to apply if the *Animal* is sold, given away or transferred to a new *Owner*.
73. An *Owner* must disclose that an *Animal* has been designated a *Nuisance Animal* when selling, giving away, or transferring that *Animal* to a new *Owner*.
74. An *Owner* must disclose a *Nuisance Animal* designation to any person the *Owner* asks to take temporary care and control of the *Nuisance Animal*, such as dog-walkers, groomers, kennel operators, and veterinarians.

### Nuisance Animal Conditions

75. The *Town* may impose one or more of the following conditions on an *Owner* of a *Nuisance Animal*:
  - a. require the *Owner* to keep the *Nuisance Animal* indoors between 10:00 p.m. and 7:00 a.m.;
  - b. require the *Owner* to keep the *Nuisance Animal*, when outdoors on the *Owner's* property, in a *secure pen* or *secure fence*;
  - c. require the *Owner* to ensure the *Nuisance Animal* is *Muzzled* while outdoors, either on the *Owner's* property or off the *Owner's* property, and in plain view of the *Owner* at all times while *Muzzled*;
  - d. require that the *Owner* undertake repairs to the property where the *Nuisance Animal* resides to ensure compliance with this Bylaw;
  - e. require the *Owner* to retain the services of a *Certified Professional Dog Trainer* to provide the *Owner* with a specific type of education and training, for a specified number of hours, and require that the *Owner* provide proof of completion of such education and training hours;
  - f. prohibit the *Nuisance Animal* from entering or remaining in an *Off Leash Area*; and
  - g. any other additional condition that is similar to the above and, in the opinion of the *Town*, is reasonably necessary to reduce the nuisance posed by such *Nuisance Animal*.
76. The *Owner* of a *Nuisance Animal* must comply with any conditions imposed by the *Town* pursuant to this section.
77. The *Town* can add or remove any conditions at any time after designating an *Animal* as a *Nuisance Animal*



on written notice to an *Owner*.

78. An *Owner* may apply to have the *Nuisance Animal* designation lifted no more than once per year by written appeal to the *Town*.

### Appeal

79. Any *Owner* wishing to appeal a decision of the *Town* to designate the *Owner's Animal* a *Nuisance Animal*; or a decision of the *Town* to confirm the designation of an *Animal* as a *Nuisance Animal*; must do so within 14 days of the decision by submitting a *Notice of Appeal* to the *Municipal Enforcement Supervisor*.
80. Upon receiving a notice of appeal, the *Municipal Enforcement Supervisor* may either:
- a. confirm the *Officer's* decision to designate the *Animal* as a *Nuisance Animal*; or
  - b. overturn the *Officer* declaration of the *Animal* as a *Nuisance Animal*.

## **PART 6 – VICIOUS ANIMALS**

### Definitions

81. In this Part (Vicious Animals), Part 5 (Nuisance Animals) and Part 7 (Animal Control Operations):
- a. “*secure pen*” means a pen or other structure meeting the following specifications:
    - i. has secure sides and a secure top, and if it has no bottom secured to the sides, the sides must be embedded in the ground to a minimum depth of thirty (30) centimeters;
    - ii. provides the *Vicious Animal* with shelter from the elements;
    - iii. is of the minimum dimensions of one and one-half (1.5) metres by three (3) metres and be a minimum one and one-half (1.5) metres in height; and
    - iv. is not within one (1) metre of the property line or within five (5) metres of a neighbouring dwelling unit;
  - b. *secure fence*” means a secured fenced enclosure meeting the following specifications:
    - i. is at least 1.83 meters (6 feet) high, reaching to the ground;
    - ii. has a self-closing mechanism on all gates; and
    - iii. must have the ability to lock in a way to prevent any person from outside the *Owner's* household gaining access to the *Animal*.

### Prohibition

82. A person must not own or keep a *Vicious Animal* in the *Town* without a valid and subsisting *Vicious Animal* licence.

### Designating an Animal a *Vicious Animal*

83. The *Town* may designate an *Animal* to be a *Vicious Animal*, and require an *Owner* to obtain a *Vicious Animal* licence, for such an *Animal* where:
- a. the *Animal* has caused a *Severe Injury* to a person, whether on public or private property;
  - b. the *Animal* has, while off its *Owner's* property, caused *Severe Injury* to another *Animal* or the death of another *Animal*; or
  - c. there are reasonable grounds to believe the *Animal* poses a risk to the health and safety of persons in the *Town*.
  - d. The animal has engaged more than once in threatening behaviour such as:
    - a. charging/chasing a person;

- b. causing injury to a person through means of charging/chasing; or
- c. *Biting* a person and/or other animal without injury.

### Notice and Submissions

84. Where an *Officer* is considering designating an *Animal* as a *Vicious Animal*, the *Officer* must:
- a. send written notice to the *Owner* of the reason why the designation is being considered; and
  - b. consider any written submissions made by the *Owner* and any information provided from an *Officer* obtained from any investigation conducted pursuant to this Bylaw involving such *Animal*, whether for the incident precipitating the consideration of the designation or an earlier incident involving such *Animal*.

### Seizure Pending a Decision

85. The *Town* may order the *Owner* of an *Animal* alleged to be a *Vicious Animal* to surrender the *Animal* to an *Officer* to be impounded pending the outcome of the *Town's* decision on whether the *Animal* should be designated a *Vicious Animal* and any related appeal.
86. The *Owner* is responsible for all kennel and/or veterinary fees incurred during the seizure period.

### Designation Decision

87. Where the *Town* has decided to designate an *Animal* as a *Vicious Animal*, the designation decision must be sent to the *Owner*, with the reasons for making that decision, along with notice of any additional conditions imposed by the *Town* pursuant to section 84.
88. A *Vicious Animal* designation continues to apply if the *Animal* is sold, given away or transferred to a new *Owner*.
89. An *Owner* must disclose that an *Animal* has been designated a *Vicious Animal* when selling, giving away, or transferring that *Animal* to a new *Owner*.
90. An *Owner* must disclose a *Vicious Animal* designation to any person the *Owner* asks to take temporary care and control of the *Animal*, such as dog-walkers, groomers, kennel operators, and veterinarians.

### Transitional

91. An *Animal* that was declared a *Vicious Animal* pursuant to this Bylaw continues as a *Vicious Animal* under this Bylaw and the *Owner* must continue to comply with all conditions, orders, and restrictions imposed on such a *Vicious Animal*.
92. The *Town* may impose conditions pursuant to section 93 of this Bylaw on a *Vicious Animal* designated and the *Owner* must comply with all responsibilities set out in this Bylaw on *Owners of Vicious Animals*.

### Conditions on Vicious Animals

93. Where the *Town* has designated an *Animal* a *Vicious Animal* the *Owner* must:
- a. within ten (10) days of receiving the notice of the designation:
    - i. ensure that a licenced veterinarian tattoo the *Vicious Animal* with a visible tattoo; or
    - ii. implant an identifiable microchip in the *Vicious Animal*; and provide the information contained on the tattoo or microchip to the *Officer*.
  - b. if the *Animal* is in an unaltered state, within ten (10) days of receiving the notice of the designation, have the *Vicious Animal* neutered or spayed at the *Owner's* expense;
  - c. ensure the *Vicious Animal* is kept under control at all times by:
    - i. keeping the *Vicious Animal* indoors when on the *Owner's* property and under the control

of a person over the age of eighteen (18) years;

- ii. keeping the *Vicious Animal* in a *secure pen* or contained by a *secure fence* when outdoors on the *Owner's* property; or
  - iii. keeping the *Vicious Animal* under the control of a person over the age of eighteen (18) years when outdoors, whether on the *Owner's* property or not, and securely *Muzzled* and harnessed or leashed on a lead which length must not exceed one (1) metre, in a manner that prevents such *Vicious Animal* from chasing, injuring or *Biting* other *Animals* or people as well as prevent damage to public or private property.
- d. not permit the *Vicious Animal* to enter in or remain in an *Off Leash Area*, public spaces and buildings where the public congregates; except in a veterinary clinic or animal shelter; and
  - e. the *Owner* of a *Vicious Animal* must, within ten (10) days of the date of the notice designating the *Animal* to be a *Vicious Animal*, display, on the *Owner's* premises, a sign warning of the presence of the *Animal*, that:
    - i. is placed at each entrance to the premises where the *Vicious Animal* is kept and on the pen or other structure in which the *Vicious Animal* is confined; and
    - ii. is posted to be clearly visible and capable of being seen by any person accessing the premises.
  - f. the *Owner* of a *Vicious Animal* must ensure that such *Animal* wears a *Tag* at all times.

94. An *Owner* must permit an *Officer* to inspect a secure fence, secure pen or any outdoor portion of that *Owner's* property where a *Vicious Animal* may be contained.

#### **Additional Conditions on Owners of Vicious Animals**

95. The *Town* may impose one or more of the following conditions on the *Owner* of a *Vicious Animal*:
- a. require the *Owner* to modify the *Owner's* property in some manner in order to reduce the risk of the *Vicious Animal* leaving the property and *Running at Large*;
  - b. require the *Owner* to retain the services of a *Certified Professional Dog Trainer* to provide the *Owner* with a specific type of education and training, for a specified number of hours, and require that the *Owner* provide proof of completion of such education and training hours;
  - c. require that the *Owner* obtain liability insurance in a specified amount for the *Vicious Animal*; and
  - d. any other additional condition that is similar to the above and, in the opinion of the *Officer*, is reasonably necessary to ensure the health and safety of persons in the *Town*.
96. The *Owner* of a *Vicious Animal* must comply with any conditions imposed by the *Town* pursuant to this section.
97. The *Town* can add or remove any conditions at any time after designating an *Animal* as a *Vicious Animal* on written notice to the *Owner*.

#### **Selling, Transferring, or Gifting Vicious Animals**

98. The *Owner* of a *Vicious Animal* must:
- a. notify the *Town* should the *Animal* be sold, gifted, or transferred to another person or is deceased; and
  - b. remain liable for the actions of the *Animal* until formal notification of sale, gift or transfer is given to the *Town*.

### Offences involving *Vicious Animals*

99. The *Owner* of a *Vicious Animal* must ensure that such *Animal* does not:
- a. chase a person or other *Animals*;
  - b. injure a person or other *Animals*;
  - c. *Bite* a person or other *Animals*; or
  - d. *Attack* a person or other *Animals*.
100. The *Owner* of a *Vicious Animal* must ensure that such *Animal* does not damage or destroy public or private property.
101. The *Owner* of a *Vicious Animal* must ensure that such *Animal* is not *Running at Large*.
102. The *Owner* of a *Vicious Animal* must notify the *Town* if the *Animal* is *Running at Large*.

### Appeal

103. An *Owner* who disagrees with a decision of the *Town* to designate the *Owner's Animal* a *Vicious Animal* or who disagrees with any condition imposed by the *Officer* pursuant to section 95 may appeal that decision to the Municipal Enforcement Supervisor.
104. The *Owner* of a *Vicious Animal* must comply with the responsibilities imposed by this Bylaw despite any pending appeal before the *Officer*.
105. Nothing in this Bylaw precludes the *Town* from applying for a *Vicious Animal* to be destroyed pursuant to the *Dangerous Dogs Act*, R.S.A. 2000, c. D-3.

## **PART 7 – ANIMAL CONTROL OPERATIONS**

### Seizure and Impoundment

106. An *Officer* may capture and impound any *Animal* including any *Nuisance Animal* or *Vicious Animal*:
- a. found *Running at Large*;
  - b. which has *Attacked* or *Bit* or an *Officer* believes on reasonable and probable grounds has *Attacked* or *Bit* a person or *Animal* pending either:
    - i. the outcome of the *Town's* determination on whether the *Animal* should be designated as a *Vicious Animal* and pending any related appeal to *Officer and/or Alberta Court*; or
    - ii. pending a *Court's* determination as to whether the dog should be destroyed pursuant to the *Dangerous Dogs Act*, R.S.A. 2000, c D- 3.
  - c. where the *Animal* has been previously designated a *Vicious Animal* and the *Owner* has failed to abide by one or more condition(s) imposed on such *Vicious Animal* which creates, in the *Officer's* opinion, a threat to public safety; or
  - d. which is required to be impounded pursuant to the provisions of any statute of Canada or of the Province of Alberta, or any Regulation made thereunder.
107. Notwithstanding subsection 106 (b)(i), an *Officer* may allow an *Owner* of an *Animal* alleged to be a *Vicious Animal* to keep the *Animal* in place of seizure provided the *Owner* agrees to contain and control conditions which, in the opinion of the *Officer*, ensures the safety of the public pending that designation decision and any further appeal.

108. Conditions to contain and control an *Animal* under section 107 may include one, or more, or all of:
- a. when outdoors, whether on the *Owner's* property or not, such *Animal* must:
    - i. be under direct control of an adult, by means of a harness, *Muzzle* and a two point of contact leash; or
    - ii. contained by a secure fence.
  - b. the *Owner* is prohibited from taking the *Animal* to an *Off Leash Area*;
  - c. that the *Owner* be required to retain the services of a *Certified Professional Dog Trainer* to provide the *Owner* with education and training on how to better control the *Animal* for a minimum number of hours specified by the *Officer* and require that the *Owner* provide proof of completion of such education and training hours; and
  - d. any other condition that is similar to the above and that in the opinion of the *Officer* will ensure the public's safety pending a designation decision and any related appeal.
109. A person who takes control of any stray dog or cat, *Nuisance Animal* or *Vicious Animal*, must notify the *Town* immediately and provide any required information.

#### **Notice of Impoundment**

110. If an *Officer* knows or can ascertain the name of the *Owner* of an impounded *Animal*, the *Officer* must serve the *Owner* with notice that such *Animal* is impounded, either personally or by ordinary mail and such notice must advise the *Owner* of:
- a. a description of the *Animal* including any licensing information;
  - b. the conditions the *Owner* must meet in order to reclaim such *Animal* including the payment of fees; and
  - c. the consequences of failing to reclaim the *Animal* by the date set out in the notice including that such *Animal* may be adopted out or euthanized by the *Town*.

#### **Reclaiming Animal**

111. Where an *Animal*, *Nuisance Animal* or *Vicious Animal* is claimed, the *Owner* must also provide proof of ownership of the *Animal*.
112. The *Owner* of an *Animal*, *Nuisance Animal* or *Vicious Animal* who has been found not guilty of committing an offence under this Bylaw may request the return of any fees paid by that *Owner* for reclaiming such *Animal*.

#### **Unclaimed Animals**

113. The *Town* may, before releasing an unclaimed *Animal*, require that the *Animal* be spayed or neutered.
114. Where the *Town* agrees to euthanize an *Animal* the *Owner* must pay a fee as set out in Schedule "A" of this Bylaw.

#### **Bylaw Investigations**

115. An *Officer* may at any time:
- a. require that the *Owner* of an *Animal* provide such *Animal's* name and licence information;
  - b. order that a dog be put on a *leash*; or
  - c. order that a dog be removed from an *Off Leash Area*;
  - d. may enter a premises if there is concern for the pet under the *Animal Protection Act*.



116. Subject to the entry notice provisions of the *Municipal Government Act*, R.S.A. 2000 c.M-26, a designated *Officer* of the *Town*, bearing proper identification, may enter a premises to conduct an inspection in order to determine whether or not this Bylaw or an order issued pursuant to this Bylaw is being complied with.

### **Obstructing an Officer**

117. A person must not, whether or not that person is the *Owner* of an *Animal*, *Nuisance Animal* or *Vicious Animal* which is being or has been pursued or captured:
- interfere with or attempt to obstruct an *Officer* who is attempting to capture or who has captured an *Animal* which is subject to impoundment or seizure;
  - open the vehicle in which *Animals* have been captured for impoundment or seizure;
  - remove, or attempt to remove, any *Animal* from the possession of an *Officer*;
  - refuse to comply with an *Officer's* order to put an *Animal* on a *Leash* or to leave an *Off Leash Area*;
  - refuse to surrender an *Animal* to an *Officer* that is subject to seizure or impoundment under this Bylaw; or
  - provide a false name or licence number for an *Animal* or *Owner* to an *Officer*.
118. A person must not interfere with or attempt to obstruct an *Officer* who is attempting to conduct an inspection pursuant to section 117.

### **Interfering with an Animal**

119. A person must not:
- untie, loosen or otherwise free an *Animal* which has been tied or otherwise restrained;
  - negligently or willfully open a gate, door or other opening in a fence or enclosure in which an *Animal* has been confined and thereby allow an *Animal* to *Run at Large* in the *Town*;
  - entice an *Animal* to *Run at Large*;
  - tease an *Animal* caught in an enclosed space; or
  - throw or poke any object into an enclosed space when an *Animal* is caught or confined therein;
120. Section 119 does not apply to an *Officer* who is attempting to capture or who has captured an *Animal* which is subject to impoundment or seizure pursuant to this Bylaw.

### **Service of Documents**

121. Where this Bylaw requires the *Town* to provide an *Owner* with a notice or a decision, that notice or decision may be served by ordinary mail to the last known address of the *Owner* and the *Owner* is deemed to have received that notice or decision seven (7) days from the date it was mailed.

### **Trap Neuter Release Program Permits**

122. The *Town* may permit a not-for-profit entity to operate a trap, neuter and release program for cats or other *Animals* in the *Town* on such terms and conditions that the *Town* considers appropriate and such permit exempts the entity:
- from the requirement to licence *Animals* and pay the fees in Schedule "A"; and
  - from the prohibition in this Bylaw against allowing an *Animal* to *Run At Large* when releasing *Animals* pursuant to the program.

### **PART 8 – AUTHORITY TO DELEGATE FURTHER**

123. The *Chief Administrative Officer* may delegate any of the powers granted to the *Officer* in this Bylaw at any time to any other employee of the *Town*.

## **PART 9 – ENFORCEMENT**

### **Offences and Penalties**

124. If an *Animal* is involved in a contravention of this Bylaw, the *Owner* of that *Animal* is guilty of an offence.
125. Every *Owner* of an *Animal* who contravenes any of the provisions of this Bylaw by:
  - a. doing any act or thing which the person is prohibited from doing, or
  - b. failing to do any act or thing the person is required to do, is guilty of an offence.
126. Any person who is convicted of an offence pursuant to this Bylaw is liable on summary conviction to a fine not exceeding \$10,000, and in default of payment of any fine imposed, to imprisonment for not more than six (6) months.
127. A Provincial Court Judge or Justice, after convicting the *Owner* or keeper of an *Animal* of an offence under this Bylaw may, in addition to any other penalty imposed pursuant to this Bylaw, if the offence is considered to be sufficiently serious, direct, order, or declare one or more of the following:
  - a. That the *Owner* or keeper take particular steps or actions to prevent the *Animal* from doing mischief or causing the subject disturbance or nuisance;
  - b. That the *Owner* or keeper have the *Animal* permanently removed from the *Town*;
  - c. That the *Owner* or keeper be prohibited from owning or keeping any *Animal* within the *Town* permanently or for a specified period of time;
  - d. If the *Animal* is a dog, be declared, without further hearing, to be a *Vicious Dog* as defined by this Bylaw:
    - i. That the *Owner* or keeper have the *Animal* humanely destroyed or surrender the *Animal* to the *Town* for humane destruction;
    - ii. That the *Owner* or keeper have the *Animal* spayed or neutered and provide adequate proof thereof to the *Town*; or
    - iii. Such other direction, order or declaration that in the opinion of the Judge or Justice is necessary to protect the public, *animals*, *wildlife*, *livestock*, or other domesticated pets from the dog.

### **Violation Tickets and Penalties**

128. Where an *Officer* believes that a person has contravened any provision of this Bylaw, that *Officer* may commence proceedings by issuing a summons or a violation ticket in accordance with the *Provincial Offences Procedure Act*, R.S.A. 2000, c.P-34.
129. The specified penalty payable in respect of a contravention of a provision of this Bylaw is the amount shown in Schedule "B" of this Bylaw in respect of that provision.
130. Notwithstanding section 128:
  - a. where any person has been convicted of a contravention of the same provision of this Bylaw twice within one twelve (12) month period, the specified penalty payable in respect of the second conviction is double the amount shown in Schedule "B" of this Bylaw in respect of that provision; and
  - b. where any *person* has been convicted of a contravention of the same provision of this Bylaw three or more times within one twelve (12) month period, the specified penalty payable in respect of the third or subsequent conviction is triple the amount shown in Schedule "B" of this Bylaw in respect of that provision.

### Nuisance and Vicious Animal Fines

131. Sections 128 and 129 do not apply to *Vicious Animals*.
132. The specified fines on summary conviction in respect to a contravention of this Bylaw with respect to *Vicious Animals* shall be the same amounts as shown in Schedule "C" regarding *Vicious Animals*.
133. The specified fines on summary conviction in respect of a contravention of Part 6 of this Bylaw shall be the same amounts shown in Schedule "C" regarding *Nuisance Animals*.

### Increased Fines for Unaltered Animals

134. The early payment and specified fines in Schedule "B & C" in respect of a contravention of Part 3 of this Bylaw are increased by one hundred dollars (\$100.00) where the *Animal* involved in the offence was unaltered.

### Continuing Offences

135. In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which the offence continues and any person guilty of such an offence is liable to a fine in an amount not less than that established by this Bylaw for each such day.

### Mandatory Court or Information

136. Part 9 of this Bylaw does not prevent any *Officer* from issuing a violation ticket requiring the court appearance of the defendant, pursuant to the provisions of the *Provincial Offences Procedure Act*, R.S.A. 2000, c.P-34, or prevent any *Officer* from laying an information instead of issuing a violation ticket.

### Liability for Fees

137. The levying and payment of any fine or the imprisonment for any period provided in this Bylaw shall not relieve a person from the necessity of paying any fees, charges or costs from which that person is liable under the provisions of this Bylaw.

### Orders by a Justice

138. A *Justice*, after convicting an *Owner* of an offence under this Bylaw may, if the *Justice* considers the offence sufficiently serious, direct, order, or declare one or more of the following:
  - a. that the *Owner* prevent the *Animal* from doing mischief or causing the disturbance or nuisance complained of; or
  - b. that the *Owner* be prohibited from owning any *Animal* for a specified period of time.

### Onus of Proof

139. The onus of proving an *Animal* has a valid and subsisting licence is on the person alleging the licence.
140. The onus of proving the age of an *Animal* is on the person alleging the age.
141. The onus of proving that an *Animal* is altered is on the *Owner* of the *Animal*.

### Licences

142. A person must not contravene a condition of any licence issued under this Bylaw.
143. Licences are not transferable from one person to another and attach to a person, not the *Animal*.

## Remedial Orders

144. Where a person has contravened any provision of this Bylaw, a remedial order may be issued by the *Officer* requiring the person to remedy the contravention pursuant to section 545 of the *Municipal Government Act* R.S.A. 2000 c. M-26.
145. A remedial order issued pursuant to section 545 of the *Municipal Government Act* R.S.A. 2000 c. M-26 must include the following:
  - a. indicate the person to whom it is directed;
  - b. identify the property to which the remedial order relates by municipal address or legal description;
  - c. identify the date that it is issued;
  - d. identify how the person fails to comply with this or another bylaw;
  - e. identify the specific provisions of the Bylaw that is being contravened;
  - f. identify the nature of the remedial action required to be taken to bring the property into compliance;
  - g. identify the time within which the remedial action must be completed;
  - h. indicate that if the required remedial action is not completed within the time specified, the *Town* may take whatever action or measures are necessary to remedy the contravention;
  - i. indicate that the expenses and costs of any action or measures taken by the *Town* under this section are an amount owing to the *Town* by the person to whom the order is directed pursuant to section 549(3) of the *Municipal Government Act*; and
  - j. indicate that the expenses and costs referred to in this section may be attached to the tax roll of the owner's property if such costs are not paid by a specified time.
146. A remedial order issued pursuant to this Bylaw may be served:
  - a. in the case of an individual:
    - i. by delivering it personally to the individual;
    - ii. by leaving it for the individual at their apparent place of residence with someone who appears to be at least 18 years of age;
    - iii. by delivering it by ordinary mail to the individual at their apparent place of residence; or
    - iv. by delivering it by ordinary mail to the last address of the individual who is to be served as shown on the records of the Registrar of Motor Vehicle Services in Alberta.
  - b. in the case of a corporation:
    - i. by delivering it personally to a director or officer of the corporation;
    - ii. by delivering it personally to any person apparently in charge of an office of the corporation at the address held out by the corporation to be its address; or
    - iii. by delivering it by ordinary mail addressed to the registered office of the corporation.

147. If, in the opinion of a person serving a remedial order, service of the remedial order cannot be reasonably effected, or if the person serving the remedial order believes that the owner of the property is evading service, the person serving the remedial order may post the remedial order:
- a. at a conspicuous place on the property to which the remedial order relates;
  - b. at the private dwelling place of the owner of the property to which the remedial order relates, as shown on a certificate of title pursuant to the *Land Titles Act* R.S.A. 2000, c. L-4 or on the municipal tax roll; or
  - c. at any other property owned by the owner of the property to which the remedial order relates, as shown on a certificate of title pursuant to the *Land Titles Act* R.S.A. 2000, c L-4 or shown on the municipal tax roll;
  - d. and the remedial order shall be deemed to be served upon the expiry of 3 days after the remedial order is posted.
148. A person who fails to comply with a remedial order within the time set out in the remedial order commits an offence.
149. Where the *Town* effects a remedial order, *Town* employees and agents may enter an *Owner's* property upon reasonable notice to undertake the removal and restoration work.

#### **PART 10-TRANSITIONAL**

##### **Repeal**

150. Dog Bylaw 2007-09 and Cat Bylaw 2007-10 and Bylaw 2021-10 Animal Control Rates and any amendments is hereby repealed on the date this Bylaw comes into force.

##### **Coming into Force**

151. This Bylaw comes into force on third and final reading.

Read a First time on this day of 2022

Read a Second time on this this day of 2022

Read a Third and Final time on this this day of 2022

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Mayor Rhonda Hunter

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Chief Administrative Officer Ethan Gorner



**SCHEDULE "A"**

**ANNUAL LICENCES**

<b>Description</b>	<b>Amount</b>
January Early Payment Incentive Renewal Rate:	
Dog Licence – altered male/female	\$ 15.00
Dog Licence – intact male/female	\$ 35.00
Cat Licence – altered male/female	\$ 15.00
Cat Licence – intact male/female	\$ 35.00
New Resident and/or New Pet Rate:	
Dog Licence – altered male/female	\$ 15.00
Dog Licence – intact male/female	\$ 35.00
Cat Licence – altered male/female	\$ 15.00
Cat Licence – intact male/female	\$ 35.00
Renewal Rate paid after the due date of <b>January 31</b> for all pets:	\$ 70.00
Guide/Medical Dog Licence	\$ 0.00
Replacement tag	\$ 6.00
Impoundment fees (per day)	\$ 70.00
Veterinary service fees – to be paid directly to the clinic (includes euthanizing)	As set out by the clinic
Vicious Animal Licence Fee	\$ 200.00
Nuisance Animal Licence Fee	\$ 100.00
Urban Livestock Licence Fee – Bee Colonies	\$ 15.00 one-time fee
Urban Livestock Licence Fee – Hens and Pigeons	\$ 15.00 one-time fee
Livestock Emotional Support Animal Permit	\$ 70.00 one-time fee
Exotic Animals Permit – must be registered with the Town.	\$ 15.00 one-time fee

## SCHEDULE "B"

### OFFENCE PENALTIES

*(Early payment means paid within 15 days after the date of the offence)*

Section	Offence	1 <sup>st</sup> Offence	2 <sup>nd</sup> Offence
9	Unlicensed dog or cat	\$ 100.00	\$ 200.00
13	Give false information when applying for an animal licence	\$ 150.00	\$ 5250.00
20 a	Dog or cat not wearing Tag identification	\$ 50.00	\$ 75.00
23	Own more than 4 dogs or permit more than 4 cats in one dwelling unit	\$ 200.00	\$ 400.00
27	Animal Running at Large	\$ 150.00	\$ 250.00
28	Animal other than dog in Off Leash Area	\$ 50.00	\$ 100.00
31	Dog not under control in an Off Leash Area	\$ 50.00	\$ 100.00
33	Fail to restrain/remove dog from Off Leash Area	\$ 100.00	\$ 200.00
37	Dog in prohibited area	\$ 50.00	\$ 100.00
44	Tethered Animal too close to property line	\$ 50.00	\$ 100.00
45	Animal left unattended in vehicle improperly	\$ 100.00	\$ 200.00
47	Animal outside cab of vehicle	\$ 250.00	\$ 500.00
48	Animal on driver la-p while operating a vehicle	\$ 100.00	\$ 200.00
49.	Animal not properly confined in vehicle while vehicles is operating	\$ 200.00	\$ 400.00
52	Failure to remove Animal feces	\$ 100.00	\$ 200.00
53	Animal disturbing the peace	\$ 100.00	\$ 250.00
54	Animal scattering garbage	\$ 50.00	\$ 100.00
55 a.	Bite, bark at or chase stock, Animals, bicycles, automobiles or other vehicles.	\$ 250.00	\$ 350.00
55 b.	Chase or threaten a person and/or a dog	\$ 200.00	\$ 300.00
55 c.	Cause damage to property or other Animals	\$ 250.00	\$ 350.00
55 d.	Animal cause injury to a persons	\$ 250.00	\$ 350.00
55 e.	Animal Bites/Attacks a person without injury	\$ 350.00	\$ 450.00
55 f.	Animal Bites/Attacks a person causing injury	\$ 750.00	\$ 950.00
55 g.	Animal Bites/Attacks a person causing Severe injury	\$ 1000.00	COURT
55 h.	Animal Bites/Attacks another animal	\$300.00	\$400.00
55 i.	Animal Bites/Attacks another Animal causing injury	\$ 500.00	\$ 700.00
55 j.	Animal Bites/Attacks another animal causing death	\$ 800.00	\$ 1000.00
56	Direct Animal to Attack, chase, harass or threaten a person or Animal	\$ 250.00	\$ 350.00
57	Failure to report Bite	\$ 100.00	\$ 200.00
58 a.	Failure to Obtain an Exotic Animal Permit with the Town	\$ 50.00	\$ 75.00
65	Feed or lure Wildlife	\$ 200.00	\$ 300.00
117 a.	Obstruct or interfere with Officer	\$ 250.00	\$ 350.00
117 b.	Open Municipal Enforcement Vehicle to remove or attempt to remove impounded Animal	\$ 500.00	COURT
117 e.	Refusal to surrender Animal to Officer	\$ 250.00	\$ 350.00
117 f.	Provide false name or licence number of Animal to an Officer	\$ 250.00	\$ 350.00
118	Interfere or obstruct Officer conducting inspection	\$ 300.00	\$ 400.00
119 a.	Untie, loosen or free restrained Animal	\$ 250.00	\$ 350.00
119 b.	Open gate or door allowing Animal to Run at Large	\$ 200.00	\$ 300.00
119 c.	Entice an Animal to Run at Large	\$ 200.00	\$ 300.00
119 d.	Tease an Animal in an enclosed space, including but not limited to, throwing or poking object at animal	\$ 150.00	\$ 250.00

**SCHEDULE "C"**

**NUISANCE & VICIOUS ANIMAL OFFENCE PENALTIES**

68	Unlicensed Nuisance Animal	\$ 200.00	\$ 300.00
73	Failure to disclose Nuisance Animal designation when selling, giving away or transferring Animal	\$ 200.00	\$ 300.00
74	Failure to disclose Nuisance Animal designation to person providing temporary care	\$ 200.00	\$ 300.00
76	Failure to comply with a Nuisance Animal condition.	\$ 500.00	\$ 1000.00
83	Unlicensed Vicious Animal	\$ 300.00	\$ 400.00
87	Failure to disclose Vicious Animal designation when selling, giving away or transferring Animal	\$ 500.00	\$ 1000.00
88	Failure to disclose Vicious Animal designation to person providing temporary care	\$ 500.00	\$ 1000.00
93 c.	Failure to keep a Vicious Animal Confined indoors or otherwise properly under control	\$ 700.00	\$ 1200.00
93 e.	Failure to post Vicious Animal sign	\$ 200.00	\$ 300.00
93 f.	Vicious Animal not wearing Tag	\$ 100.00	\$ 200.00
95 d.	Failure to abide by Vicious Animal conditions	\$ 700.00	\$ 1200.00
98. a.	Failure to notify the Town of sale, gift, transfer or death of Vicious Animal	\$ 500.00	\$ 600.00
99 a.	Vicious Animal – chase	\$ 1500	COURT
99 b.	Vicious Animal – injure	COURT	N/A
99 c.	Vicious Animal – bite	COURT	N/A
99 d.	Vicious Animal – attack	COURT	N/A
100	Vicious Animal – damage or destroy property.	\$ 1000.00	\$ 1500.00
101	Vicious Animal – Running at Large	\$ 1500.00	COURT
102	Failure to notify the Town of Vicious Animal Running at Large	\$ 250.00	\$ 500.00
108 b.	Vicious Animal in Off Leash Area	\$ 500.00	\$ 1000.00



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: November 8, 2022  
SUBJECT: Bylaw 2022-18 Corporate Services Rates and Fees  
ORIGINATING DEPARTMENT: Corporate Services

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### BACKGROUND/PROPOSAL:

Council is being presented with a Bylaw respecting the rates and fees charged for various goods and services provided by the Town of Didsbury. This Bylaw is one of several individual rates and fees bylaws that have been developed in the past couple of years which, once completed, will eliminate the combined Rates and Fees bylaw #2019-15.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached Bylaw 2022-18 which includes rates and fees charged for Financial Services, Legislative Services and Protective Services which are set out in Schedule "A".

Council is being asked to consider granting first reading to Bylaw 2022-18. Administration recommends that it be referred to the Strategic Planning Committee for review of the rates and fees and then returned to Council for second and third readings at future meetings.

For the most part, the fees are unchanged. However, Administration is recommending the administrative fee on credit card payments for taxes be reviewed. Recent new legislation has put rules in place regarding these types of fees. It should either be eliminated altogether or charged on credit card payments of all types. If charged on all credit card payments, the maximum charge allowed is 1.5%.

In addition, fees for RCMP services are being added—including criminal record checks and fingerprinting.

### ALIGNMENT WITH STRATEGIC PLAN

#### 2. An Informed & Engaged Community

### RECOMMENDATION

That Council grant first reading to Corporate Services Rates and Fees Bylaw 2022-18 and refer it to the Strategic Planning Committee for review.

TOWN OF DIDSBURY  
Corporate Services Rates and Fees Bylaw  
Bylaw No. 2022-18

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**BEING A BYLAW OF THE TOWN OF DIDSBURY, IN THE PROVINCE OF ALBERTA, RESPECTING RATES AND FEES TO BE CHARGED FOR VARIOUS GOODS AND SERVICES PROVIDED BY THE TOWN OF DIDSBURY.**

**WHEREAS**, pursuant to section 3 of the *Municipal Government Act*, being the Revised Statutes of Alberta 2000, Chapter M-26, as amended, the purposes of a municipality are to provide services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the municipality; and

**WHEREAS**, pursuant to section 7(f) of the *Municipal Government Act* a Council of a municipality may pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality; and

**WHEREAS**, Section 7 and 8 of the *Municipal Government Act*, Chapter M-26, 2000 and amendments thereof authorizes the Council to repeal or amend any bylaws; and

**WHEREAS**, section 6 of the *Municipal Government Act* Revised Statutes of Alberta 2000 and amendments thereto gives a Municipality natural person powers, which imply the power to charge for goods and services provided, and

**WHEREAS**, Goods and Services Tax (GST) is included or exempt where it is not stated;

**NOW, THEREFORE**, the municipal Council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw shall be known as the “Corporate Services Rates and Fees Bylaw”.
2. That the rates specified in the Schedule attached be charged for the goods and services as specified.
3. This bylaw comes into full force and effect upon third reading of the bylaw.
4. The schedules attached to this Bylaw form part of this Bylaw.

**5. Paramount Rules**

5.1 If the provisions in any other bylaw conflict with the rules in this Bylaw, this Bylaw will prevail.

**6. Transitional**

6.1 Schedule “A” and Schedule “D” of Bylaw 2019-15 are hereby repealed.

Read a first time this    day of    2022

Read a second time this    day of    2022

Read a third and final time this    day of    2022

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Mayor – Rhonda Hunter

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Chief Administrative Officer – Ethan Gorner



## SCHEDULE "A"

<b>Administrative Fees</b>	
<b>Description</b>	<b>Rate/Fee</b>
Accounts Receivable Penalties (on outstanding balance)	1.5% per month
Returned Item Fee (payments)	\$30 each
Photo Copy of statutory and general information documents	\$.25 per page +GST
Administration fee on Payments made by Credit Card	2.75%
<b>Taxation (GST exempt)</b>	
Tax Certificates	\$35
<b>Property Assessment Appeals</b>	
Residential property 3 or fewer dwellings	\$50
Residential property 4 or more dwellings	\$200
Non-residential property	\$250
<b>Freedom of Information and Protection of Privacy Act (FOIP) Requests</b>	
Initial fee for one-time general information requests	\$25
Continuing requests (processed more than once at pre-determined intervals)	\$50
Additional charges not listed above	As per the FOIP Act
Personal Information requested by applicant – fewer than 40 pages	No charge
Personal Information requested by applicant – exceeds 40 pages	As per the FOIP Act
<b>Fire Services and Response Fees (includes all personnel involved)</b>	
Fire Services fees	As per current Alberta Transportation rates
Expendable/Consumable supplies used in response	Town cost plus 10%
<b>RCMP/Policing Fees</b>	
Police Information Checks	\$40
Police Information Checks – Volunteer	n/c
Fingerprints	\$50
<b>Equipment Rental Rates</b>	
All equipment rentals will be charged at the current rates set out by the Alberta Roadbuilders & Heavy Construction Association (ARHCA – arhca.ab.ca)	



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

MEETING DATE: November 8, 2022  
SUBJECT: Exterior Doors – Council Chambers  
ORIGINATING DEPARTMENT: Corporate Services

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### **BACKGROUND/PROPOSAL:**

There are two exterior doors on the south side of the Council Chambers, each with their unique needs to be changed or updated.

1. Exterior Door on Southeast end of Council Chambers – this door is raised and can only be accessed using stairs. The door leads to a storage room inside the building. Administration does not use the exterior door currently and it is not a designated emergency exit. The stairs on the exterior of the building take up sidewalk space. Administration has found that, in the winter, snow build-up on the remainder of the sidewalk and the roadway adjacent to the stairs makes the walkway inaccessible and, at times, unsafe. While we do what we can to maintain safety of this area, removing the stairs will make the path of travel more accommodating. Therefore, Administration proposes removing the door, disposing of the stairs, and replacing the vacant doorway with matching tin. This item is coming forward to Council as it would be a change to the building envelope. The cost is approximately \$1,500 and can be funded from the 2022 operating budget.
2. Exterior Door on Southwest end of Council Chambers – this door needs to be replaced as the bottom of the frame is rotting, it does not seal properly, and it is not wheelchair accessible. This door can be replaced with a solid, similar looking door – matching the staff doorway located just to the west of it; or it can be replaced with a door with half a window – matching the doorway located at the DNP entrance. The second option would allow for some natural lighting into Council Chambers and to see who is at the door when inside looking out. This item is coming forward to Council as there is a decision to be made regarding the type of door to install. The cost is approximately \$2,500 and can be funded from the 2022 operating budget.



### **ALIGNMENT WITH STRATEGIC PLAN**

#### **3. Infrastructure & Asset Management**

### **RECOMMENDATION**

To approve the removal of the southeast exterior door on Council Chambers and the replacement of the southwest exterior door on Council Chambers with a door with a window.

OR

To approve the removal of the southeast exterior door on Council Chambers and the replacement of the southwest exterior door on Council Chambers with a solid door.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: November 8, 2022  
SUBJECT: Setting of 2023 Budget Meeting  
ORIGINATING DEPARTMENT: Legislative Services

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### BACKGROUND/PROPOSAL:

Administration is ready to present the first draft of the 2023 Operating and Capital Budget for Council's consideration. It will be presented at an additional Council meeting, established by Council for this purpose.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Administration is recommending that the Budget Meeting be scheduled for Saturday, December 3, 2022 from 9:00 a.m. to 4:00 p.m.

### ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

### RECOMMENDATION

That Council set Saturday, December 3, 2022 from 9:00 a.m. to 4:00 p.m. for the 2023 Operating and Capital Budget Meeting.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

MEETING DATE: November 8, 2022  
SUBJECT: 23 Street and HWY 582 Intersection Improvements  
ORIGINATING DEPARTMENT: Engineering & Infrastructure

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### **BACKGROUND/PROPOSAL:**

The intersection of 23 Street and HWY 582 has reached a milestone. The intersection is in need of an improvement to a Type III D Intersection to support the current and anticipated traffic volumes. A Type III D intersection adds turning lanes, with tapers, in all four directions. Alberta Transportation has agreed to be a 50% partner with the Town to deliver the \$1.5M project.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

Alberta Transportation prepared a standard Memorandum of Agreement (MOA) that outlines the roles, responsibilities, and obligations for each entity. The agreement was reviewed by Administration, Engineering consultants, and Legal consultants and anticipates a project completion date of December 31, 2023. Council approved entering into the MOA on September 13, 2022.

Alberta Transportation committed to funding 50% of the cost up to a maximum of \$750,000. The remaining amount, up to \$750,000, will be funded from the Canada Community-Building Fund (CCBF). The Town has a current available balance of \$737,000, plus the 2023 allocation of approximately \$300,000, allowing over \$1,000,000 in the fund to pay for the remainder of the project.

At this time, Administration is seeking to implement the MOA and officially engage engineering services. The intent is to release the Tender in mid-February 2023 so the project is finalized before the completion date and within budget.

### **ALIGNMENT WITH STRATEGIC PLAN**

#### **3. Infrastructure & Asset Management**

### **RECOMMENDATION**

To approve the 23 Street and HWY 582 Intersection Improvement with an estimated total cost of \$1,500,000, to be funded from Alberta Transportation for \$750,000 and up to \$750,000 from the CCBF grant, and to amend the 2022 Capital Budget accordingly.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: November 8, 2022  
SUBJECT: CAEP Board Member Nomination  
ORIGINATING DEPARTMENT: Legislative Services

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### **BACKGROUND/PROPOSAL:**

The Fall Annual General Meeting (AGM) of the Central Alberta Economic Partnership (CAEP) is taking place on November 23, 2022 in Red Deer, Alberta.

The election of board members for any vacant seats takes place at the Fall AGM. The directors who are elected or appointed shall serve a term of three (3) years. The term commences on December 1, 2022.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

Councillor McCoy currently serves as a Director on the Board for CAEP and has since 2021. Councillor McCoy is putting her name forward to be appointed for the next term.

A motion of Council must be accompanied with the nomination application which is attached.

### **ALIGNMENT WITH STRATEGIC PLAN**

#### **1. Economic Prosperity**

### **RECOMMENDATION**

That Council approve and endorse Councillor McCoy's nomination to the Central Alberta Economic Partnership Board of Directors for the upcoming term commencing December 1, 2022.

## CAEP Director Nomination Package

Fall General Meeting November 23, 2022

### Director Nomination Agreement

By signing and returning this form, you have expressed your intent to run as a Director of the Central Alberta Economic Partnership Ltd. and have acknowledged that:

You are the appointed Municipal representative of CAEP member in good standing. You have obtained any approvals required from your municipal government and/or Council. You have reviewed the Articles of Association and Policies & Procedures of the Central Alberta Economic Partnership Ltd. and are prepared to carry out the duties of a Director as outlined.

You acknowledge the time requirement, as outlined in the Expectations of the CAEP Board of Directors, and will make every attempt to prepare for and attend meetings as required, to carry out the business of the organization and duties of a Director.

You agree to serve as a Director for the term to which you are elected commencing December 1, 2022

I am the current **Municipal** Representative of CAEP.

Representative for the member municipality of: Town of Didsbury

Address: PO Box 790, 1606 14 Street

City/Town Didsbury, Alberta Postal Code: T0M 0W0

Email: jmccoy@didsbury.ca

Home Phone: \_\_\_\_\_ Mobile: 403-559-9090

Signature: \_\_\_\_\_

I/We hereby nominate the above representative to serve as a Director for CAEP.

Name: Rhonda Hunter Title: Mayor  
(Please Print)

Signature: \_\_\_\_\_

Please attach motion by Council.





## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

COUNCIL MEETING DATE	November 8, 2022
SUBJECT	Chief Administrative Officer (CAO) Report
ORIGINATING DEPARTMENT	Legislative Services

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### BACKGROUND/PROPOSAL:

Please find attached the CAO Report for November 8, 2022.

### ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engaged Community

### RECOMMENDATION

That Council move to accept the CAO Report for November 8, 2022 as information.



## CAO Report – November 8, 2022

### **Remembrance Day** (OCAO & Legislative Services)

The 3025 Service Battalion RCACC (Army Cadets) are inviting the community to its annual Remembrance Day ceremony on Friday, November 11th. Services take place at Zion Church in Didsbury. Doors open at 10 a.m.

*"This year will be a very different year for our Remembrance as we pay our respect to not only those who gave their all for our country but also for Queen Elizabeth II who was a soldier during WWII",* said Capt. MacDonald, Commanding Officer.

A Sunset Ceremony is planned at the Didsbury Museum on Friday, November 11, 2022, and you are invited to experience this unique event. The events is on the lawn at the Museum, 2110 - 21 Ave, at 4:30 pm. Bring candles or flashlights to help light up the night. The ceremony will begin at 4:45 pm. At the going down of the sun, the bell at the museum will toll 11 times starting at 5 pm to honour Armistice Day.

### **Parkland Regional Library Services** (OCAO)

At the July 12, 2022, Regular Council Meeting, Council made a motion supporting opening the Parkland Regional Library System (PRLS) membership agreement with the intent to amend clause 8.3 so that the population figures PRLS uses for requisitions are the same as the population figures Municipal Affairs uses to provide municipalities with grant funding. The regional CAOs collaborated on the strategic away to approach this issue as well as with Mayor Hunter. Please find attached the letter that was sent to PRLS in collaboration with the Regional CAOs, who sent similar letters, regarding the membership agreement and population figures.

### **3<sup>rd</sup> Quarter Report - Resolution Index** (Legislative Services)

Please find attached the Council Resolution Index for July 1 to September 30, 2022.

### **Action Request - 3<sup>rd</sup> Quarter Report** (Financial Services)

Please find attached the Action Request Report for July 1 to September 30, 2022.

### **Finance Department 3<sup>rd</sup> Quarter Report** (Financial Services)

Please find the highlights of work performed for July 1 to September 30, 2022.

### **3<sup>rd</sup> Quarter Financial Reports** (OCAO/CFO)

Please find the Financial Reports for the 3<sup>rd</sup> Quarter July 1 to September 30, 2022.



October 17, 2022

Ronald Sheppard, Director  
Parkland Regional Library System  
4565 46<sup>th</sup> Street, Lacombe, AB T4L 0K2  
[rsheppard@prl.ab.ca](mailto:rsheppard@prl.ab.ca)

*Sent Via Email*

Dear Mr. Sheppard,

**Re: Amendment to PRL Membership Agreement**

The Town of Didsbury [as per Council resolution #384-22] hereby makes official request to amend the Parkland Regional Library Membership Agreement in accordance with section 17.1. As the board is aware, Didsbury and several other members believe that PRL's current reliance on Treasury Board population statistics is not in keeping with section 8.3 of the agreement, which reads:

***"The population of a municipality that is Party to this Agreement shall be deemed to be the most recent population figure for the municipality as published by Alberta Municipal Affairs"***

The amendment we are requesting would specify a requirement to use those population estimates Municipal Affairs relies on to calculate capital and operating grant funding, which currently is the 2016 Federal Census figures.

We don't believe it is a consistent or fair interpretation of section 8.3 to calculate how much we owe for a service using a different (and higher) population estimate than what is used to calculate grant funding we receive for that same service. Whatever population data is used to calculate one needs to be the same that is used for the other, which we believe is the spirit and intent of section 8.3 and we would like to see section 8.3 updated and enhanced to more clearly express this.

We understand that other Area 9 PRL members are preparing similar letters; however please feel free to reach out to discuss this further as we would be happy to do so.

Sincerely,

Ethan Gorner  
Chief Administrative Officer  
[egorner@didsbury.ca](mailto:egorner@didsbury.ca)

July 12, 2022 Regular Council Meeting				
Res. #		Motion	Department Assigned To	Status
368 -22	7/12/2022	MOVED by Councillor Moore to accept the July 12, 2022 Regular Council Meeting Agenda as amended.		
369 -22	7/12/2022	MOVED by Councillor Williams to adopt the June 28, 2022 Regular Council Meeting Minutes as presented.		
370 -22	7/12/2022	MOVED by Councillor Moore that Council grant first reading to Heavy Vehicles Truck Route Bylaw 2022-11, and that it be referred to the Policy and Governance Committee for review and recommendation.		
371 -22	7/12/2022	MOVED by Councillor Moore to approve Council Professional Development Policy COUN 001-22 as presented.	Legislative Services	Completed
372 -22	7/12/2022	MOVED by Councillor Moore to rescind Council Professional Development Policy COUN 001-21.	Legislative Services	Completed
373 -22	7/12/2022	MOVED by Councillor Windsor to approve Council Remuneration Policy COUN 004-22 as amended.	Legislative Services & Corporate Services	Completed
374 -22	7/12/2022	MOVED by Councillor Windsor to rescind Council Remuneration Policy COUN 004-21.	Legislative Services	Completed
375 -22	7/12/2022	MOVED by Councillor Windsor that Council Remuneration Policy COUN 004-22 take effect July 2022.	Legislative Services & Corporate Services	Completed
376 -22	7/12/2022	MOVED by Councillor Baswick that the Policy and Governance Committee consider changing the minimum claimable amount time from a half hour to 1 hour.	Legislative Services	
377 -22	7/12/2022	MOVED by Councillor Windsor to award the 2022 Concrete Repair and Maintenance to Olds Concrete in the amount of \$106,268.97.	Engineering & Infrastructure	
378 -22	7/12/2022	MOVED by Councillor Moore to refer the Christmas Street lights along 20th Avenue back to the Performance Evaluation Committee for review and recommendation.	Engineering & Infrastructure	Completed
379 -22	7/12/2022	MOVED by Councillor Moore to approve the sole source award for the solution provided by Read-On-Roads for improvement to the 23rd Street corridor between the CPR spur line and the CPR mainline for a cost of \$150,000 to be funded from the General Reserve.	Engineering & Infrastructure	
380 -22	7/12/2022	MOVED by Councillor Baswick to appoint MNP LLP as auditor for the Town of Didsbury for the 2022 – 2024 fiscal years with the option to renew for 2025 and 2026.	Corporate Services	Completed
381 -22	7/12/2022	MOVED by Councillor Baswick to provide one-time \$50 rebate program for backyard composters to be offered by the Town of Didsbury, for composters purchased at local Didsbury businesses only, funded by the Solid Waste Reserve.	Corporate Services	Completed
382 -22	7/12/2022	MOVED by Councillor Baswick to approve a summer fee discount be offered to those residents wanting additional green bins. For the remainder of the 2022 season, residents may add additional green bins for a one-time administration fee of \$15/bin, and a monthly collection fee of \$3/additional bin.	Corporate Services	Completed
383 -22	7/12/2022	MOVED by Councillor Baswick to approve the weather proofing work for up to \$15,000 to be funded from the Economic Development Reserve and that the future use of the resource be referred to the strategic planning process in the Fall.	Engineering & Infrastructure	
384 -22	7/12/2022	MOVED by Councillor Windsor that Council supports opening the Parkland Regional Library System (PRLS) membership agreement with the intent to amend clause 8.3 so that the population figures PRLS uses for requisitions are the same as the population figures Municipal Affairs uses to provide municipalities with grant funding.	Legislative Services	
385 -22	7/12/2022	MOVED by Councillor Williams to accept the National Police Federation Call to Action to the Alberta Government as information.		
386 -22	7/12/2022	MOVED by Councillor Williams that Council set Thursday, October 27, 2022 from 5 to 9 p.m. and Saturday, October 29 2022, from 9 a.m. to 3 p.m. for the Strategic Visioning Meeting.	OCAO	
387 -22	7/12/2022	MOVED by Councillor Moore that Deputy Mayor Engel provide a Letter of Support to the Didsbury & District Chamber of Commerce for their application for the Workforce Strategies Grant.	Communications	Completed
388 -22	7/12/2022	MOVED by Councillor Williams to accept the CAO Report for July 12, 2022 as information.		
389 -22	7/12/2022	MOVED by Councillor Williams to accept the Council Reports for July 12, 2022 as information.		
390 -22	7/12/2022	MOVED by Councillor Moore to accept the correspondence items presented as information.		
391 -22	7/12/2022	MOVED by Councillor Windsor to go into Closed Meeting at 8:39 p.m.		
392 -22	7/12/2022	MOVED by Councillor Baswick to come out of Closed Meeting at 9:27 p.m.		
393 -22	7/12/2022	MOVED by Councillor Windsor that Administration engage and prepare as needed for the discussed project.		
394 -22	7/12/2022	MOVED by Councillor Moore to approve Mayor Hunter's absence from Council, and that it be reviewed if required at the first Regular Council Meeting in October.		
395 -22	7/12/2022	MOVED by Councillor Windsor to adjourn the July 12, 2022 Regular Council Meeting at 9:29 p.m.		

August 23, 2022 Regular Council Meeting				
Res. #		Motion	Department Assigned To	Status
396 -22	8/23/2022	MOVED by Councillor Moore to adopt the August 23, 2022 Regular Council Meeting Agenda as amended.		
397 -22	8/23/2022	MOVED by Councillor Moore that Council thank Janine Overwater-Rosenke for her presentation on the installation of a bike rack/alternative mobility structure at the Didsbury Library and accept it as information.		
398 -22	8/23/2022	MOVED by Councillor Moore that Council thank the Zion Youth Group for their presentation of their proposal for the mural on the basketball court, and accept it as information.		
399 -22	8/23/2022	MOVED by Councillor Moore that items 7.6 and 7.7 be moved to top of the Business section of the agenda.		
400 -22	8/23/2022	MOVED by Councillor Williams that Council adopt the July 12, 2022 Regular Council Meeting Minutes as amended.		
401 -22	8/23/2022	MOVED by Councillor Moore that Council refer the installation of a bike rack/alternative mobility structure at the Didsbury Library to the Strategic Planning process in the fall.	OCAO	
402 -22	8/23/2022	MOVED by Councillor Windsor that Administration provide an update on the old bike rack that was previously at the library.	Engineering & Infrastructure	Completed
403 -22	8/23/2022	MOVED by Councillor McCoy to grant the Zion Youth Group permission to paint a mural on the basketball court with the design being pre-approved by Council.	Community Services	
404 -22	8/23/2022	MOVED by Councillor Williams to refer Council Meeting Livestreaming to the Performance Evaluation Committee for consideration and recommendation to Council.	Community Services	
405 -22	8/23/2022	MOVED by Councillor McCoy to approve the sponsorship of the Mountain View Seniors' Housing Annual Golf Classic as a Gold Sponsor in the amount of \$2000, and to send a Team to represent the Town, to be funded from the Council budget.	Community Relations	Completed
406 -22	8/23/2022	MOVED by Councillor Williams to support the 2023/2024 ACP Municipal Internship Program application, committing \$28,000 towards salaries and benefits for the Intern, including \$12,444 as part of the 2023 budget and \$15,556 as part of the 2024 budget.	Corporate Services	Completed; Grant application submitted October 3/22
407 -22	8/23/2022	MOVED by Councillor Moore to approve Administration to apply for the Natural Infrastructure Fund and, upon success, commit \$16,000 towards the funding of the Community Gardens project.	Community Services	Completed
408 -22	8/23/2022	MOVED by Councillor Williams to approve the recommendation of the Performance Evaluation Committee and proceed with the installation of plugins to Street Lights on 20th Avenue.	Engineering & Infrastructure	
409 -22	8/23/2022	MOVED by Councillor McCoy to accept the CAO Report for August 23, 2022 as information.		
410 -22	8/23/2022	MOVED by Councillor Moore to accept the Council Reports for August 23, 2022 as information.		
411 -22	8/23/2022	MOVED by Councillor Moore that the Deputy Mayor send a letter to Reeve Aalbers of Mountain View County thanking them for their offer to collaborate at the 2022 AB MUNIS Convention.	Legislative Services	Completed
412 -22	8/23/2022	MOVED by Councillor Moore to accept the correspondence presented as information.		
413 -22	8/23/2022	MOVED by Councillor McCoy to go into Closed Meeting at 8:23 p.m.		
414 -22	8/23/2022	MOVED by Councillor McCoy to come out of Closed Meeting at 9:24 p.m.		
415 -22	8/23/2022	MOVED by Councillor Baswick to approve the alternate Shantz Pedestrian access as discussed.		
416 -22	8/23/2022	MOVED by Councillor Moore to approve the enhanced Planning Level of Service as discussed.		
417 -22	8/23/2022	MOVED by Councillor McCoy to refer Parking Visibility to the Performance Evaluation Committee.	Engineering & Infrastructure	Completed
418 -22	8/23/2022	MOVED by Councillor Williams to adjourn the August 23, 2022 Regular Council Meeting at 9:26 p.m.		

September 13, 2022 Regular Council Meeting				
Res. #		Motion	Department Assigned To	Status
419 -22	9/13/2022	MOVED by Councillor Moore to adopt the September 13, 2022 Regular Council Meeting as amended.		
420 -22	9/13/2022	MOVED by Councillor Williams that Council adopt the August 23, 2022 Regular Council Meeting Minutes as presented.		
421 -22	9/13/2022	MOVED by Councillor Windsor that Administration explore alternative options to place bike racks in front of the Didsbury Library.	Community Services	Completed
422 -22	9/13/2022	MOVED by Councillor Moore that Council accept the recommendation from the Policy and Governance Committee to not make any changes to the Council Remuneration Policy COUN 004-22.		
423 -22	9/13/2022	MOVED by Councillor McCoy that the Policy and Governance Committee review the comparable claimable time amounts for Council members within the region.	Legislative Services	
424 -22	9/13/2022	MOVED by Councillor Baswick to approve the Rosebud Valley Campground – Year-Round Proposal for a trial period of October 2022 to April 2023, and that a report on this trial effort be brought back to Council following the winter camping season.	Community Services	Completed
425 -22	9/13/2022	MOVED by Councillor Moore to refer the yellow curb request at 2405 20 Street to Administration.	OCAO	
426 -22	9/13/2022	MOVED by Councillor McCoy to approve the purchase of a Zamboni M450 Electric model, valued at \$166,997.50, and proceed with entering into a funding agreement with the Municipal Climate Change Action Centre, under the Electric Vehicles for Municipalities Program.	Community Services	completed
427 -22	9/13/2022	MOVED by Councillor McCoy to amend the 2022 Capital Budget and the Multi Year Capital Plan to reflect the 2022 Zamboni replacement to be funded from the Recreation Reserve and the Municipal Climate Change Action Centre grant program.	Corporate Services	Completed
428 -22	9/13/2022	MOVED by Councillor Moore to approve an amendment to the 2022 Capital Budget for the Deer Coulee/Cemetery Pathway Replacement project, increasing the current amount by \$17,000 to a cost of \$68,000. The additional amount will also be funded from the Trails and Pathways Reserve fund.	Corporate Services	Completed
429 -22	9/13/2022	MOVED by Councillor Moore to approve an additional \$20,000 (for a project total of \$40,000) for the supply and installation of pumps, controls, forcemain, interlocks and landscape rehabilitation at the Rosebud Valley Campground to be funded from the remaining Campground reserve, with the remainder from the General Reserve.	Engineering & Infrastructure	
430 -22	9/13/2022	MOVED by Councillor McCoy to approve Mayor Rhonda Hunter, and Councillor Moore to attend the Provincial Police Service Engagement Sessions September 28 and 29, 2022 in Calgary.		
431 -22	9/13/2022	MOVED by Councillor McCoy that Councillor Windsor be appointed as an alternate to attend the Provincial Police Service Engagement in the event Mayor Hunter or Councillor Moore cannot attend.		
432 -22	9/13/2022	MOVED by Councillor Baswick to approve Council Members to attend the Didsbury RCMP Regimental Ball on September 24, 2022, and that only the ticket be funded from the Council Professional Development budget line.	Legislative Services	Completed
433 -22	9/13/2022	MOVED by Councillor Moore to lock in natural gas rates for the Town of Didsbury's Natural Gas Sites at the current lowest available plan for a period of 24 months.	Corporate Services	Completed
434 -22	9/13/2022	MOVED by Councillor Moore to accept the discussion on the Federal Electoral Boundaries as information.		
435 -22	9/13/2022	MOVED by Councillor Baswick to accept the CAO Report for September 13, 2022 as information.		
436 -22	9/13/2022	MOVED by Councillor Williams to accept the Council Reports for September 13, 2022 as information.		
437 -22	9/13/2022	MOVED by Councillor McCoy to accept the correspondence items presented as information.		
438 -22	9/13/2022	MOVED by Councillor Baswick to go into Closed Meeting at 8:36 p.m.		
439 -22	9/13/2022	MOVED by Councillor Moore to come out of Closed Meeting at 9:11 p.m.		
440 -22	9/13/2022	MOVED by Councillor Williams to approve the principles of the MOA with AT and to commit to the intersection upgrade project at 23rd Street and Highway 582.	OCAO	Completed
441-22	9/13/2022	MOVED by Councillor Windsor to approve the ICC committee representatives to attend the meeting with Municipal Affairs at the AB Municipalities Convention on Council's behalf.	OCAO	Completed
442-22	9/13/2022	MOVED by Councillor McCoy to approve Mayor Hunter, Councillor Williams and Councillor Windsor to meet with the Minister of Transportation at the AB Municipalities Convention	OCAO	Completed
443-22	9/13/2022	MOVED by Councillor McCoy to approve Mayor Hunter, Councillor Williams and Councillor Windsor to meet with the RCMP "K" Division at the AB Municipalities Convention on Council's behalf.	OCAO	Completed
444 -22	9/13/2022	MOVED by Councillor Moore to adjourn the September 13, 2022 Regular Council Meeting at 9:15 p.m.		



September 27, 2022 Regular Council Meeting				
Res. #		Motion	Department Assigned To	Status
445 -22	9/27/2022	MOVED by Councillor Windsor to adopt the September 27, 2022 Regular Council Meeting Agenda as amended.		
446 -22	9/27/2022	MOVED by Councillor Williams to thank Corporal O'Neill for the presentation of the First Quarter RCMP Detachment Report for April to June, 2022 and accept it as information.		
447 -22	9/27/2022	MOVED by Councillor Williams to adopt the September 13, 2022 Regular Council Meeting Minutes as presented.		
448 -22	9/27/2022	MOVED by Councillor McCoy to grant first reading to Bylaw 2022-12--Rosebud Valley Campground Rates and Fees.		
449 -22	9/27/2022	MOVED by Councillor McCoy to grant second reading to Bylaw 2022-12--Rosebud Valley Campground Rates and Fees.		
450 -22	9/27/2022	MOVED by Councillor McCoy to grant unanimous consent to proceed to a third reading to 2022-12--Rosebud Valley Campground Rates and Fees. <b>Defeated</b>	Community Services	Completed
451 -22	9/27/2022	MOVED by Deputy Mayor Engel to grant first reading to Bylaw 2022-13 Didsbury Economic Advisory Committee and refer Bylaw 2022-13 to the Policy and Governance Committee for review.	Legislative Services	In progress
452 -22	9/27/2022	MOVED by Councillor Windsor to accept the Parkland Regional Library System proposed 2023 budget as information and that the Mayor respond with a letter on behalf of Council communicating the following principle: • That the funding be based on the same population rates used by the Provincial Government and Federal Government.	Community Relations	Completed
453 -22	9/27/2022	MOVED by Councillor Windsor to set Thursday, October 20, 2022 from 6 to 8:30 p.m. for the Planning and Development/Municipal Development Plan Kickoff meeting.	OCAO / Planning & Development	Completed
454 -22	9/27/2022	MOVED by Councillor Williams to appoint Brooke Mierke as a regular member of the Didsbury Economic Development Advisory Committee.	Legislative Services / EDO	Completed
455 -22	9/27/2022	MOVED by Councillor Williams to appoint Phil Boucher as a new regular member of the Didsbury Economic Development Advisory Committee.	Legislative Services / EDO	Completed
456 -22	9/27/2022	MOVED by Councillor Windsor that Mayor Hunter attend the Conversation about Healthcare in Alberta session on Wednesday, September 28 in Airdrie.		
457 -22	9/27/2022	MOVED by Councillor McCoy to accept the CAO Report for September 27, 2022 as information.		
458 -22	9/27/2022	MOVED by Deputy Mayor Engel to accept the Council Reports for September 27, 2022 as information.		
459 -22	9/27/2022	MOVED by Councillor McCoy to go into Closed Meeting at 7:35 p.m.		
460 -22	9/27/2022	MOVED by Councillor to return to Open Meeting at 9:11 p.m.		
461 -22	9/27/2022	MOVED by Councillor Windsor to set forth the questions to be presented on behalf of Council for the police engagement, as discussed.		
462 -22	9/27/2022	MOVED by Councillor McCoy to set forth the questions to be presented on behalf of Council for the healthcare engagement, as discussed.		
463 -22	9/27/2022	MOVED by Councillor Williams that the Mayor, on behalf of Council, send letters of thanks to the Minister of Municipal Affairs, Minister of Alberta Transportation, and the RCMP K-Division, for the recent engagements at the Alberta Municipalities Convention, and that the Minister of Transportation be invited to visit the Town to further review and discuss our unique challenges.		
464 -22	9/27/2022	MOVED by Deputy Mayor Engel for the Mayor to have individual interviews with each Council member for an annual check-in and to discuss their assignments in preparation for the upcoming Organizational Meeting.		
465 -22	9/27/2022	MOVED by Councillor Williams to Adjourn the September 27, 2022 Regular Council Meeting at 9:14 p.m.		

**Action Requests Report**  
**3rd Quarter 2022 - July 1 - September 30, 2022**

# of  
Requests

20

**Municipal Enforcement**

**Animals**

Aggressive pitbull at large

3 Dog at large

Neighbours cat keeps coming into residents yard

Roosters

2 Feeding stray cats

8 Barking dog

Abandoned cat

Neighbour building has chickens and rabbits that look to be abandoned

Dead deer

Stray cat

16

**Property**

Garbage pile up in yard

Trees/bushes encroaching onto public pathway

Neighbor needs to mow lawn

Green space behind residence needs mowing

Neighbour has recycling bins out all week

Parking requirements near fire hydrants

Neighbour is burning grass

Unsightly complaint

Weeds need to be cut

2 Unkept yard

Noxious weeds in alley

Empty lot is unkept and has lots of weeds

Patio blocking walkway access

Sign obstructed by branches

Overgrown lilacs obscuring vision in alley

13

**Vehicles**

Someone living in vehicle

2 Boat parked on street and has not moved

3 Very loud scooter

Vehicle parking in a no parking zone

Truck and camper blocking visibility at intersection

Neighbour is doing oil changes on the street

RV parking bylaws

Car parked for 10 days

Motorbike hasn't moved all week

Speeding through playground zone

Action Requests Report  
3rd Quarter  
July 1 - September 30, 2022

3

**Noise**

Question regarding noise bylaw  
Music with loud bass being played late into the night  
Noise complaint for Neighbour

35

**Public Works**

**Streets**

- Request for parking lines to be painted
- 2 Potholes on 18th Ave  
Sweeping on Westhill Drive  
Road repair in Southridge
- 3 Twp Rd 312 is really bad  
Loose manhole on 19th Ave
- 2 Construction on 21st Street completion date  
Potholes in Anderson Place Cul-de-sac  
Roads are full of potholes  
Alley behind Eric's Park has large potholes  
Stop sign missing near Aspen Ridge Lodge  
Lane behind 24th Street needs grading  
13th Street needs grading and calcium  
Gravel road past school needs to be graded  
Signage for crack sealing on roads  
Grader pulled up grass on alley west of 23rd Street
- 3 Alley needs grading  
Street sweeper leaving debris  
Dust control on RR15/10th Street  
No exit sign for 16 Street  
Neighbour is parking too close to their vehicles  
Request for removal of barricades  
Potholes on 20th Ave  
Pothole in the entrance to Julia Place  
Holes along curb of Westhill Drive  
7th Ave has lots of potholes that need to be filled  
Pothole entering Westheights Close  
New yellow paint on 17 Street for no parking zone

11

**Water / Sewer**

- Possible water meter leak  
Water shut-off is broken and needs repair  
Drainage in Walter Place  
No water reported at residence  
Issues with bulk water station  
No water at residence  
Drainage issue  
Ongoing sewage issue  
Water leak on corner of 14 Street and 20th Ave
- 2 Request for curb stop to be turned off

Action Requests Report  
3rd Quarter  
July 1 - September 30, 2022

15	<b>Sidewalks/Pathways</b> Concern about new sidewalks and drainage Sidewalk replacement Sidewalks have holes with only gravel Uneven sidewalks 16th Ave sidewalk is uneven Sidewalks breaking up along Valarosa Way Path in Deer Coulee near the cemetery is a disaster Concern for trees where a new sidewalk is being put in Garbage piled outside of business Bike path needs a hole filled Pathway by the cemetery needs to be fixed 3 New sidewalk affecting garage access People cutting through cemetery due to the pathway being in bad shape
3	<b>Solid Waste</b> Damaged wheel on green bin Garbage in front of business needs to be relocated Green bin not picked up
7	<b>Property</b> Tree taken down and never replaced Request to remove barriers in front of store Stakes in lawn marking a crosswalk Construction infrastructure blocking waste pick-up access Easement is being used as road access Trees being removed from property Dead tree about to fall over
4	<b>Parks</b> <b>Cemetery</b> Plot needs to be seeded with grass Grave needs weeding and grass seed Plot needs garbage cleaned up Sunken plot needs to be filled and leveled
11	<b>Mowing - Weed Control</b> Blvd along 23rd Street needs to be mowed Kochia weed suspected Green space in Princess Petra needs mowing Vacant lot needs mowing Noxious weed in Deer Coulee Space behind residence needs mowing Median has lots of weeds Ditches on 20th Ave need to be mowed Thistles north by the 582 need to be cut Walkway needs mowing Grass needs to be cut

Action Requests Report  
3rd Quarter  
July 1 - September 30, 2022

6	<b>Other</b>
2	Tree obstructing business signage
2	Tree branches obstructing a stop sign
	Remove garbage in gazebo
	Missed a stump while stump grinding
2	<b>Pool</b>
	Thanks for bringing back family swim on Sunday's!
	Inquiry about hours
4	<b>Miscellaneous</b>
	Patio affecting parking
	Eviction from campground
	Construction Inquiry
	Size of advertisement in newspaper
1	<b>Arena</b>
	Ice booking inquiry
<b>151</b>	<b>Total</b>

November 3, 2022

Finance Department

Highlights of the work performed in Q3 of 2022

– Submitted by Deb Welsh

**Q3 Stats**

<b>July – August – September</b>	<b>2022</b>	<b>2021</b>
Customer Service walk in traffic	688	698
Cemetery Burials	14	17
Tax Certificates Prepared	108	120
Tax Payments by Credit Card	13	18
UT Move-in Move-out	64	48

	<b>Sept 30, 2022</b>	<b>Sept 30, 2021</b>
Active UT Accounts	2290	2277
Utility Auto-Pay	555	535
UT Bills Emailed	983	871
Total Taxable Parcels	2492	2495
Tax – Payments by TIPP	1173	1171
Tax Accounts in Arrears	65	46
Taxes Receivable	1,782,420	1,331,000
E. Gov Users	408	286



Town of Didsbury								
3rd Quarter Financial Report								
Revenues and Expenditures by Division								
(Jan 1, 2022 to September 30, 2022)								
<b>Budget vs Actual Comparison</b>								
by DIVISION								
	Quarter 1 2022 Actual	Quarter 2 2022 Actual	Quarter 3 2022 Actual	Quarter 4 2022 Actual	Cumulative YTD Actual	2022 Budget (May 10, 22)	% of Budget	Notes
<i>Revenue - by division</i>								
<b>Net municipal taxes</b>								
Total Property Taxes	-	6,669,924	56	-	6,669,980	6,669,711	100%	1
LESS Requisitions	(434,618)	(434,618)	(434,618)	-	(1,303,853)	(1,745,715)	75%	1
<b>Net municipal taxes</b>	<b>(434,618)</b>	<b>6,235,307</b>	<b>(434,562)</b>	<b>-</b>	<b>5,366,127</b>	<b>4,923,996</b>	<b>109%</b>	<b>1</b>
<b>General municipal revenue</b>	<b>288,301</b>	<b>276,294</b>	<b>278,028</b>	<b>-</b>	<b>842,623</b>	<b>955,000</b>	<b>88%</b>	<b>2</b>
<b>Council</b>	<b>8,000</b>	<b>20,999</b>	<b>1,001</b>	<b>-</b>	<b>30,000</b>	<b>30,000</b>	<b>100%</b>	<b>3</b>
<b>Election</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>General Government</b>	<b>38,582</b>	<b>26,770</b>	<b>71,672</b>	<b>-</b>	<b>137,024</b>	<b>209,737</b>	<b>65%</b>	<b>4</b>
<b>Protective Services</b>								
RCMP	79,276	37,668	31,518	-	148,462	437,764	34%	5
Fire Department	81,322	26,873	111,552	-	219,746	247,386	89%	6
Municipal Enforcement	23,498	14,962	10,194	-	48,655	65,000	75%	
	<b>184,096</b>	<b>79,503</b>	<b>153,264</b>	<b>-</b>	<b>416,862</b>	<b>750,150</b>	<b>56%</b>	
<b>Community Services</b>								
FCSS	57,076	32,316	53,495	-	142,887	174,984	82%	7
DOSCA	42,987	47,517	55,715	-	146,219	201,000	73%	
Didsbury Neighborhood Place	2,535	7,026	6,394	-	15,955	34,298	47%	8
	<b>102,597</b>	<b>86,859</b>	<b>115,604</b>	<b>-</b>	<b>305,060</b>	<b>410,282</b>	<b>74%</b>	
<b>Recreation Services</b>								
Arena	58,675	215,272	39,581	-	313,529	411,906	76%	
Aquatics	36,198	250,689	104,141	-	391,029	415,806	94%	9
Ice Plant	-	-	-	-	-	109,500	0%	10
Curling Rink	12,828	6,513	600	-	19,942	33,500	60%	11
Parks	-	17,715	14,449	-	32,163	60,239	53%	12
MPR	2,122	3,176	3,180	-	8,478	6,000	141%	13
Concession	2,426	2,946	2,911	-	8,283	10,000	83%	
Train Station	6,925	2,449	2,146	-	11,520	10,000	115%	14
Memorial Complex	11,714	196	3,759	-	15,669	15,000	104%	15
Campground	-	29,307	33,588	-	62,894	60,000	105%	16
	<b>130,888</b>	<b>528,263</b>	<b>204,356</b>	<b>-</b>	<b>863,507</b>	<b>1,131,951</b>	<b>76%</b>	
<b>Communications/ Community Relations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Engineering &amp; Infrastructure</b>								
Roads and Streets	11,454	21,936	27,837	-	61,227	112,400	54%	17
Cemetery	2,325	4,900	8,865	-	16,090	27,000	60%	18
Emergency Management	-	-	-	-	-	-	0%	
	<b>13,779</b>	<b>26,836</b>	<b>36,702</b>	<b>-</b>	<b>77,317</b>	<b>139,400</b>	<b>55%</b>	
<b>Utilities</b>								
Water Utility	423,209	455,612	488,744	-	1,367,566	1,830,483	75%	
Wastewater Utility	158,845	172,616	176,297	-	507,758	669,358	76%	
Solid Waste Utility	119,335	117,062	117,141	-	353,538	516,091	69%	
	<b>701,389</b>	<b>745,291</b>	<b>782,182</b>	<b>-</b>	<b>2,228,862</b>	<b>3,015,932</b>	<b>74%</b>	
<b>Planning and Development</b>								
Planning and Development	14,427	31,631	30,167	-	76,225	124,501	61%	19
Economic Development	32,525	2,845	2,320	-	37,690	50,000	75%	
Subdivision	-	-	-	-	-	240,594	0%	20
	<b>46,952</b>	<b>34,476</b>	<b>32,487</b>	<b>-</b>	<b>113,915</b>	<b>415,095</b>	<b>27%</b>	
<b>Culture and Other Facilities</b>								
Museum	-	-	-	-	-	-	-	
Library	-	40,226	75,000	-	115,226	115,907	99%	21
Other Community Facilities	-	-	-	-	-	-	-	
	<b>-</b>	<b>40,226</b>	<b>75,000</b>	<b>-</b>	<b>115,226</b>	<b>115,907</b>	<b>99%</b>	
<b>Total Operating Revenue</b>	<b>1,079,966</b>	<b>8,100,823</b>	<b>1,315,734</b>	<b>-</b>	<b>10,496,523</b>	<b>12,097,450</b>	<b>87%</b>	

Town of Didsbury								
3rd Quarter Financial Report								
Revenues and Expenditures by Division								
(July 1, 2022 to September 30, 2022)								
<b>Budget vs Actual Comparison</b>								
by DIVISION								
	Quarter 1 2022 Actual	Quarter 2 2022 Actual	Quarter 3 2022 Actual	Quarter 4 2022 Actual	Cumulative YTD Actual	2022 Budget (May 10, 22)	% of Budget	Notes
<i>Expenditures - by division</i>								
Council	63,474	86,593	52,450	-	202,516	298,358	68%	
Election	-	-	-	-	-	-	-	
General Government	229,878	160,140	353,084	-	743,102	806,136	92%	22
Protective Services								
RCMP	34,018	252,266	75,786	-	362,070	802,555	45%	23
Fire Department	75,929	116,595	81,925	-	274,448	609,100	45%	24
Municipal Enforcement	68,786	88,194	83,644	-	240,624	371,055	65%	
	178,733	457,055	241,355	-	877,143	1,782,710	49%	
Community Services								
FCSS	63,870	70,119	49,862	-	183,851	250,787	73%	
DOSCA	32,790	58,216	64,410	-	155,416	201,000	77%	
Didsbury Neighborhood Place	7,505	8,050	7,043	-	22,597	34,298	66%	
	104,165	136,385	121,314	-	361,864	486,085	74%	
Recreation Services								
Arena	133,553	176,635	123,200	-	433,388	741,930	58%	25
Aquatics	124,488	169,153	128,724	-	422,365	794,820	53%	26
Ice Plant	24,378	10,932	40,858	-	76,169	109,500	70%	
Curling Rink	33,361	21,608	10,364	-	65,333	142,895	46%	27
Parks	46,719	82,498	85,199	-	214,417	349,850	61%	28
MPR	8,705	6,423	1,781	-	16,909	43,050	39%	29
Concession	933	795	-	-	1,728	4,500	38%	30
Train Station	9,765	9,402	6,986	-	26,154	41,720	63%	31
Memorial Complex	31,553	51,552	62,211	-	145,316	226,168	64%	32
Campground	6,259	27,000	20,315	-	53,574	81,114	66%	
	419,713	555,999	479,639	-	1,455,351	2,535,547	57%	
Communications/Marketing	29,417	36,890	47,809	-	114,116	181,034	63%	
Public Works								
Roads and Streets	286,244	324,968	332,737	-	943,949	1,682,115	56%	33
Cemetery	8,053	16,123	28,737	-	52,913	73,780	72%	
Emergency Management	10,123	9,427	7,110	-	26,661	37,305	71%	
	304,419	350,518	368,585	-	1,023,523	1,793,200	57%	
Utilities								
Water Utility	302,733	370,898	254,426	-	928,058	1,830,483	51%	34
Wastewater Utility	56,322	162,158	98,475	-	316,954	669,358	47%	35
Solid Waste Utility	111,129	106,637	123,230	-	340,996	516,091	66%	
	470,185	639,693	476,131	-	1,586,008	3,015,932	53%	
Planning and Development								
Planning and Development	64,523	86,123	84,032	-	234,678	353,647	66%	
Economic Development	38,108	58,474	43,979	-	140,561	258,983	54%	36
Subdivision	91,599	74,498	-	-	166,096	240,594	69%	
	194,230	219,094	128,011	-	541,335	853,224	63%	
Culture								
Museum	177	31,114	123	-	31,414	31,650	99%	37
Library	75,072	72,919	76,349	-	224,340	303,194	74%	
Other Community Facilities	4,631	120	-	-	4,751	10,380	46%	38
	79,880	104,153	76,472	-	260,505	345,224	75%	
Total Expenditures	2,074,094	2,746,520	2,344,852	-	7,165,465	12,097,450	59%	
	(994,127)	5,354,303	(1,029,118)	-	3,331,058	-		

<b>Town of Didsbury</b>								
<b>3rd Quarter Financial Report</b>								
<b>Revenues and Expenditures by Division</b>								
<b>(July 1, 2022 to September 30, 2022)</b>								
<b>Budget vs Actual Comparison</b>								
by DIVISION								
	<b>Quarter 1</b>	<b>Quarter 2</b>	<b>Quarter 3</b>	<b>Quarter 4</b>		<b>2022 Budget</b>	<b>% of</b>	
	<b>2022 Actual</b>	<b>2022 Actual</b>	<b>2022 Actual</b>	<b>2022 Actual</b>	<b>Cumulative YTD Actual</b>	<b>(May 10, 22)</b>	<b>Budget</b>	<b>Notes</b>
<b>Notes</b>								
1. Property taxes were levied in the second quarter. Property taxes includes Municipal, MVSH, DIP and Education taxes. Requisitions paid to MVSH and Alberta Education are paid on a quarterly basis. Requisition payments for the third quarter are in line with expectation at 75%.								
2. General municipal revenues are stronger than expected as franchise fees have been higher than budget.								
3. Council revenues are complete due to the Community Grant program disbursing all funding.								
4. General Government revenues is slightly behind expectation at the end of 3rd quarter; this is largely because the 'transfer from reserve' of \$50,000 to offset the 2022 budget is included in this revenue line, and it has not yet been allocated.								
5. RCMP revenues is slightly behind expectation, largely because the 'transfer from reserve' of \$52,000 to offset the municipal policing contract is included in this revenue line and has not yet been allocated. In addition, the MPAG Grant for the year has not yet been received (\$181,608) and the Costs for the Detachment Lease have not yet been reconciled.								
6. Fire revenues are higher than expected due to the timing of cost sharing with MVC.								
7. FCSS revenues are higher than expected due to the timing of grant portion received from MVC.								
8. DNP revenues is less than expected; this is due to the FCSS grant for \$18,798 included in this revenue line that has not yet been allocated.								
9. Aquatics revenues are higher than expected due to the timing of cost sharing with MVC.								
10. Ice Plant revenue is currently at \$0 and will remain that way until year end when it is allocated based on actual ice plant expenditures and shared between the arena and the curling rink.								
11. Curling rink revenues are lower than expected due to the timing of the year for rentals; these revenues are expected to be realized in the fourth quarter.								
12. Parks revenue is mostly made up of grant revenue for the MAMP grant will be paid after the grant body completes its review of submitted documents.								
13. MPR rental revenues have been stronger than expected in Q1, Q2, and Q3.								
14. Train Station rental revenues have been stronger than expected in Q1, Q2, and Q3.								
15. Memorial Complex revenues is higher than expected; this revenue line includes \$10,000 for a lease agreement related to the Tower currently being installed. That lease payment has already been received for the year.								
16. Campground revenues are higher in the third quarter since camping season primarily fell in the summer months.								
17. Roads and Streets revenue is lower than expected as bulk water sales, budgeted at \$60,000 has seen lower demand than in prior years.								
18. Cemetery revenues come from sale of burial plots and crypt space. Budgets are based on a 5 year average.								
19. Included in Planning & Development revenue is \$40,001 transfer from general reserve to fund the MDP which will not occur until the corresponding expenditures have been spent.								
20. Subdivision revenues relate to the sale of land in the Shantz subdivision; there have been no land sales to date.								
21. Library revenues include an MSI operating grant and a shared facility contribution which have both been received by the third quarter.								
22. General Government expenditures are higher than target as there are overhead allocations of administrative wages which haven't yet occurred.								
23. RCMP expenditures are lower than expected as the Town has only been invoiced for two quarters for the Municipal Policing contract.								
24. Fire expenditures are lower than expected as the small equipment expenses usually occur later in the year after the budget has been set; this line also includes a transfer to reserve of \$105,000 which will occur later in the year prior to year end.								
25. Arena expenditures are lower than expected; this budget line includes a Transfer to Reserves for \$65,000 which will occur later in the year, prior to year end.								
26. Aquatics expenditures are lower than expected; this budget line includes a Transfer to Reserves for \$115,000 which will occur later in the year, prior to year end.								
27. Curling Rink expenditures are lower than expected due to the timing of the year. The third and forth quarter will reflect those expenditures.								
28. Parks expenditures are lower than expected; this budget line includes a Transfer to Reserves for \$58,475 which will occur later in the year, prior to year end.								
29. MPR expenditures are lower than expected; this budget line includes a Transfer to Reserves of \$15,000 that will occur later in the year, prior to year end.								
30. Concession expenditures are slightly lower than expected as there have been no repair & maintenance requirements to date.								
31. Train station expenditures are slightly lower than expected as there have been minimal repair & maintenance requirements to date.								
32. Memorial Complex expenditures are slightly lower than expected; this budget line includes a Transfer to Reserves of \$22,700 that will occur later in the year, prior to year end.								
33. Roads & Streets expenditures are lower than expected; this is because curb, gutter, and sidewalk repairs have not happened by September 30. This budget line also includes a \$207,000 transfer to reserves that will occur later in the year, prior to year end.								
34. Water expenditures are mostly on target, other than expected the annual Transfer to Reserves of \$466,320 that typically happens at year end.								
35. Waste water expenditures are mostly on target, other than the annual Transfer to Reserves of \$101,060 that typically happens at year end.								
36. Economic Development expenditures are lower than expected since as most expenditures related to grant funding have not yet occurred and several projects have not gone ahead as there has not yet been a plan put in place.								
37. Museum expenditures are fully expended as the annual payment to the museum was paid in the second quarter; there are minimal other budgeted expenses related to the museum.								
38. Other Community Facilities expenditures are slightly lower than expected as there have been minimal repair & maintenance requirements to date.								

Town of Didsbury					
3rd Quarter Financial Report					
Revenues and Expenditures by object					
(January 1, 2022 to September 30, 2022)					
<b>Budget vs. Actual Comparison</b>					
by OBJECT					
	2022 Actual (as of September 30, 2022)	2022 Approved Budget (2022-05-10)	% of Budget	Notes	
<b>Revenue</b>					
Total Property taxes	6,669,980	6,669,711	100%	1	
LESS Requisitions	(1,303,853)	(1,745,715)	75%	1	
Net municipal taxation (Tax Revenues)	5,366,127	4,923,996	109%	1	
Government operating grants	971,032	1,282,233	76%		
Utility user charges	2,218,409	2,960,432	75%		
Sales and user fees	856,449	1,544,288	55%	2	
Franchise fees	689,594	815,000	85%	3	
Penalties and fines	78,881	124,500	63%		
Licenses and permits	125,448	130,000	96%	4	
Investment income	97,232	50,000	194%	5	
Other revenue	55,851	40,000	140%	6	
From reserve	37,500	227,001	17%	7	
<b>Total - Revenue</b>	<b>10,496,523</b>	<b>12,097,450</b>	<b>87%</b>		
<b>Expenditures</b>					
Salaries and benefits	2,954,754	4,277,560	69%		
Training, conferences and travel	81,443	143,973	57%		
Memberships	21,806	24,155	90%	8	
Advertising and printing	67,788	107,125	63%		
Professional services	220,340	308,420	71%		
Contracted services	532,259	936,576	57%	9	
Municipal Policing Contract	164,046	539,000	30%	10	
Telecommunications	158,729	225,237	70%		
General supplies	259,384	447,550	58%	11	
Cost of water	653,662	916,250	71%		
Repairs and maintenance	343,672	724,250	47%	12	
Utilities	422,436	720,150	59%	13	
Insurance	171,909	171,870	100%	14	
Leases	64,149	66,670	96%	15	
Bank charges and interest	14,053	18,400	76%		
Interest on long term debt	79,594	101,928	78%		
Long term debt repaid	423,167	544,505	78%		
Grants and other payments to organizations	443,891	584,258	76%		
To capital	16,222	3,500	463%	16	
To reserve	72,160	1,236,073	6%	17	
<b>Total - Expenditures</b>	<b>7,165,465</b>	<b>12,097,450</b>	<b>59%</b>		
<b>Total Town of Didsbury</b>	<b>3,331,058</b>	<b>-</b>			
<b>Notes</b>					
1. Property taxes were levied in the second quarter. Property taxes includes Municipal, MVSH, DIP and Education taxes. Requisitions paid to MVSH and Alberta Education are paid on a quarterly basis. Requisition payments for the third quarter are in line with expectation at 75%.					
2. Sales and user fees are lower than expected at the end of the third quarter as some of the revenue does not occur evenly throughout the year. The majority of the arena revenues are incurred in the fall/winter months, so only about 1/2 of the budget has been realized by September 30th. There are also some revenues lower than expectation including Bulk Water Sales which are not as strong as expected due to less demand in the current year (Approximately \$15,000 below expectation). Sales of lots in Shantz is included in this budget line; the budget for which is \$240,594 and no lot sales have occurred by September 30th.					
3. Franchise fee revenue is higher than typical mainly due to the first and second quarter of 2022 representing the majority of the coldest months. Franchise fees are charged on delivery tariffs set by the Company and can vary from expectation depending on consumption of energy.					
4. Licenses and permits are stronger than expected at 96% of budget. This is due to business and animal licenses being largely collected in					

January. In addition the permit revenue has been strong throughout the first three quarters of the year.
5. Investment income has been stronger than expected as the interest rate has improved since the beginning of the year.
6. Other revenue is higher than expected, namely due to the Fire Hall rental from AHS.
7. From reserve includes transfers in from reserve which have not yet been recorded. Currently only \$30,000 has been transferred in from the Council Community Grant program and \$7,500 for the CPO Level 1 course.
8. Memberships do not occur evenly throughout the year. A significant number of membership fees for the organization are on the calendar year and paid in the first quarter. This amount is expected to taper out as the year continues.
9. Contracted services is below expectation as many of these costs have not yet occurred, for example, general services related to the ice plant is included here, and we don't see these expenditures occur typically until fall/winter months when the ice plant is running for the season. There are also several expenses which due to timing of the payments are not included in the numbers up to September 30th, such as with the solid waste collection contract.
10. Municipal policing contract only shows the first and second quarter payment for the Town due to timing of receiving invoices.
11. General supplies are lower than expected at the end of the third quarter as a large portion of this budget line is allocated to the fire department small equipment, which occurs at year end. Additionally expenses for bulk water have been lower than anticipated.
12. Repairs and maintenance is currently only at 47% of budget as some of the routine R&M work will be completed in the last quarter.
13. Utilities are slightly lower than expected due to the timing of receiving invoices. This amount only reflects 7 months of expenditures, instead of the expected 9 months.
14. Insurance is at 100% of budget as the Town typically receives one invoice early in the year. Adjustments may occur during the year which relate to changes that have occurred, but they are minor compared to the initial invoice.
15. Leases are 96% of actual as most of the Town's payments have been expended. The majority of the lease payments are made annually.
16. To capital is higher than expectation because it includes the Columbarium expense which will be funded from future sales. This will be adjusted at year end.
17. To reserve relates to funds the Town puts into reserves from the approved operating budget. The annual transfers will occur in the 4th quarter. Currently only the amount related to interest income on the reserve accounts is currently recorded here.

<b>Town of Didsbury</b>												
<b>2022 3rd Quarter Financial Report</b>												
<b>Reserves Continuity Schedule</b>												
	Jan 1 2022, Actual	Transfers In (YTD)	Interest (YTD)	Transfers Out (YTD)	September 30, 2022 Account Balance	Budgeted Transfers to Reserves (outstanding)	Capital Budget Transfers from Reserves (outstanding)	Operating Budget Transfers from Reserves (outstanding)	Transfers from Reserves Approved by Resolution (outstanding)	Resolution #	Dec 31 2022 Projected	Notes
General	674,281	-	8,172	(58,850)	623,604	-	-	(90,001)	(176,226)	225-22, 226- 22, 379-22; 429- 22	357,377	1
Tax Stabilization Fund	57,950	-	698	-	58,648	-	-	-	-		58,648	
Council Community Grant Program	30,064	-	214	(30,000)	278	-	-	-	-		278	
Election	10,500	-	126	-	10,626	-	-	-	-		10,626	
In Lieu of Municipal Reserve	62,975	-	834	-	63,809	-	-	-	-		63,809	
Legacy Fund	17,343	-	230	-	17,573	-	-	-	(17,297)	385-21; 386-21	276	2
<b>General reserve</b>	<b>853,113</b>	<b>-</b>	<b>10,275</b>	<b>(88,850)</b>	<b>774,538</b>	<b>-</b>	<b>-</b>	<b>(90,001)</b>	<b>(193,523)</b>	<b>-</b>	<b>491,014</b>	
Old fire hall demolition/removal	26,447	-	356	-	26,804	-	-	-	-		26,804	
Fire dept large equipment	330,315	-	4,045	(36,740)	297,621	100,000	(369,561)	-	-		28,061	3
Fire dept building maintenance	9,941	-	134	-	10,075	5,000	-	-	-		15,075	
Fire dept operating	25,212	-	340	-	25,552	-	-	-	-		25,552	
Fire dept small capital equipment	12,127	-	161	-	12,288	-	-	-	-		12,288	
RCMP capital	39,875	-	485	(16,450)	23,909	10,000	(17,090)	-	-		16,819	4
RCMP operating	432,281	-	5,723	-	438,004	-	-	(52,000)	-		386,004	5
Municipal enforcement operating and capital	101,080	-	1,305	(7,500)	94,885	15,000	(30,000)	-	-		79,885	6
<b>Protective services reserve</b>	<b>977,277</b>	<b>-</b>	<b>12,549</b>	<b>(60,690)</b>	<b>929,138</b>	<b>130,000</b>	<b>(416,651)</b>	<b>(52,000)</b>	<b>-</b>	<b>-</b>	<b>590,488</b>	
Vehicle & equipment replacement	750,635	-	9,229	(120,695)	639,169	207,000	-	-	-		846,169	
Snow removal	36,000	-	475	-	36,475	-	-	-	-		36,475	
Water	722,832	-	9,176	-	732,008	466,320	-	-	-		1,198,328	
Water offsite levies	171,129	-	2,307	-	173,436	-	(92,703)	-	-		80,733	7
Water distribution offsite levies	79,054	-	846	(20,900)	59,000	-	(58,304)	-	-		697	7
Wastewater	931,560	-	12,342	-	943,902	101,060	-	-	-		1,044,962	
Wastewater (unfunded - non-interest bearing)	425,828	-	-	(14,023)	411,805	-	(11,977)	-	-		399,828	8
Wastewater offsite levies	73,556	-	992	-	74,547	-	-	-	-		74,547	
Solid waste	385,604	-	5,199	-	390,802	-	-	(47,500)	-		343,302	9
<b>Public works reserve</b>	<b>3,576,197</b>	<b>-</b>	<b>40,565</b>	<b>(155,618)</b>	<b>3,461,144</b>	<b>774,380</b>	<b>(162,984)</b>	<b>(47,500)</b>	<b>-</b>	<b>-</b>	<b>4,025,041</b>	
Cemetery	19,898	-	269	-	20,166	-	-	-	-		20,166	
DOSCA	38,808	-	-	-	38,808	-	-	-	-		38,808	
Economic development & tourism	115,679	-	1,563	-	117,241	-	-	-	(67,000)	322-21, 383-22	50,241	10
Train station maintenance	42,182	-	570	-	42,752	-	-	-	-		42,752	
Pathway & trail	164,799	-	2,215	(1,300)	165,714	8,475	(141,700)	-	-		32,489	11
Vehicle & equipment replacement	30,973	-	381	-	31,354	50,000	-	-	-		81,354	
Recreation facilities	249,415	-	3,343	(43,120)	209,638	244,700	(126,998)	-	-		327,340	12
Campground	31,918	-	431	-	32,349	-	-	-	(32,349)	116-22; 429-22	-	13
<b>Community/Recreation Services reserve</b>	<b>693,671</b>	<b>-</b>	<b>8,771</b>	<b>(44,420)</b>	<b>658,022</b>	<b>303,175</b>	<b>(268,698)</b>	<b>-</b>	<b>(99,349)</b>	<b>-</b>	<b>593,150</b>	
<b>Total</b>	<b>6,100,258</b>	<b>-</b>	<b>72,160</b>	<b>(349,578)</b>	<b>5,822,842</b>	<b>1,207,555</b>	<b>(848,332)</b>	<b>(189,501)</b>	<b>(292,872)</b>	<b>-</b>	<b>5,699,693</b>	



<b>Town of Didsbury</b>												
<b>2022 3rd Quarter Financial Report</b>												
<b>Reserves Continuity Schedule</b>												
<b>Continued</b>												
<b>Notes</b>												
1. General reserve approved transfers outstanding: \$50,000 transfers in to offset operating budget; \$40,001 transfers in to fund completion of MDP; up to \$18,575 for Strategic Planning Consultant (225-22; 226-22); \$150,000 23 St Project; \$7,651 Campground sanitary tie in (429-22).												
2. Legacy Fund approved transfers outstanding: \$15,296.89 for future development of interior community mural (385-21); \$2,000 for athletic scholarship (386-21).												
3. Fire large equipment transfers outstanding: \$56,300 for Didsbury's portion of emergency backup generator; \$313,261 of \$350,000 for Didsbury's remaining portion of Rescue.												
4. RCMP capital transfers outstanding: approx \$17,090 Didsbury's portion of RCMP building HVAC improvements.												
5. RCMP operating transfers outstanding: \$52,000 to offset operating budget to fund portion of 2022's policing contract.												
6. Municipal enforcement transfers out remaining: \$30,000 for replacement of radios.												
7. Water offsite levies transfers outstanding: \$151,007 of \$175,000 for East Reservoir Design Phase (2020 capital budget).												
8. Wastewater reserve transfer outstanding: \$26,000 for Southridge Sewage Lift Station Emergency Backup Generator (2021 capital budget).												
9. Solid Waste reserve transfer outstanding: \$47,500 to offset 2022 residential waste pick up fee.												
10. Ec dev reserve transfer outstanding: \$52,000 for adding electrical outlets to light standards on 20th Avenue (322-21); \$15,000 for Old Fire Hall Weatherproofing (383-22).												
11. Pathway & trail reserve transfer outstanding: \$68,000 for cemetery pathway project; \$73,700 for Outlying Plan pathway project.												
12. Recreation facilities approved transfer outstanding: \$126,998 for Zamboni Replacement project.												
13. Campground reserve transfer outstanding: \$32,349 to tie in sanitary system (116-22; 429-22).												

<b>Town of Didsbury</b>									
<b>2022 3rd Quarter Financial Report</b>									
<b>Capital Grants Continuity Schedule</b>									
	<b>January 1, 2022</b>	<b>2022 Grant Allocation Received</b>	<b>Interest (YTD)</b>	<b>2022 Actual Expenditures (YTD)</b>	<b>September 30, 2022 Balance</b>	<b>2022 Grant Allocation Receivable</b>	<b>Expenditures Projected - Unfinished Projects</b>	<b>Dec 31, 2022 Available</b>	<b>Notes</b>
Municipal Sustainability Initiative Grant (MSI)	2,775,212	-	26,677	(847,325)	1,954,564	540,506	(1,536,131)	958,940	1
Canada Community Building Fund (CCBF)*	919,661	-	2,253	(87,348)	834,566	315,690	(413,177)	737,080	2
<b>Total</b>	<b>3,694,873</b>	<b>-</b>	<b>28,930</b>	<b>(934,673)</b>	<b>2,789,130</b>	<b>856,196</b>	<b>(1,949,307)</b>	<b>1,696,019</b>	
*Formerly known as Gas Tax Fund (GTF)									
<b>Notes</b>									
1. MSI funded projects outstanding: \$200,000 East Reservoir Land Purchase (2020); \$61,311 Pedestrian Connectivity (2020); \$67,430 Co-op Rd design; \$1,207,390 21 St Co									
2. CCBF funded projects outstanding: \$56,076 Main Street Lighting Project; \$282,101 21 Avenue Construction; \$75,000 Outlying Plan Pathway.									

Town of Didsbury											
3rd Quarter Financial Report											
2022 Capital Budget											
2022 CAPITAL BUDGET [Amended October 25, 2022 (Res # 506-22)]		Capital Spending			Budgeted Funding						
Asset	Dept	Actual to Sept 30, 2022	Budget	Status <sup>1</sup>	Operations	Reserves	Grants	Debt	Other	Sales Proceeds	TOTAL
<b>Infrastructure</b>											
21 St Storm, Water, Sanitary & Surface Works (Phase 1 & 2 - Construction)	EI	732,610	1,940,000	IP	-	-	1,940,000	-	-	-	1,940,000
21 St Storm, Water, Sanitary & Surface Works (Phase 2 - Design)	EI	84,000	84,000	C			84,000				84,000
Co-op Road Water, Sanitary, Storm & Surface Works (Design)	EI	2,570	70,000	IP			70,000				70,000
21 Ave Storm & Surface Works (Complex Road)	EI/CS	17,899	300,000	IP			300,000				300,000
<b>Land Improvements</b>											
Didsbury Memorial Complex Outlying Plan Pathway & Landscaping Phase 1	CS	1,300	150,000	NS	-	75,000	75,000	-	-	-	150,000
Deer Coulee/Cemetery Pathway Replacement	EI	-	68,000	NS	-	68,000	-	-	-	-	68,000
Columbarium Purchase & Installation	EI	16,222	35,000	NS	-	-	-	-	35,000	-	35,000
<b>Buildings</b>											
Fire Hall Emergency Backup Generator	CP	-	100,000	NS	-	56,300	-	-	43,700	-	100,000
HVAC System [Town Office]	EI	58,850	65,000	C	-	65,000	-	-	-	-	65,000
Make-Up Air Unit Replacement [Curling Rink]	CS	19,843	65,000	C	-	65,000	-	-	-	-	65,000
HVAC System [RCMP Detachment]	EI	32,500	61,000	IP	-	17,090	-	-	43,910	-	61,000
Interior Painting [RCMP Detachment]	EI	16,450	20,000	C	-	20,000	-	-	-	-	20,000
Multi-Purpose Room Stage Upgrades	CS	23,277	30,000	C	-	30,000	-	-	-	-	30,000
<b>Vehicles</b>											
Didsbury Fire Department Rescue Vehicle	CP	73,479	735,000	IP	-	350,000	-	-	350,000	35,000	735,000
Fleet Replacement Program - 3/4 Ton Standard Cab [Public Works]	EI	66,000	66,000	C	-	66,000	-	-	-	-	66,000
Fleet Replacement Program - 1/2 Ton Crew Cab [Parks]	CS	54,695	55,000	C	-	55,000	-	-	-	-	55,000
<b>Equipment</b>											
Skid Steer Annual Program	EI	-	3,500	NS	3,500	-	-	-	-	-	3,500
Zamboni Replacement Program	CS	-	176,998	IP	-	126,998	50,000	-	-	-	176,998
Municipal Enforcement Radio Replacement	CP	-	30,000	IP	-	30,000	-	-	-	-	30,000
<b>Grand Total</b>		<b>1,199,697</b>	<b>4,054,498</b>		<b>3,500</b>	<b>1,024,388</b>	<b>2,519,000</b>	<b>-</b>	<b>472,610</b>	<b>35,000</b>	<b>4,054,498</b>
2021 CAPITAL PROJECTS CARRIED OVER <sup>2</sup> :											
Asset	Dept	Actual to September 30, 2022	Budget	Status <sup>1</sup>	Operations	Reserves	Grants	Debt	Other	Sales Proceeds	TOTAL
Street Lighting Continuity (20th St - south end)	EI	93,924	150,000	IP	-	-	150,000	-	-	-	150,000
Southridge Sewage Lift Station Emergency Backup Generator	EI	14,023	28,000	IP	-	26,000	-	-	-	2,000	28,000
2020 CAPITAL PROJECTS CARRIED OVER <sup>3</sup> :											
Asset	Dept	Actual to September 30, 2022	Budget	Status <sup>1</sup>	Operations	Reserves	Grants	Debt	Other	Sales Proceeds	TOTAL
East Reservoir Land Acquisition	EI	-	200,000	IP	-	-	200,000	-	-	-	200,000
East Reservoir Design Phase	EI	23,993	175,000	IP	-	-	-	-	175,000	-	175,000
Pedestrian Connectivity - Memorial Park	EI	12,689	74,000	IP	-	-	74,000	-	-	-	74,000
<sup>1</sup> Status: Not started ("NS"), In Progress ("IP"), Completed ("C")											
<sup>2</sup> 2021 Capital Budget Approved January 26, 2021; Amendments February 11, 2021, April 13, 2021, June 22, 2021, September 14, 2021, September 28, 2021 & October 12, 2021											
<sup>3</sup> 2020 Capital Budget Approved February 11, 2020 (Res#056-20); Amended April 28, 2020 (Res#137-20); Amended October 13, 2020 (Res#372-20)											



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

COUNCIL MEETING DATE	November 8, 2022
SUBJECT	Council Reports
ORIGINATING DEPARTMENT	Legislative Services

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### BACKGROUND/PROPOSAL:

Council Members will give a verbal and/or written report on any business or committee activity in which they have participated.

### ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engaged Community

### RECOMMENDATION

That Council move to accept the Council Reports for November 8, 2022 as information.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: November 8, 2022  
SUBJECT: Correspondence and Information  
ORIGINATING DEPARTMENT: Legislative Services

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### BACKGROUND/PROPOSAL:

Correspondence received from other agencies and departments of the Town, which may be of importance and interest, is being provided for Council's review and information.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached:

- Honorable Prasad Panda, Minister of Transportation
- Rebecca Schulz, Minister of Municipal Affairs

### ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

### RECOMMENDATION

That Council accept the correspondence items presented as information.



ALBERTA  
TRANSPORTATION

*Office of the Minister  
MLA, Calgary-Edgemont*

October 11, 2022

AR 91325

Her Worship Rhonda Hunter  
Mayor  
Town of Didsbury  
PO Box 790  
Didsbury, AB T0M 0W0  
[rhunter@didsbury.ca](mailto:rhunter@didsbury.ca)

Dear Mayor Hunter:

Thank you for meeting with me and my staff at the recent Alberta Municipalities convention in Calgary. In follow-up to the meeting, I am able to provide the following information.

I appreciate our discussion regarding the importance of Highway 582 within the Town of Didsbury, and I understand the challenges with some of the intersections along that corridor. As mentioned, land use planning undertaken by the municipality forms the foundation for local growth and sets the stage for collaboration with Alberta Transportation as we work together on this issue.

Should you have additional questions or concerns regarding the matters discussed, please feel free to contact Mr. Mike Damberger, Regional Director. Mr. Damberger can be reached toll-free at 310-0000, then 403-340-4325, or by email at [mike.damberger@gov.ab.ca](mailto:mike.damberger@gov.ab.ca).

Thank you again for the opportunity to meet. I look forward to continued engagement with the Town of Didsbury.

Sincerely,

Honourable Prasad Panda ECA  
Minister of Transportation

cc: Mike Damberger, Regional Director, Alberta Transportation



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister*

*MLA, Calgary-Shaw*

October 28, 2022

Dear Chief Elected Officials and Public Library Boards:

I am honoured to serve as the new Minister of Municipal Affairs. I believe in the importance of local government to our province and its people, and I am excited to work with you to ensure Alberta's economic prosperity and strengthen the long-term viability of municipalities across the province.

As Minister of Municipal Affairs, I am committed to municipal capacity building, transparency, and accountability, which are essential elements for responsible local government. My ministry will continue to support municipalities, as you play a significant role in fostering the local economic conditions that improve Alberta's vibrant communities. Municipal Affairs will also continue to manage and provide financial support for the network of municipal library boards and regional library system boards that offer vital public library services for Albertans.

Through collaboration, we can reduce red tape and barriers by reviewing legislation and making certain Albertans are protected with appropriate safety codes, standards, and supports for the construction and maintenance of buildings and equipment.

I look forward to working together to strengthen municipalities in Alberta and to work with you on areas of shared interest.

Sincerely,

Rebecca Schulz  
Minister of Municipal Affairs