



TOWN OF DIDSBURY AGENDA
Regular Council Meeting

Tuesday, August 26, 2025, 6:00 pm
Council Chambers 1606 14 Street

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REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: August 26, 2025
SUBJECT: Didsbury RCMP Multi-Year Financial Plan
ORIGINATING DEPARTMENT: Legislative Services
ITEM: 3.1

BACKGROUND/PROPOSAL:

Staff Sergeant Stephen Browne, Commander of the Didsbury RCMP Detachment, will be presenting to Council the 2026-2031 Multi-Year Financial Plan for the Didsbury RCMP Detachment.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council will have the opportunity to ask questions following the presentation.

Council will be asked to adopt the Multi-Year Financial Plan in the Business Arising from Delegations portion of the meeting.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To thank Staff Sergeant Browne for presenting to Council on the 2026-2031 Multi-Year Financial Plan.



DIDSBURY MUNICIPAL POLICE SERVICE MULTI-YEAR FINANCIAL PLAN (MYFP) APRIL 1, 2026 TO MARCH 31, 2031

Prepared for:

The Town of Didsbury

Prepared by:

Didsbury Detachment Commander

Dated:

July 11, 2025

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INTRODUCTION

This Multi-Year Financial Plan (MYFP), the “Plan”, has been prepared by the Alberta Royal Canadian Mounted Police (RCMP) in consultation with the Town of Didsbury, pursuant to Article 17.1 of the Municipal Police Service Agreement (MPSA). This Plan is for the Fiscal Year (FY) starting on April 1, 2026 and covers a period of five years. In addition, the forecast for the 2025-26 fiscal year will be updated and finalized through this process.

This Plan reflects ongoing cooperation between the RCMP and the Town of Didsbury to ensure adequate and effective Municipal policing is provided pursuant to the MPSA. The safety and security of the citizens of the Town of Didsbury and the police officers serving within the Municipal Police Service (MPS) remains the ultimate goal.

The MYFPs are a five-year cost projection for the following areas:

- Human Resources
- Accommodation
- Equipment
- Divisional Administration and Other Direct and Indirect Costs
- Special Projects and Initiatives
- Financial Summary and Projections

The MYFP is a planning and reporting tool designed to establish enhanced consultation and collaboration between the Detachment Commander and Mayor/CAO on financial matters to ensure all contract parties have the information they require to effectively manage the finances of the Service and Divisional and/or Regional administration. The Plan includes items highlighted in recent Contract Management Committee (CMC) Consultation Documents, items noted in bilateral discussions and other national direction or initiatives that will have program or financial implications in contract jurisdictions.

Understanding that approved Municipal budgets are not available at the time of this submission as Municipal and Federal budget processes and timelines do not normally align, Alberta RCMP worked cooperatively with the Town of Didsbury to obtain notional support for projected annual budgets and resource forecasts (together forming the “approval in principle” budget and personnel figures).

PROGRESS AND ACCOMPLISHMENTS 2024-25

In 2024-25, the Town of Didsbury and the Detachment Commander identified several community priorities, including:

- a) Mental Health and Domestic Violence
- b) Drug Enforcement
- c) Increased Visibility within the Community

OPERATIONAL PRIORITIES

In 2025-26, the Town of Didsbury and the Detachment Commander identified several community priorities, including (but not limited to):

- a) Crime Prevention
- b) Road Safety
- c) Traffic Enforcement

d) Community Engagement

The level of service approved by Town of Didsbury Council did not support the addition of the resource requested in 2022-23, which at the time was approved in-principle.

It is anticipated within the 2025-26 fiscal year that the Town of Carstairs will be requesting approval to enter into a Municipal Policing Service Agreement with Public Safety Canada. While this anticipated development will not affect the MYFP for Didsbury Detachment, it is expected that the number of PPSA resources currently posted at the municipally-owned building will be reduced once resource numbers are agreed upon for the Town of Carstairs.

MULTI-YEAR PLANS (MYP)

In September 2024, the Commissioner provided CMC with the suite of MYPs (the Plans) for the National Programs, which includes the National Recruiting Program (NRP), Cadet Training Program (CTP) and Police Services Dog Training Program (PSDTC), as well as MYPs for the Accommodations Program Charge (APC), Police Reporting Occurrence System (PROS) and Body Worn Cameras (BWC).

The purpose of the Plans is to provide information to CMC in relation to the identified RCMP Programs in accordance with the reporting requirements in the Police Service Agreements (PSA).

As per the PSAs, the Plans are to include the costs to Canada of maintaining and providing these services in order to calculate annual per capita billing rates that are used to recover costs from the contract jurisdictions in relation to their police service's use. The estimated RCMP Program annual per capita billing rates for Fiscal Year 2026-27 are:

- **National Recruiting Program (NRP):** \$2,372 per capita.
- **Cadet Training Program (CTP):** \$5,996 per capita.
- **Police Dog Services Training Centre (PDSTC):** \$54,873 per capita.
- **Police Reporting and Occurrence System (PROS):** \$917.06 per capita.
- **Body-Worn Camera (BWC):** \$2,892 per capita.
- **Accommodation Program Charge (APC):** The Plan on accommodations is quite different than the Plans for Recruiting, Cadet Training at Depot and PDSTC. It consists of a national summary and analysis of the individual accommodations plans that are approved bilaterally with each PT.

Discussions are ongoing within RCMP NHQ on the development of a national rate(s) which will encompass expenditures related to current and future operational systems projects, as well as enterprise information management solutions, and will be supported through annual Multi-Year Plan(s) (MYP). Though the specific mechanics on how these rate(s) will be calculated are still to be determined, the RCMP is currently targeting implementation starting in FY 2027-28 at the earliest. CMC will continue to be consulted on the development and implementation of this rate.

Additional details outlining budgetary considerations, infrastructure and equipment plans, the methodology used to estimate the per capita rate, how the cost recovery will be processed and any other relevant information including future forecasts can be found in the individual Plans.

CONTRIBUTORS TO FINANCIAL PRESSURES

Alberta municipalities face mounting financial pressures that impact their ability to sustain effective policing services. While financial strains are currently being felt across provincial and national levels as well, their impact may be more acute on a local scale due to limited fiscal capacity and community service delivery expectations.

Inflation and recent global trade disruptions are significantly impacting the cost of policing across multiple operational areas. Fuel prices have increased approximately 7-10% year-over-year, with potential increases incoming due to geopolitical conflicts. The cost of patrol vehicles, equipment, and protective gear has also risen sharply due to supply chain pressures and tariffs set by the United States and their global trading partners. Canada's introduction of a 25% retaliatory tariff on U.S. sourced goods, with further tariffs potentially incoming in upcoming weeks, have impacted the costs of goods such as vehicles, tactical gear, firearms, ballistic protection, and electronics.

Although Canada's annual inflation rate has moderated at 1.7% year-over-year in recent months, the ongoing tariff and supply chain issues continue to exert pressure on costs of policing. These factors are not within the control of the Alberta RCMP but will ultimately impact the overall costs associated to delivering services to our communities. Keeping the safety of communities in the forefront, strategies to mitigate increases in expenditures continue to be exercised.

SECTION 1 - HUMAN RESOURCES

1.1 Annex A – Authorized Strength

In accordance with Article 5 of the Companion Document to the Police Service Agreements, the number of positions noted in Annex “A” of the MPSA is also known as “authorized strength”. Authorized strength is the benchmark information used by the Municipality when reporting to the public, or Treasury Boards, on the size of the Service and/or Divisional/Regional administration.

The number of current Municipal positions noted in Annex “A” as of April 1, 2025 is four Regular Members (RM). In addition, there is one Municipal Employees (ME) providing support to the detachment. A breakdown of these resources and their functions are outlined in the tables below:

Municipal Detachment: Regular Members	Supt	Insp	S/Sgt	Sgt	Cpl	Cst	Total
General Duty					1	3	4
					1	3	4

Municipal Detachment: Municipal Employee (ME)	Total
Administrative Support	1
	1

1.2 Resource Requests

1.2.1 Summary of Personnel Growth Assigned to the Municipal Service – Fiscal Year 2026-27 and Beyond

Police Service Agreement	Allocation	Category of Employee Rank/Group & Level (if available)	2026-27*	2027-28	2028-29	2029-30	2030-31
MPSA Alberta RCMP	Contract Policing	RM	0	0	0	0	0
		S/Cst	0	0	0	0	0
		CM	0	0	0	0	0
		PSE	0	0	0	0	0
		ME	0	0	0	0	0

*Growth is ‘approved in principle’ by the Contract Partner for the 2026-27 Fiscal Year.

There is no anticipated increase of Members or Support Staff resources to the Municipal Service over five years beginning in Fiscal Year 2026-27.

1.2.2 Summary of Personnel Growth Assigned to Divisional Administration – Fiscal Year 2026-27 and Beyond

Police Service Agreement	Allocation	Category of Employee					
		Rank/Group & Level (if available)	2026-27*	2027-28	2028-29	2029-30	2030-31
PPSA "K" Division	Contract Policing	RM	0	0	0	0	0
		S/Cst	0	0	0	0	0
		CM	0	0	0	0	0
		PSE	2	0	0	0	0

*Growth is 'approved in principle' by the contract partner for the 2026-27 Fiscal Year.

Anticipated financial impacts to the Divisional Administration rate resulting from these increased resources is expected to be minimal as these Divisional costs will be spread amongst all partners within the Division.

An increase of two (2) Support Staff resources to Divisional Administration for the FY 2026-27 is included in this MYFP as follows:

1.2.2.1 Access to Information Program (ATIP): Two (2) Public Service Employees (PSE) in FY 2026-27

Having access to government information and protecting privacy is a service Canadians expect. Privacy laws across Canada are similar and provide Canadians with a legal right to access their personal information or information under the control of provincial, territorial and federal governments. The RCMP is seeking to expand its ATIP footprint in the divisions by creating 16 new positions across the country, to create dedicated ATIP Liaison Officer Bureaus within each division to coordinate requests, validate information returned to National Headquarters (NHQ), and act as a central advisor to divisional management on information and privacy issues. In FY 2026-27, the ATIP Modernization Team supports the addition of two (2) PSE resources within the Alberta RCMP to bolster the ATIP Program and data collection.

1.2.3 Summary of Personnel Growth Assigned to Regional Administration – Fiscal Year 2026-27 and Beyond

Police Service Agreement	Allocation	Category of Employee					
		Rank/Group & Level (if available)	2026-27*	2027-28	2028-29	2029-30	2030-31
PPSA "K" Division	Contract Policing	RM	0	0	0	0	0
		S/Cst	0	0	0	0	0

		CM	0	0	0	0	0
		PSE	0	0	0	0	0

*Growth is 'approved in principle' by the contract partners for the 2026-27 Fiscal Year.

No increase of Regular Members and Support Staff resources to Regional Administration has been identified over five years beginning in FY 2026-27.

1.3 Regular Member Pay Raises

A non-contractual estimate of 3.5% has been put forward for inclusion in the MYFPs for planning purposes, and this figure has been acknowledged by CMC. Negotiated salary increases or those imposed through third party arbitration could result in increases below or above the planning rate. Given that the NPF has access to binding arbitration (in the absence of a negotiated settlement) there is inherent uncertainty in projecting settlements. As such, should Contract Partners wish to build contingencies into their planning figures to mitigate potential fluctuations in negotiated rates or the possibility of arbitration, they are encouraged to do so.

The anticipated costs associated with Regular Member Pay Raises for Fiscal Year 2025-26 are included within the Pay section of the supporting MYFP Financial tables (Excel).

1.4 Reservist Utilization

The Alberta RCMP Reserve Program was created as a tool to alleviate short-term pressures on operational units, and has evolved to continue to meet the ever-changing complexities of policing. Reservists can provide the much-needed relief to operational members and can also be a resource to meet cyclical demands for service, without adversely impacting ongoing priorities.

In order to align with the National Mandate and better meet operational needs, all reservists will fall under the Alberta RCMP's Recruiting/Reserve Policing. The Alberta RCMP Reservists will no longer be attached to a detachment or work area and all costs associated to the recruiting, medical, and training will be covered by the Alberta RCMP Reserve Program. There are currently 22 Reservists deployed as part of this program. For the 2025/26 fiscal year the Alberta RCMP is anticipating no growth in the Reservist Program and similarly to prior year will utilize seven Reservists.

SECTION 2 - ACCOMMODATION

According to Article 12 of the MPSA, municipalities with a population of 5,000 or more are responsible for providing and maintaining accommodations for their Municipal Police Service, at no cost to Canada. Regardless of whether municipalities are to provide their own accommodations or occupy federal government detachment facilities; municipalities with MPSAs are responsible for 100% of the costs for providing and maintaining these accommodations. This includes furnished office space, cell-block facilities, garage space, as well as 100% of operating and maintenance costs.

In order to support the financial planning for municipal accommodations, which includes upgrading, renovating and/or life cycling of building assets, discussions between the Town of Didsbury and the Detachment Commander should be shared with the Alberta RCMP Real Property Asset Management unit. This allows both parties to plan, budget, approve and provide guidance to ensure that it meets the standards set forth in policy.

The Town of Didsbury owns the existing RCMP Detachment and leases the space to the RCMP provincial resources.

2.1 Accommodation Program Charge

Not Applicable.

2.2 Greening Government

The RCMP continues to make progress in supporting the Greening Government Strategy, a Government of Canada directive to achieve net-zero carbon and climate-resilient operations by 2050. The RCMP is taking the following steps in order to meet reporting requirements:

2.2.1 Real Property

2.2.1.1 Waste Diversion (Facilities >10,000 m2)

Not Applicable.

2.2.1.2 Climate Resilience Vulnerability Assessments (CRiVA)

Not Applicable.

2.2.2 Fleet

2.2.2.1 Conversion to Electric Operational Vehicles

The Government of Canada's Greening Government Strategy has a requirement to achieve net-zero greenhouse gas emissions (GHGs) by 2050. In an effort to achieve net-zero GHG emissions for light-duty vehicles which fall under National Safety and Security Fleets (NSSF) by 2050, the RCMP has committed that 50% of the RCMP's (NSSF) light-duty fleet will be comprised of Zero Emission Vehicles (ZEVs) by 2030 and increasing to 100% by 2035. Discussions continue between RCMP and Government of Canada regarding this commitment, exact details regarding timeline and costing are unknown at this time but will be shared with CMC once determined.

The Alberta RCMP does not anticipate any costs related to the conversion to Electric Operational vehicles for Fiscal Years 2026-27 to 2030-31 (5FYs).

2.3 Real Property

2.3.1 Workplace Modernization

The move to a hybrid work environment has enabled the RCMP to consider flexible work arrangements for non-operational personnel, thanks to significant Government of Canada investments in new technology and related infrastructure. The RCMP will be exploring opportunities for modern, flexible, and technology-enabled portfolio changes to meet future needs of the force while supporting operations and government socio-economic objectives (e.g. greening, accessibility, Indigenous reconciliation).

To meet accessibility requirements and the goal of becoming barrier-free by 2040, an Accessibility Plan is under development that will identify buildings for undertaking Accessibility Audits. The cost of an Accessibility Audit is approximately \$20,000/building. In addition, as part of Budget 2024 the Government of Canada announced plans to reduce its office portfolio by 50%. The RCMP is working with PSPC to develop a long-term plan.

Until the Accessibility Plan is developed, divisions are unable to identify costs and timelines applicable to their individual jurisdiction.

SECTION 3 – EQUIPMENT

The accompanying financial documentation provides estimates for several groupings of equipment over the length of the Plan. Equipment purchases have been grouped into four areas focused on Criminal Operations, Informatics, Air Services and Police Vehicles.

Anticipated equipment costs are outlined in the Tables under Sections 3.1.6, 3.2.5 and 3.4.3 of this document.

3.1 Criminal Operations

3.1.1 Modernization of Intervention Equipment

The Alberta RCMP is committed to providing officers with lightweight, ergonomic and modern equipment that is readily available. Within this strategy, modern Pistols and Long Gun Rifles will have features that ensure the firearm is suitable for use by the widest demographic of police officer possible. Less lethal technologies, such as the Extended Range Impact Weapon provides officers with more opportunities to de-escalate dangerous situations rather than resorting to lethal force. In addition, Hard Body Armour have become lighter, allowing officers to wear it for longer periods of time and promoting optimal performance under hazardous conditions. Portable Ballistic Shields provide officers a form of ballistic protection should the need arise to rescue a member of the general public or a fellow officer in active shooter or similar situations. Breaching Equipment will also ensure officers are able to respond to an active threat as a result of entrances being barricaded. This strategy advances the vision of a modern police officer by ensuring RCMP officers have the appropriate tools to perform their duties as safely and effectively as possible.

3.1.1.1 Portable Ballistic Shields (PBS)

Research has identified a need for the PBS in a general duty capacity. In exigent circumstances, PBS can be deployed for preservation of life to affect a rescue of an officer or member of the general public in an open environment. As part of containment in open areas where no ballistic cover is available, PBS can provide increased ballistic protection from armour piercing rounds and would supplement the protection provided by Hard and Soft Body Armour. Costs are expected to be upwards of \$10,000 per item, multiplied by a recommended two PBS per the number of detachments. The RCMP is actively working through a two-stage procurement process. The Notice of Planned Procurement was posted and is now closed and it is anticipated that a Standing Offer will be in place in Fiscal Year 2025-26. The roll-out schedule will be dictated by vendor production capability, lot testing, timing and operational demand/priority.

Alberta RCMP's anticipated average costs associated with the implementation of PBS for Fiscal Years 2025-26 to 2027-28 are \$800,000/year. The forecast is based on deploying at least one PBS each in detachments in Fiscal Year 2025-26, 1/3 of locations in Fiscal Year 2026-27, and the rest in Fiscal Year 2027-28 (3 Fiscal Years) to reduce budgetary pressures.

3.1.1.2 Hard Body Armour (HBA)

HBA is currently assigned per operational police vehicle which does not provide immediate access to all officers and does not optimally fit everyone. There is also a need for a Gender Based Analysis Plus (GBA+) approach given the changing demographic of the RCMP. Contract has been awarded and is expected to

be available for 5 Fiscal Years (2025-26 to 2029-30) before re-solicitation. There are three sizes available with an average estimated cost of \$1,150 per frontline officer. It has been suggested that Alberta RCMP consider allocating their unit-issued HBA to all frontline officers and then calculate their remaining need, multiplied by an estimated \$1,150 per unit, to be purchased as required based on the 10-year lifecycle and proper fit. New officers will be issued HBA at Depot. An initial order of 5,000 units to replace expired and ill-fitting HBA, plus provisioning Depot was made. After the initial order, there is no forecast available because these will replace existing HBA one-for-one as needed.

Although there are plates in circulation that are well within their life expectancy, the Uniform and Equipment Program had ample supply when the ordering system went live on March 19, 2025 for replacement of expired HBAs set to accommodate orders and the capability to call-up more. The Alberta RCMP can expect to receive some product, starting as early as Q1 in Fiscal Year 2025-26, and the pricing in the cost breakdown remains accurate.

3.1.1.3 Extended Range Impact Weapons 40mm (ERIW)

Appropriate use of crisis intervention and de-escalation techniques often requires that the officers have time and distance. It was identified that front line officers did not have a less lethal intervention option that allowed them to maintain an increased distance from the subject. The initial delivery of ERIWs was completed in Fiscal Year 2024-25 with existing orders being received in the Albert RCMP and was removed from the pilot phase in February 2025. The actual cost per system is \$4,950 and a Standing Offer (SO) is anticipated to be put in place in Fiscal Year 2025-26. A SO for Extended Range Sponge Rounds has been awarded and is available for divisions to purchase on the annual bulk buy. Additional O&M costs could include the modular style vehicle rack which can accommodate any two of the Carbine, ERIW, or Shotgun at a cost of \$700 each and from the bulk buy, a higher ammunition cost of \$25/round which may cause cost increases for training and annual recertification (per trainee, an estimated 20 rounds are used in initial training and an estimated 8 to 10 rounds are used in annual recertification).

Alberta RCMP's anticipated average cost associated with the implementation of ERIW for the next two Fiscal Years 2025-26 and 2026-27 is \$346,290/year.

3.1.2 Pistol Modernization

The RCMP has concluded that the in-service 9mm Smith and Wesson (S&W) 5946 and 3953 general duty pistols must be replaced. The current pistols have been in service since 1995 and have exceeded their life expectancy. There is a need for Gender Based Analysis Plus (GBA+) given the changing demographic of the RCMP. In addition, there exists a tactical disadvantage to the pistol due to the lack of a mounted-flashlight. Forecasted costs for Pistol Modernization is \$2,415 per officer, plus an additional \$445 per officer for Pistol Transition Training costs. The Request for Proposal (RFP) submitted in June 2024, resulted in no compliant bids being received and a new RFP was posted in March 2025. It is anticipated that RFP completion and testing will occur early Fiscal Year 2025-26 and that training and limited product delivery will occur fall/winter of the same Fiscal Year. Roll-out will occur over a maximum of four Fiscal Years (2025-26 to 2028-29) with the first being 600 pistols for train the trainer followed by the delivery of up to 1/3 of the divisional allotment per Fiscal Year. Training at Depot will be priority and roll-out training sessions are being planned in the Divisions to ensure instructors are trained and prepared for roll out.

Alberta RCMP's anticipated average costs associated with the implementation of Pistol Modernization for

the next four Fiscal Years 2025-26 to 2028-29 is \$1,895,292/year. Although the National roll-out plan stated indicates that the implementation of Pistol Modernization should be planned for three years, Alberta RCMP's current training capacity estimates that will take up to four years for a complete roll-out.

3.1.3 General Duty (GD) Hand-Held Thermal Device

The RCMP are currently examining a number of historical and more recent critical incidents, as well as previous recommendations related to low-light operations and equipment that could augment RCMP officer and public safety during these incidents. Technology has significantly improved in recent years and the RCMP is examining potential options such as hand-held Thermal, InfraRed and Night Vision optics that may be suitable for general duty applications. A hand-held, rugged thermal optic will be best suited to considerably improve officer safety during these scenarios. The RCMP is currently examining various options and associated costs are estimated at \$4,000 per device with a recommended minimum of two devices per detachment. It is anticipated that the appropriate procurement vehicle will be posted in early Fiscal Year 2025-26 with a three-year roll-out commencing the same year as determined by production capacity of the vendor.

Alberta RCMP's anticipated average costs associated with the implementation of Pistol Modernization for the next three Fiscal Years 2025-26 to 2027-28 is \$304,000/year. The target deployment is for at least one Hand Held Thermal Device in every detachment this fiscal year with the second requirement issued through a phased approach in the next two fiscal years.

3.1.4 National Tactical Support Group Program (NTSGP) Equipment

Not Applicable.

3.1.5 National Marine Program – Thermal Flotation and Dry Suits

Not Applicable.

3.1.6 Criminal Operations Equipment Plan: 2025-26 to 2030-31

The Table below breaks out the Criminal Operations Equipment Plan for the Municipal Police Service for Fiscal Years 2025-26 to 2030-31.

Muni Under - Operational Equipment Plan							
Priority Level		2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
1	Taser 7, Holsters and subscription	\$ 324,400	\$ 327,360	\$ 342,240	\$ 353,400	\$ 368,280	\$ 383,160
1	Portable Ballistic Shields	\$ 125,400	\$ 125,400	\$ -	\$ -	\$ -	\$ -
1	Replacement Equip (ASDs, TDD, Breaching Tool)	\$ 18,617	\$ 24,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
1	Extended Range Impact Weapons 40mm	\$ 39,576	\$ 39,576	\$ -	\$ -	\$ -	\$ -
1	Forward Looking Infrared (Thermal Imaging)	\$ 66,000	\$ 33,000	\$ 33,000	\$ -	\$ -	\$ -
1	Ammunition	\$ 48,192	\$ 49,638	\$ 51,127	\$ 52,661	\$ 54,241	\$ 55,868
1	Pistol Modernization	\$ 159,390	\$ 196,400	\$ 199,238	\$ 201,954	\$ 205,879	\$ -
1	Investigational Aids (Livescans, ATAK, TVs)	\$ 138,154	\$ 64,099	\$ 65,242	\$ 80,319	\$ 41,630	\$ 42,880
1	Protective Technical Services	\$ 289,785	\$ 180,964	\$ 186,954	\$ 163,812	\$ 169,360	\$ 173,375
1&2&3	Other Equipment (Fume Hood, Carry forward, C	\$ 80,407	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Operational Equipment Costs	\$1,289,921	\$1,040,437	\$ 902,800	\$ 877,147	\$ 864,389	\$ 680,282
	Body Worn Cameras (+DEMS)	\$ 958,610	\$1,078,716	\$ 1,119,000	\$ 1,119,000	\$ 1,119,000	\$ 1,119,000

3.2 Informatics Equipment

3.2.1 Information Management/Information Technology (IM/IT) Projects and Initiatives

As part of the RCMP's Digital Policing Strategy, known as "The Connected RCMP", the RCMP is focused on ensuring the organization has the right technology required to deal with the digital era's impacts on policing. This technology needs to be delivered quickly and in a way that meets the needs of citizens, businesses, partners, and RCMP employees. Since 2019, work has been done to define a future digital operating environment to make the RCMP a more data-driven and automation-enabled police force and advance the capabilities and efficiency of front-line policing through four target operating environments: improved situational awareness, advanced analytics, workflow automation, and partner and citizen engagement.

RCMP's Digital Policing Strategy provides an overarching roadmap for the RCMP and although there are no costs to contract partners directly associated with the Digital Policing Strategy itself, the IM/IT projects and initiatives identified below that fall under the umbrella of the Digital Policing Strategy will result in costs being incurred by the contract partners.

Discussions are ongoing on the development of a national rate(s) which will encompass expenditures related to current and future operational systems projects, as well as enterprise information management solutions, and will be supported through annual Multi-Year Plan(s) (MYP). Though the specific mechanics on how these rate(s) will be calculated are still to be determined, the RCMP is currently targeting implementation starting in FY 2027-28 at the earliest. CMC will continue to be consulted on the development and implementation of this rate.

3.2.1.1 Computer Aided Dispatch Next Generation (CAD NG)

The RCMP is currently developing a Statement of Requirements/Statement of Work (SOW/SOR) for a Request for Proposal (RFP) through procurement to replace the RCMP's Computerized Integrated Information and Dispatch System (CIIDS) with a commercial off the shelf Computer Aided Dispatch (CAD) system. The RCMP continues to maintain its existing CAD system, with more upgrades planned before the end of the contract to maintain efficient tools for police operations. All RCMP jurisdictions within Provinces and Territories are currently working with the CIIDS/CAD, with the exception of British Columbia and Halifax District who have implemented the Versaterm application (which remains out of scope for this update). Though the specific mechanics on how this rate will be calculated are still to be determined, the RCMP is currently targeting implementation of the system starting in FY 2028/29. Rate updates will be provided as this initiative is further developed.

3.2.1.2 Electronic Major Case Management (eMCM)

The RCMP is looking at maximizing the effectiveness and efficiency of RCMP business and police operations through the national implementation of a new eMCM solution. The Evidence and Reporting (E&R) system, currently being used for eMCM was not designed to address the overall needs of Major Case Management as it is cumbersome to use, requires redundant data entry, and does not facilitate the management of unstructured data collected. It has limited analytical capability and has been broadly deployed locally with limited to no capability for data sharing or administration. As a result, in March 2020, a contract was awarded to Xanalis for the implementation of their commercial off-the-shelf software

solution called “PowerCase”. This enhanced solution provides the required capabilities, flexibility and scalability to manage major case investigations at various levels of complexity while complying with the Information Management policies, standards, and practices.

Various risks are being monitored in relation to equipment, configuration, and testing. The project is working in close collaboration with the vendor, Shared Services Canada and various stakeholders to ensure a successful deployment of this solution. The planning and design phases have been completed and testing is underway. Testing cycles have indicated issues that are being resolved along with updated requirements for disclosure to ensure the end users are provided the best viable product. Another release is expected in Feb/March 2025 followed by a Disclosure Release, testing, training and a phased deployment. Timelines are being re-evaluated due to the testing delays and will be provided once solidified.

3.2.1.3 Status and Messaging Model (SAMM)

The SAMM, mobile component of the Computerized Integrated Information and Dispatch System (CIIDS), application was implemented in the mid-1990’s and has received limited upgrades due to the old technology platform it was built on. It is now considered to be at “end of life” and there are stability concerns with maintaining SAMM until the CIIDS Computer Aided Dispatch (CAD) application is replaced. The Gartner and Accenture CAD market assessments identified SAMM as a major pain point for our officers that creates an increased risk to officer safety as it is susceptible to crashes which leaves them off the Operational Communications Centre’s (OCC) radar from a dispatch perspective.

The RCMP has continued to keep a “lights on” approach with SAMM, but due to the increased safety concerns for officers and members of the general public, the RCMP is proceeding with a project to replace SAMM with Bell CAD Mobile as an interim sole source solution until the CAD Next Generation (NG) project is complete in approximately 5 FYs. The project began a pilot starting in November 2023 and was completed on June 27, 2024. The Vendor corrected identified items and the test team and QCS are currently working through testing cycles with the full implementation to be completed by the end of FY 2025-26.

3.2.1.4 Blue Force Tracking (BFT) formerly Android Team Awareness Kit (ATAK)

The BFT project team has completed the roll-out of the Team Awareness Kit (TAK) software suite to all officers. This suite consists of the ATAK software used on RCMP issued smart phones and tablets for front line responders, and the WinTAK software designed for use on RCMP desktops and tablets for the command and control component of the incidents. Although the BFT suite of applications are currently available at no charge, the adoption of this kit will result in additional costs which includes the purchase and licensing of servers, purchasing of new hardware (smart phones and tablets), airtime service fees, etc. The estimated cost is based on \$60/Member FTE Utilization/year beginning in FY 2024-25.

Requiring dedicated staffing in Divisions and NHQ in order to maximize situational awareness, interoperability and officer safety in critical situations, the BFT Enhancement Project is in its pre-planning stages to address divisional requirements that could not be met by the scope of The Blue Force Tracking (BFT) Enterprise (Z-00908) Project. BFT Enhancements will particularly focus on the interoperability with

both internal and external partners and procure a third-party vendor for development and maintenance support through a formal Request for Proposal (RFP) process.

3.2.2 Digital Collaboration and Information Management (DCIM)

The RCMP requires an enterprise solution to allow for alignment to an evolving digital environment which will support the management of electronic administrative and employee information and collaboration across multiple devices and platforms. This impacts both operational effectiveness of RCMP Divisions and the ability to meet GC directives and legislated requirements (such as ATIP and legal holds). The solution will allow for improved access to high availability, authentic, reliable and timely information, allowing front-line members to better support decision-making and day-to-day activities more efficiently. Meeting this need effectively for business lines across the RCMP requires the careful design of business applications (user-facing software) and records management tools. To do this, the Analytics, Data and Information Management (ADIM) branch launched the Digital Collaboration and Information Management (DCIM) Project. This project was approved at the Investment Oversight and Prioritization Committee (IOPC) in September 2024 for Project Approval and Expenditure Authority. Some professional services resources were onboarded in October 2024, and additional resources have been identified for upcoming project activities.

The DCIM project solution will leverage Microsoft 365 (M365) suite including SharePoint Online (SPO), One Drive, and Exchange Online. It will deploy a centralized, Protected B modern information management solution that is hosted on cloud-based Software as a Service (SaaS) technology and aligns with the RCMP's use of M365. This solution offers significant savings of time, effort, maintenance, integration, and licensing costs as well as meets information management user experience (UX) requirements.

An enterprise modern information management solution must be available to the entire enterprise across multiple devices to provide the best value to the organization. The DCIM project's objective is to implement an effective enterprise modern information management solution for the RCMP through modernizing approaches to digital information management and collaboration to improve the RCMP's ability to use information effectively, improve business processes with updated information flows and meet legislative and regulatory responsibilities surrounding the management of information. The work represents phase 1 of the DCIM project that will implement the base functionality for the modern information management solution requirements while phase 2 and 3 will build on functionality such as further collaboration and file sharing capabilities with external partners and stakeholders. Phase 2 and 3 will be run as separate and distinct projects.

The DCIM project has been asked to accelerate onboarding for the organization. The next steps for the DCIM project will be to complete a revised plan for onboarding along with the design and build activities, initiate training development, finalize security and privacy compliance activities and execute the pilots that are planned for early 2025.

Discussions are ongoing within RCMP NHQ on the development of a national rate(s) which will encompass expenditures related to current and future operational systems projects, as well as enterprise information management solutions, and will be supported through annual Multi-Year Plan(s) (MYP). Though the specific mechanics on how these rate(s) will be calculated are still to be determined, the RCMP is currently

targeting implementation starting in FY 2027-28 at the earliest. CMC will continue to be consulted on the development and implementation of this rate.

3.2.3 RCMP Network Modernization

The RCMP is located at over 950 locations across Canada, many of which are not in urban centres. RCMP operations rely on a robust, available and reliable network to enable access to our critical business applications and services. Alberta RCMP is requiring increases to their network capacity to enable modern applications across their sites ensuring continued availability and access to Alberta RCMP's operational systems and supporting ongoing police operations and administrative services. Network modernization in partnership with Shared Services Canada (SSC) will aim to address the following:

- Procurement of new technologies for enhancing nationwide network capacity.
- Implementation of new and emerging connectivity technologies for RCMP's remote and northern sites.
- Implementation of new, modernized wide area network technology that will further enhance cloud applications and off-loaded non-critical traffic for priority of operational traffic.

This operational initiative is a generational investment in the RCMP's national digital networking ecosystem which will open the door for greater resiliency, national Cloud connectivity, and better access to RCMP national data centers.

The RCMP's digital network must be modernized to ensure that the continued availability and access to core police operational and administrative systems is maintained. Without the necessary additional network capacity, many of the RCMP's sites in the North and other remote locations across Canada will not be fully enabled to leverage modern policing applications. Working with SSC, the RCMP will ensure that the continued availability and access to core police operational information systems is maintained. RCMP with the support of SSC will manage the deployment of the network enhancement tools including the ongoing evolution and changes to the RCMP's national digital network footprint.

SSC has upgraded bandwidth to 50 locations to date this year in order to support Body Worn Camera roll-out, including 20 Northern locations using Low Earth Orbital Satellite. SSC has completed initial large procurement for new technologies for enhancing nationwide network capacity and continues to pilot the technology. Full roll-out to all locations is anticipated to commence in Q1 FY2025-26.

****This initiative is to be funded by Canada with no impact to Contract Partners. This item is included for information purposes only**.**

3.2.4 Next Gen 9-1-1

Not Applicable

3.2.5 Informatics Plan: 2025-26 to 2030-31

The Table below breaks out the Informatics Plan for the Municipal Police Service for Fiscal Years 2025-26 to 2030-31.

Municipalities Under 15K - Technology Plan							
Priority Level		2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
1	Tech Rentals/Software	\$ 210,675	\$ 216,996	\$ 223,506	\$ 230,211	\$ 237,117	\$ 244,231
1	Radios (All AFFRCS) + Equipment	\$ 128,066	\$ 832,506	\$ 871,493	\$ 912,351	\$ 955,170	\$1,000,045
1	Radio Parts and Consumables	\$ 83,504	\$ 86,009	\$ 88,589	\$ 91,247	\$ 93,984	\$ 96,804
1	Mobile Work Stations & in-car equipment	\$ 150,280	\$ 154,788	\$ 159,432	\$ 164,214	\$ 169,141	\$ 174,215
1	Workstation Life Cycling & Contingency	\$ 129,075	\$ 132,948	\$ 136,936	\$ 141,044	\$ 145,275	\$ 149,634
2	Licenses and software expansion	\$ 9,725	\$ 10,017	\$ 10,318	\$ 10,627	\$ 10,946	\$ 11,274
2	Repairs and Maintenance	\$ 58,278	\$ 60,027	\$ 59,439	\$ 61,223	\$ 63,059	\$ 64,951
	Total Technology Forecast	\$ 769,603	\$1,493,291	\$1,549,712	\$1,610,917	\$1,674,693	\$1,741,154
	Telecommunications (non-billable)	\$ 136,327	\$ 140,416	\$ 144,629	\$ 144,629	\$ 144,629	\$ 144,629

3.3 Air Services

Not Applicable.

3.4 Police Vehicles

3.4.1 General Duty

Police vehicles are subject to an evergreen cycle requiring regular replacement. Working within the RCMP's Strategic Fleet Management Framework with regard to the Land Fleet Rationalization Plan and deployment standards, Alberta RCMP has taken a strategic and measured approach with lifecycles for vehicles varying from 5-8 years (typically reaching lifecycle based on mileage rates/usage and condition). This approach takes into consideration both the varied operational requirements of Alberta RCMP's various contract and non-contract partners in consideration of the capacity and available resources to provide Fleet Services for the whole Division.

Estimated inflation associated with vehicle costs and fit up, unscheduled replacements, lifecycle requirements, as well as capacity, were all built into the five-year forecast. However, it should be noted that due to unpredictable and non-controllable factors (such as market conditions, supply chain constraints, unforeseen divisional priority changes), the expenditures are expected to vary from the initial forecast. At this time, it is unknown what the impact of the evolving U.S. Tariffs situation may be, tariffs are not considered or factored into this forecast.

3.4.2 Specialized Vehicles

Not Applicable.

3.4.3 Police Vehicle Plan: 2025-26 to 2030-31

The Table below identifies anticipated costs associated with the Municipal Detachment Police Vehicles for Fiscal Years 2025-26 to 2030-31.

Municipalities Under 15K Population - Police Vehicles Plan						
	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31
Vehicles	2,321,800	2,193,400	2,348,800	2,412,800	2,476,800	2,540,800
Fit-Up	516,195	476,300	508,080	520,880	536,080	550,080
Contingency	258,700	185,600	191,600	191,600	203,600	209,600
Equipment	25,000	-	-	-	-	-
Total Police Vehicle Costs	3,121,695	2,855,300	3,048,480	3,125,280	3,216,480	3,300,480

SECTION 4 – DIVISIONAL ADMINISTRATION AND OTHER OPERATIONAL EXPENDITURES

4.1 Well Being Ambassadors

Mental health and wellness has been identified as an emerging area of concern and as a key priority within the RCMP and across the federal government. Currently, the RCMP Mental Health Champions (MHC) assumes these duties in addition to their regular duties, placing undue pressure on individuals who do not have sufficient time to fully support and effectively promote employee well-being initiatives.

Well-Being Ambassadors ensure coordinated and collaborative implementation of key initiatives in response to survey results (PSES, Pulse Survey) by establishing action plans across the country, raise awareness of the importance of mental health and how the various programs and services protect, support and strengthen overall well-being.

The psychological health and safety policy marks a pivotal step in fostering a supportive workplace culture, but its success hinges on the active development and implementation of a robust Psychological Health and Safety Management System (PHSMS) ensuring alignment with the *National Standard for Psychological Health and Safety in the Workplace*. Well-Being Ambassadors play a vital role in ensuring this system is not only created effectively but also sustained to promote long-term well-being among employees. Their responsibilities span advocacy, planning, implementation, monitoring, and continuous improvement, ensuring the policy's goals translate into actionable outcomes.

Once the psychological health and safety policy is in place, Well-Being Ambassadors will assume a dual role: (1) facilitating the creation of a PHSMS aligned with the policy, and (2) ensuring its effective implementation across all levels of the organization. This dual responsibility positions them as leaders in cultivating a workplace where psychological well-being is prioritized alongside physical safety.

This initiative is considered implemented and it is anticipated that contract partners will begin incurring expenses in FY 2025-26.

The Alberta RCMP has one resource performing these duties. The anticipated costs associated with Well Being Ambassadors for FYs 2026-27 to 2030-31 (5 FYs) are \$111,697/year and are based on EDS-02 public servant 2024 salary pay rate including O&M and excluding Employee Benefit Plan. Forecasted costs are identified in Table 6 - Division Administration and Other Direct/Indirect Costs.

4.2 National Reintegration Program (NRP)

The RCMP approved an NRP in spring 2021 which focuses on building officers' confidence in order to support them in a respectful and safe return to operational duties following occurrences such as, but not limited to, an officer-involved shooting, involvement in any form of traumatic or critical incident, gradual return to work, or return from long term absence. The NRP facilitates a structured, supportive return to duty, enhancing operational readiness, improving member confidence, performance, and morale. The Program has emerged as a proven standard of support for officers and has expanded across the Country. The National Reintegration Program has been launched nationally and there is a Course Training Standard to ensure consistent delivery of services.

Reintegration Coordinators play a vital role in the Program, ensuring seamless referrals, timely access to services, and increased program awareness. This initiative is considered fully implemented and full-time Reintegration Coordinators are available in every division. It is anticipated that contract partners will begin incurring expenses in FY 2025-26 as costs are migrated to Divisions.

The Alberta RCMP has three Reintegration Coordinators regular member positions, two of them are currently filled. The anticipated costs for FYs 2026-27 to 2030-31 (5 FYs) are \$299,107/year per member and are based on a Sergeant 2024 salary pay rate including O&M, Overtime and capital, excluding Employee Benefit Plan.

4.3 Training Requirement

Demands within mandatory training programs, including pistol and carbine training, annual operational skills, have substantially increased over the past few years due to requirements stemming from the RCMP's response to the McNeil Report. In addition, as new equipment being rolled-out as part of the modernization of intervention equipment, mandatory training must be maintained to meet operational requirements. This fiscal year, implementation of identified training requirement for the Tactical Vehicle Intervention Techniques training will begin which is anticipated to slightly increase training costs for 2025-26.

Upcoming equipment such as the Portable Ballistic Shield, Forward Looking Infrared (FLIR) and the new Pistol Conversion are forecasted to begin rolling out in 2025-26 fiscal year. The estimated training cost per member for Pistol Modernization is \$445 which will include targets, travel costs, simunition barrels and ammunition. The Extended Range Impact Weapon will require one day training with an annual recertification. With a higher ammunition cost, this may cause cost increases for training.

As of January 2023, block training has resumed as a five-day course that is mandatory for all police officers to complete on a three-year cycle. Approximately one-third of provincial police officers will require block training on an annual basis. In the past half of the police officers were completing their training in Alberta, however due to capacity constraints and the five-day course, the majority of those resources will travel to Regina Depot to complete their training. This will increase costs for travel and potentially overtime for those travelling out of province. An initiative to increase Block Training capacity is being considered and reviewed, this will aid in the reduction of travel costs incurred to ensure members are trained accordingly.

Muni Under - Training Plan						
Priority	2025/26	2026/27	2027/28	2028/29	2029/30	2030/2031
Non-Negotiable	\$ 262,084	\$ 269,946	\$ 278,045	\$ 286,386	\$ 294,978	\$ 303,827
Operational Requirement	\$ 34,465	\$ 35,499	\$ 36,563	\$ 37,660	\$ 38,790	\$ 39,954
Business Enhancement	\$ 309,381	\$ 318,663	\$ 328,223	\$ 338,069	\$ 348,211	\$ 358,658
Other	\$ 87,318	\$ 89,937	\$ 92,636	\$ 95,415	\$ 98,277	\$ 101,225
Total	\$ 693,248	\$ 714,045	\$ 735,466	\$ 757,530	\$ 780,256	\$ 803,664

SECTION 5 – SPECIAL PROJECTS AND INITIATIVES

5.1 Emergency Response Team (ERT)

Not Applicable.

5.2 Cybercrime

The National Integrated Operations Council (NIOC) Sub-Committee on cyber is exploring methods that contract partners may use in order to increase RCMP capacity to investigate cybercrime. This may include creating dedicated investigative teams to respond to cybercrime outside of the scope of the federal mandate. There has been recent advancement within some jurisdictions who are now considering a defined approach to addressing cybercrime. Considerations are being given to dedicating capacity with a mandate to undertake law enforcement activities targeting cybercrime. The NC3 is providing support to divisional partners as they examine options.

Since seeking CMC's input and feedback on this initiative in September 2022, and the ensuing RCMP Touchpoint meeting in January 2024, several jurisdictions are now considering a defined approach to addressing cybercrime. NC3 continues to provide support to divisional counterparts as they examine options with considerations being given to specifically dedicate capacity with a mandate to undertake law enforcement activities targeting cybercrime.

Based on current data, approximately 140 RCMP National Cybercrime Solution (NCS) and 50 external partner (Police Agency – P3) users across Canada were activated in Fiscal Year 2024-25. For Fiscal Year 2025-26 it is anticipated that P3 users will increase with current plans for an onboarding of an additional 20+ agencies. From a technical perspective the onboarding of RCMP users/teams is straight forward, but requires training. The overall implementation plan will depend on each province & territory and how they would like the RCMP to proceed in their division. It is hopeful that this initiative will be fully operational in Fiscal Year 2025-2026.

Continued discussions between divisions, contract partners and the RCMP Program to determine the best way forward. As such, divisions are unable to identify costs and timelines associated with this initiative at this time.

5.3 Corporate & Human Resources Enterprise Resource Planning (ERP) Modernization (2022-26)

Providing effective and efficient police services requires a robust Enterprise Resource Planning (ERP) system to sustain Corporate and Human Resource management functions such as Finance, Property Management, Procurement Services, Training, Staffing, Recruitment, etc. In order for Corporate and HR support functions to remain relevant and effective today and into the future, the RCMP plans to make significant investments over a multi-year period to implement the following strategic transformations:

Corporate System Modernization (S4 - SAP) Update: The RCMP has secured the services of a Systems Integrator (SI) to advance the project with planning and initial design that began in Fiscal Year 2024-25. The development of a new system will begin in Fiscal Year 2025-26.

Member Pay System Modernization (Vendor TBD) Update: The current Member Pay system will no longer be supported as of December 2027. The RCMP is working with Public Services and Procurement Canada (PSPC) to examine the feasibility of Dayforce as the replacement pay-system solution by

December 2027. The transition to a new pay solution will ensure end-to-end testing and provide some contingency time before MPS is no longer supported.

A dedicated project team from the RCMP is also working with PSPC and Ernst & Young (EY) / Dayforce consultants, under the direction of the executive director, National Compensation Services and an Assistant Deputy Minister Committee from the RCMP and PSPC, to ensure the best outcome for our members. A final decision on the Dayforce solution will be made following the conclusion of this work by Public Services and Procurement Canada (PSPC), in consultation with the RCMP, likely mid 2025 following the Federal Election.

HR System Modernization (Vendor TBD) Update: The replacement and modernization of the Human Resources Management Information System (HRMIS) v8.9 platform is the focus of an internal options analysis and is progressing in line with branch priorities and current capacity in order to secure long-term system stability and support the HR transformation agenda.

RCMP will realize these broad business outcomes:

- Operational support to Contract Policing – Provide efficient business processes and systems.
- Modernization – support common, shared systems that replace outdated technologies and reduce customizations.
- Cost Effectiveness – deliver affordable and sustainable management services.
- Standardization – enable streamlined processes and common data structures across the RCMP.
- Integration – enhance internal and external national integration and collaboration.

The RCMP will continue to engage and communicate its plans for system modernization and the associated business transformation with our Contracting Partners and key stakeholders to ensure the alignment of strategic priorities. Until this occurs, divisions are unable to identify costs and timelines associated with this initiative.

5.4 Uniform Modernization (New Uniform)

As part of an ongoing effort to modernize operational uniforms, the RCMP is looking at new uniform articles that better meet the unique needs of its mandate, operational requirements and considerations related to a diverse workforce.

5.4.1 Duty Shirt

A contract was awarded to a Canadian manufacturer on December 19, 2024. The end goal is to have 2 styles of shirts to accommodate both internal and external soft body armour (SBA):

Style 1 - For wear under external SBA:

The first style to be rolled out - the new, modernized navy-blue duty shirt, is designed to be worn under the external SBA. This style will also offer a female fit version as part of the RCMP uniform for the first time. There will be limited quantities of the new duty shirts available upon initial rollout. Uniformed members will continue to wear their grey duty shirt, along with the new duty shirt, until a stable inventory of the new duty shirt is in place. The current phased roll-out plan is to launch in August 2025 with L Division which will provide an opportunity to stabilize requirements around sizing and fit to avoid a future large volume of returns and exchanges. Some divisions are not likely to see deliverables until late Fiscal Year

2025-26. The cost for the short sleeve shirt will increase from \$29 to \$72 each, and the long sleeve will similarly increase from \$35 to \$87.

Style 2: Button-up style shirt for wear over internal SBA

The second style, is a button-up navy-blue duty shirt that is designed to be worn over an internal SBA carrier. This style is currently in development as an alternative to the new duty shirt and will not be included in the initial roll out.

5.4.2 Hijab

The initial wear trial was launched in Fall 2022 to test samples of a modernized hijab with improved style, fabric, comfort, safety, durability and fit. Based on the feedback collected from trial participants, the proposed design of the next RCMP-issued hijab was updated, and a second wear trial was conducted in the summer of 2024 due to the limited results after the first survey. A second survey is underway and results are expected by the end of fiscal 2024-25.

5.4.3 Inclusive Respirator:

In 2020, the RCMP began to explore the development of new respirator options for frontline officers who have facial hair for religious, cultural, medical and/or gender identity reasons. A project was initiated through Innovative Solutions Canada (ISC), a procurement program the RCMP participates in, designed to connect government departments with Canadian small businesses. In Fiscal Year 2022-23, several successful prototypes were identified but Alberta-based Win-Shield Medical Devices was selected to complete in-depth research and testing of all elements of their prototype which is currently in the final testing phase and set to conclude in January 2025. Consultation and input have been, and continues to be sought out from various internal stakeholders including CBRNE, the Uniform and Equipment Program, and members in a number of operational roles. Based on this feedback from the most recent testing, Win-Shield sent a second prototype for wearing in early November 2024. Awaiting survey feedback for the second prototype.

The development of the respirator has been completed and is awaiting necessary certifications for operational use.

Alberta RCMP anticipates that all uniform modernization requirement will be unit-purchased and roll-out is expected to be implemented from FY 2025-26 and ongoing.

5.5 Crypto Currency:

Crypto Currency, as a criminal enabler, is a serious threat to Canadian infrastructure and the economy, and its use is prevalent in operational investigations across the RCMP. Sixty-five percent of RCMP Crypto Currency files are fraud complaints falling under the Contract Policing mandate which represents a growing crisis that requires urgent attention.

Crypto Currency is a technical subject matter that is highly susceptible to loss, which requires specific expertise to properly understand and manipulate. With a current market capitalization of approximately \$ 3.7 Trillion (December 2024), and an increase in global accessibility, an increase of Crypto Currency in criminal investigations has been observed. Failure to ensure proper mechanisms and support are in place for the investigation and subsequent search and seizure of evidence, puts the RCMP at risk of financial liability, creating negative case law, and loss of reputation. Dedicating resource(s) to oversee operations will ensure investigators have access to the knowledge and skills necessary to safely manage the inherent

risks associated with the technology, and will increase opportunities for illicit asset recovery and forfeiture.

RCMP is exploring methods that contract partners may use in order to increase RCMP capacity to investigate Crypto Currency-enabled crime. This may include integrating dedicated provincial resources into existing Federal Crypto Currency Teams to respond to Crypto Currency files outside of the federal mandate. Given that there are structures and initiatives already established, immediate front-line operational support could be achieved through allocation of designated resources into these teams. It is recommended that the designated PT resources be embedded within the existing Crypto Currency Tactical Operational Support (CTOS) teams that are already operating in Vancouver, Calgary, Toronto and Montreal.

Given the complexity of the subject matter and the need for specialized complements of knowledge, the CTOS team will be responsible for the identification and/or hiring of the PT resources.

It is hopeful that this initiative will commence in Fiscal Year 2025-26 and will be fully operational in Fiscal Year 2026-27 but it will depend on each contract partner and how they direct the RCMP to proceed across each division. Continued discussions between divisions, contract partners and the RCMP Program to determine how this initiative best suits their jurisdictions is required.

At this point, although it is anticipated that this initiative will be fully operational in Fiscal Year 2026-27, it is understood that it is in the early stages of development and therefore, costs cannot be determined. As such, divisions to are unable to identify costs applicable to their individual jurisdiction.

5.6 Ongoing Commissions, Assessments and Reports (includes MCC Recommendations, MMIWG Inquiry & Discoveries of Unmarked Graves/Truth and Reconciliation)

5.6.1 Missing and Murdered Indigenous Women and Girls (MMIWG) Inquiry

The National Inquiry released its Final Report on June 3, 2019 and the Government of Canada (GoC), through Crown- Indigenous Relations and Northern Affairs Canada (CIRNAC), led the response and released the Missing and Murdered Indigenous Women, Girls, and 2SLGBTQQIA+ People National Action Plan and Federal Pathway in 2021. Engagement continues with contract partners and Indigenous organizations at the national level while the Indigenous Support and Services (ISS) directorate within Contract and Indigenous Policing continues to review RCMP actions aligning and addressing the Calls for Justice. Continued additions or modifications to current policy, recruitment, Indigenous engagement and training remain part of the RCMP's plan.

The RCMP's Contract & Indigenous Policing (C&IP) business line has authored two separate guides for families, inspired by the testimony of families during the National Inquiry into Missing and Murdered Indigenous Women and Girls (MMIWG). They address three specific concerns: lack of information from police, confusion about the criminal justice system (CJS), and jurisdiction. They are trauma-informed and provide information to family, friends and other interested parties. The guides are not specific to the RCMP and can be used by any police service or victim services in Canada, including self-administered First Nations police services. The guides use the word "police" rather than the RCMP. The guides have been endorsed and reviewed by two Canadian Association of Chiefs of Police (CACP) committees: Policing with Indigenous People and Victims of Crime. Although the RCMP is the author, the CACP has a letter in each guide, supporting their use by other police services. The guides were highlighted in the February 2024 CACP Police Chief Magazine article. The CACP are a co-sponsor of the guides.

- The Guide for Families of Missing Persons covers: making a report, investigations, media, long-term missing persons, supports for families, and a worksheet to assist in making a report.
- The Guide for Families of Homicide Victims is unique in that it covers the entire criminal justice system, not just the police investigation. Thus, it covers investigations (including the medical examiner's responsibilities), appeals, sentencing, young offenders, corrections, parole, supports for families, messages from faith communities and a glossary.

Although the Guides include considerable information specific to Indigenous families, the content aims to provide information for all families of missing persons and homicide victims, which includes information on financial and other supports. They are also inclusive of 2SLGBTQIA+ people. The English and French versions of the guides are ready for printing. The Inuktitut versions will be the next language to be released. Translation is complete for most of the Indigenous languages (Inuktitut, Cree, Michif, Mi'kmaq, Ojibwe and Cree) and other languages (Spanish, Arabic, simplified and traditional Chinese, Hindi, and Tagalog), and will be completed this fiscal year or early 2025-26. All of the translation for the Missing Persons guide is complete.

5.6.2 Discoveries of Unmarked Graves/Truth and Reconciliation

The tragic discoveries of hundreds of children buried on, or near, the grounds of former residential schools have brought renewed attention to this dark time in Canada's history. The RCMP may be asked to assist in activities in response to the Calls to Action. RCMP contributions will be culturally sensitive and trauma-informed, and will take place in partnership with CIRNAC, local Indigenous communities and organizations, as well as with the input of a number of local, provincial/territorial and federal departments and agencies. In addition, fulfilling the Truth and Reconciliation Commission of Canada's Calls to Action 73 to 76 requires the active participation of all levels of government, Indigenous leaders and communities, Residential School survivors, churches and current landowners. The RCMP is fully committed to supporting CIRNAC and the rest of the GoC in the implementation of these recommendations, and to reconciliation with Indigenous communities.

SECTION 6 – FINANCIAL SUMMARY AND PROJECTIONS

The MYFP Table at the end of this section provides a financial summary for the Town of Didsbury. It is also attached in Excel format for your reference. This summary includes the previous year actual (2024-25), the current year planned forecast (2025-26) and the five years on which this MYFP is based (2026-27, 2027-28, 2028-29, 2029-30 and 2030-31). Forecasts are identified in both 100% and 70% terms.

Adequate funding is critical to providing policing services to ensure the safety of your community and its citizens. Based on the forecasts identified within the financial tables, the estimated basic average cost per RM for 2025-26 has decreased to \$172,800 in 70% terms, and is projected to increase to \$182,079 in 2026-27 in 70% terms.

Indirect costs have also been impacted by the pay raise for RMs; including the Division Administration rate. This rate is determined by the sum of several cost categories, including the cost of core administration, members on special leave (such as medical leave), and health-care costs, and allocating the total costs by the number of working FTE members in the province. With increased health-care costs and more RMs on special leave, the Division Administration rate is forecasted at a rate of \$46,516 per working member for the 2025-26 fiscal year.

The annual estimate of costs for the Town of Didsbury for the 2025-26 Fiscal Year, based on a working member FTE utilization of 3.00, is estimated at \$589,899.

In order for your community and the Alberta RCMP to more strategically plan for policing expenditures, the total expenditures (listed above) will be divided into quarters and reflected equally on each quarterly invoice in the 2025-26 Fiscal Year; similar to an equalized payment plan, and will be reconciled following Quarter 4. Your community's estimated quarterly invoice payments for 2025-26 are as follows:

Quarterly Invoice Amount	25-26 Estimated Quarterly Invoice
Quarter 1 (April 1, 2025 - June 30, 2025)	147,475
Quarter 2 (July 1, 2025 - September 30, 2025)	147,475
Quarter 3 (October 1, 2025- December 31, 2025)	147,475
Quarter 4 (January 1, 2026 - March 31, 2026)	147,475

***Projected pay raises are not included in the 2025/26 pay forecast.**

In order to minimize the risk of significant over or under payment, the RCMP will review actual expenditures in comparison to the forecast throughout the year and adjust accordingly if there are significant variances.



Contract Policing Year to Date Report
2025-2026

Division: K
Contract Type: Municipal
Contract Partner: Didsbury
Customer Number: 87167

Established Positions	23-24	24-25 YTD	25-26 Forecast
Net Member FTE Utilization (less Special Leave: Medical, Maternity, etc.)	352.00	352.00	364.00
Police Dog	291.21	279.44	320.90
	-	-	-

Pooled Direct Costs

Resource Type	DIV_Responsibility_Center	Commitment Item Number/Name	23-24	24-25 YTD	25-26 Forecast
Pay	Pay*	030 - Pay - Members	33,382,277	35,463,614	40,101,000
		030 - Pay - Members Prior Year Retro	-	1,217,629	-
Pay Total			33,382,277	36,681,243	40,101,000
O&M	CADC Credits		0	-33,692	-
	Administration		7,069	11,390	12,000
	Air Services		-	-	-
	CROPS		466,839	750,079	1,289,921
	Fleet (Vehicle Fit-up)		327,433	389,327	492,395
	Informatics		515,192	373,919	769,603
	Secret Expense (580)		27,201	38,931	45,000
	Training		460,771	532,995	693,248
	Unit O&M		3,427,779	3,585,644	4,269,000
O&M Total			5,232,283	5,648,592	7,571,167
Capital	Fleet		1,263,001	2,115,032	2,522,500
Capital Total			1,303,997	2,131,342	2,522,500
Grand Total			39,918,557	44,461,178	50,194,667

Total Pooled Direct Costs	39,918,557	44,461,178	50,194,667
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Pooled Indirect Costs

Type	Indirect Category	Indirect Item	23-24	24-25 YTD	25-26 Forecast
Rate	Member EBP	Member Superannuation	19.44%	20.13%	20.13%
		Member CPP	3,830	4,149	4,253
		Member EI	1,180	1,239	1,270
	Non-Member EBP	Non-Member Superannuation	9.86%	9.86%	9.30%
		Non-Member CPP	3,830	4,149	4,253
		Non-Member EI	1,420	1,479	1,516
	Member Rate	Cadet Training Program	4,726	5,044	5,331
		CRCC/ERC/PCC	836	834	834
		ERA	122	122	122
		Legal Services	211	209	212
		PDSTC	42,535	45,168	46,646
		PROS	764	901	908
		Recruiting	1,463	1,607	1,996
		Body Worn Cameras	-	-	2,570
		Division Administration	43,876	47,271	46,516
	Member EBP	Member Superannuation	6,328,382	7,383,934	8,072,331
		Member CPP	1,115,250	1,159,438	1,364,749
		Member EI	343,642	346,277	407,595
	Non-Member EBP	Non-Member Superannuation	-	-	-
		Non-Member CPP	-	-	-
		Non-Member EI	-	-	-
	Member Rate	Cadet Training Program	1,376,258	1,409,495	1,710,718
		CRCC/ERC/PCC	243,431	233,017	267,589
		ERA	35,592	34,153	39,220
		Legal Services	61,472	58,274	68,051
		PDSTC	-	-	-
		PROS	222,482	251,831	291,396
		Recruiting	426,040	449,060	640,516
		Body Worn Cameras	-	-	824,713
		Division Administration	12,777,171	13,209,408	14,926,980

Total Pooled Indirect Costs	22,929,720	24,534,889	28,613,859
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Adjustments to Pooled Costs

Shared Services	354,902	407,793	407,793
CCVE Adjustment incorrectly charged to Grande Prairie	-	-	-
Total Adjustments to Pooled Costs	354,902	407,793	407,793

Total Pooled Costs 100%	63,203,179	69,403,860	79,216,319
Total Pooled Costs 70%	44,242,225	48,582,702	55,451,423

Per capita Rate (Cost Per Member) 100%	217,036	248,368	246,857
Per capita Rate (Cost Per Member) 70%	151,926	173,857	172,800

Didsbury Established Positions	4.00	4.00	4.00
Didsbury Net Member FTE Utilization (less Special Leave: Medical, Maternity, etc.)	3.05	3.13	3.00
Estimated Pooled Direct and Indirect Costs for Didsbury	463,373	543,803	518,399

Additional Costs (Non-Pooled Costs) Billed by Location

Location	MUNI_UNDER_COST_TYPE	Commitment Item Number/Name	23-24	24-25 YTD	25-26 Forecast
DIDSBURY	Non Pooled - CS	031 - Extra Duty Pay - Mem	31,376	37,758	45,000
Grand Total			31,376	37,758	45,000

Total Costs at 70%	21,963	26,431	31,500
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Location	Non-Pooled Costs	Commitment Item Number/Name	23-24	24-25 YTD	25-26 Forecast
DIDSBURY	Non Pooled - No CS	213 - Corps of Commission	9,514	16,459	20,000
		830 - Furniture & Fixtures	885	43,165	20,000
Grand Total			10,399	59,624	40,000

Total Costs at 100%	10,399	59,624	40,000
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Adjustments After Contract Partner Share	-	-	-
Body Worn Cameras	-	-	-
Total Adjustments	-	-	-

Total Costs (After Final Adjustments)	495,735	629,858	589,899
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Quarterly Invoice Amount	25-26 Estimated Quarterly Invoice
Quarter 1 (April 1, 2025 - June 30, 2025)	147,475
Quarter 2 (July 1, 2025 - September 30, 2025)	147,475
Quarter 3 (October 1, 2025- December 31, 2025)	147,475
Quarter 4 (January 1, 2026 - March 31, 2026)	147,475

*Projected pay raises are not included in the 2025/26 pay forecast.



Contract Policing Year to Date Report
2026-27 to 2030-31

Division: K
Contract Type: Municipal
Contract Partner: Didsbury
Customer Number: 87167

Established Positions	26-27 Forecast	27-28 Forecast	28-29 Forecast	29-30 Forecast	30-31 Forecast
Net Member FTE Utilization (less Special Leave: Medical, Maternity, etc.)	379.00	385.00	391.00	394.00	398.00
Police Dog	329.20	333.70	338.70	344.20	349.70
	-	-	-	-	-

Pooled Direct Costs

Resource Type	DIV_Responsibility_Center	Commitment Item Number/Name	26-27 Forecast	27-28 Forecast	28-29 Forecast	29-30 Forecast	30-31 Forecast
Pay	Pay*	030 - Pay - Members 030 - Pay - Members Prior Year Retro	43,730,000	45,879,000	48,196,000	50,693,000	53,306,000
Pay Total			43,730,000	45,879,000	48,196,000	50,693,000	53,306,000
0	Administration		12,300	12,608	12,923	13,246	13,577
	Air Services		-	-	-	-	-
	CROPS		1,040,437	902,800	877,147	864,389	680,282
	Fleet (Vehicle Fit-up)		476,300	508,080	520,880	536,080	550,080
	Informatics		1,493,291	1,549,712	1,610,917	1,674,693	1,741,154
	Secret Expense (580)		48,000	51,000	54,000	57,000	60,000
	Training		714,045	735,466	757,530	780,256	803,664
	Unit O&M		3,997,000	4,096,925	4,199,348	4,304,332	4,411,940
O&M Total			7,781,373	7,856,592	8,032,745	8,229,996	8,260,697
Capital	Fleet		2,379,000	2,540,400	2,604,400	2,680,400	2,750,400
Capital Total			2,379,000	2,540,400	2,604,400	2,680,400	2,750,400
Grand Total			53,890,373	56,275,992	58,833,145	61,603,396	64,317,097

Total Pooled Direct Costs

53,890,37356,275,99258,833,14561,603,39664,317,097

Pooled Indirect Costs

Type	Indirect Category	Indirect Item	26-27 Forecast	27-28 Forecast	28-29 Forecast	29-30 Forecast	30-31 Forecast
Rate	Member EBP	Member Superannuation	20.13%	20.13%	20.13%	20.13%	20.13%
		Member CPP	4,359	4,468	4,580	4,694	4,812
		Member EI	1,302	1,334	1,368	1,402	1,437
	Non-Member EBP	Non-Member Superannuation	9.34%	9.34%	9.34%	9.34%	9.34%
		Non-Member CPP	4,359	4,468	4,580	4,694	4,812
		Non-Member EI	1,554	1,592	1,632	1,673	1,715
	Member Rate	Cadet Training Program	5,996	5,996	5,996	5,996	5,996
		CRCC/ERC/PCC	834	834	834	834	834
		ERA	122	122	122	122	122
		Legal Services	215	218	222	225	228
		PDSTC	54,873	54,873	54,873	54,873	54,873
		PROS	917	926	936	936	936
		Recruiting	2,372	2,372	2,372	2,372	2,372
		Body Worn Cameras	2892	2892	2892	2892	2892
		Division Administration	49,424	50,007	51,364	52,762	54,202
	Member EBP	Member Superannuation	8,802,849	9,235,443	9,701,855	10,204,501	10,730,498
		Member CPP	1,435,049	1,491,032	1,551,207	1,615,806	1,682,666
		Member EI	428,591	445,311	463,283	482,576	502,544
	Non-Member EBP	Non-Member Superannuation	-	-	-	-	-
		Non-Member CPP	-	-	-	-	-
		Non-Member EI	-	-	-	-	-
	Member Rate	Cadet Training Program	1,973,883	2,000,865	2,030,845	2,063,823	2,096,801
		CRCC/ERC/PCC	274,510	278,263	282,432	287,018	291,605
		ERA	40,235	40,785	41,396	42,068	42,740
		Legal Services	70,858	72,904	75,107	77,471	79,890
		PDSTC	-	-	-	-	-
		PROS	301,896	309,090	316,898	322,044	327,190
		Recruiting	780,862	791,536	803,396	816,442	829,488
		Body Worn Cameras	952,046	965,060	979,520	995,426	1,011,332
		Division Administration	16,270,291	16,687,280	17,396,901	18,160,578	18,954,435

Total Pooled Indirect Costs

31,331,07132,317,56933,642,84035,067,75536,549,189

Adjustments to Pooled Costs

Shared Services	407,793	407,793	407,793	407,793	407,793
Total Adjustments to Pooled Costs	407,793	407,793	407,793	407,793	407,793

Total Pooled Costs 100%

85,629,23789,001,35392,883,77897,078,944101,274,079

Total Pooled Costs 70%

59,940,46662,300,94765,018,64567,955,26170,891,856

Per capita Rate (Cost Per Member) 100%	260,113	266,711	274,236	282,042	289,603
Per capita Rate (Cost Per Member) 70%	182,079	186,697	191,965	197,430	202,722

Didsbury Established Positions	4.00	4.00	4.00	4.00	4.00
Didsbury Net Member FTE Utilization (less Special Leave: Medical, Maternity, etc.)	4.00	4.00	4.00	4.00	4.00
Estimated Pooled Direct and Indirect Costs for Didsbury	728,317	746,790	767,861	789,718	810,888

Additional Costs (Non-Pooled Costs) Billed by Location

Location	MUNI_UNDER_COST_TYPE	Commitment Item Number/Name	26-27 Forecast	27-28 Forecast	28-29 Forecast	29-30 Forecast	30-31 Forecast
DIDSBURY	Non Pooled - CS	031 - Extra Duty Pay - Mem	46,575	48,205	49,892	51,639	53,446
Grand Total			46,575	48,205	49,892	51,639	53,446

Total Costs at 70%32,60333,74434,92536,14737,412

Location	Non-Pooled Costs	Commitment Item Number/Name	26-27 Forecast	27-28 Forecast	28-29 Forecast	29-30 Forecast	30-31 Forecast
DIDSBURY	Non Pooled - No CS	213 - Corps of Commission 830 - Furniture & Fixtures	41,000	42,025	43,076	44,153	45,256
Grand Total			41,000	42,025	43,076	44,153	45,256

Total Costs at 100%41,00042,02543,07644,15345,256

Total Costs (After Final Adjustments)801,919822,558845,861870,018893,556

SIGNATURES

This Multi-Year Financial Plan is presented in accordance with the provisions of the MPSA. The RCMP remains committed to balancing operational requirements with the sound stewardship of public resources in a complex and evolving landscape.

In acknowledgement of your support for the above multi-year plan and the 2025-26 FTE utilization target, forecast and quarterly invoice amount, please review and sign the Approval in Principle included at the end of this document by June 1, 2025.

Signature Block of Detachment Commander
Didsbury Municipal Police Service

Date:

I acknowledge receipt of this Multi-Year Financial Plan (MYFP) that has been prepared as required under Article 17.1 of the MPSA. This MYFP, including the proposed budget and any changes to the number of personnel, is approved “in principal” only and will be considered as part of the Municipal annual budget development process. At the conclusion of our budget process, we will supply the Detachment Commander a budget letter which will include confirmation of any changes in the number of Members and Support Staff for the Municipal Police Service and an explanation for any difference between the most recent projected budget figure and the approved budget, including any suggestions for addressing the difference.

Signature Block of Mayor/CEO
Town of Didsbury

Date:



Contract Policing Year to Date Report
2026-27 to 2030-31

Division: K
Contract Type: Municipal
Contract Partner: Didsbury
Customer Number: 87167

Established Positions	26-27 Forecast	27-28 Forecast	28-29 Forecast	29-30 Forecast	30-31 Forecast
Net Member FTE Utilization (less Special Leave: Medical, Maternity, etc.)	379.00	385.00	391.00	394.00	398.00
Police Dog	329.20	333.70	338.70	344.20	349.70
	-	-	-	-	-

Pooled Direct Costs

Resource Type	DIV_Responsibility_Center	Commitment Item Number/Name	26-27 Forecast	27-28 Forecast	28-29 Forecast	29-30 Forecast	30-31 Forecast
Pay	Pay*	030 - Pay - Members	43,730,000	45,879,000	48,196,000	50,693,000	53,306,000
		030 - Pay - Members Prior Year Retro	-	-	-	-	-
Pay Total			43,730,000	45,879,000	48,196,000	50,693,000	53,306,000
0 Administration	Air Services		12,300	12,608	12,923	13,246	13,577
	CROPS		-	-	-	-	-
	Fleet (Vehicle Fit-up)		1,040,437	902,800	877,147	864,389	680,282
	Informatics		476,300	508,080	520,880	536,080	550,080
	Secret Expense (580)		1,493,291	1,549,712	1,610,917	1,674,693	1,741,154
	Training		48,000	51,000	54,000	57,000	60,000
	Unit O&M		714,045	735,466	757,530	780,256	803,664
			3,997,000	4,096,925	4,199,348	4,304,332	4,411,940
	O&M Total		7,781,373	7,856,592	8,032,745	8,229,996	8,260,697
	Capital	Fleet	2,379,000	2,540,400	2,604,400	2,680,400	2,750,400
Capital Total			2,379,000	2,540,400	2,604,400	2,680,400	2,750,400
Grand Total			53,890,373	56,275,992	58,833,145	61,603,396	64,317,097

Total Pooled Direct Costs

53,890,373	56,275,992	58,833,145	61,603,396	64,317,097
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Pooled Indirect Costs

Type	Indirect Category	Indirect Item	26-27 Forecast	27-28 Forecast	28-29 Forecast	29-30 Forecast	30-31 Forecast
Rate	Member EBP	Member Superannuation	20.13%	20.13%	20.13%	20.13%	20.13%
		Member CPP	4,359	4,468	4,580	4,694	4,812
		Member EI	1,302	1,334	1,368	1,402	1,437
	Non-Member EBP	Non-Member Superannuation	9.34%	9.34%	9.34%	9.34%	9.34%
		Non-Member CPP	4,359	4,468	4,580	4,694	4,812
		Non-Member EI	1,554	1,592	1,632	1,673	1,715
	Member Rate	Cadet Training Program	5,996	5,996	5,996	5,996	5,996
		CRCC/ERC/PCC	834	834	834	834	834
		ERA	122	122	122	122	122
		Legal Services	215	218	222	225	228
		PDSTC	54,873	54,873	54,873	54,873	54,873
		PROS	917	926	936	936	936
		Recruiting	2,372	2,372	2,372	2,372	2,372
		Body Worn Cameras	2892	2892	2892	2892	2892
		Division Administration	49,424	50,007	51,364	52,762	54,202
	Member EBP	Member Superannuation	8,802,849	9,235,443	9,701,855	10,204,501	10,730,498
		Member CPP	1,435,049	1,491,032	1,551,207	1,615,806	1,682,666
		Member EI	428,591	445,311	463,283	482,576	502,544
	Non-Member EBP	Non-Member Superannuation	-	-	-	-	-
		Non-Member CPP	-	-	-	-	-
		Non-Member EI	-	-	-	-	-
	Member Rate	Cadet Training Program	1,973,883	2,000,865	2,030,845	2,063,823	2,096,801
		CRCC/ERC/PCC	274,510	278,263	282,432	287,018	291,605
		ERA	40,235	40,785	41,396	42,068	42,740
		Legal Services	70,858	72,904	75,107	77,471	79,890
		PDSTC	-	-	-	-	-
		PROS	301,896	309,090	316,898	322,044	327,190
		Recruiting	780,862	791,536	803,396	816,442	829,488
		Body Worn Cameras	952,046	965,060	979,520	995,426	1,011,332
		Division Administration	16,270,291	16,687,280	17,396,901	18,160,578	18,954,435

Total Pooled Indirect Costs

31,331,071	32,317,569	33,642,840	35,067,755	36,549,189
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Adjustments to Pooled Costs

Shared Services	407,793	407,793	407,793	407,793	407,793
Total Adjustments to Pooled Costs	407,793	407,793	407,793	407,793	407,793

Total Pooled Costs 100%	85,629,237	89,001,353	92,883,778	97,078,944	101,274,079
Total Pooled Costs 70%	59,940,466	62,300,947	65,018,645	67,955,261	70,891,856

Per capita Rate (Cost Per Member) 100%	260,113	266,711	274,236	282,042	289,603
Per capita Rate (Cost Per Member) 70%	182,079	186,697	191,965	197,430	202,722

Didsbury Established Positions	4.00	4.00	4.00	4.00	4.00
Didsbury Net Member FTE Utilization (less Special Leave: Medical, Maternity, etc.)	4.00	4.00	4.00	4.00	4.00
Estimated Pooled Direct and Indirect Costs for Didsbury	728,317	746,790	767,861	789,718	810,888

Additional Costs (Non-Pooled Costs) Billed by Location

Location	MUNI_UNDER_COST_TYPE	Commitment Item Number/Name	26-27 Forecast	27-28 Forecast	28-29 Forecast	29-30 Forecast	30-31 Forecast
DIDSBURY	Non Pooled - CS	031 - Extra Duty Pay - Mem	46,575	48,205	49,892	51,639	53,446
Grand Total			46,575	48,205	49,892	51,639	53,446

Total Costs at 70%	32,603	33,744	34,925	36,147	37,412
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Location	Non-Pooled Costs	Commitment Item Number/Name	26-27 Forecast	27-28 Forecast	28-29 Forecast	29-30 Forecast	30-31 Forecast
DIDSBURY	Non Pooled - No CS	213 - Corps of Commission	41,000	42,025	43,076	44,153	45,256
		830 - Furniture & Fixtures	-	-	-	-	-
Grand Total			41,000	42,025	43,076	44,153	45,256

Total Costs at 100%	41,000	42,025	43,076	44,153	45,256
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Total Costs (After Final Adjustments)	801,919	822,558	845,861	870,018	893,556
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REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: August 26, 2025
SUBJECT: Business Arising from Delegation - RCMP Multi Year Financial Plan 2026-2031
ORIGINATING DEPARTMENT: Legislative Services
ITEM: 3.2

BACKGROUND/PROPOSAL:

During the delegation portion of the meeting, Staff Sergeant Browne presented the Multi Year Financial Plan (MYFP) April 1, 2026 to March 31, 2031 for the Didsbury RCMP Detachment.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The MYFP includes information on Detachment Resources and Anticipated Resource Growth, Accommodation, Financial Summary (FTE target), and updates to the Equipment and Fleet tables.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To accept the Didsbury Municipal Detachment Multi-Year Financial Plan for April 1, 2026 to March 31, 2031 in principle; any service level changes require approval from Council prior to implementation.



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

MEETING DATE: August 26, 2025
SUBJECT: July 8, 2025 Regular Council Meeting Minutes
ORIGINATING DEPARTMENT: Legislative Services
ITEM: 4.1

BACKGROUND/PROPOSAL:

The minutes of the July 8, 2025 Regular Council Meeting are being presented to Council for their review and approval.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council can adopt the minutes as presented or amended.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To adopt the July 8, 2025 Regular Council Meeting Minutes as presented.



**Minutes of the Town of Didsbury Regular Council Meeting
Held on July 8, 2025 in Council Chambers 1606 14 Street
Commencing at 6:00 p.m**

Council Members Present Mayor Rhonda Hunter
Deputy Mayor Curt Engel
Councillor John Baswick
Councillor Dorothy Moore
Councillor Bill Windsor

Administration Present Acting CAO/Chief Financial Officer, Amanda Riley
Communications Coordinator, Lisa Bastarache
Legislative Services Coordinator, Jocelyn Baxter

1. CALL TO ORDER

Mayor Hunter called the July 8, 2025 Regular Council Meeting to order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

Removal of item 12.4 - *Central Alberta Economic Partnership* and addition of 12.4 - *23rd Street North of Highway 582* in accordance with section 26 of the *Access to Information Act*.

Res. 407-25

MOVED by Deputy Mayor Engel

To adopt the agenda for the July 8, 2025 Regular Council Meeting as amended.

Motion Carried

3. DELEGATIONS/PRESENTATIONS – *no delegations or presentations*

4. ADOPTION OF MINUTES

4.1 June 24, 2025 Regular Council Meeting Minutes

Res. 408-25

MOVED by Councillor Moore

To adopt the June 24, 2025 Regular Council Meeting Minutes as presented.

Motion Carried

4.2 July 4, 2025 Special Council Meeting Minutes

Res. 409-25

MOVED by Councillor Baswick

To adopt the July 4, 2025 Special Council Meeting Minutes as presented.

Motion Carried

5. PUBLIC HEARINGS – *no public hearings*

6. CAO REPORT

Res. 410-25

MOVED by Councillor Windsor

To accept the Chief Administrative Officer Report for July 8, 2025 as information.

Motion Carried

7. BYLAWS & POLICIES

7.1 Chief Administrative Officer Bylaw 2025-12

Res. 411-25

MOVED by Councillor Windsor

That Council grant second reading to Chief Administrative Officer Bylaw 2025-12.

FOR OPPOSED

Mayor Hunter X

Deputy Mayor Engel X

Councillor Baswick X

Councillor Moore X

Councillor Windsor X

Motion Carried

Res. 412-25

MOVED by Councillor Windsor

That Council grant third and final reading to Chief Administrative Officer Bylaw 2025-12.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

7.2 Commercial Vehicle Bylaw 2025-13**Res. 413-25**

MOVED by Deputy Mayor Engel

To accept Commercial Vehicle Bylaw 2025-13 as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

7.3 Land Use Amending Bylaw 2025-14**Res. 414-25**

MOVED by Deputy Mayor Engel

That Council grant first reading to Land Use Amending Bylaw 2025-14.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 415-25

MOVED by Deputy Mayor Engel

To set **August 26, 2025** as the Public Hearing for Land Use Amending Bylaw 2025-14.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

7.4 Land Use Amending Bylaw 2025-15**Res. 416-25**

MOVED by Councillor Moore

That Council grant first reading to Land Use Amending Bylaw 2025-15.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 417-25

MOVED by Councillor Moore

To set **August 26, 2025** as the Public Hearing for Land Use Amending Bylaw 2025-15.

	FOR	OPPOSED
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Mayor Hunter	X
Deputy Mayor Engel	X
Councillor Baswick	X
Councillor Moore	X
Councillor Windsor	X

Motion Carried

7.5 Land Use Amending Bylaw 2025-16

Res. 418-25

MOVED by Councillor Baswick

That Council grant first reading to Land Use Amending Bylaw 2025-16.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 419-25

MOVED by Councillor Baswick

To set **August 26, 2025** as the Public Hearing for Land Use Amending Bylaw 2025-16.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

7.6 COUN 001-25 Council Remuneration and Professional Development Policy

Res. 420-25

MOVED by Deputy Mayor Engel

To refer the Council Remuneration and Professional Development Policy to the Committee of the Whole set on Monday, August 18, 2025 at 5:00 p.m for review and recommendation back to Council.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

8. BUSINESS

8.1 Memorial Complex Additional Parking Lot

Res. 421-25

MOVED by Councillor Windsor

To approve the amendment of the Memorial Complex Additional Parking lot project 2025 capital budget to \$215,000 to be funded \$25,000 from grants and \$190,000 from the In Lieu of Municipal Reserve fund.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

8.2 2025 Community Grants - Heart2U and Essentials For Our Community

Res. 422-25

MOVED by Councillor Baswick

That Council approve 2025 Community Grant funding for Heart2U (Didsbury Christmas Hampers), valued at \$1,500 and for Essentials For Our Community, valued at \$500.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

8.3 Council Committee Meetings

Res. 423-25

MOVED by Councillor Moore

To cease governance committee meetings set out in Committees Bylaw 2023-20 until the 2025 Organizational Meeting.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

9. COUNCIL REPORTS AND MEETING HIGHLIGHTS

Res. 424-25

MOVED by Councillor Baswick

To accept the July 8, 2025 Council Reports as information.

Motion Carried

Highlights

- Additional Parking lot at the Didsbury Memorial Complex
- CAO Report

10. CORRESPONDENCE AND INFORMATION

Res. 425-25

MOVED by Councillor Baswick

To accept the correspondence for July 8, 2025 as information.

Motion Carried

11. QUESTION PERIOD

12. CLOSED MEETING

Res. 426-25

MOVED by Councillor Baswick

To go into closed meeting at 7:40 p.m. for the following items:

- 12.1 Water Supply Line Funding Model - as per section 26 of the *Access to Information Act*
- 12.2 Chiller Unit - as per section 32 of the *Access to Information Act*
- 12.3 CAO Recruitment - as per section 29 of the *Access to Information Act*
- 12.4 23rd Street North of Highway 582 - section 26 of the *Access to Information Act*.
- 12.5 Council Governance - as per section 29 of the *Access to Information Act*

Motion Carried

13. RECONVENE

Res. 427-25

MOVED by Councillor Baswick

To return to open meeting at 8:42 p.m.

Motion Carried

Res. 428-25

MOVED by Councillor Windsor

That Council authorize the Water Supply Line Funding Model pending the Mountain View Regional Water Services Commission's response to the letter dated July 7, 2025.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 429-25

MOVED by Deputy Mayor Engel

That Council accept the chiller update as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 430-25

MOVED by Councillor Moore

To accept the CAO Recruitment Update as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 431-25

MOVED by Councillor Baswick

That Council direct the Chief Elected Official and the Chief Administrative Officer to continue discussions with Mountain View County regarding 23 Street north of Highway 582.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 432-25

MOVED by Councillor Moore

That when any matter relating to proceedings in a Council Meeting arises which is not covered by a provision of Town Bylaw, policy, or another enactment, that Council will consider the relevant procedural information in the most recent available edition of Robert's Rules of Order.

	FOR	OPPOSED
Mayor Hunter		X
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor		X

Motion Carried

14. **ADJOURNMENT**

Res. 433-25

MOVED by Councillor Baswick

To adjourn the July 8, 2025 Regular Council Meeting at 8:48 p.m.

Motion Carried

Mayor - Rhonda Hunter

Acting Chief Administrative Officer- Amanda Riley



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: August 26, 2025
SUBJECT: August 18, 2025 Special Council Meeting Minutes
ORIGINATING DEPARTMENT: Legislative Services
ITEM: 4.2

BACKGROUND/PROPOSAL:

The minutes of the August 18, 2025 Special Council Meeting are being presented to Council for their review and approval.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council can adopt the minutes as presented or amended.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To adopt the August 18, 2025 Special Council Meeting Minutes as presented.



**Minutes of the Town of Didsbury Special Council Meeting
Held on August 18, 2025 in Council Chambers 1606 14 Street
Commencing at 7:00 p.m**

Council Members Present Mayor Rhonda Hunter
Deputy Mayor Curt Engel
Councillor John Baswick
Councillor Dorothy Moore
Councillor Bill Windsor

Administration Present Acting CAO/Chief Financial Officer, Amanda Riley
Communications Coordinator, Lisa Bastarache
Legislative Services Coordinator, Jocelyn Baxter

1. CALL TO ORDER

Mayor Hunter called the August 18, 2025 Special Council Meeting to order at 7:05 p.m.

2. ADOPTION OF THE AGENDA

Res. 434-25

MOVED by Deputy Mayor Engel

To adopt the agenda for the August 18, 2025 Special Council Meeting as presented.

Motion Carried

3. BUSINESS

3.1 CAO Recruitment

Res. 435-25

MOVED by Mayor Hunter

To formally appoint Mr. Michael Simpson to carry out the powers, duties, and functions of Chief Administrative Officer in accordance with section 205(1) of the Municipal Government Act (MGA), effective September 15, 2025.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

4. CLOSED MEETING

Res. 436-25

MOVED by Councillor Baswick

To go into closed meeting at 7:10 p.m. for the following items:

4.1 Water Supply Line Funding Model – as per section 26 of the Access to Information

4.2 23 Street North of Highway 582 – as per section 26 of the Access to Information Act

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

5. RECONVENE

Res. 437-25

MOVED by Councillor Baswick

To return to open meeting at 8:24 p.m.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	

Councillor Baswick	X
Councillor Moore	X
Councillor Windsor	X

Motion Carried

Res. 438-25

MOVED by Councillor Windsor

To accept the Mountain View Regional Water Services Commission Update as information.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 439-25

MOVED by Councillor Windsor

That Council commit to the 58% funding model for the lateral line project.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

Res. 440-25

MOVED by Deputy Mayor Engel

That Council re-open the discussion for the maintenance and upgrade of 23 Street North of Highway 582 Project including the Strategic Transportation Infrastructure Program (STIP) grant application.

	FOR	OPPOSED
Mayor Hunter	X	
Deputy Mayor Engel	X	
Councillor Baswick	X	
Councillor Moore	X	
Councillor Windsor	X	

Motion Carried

5. ADJOURNMENT

Res. 441-25

MOVED by Councillor Moore

To adjourn the August 18, Special Council Meeting at 8:26 p.m.

Motion Carried

Mayor - Rhonda Hunter

Acting Chief Administrative Officer- Amanda Riley



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

MEETING DATE: August 26, 2025
SUBJECT: Land Use Amending Bylaw 2025-14 – C3 to RC
ORIGINATING DEPARTMENT: Planning & Development
ITEM: 5.1

BACKGROUND/PROPOSAL:

At the Regular Council meeting of June 24, 2025 Council considered Bylaw 2025-09 for an amendment to the C3: Commercial District – Core (“C3 District”). At the conclusion of the Public Hearing for Bylaw 2025-09 Council instructed Administration to prepare a Bylaw that would redesignate 22 residential addresses within the current C3 District to RC: Residential/Commercial District.

KEY DATES, COMMUNICATION AND INFORMATION:

Application Circulated	Public Hearing notification was provided to the affected 22 residential properties on July 11, 2025. Notification of the Public Hearing was also advertised on the Town website starting July 29, 2025 and published in the local newspaper on August 5, 12 and 19, 2025.
Response from Landowners	No responses were received from the adjacent landowners.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Each of the twenty-two residential addresses were circulated with notification of this proposed redesignation. Administration received a few phone calls seeking clarification of the process and the change. All of the individuals were supportive of this change.

The redesignation of these properties will ensure that the current residential use can remain for these properties. The properties considered in this Bylaw will have the opportunity to apply for other uses within this District.

ALIGNMENT WITH STATUTORY PLANS

Municipal Development Plan Bylaw 2024-12

According to Figure 2 Policy Areas this property is within the Core and Entranceway Policy area.

5.2 Central Core and Entranceway

Policies

5.2.3 Promote the Downtown Core as a stable residential neighbourhood by encouraging a variety of housing options that support mixed- use development and live-work units.

- The proposed redesignation would allow for development in compliance with these policies.

Central Core Heritage Plan Bylaw 2008-04

According to Figure 2 Downtown Character Areas these properties are within the Commercial Core area.

2.3.2 Character Area 1: Commercial

Policies



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

- Commercial office and retail development are encouraged to locate within this area.
- The proposed redesignation would allow for development in compliance with these policies.

Land Use Bylaw 2019-04

RC: Residential/Commercial District

General Purpose: To provide for a mix of residential and commercial uses intended to provide a transition between commercial and adjacent residential districts. New residential / commercial development must connect to municipal sewer and water systems, if municipal services are within a right of way directly adjacent the property. Existing residential / commercial is authorised to continue to utilize onsite water and sewer systems.

- This Land Use District will not be in conflict with the existing surrounding developments in the community. The redesignation will allow any existing residential use to remain and provide for proposed changes to residential uses within the community. This district also allows for consideration of commercial uses.

Conclusion

Administration is satisfied that the proposed redesignation complies with the MDP, Central Core Heritage Plan and the purpose of the Land Use District. No concerns or objections were received resulting from the circulation and advertisement of this proposal.

ALIGNMENT WITH STRATEGIC PLAN

3. Strong & Resilient Local Economy

5. Governance & Organizational Excellence

Attachments

Schedule A: Bylaw 2025-14 Public Hearing Presentation

RECOMMENDATION

If Council is satisfied with the Public Hearing, Administration is recommending that Council grant second and third reading to Bylaw 2025-14 during the *Bylaws and Policies* portion of the Agenda.

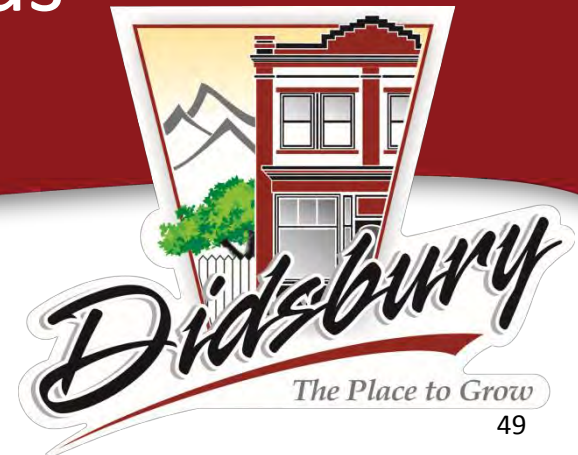
Bylaw 2025-14

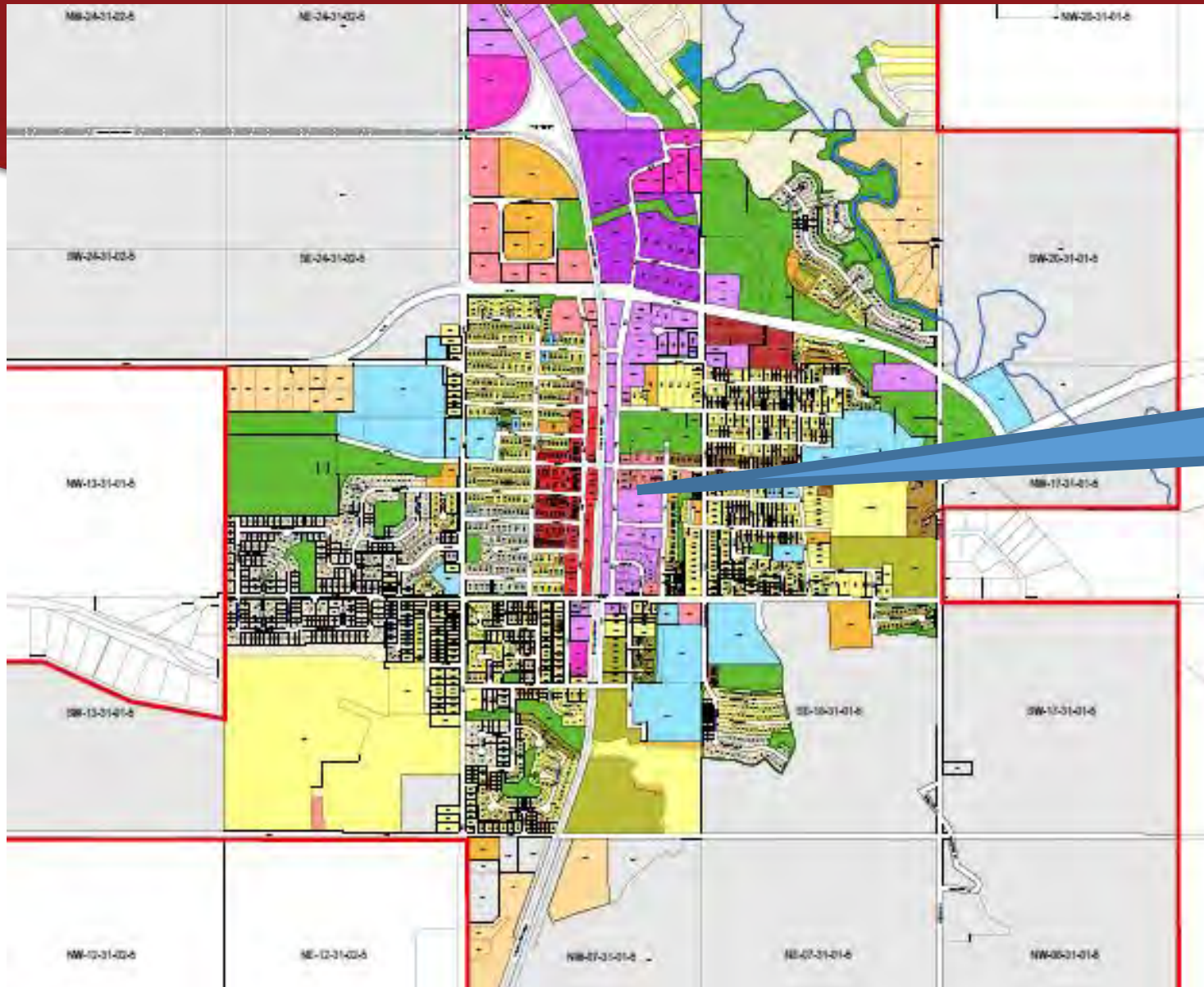
Council

August 26, 2025

Applicant Town of Didsbury

Landowners: Various





Proposal
Location

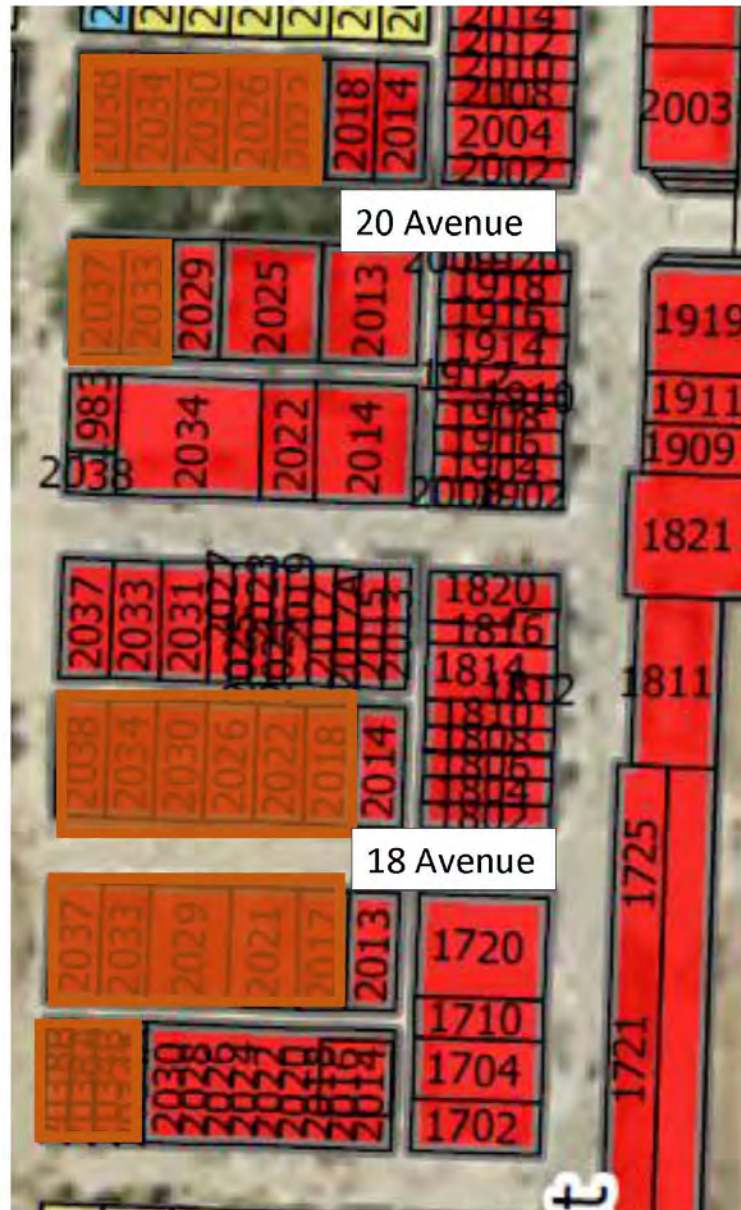




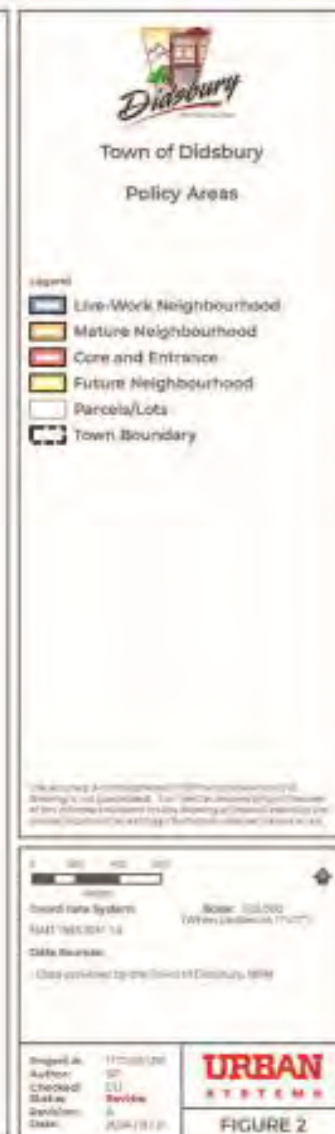
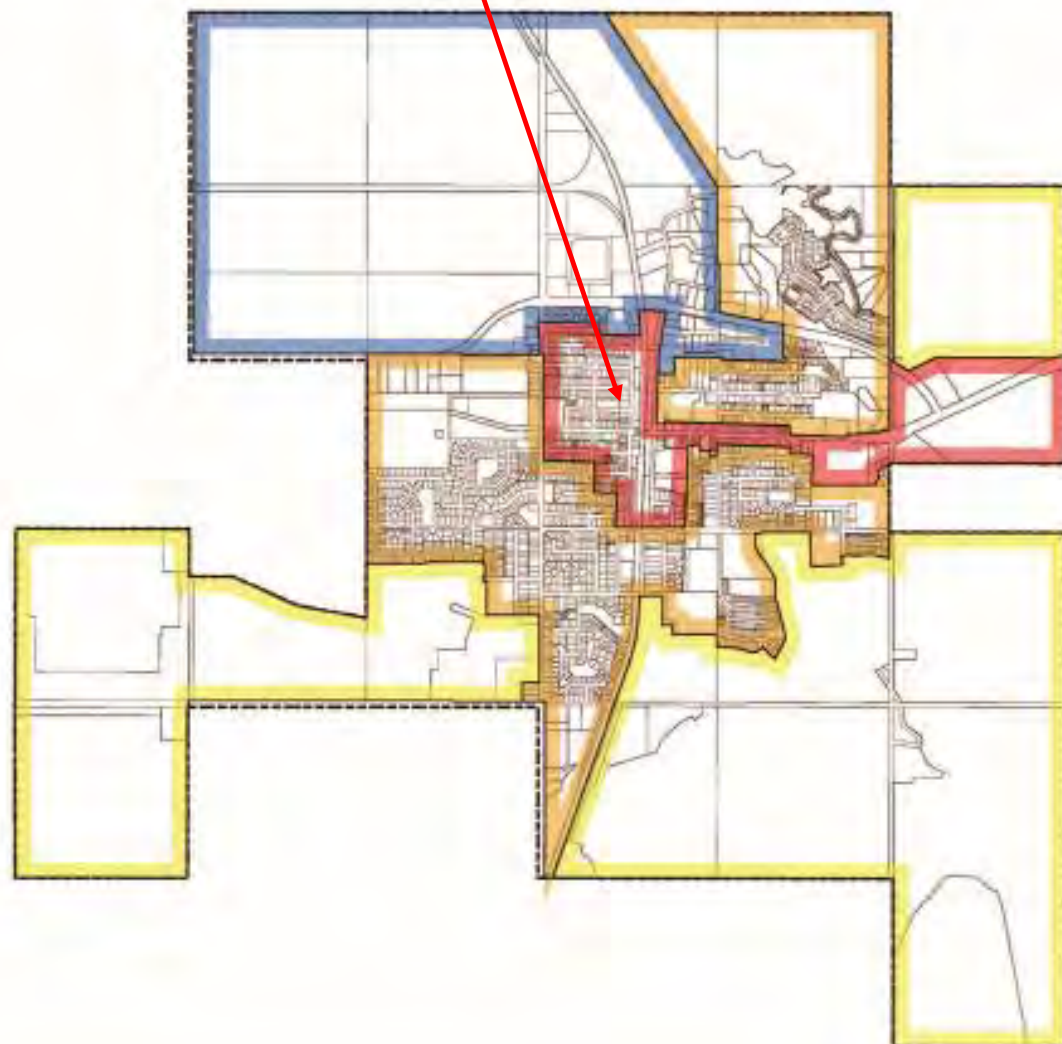
C3: Commercial District – Core



To be redesignated to RC:
Residential/Commercial District



Proposal Location Central Core and Entranceway Policy Area



MDP Compliance



According to the Municipal Development Plan Figure 2 Policy Areas this property is within the Core and Entranceway Policy area.

5.2 Central Core and Entranceway Policies

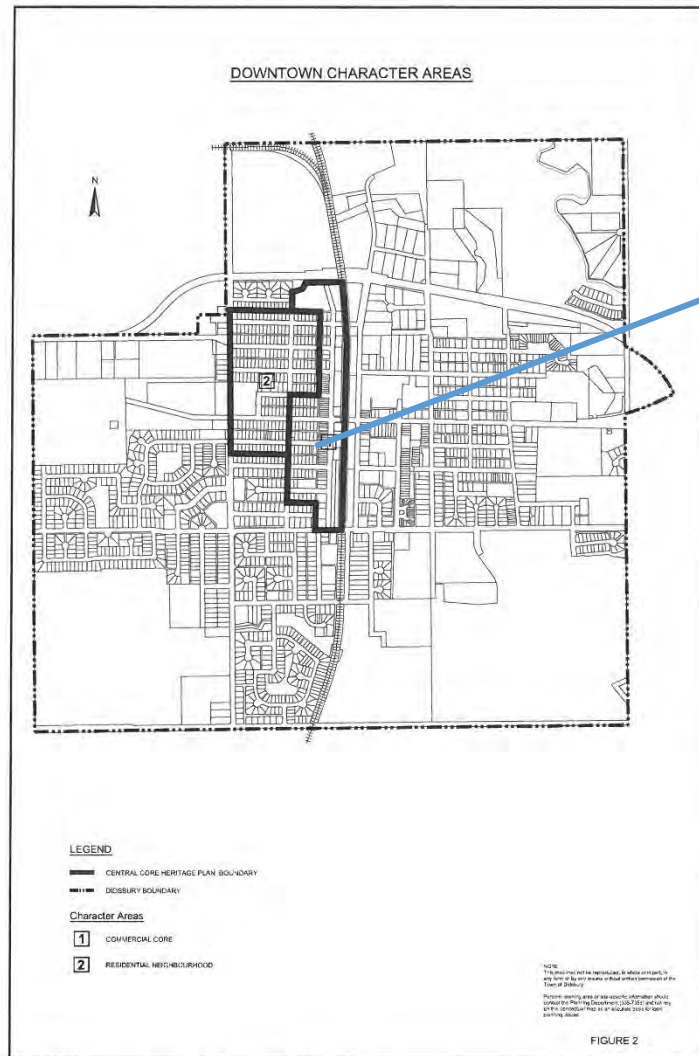
5.2.3 *Promote the Downtown Core as a stable residential neighbourhood by encouraging a variety of housing options that support mixed-use development and live-work units.*

- *The redesignation to Residential/Commercial District will provide the opportunity for mixed use development within this area.*



Town of Didsbury
**Municipal
Development Plan**

Bylaw 2024-12
Schedule A



Map 2: Character Areas in Downtown Didsbury

1 Commercial Core

The proposed redesignation is within the Commercial Core Character Area

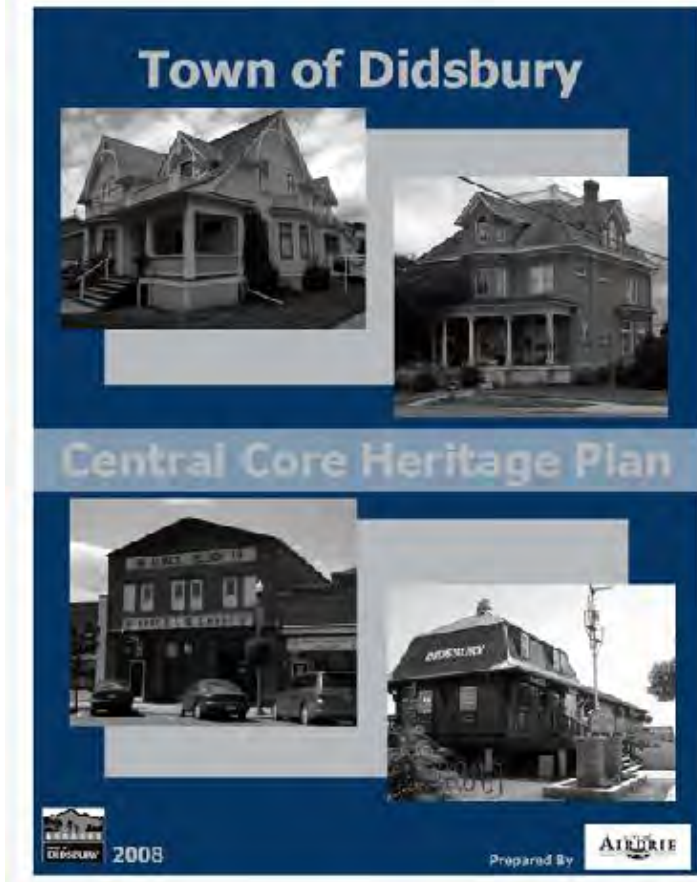
Town of Didsbury



Central Core Heritage Plan



Compliance with the Central Core Heritage Plan Bylaw 2008-04



2.3.1 Entire Downtown Area Policies

Commercial/residential mixed use areas may be allowed by the Development Authority.

2.3.2 Character Area 1: Commercial Policies

- Commercial office and retail development are encouraged to locate within this area.
- *The proposed redesignation would facilitate this type of use within the Central Core area.*

Recommendation



- Administration is satisfied that the proposed redesignation complies with the MDP, Central Core Heritage Plan and the purpose of the Land Use District. No concerns or objections were received resulting from the circulation and advertisement of this proposal.
- If Council is satisfied with the Public Hearing, Administration is recommending that Council grant second and third reading to Bylaw 2025-14 during the *Bylaws and Policies* portion of the Agenda.



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

MEETING DATE: August 26, 2025
SUBJECT: Land Use Amending Bylaw 2025-15 - IS: Institutional District to R2:
Residential District General
ORIGINATING DEPARTMENT: Planning & Development
ITEM: 5.2

BACKGROUND/PROPOSAL:

Council recently instructed Administration to offer for sale the property located at 2128 - 21 Avenue in compliance with Policy COUN 011-24 Sale, Acquisition, and Expropriation of Land Policy. Administration was also instructed to initiate the process to redesignate the property to an appropriate Residential Land Use District.

KEY DATES, COMMUNICATION AND INFORMATION:

Application Circulated	Public Hearing notification was provided to five adjacent landowners' properties on July 11, 2025. Notification of the Public Hearing was also advertised on the Town website starting July 29, 2025 and in the local newspaper on August 5, 12 and 19, 2025.
Response from Landowners	No responses were received from the adjacent landowners.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The redesignation to R2: Residential District – General will allow for future development of this lot for residential purposes. The property is currently undeveloped and the future residential development will compliment the surrounding residential properties.

ALIGNMENT WITH STATUTORY PLANS

Municipal Development Plan Bylaw 2024-12

According to Figure 2 Policy Areas this property is within the Core and Entranceway Policy area.

5.2 Central Core and Entranceway

Policies

5.2.5 Promote the adaptive reuse of brownfield and other vacant buildings or sites by encouraging their transition to accommodate a diversity of new housing options when applicable.

- The proposed redesignation will allow this undeveloped lot to be developed for residential purposes.

Central Core Heritage Plan Bylaw 2008-04

According to Figure 2 Downtown Character Areas this property is within the Residential Character Area.

2.3.3 Character Area 2: Residential

Policies

- Residential development is encouraged to locate within this area.
- New residential development in this area should be single-family housing, multi-family housing, semi-detached housing, commercial mixed-use and institutional. Commercial mixed-uses, Multi-Family and Institutional uses may be allowed where deemed appropriate through public consultation.



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

- The proposed redesignation will provide for the opportunity to develop this lot for residential purposes. The R2: Residential District - General allows for a variety of dwelling types.

Land Use Bylaw 2019-04

R2: Residential District - General

General Purpose: To provide for the development of a variety of street oriented single detached, semi-detached, and attached dwellings. New residential development shall connect to municipal sewer and water systems, if municipal services are within a right of way directly adjacent the property. Existing residential is authorised to continue to utilize an onsite water system.

- The redesignation of this parcel to a residential district will allow the lot to be developed with a residential use and will not negatively impact the surrounding development.

Conclusion

Administration is satisfied that the proposed redesignation complies with the MDP, Central Core Heritage Plan and the purpose of the Land Use District. No concerns or objections were received resulting from the circulation and advertisement of this proposal.

ALIGNMENT WITH STRATEGIC PLAN

3. Strong & Resilient Local Economy

5. Governance & Organizational Excellence

Attachments

Schedule A: Bylaw 2025-15 Public Hearing Presentation

RECOMMENDATION

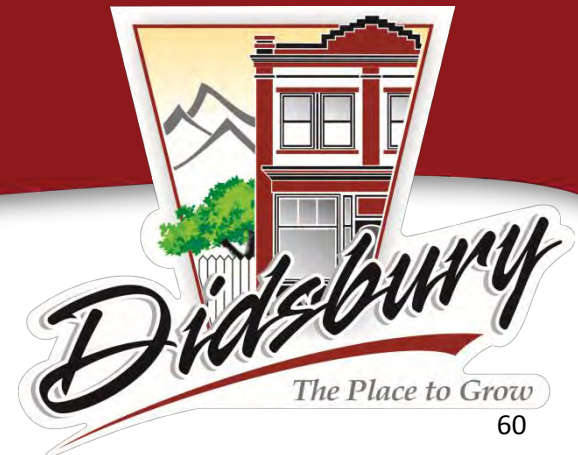
If Council is satisfied with the Public Hearing, Administration is recommending that Council grant second and third reading to Bylaw 2025-15 during the *Bylaws and Policies* portion of the Agenda.

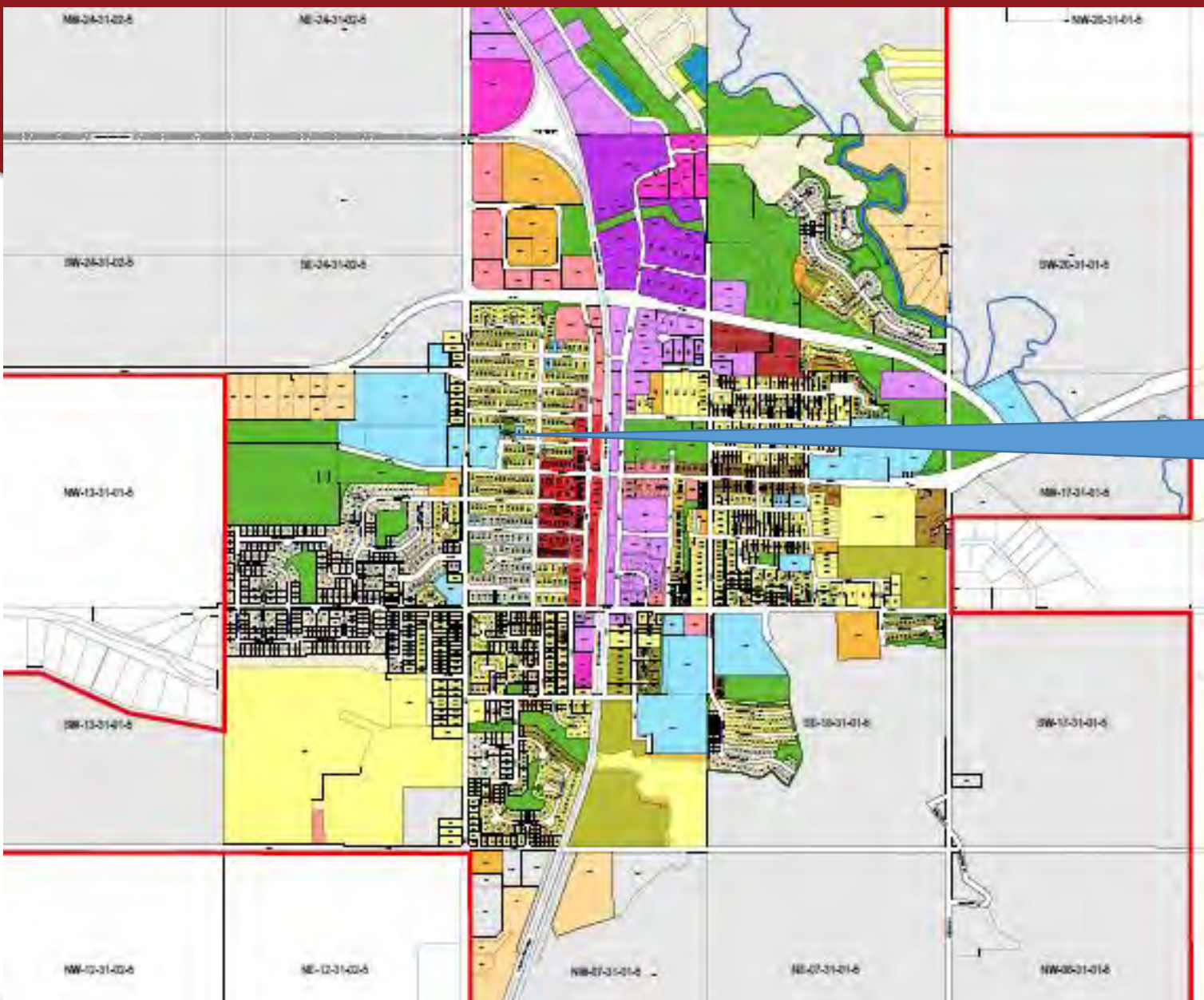
Bylaw 2025-15

Council

August 26, 2025

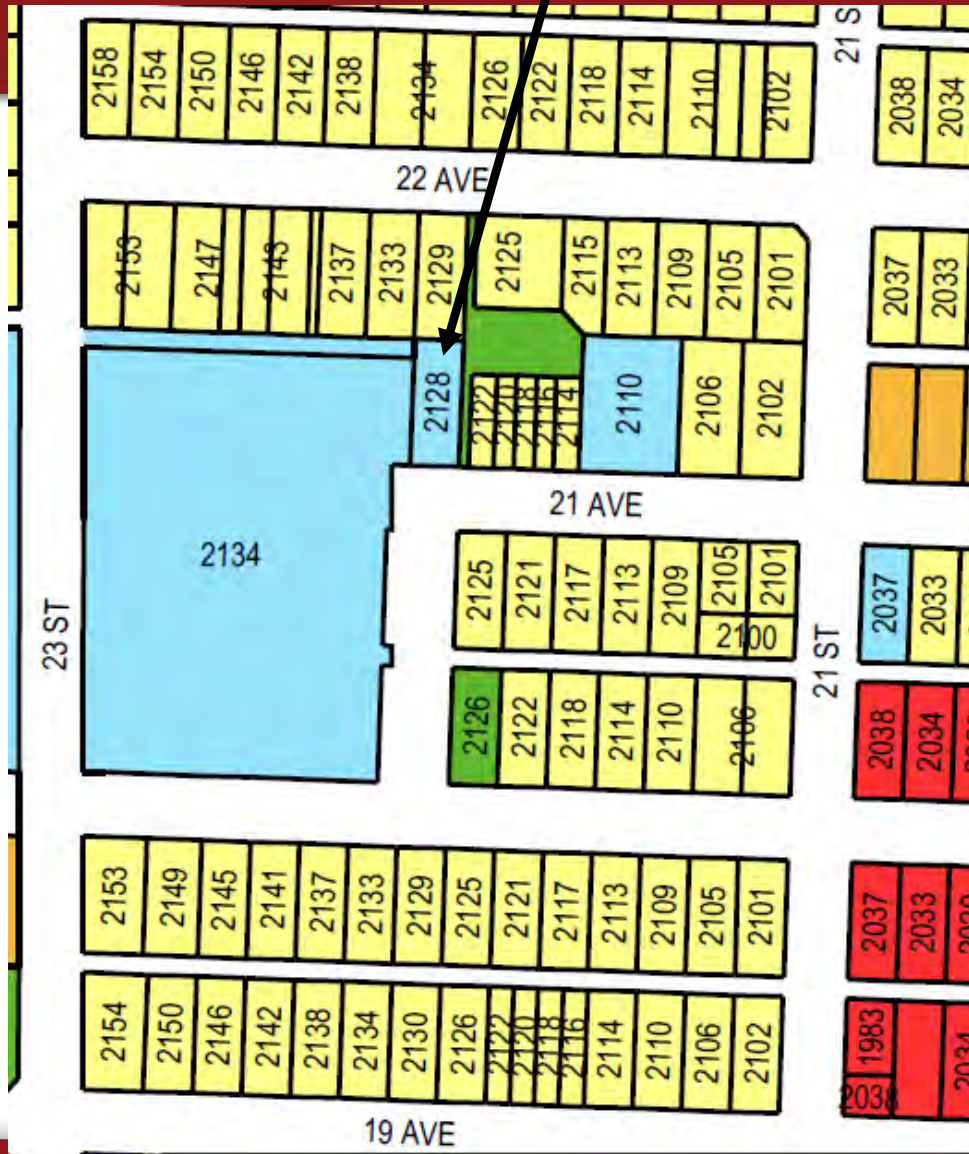
Applicant/Landowner: Town of Didsbury

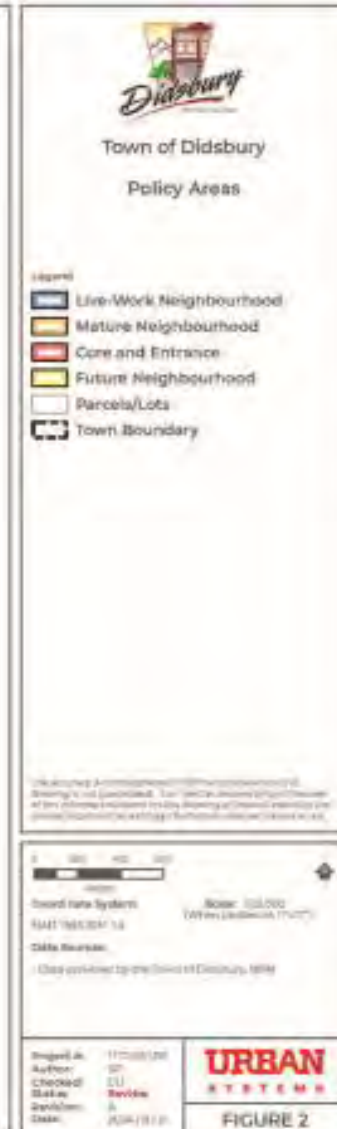




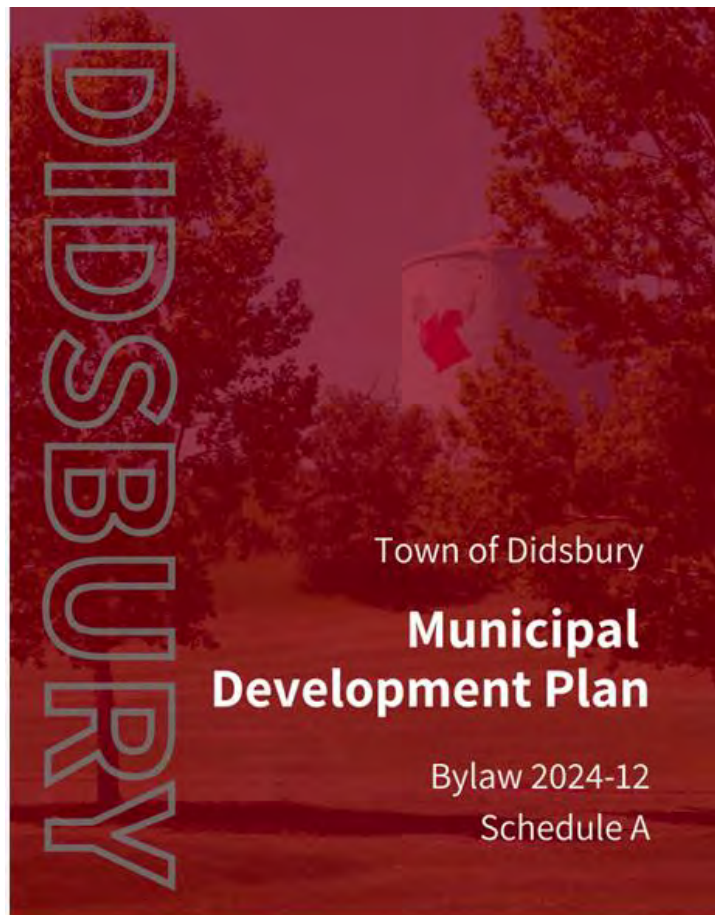
Proposal
Location

Proposed Redesignation location





MDP Compliance



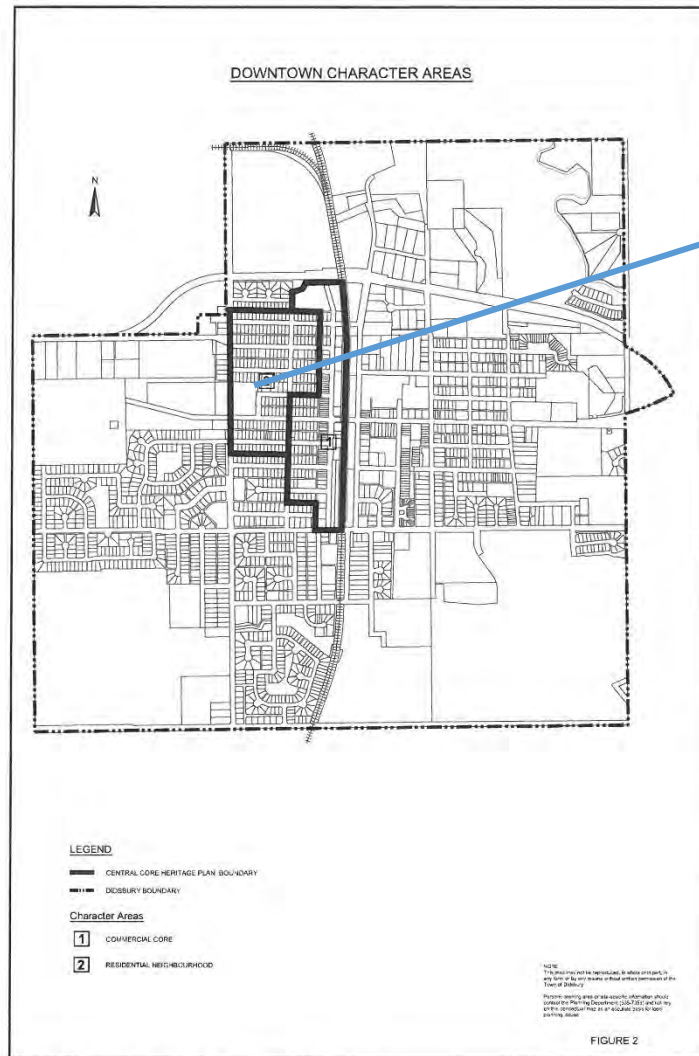
According to the Municipal Development Plan Figure 2 Policy Areas this property is within the Core and Entranceway Policy area.

5.2 Central Core and Entranceway

Policies

5.2.5 Promote the adaptive reuse of brownfield and other vacant buildings or sites by encouraging their transition to accommodate a diversity of new housing options when applicable.

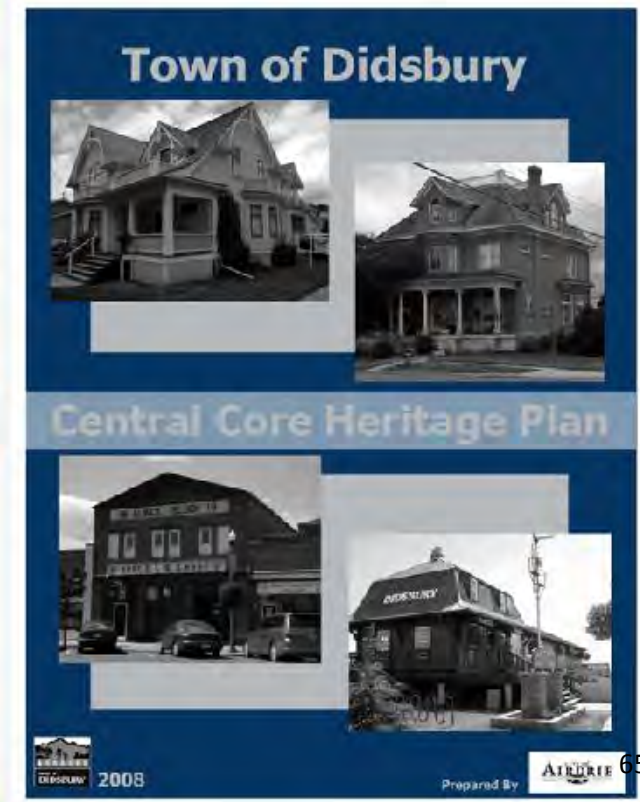
- *The proposed redesignation will allow this undeveloped lot to be developed for residential purposes.*



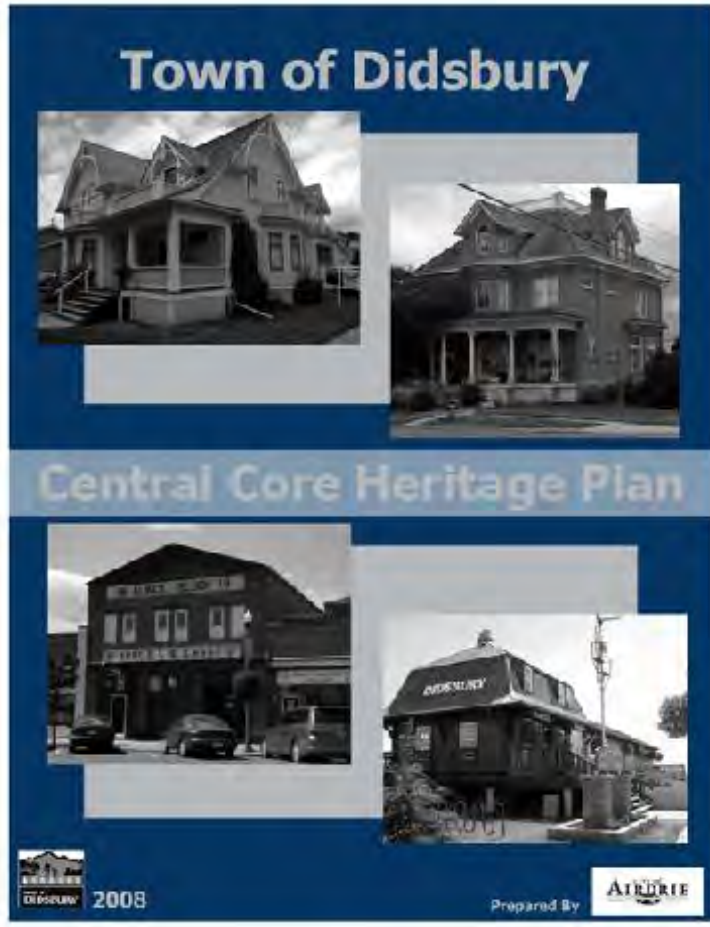
Map 2: Character Areas in Downtown Didsbury

2 Residential Neighborhood

The proposed redesignation is within the Residential Neighborhood Area



Compliance with the Central Core Heritage Plan Bylaw 2008-04



2.2.3 Character Area 2: Residential Policies

- Residential development is encouraged to locate within this area.
 - New residential development in this area should be single-family housing, multi-family housing, semi-detached housing, commercial mixed-use and institutional. Commercial mixed-uses, Multi-Family and Institutional uses may be allowed where deemed appropriate through public consultation.
- *The proposed redesignation will provide for the opportunity to develop this lot for residential purposes. The R2: Residential District General allows a variety of dwelling types.*

Recommendation



- Administration is satisfied that the proposed redesignation complies with the MDP, Central Core Heritage Plan and the purpose of the Land Use District. No concerns or objections were received resulting from the circulation and advertisement of this proposal.
- If Council is satisfied with the Public Hearing, Administration is recommending that Council grant second and third reading to Bylaw 2025-15 during the *Bylaws and Policies* portion of the Agenda.



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

MEETING DATE: August 26, 2025
SUBJECT: Land Use Amending Bylaw 2025-16 - Redesignate from R2:
Residential District - General to DC: Direct Control District
ORIGINATING DEPARTMENT: Planning & Development
ITEM: 5.3

BACKGROUND/PROPOSAL:

Council had instructed Administration to offer for sale the properties located at 2101, 2105 and 2109 - 19 Avenue in compliance with Policy COUN 011-24 Sale, Acquisition, and Expropriation of Land Policy. Administration was also instructed to initiate the process to redesignate the property to an appropriate Land Use District for future development.

KEY DATES, COMMUNICATION AND INFORMATION:

Application Circulated	Public Hearing notification was provided to nine adjacent landowner's properties on July 11, 2025. Notification of the Public Hearing was advertised on the Town website starting July 29, 2025 and in the local newspaper on August 5, 12 and 19, 2025.
Response from Landowners	No responses were received from the adjacent landowners.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The redesignation, if approved will allow for the redevelopment of this property.

ALIGNMENT WITH STATUTORY PLANS

Municipal Development Plan Bylaw 2024-12

4.2 Economic Development

Goal: To foster a vibrant, diverse, inclusive, resilient and sustainable economic growth that provides opportunities for prosperity and advancement for all, while also safeguarding the natural environment and enhancing the overall quality of life and well-being within the community.

- The redesignation of this property will allow for redevelopment.

5.2 Central Core and Entranceway

Goal: Downtown Didsbury will remain the retail, office and entertainment heart and centre of the Town, while enhancing its unique historical character.

- The redesignation should not detract from the unique character within the neighborhood.

Land Use Bylaw 2019-04

DC: Direct Control District

General Purpose: To provide for developments that, due to unique characteristics, innovative ideas or unusual site constraints, and/or require specific regulation unavailable in other Districts.



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

Additional Regulations

- a) Uses allowed shall be at the discretion of Council;
 - b) All development regulations shall be at the discretion of Council;
 - c) This District shall not be used in substitution for any other District that could be used to achieve the same objective either with or without relaxations of this Bylaw or to regulate matters typically addressed through Development Permit approval conditions.
- The proposed redesignation will allow for the consideration of a unique proposal for the redevelopment of this property at the conclusion of the sale of the property.

Conclusion

Administration is satisfied that the proposed redesignation complies with the MDP and the purpose and intent of the Land Use District. No concerns or objections were received resulting from the circulation and advertisement of this proposal.

ALIGNMENT WITH STRATEGIC PLAN

3. Strong & Resilient Local Economy

5. Governance & Organizational Excellence

Attachment

Schedule A: Bylaw 2025-16 Public Hearing Presentation

RECOMMENDATION

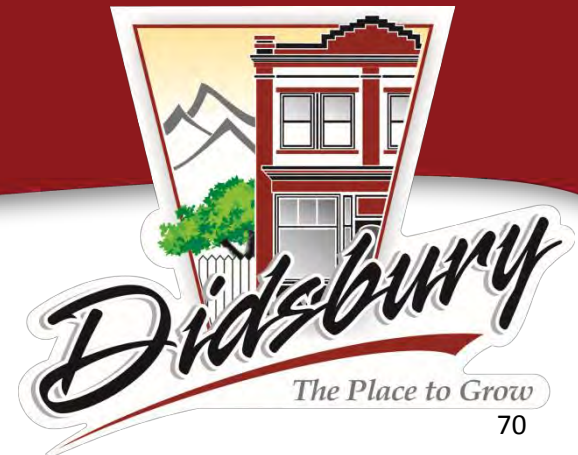
If Council is satisfied with the Public Hearing, Administration is recommending that Council grant second and third reading to Bylaw 2025-16 during the *Bylaws and Policies* portion of the Agenda.

Bylaw 2025-16

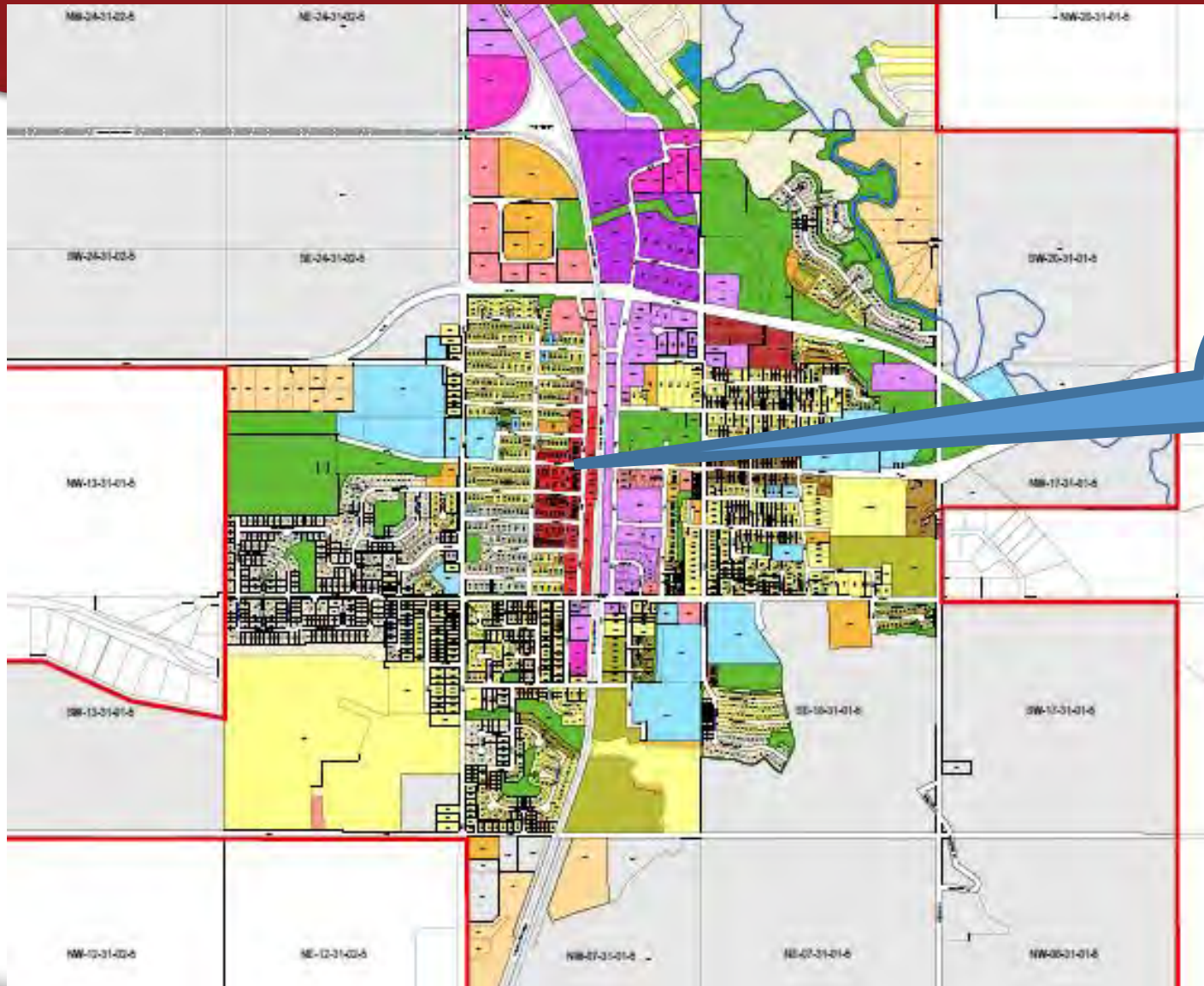
Council

August 26, 2025

Applicant/Owner: Town of Didsbury

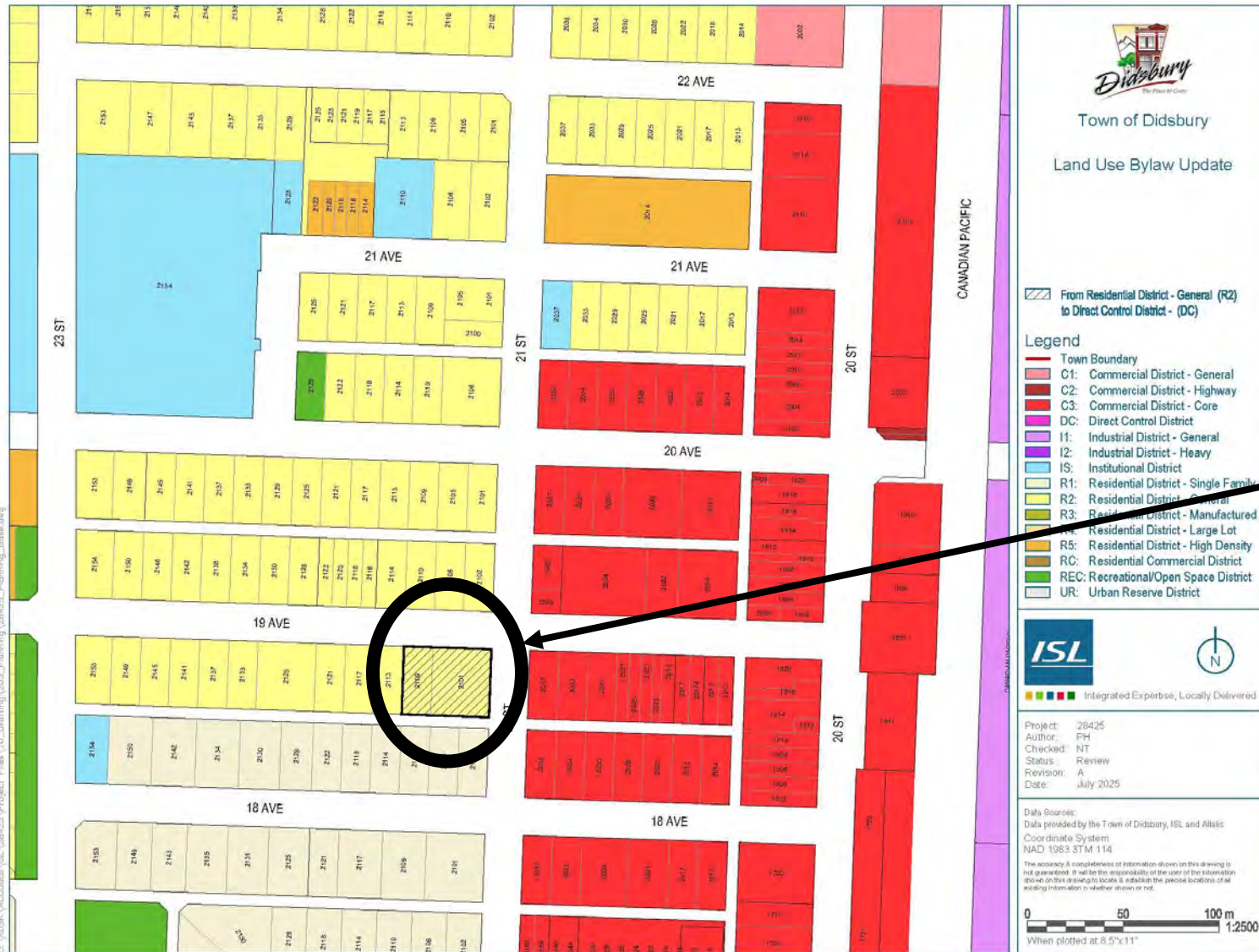


Location

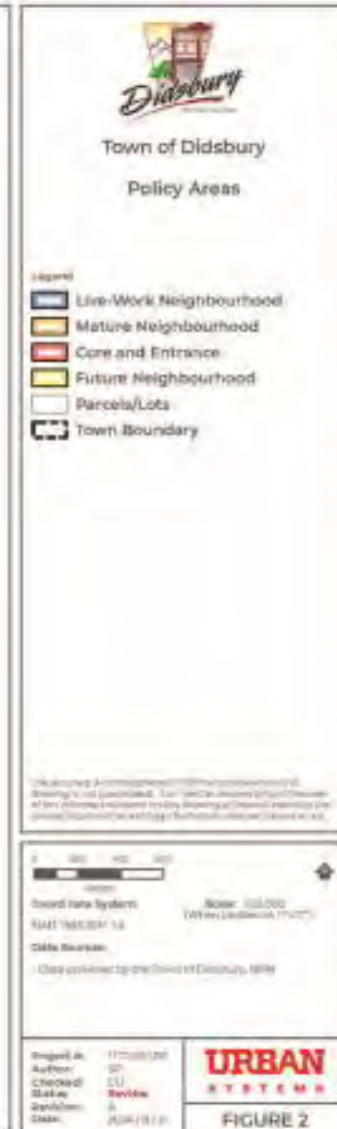


Proposal
Location

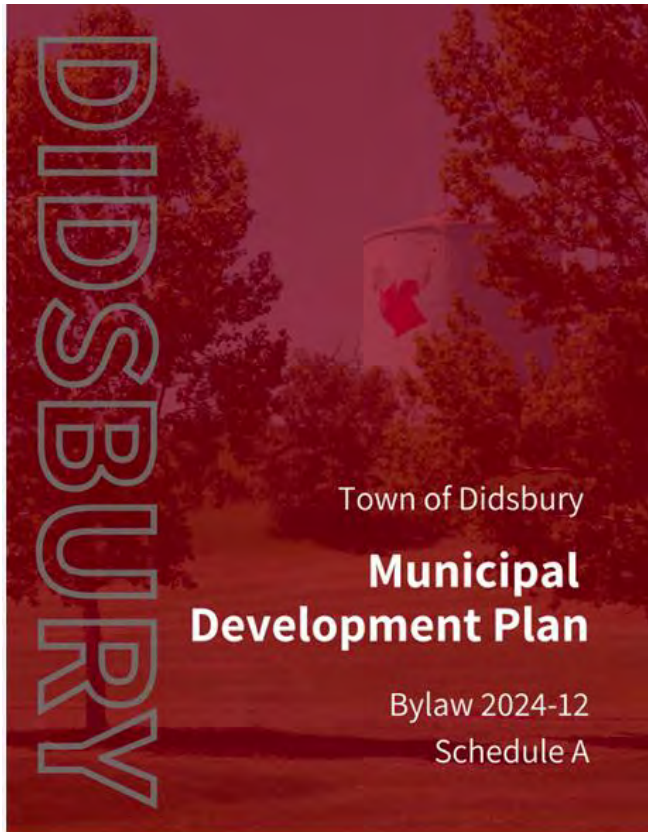
Proposal Location



To
Redesignate
from R2 to DC



MDP Compliance



4.2 Economic Development

Goal: To foster a vibrant, diverse, inclusive, resilient and sustainable economic growth that provides opportunities for prosperity and advancement for all, while also safeguarding the natural environment and enhancing the overall quality of life and well-being within the community.

- *The redesignation of this property will allow for redevelopment of the property.*

5.2 Central Core and Entranceway

Goal: Downtown Didsbury will remain the retail, office and entertainment heart and centre of the Town, while enhancing its unique historical character.

- *The redesignation should not detract from the unique character within the neighborhood*

Recommendation



- Administration is satisfied that the proposed redesignation complies with the MDP and the purpose of the Land Use District. No concerns or objections were received resulting from the circulation and advertisement of this proposal.
- If Council is satisfied with the Public Hearing, Administration is recommending that Council grant second and third reading to Bylaw 2025-16 during the *Bylaws and Policies* portion of the Agenda.



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

MEETING DATE:	August 26, 2025
SUBJECT:	CAO Report
ORIGINATING DEPARTMENT:	Legislative Services
ITEM:	6

BACKGROUND/PROPOSAL:

Please find attached the Chief Administrative Officer's (CAO) Report for August 26, 2025.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

During the CAO Report, Council will have the opportunity to ask questions to the CAO and to make motions for information they would like Administration to bring back to a future Council meeting.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To accept the Chief Administrative Officer Report for August 26, 2025 as information.



CAO Report – August 26, 2025

1. Development Permits Issued as of August 14, 2025

Please find the attached Development Permits issued as of August 14, 2025

2. First and Second Quarterly Financial Reports

Please see attached the First and Second Quarterly Financial Reports for 2025.

3. Second Quarterly Protective Services Reports

Please see attached the Second Quarterly Reports from the Municipal Enforcement and Didsbury Fire Departments for 2025.

4. Economic Development Association of Canada Summary

Please see attached a summary report on Didsbury's participation at the Economic Development Association of Canada to be held in Ontario October 3 to 9, 2025.

5. Second Quarterly Action Request Report

Please see attached the Second Quarterly Action Request Report for 2025.

6. Mountain View Family Resource Network – Term Position

The Town of Didsbury holds the contract with the Government of Alberta for the Mountain View Family Resource Network (MVFRN), a 100% provincially-funded program that offers programs, supports and referrals for residents throughout Mountain View County.

In the previous operating year (2024-25), the MVFRN contract realized a surplus of \$42,682 which either has to be approved to be utilized or returned to the Province. The Province allows for FRN programs to make application to utilize surplus from a previous year, as long as the program is meeting at least one of the following targets:

- Enhance FRN Services;
- Fill FRN Service Gaps;
- Increase FRN Services.

The MVFRN made application to the Government of Alberta for use of the 2024-25 surplus, which was successfully approved in late July for use in the form an addition term Programmer position that would enable increased programs and services for our service area. The focus of this term position would be on youth (ages 12-18 years), which is a population that is under-served within our region. The addition of this position would allow for the creation, promotion and execution of programs for youth during the employment term, which could then continued by existing staff in future years.

This Programmer position will be established for a term of 28 weeks, which would be supplementary to current MVFRN department. The term of this position would commence on September 15, 2025 and cease on March 31, 2026 and all costs associated with this position are funded provincially through the approved FRN surplus. As this is a temporary position, the organizational chart will not be updated to reflect this term position.

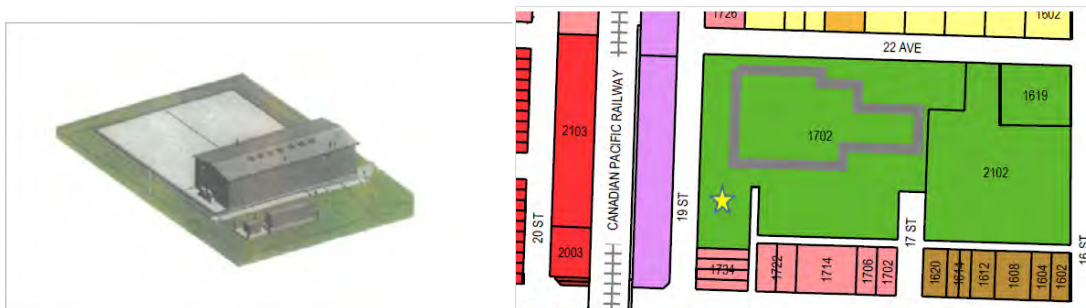
CAO Report: Developments as of August 14, 2025

The Town of Didsbury has authorized the conditional issuance of the following permits:

Development Officer (Permitted Use) Decisions

PERMIT	ADDRESS	TYPE	APPLICANT/OWNER	DECISION DATE
DP 25-051	1703 – 21 Avenue	Public Utility (Reservoir)	Town of Didsbury (a/o)	Jul 7, 2025
DP 25-052	Unit D (West Side) 1613 – 27 Avenue	Change of Use: Industrial (Services)	Unitrans Industrial Tires c/o Desmond Chandriam (a) Big Valley Reclamation (o)	Jul 7, 2025
DP 25-053	Unit D (East Side) 1613 – 27 Avenue	Change of Use: Industrial (Services)	APTCO Machinery Spares Inc. c/o Jacob Thomas (a) Big Valley Reclamation (o)	Jul 8, 2025
DP 25-054	1810 – 20 Street	Seasonal Pop-Up Patio	Boondox Take Out c/o Ravi Vithanage (a) Turner, Sheila (o)	Jul 8, 2025
DP 25-055	82, 1190 – 15 Ave	Dwelling, Manufactured Home, with mud room & deck with stairs (x3)	Van Lindenberg, Pieter (a) 1113816 Alberta Ltd. (o)	Jul 9, 2025
DP 25-059	2013 – 20 Avenue	Signage – Fascia (Canada Post)	Permit World c/o Brittany Stewart (a) Canada Post Corporation (o)	Jul 15, 2025
DP 25-062	10 th St & 20 Ave	Signage – Portable (temporary)	Mountain View Football Association (a) Town of Didsbury (o)	Jul 16, 2025
DP 25-063	1521 – 19 Avenue	Temporary Shipping Container (Moving Pod)	Chambers, Taylor (a/o)	Jul 16, 2025
DP 25-064	340, 800 Shantz Dr	Signage, Fascia & Pylon (x3)	2202629 Alberta Ltd. o/a Subway (a) Developments 2 Inc. (o)	Jul 31, 2025
DP 25-066	28 Westheights Dr	Temporary Shipping Container	Peterson, Kelvin & Jasmin (a/o)	Aug 5, 2025
DP 25-067	34 Southridge Cr	Existing Deck with Stairs	Campsall, Heather & Andre	Aug 6, 2025

DP 25-051 Public Utility: this development is for the building for the Reservoir which will house the utility and any equipment.



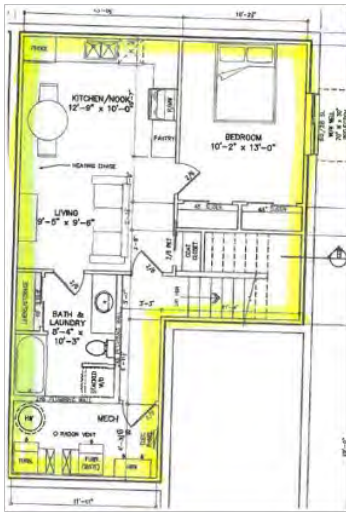
DP 25-052 & DP 25-053: Unitrans Industrial Tires & APTCO Machinery Spares Inc. Change of Use: Industrial Services



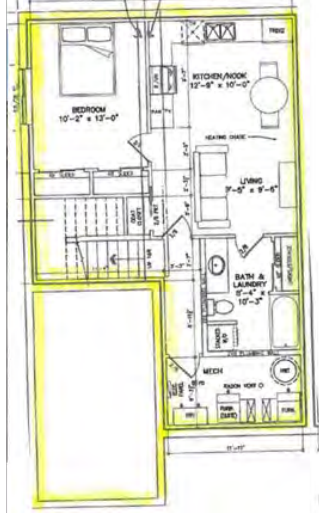
Municipal Planning Commission (Discretionary Use) Decisions:

PERMIT #	ADDRESS	TYPE	APPLICANT/OWNER	DECISION DATE	APPEAL PERIOD ENDS
DP 25-056	1520-25 Street	Secondary Suite (Internal)	Grasse, Lowell (a) Meadowlark Lane Holdings Inc. (o)	Aug 13, 2025	Sept 3, 2025 at 4:30pm
DP 25-057	1522-25 Street	Secondary Suite (Internal)	Grasse, Lowell (a) Meadowlark Lane Holdings Inc. (o)	Aug 13, 2025	Sept 3, 2025 at 4:30pm
DP 25-058	108 Westheights Close	Home Occupation (Personal Trainer)	Krause, Amanda (a) Krause, Amanda & Jonathan (o)	Aug 13, 2025	Sept 3, 2025 at 4:30 pm

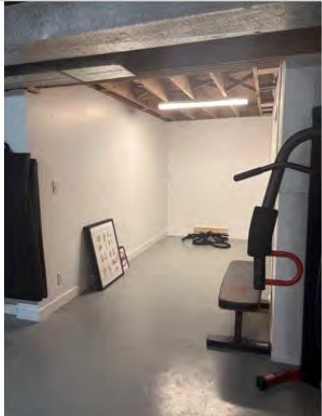
DP 25-056 Secondary Suite on North ½ of dwelling



DP 25-057 Secondary Suite on South ½ of dwelling



DP 25-058 Home Occupation (Personal Trainer)



Space in the basement to be set up for personal training & small group fitness classes

Town of Didsbury
2025 1st Quarter Financial Report
Reserves Continuity Schedule as of March 31, 2025

		Actuals				Commitments						
	January 1, 2025 Actual	Transfers In (YTD)	Interest (YTD)	Transfers Out (YTD)	March 31, 2025 Balance	Budgeted / Approved Transfers to Reserves	Capital Budget Transfers from Reserves	2025 Operating Budget Transfers from Reserves	Transfers from Reserves Approved by Resolution	Resolution #	Projected Reserve Available at December 31, 2025	Notes
Internally Restricted Reserves												
Strategic Initiatives & Contingency	764,563	-	6,365	(198)	770,729	-	-	(69,802)	(88,000)	178-25; 262-25; 298-25; 380-25	612,927	1
Municipal Stabilization Reserves	764,563	-	6,365	(198)	770,729	-	-	(69,802)	(88,000)		612,927	
RCMP	10,214	-	91	-	10,305	10,000	-	-	-		20,305	2
Municipal Enforcement	129,421	-	1,154	-	130,576	15,000	(80,000)	-	-		65,576	
O&M Vehicle & Equipment Replacement	959,616	-	7,648	-	967,265	257,000	(575,000)	-	-		649,265	
Didsbury Memorial Complex	746,479	-	6,239	(116,918)	635,800	244,700	(333,082)	-	-		547,418	
Pathway & Trails	114,002	-	999	(7,964)	107,037	8,475	-	-	-		115,512	
Train Station	27,226	-	241	-	27,467	-	-	-	-		27,467	
Campground	23,000	-	203	-	23,203	-	-	-	-		23,203	
Cemetery and Columbaria	22,635	-	200	-	22,836	-	-	-	-		22,836	
Fire Vehicle & Equipment	253,534	-	2,262	(27,267)	228,529	95,000	(77,733)	-	-		245,796	
Firehall R&M	90,626	-	808	-	91,435	5,000	-	-	-		96,435	
Roads & Sidewalks	193,535	-	1,543	-	195,078	100,000	-	-	-		295,078	
Municipal Lifecycle Reserves	2,570,290	-	21,389	(152,149)	2,439,531	735,175	(1,065,815)	-	-		2,108,891	
DOSCA	-	-	-	-	-	-	-	-	-		-	3
Snow Removal	50,000	-	-	-	50,000	-	-	-	-		50,000	
Council Community Grants	33,500	-	-	(3,500)	30,000	-	-	(30,000)	-		-	
Contract Policing	94,844	-	-	(44,844)	50,000	-	-	-	-		50,000	
Economic Development & Tourism	119,772	-	-	-	119,772	-	-	-	(50,000)	321-24; 425-24	69,772	
Legacy Fund	15,297	-	-	-	15,297	-	-	-	(15,297)	385-21	-	
Old Fire Hall / Film Location (2101 19 Avenue)	25,500	-	-	-	25,500	-	-	-	-		25,500	
Municipal Specific Purpose Reserves	338,913	-	-	(48,344)	290,569	-	-	(30,000)	(65,297)		195,272	
Water	2,965,245		23,547	(31,765)	2,957,028	500,000	(1,237,992)	-	(118,348)	556-24	2,100,688	4
Wastewater	1,386,452		10,982	(24,995)	1,372,439	160,000	(223,551)		-		1,308,888	
Wastewater (non-cash funded portion)	398,856	-	-	-	398,856	-	-	-	-		398,856	
Solid Waste	50,000	-	-	-	50,000	-	-		-		50,000	
Utility Reserves	4,800,553	-	34,529	(56,760)	4,778,323	660,000	(1,461,543)	-	(118,348)		3,858,432	
Externally Restricted Reserves												
Municipal Reserve Fund	389,792		3,245	-	393,038	-	(292,700)	-	-		100,338	5
Municipal Cash In Lieu Reserve	389,792	-	3,245	-	393,038	-	(292,700)	-	-		100,338	
Water Offsite Levy	208,999	-	1,666		210,665	-	(215,000)	4,335	-		-	
Wastewater Offsite Levy	147,097	-	1,172	-	148,269	-	-	-	-		148,269	
Developer Off-Ste Levies Reserves	356,096	-	2,838	-	358,934	-	(215,000)	4,335	-		148,269	
Total	9,220,206	-	68,366	(257,451)	9,031,124	1,395,175	(3,035,058)	(95,467)	(271,645)		7,024,129	

Town of Didsbury

2025 1st Quarter Financial Report

Reserves Continuity Schedule as of March 31, 2025

Notes

1. Resolution #262-25 - \$35,000 for CAO Recruitment; Resolution #298-25 - \$20,000 for HR Compensation Study; Resolution #178-25 - \$10,000 for Old High School Land Studies; Resolution #380-25 - \$23,000 for the Golf Course
2. Resolution #425-24 - \$45,000 for the Augmented Reality project and \$5,000 for the Business Resource Pamphlet.
3. Resolution #385-21 - \$15,296.89 for future development of interior community mural.
4. Resolution #556-24 - Water Transmission Line Design work

Town of Didsbury
2025 1st Quarter Financial Report
Capital Grants Continuity Schedule as of March 31, 2025

	January 1, 2025 Balance	2025 Grant Allocation	Interest (YTD)	2025 Actual Expenditures (YTD)	March 31, 2025 Balance	2025 Grant Allocation Receivable	Expenditures Projected - Unfinished Projects	December 31, 2025 Available
Municipal Sustainability Initiative Grant (MSI)	1,182,229	-	10,542	(25,177)	1,167,594	-	(1,167,594)	0
Local Government Fiscal Framework (LGFF)	813,055		-		813,055	950,876	(1,161,188)	602,743
Canada Community Building Fund (CCBF)	454,744	-	863	-	455,607	357,935	(50,000)	763,542
Alberta Municipal Water Wastewater Partnership (AMWWP)	787,915	-	8,415	(60,421)	735,909	1,541,000	(2,276,909)	-
	3,237,943	-	19,821	(85,598)	2,436,257	1,308,811	(2,378,782)	1,366,286

Town of Didsbury 1st Quarter Financial Report 2025 Capital Budget Progress as of March 31, 2025										
2025 CAPITAL BUDGET ³ :				Capital Spending		Budgeted Funding				
Asset	Actual to March 31, 2025	Budget	Status ²	Operating	Reserves	Grants	Debt	Other / External	Developer Levies	TOTAL
Infrastructure										
2025 Roadworks	13,846	\$ 550,000	IP	-	-	550,000	-	-	-	550,000
Westhill Drive & 23 St Storm Replacement	-	\$ 180,000	IP	-	-	180,000	-	-	-	180,000
Buildings										
Memorial Complex LED Lighting Upgrade	-	\$ 40,000	IP	-	20,000	20,000	-	-	-	40,000
Memorial Complex Eavestrough Repairs	-	\$ 30,000	IP	-	30,000	-	-	-	-	30,000
Ice Plant Adiamatic Consenser	116,918	\$ 400,000	IP	-	400,000	-	-	-	-	400,000
Land Improvements										
Westhill Playground Replacement	-	\$ 75,000	IP	-	75,000	-	-	-	-	75,000
Didsbury Tree Project	-	\$ 220,400	NS	-	102,700	117,700	-	-	-	220,400
Memorial Complex Additional Parking Lot	-	\$ 215,000	IP	-	190,000	-	-	25,000	-	215,000
Vehicles & Equipment										
Thermal Imaging Camera Replacement	-	\$ 18,000	IP	18,000	-	-	-	-	-	18,000
Municipal Enforcement Vehicle Replacement	-	\$ 80,000	IP	-	80,000	-	-	-	-	80,000
Second Rapid Attack Vehicle	-	\$ 50,000	NS	-	50,000	-	-	-	-	50,000
Street Sweeper Replacement	-	\$ 500,000	C	-	500,000	-	-	-	-	500,000
GIS & Asset Management Software	-	\$ 110,000	NS	60,000	-	50,000	-	-	-	110,000
Server Upgrades & Segmentation	-	\$ 31,050	IP	31,050	-	-	-	-	-	31,050
	130,764	\$ 2,499,450		109,050	1,447,700	917,700	-	25,000	-	2,499,450
2024 CAPITAL BUDGET (CARRYOVER PROJECTS) ⁴ :										
Asset	Actual to March 31, 2025	Budget	Status ²	Operating	Reserves	Grants	Debt	Other / External	Developer Levies	TOTAL
East Reservoir Design & Construction	283,953	\$ 7,400,000	IP	-	1,144,000	2,541,000	3,500,000	-	215,000	7,400,000
Water Transmission Line (Supply Main)	31,652	\$ 150,000	IP	-	150,000	-	-	-	-	150,000
RV Sani-dump Design & Construction	441	\$ 130,000	IP	-	130,000	-	-	-	-	130,000
21 Avenue Connector - Water Design & Construction [20 St to 16 St]	137,372	\$ 1,750,000	IP	-	-	1,750,000	-	-	-	1,750,000
Advanced Metering Infrastructure System - Remote Reading	62,016	\$ 250,000	IP	-	250,000	-	-	-	-	250,000
Valarosa Link Pathway Design	27,494	\$ 30,000	C	-	30,000	-	-	-	-	30,000
Didsbury Fire Department Command Vehicle	54,534	\$ 110,000	IP	-	55,000	-	-	55,000	-	110,000

¹ Dept: Engineering & Infrastructure ("EI"), Recreation & Community Services ("RCS"), Corporate Services ("CS")

² Status: Not started ("NS"), In Progress ("IP"), Completed ("C")

³ 2025 Capital Budget Projects Approved December 10, 2024 (Res#683-24); Amendments January 14, 2025 (Res#012-25), July 8, 2025 (Res#421-25).

⁴ 2024 Capital Budget Projects Approved January 17, 2024 (Res#023-24, Res#028-24); Amendments January 23, 2024 (Res#043-24, Res#044-24, Res#045-24); March 26, 2024 (Res#219-24); April 23, 2024 (Res#281-24); May 14, 2024 (Res#315-24); June 25, 2024 (Res#431-24); October 22, 2024 (Res#572-24); December 10, 2024 (Res#700-24); April 22, 2024 (Res#255-25)

Town of Didsbury 1st Quarter Financial Report Budget vs Actual Comparison Revenues and Expenditures by Department (January 1, 2025 to March 31, 2025)							
	2025 Actual					2025 Budget Approved March 26, 2025*	% of Budget
	Quarter 1	Quarter 2	Quarter 3	Quarter 4	as at March 31, 2025		
<i>Revenue - by department</i>							
Net municipal taxes							
Total Property Taxes	-				-	7,824,670	0%
LESS Requisitions	(531,495)				(531,495)	(2,378,720)	22%
Net municipal taxes	(531,495)	-	-	-	(531,495)	5,445,950	-10%
General municipal revenue	299,894				299,894	1,106,000	27%
Council	-				-	65,000	0%
General Government	19,683				19,683	302,500	7%
Protective Services							
RCMP	72,136	-	-	-	72,136	396,144	18%
Fire Department	14,160				14,160	328,332	4%
Municipal Enforcement	19,772				19,772	26,500	75%
	106,068	-	-	-	106,068	750,976	14%
Community Services							
FCSS	59,763				59,763	181,859	33%
DOSCA	23,022				23,022	229,100	10%
Didsbury Neighborhood Place	108				108	34,600	0%
	82,893	-	-	-	82,893	445,559	19%
Recreation & Community Facilities							
Arena	29,614				29,614	453,513	7%
Aquatics	50,449				50,449	482,313	10%
Curling Rink	2,507				2,507	49,500	5%
Parks	419				419	28,599	1%
MPR	4,280				4,280	17,000	25%
Train Station	5,907				5,907	10,600	56%
Memorial Complex	10,000				10,000	10,000	100%
Campground	23,252				23,252	75,000	31%
	126,427	-	-	-	126,427	1,126,525	11%
Engineering & Infrastructure							
Roads and Streets	10,631				10,631	122,100	9%
Cemetery	550				550	26,400	2%
	11,181	-	-	-	11,181	148,500	8%
Utilities							
Water Utility	566,385				566,385	2,420,808	23%
Wastewater Utility	190,566				190,566	751,546	25%
Solid Waste Utility	131,108				131,108	522,560	25%
	888,060	-	-	-	888,060	3,694,914	24%
Planning and Development							
Planning and Development	31,497				31,497	252,000	12%
Economic Development	38,545				38,545	42,500	91%
Subdivision	-				-	278,163	0%
	70,042	-	-	-	70,042	572,663	12%
Culture and Other Facilities							
Library	-				-	120,000	0%
Total Operating Revenue	1,072,752	-	-	-	1,072,752	13,778,587	8%

Town of Didsbury							
1st Quarter Financial Report							
Budget vs Actual Comparison							
Revenues and Expenditures by Department							
(January 1, 2025 to March 31, 2025)							
	2025 Actual					2025 Budget Approved March 26, 2025*	% of Budget
	Quarter 1	Quarter 2	Quarter 3	Quarter 4	as at March 31, 2025		
Expenditures - by department							
Council	49,628				49,628	331,976	15%
General Government	332,085				332,085	774,434	43%
Election Costs	-				-	18,000	0%
Communications	26,463				26,463	142,619	19%
Protective Services							
RCMP	33,354				33,354	978,843	3%
Fire Department	156,217				156,217	728,164	21%
Municipal Enforcement	86,874				86,874	357,774	24%
	276,445	-	-	-	276,445	2,064,782	13%
Emergency Management	4,947			-	4,947	40,036	12%
Community Services							
FCSS	51,716				51,716	242,554	21%
DOSCA	43,275				43,275	229,100	19%
Didsbury Neighborhood Place	7,002				7,002	34,600	20%
	101,993	-	-	-	101,993	506,254	20%
Recreation & Community Facilities							
Arena	150,012				150,012	829,351	18%
Aquatics	177,529				177,529	903,494	20%
Curling Rink	24,791				24,791	195,537	13%
Parks	21,166				21,166	321,359	7%
MPR	5,930				5,930	47,559	12%
Train Station	11,467				11,467	70,726	16%
Memorial Complex	39,187				39,187	225,155	17%
Campground	15,456				15,456	80,722	19%
Other Community Facilities	3,055				3,055	20,330	15%
	448,594	-	-	-	448,594	2,694,234	17%
Public Works							
Roads and Streets	394,140				394,140	2,024,143	19%
Cemetery	10,958				10,958	65,110	17%
	405,098	-	-	-	405,098	2,089,253	19%
Utilities							
Water Utility	346,431				346,431	2,420,808	14%
Wastewater Utility	69,095				69,095	751,546	9%
Solid Waste Utility	115,023				115,023	522,560	22%
	530,548	-	-	-	530,548	3,694,914	14%
Planning and Development							
Planning and Development	93,654				93,654	541,152	17%
Economic Development	50,591				50,591	221,322	23%
Subdivision	50,194				50,194	278,163	18%
	194,439	-	-	-	194,439	1,040,637	19%
Culture							
Museum	152				152	38,090	0%
Library	77,431				77,431	343,358	23%
	77,583	-	-	-	77,583	381,448	20%
Total Expenditures	2,447,823	-	-	-	2,447,823	13,778,587	18%
	(1,375,071)	-	-	-	(1,375,071)	0	

Town of Didsbury
1st Quarter Financial Report
Budget vs. Actual Comparison
Revenues and Expenditures by object
(January 1, 2025 to March 31, 2025)

	2025 Actual at March 31, 2025	2025 Approved Budget (March 26, 2025*)	% of Budget
Revenue			
Total Property taxes	-	7,824,670	0%
LESS Requisitions	(531,495)	(2,378,720)	22%
Net municipal taxation (Tax Revenues)	(531,495)	5,445,950	-10%
Utility user charges	879,122	3,668,414	24%
Government grants	75,350	1,460,428	5%
Sales and user fees	166,282	1,326,532	13%
Lot sales	-	278,163	0%
Franchise fees	270,505	925,000	29%
Penalties	22,071	98,000	23%
Fine revenue	9,946	25,000	40%
Licence fees	51,415	63,000	82%
Permit fees	22,732	155,500	15%
Investment income	11,053	80,000	14%
Other revenue	50,729	58,600	87%
From reserve	45,042	194,000	23%
Total - Revenue	1,072,752	13,778,587	8%
Expenditures			
Salaries and benefits	1,145,249	4,929,536	23%
Training, conferences and travel	49,574	151,190	33%
Memberships	15,109	27,824	54%
Advertising and printing	16,845	102,450	16%
Professional services	69,732	302,000	23%
Contracted services	181,127	952,644	19%
Municipal Policing Contract	1,548	701,873	0%
Telecommunications	105,144	341,735	31%
General supplies	107,288	474,359	23%
Cost of water	236,685	1,180,725	20%
Repairs and maintenance	66,252	701,980	9%
Utilities	204,187	885,880	23%
Insurance	-	233,997	0%
Leases	(2,603)	46,972	-6%
Bank charges and interest	4,719	15,000	31%
Write off	-	3,250	-
Interest on long term debt	8,344	116,186	7%
Long term debt repaid	129,461	663,803	20%
Grants and other payments to organizations	109,162	534,008	20%
To capital	-	18,000	0%
To reserve	-	1,395,175	0%
Total - Expenditures	2,447,823	13,778,587	18%
Total Town of Didsbury, before amortization	(1,375,071)	0	
Amortization	-	-	
Gain / (Loss) on disposal	-	-	
Total Town of Didsbury, incl amortization	(1,375,071)	0	

* 2025 Operating Budget amended as follows: resolution #262-25 \$35,000 for CAO recruitment services; resolution #298-25 \$20,000 for HR Compensation study; resolution #178-25 \$10,000 for Old High School land study; resolution #380-25 \$23,000 for water well license at golf course.

Town of Didsbury 2025 2nd Quarter Financial Report Reserves Continuity Schedule as of June 30, 2025												
		Actuals				Commitments						
	January 1, 2025 Actual	Transfers In (YTD)	Interest (YTD)	Transfers Out (YTD)	June 30, 2025 Balance	Budgeted / Approved Transfers to Reserves	Capital Budget Transfers from Reserves	2025 Operating Budget Transfers from Reserves	Transfers from Reserves Approved by Resolution	Resolution #	Projected Reserve Available at December 31, 2025	Notes
Internally Restricted Reserves												1
Strategic Initiatives & Contingency	764,563	3,500	12,574	(41,015)	739,622	-	-	(60,000)	(56,858)	178-25; 262-25; 298-25; 380-25	622,764	
Municipal Stabilization Reserves	764,563	3,500	12,574	(41,015)	739,622	-	-	(60,000)	(56,858)		622,764	
RCMP	10,214	-	176	-	10,390	10,000	-	-	-		20,390	
Municipal Enforcement	129,421	-	2,232	-	131,653	15,000	(80,000)	-	-		66,653	
O&M Vehicle & Equipment Replacement	959,616	-	15,507	(499,931)	475,192	257,000	(75,000)	-	-		657,192	
Didsbury Memorial Complex	746,479	-	11,408	(156,525)	601,363	244,700	(293,254)	-	-		552,809	
Pathway & Trails	114,002	-	1,870	(7,964)	107,907	8,475	-	-	-		116,382	
Train Station	27,226	-	464	-	27,690	-	-	-	-		27,690	
Campground	23,000	-	392	-	23,392	-	-	-	-		23,392	
Cemetery and Columbaria	22,635	-	386	-	23,021	-	-	-	-		23,021	
Fire Vehicle & Equipment	253,534	-	3,922	(27,267)	230,189	95,000	(77,733)	-	-		247,456	
Firehall R&M	90,626	-	1,563	-	92,189	5,000	-	-	-		97,189	
Roads & Sidewalks	193,535	-	3,127	-	196,663	100,000	-	-	-		296,663	
Municipal Lifecycle Reserves	2,570,290	-	41,047	(691,687)	1,919,649	735,175	(525,987)	-	-		2,128,837	
Snow Removal	50,000	-	-	-	50,000	-	-	-	-		50,000	
Council Community Grants	33,500	-	-	(31,000)	2,500	-	-	(2,500)	-		-	
Contract Policing	94,844	-	-	(44,844)	50,000	-	-	-	-		50,000	
Economic Development & Tourism	119,772	-	-	-	119,772	-	-	-	(50,000)	321-24; 425-24	69,772	
Legacy Fund	15,297	-	-	-	15,297	-	-	-	(15,297)	385-21	-	
Old Fire Hall / Film Location (2101 19 Avenue)	25,500	-	-	-	25,500	-	-	-	-		25,500	
Municipal Specific Purpose Reserves	338,913	-	-	(75,844)	263,069	-	-	(2,500)	(65,297)		195,272	
Water	2,965,245		47,572	(47,643)	2,965,174	500,000	(1,222,113)	-	(118,348)	556-24	2,124,713	
Wastewater	1,386,452		22,133	(40,873)	1,367,711	160,000	(207,672)		-		1,320,039	
Wastewater (non-cash funded portion)	398,856	-	-	-	398,856	-	-	-	-		398,856	
Solid Waste	50,000	-	-	-	50,000	-	-	-	-		50,000	
Utility Reserves	4,800,553	-	69,704	(88,517)	4,781,741	660,000	(1,429,786)	-	(118,348)		3,893,608	
Externally Restricted Reserves												2 3 4
Municipal Reserve Fund	389,792		6,442	-	396,235	-	(292,700)	-	-		103,535	
Municipal Cash In Lieu Reserve	389,792	-	6,442	-	396,235	-	(292,700)	-	-		103,535	
Water Offsite Levy	208,999	-	3,377		212,376	-	(215,000)	2,624	-		-	
Wastewater Offsite Levy	147,097	-	2,377	-	149,474	-	-	-	-		149,474	
Developer Off-Ste Levies Reserves	356,096	-	5,754	-	361,850	-	(215,000)	2,624	-		149,474	
Total	9,220,206	3,500	135,522	(897,062)	8,462,166	1,395,175	(2,463,472)	(59,876)	(240,503)		7,093,490	
Notes												
1. Resolution #262-25 - \$35,000 for CAO Recruitment; Resolution #298-25 - \$20,000 for HR Compensation Study; Resolution #178-25 - \$10,000 for Old High School Land Studies; Resolution #380-25 - \$23,000 for the Golf Course water												
2. Resolution #425-24 - \$45,000 for the Augmented Reality project and \$5,000 for the Business Resource Pamphlet.												
3. Resolution #385-21 - \$15,296.89 for future development of interior community mural.												
4. Resolution #556-24 - Water Transmission Line Design work												

Town of Didsbury
2025 2nd Quarter Financial Report
Capital Grants Continuity Schedule as of June 30, 2025

	January 1, 2025 Balance	2025 Grant Allocation	Interest (YTD)	2025 Actual Expenditures (YTD)	June 30, 2025 Balance	2025 Grant Allocation Receivable	Expenditures Projected - Unfinished Projects	December 31, 2025 Available
Municipal Sustainability Initiative Grant (MSI)	1,182,229	-	20,078	(36,659)	1,165,648	-	(1,165,648)	0
Local Government Fiscal Framework (LGFF)	813,055		-		813,055	950,876	(1,151,652)	612,279
Canada Community Building Fund (CCBF)	454,744	-	1,759	-	456,503	357,935	(50,000)	764,438
Alberta Municipal Water Wastewater Partnership (AMWWP)	787,915	1,000,000	14,782	(60,421)	1,742,276	541,000	(2,283,276)	-
	3,237,943	-	36,619	(97,080)	2,435,206	1,308,811	(2,367,300)	1,376,717

Town of Didsbury 2nd Quarter Financial Report 2025 Capital Budget Progress as of June 30, 2025										
2025 CAPITAL BUDGET³:		Capital Spending		Budgeted Funding						
Asset	Actual to June 30, 2025	Budget	Status²	Operating	Reserves	Grants	Debt	Other / External	Developer Levies	TOTAL
Infrastructure										
2025 Roadworks	25,328	\$ 550,000	IP	-	-	550,000	-	-	-	550,000
Westhill Drive & 23 St Storm Replacement	1,500	\$ 180,000	IP	-	-	180,000	-	-	-	180,000
Buildings										
Memorial Complex LED Lighting Upgrade	39,558	\$ 40,000	C	-	20,000	20,000	-	-	-	40,000
Memorial Complex Eavestrough Repairs	-	\$ 30,000	IP	-	30,000	-	-	-	-	30,000
Ice Plant Adiamatic Consenser	136,746	\$ 400,000	IP	-	400,000	-	-	-	-	400,000
Land Improvements										
Westhill Playground Replacement	-	\$ 75,000	IP	-	75,000	-	-	-	-	75,000
Didsbury Tree Project	-	\$ 220,400	NS	-	102,700	117,700	-	-	-	220,400
Memorial Complex Additional Parking Lot	-	\$ 215,000	IP	-	190,000	-	-	25,000	-	215,000
Vehicles & Equipment										
Thermal Imaging Camera Replacement	-	\$ 18,000	IP	18,000	-	-	-	-	-	18,000
Municipal Enforcement Vehicle Replacement	-	\$ 80,000	IP	-	80,000	-	-	-	-	80,000
Second Rapid Attack Vehicle	-	\$ 50,000	NS	-	50,000	-	-	-	-	50,000
Street Sweeper Replacement	499,931	\$ 500,000	C	-	500,000	-	-	-	-	500,000
GIS & Asset Management Software	-	\$ 110,000	NS	60,000	-	50,000	-	-	-	110,000
Server Upgrades & Segmentation	-	\$ 31,050	IP	31,050	-	-	-	-	-	31,050
	703,063	\$ 2,499,450		109,050	1,447,700	917,700	-	25,000	-	2,499,450
2024 CAPITAL BUDGET (CARRYOVER PROJECTS)⁴:										
Asset	Actual to June 30, 2025	Budget	Status²	Operating	Reserves	Grants	Debt	Other / External	Developer Levies	TOTAL
East Reservoir Design & Construction	483,927	\$ 7,400,000	IP	-	1,144,000	2,541,000	3,500,000	-	215,000	7,400,000
Water Transmission Line (Supply Main)	31,652	\$ 150,000	IP	-	150,000	-	-	-	-	150,000
RV Sani-dump Design & Construction	3,915	\$ 130,000	IP	-	130,000	-	-	-	-	130,000
21 Avenue Connector - Water Design & Construction [20 St to 16 St]	160,832	\$ 1,750,000	IP	-	-	1,750,000	-	-	-	1,750,000
Advanced Metering Infrastructure System - Remote Reading	93,773	\$ 250,000	IP	-	250,000	-	-	-	-	250,000
Didsbury Fire Department Command Vehicle	54,534	\$ 110,000	IP	-	55,000	-	-	55,000	-	110,000

¹ Dept: Engineering & Infrastructure ("EI"), Recreation & Community Services ("RCS"), Corporate Services ("CS")

² Status: Not started ("NS"), In Progress ("IP"), Completed ("C")

³ 2025 Capital Budget Projects Approved December 10, 2024 (Res#683-24); Amendments January 14, 2025 (Res#012-25), July 8, 2025 (Res#421-25).

⁴ 2024 Capital Budget Projects Approved January 17, 2024 (Res#023-24, Res#028-24); Amendments January 23, 2024 (Res#043-24, Res#044-24, Res#045-24); March 26, 2024 (Res#219-24); April 23, 2024 (Res#281-24); May 14, 2024 (Res#315-24); June 25, 2024 (Res#431-24); October 22, 2024 (Res#572-24); December 10, 2024 (Res#700-24); April 22, 2024 (Res#255-25)

Town of Didsbury
2nd Quarter Financial Report
Budget vs Actual Comparison
Revenues and Expenditures by Department
(January 1, 2025 to June 30, 2025)

	2025 Actual				as at June 30, 2025	2025 Budget	% of Budget
	Quarter 1	Quarter 2	Quarter 3	Quarter 4		Approved March 26, 2025*	
Revenue - by department							
Net municipal taxes							
Total Property Taxes	-	7,824,691			7,824,691	7,824,670	100%
LESS Requisitions	(531,495)	(528,067)			(1,059,562)	(2,378,720)	45%
Net municipal taxes	(531,495)	7,296,624	-	-	6,765,129	5,445,950	124%
General municipal revenue	299,894	263,713			563,607	1,106,000	51%
Council	-	-			-	65,000	0%
General Government	19,683	26,289			45,973	302,500	15%
Protective Services							
RCMP	72,136	44,598	-	-	116,734	396,144	29%
Fire Department	14,160	325,592			339,752	328,332	103%
Municipal Enforcement	19,772	10,286			30,058	26,500	113%
	106,068	380,476	-	-	486,544	750,976	65%
Community Services							
FCSS	59,763	40,823			100,586	181,859	55%
DOSCA	23,022	34,178			57,200	229,100	25%
Didsbury Neighborhood Place	108	6,000			6,108	34,600	18%
	82,893	81,001	-	-	163,894	445,559	37%
Recreation & Community Facilities							
Arena	29,614	244,117			273,732	453,513	60%
Aquatics	50,449	287,604			338,053	482,313	70%
Curling Rink	2,507	3,487			5,994	49,500	12%
Parks	419	20,852			21,270	28,599	74%
MPR	4,280	6,925			11,204	17,000	66%
Train Station	5,907	4,124			10,031	10,600	95%
Memorial Complex	10,000	1,490			11,490	10,000	115%
Campground	23,252	44,272			67,524	75,000	90%
	126,427	612,870	-	-	739,297	1,126,525	66%
Engineering & Infrastructure							
Roads and Streets	10,631	36,773			47,404	122,100	39%
Cemetery	550	6,550			7,100	26,400	27%
	11,181	43,323	-	-	54,504	148,500	37%
Utilities							
Water Utility	566,385	629,264			1,195,649	2,420,808	49%
Wastewater Utility	190,566	204,030			394,597	751,546	53%
Solid Waste Utility	131,108	132,780			263,887	522,560	50%
	888,060	966,074	-	-	1,854,134	3,694,914	50%
Planning and Development							
Planning and Development	31,497	53,938			85,434	252,000	34%
Economic Development	38,545	4,609			43,154	42,500	102%
Subdivision	-	-			-	278,163	0%
	70,042	58,546	-	-	128,588	572,663	22%
Culture and Other Facilities							
Library	-	45,015			45,015	120,000	38%
Total Operating Revenue	1,072,752	9,773,932	-	-	10,846,684	13,778,587	79%

Town of Didsbury
2nd Quarter Financial Report
Budget vs Actual Comparison
Revenues and Expenditures by Department
(January 1, 2025 to June 30, 2025)

	2025 Actual				as at June 30, 2025	2025 Budget Approved	% of Budget
	Quarter 1	Quarter 2	Quarter 3	Quarter 4		March 26, 2025*	
Expenditures - by department							
Council	49,628	114,481			164,109	331,976	49%
General Government	332,085	118,360			450,445	774,434	58%
Election Costs	-	1,690			1,690	18,000	9%
Communications & Community Relations	26,463	28,260			54,723	142,619	38%
Protective Services							
RCMP	33,354	319,370			352,723	978,843	36%
Fire Department	156,217	168,762			324,978	728,164	45%
Municipal Enforcement	86,874	87,727			174,601	357,774	49%
	276,445	575,859	-	-	852,303	2,064,782	41%
Emergency Management	4,947	9,580		-	14,528	40,036	36%
Community Services							
FCSS	51,716	64,063			115,778	242,554	48%
DOSCA	43,275	49,965			93,241	229,100	41%
Didsbury Neighborhood Place	7,002	9,102			16,104	34,600	47%
	101,993	123,130	-	-	225,123	506,254	44%
Recreation & Community Facilities							
Arena	150,012	174,329			324,341	829,351	39%
Aquatics	177,529	208,205			385,734	903,494	43%
Ice Plant	-	-			-	-	#DIV/0!
Curling Rink	24,791	51,738			76,530	195,537	39%
Parks	21,166	79,434			100,600	321,359	31%
MPR	5,930	8,616			14,546	47,559	31%
Train Station	11,467	17,743			29,210	70,726	41%
Memorial Complex	39,187	56,273			95,460	225,155	42%
Campground	15,456	26,289			41,746	80,722	52%
Other Community Facilities	3,055	3,407			6,463	20,330	32%
	448,594	626,034	-	-	1,074,628	2,694,234	40%
Public Works							
Roads and Streets	394,140	413,087			807,227	2,024,143	40%
Cemetery	10,958	16,132			27,089	65,110	42%
	405,098	429,218	-	-	834,316	2,089,253	40%
Utilities							
Water Utility	346,431	425,173			771,604	2,420,808	32%
Wastewater Utility	69,095	185,565			254,660	751,546	34%
Solid Waste Utility	115,023	118,425			233,447	522,560	45%
	530,548	729,163	-	-	1,259,711	3,694,914	34%
Planning and Development							
Planning and Development	93,654	131,037			224,691	541,152	42%
Economic Development	50,591	62,230			112,821	221,322	51%
Subdivision	50,194	74,498			124,692	278,163	45%
	194,439	267,764	-	-	462,204	1,040,637	44%
Culture							
Museum	152	145			297	38,090	1%
Library	77,431	92,075			169,507	343,358	49%
	77,583	92,221	-	-	169,804	381,448	45%
Total Expenditures	2,447,823	3,115,760	-	-	5,563,583	13,778,587	40%
	(1,375,071)	6,658,172	-	-	5,283,101	0	

Town of Didsbury
2nd Quarter Financial Report
Revenues and Expenditures by object
(January 1, 2025 to June 30, 2025)

	2025 Actual at June 30, 2025	2025 Budget Approved March 26, 2025*	% of Budget
Revenue			
Total Property taxes	7,824,691	7,824,670	100%
LESS Requisitions	(1,059,562)	(2,378,720)	45%
Net municipal taxation (Tax Revenues)	6,765,129	5,445,950	124%
Utility user charges	1,833,017	3,668,414	50%
Government grants	653,125	1,460,428	45%
Sales and user fees	740,592	1,326,532	56%
Lot sales	-	278,163	0%
Franchise fees	510,350	925,000	55%
Penalties	39,181	98,000	40%
Fine revenue	26,817	25,000	107%
Licence fees	56,341	63,000	89%
Permit fees	59,774	155,500	38%
Investment income	21,012	80,000	26%
Other revenue	81,859	58,600	140%
From reserve	54,806	194,000	28%
Total - Revenue	10,842,004	13,778,587	79%
Expenditures			
Salaries and benefits	2,243,301	4,929,536	46%
Training, conferences and travel	69,057	151,190	46%
Memberships	17,727	27,824	64%
Advertising and printing	50,998	102,450	50%
Professional services	139,590	302,000	46%
Contracted services	407,290	952,644	43%
Municipal Policing Contract	184,120	701,873	26%
Telecommunications	170,570	341,735	50%
General supplies	238,295	474,359	50%
Cost of water	528,158	1,180,725	45%
Repairs and maintenance	226,746	701,980	32%
Utilities	369,852	885,880	42%
Insurance	229,243	233,997	98%
Leases	49,114	46,972	105%
Bank charges and interest	10,822	15,000	72%
Write off	-	3,250	-
Interest on long term debt	26,471	116,186	23%
Long term debt repaid	346,228	663,803	52%
Grants and other payments to organizations	256,000	534,008	48%
To capital	-	18,000	0%
To reserve	-	1,395,175	0%
Total - Expenditures	5,563,583	13,778,587	40%
Total Town of Didsbury, before amortization	5,278,421	0	
Amortization	-	-	
Gain / (Loss) on disposal	4,680	-	
Total Town of Didsbury, incl amortization	5,283,101	0	

* 2025 Operating Budget amended as follows: resolution #262-25 \$35,000 for CAO recruitment services; resolution #298-25 \$20,000 for HR Compensation study; resolution #178-25 \$10,000 for Old High School land study; resolution #380-25 \$23,000 for water well license at golf course.

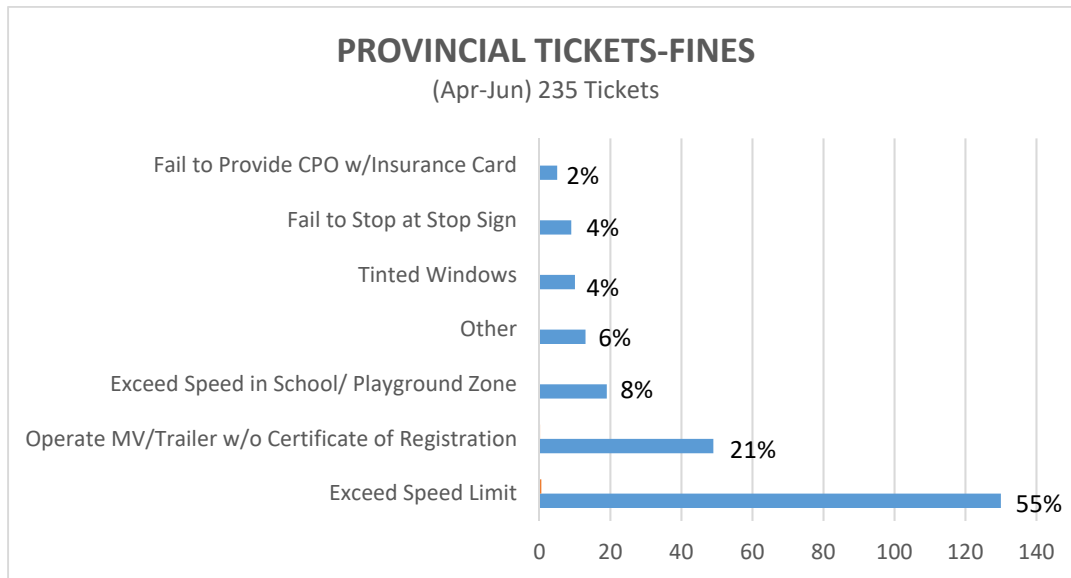


Town of Didsbury Municipal Enforcement Second Quarter Report – April 01. 2025 to June 30. 2025

The Municipal Enforcement Team issued 476 Provincial Tickets of which 241 were Warnings; 81 Occurrence Reports were responded to; and 29 Inquiries were Logged not requiring a Report, in the Second Quarter.

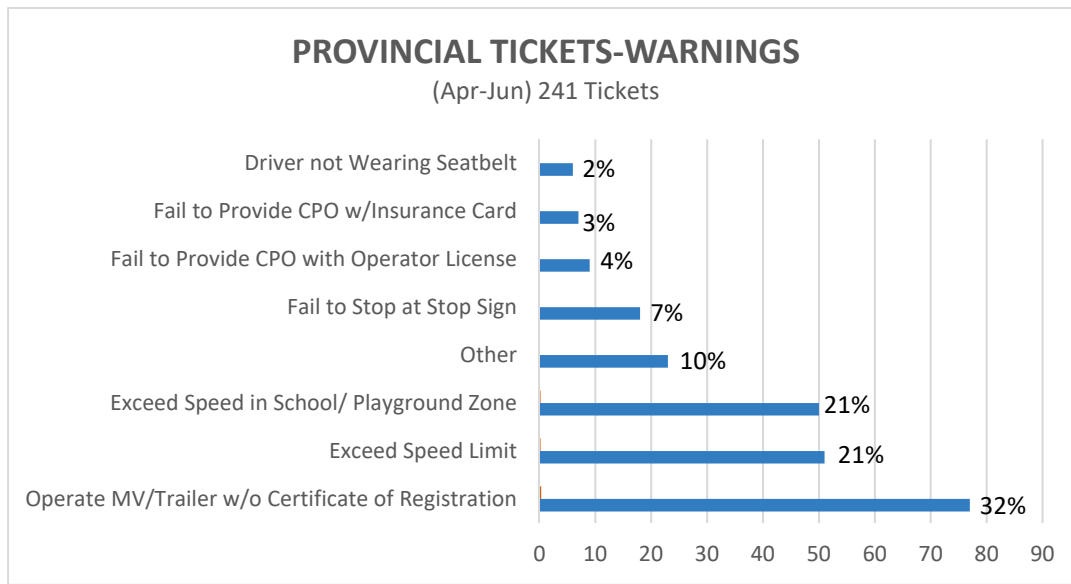
Provincial Ticket-Fines

- 130 Exceeding Speed Limit
- 49 Operate Motor Vehicle/Trailer without Certificate of Registration
- 19 Exceed Speed in School/Playground Zone
- 13 Other
- 9 Fail to Stop at Stop Sign
- 5 Fail to Provide CPO w/Insurance Card



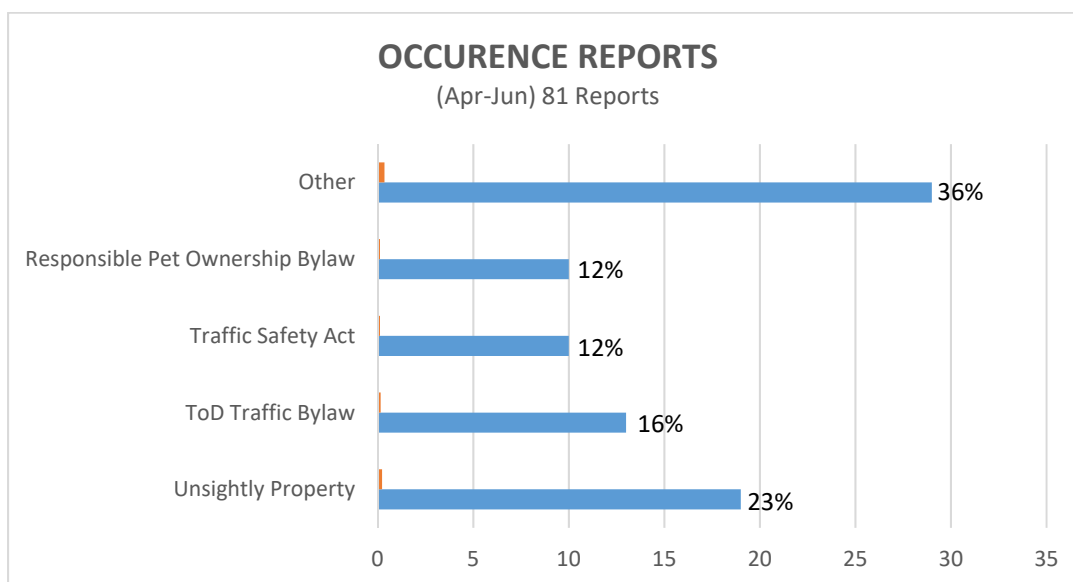
Provincial Ticket-Warnings

- 77 Operate Motor Vehicle/Trailer w/o Certificate of Registration
- 51 Exceeding Speed Limit
- 50 Exceed Speed in School/Playground Zone
- 23 Other
- 18 Fail to Stop at Stop Sign
- 9 Fail to Provide CPO w/Operator License
- 7 Fail to Provide CPO w/Insurance Card
- 6 Driver not Wearing Seatbelt



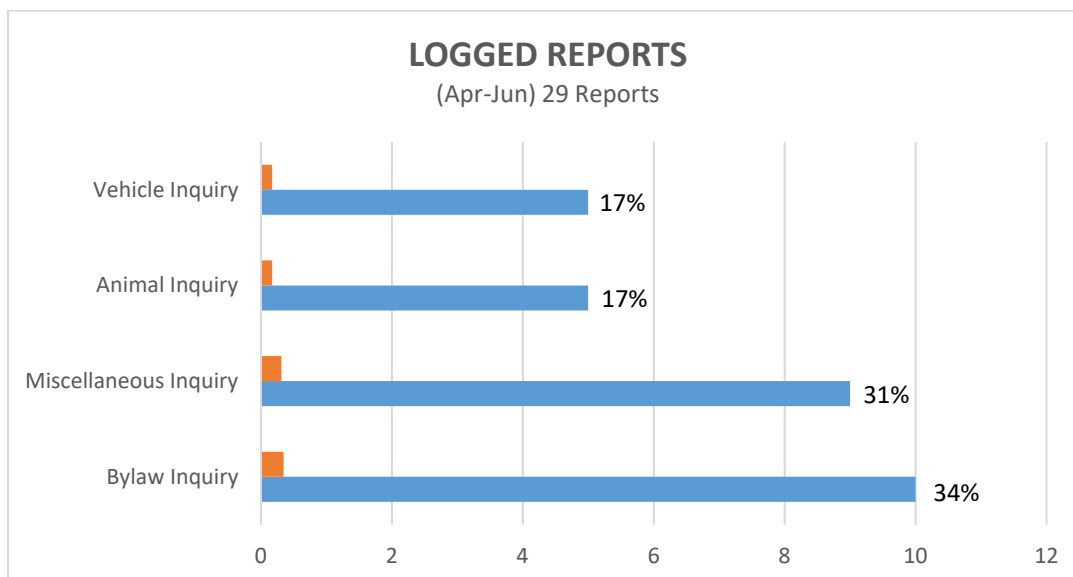
Occurrence Reports

- 1 Concluded by Municipal Charge
- 2 Concluded by Provincial Ticket
- 9 Concluded by Verbal Warning
- 9 Concluded by Written Warning
- 26 Concluded Other
- 19 Still Under Investigation
- 2 Unsolved
- 5 Unfounded
- 4 Forwarded to Other Agency



Logged Inquiries

- 10 Bylaw
- 5 Animals
- 5 Vehicle
- 5 Miscellaneous

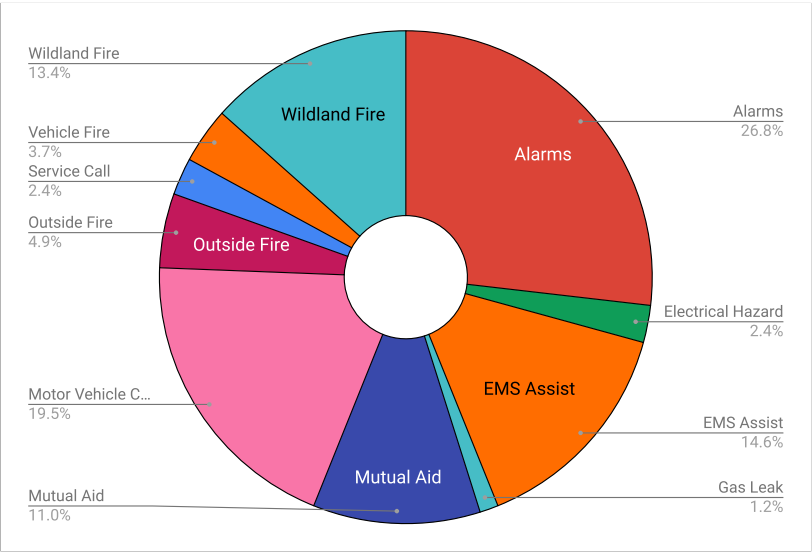


Q2 Department Highlights

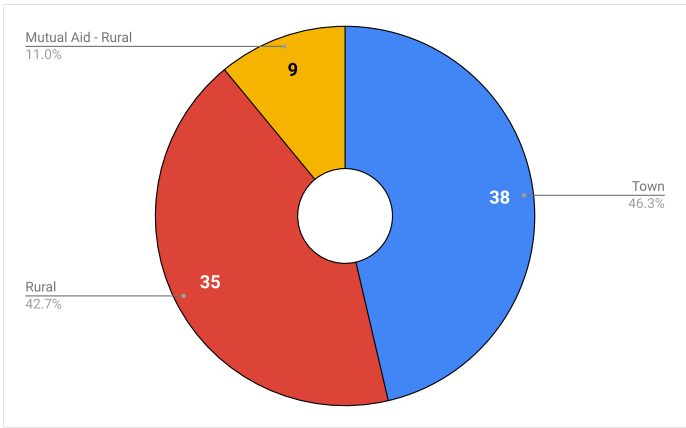
- Continued with speed enforcement within Town, specifically targeting school and playground zones. One vehicle stopped for exceeding the posted speed limit by 37 km/hr.
- Had a continuing presence before and after school in and around Ross Ford to assist students with pedestrian safety and ensuring traffic compliance.
- In conjunction with Didsbury RCMP, conducted anti-bullying presentations for students at Westglen Middle School. Presentations also included Tours of the Didsbury RCMP Detachment and the Firehall. The Didsbury Fire Department and AHS also participated in the Tours, to showcase their respective vehicles/apparatus and associated equipment to students. The presentations were well received by staff and students alike, with the intent to carry this forward in future years.

Didsbury Fire Department 2025 Response Totals
Second Quarter - April 1 to June 30

Type	Total
Aircraft Emergency	0
Alarms	22
Citizen Assist	0
Electrical Hazard	2
EMS Assist	12
Gas Leak	1
Hazmat	0
Lightning Strike	0
Mutual Aid	9
Motor Vehicle Collision	16
Odour Investigation	0
Outside Fire	4
Service Call	2
Smoke Investigation	0
Structure Fire	0
Train Collision	0
Vehicle Fire	3
Wildland Fire	11
	82

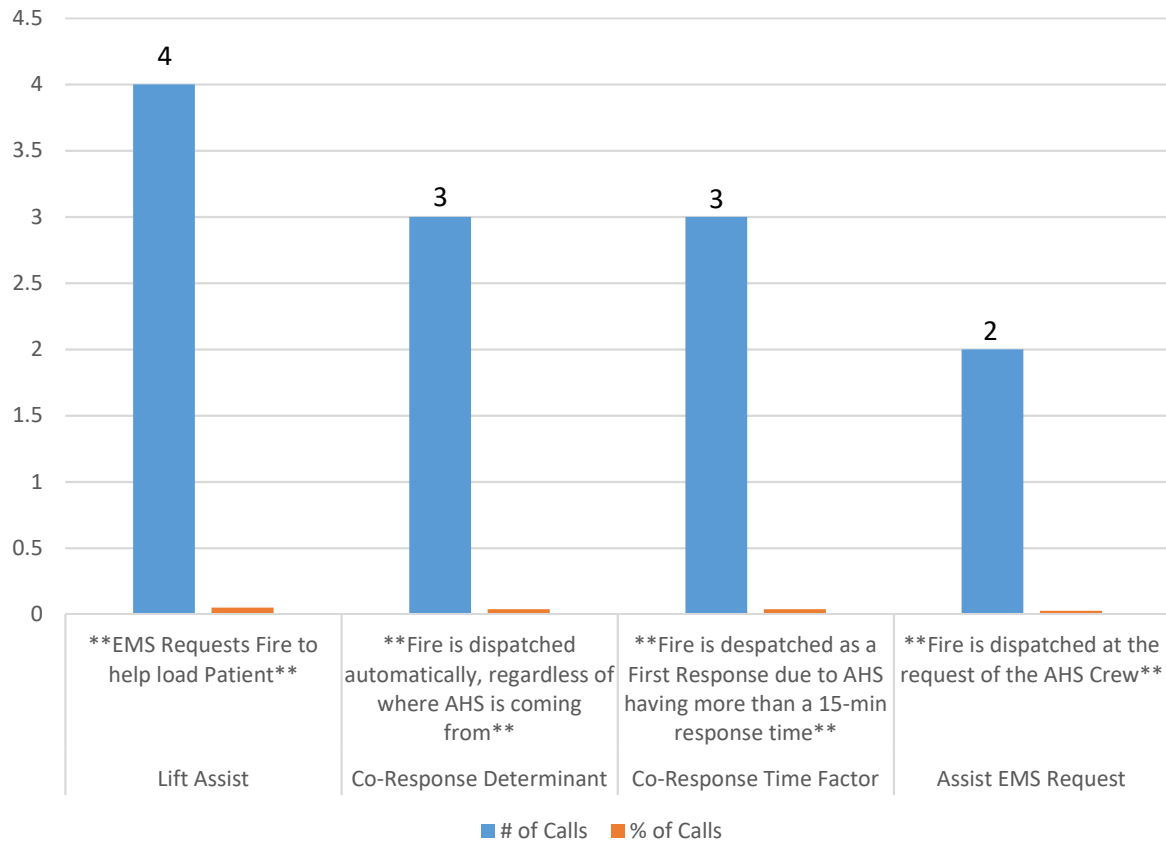


Call Location	Total
Town	38
Rural	35
Mutual Aid - Rural	9
Mutual Aid - Urban	0
	82



Q2 MEDICAL CALLOUTS (Apr-Jun)

15% (12 calls) of Total 82 calls



MEDICAL RESPONSE - 2025 Q2							
<u>Incident #</u>	<u>Lift Assist</u>	<u>Co-Response Determinant</u>	<u>Co-Response Time Factor</u>	<u>Assist EMS Request</u>	<u>Call Duration</u>	<u>Estimated Cost at ABT Rate (\$740-hr) Not Billed</u>	
2025-074-T			1		1.000	740.00	
2025-077-R		1			1.500	1,110.00	
2025-092-R	1				0.500	370.00	
2025-094-R		1			0.500	370.00	
2025-098-R	1				0.750	555.00	
2025-101-R				1	0.500	370.00	
2025-108-R		1			0.500	370.00	
2025-111-T			1		0.250	185.00	
2025-119-T	1				1.000	740.00	
2025-129-R			1		1.000	740.00	
2025-133-T	1				0.250	185.00	
2025-141-T				1	0.500	370.00	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						-	
						\$ 6,105.00	
	<u>Lift Assist</u>	<u>Co-Response Determinant</u>	<u>Co-Response Time Factor</u>	<u>Assist EMS Request</u>			
	EMS Requests Fire to help load Patient	**Fire is dispatched automatically, regardless of where AHS is coming from**	**Fire is dispatched as a First Response due to AHS having more than a 15-min response time**	**Fire is dispatched at the request of the AHS Crew**			
TOTALS	4	3	3	2			
	4.9%	3.7%	3.7%	2.4%			
2ND QRT TOTAL MEDICAL CALLOUTS:			12	15%	of Q2 Total Callouts		
2ND QRT TOTAL CALLOUTS:			82				

Didsbury Fire Department Q1 Highlights

- Two recruits successfully completed the Rookie Training Program and received their pagers.
- Five members completed their 1 year Probationary period and become full members of the Department.
- Eight Cadets successfully completed the Cadet Program and earned additional high school credits.
- New bush buggy (Mountain View County purchase) was delivered and put into service.
- Hosted NFPA 1002 Pump Operator and Aerial Apparatus courses that were funded by the Fire Service Training Program Grant that was received for 2025.

EDAC Award summary 2025

Category: Economic Development budget under \$200,000

The winners will be announced at the Economic Development Association Canada conference held in Niagara-on-the-Lake, ON from October 3 – 9, 2025.

All award nominations will be featured on the national website of the Economic Development Association Canada.

AWARDS

Award 1: **Category: Promotional Event**

Events geared to promoting economic development / tourism opportunities, attractions and services. To be considered, abstract must detail concrete outcomes and results of the event to as well as any sustainable motives or message associated with this event. Include examples, if applicable, of how virtual events have allowed you to continue with your goals, work, local successes, etc.

Project: “Earptopia Didsbury Day”

In October 2024, the Town of Didsbury leveraged its strong film tourism potential by hosting "Earptopia-Didsbury Day," a fan experience tied to the Earptopia Convention in Calgary. With over 200 international visitors from 17 countries, the event transformed Didsbury into the fictional town of Purgatory from the hit television series *Wynonna Earp*.

Award 2: **Category: Advertising Campaign**

A series of themed published advertisements (not necessarily printed) promoting/marketing economic development or tourism opportunities, attractions, events or services.

Project: “Direct Your Life” Calgary Transit Campaign

Didsbury’s 2024 transit marketing campaign, launched through Pattison Outdoors in Calgary, was a creative and strategic initiative spotlighting Didsbury as a destination for quality living, business and investment opportunities, and visiting setting a benchmark for innovative and impactful municipal marketing utilizing ESG principals. The graphics were a playful nod to the creative industry, adding an element of fun and familiarity to the advertisements.

Award 3: **Category: Promotional Item**

Unique items created specifically to promote or reinforce business/tourism themes, opportunities, attractions, or services. Must be innovative and customized for the purpose. (No generic objects with brand/logos will be judged). Where applicable, abstract should detail any efforts made to choose sustainable materials for these items and what message that it is sending to the community.

Project: “Themed Scavenger Hunt”

In 2024, the Town of Didsbury created a truly unique promotional item: a customized, interactive *Wynonna Earp*-themed scavenger hunt designed to guide visitors through the town’s film locations and activated places. This innovative product reimagined tourism promotion as an immersive experience that continues to generate economic, cultural, and social returns far beyond its initial launch.

Award 4: **Category: Community Collaboration**

This award recognizes an exemplary partnership between economic development partners and other parties, where the outcome has demonstrated mutual benefit. This collaboration must result in one or more of the following outcomes: a significant improvement in service to both/all partners; developed new or improved processes and measureable results that prove the power of collaboration.

Project: **“Earptopia – Didsbury Day”** – *A Model of Innovative, Community-Driven Film Tourism*

In October 2024, the Town of Didsbury successfully hosted *Earptopia – Didsbury Day*, an immersive fan tourism event that transformed the town into “Purgatory,” the fictional setting of the cult television series *Wyonna Earp*. The event was led by Didsbury’s Economic Development department in collaboration with the Earptopia fan convention organizers. Economic Development was joined and supported by nonprofit partners, including the Didsbury Museum, Didsbury Municipal Library, Torrington Gopher Museum, and local volunteer groups. Together, these organizations co-created a vibrant, interactive experience featuring a Wyonna Earp-themed scavenger hunt that also educated the fans on Didsbury’s history and guided them to visit local businesses, and reconstructed set designs, and the unveiling of authentic show props and memorabilia.

Action Request Report
April 1 - June 30, 2025

# of Requests	Department/Concern	# of Requests	Department/Concern
57	<u>Public Works</u>	37	<u>Parks</u>
34	<u>Streets</u>	8	<u>Park/Playground/Sporting Fields</u>
	Road conditions - 7 Ave	2	Vandalism at basketball court
	Potholes - 14 Ave		Service Porta Potties at ball diamonds
			Memorial benches need maintenance in lower Memorial Park
2	Potholes - 17 Ave		Repair fencing at soccer fields
	Laneway on 20 Ave is very soft		Repairs needed at Valarosa Playground
2	Gravel in alley of 16 Ave causing drainage issue	2	Broken slide at Memorial Complex Playground
2	Alley on 20 Ave needs gravel and grading		
7	Potholes/Road conditions at railway crossing at RR20		
	Street sweeping - Westhill		
	Street sweeping - 24 Ave		
2	Potholes on 21 Ave		
	Alley behind 21 Street needs gravel and grading		
	Street sweeping - 20 Ave		
	Street sweeping - Bluebird Drive		
	Street sweeping - Walter Place		
3	Drainage issue in alley off 22 Street		
	Potholes - 15 Ave West		
	Lane west of main street from 15th Ave to 17th Ave is rough		
	Potholes - 20 Ave		
	Road sinking near curb - Westhill Crescent		
	Road heaving at Westhill and 23 Street		
	Road needs re-paving - 23 Street		
	Street sweeping - 14 Ave		
8	<u>Sidewalks/Pathways</u>	29	<u>Trees/Mowing/Weeds</u>
3	Sidewalk repair - 19 Ave		Mowing in lane behind 22 Ave is staining fence
	Curb needs repair - Valarosa Point		Mowing missed in culdesac - Valarosa Point
	Sidewalk repair - Valarosa Cove		Trees need pruning at golf course
	Sidewalk repair - 16 Ave	3	Tree blocking stop sign at 21 Street and 23 Ave
2	Pathway between Cemetery and Deer Coulee needs clean-up	2	Trees blocking stop sign at 20 Ave and 10 Street
			Tree trimming in front of Golden River Restaurant
			Trees down in Memorial Park
			Mowing in alley behind Co-op Road
			Weeds need clean-up around Town
		4	Mowing needed at Museum
			Broken tree in greenspace by Julia Place
		2	Tree uprooted in Morgans Park area
			Broken tree branch - 21 Ave
			Broken tree branch - 21 Street
			Tree obstructing 'No Exit' sign on 13 Ave
			Overgrown hedge at corner of 20 Ave and 16 Street
			Trees overgrown at 23 Street and 12 Ave
			Overgrown hedge - 19 Ave
			Trees need trimming - 22 Ave
			Broken branch - 23 Ave
			Lots of thistles east of hospital
			Noxious weed complaint
5	<u>Signage</u>	4	<u>Other</u>
3	Handicap sign needed outside Museum		Request for benches in green space between Julia Place and 12 Ave
			Planters downtown need watering
			Gophers in green space - Deer Coulee
			Beaver dam in Valarosa
2	<u>Garbage/Recycling/Compost</u>		
	Missed black bin		
	Missed green bin		
3	<u>Water/Sewer/Storm</u>		
	Leak on water shut off valve		
	Request for water line install		
	Sewer back-up		
5	<u>Other</u>		
	Valarosa development is stirring up a lot of dust		
	Request for garbage at new bench East of Bethany		
	Old asphalt chunks in alley of 20 Ave		
	Asphalt left in alley of 22 Ave		
	Manhole is sinking behind Arena		
		98	Total

PLEASE NOTE THAT MUNICIPAL ENFORCEMENT ACTION REQUESTS ARE NOW THROUGH THE 24HR COMPLAINT LINE



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: August 26, 2025
SUBJECT: Land Use Amending Bylaw 2025-14
ORIGINATING DEPARTMENT: Legislative Services
ITEM: 7.1

BACKGROUND/PROPOSAL:

At the July 8, 2025 Regular Council Meeting, Council granted first reading to Bylaw 2025-14 which would amend Land Use Bylaw 2019-04.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

If Council is satisfied with the outcome of the Public Hearing, Administration is recommending that Council proceed to grant second and third reading to Bylaw 2025-14 which would redesignate portions of the Central Core from C3: Commercial District – Core to RC: Residential/Commercial District.

ALIGNMENT WITH STRATEGIC PLAN

- 3. Strong & Resilient Local Economy
- 5. Governance & Organizational Excellence

RECOMMENDATION (two motions)

That Council grant second reading to Land Use Amending Bylaw 2025-14.

AND

That Council grant third and final reading to Land Use Amending Bylaw 2025-14.

TOWN OF DIDSBURY
Land Use Amending Bylaw 2025-14

BEING A BYLAW OF THE TOWN OF DIDSBURY, IN THE PROVINCE OF ALBERTA, TO AMEND THE LAND USE BYLAW 2019-04

WHEREAS, section 640(1) of the *Municipal Government Act*, R.S.A 2000 c. M-26, and any amendment thereto, requires that every municipality pass a land use bylaw; and

WHEREAS, the Council of the Town of Didsbury deems it necessary to amend Land Use Bylaw 2019-04;

NOW, THEREFORE, the municipal Council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts as follows:

Short Title

1. This Bylaw may be cited and referred to as “Land Use Amending Bylaw 2025-14”

General Provisions

2. Bylaw 2019-04, being the Land Use Bylaw of the Town of Didsbury, is hereby amended as follows:
 - 2.1. That Appendix A be amended to change the designation of the following 22 addresses from C3: Commercial District – Core to RC: Residential/Commercial District as shown on the attached Schedule A map:

2034 A – 17 Avenue	Plan 1427H Block 2 Lot 16
2034 B – 17 Avenue	Plan 1427H Block 2 Lot 16
2038 A – 17 Avenue	Plan 0714830 Block 2 Lot 28
2038 B – 17 Avenue	Plan 0714830 Block 2 Lot 29
2030 – 18 Avenue	Plan 1427H Block 1 Lot 15
2017 – 18 Avenue	Plan 1427H Block 2 Lot 23
2021 – 18 Avenue	Plan 1427H Block 2 The East 20 Feet of Lot 21 and all of Lot 22
2029 – 18 Avenue	Plan 1427H In Block 2 Lot 20 and the West 30 Feet of Lot 21
2037 – 18 Avenue	Plan 1427H Block 2 Lot 18
2018 – 18 Avenue	Plan 1427H Block 1 Lot 12
2022 – 18 Avenue	Plan 1427H Block 1 Lot 13
2026 – 18 Avenue	Plan 1427H Block 1 Lot 14
2034 – 20 Avenue	Plan 474I Block 9 Lot 16
2034 – 18 Avenue	Plan 1427H Block 1 Lot 16
2038 – 18 Avenue	Plan 1427H Block 1 Lot 17
2033 – 18 Avenue	Plan 1427H Block 2 Lot 19
2037 – 20 Avenue	Plan 474I Block 8 Lot 18
2022 – 20 Avenue	Plan 474I Block 9 Lot 13
2026 – 20 Avenue	Plan 474I Block 9 Lot 14
2030 – 20 Avenue	Plan 474I Block 9 Lot 15
2033 – 20 Avenue	Plan 471I Block 8 Lot 19
2038 – 20 Avenue	Plan 474I Block 9 Lot 17

Transitional

3. This Bylaw comes into full force and effect upon third reading of the bylaw.

Read a first time this 8th day of July, 2025

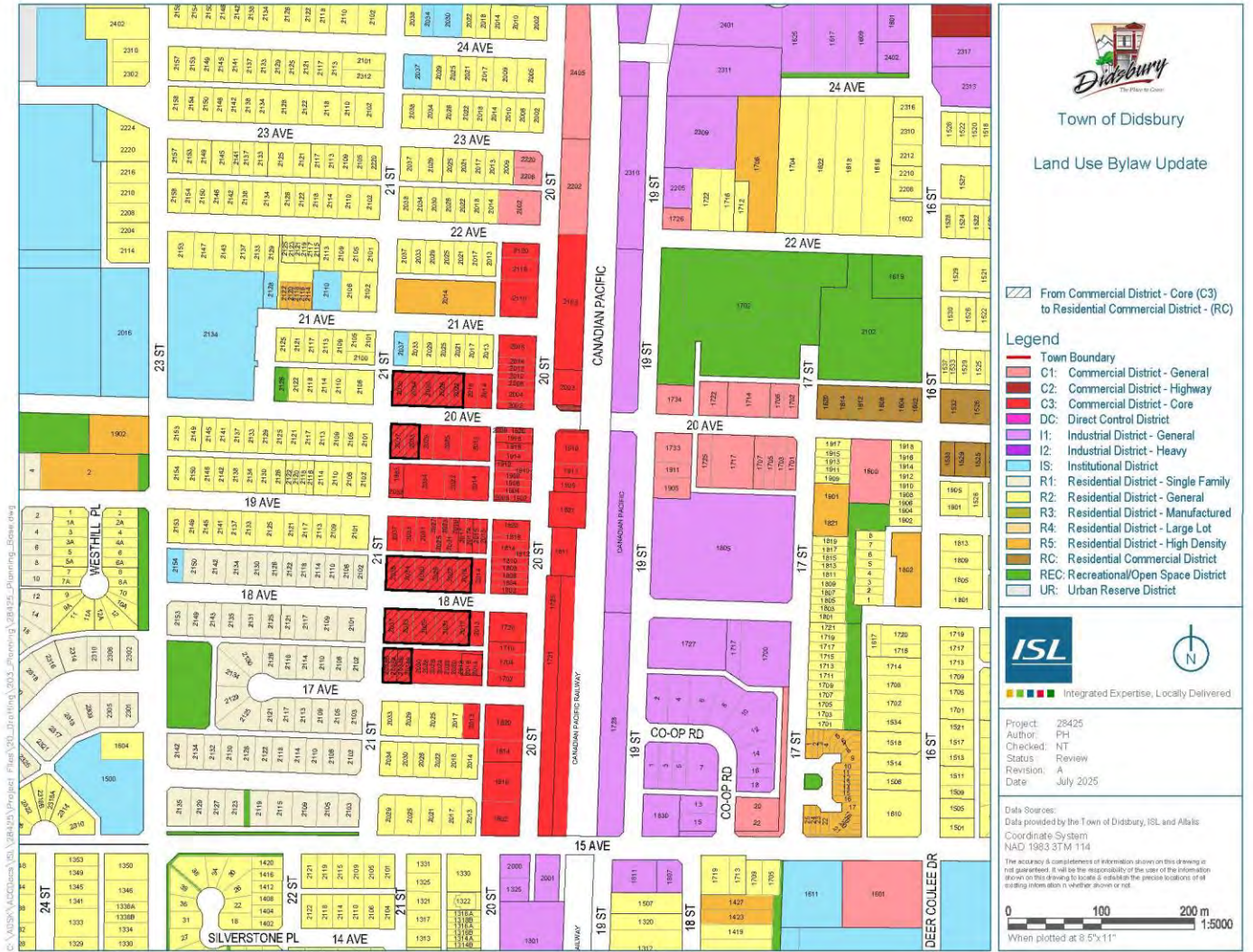
Read a second time this

Read a third and final time this

Mayor – Rhonda Hunter

Acting Chief Administrative Officer – Amanda Riley

Schedule A





REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: August 26, 2025
SUBJECT: Land Use Amending Bylaw 2025-15
ORIGINATING DEPARTMENT: Legislative Services
ITEM: 7.2

BACKGROUND/PROPOSAL:

At the July 8, 2025 Regular Council Meeting, Council granted first reading to Bylaw 2025-15 which would amend Land Use Bylaw 2019-04.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

If Council is satisfied with the outcome of the Public Hearing, Administration is recommending that Council proceed to grant second and third reading to Bylaw 2025-15 which would redesignate 2128 21 Avenue from IS: Institutional District to R2: Residential District – General.

ALIGNMENT WITH STRATEGIC PLAN

1. Strategically Managed Infrastructure
4. Liveability
5. Governance & Organizational Excellence

RECOMMENDATION (two motions)

That Council grant second reading to Land Use Amending Bylaw 2025-15.

AND

That Council grant third and final reading to Land Use Amending Bylaw 2025-15.

TOWN OF DIDSBURY
Land Use Amending Bylaw 2025-15

BEING A BYLAW OF THE TOWN OF DIDSBURY, IN THE PROVINCE OF ALBERTA, TO AMEND THE LAND USE BYLAW 2019-04

WHEREAS, section 640(1) of the *Municipal Government Act*, R.S.A 2000 c. M-26, and any amendment thereto, requires that every municipality pass a land use bylaw; and

WHEREAS, the Council of the Town of Didsbury deems it necessary to amend Land Use Bylaw 2019-04;

NOW, THEREFORE, the municipal Council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts as follows:

Short Title

1. This Bylaw may be cited and referred to as “Land Use Amending Bylaw 2025-15.”

General Provisions

2. Bylaw 2019-04, being the Land Use Bylaw of the Town of Didsbury, is hereby amended as follows:
 - 2.1. That Appendix A be amended to change the designation of Plan 5116I Block 15 Lot 8 from IS: Institutional District to R2: Residential District – General as shown on the attached Schedule A map

Transitional

3. This Bylaw comes into full force and effect upon third reading of the bylaw.

Read a first time this 8th day of July, 2025

Read a second time this

Read a third and final time this

Mayor – Rhonda Hunter

Acting Chief Administrative Officer – Amanda Riley

Schedule A





REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: August 26, 2025
SUBJECT: Land Use Amending Bylaw 2025-16
ORIGINATING DEPARTMENT: Legislative Services
ITEM: 7.3

BACKGROUND/PROPOSAL:

At the July 8, 2025 Regular Council Meeting, Council granted first reading to Bylaw 2025-16 which would amend Land Use Bylaw 2019-04.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

If Council is satisfied with the outcome of the Public Hearing, Administration is recommending that Council proceed to grant second and third reading to Bylaw 2025-16 which would redesignate Plan 1100 Block 18 Lots 26, 27, and 28 (the location of the former Fire Hall and Parking Lot) from R2: Residential District – General to DC: Direct Control District

ALIGNMENT WITH STRATEGIC PLAN

1. Strategically Managed Infrastructure
4. Liveability
5. Governance & Organizational Excellence

RECOMMENDATION (two motions)

That Council grant second reading to Land Use Amending Bylaw 2025-16.

AND

That Council grant third and final reading to Land Use Amending Bylaw 2025-16.

TOWN OF DIDSBURY
Land Use Amending Bylaw 2025-16

BEING A BYLAW OF THE TOWN OF DIDSBURY, IN THE PROVINCE OF ALBERTA, TO AMEND THE LAND USE BYLAW 2019-04

WHEREAS, section 640(1) of the *Municipal Government Act*, R.S.A 2000 c. M-26, and any amendment thereto, requires that every municipality pass a land use bylaw; and

WHEREAS, the Council of the Town of Didsbury deems it necessary to amend Land Use Bylaw 2019-04;

NOW, THEREFORE, the municipal Council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts as follows:

Short Title

1. This Bylaw may be cited and referred to as “Land Use Amending Bylaw 2025-16.”

General Provisions

2. Bylaw 2019-04, being the Land Use Bylaw of the Town of Didsbury, is hereby amended as follows:
 - 2.1. That Appendix A be amended to change the designation of Plan 1100 Block 18 Lots 26, 27 & 28 from R2: Residential District – General to DC: Direct Control District as shown on the attached Schedule A map:
 - 2.2. That Plan 1100 Block 18 Lots 27 & 28 addressed as 2101 – 19 Avenue and Plan 1100 Block 18 Lot 26 addressed as 2109 – 19 Avenue be added to the DC: Direct Control District.

Transitional

3. This Bylaw comes into full force and effect upon third reading of the Bylaw.

Read a first time this 8th day of July, 2025

Read a second time this

Read a third and final time this

Mayor – Rhonda Hunter

Acting Chief Administrative Officer – Amanda Riley

Schedule A





REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: July 8, 2025
SUBJECT: COUN 001-25 Council Remuneration and Professional Development Policy
ORIGINATING DEPARTMENT: Legislative Services
ITEM:

BACKGROUND/PROPOSAL:

Following a Committee of the Whole meeting held on August 18, 2025, Council is being presented with another version of the Council Remuneration and Professional Development Policy. After thorough review at Committee, additional changes have been made to the policy to provide greater clarity in alignment with the discussions and recommendations made at Committee.

Time did not allow for the Committee to thoroughly review the last page policy or Appendix A.

A clean and marked up copy of the policy is being presented to Council for review.

On May 13, 2025, Council defeated a motion to incorporate a revised rate structure (Appendix A) into the policy which was reviewed by the Financial Planning Committee. Despite this, Council may renew the motion given a substantial change in time and circumstances if it considers it pertinent to do so.

As previously stated, the Professional Development Budget is new to this policy and would give each Council member discretion in spending an individualized allotted PD Budget which would be used to cover travel expenses, registration costs, and travel and attendance time. Below is a general budgeted summary of estimated costs related to some of the more common Council PDOs:

Alberta Municipalities Fall Convention	
Registration	\$650.00
Per Diem (3 Days)	\$795.00
Accommodation	\$900.00
Travel	\$200.00
Spring Leaders Caucus	
Registration	\$400.00
Per Diem (2 days)	\$530.00
Accommodation	\$720.00
Travel	\$200.00
One Day Training Course (e.g. EOEP)	
Registration	\$400.00
Per Diem (1 day)	\$265.00
Travel	\$180.00
Total	\$5,240.00

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council has the option to continue to make additional changes to the policy, accept the information provided as information, or adopt the policy.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

A motion at Council's discretion.



Policy Statement:

The Town of Didsbury recognizes the need to use Town funds in a prudent and fiscally responsible manner. Council members and Administration shall endeavour to utilize the most economical and reasonable accommodations, bookings, and travel plans to the best of their ability.

Policy Purpose:

The *Municipal Government Act* establishes Council as the governing body of the municipality and, as such, allows for the compensation of Elected Officials for the duties performed. Council recognizes the need to have training and development opportunities available to ensure that Council Members remain educated and informed on governance-related matters. The purpose of this policy, therefore, is to outline the type and frequency of remuneration and professional development for the Town of Didsbury Elected Officials.

1. Definitions

Council Assignments means those official responsibilities as appointed or delegated to a Council members by resolution of Council that are not reimbursed by other external bodies.

Eligible Travel Time: means travel on the day before or the day after a full day meeting; or travel time on the same day.

Expense Claim means the submitted record used by Council members to record the hours of eligible per diem, monthly stipend, and Travel Expenses.

Informal duties: means any event, including networking, socializing, and meeting with community members.

Professional Development Opportunities (PDOs): means annual conventions, conferences, courses, seminars, workshops, orientation, and other training opportunities that are related to municipal governance that are included in the Professional Development List.

Professional Development Budget means the allotted amount to each councillor for expenses related to Professional Development Opportunities.

Professional Development Plan means a documented summary of PDOs and educational opportunities that a Council member will endeavor to pursue in a year for professional improvement as a locally elected official.

Regular duties shall be those that are listed in section 3.2 of this policy.

Travel Expenses shall be those costs associated with travel to and from PDOs, Council Assignments, and other duties as assigned by Council including but not limited to costs related to mileage, flights, taxi fares, bus tickets, meals, and gratuity.

2. General Principles

- 2.1 The Council members of the Town of Didsbury recognize their duties as councillors as established Part 5 of the *Municipal Government Act*.
- 2.2 Administration shall endeavour to book standard accommodation, registrations, and travel and facilitate timely cancellations being mindful of Council's supports of the principle of fiscal responsibility.
- 2.3 Any Cost of Living Adjustment (COLA) approved by Council shall be applied to the Stipend and Per

Diem rate as set out in Schedule A unless otherwise resolved by Council.

- 2.4 Council members attending meetings or events in the stead of the Mayor shall be compensated an Acting Pay Stipend as set out in Appendix A per day.

3. Stipend

- 3.1 Members of Council shall be compensated with a monthly Stipend at the rates set out in Appendix A.
- 3.2 The Stipend shall be used to compensate members of Council for the following Regular Duties:
- a) Regular Council Meetings;
 - b) Meetings with agencies and community partners;
 - c) Meetings with the Chief Administrative Officer or designates;
 - d) Preparation for Council and Committee meetings;
 - e) Regular cyber security training;
 - f) Speaking, welcoming, or attending public events in an official capacity;
 - g) Emergency events;
 - h) Town of Didsbury open houses, public hearings, engagement sessions;
 - i) Informal duties.

4. Per Diem

- 4.1 In addition to the Stipend, Council members shall be compensated with an hourly per diem for participation in the following::
- a) Internal and external Committee, Agencies, Boards, and Commissions;
 - b) Budget Meetings;
 - c) Special Council Meetings;
 - d) Council Workshops;
 - e) Required Training;
 - f) Professional Development Opportunities;
 - g) Travel time for meetings outside of Didsbury;
 - h) Other events as approved by motion of Council.
- 4.2 The minimum claim is half an hour, unless otherwise agreed to by Committee; claims shall be rounded up to the nearest half hour.
- 4.3 Council members compensated by an external Committee, Agency, Board, or Commission shall not be compensated at the per diem rate.

5. Internet Allowance

- 5.1 Members of Council shall be reimbursed for the use of their personal internet at the monthly rate set out in Appendix A.

6. Travel and Subsistence

- 6.1 While traveling on Town business, Council members may submit an Expense Claim for eligible Travel Expenses that were paid for by the Council member.
- 6.2 All Expense Claims must be submitted with the accompanying itemized receipt(s) and may be claimed at the amount shown on itemized receipts submitted.
- a) The actual Travel Expense is the amount shown on the receipt, excluding alcoholic beverages.
 - b) The maximum gratuity rate shall be 20% of the actual Travel Expense.
- 6.3 No Expense Claims may be submitted for meals that were purchased in lieu of consumption of scheduled meals provided by an event which the claimant is attending.
- 6.4 No expense paid for any person other than a Town of Didsbury councillor shall be submitted as

an Expense Claim.

- 6.5 Members of Council may submit an Expense Claim for the mileage rate as established by the Canada Revenue Agency per kilometer rate.
- 6.6 Council members shall not book their own registrations, accommodations, or flights unless otherwise requested by the Chief Administrative Officer.

7. Professional Development

- 7.1 Administration shall provide to Council a list of Professional Development Opportunities (PDOs) available in the year; updates may be made available throughout the year as suitable opportunities arise.
- 7.2 Each Council member shall be allotted an individualized Professional Development Budget, established in Appendix A, which shall be used to manage expenses related to PDOs as follows:
 - a) Registration costs;
 - b) Travel and mileage expenses;
 - c) Travel and attendance time; and
 - d) Subsistence including meals, room, and board.
- 7.3 Annually, Council members shall prepare a Professional Development Plan prior to the budgeting process.
- 7.4 Council members may be compensated for the full day per diem rate for attendance at a PDO from the date that the PDO commences to the date on which it concludes.
 - a) Commencement of the PDO is considered to commence the first date that an educational session occurs.
- 7.5 Each Council member will have discretion in undertaking listed PDOs within their prescribed Professional Development Budget and do not require motion of Council to attend.
- 7.6 Any opportunities that Council members would like to pursue outside of the prescribed Professional Development Budget must be submitted to Council for due consideration and decision. .
- 7.7 If a Councillor has exceeded their Professional Development Budget, the overspent total shall be deducted off their monthly Expense Claim.
- 7.8 Council members shall provide a written report to Council on all PDOs prior to submitting an Expense Claim for that PDO.
- 7.9 Any remaining unspent Professional Development Budget shall not carry over into the following year but shall remain a surplus of that year.
- 7.10 Council members shall be responsible for reimbursing the Town the registration fee(s) for non-attendance unless due to extenuating circumstances, as approved by Council.
- 7.11 The Town is not responsible for expenses which are unrelated to the Council member's PDO, including for spousal/partner attendance.

8. Submission and Approval of Council Remuneration Forms

- 8.1 Members of Council must submit a completed monthly Expense Claim form to Administration by the third day of each month.
- 8.2 An Expense Claim shall be considered complete when it has been signed by the Council member and submitted to Administration.
- 8.3 Administration may make minor adjustments or corrections to a Council member's submitted Expense Claims to reflect consistent meeting times which shall be communicated to the affected

member of Council.

- 8.4 Any errors, omissions, or Expense Claims inconsistent with the provisions of this policy may result in the claim being denied.
- 8.5 Any dispute over the suitability of a specific claim may be presented to Council for due consideration and decision. .
- 8.6 Expense Claims received after the third day of the month may be processed in the next pay period.

9. Review of Council Compensation

- 9.1 In the year of an election, Council shall undertake a thorough review of this policy, and make any revisions they feel appropriate to take effect at the start of the next term.
- 9.2 Annually, the Appendix A shall be reviewed during the budget process.

10. Financial Reporting

- 10.1 Members of Council that are compensated directly by a Committee, Board, or Commission shall provide their remuneration annually for inclusion in the audited financial statements.
- 10.2 Council Expense Claims shall be posted to the Town of Didsbury website.
- 10.3 Council Professional Development Budgets and Year to Date Actuals will be included in the Council Report quarterly.

Appendix A – Council Remuneration & Professional Development Budget

Council Remuneration			
	Mayor	Deputy Mayor	Councillor
Monthly Stipend	\$2,448.56	\$1452.37	\$1452.37
Hourly Per Diem (to a maximum of \$265 per day)	\$38.73	\$38.73	\$38.73
Acting Pay Stipend	N/A	\$53.05	
Internet Allowance	\$21.00		

Professional Development Budget	
Mayor	\$6,500
Councillors	\$4,500



Policy Statement:

~~The Municipal Government Act establishes Council as the governing body of the municipality and, as such, allows for the compensation of Elected Officials for the duties performed. Council recognizes the need to have training and development opportunities available to ensure that Council Members remain educated and informed on governance-related matters. The purpose of this policy, therefore, is to outline the type and frequency of remuneration and professional development for the Town of Didsbury Elected Officials.~~ The Town of Didsbury recognizes the need to use Town funds in a prudent and fiscally responsible manner. Council members and Administration shall endeavour to utilize the most economical and reasonable accommodations, bookings, and travel plans to the best of their ability.

Policy Purpose:

The Municipal Government Act establishes Council as the governing body of the municipality and, as such, allows for the compensation of Elected Officials for the duties performed. Council recognizes the need to have training and development opportunities available to ensure that Council Members remain educated and informed on governance-related matters. The purpose of this policy, therefore, is to outline the type and frequency of remuneration and professional development for the Town of Didsbury Elected Officials.

1. Definitions

Council Assignments means those official responsibilities as appointed or delegated to a Council members by resolution of Council that are not reimbursed by other external bodies.

Eligible Travel Time: means travel on the day before or the day after a full day meeting; or travel time on the same day.

Expense Claim means the submitted record used by Council members to record the hours of eligible per diem, monthly stipend, and Travel Expenses.

Informal duties: means any event, including networking, socializing, and meeting with community members.

Professional Development Opportunities (PDOs): means annual conventions, conferences, courses, seminars, workshops, orientation, and other training opportunities that are related to municipal governance that are included in the Professional Development List.

Professional Development Budget means the allotted amount to each councillor for expenses related to Professional Development Opportunities.

Professional Development Plan means a documented summary of PDOs and educational opportunities that a Council member will endeavor to pursue in a year for professional improvement as a locally elected official.

Regular duties shall be those that are listed in section 3.2 of this policy.

Travel Expenses shall be those costs associated with travel to and from PDOs, Council Assignments, and other duties as assigned by Council including but not limited to costs related to mileage, flights, taxi fares, bus tickets, meals, and gratuity.

2. General Principles

~~2.1~~ The Council members of the Town of Didsbury recognizes their duties as councillors as established Part 5 of the *Municipal Government Act*.

~~2.2.1~~ ~~The Honorarium shall be used to compensate Councillors for their regular duties. The Per Diem shall be used to compensate Councillors for their duties in addition to those regular duties.~~

2.2 Administration shall endeavour to book standard accommodation, registrations, and travel and facilitate timely cancellations being mindful of Council's supports of the principle of fiscal responsibility.

2.3 Any Cost of Living Adjustment (COLA) approved by Council shall be applied to the Stipend and Per Diem rate as set out in Schedule A unless otherwise resolved by Council.

~~2.3.2.4~~ Council members attending meetings or events in the stead of the Mayor shall be compensated an Acting Pay Stipend as set out in Appendix A per day.

3. ~~Honorarium~~Stipend

3.1 Members of Council shall be compensated with a monthly ~~honorarium~~Stipend at the rate~~s~~ set out in Appendix A.

3.2 The Stipend shall be used to compensate members of Council for the following Regular Duties: Members of Council are paid an honorarium for participation in:

- a) Regular Council Meetings;
- b) Meetings with agencies and community partners;
- c) Meetings with the Chief Administrative Officer or designates;
- d) Preparation for Council and Committee meetings;
- e) Regular cyber security training;
- f) Speaking, welcoming, or attending public events in an official capacity;
- g) Emergency events;
- h) Town of Didsbury open houses, public hearings, engagement sessions;
- i) Informal duties.

~~3.3~~ ~~Any Cost of Living Adjustment approved by Council shall be applied to the honorarium rate unless otherwise resolved by Council.~~

4. ~~Per~~Per Diem

4.1 In addition to the ~~honorarium~~Stipend, Council members shall be compensated with an hourly per diem for participation in the following: the following:

- a) Internal and external Committee, Agencies, Boards, and Commissions;
- b) Budget Meetings;
- c) Special Council Meetings;
- d) Council Workshops;
- ~~e) Meetings or attendance at events in the stead of the Mayor;~~
- ~~e)~~ Required Training;
- f) Professional Development Opportunities;
- g) Travel time for meetings outside of Didsbury;
- h) Other events as approved by motion of Council.

4.2 The minimum claim is half an hour, unless otherwise agreed to by Committee; claims shall be rounded up to the nearest half hour.

4.3 Council members compensated by an external Committee, Agency, Board, or Commission shall not be compensated at the per diem rate.

5. ~~Communications~~Internet Allowance

5.1 Members of Council shall be reimbursed for the use of their personal ~~phone, internet, and cellular data~~ at the monthly rate set out in Appendix A.

6. Travel and Subsistence

- 6.1 While traveling on Town business, ~~meals~~ Council members may submit an Expense Claim for eligible Travel Expenses that were paid for by the Council member.
- 6.2 All Expense Claims must be submitted with the accompanying itemized receipt(s) and may be claimed at the amount shown on itemized receipts submitted.
- a) The actual ~~Travel E~~expense ~~of the meal~~ is the amount shown on the ~~bill~~ receipt, excluding alcoholic beverages.
- ~~6.1b)~~ The maximum gratuity rate shall be 20% of the actual Travel Expense.
- ~~6.26.3~~ No ~~e~~Expense ~~e~~Claims may be submitted for meals that were purchased in lieu of consumption of scheduled meals provided by an event which the claimant is attending.
- ~~6.36.4~~ No expenses ~~for meals~~ paid for any person other than a Town of Didsbury councillor shall be submitted as an ~~e~~Expense ~~e~~Claim.
- ~~6.46.5~~ Members of Council may submit an Expense eClaim for the mileage rate as established by the Canada Revenue Agency per kilometer rate.
- ~~6.5~~ ~~The maximum gratuity rate shall be 20% of the actual expense of the meal.~~
- 6.6 Council members shall not book their own registrations, ~~or~~ accommodations, or flights unless otherwise requested by the Chief Administrative Officer.

7. Professional Development

- 7.1 Administration shall provide to Council a list of ~~P~~professional ~~D~~development ~~O~~opportunities (PDOs) available in the year; updates may be made available throughout the year as suitable opportunities arise.
- 7.2 Each Council member shall be allotted an individualized Professional Development Budget, established in Appendix A, which shall be used to manage expenses related to PDOs as follows:
- a) Registration costs;
- b) Travel and mileage expenses;
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- d) Subsistence including meals, room, and board.
- 7.3 Annually, Council members shall prepare a Professional Development Plan prior to the budgeting process.
- ~~7.37.4~~ Council members ~~shall~~ may be compensated for the full day per diem rate for attendance at a PDO from the date that the PDO commences to the date on which it concludes.
- a) Commencement of the PDO is considered to commence the first date that an educational session occurs.
- ~~7.47.5~~ Each Council member will have discretion in undertaking listed PDOs within their prescribed Professional Development Budget and do not require motion of Council to attend.
- ~~7.57.6~~ Any opportunities that Council members would like to pursue outside of the prescribed Professional Development Budget must be submitted to Council for due consideration and decision. ~~and approval.~~
- ~~7.67.7~~ If a Councillor has exceeded their Professional Development Budget, the overspent total shall be deducted off their monthly ~~honorarium~~ Expense Claim.
- ~~7.77.8~~ Council members shall provide a written report to Council on all PDOs prior to submitting an ~~e~~Expense ~~e~~Claim for that PDO.

~~7.87.9~~ Any remaining unspent Professional Development Budget shall not carry over into the following year but shall remain a surplus of that year.

~~7.97.10~~ Council members shall be responsible for reimbursing the Town the registration fee(s) for non-attendance unless due to extenuating circumstances, as approved by Council.

~~7.107.11~~ The Town is not responsible for expenses which are unrelated to the Council member's ~~professional development activity~~ PDO, including for spousal/partner attendance.

8. Submission and Approval of Council Remuneration Forms

- 8.1 Members of Council must submit a completed monthly ~~eExpense~~ ~~eClaim~~ form to Administration by the third day of each month.
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9. Review of Council Compensation

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10. Financial Reporting

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Appendix A – Council Remuneration & Professional Development Budget

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<u>Acting Pay Stipend</u>	<u>N/A</u>	<u>\$53.05</u>	
Communications-Internet Allowance	\$21.00		

Professional Development Budget	
Mayor	\$ 56 ,500
Councillors	\$4,500



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE:	August 26, 2025
SUBJECT:	DP 25-061 Gordon McIntosh - Change of Use DC-IND Direct Control District – Industrial: 1205 & 1209 - 20 Street
ORIGINATING DEPARTMENT:	Planning & Development
ITEM:	8.1

BACKGROUND/PROPOSAL:

Administration received an application for Change of Use: Industrial (Services), Industrial (Manufacturing and Operations) and Office located at 1205 & 1209 – 20 Street. The current zoning of these properties is DC-IND: Direct Control District–Industrial and requires Council approval.

INDUSTRIAL (SERVICES) – means a Development where industrial services and goods are provided, sold or repaired in a manner that does not emit excessive smoke, fumes or noises that or similar nuisances which could adversely effects adjacent parcels, and may include onsite storage of materials and equipment. Typical uses include laboratory services, general contractors such as electrical, plumbing and landscaping services, construction firms and woodworking and related crafts, but does not include Service Station (Major/Minor), or other Industrial uses.

INDUSTRIAL (MANUFACTURING AND OPERATIONS) – mean a Development whose principal use is:

- b) Manufacturing or assembling goods or equipment;
- c) **Cleaning, servicing, repairing** or testing of materials, goods, and **equipment normally associated with industrial or commercial businesses;**
- e) Storage or shipping of materials, goods or equipment. This land use may also include accessory indoor display, office, technical or administrative support areas or sales accessory to the industrial uses.

OFFICE – means a Building that provides space for professional, management, administrative, consulting and similar office and business support services, and financial/investing services.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The proposed development is for two well established businesses, Canadian Abandonment Services Inc. and AdOil Inc. **Canadian Abandonment Services Inc.:** is a wellhead abandonment company using a Kenworth T300 cut truck, backhoe and trailers. The equipment is used throughout Alberta, B.C. and Saskatchewan to remove wellheads subsequent to the well sites being reclaimed. This site will be used for minor equipment maintenance and equipment storage when not in use.



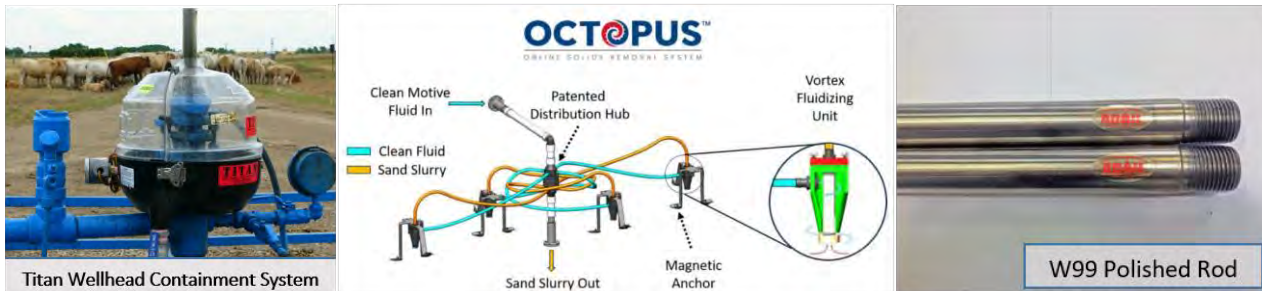


REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.
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Canadian Abandonment Services is an industry leader with the newest cut & cap technology for innovative well abandonment services which means safe, effective and environmentally-friendly oilfield service. Their Mission Statement is:...."Services team is committed to working with our customers, employees and investors to always put safety, the environment and ethics first before anything else."

AdOil Inc.: is a specialty oilfield equipment supplier generally related to environmental products. The Trident containment system, the Octopus and the W99 Polish rods are all sourced and will be warehoused inside the existing building onsite which would require minor welding and assembly.



The Predator downhole separator would be manufactured onsite which would require minor welding and assembly. Other onsite equipment would be welders, metal lathe, metal band saw and hand tools.



A skid mounted office trailer is also being proposed for a lunch room and office. The approximate size of the proposed office is 10 ft. x 60 ft. and will be placed in a north south direction to the north of the existing building.

APPLICATION OVERVIEW

Legal Location	Plan 2484 JK; Block J; Lots 6, 7 & OT
Zoning:	DC-IND: Direct Control District – Industrial
Applicant:	Gordon McIntosh
Landowner:	Skywest Pipeline Service Inc. <i>property is conditionally sold</i>
Proposed Development:	Industrial (Services), Industrial (Manufacturing & Operations) & Office
Encumbrances on Title:	101 338 569 Encroachment Agreement



REGULAR COUNCIL MEETING Request for Decision (RFD)

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CIRCULATION

Notice of the proposed development was circulated to seven (7) adjacent landowners with a comment deadline of August 8, 2025. Administration received one response to this circulation which is summarized below along with the Applicant's response.

Adjacent Landowner Response	<p>A. Pratt concerns:</p> <ol style="list-style-type: none"> 1. No proposed hours of operation: This is a bit concerning living directly across from the proposed development 2. Traffic flow in & out in relation to noise after 8pm: concerns are noise and safety. This street is a busy connection to Southridge and in good weather conditions, the streets are very active with children and families out and about. 3. Yard maintenance & unsightliness: in the past weeds and paper products blow into my yard from the east properties. 4. Reclamation process: there is no mention in their reclamation process with the compliance to Environmental standards. Would there be a chance of contamination onto adjacent properties?
Applicant's Response	<p>Applicant's Reply to Concerns:</p> <ol style="list-style-type: none"> 1. Hours of Operation: AdOil's normal hours of operations is 8:00am to 5:00pm 2. Traffic Flow: Larger trucks will be parked in the yard and will occasionally be transiting on or off the property at any time. The operation of the equipment can be to anywhere in the Province so this transiting would be only the departure and return so would happen only periodically. 3. Yard Maintenance: AdOil intends to clean the yard up to an acceptable standard which includes weed control and periodic grading. The state of the yard is not considered acceptable and we would greatly improve it. 4. Reclamation Process and adjacent property contamination: None of AdOil's existing processes include the use of any significant amount of toxic chemicals. AdOil would operate in accordance or above Alberta Government Regulations and as such do not consider any risk of contamination.

Applicable Directions, Policy and Regulations:

Municipal Development Plan Bylaw 2024-12	<p>Economic Development</p> <p><i>It is important to balance the desire to attract new businesses to town with efforts made towards retaining existing businesses and creating the culture and supportive environment to support entrepreneurship.</i></p> <p><i>4.2.4 Diversify the local economy by encouraging a range of commercial and industrial development that supports a stronger balance between residential and non-residential tax revenue.</i></p>
Land Use Bylaw 2019-04	<p>DC-IND: Direct Control District - Industrial</p> <p>General Purpose: <i>The purpose and intent of this District to provide quality industrial and commercial uses that carry out their operations such that no nuisance is created and such that the District is compatible with adjacent non-residential and non-commercial districts.</i></p>



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
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	Discretionary Uses g) Industrial (Manufacturing and Operations) h) Industrial (Services) i) Office
--	--

Administration is satisfied that this proposed development aligns with the Municipal Development Plan Bylaw 2024-12 and the requirements of Land Use Bylaw 2019-04. Administration can support the proposed development as this location would be suitable for this type of business and it would enhance the area by adding a new business to an otherwise vacant space.

Administration recommends that Council approves DP 25-061 for Change of Use: Industrial (Services), Industrial (Manufacturing and Operations) and Office subject to the proposed conditions 1 through 9.

ALIGNMENT WITH STRATEGIC PLAN

3. Strong & Resilient Local Economy

RECOMMENDATION

To approve DP 25-061 for **Change of Use: Industrial (Services), Industrial (Manufacturing and Operations) and Office** located at 1205 & 1209 – 20 Street, **subject to the following conditions 1 through 9:**

Nature of Development

1. This development shall be classified as **Industrial (Services), Industrial (Manufacturing and Operations) and Office** and all are Discretionary Uses in the DC-IND: Direct Control District.
2. That the nature of the development conforms to the principles set forth in the application.
3. The applicant shall notify the Town of Didsbury if there is any change in the business practice (i.e. change of business, intensification of use, storage of materials, etc.). A change in the business practice, as deemed by the Development Authority, may require a review of the original application or an additional development permit approval as deemed by the Development Authority.
4. That any future development not applied for on the original permit be approved through the permitting process prior to construction.

Safety Code Permits

5. That the applicant/developer ***obtains a Change of Use Building Permit*** and any other applicable Safety Codes Permits from IJD Inspections Ltd. (i.e. electrical, plumbing, gas) in accordance with the Safety Codes Act before construction begins. ***Note: The building shall not be occupied until a final inspection has been completed and a Permit Services Report has been issued.***

Additional Requirements

6. Hours of operation for AdOil will be 8:00am to 5:00pm.
7. That a **Business License be purchased** and renewed annually as long as the business is in operation. A lapse in paying the Business License fee will require re-application of the Business License.
8. All municipal Bylaws including, but not limited to, the Business License Bylaw 2012-08 as amended shall be adhered to.

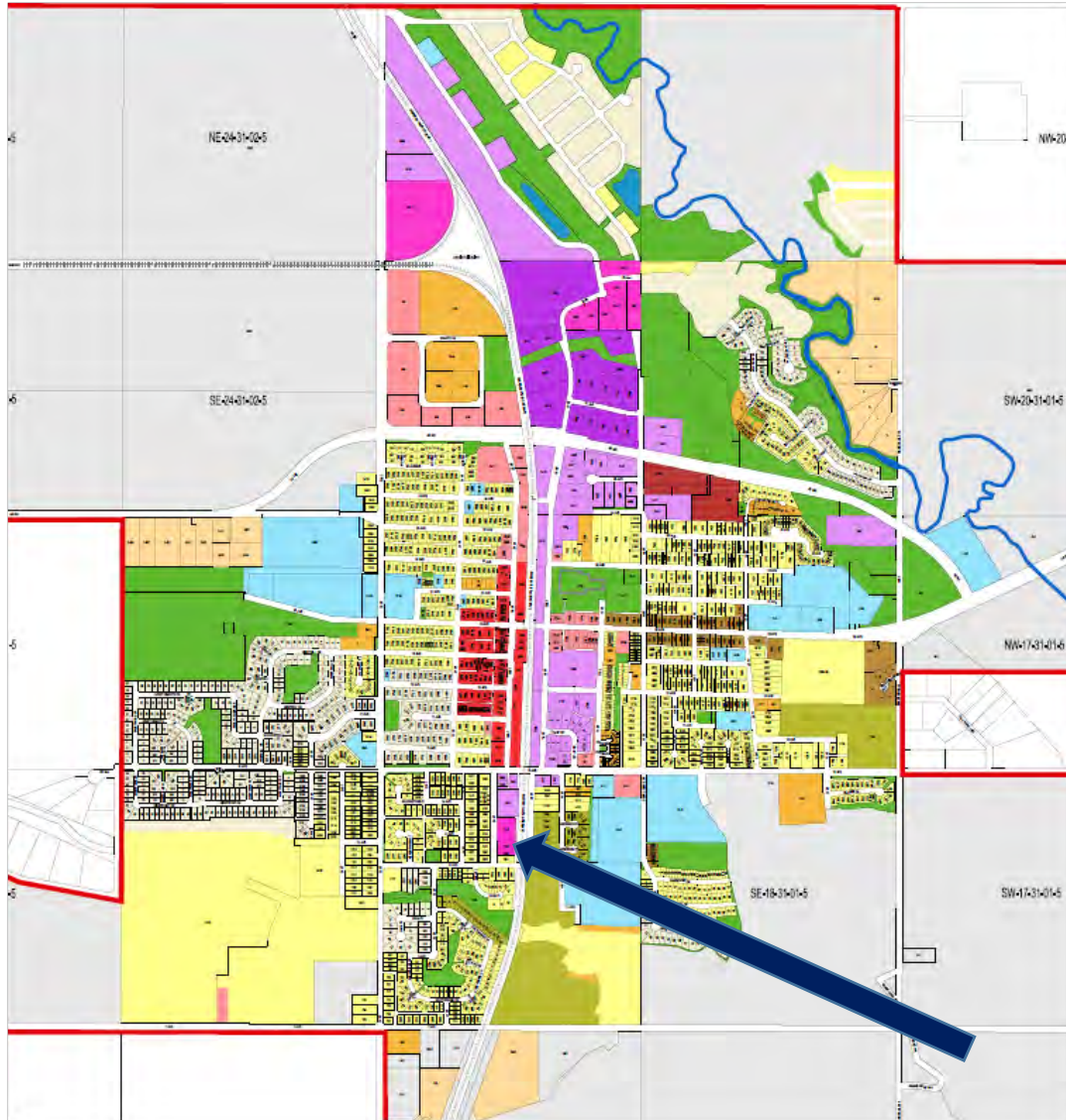
General Requirements

9. That the Development Officer may, by notice in writing, suspend a Development Permit where development has occurred in contravention to the terms and conditions of the Permit and/or Land Use Bylaw.



Proposed Development DP 25-061 Industrial (Services), Industrial (Manufacturing and Operations) and Office 1205 & 1209 – 20 Street

The property is zoned DC-IND: Direct Control District Industrial





Proposed Development DP 25-061 Industrial (Services), Industrial (Manufacturing and Operations) and Office 1205 & 1209 – 20 Street

ADJACENT LANDOWNER CIRCULATION MAP

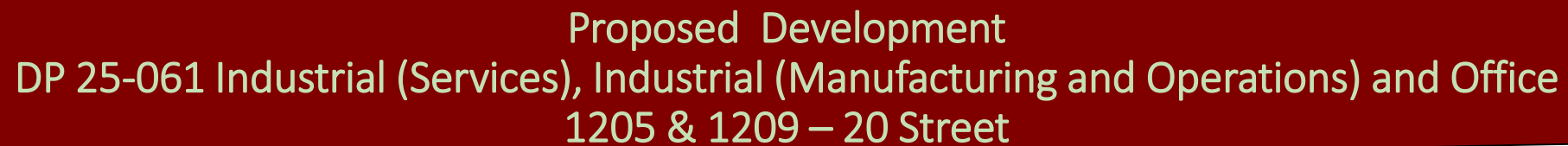
The Application was circulated to seven (7) adjacent landowners with a comment deadline of August 8, 2025. Administration received one response to the circulation.





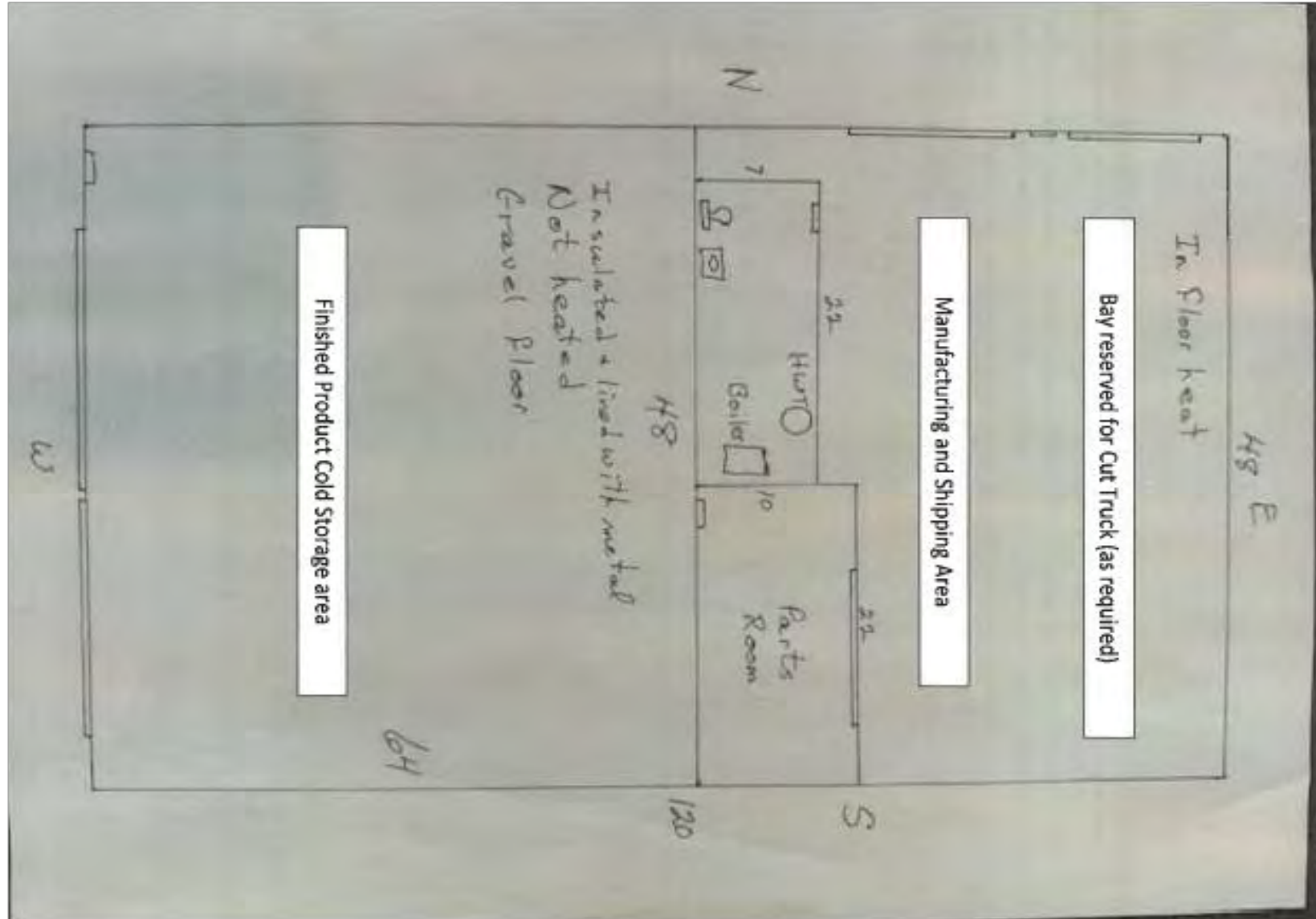
Proposed Development DP 25-061 Industrial (Services), Industrial (Manufacturing and Operations) and Office 1205 & 1209 – 20 Street







Proposed Development DP 25-061 Industrial (Services), Industrial (Manufacturing and Operations) and Office 1205 & 1209 – 20 Street



20 STREET





Proposed Development
DP 25-061 Industrial (Services), Industrial (Manufacturing and Operations) and Office
1205 & 1209 – 20 Street

That Council approves DP 25-061 for **Change of Use: Industrial (Services), Industrial (Manufacturing and Operations) and Office** located at 1205 & 1209 – 20 Street, subject to the following conditions 1 through 9:

Nature of Development

1. This development shall be classified as **Industrial (Services), Industrial (Manufacturing and Operations) and Office** and all are Discretionary Uses in the DC-IND: Direct Control District.
2. That the nature of the development conforms to the principles set forth in the application.
3. The applicant shall notify the Town of Didsbury if there is any change in the business practice (i.e. change of business, intensification of use, storage of materials, etc.). A change in the business practice, as deemed by the Development Authority, may require a review of the original application or an additional development permit approval as deemed by the Development Authority.
4. That any future development not applied for on the original permit be approved through the permitting process prior to construction.



Proposed Development
DP 25-061 Industrial (Services), Industrial (Manufacturing and Operations) and Office
1205 & 1209 – 20 Street

Safety Code Permits

5. That the applicant/developer obtains a Change of Use Building Permit and any other applicable Safety Codes Permits from IJD Inspections Ltd. (i.e. electrical, plumbing, gas) in accordance with the Safety Codes Act before construction begins. Note: The building shall not be occupied until a final inspection has been completed and a Permit Services Report has been issued.

Additional Requirements

6. Hours of operation for AdOil will be 8:00am to 5:00pm.
7. That a Business License be purchased and renewed annually as long as the business is in operation. A lapse in paying the Business License fee will require re-application of the Business License.
8. All municipal Bylaws including, but not limited to, the Business License Bylaw 2012-08 as amended shall be adhered to.

General Requirements

9. That the Development Officer may, by notice in writing, suspend a Development Permit where development has occurred in contravention to the terms and conditions of the Permit and/or Land Use Bylaw.



REGULAR COUNCIL MEETING

Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE:	August 26, 2025
SUBJECT:	DP 25-065 Blair Patelli Change of Use DC-IND Direct Control District – Industrial: Bay 3, 2825 - 19 Street
ORIGINATING DEPARTMENT:	Planning & Development
ITEM:	8.2

BACKGROUND/PROPOSAL:

Administration received an application for Change of Use: Automotive Services (Minor) & Retail (Small) located at Bay 3, 2825 – 19 Street. The current zoning of this property is DC-IND: Direct Control District-Industrial and requires Council approval.

AUTOMOTIVE SERVICES (MINOR) – means a Development or portion of a large retail establishment used exclusively for the repair and maintenance of automobiles and other single-axle vehicles, and excludes the sale of gasoline and related fuels. Typical uses include standalone mechanics shops, transmission and muffler shops, and auto body paint and repair facilities.

RETAIL (SMALL) – means a Development used for the sale of goods and services in a physically small Building (with a Gross Floor Area less than 1,000.0 metres² (10,763.91 feet²)).

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The proposed development is for metal restoration, rust repair & panel painting, metal fabrication, car rust repair, pop machine restoration, welding, bracket fabrication and auto restoration. The applicant's business is metal restoration of any metal products due to rust and other damage. The applicant also restores other metal products such as pop vending machines. Once the pop machines and other metal items are restored, the Applicant sells the products and complies with the Retail Use being applied for. Hours of operation would be Monday to Friday 10:00am to 4:00pm with some weekends. The Applicant is the sole employee of the business.

The Applicant is applying for Automotive Services (Minor) in addition to Retail (Small) as a result of being contracted by the Alberta Motor Vehicle Industry Council ("AMVIC"). The business is not a full auto body paint shop; the business is for restoration of vehicle panels that need to be restored due to rust. AMVIC has indicated that the vehicle "painting" component of the business would require an AMVIC license even though the Applicant is only painting portions of the vehicle to be restored. Prior to applying for this AMVIC license, the Applicant requires approval for a Development Permit and Business License from the Town. Administration recommended that the Applicant apply for both Automotive Services (Minor) and Retail (Small) to ensure all regulations were being followed under AMVIC.

The Retail Use will allow the applicant to sell the restored products along with providing his services to repair and paint the metal products



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.
Mission: Creating the Place to Grow.

APPLICATION OVERVIEW

Legal Location	Plan 0714629; Block 5; Lot 1
Zoning:	DC-IND: Direct Control District – Industrial
Applicant:	Blair Patelli
Landowner:	2208769 Alberta Ltd.
Proposed Development:	Change of Use: Automotive Services (Minor) & Retail (Small)
Encumbrances on Title:	071 469 153 Utility Right of Way

CIRCULATION

Notice of the proposed development was circulated to five (5) adjacent landowners with a comment deadline of August 15, 2025. Administration did not receive any responses to this circulation.

Applicable Directions, Policy and Regulations:

Municipal Development Plan Bylaw 2024-12	<p>Economic Development</p> <p><i>It is important to balance the desire to attract new businesses to town with efforts made towards retaining existing businesses and creating the culture and supportive environment to support entrepreneurship.</i></p> <p><i>4.2.4 Diversify the local economy by encouraging a range of commercial and industrial development that supports a stronger balance between residential and non-residential tax revenue.</i></p>
Land Use Bylaw 2019-04	<p>DC-IND: Direct Control District - Industrial</p> <p>General Purpose: <i>The purpose and intent of this District to provide quality industrial and commercial uses that carry out their operations such that no nuisance is created and such that the District is compatible with adjacent non-residential and non-commercial districts.</i></p> <p>Discretionary Uses</p> <p><i>a) Automotive Services (Minor)</i></p> <p><i>l) Retail (Small)</i></p>

Administration is satisfied that this proposed development aligns with the Municipal Development Plan Bylaw 2024-12 and the requirements of Land Use Bylaw 2019-04. Administration can support the proposed development as this location would be ideal for this type of business and it would enhance the area by adding a new business to an otherwise vacant space.

Administration recommends that Council approves DP 25-065 for Change of Use: Automotive Services (Minor) and Retail (Small) subject to the proposed conditions 1 through 9.

ALIGNMENT WITH STRATEGIC

3. Strong & Resilient Local Economy



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

RECOMMENDATION

To approve DP 25-065 for **Change of Use: Automotive Services (Minor) & Retail (Small)** located at Bay 3, 2825 – 19 Street, **subject to the following conditions 1 through 9:**

Nature of Development

1. This development shall be classified as Automotive Services (Minor) & Retail (Small) and both are Discretionary Uses in the DC-IND: Direct Control District.
2. That the nature of the development conforms to the principles set forth in the application.
3. The applicant shall notify the Town of Didsbury if there is any change in the business practice (i.e. change of business, intensification of use, storage of materials, etc.). A change in the business practice, as deemed by the Development Authority, may require a review of the original application or an additional development permit approval as deemed by the Development Authority.
4. That any future development not applied for on the original permit be approved through the permitting process prior to construction.

Safety Code Permits

5. That the applicant/developer ***obtains a Change of Use Building Permit, if required***, and any other applicable Safety Codes Permits from IJD Inspections Ltd. (i.e. electrical, plumbing, gas) in accordance with the Safety Codes Act before construction begins. ***Note: The building shall not be occupied until a final inspection has been completed and a Permit Services Report has been issued, if applicable.***

Additional Requirements

6. Hours of operation would be Monday to Friday 10:00am to 4:00pm with some weekends.
7. That a **Business License be purchased** and renewed annually as long as the business is in operation. A lapse in paying the Business License fee will require re-application of the Business License;
8. All municipal Bylaws including, but not limited to, the Business License Bylaw 2012-08 as amended shall be adhered to.

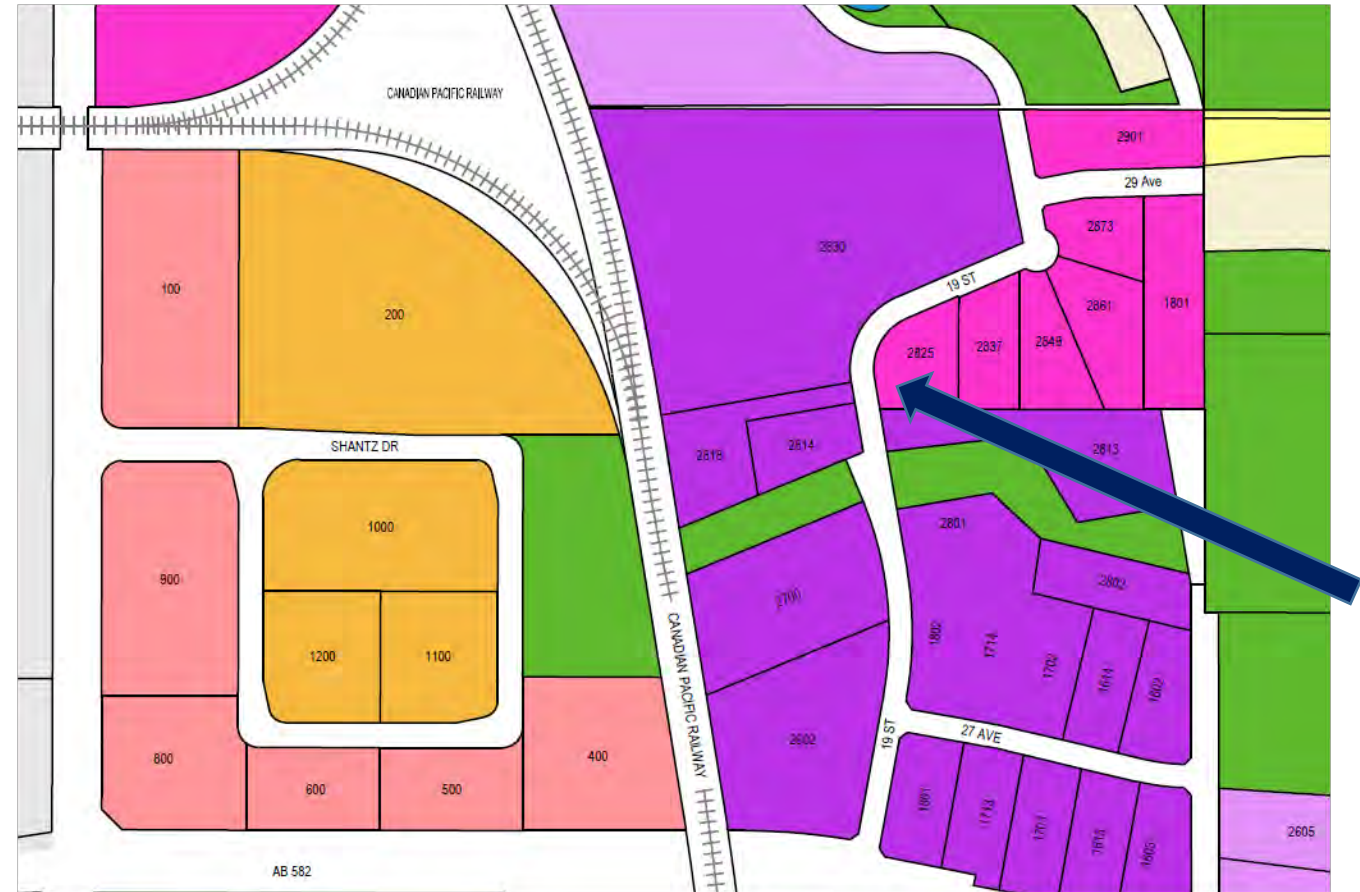
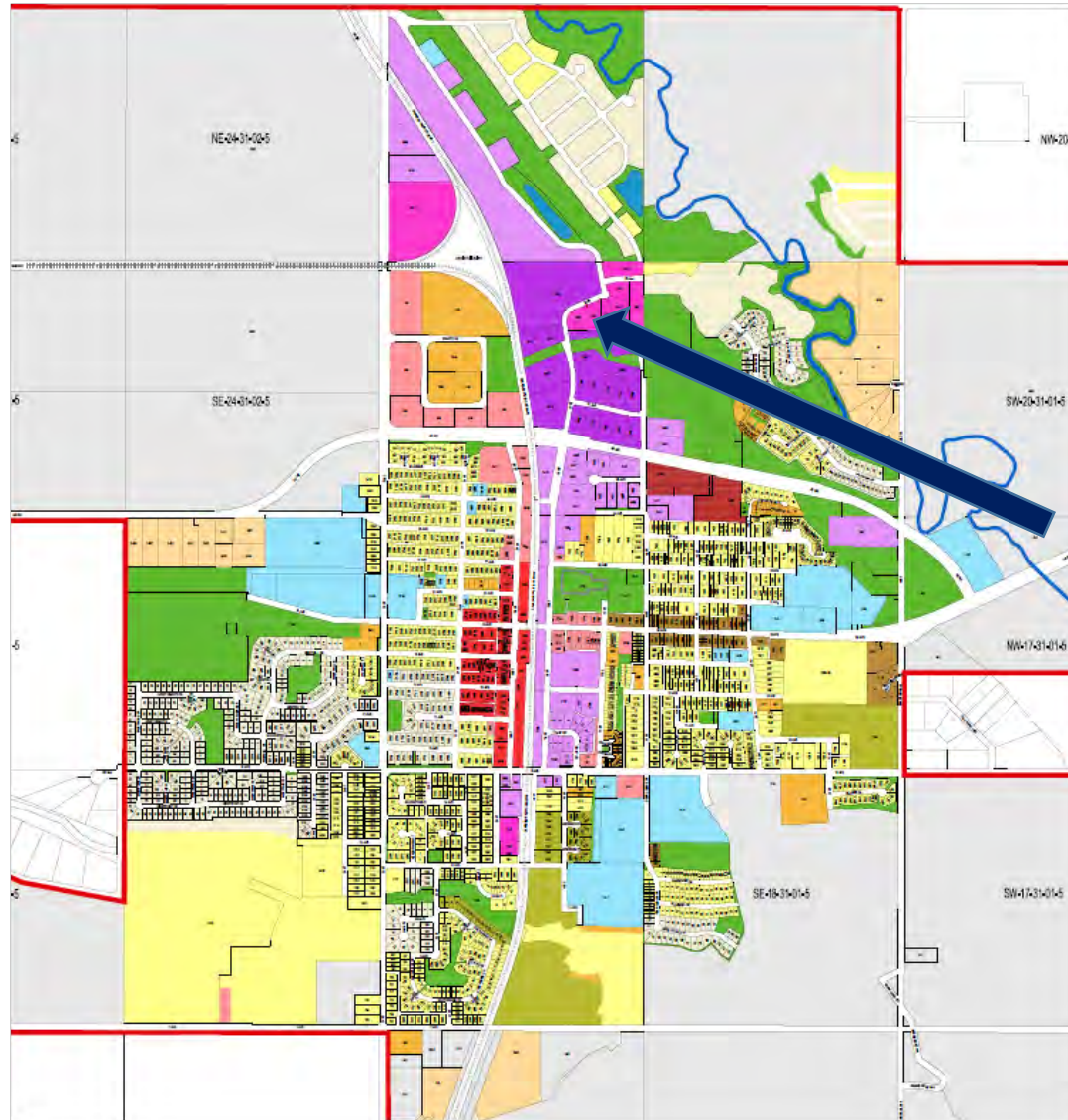
General Requirements

9. That the Development Officer may, by notice in writing, suspend a Development Permit where development has occurred in contravention to the terms and conditions of the Permit and/or Land Use Bylaw.



Proposed Development DP 25-065 Automotive Services (Minor) & Retail (Small) Bay 3, 2825 – 19 Street

The property is zoned DC-IND: Direct Control District Industrial





Proposed Development
DP 25-065 Automotive Services (Minor) & Retail (Small)
Bay 3, 2825 – 19 Street

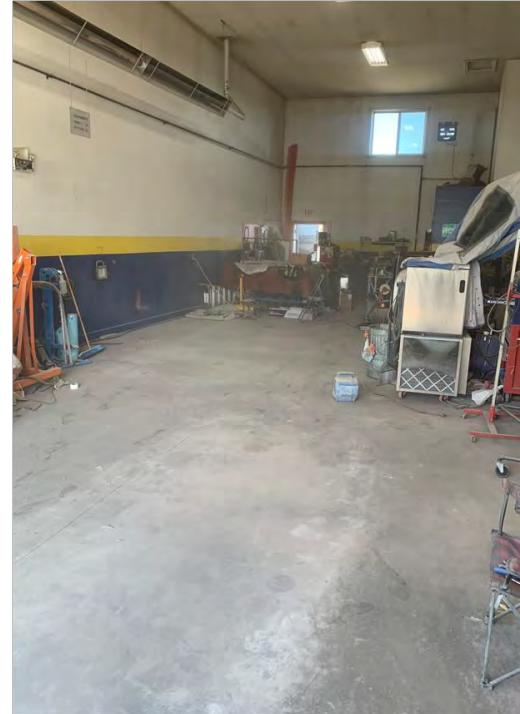
ADJACENT LANDOWNER CIRCULATION MAP

The Application was circulated to five (5) adjacent landowners with a comment deadline of August 15, 2025. Administration did not receive any responses to this circulation.





Proposed Development DP 25-065 Automotive Services (Minor) & Retail (Small) Bay 3, 2825 – 19 Street





Proposed Development
DP 25-065 Automotive Services (Minor) & Retail (Small)
Bay 3, 2825 – 19 Street

That Council approves DP 25-065 for Change of Use: Automotive Services (Minor) & Retail (Small) located at Bay 3, 2825 – 19 Street, subject to the following conditions 1 through 9:

Nature of Development

1. This development shall be classified as Automotive Services (Minor) & Retail (Small) and both are Discretionary Uses in the DC-IND: Direct Control District.
2. That the nature of the development conforms to the principles set forth in the application.
3. The applicant shall notify the Town of Didsbury if there is any change in the business practice (i.e. change of business, intensification of use, storage of materials, etc.). A change in the business practice, as deemed by the Development Authority, may require a review of the original application or an additional development permit approval as deemed by the Development Authority.
4. That any future development not applied for on the original permit be approved through the permitting process prior to construction.



Proposed Development
DP 25-065 Automotive Services (Minor) & Retail (Small)
Bay 3, 2825 – 19 Street

Safety Code Permits

5. That the applicant/developer obtains a Change of Use Building Permit, if required, and any other applicable Safety Codes Permits from IJD Inspections Ltd. (i.e. electrical, plumbing, gas) in accordance with the Safety Codes Act before construction begins. Note: The building shall not be occupied until a final inspection has been completed and a Permit Services Report has been issued, if applicable.

Additional Requirements

6. Hours of operation would be Monday to Friday 10:00am to 4:00pm with some weekends.
7. That a Business License be purchased and renewed annually as long as the business is in operation. A lapse in paying the Business License fee will require re-application of the Business License;
8. All municipal Bylaws including, but not limited to, the Business License Bylaw 2012-08 as amended shall be adhered to.

General Requirements

9. That the Development Officer may, by notice in writing, suspend a Development Permit where development has occurred in contravention to the terms and conditions of the Permit and/or Land Use Bylaw.



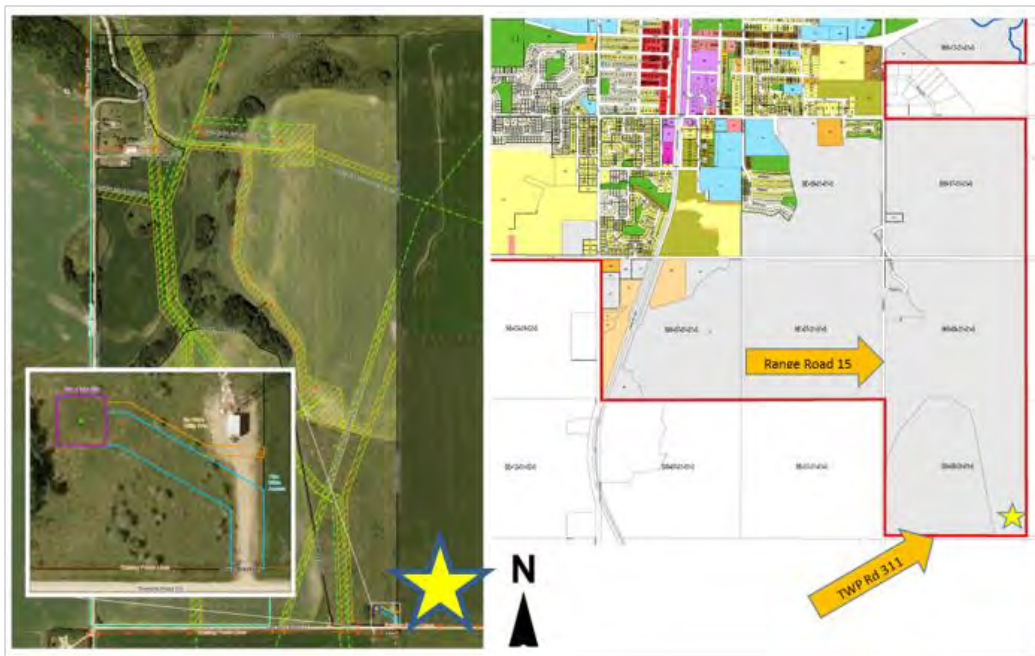
REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

MEETING DATE:	August 26, 2025
SUBJECT:	Xplore Telecommunications Inc. - Scott Telecom Services Letter of Concurrence
ORIGINATING DEPARTMENT:	Planning & Development
ITEM:	8.3

BACKGROUND/PROPOSAL:

Scott Telecom Services Ltd. is proposing to construct a 45 metre self-support tower on behalf of Xplore Telecommunications which will significantly enhance coverage and improve internet bandwidth and speed for the surrounding area. The proposed location of the self-support tower is a portion of Plan 9311360, Lot 2 (W ½-8-31-1-W5M) located at the very south end of the Town limits.



COMMUNICATION STRUCTURE – means a structure that provides media communications service that may include cell towers, wireless internet towers, and oil/gas communications towers. Communication Structures are federally regulated by Innovation, Science and Economic Development (ISED) Canada under the Radio communication Act.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

According to the *Radiocommunication Act*, the Minister of Industry retains the sole jurisdiction over approving proposed radiocommunication antenna systems, including cell towers. Proponents must follow Innovation, Science and Economic Development Canada's (ISED) antenna tower siting procedures, titled Radiocommunication and Broadcasting Antenna Systems (CPC-2-0-03).



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
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In accordance with these policies, public consultation was completed by Xplore pursuant to ISED's default consultation process as follows:

- On June 10, 2025, six (6) notification packages were mailed to the adjacent landowners within the notification zone of 135m.
- Public notification for the proposed tower began on June 10, 2025 and ended on July 10, 2025. During this period no responses from the public were received by Scott Telecom Services.

The location for the proposed telecommunications tower was identified by qualified radiofrequency engineers. It is central to an area experiencing poor internet coverage and is susceptible to capacity limitations.

As the Town of Didsbury does not have its own policy, guidelines or process in place for telecommunication structures, the applicant has adhered to the default public consultation process outlined by the Innovation, Science and Economic Development Canada in their CPC-2-0-03 Radiocommunication and Broadcasting Antenna Systems document. <https://ised-isde.canada.ca/site/spectrum-management-telecommunications>

ALIGNMENT WITH STRATEGIC PLAN

1. Strategically Managed Infrastructure
2. Vibrant & Connected Character Community

RECOMMENDATION

To issue a Letter of Concurrence for the proposed Xplore Telecommunications Inc. 45 metre self-support telecommunications tower installation located at Plan 9311360, Lot 2 (W ½-8-31-1-W5M), Didsbury, Alberta.



PREPARED BY:

FC TELECOM
CONSULTANTS

AB4586

DIDSBURY PHOTOSIM (LOOKING EAST)



PREPARED BY:

FC TELEC
CONSULTANTS

AB4586

DIDSBURY PHOTOSIM (LOOKING NORTH)



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

MEETING DATE:	August 26, 2025
SUBJECT:	Regional Policing Committee
ORIGINATING DEPARTMENT:	Corporate Services
ITEM:	8.4

BACKGROUND/PROPOSAL:

On March 1, 2025 amendments to the *Police Act* and introduction of the *Police Governance Regulation* that took effect. Under those changes, participation by municipalities under a Municipal Police Service Agreements (MPSA) and over a population of 5,000 but less than 15,000 are required to establish a regional policing committee. However, municipalities may opt out of the regional committee.

The committee's purpose is to represent the interest and concerns of the public to the RCMP leadership within the region, to identify and address public safety concerns and report on the implementation of programs and services to address them.

A municipality can opt out of the regional policing committee and form its own or join a joint committee. However to do so, it must send a letter to the Minister of Public Safety and Emergency Services to request approval of such.

The South Region consists of 12 MPSA municipalities and to date, 8 have opted out of the regional committee structure, leaving Didsbury, Olds, Langdon (Rocky View County), and High River for the regional structure.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Should council wish to opt out of the regional policing committee, Administration recommends that Council send a letter to the Minister requesting so.

Following submission of that letter, Council will be required to approve a bylaw to establish the municipal policing committee, following by recruiting members for the committee who will each be required to complete an enhanced security check.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To approve opting out of the regional policing committee and to send a letter to the Minister of Safety and Emergency Services for permission to establish a municipal policing committee.



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

MEETING DATE: August 26, 2025
SUBJECT: Write Off of Uncollectible Tax Account
ORIGINATING DEPARTMENT: Corporate Services
ITEM: 8.5

BACKGROUND/PROPOSAL:

Town of Didsbury Policy FIN 005-25 – Accounts Receivable states that Council shall consider all tax receivable write-offs.

One tax roll pertaining to provincially owned buildings is deemed to be uncollectible. After several years of paying 50% of taxes related to provincially owned building, the Province announced in 2025 that it would now contribute 75% of the taxes owing to municipalities. In future years this will be returned to 100%.

The 2025 taxes for this property was \$13,188.20. The Province remitted a payment equivalent to 75% of the total taxes totalling \$9,891.15. The remaining balance for this tax account is \$3,297.05.

Of note, in 2024 the amount authorized by Council to be written off was \$6,370.25.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

There are no other means of collecting this balance and therefore Administration recommends that Council write off the remaining balance of \$3,297.05, therefore becoming an expense in the current year.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To authorize the write off taxes receivable for roll #1398000 totalling \$3,297.05.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: August 26, 2025
SUBJECT: Joyce McCoy Request for Additional Remuneration
ORIGINATING DEPARTMENT: Corporate Services
ITEM: 8.6

BACKGROUND/PROPOSAL:

Joyce McCoy served on Council until September 23, 2024. She wrote a letter to Council requesting remuneration for attendance at certain meetings and conferences as well as mileage. Council reviewed the letter during the Correspondence section of the June 24, 2025 Regular Council Meeting and directed Administration to complete an analysis of the information for their review.

According to Governance Policy COUN 001-24 Council Remuneration & Professional Development, timesheets must be received by the third day of the following month. However, the policy leaves uncertainty regarding whether late claims can be requested.

Attached is the letter requesting remuneration totalling \$3,015.79 be paid.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Administration reviewed the claim in detail and compared it to actual payments made during 2024 to Ms. McCoy.

1. *Brownlee Law Seminar*

Municipal records show that the amount of \$324.80 for mileage to the Brownlee Law Seminar was already paid in 2024.

2. *EDA Conference*

The amount requested for the EDA Conference was not previously paid, however based on records held by the Town, this conference attendance was not on behalf of the Town of Didsbury. However should Council authorize this remuneration, the amount has been re-calculated below based on the information available.

EDA Xperience 2024 occurred from April 10 – 12, 2024 in Kananaskis, Alberta. Travel to the event reasonably would have occurred on April 9th, and travel from the event reasonably would have occurred on April 12th. Should attendance be approved, at most, this would be a claim of three full days and two driving hours totalling \$873.15.

3. *Council FPC*

There is no record of Ms. McCoy's attendance at the June 3, 2024 Financial Planning Committee meeting.

4. *FCM Conference*

The amount requested for the FCM Conference was not previously paid. However should Council authorize this remuneration, the amount has been re-calculated below based on the information available.

The FCM 2024 occurred from June 6-9, 2024 in Calgary, Alberta. The hotel was booked to arrive June 5th and depart June 10th. Travel to the event reasonably would have occurred on June 5th and travel from the event reasonably would have occurred on June 10th. At most this would be a claim of 4 full days and two driving hours totalling \$1,138.38, plus mileage of \$116.20.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

There was a failure to submit these requests in accordance with the Council Remuneration policy, even after repeated reminders, resulting in lack of payment in the 2024 budget year.

It is important to note that should Council approval a payment, it will be recorded in and impact the 2025 budget year.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

A motion at Council's discretion.

June 16, 2025

Dear Council

Please accept this as a formal request for reimbursement of expenses that were not paid to me during 2024.

I was not aware that these expenses had not been paid. When I discovered this while reviewing things for my 2024 income taxes, I left voice mail messages for the previous CAO, and on February 3, I emailed him. He had not confirmed the process I should follow before he left Didsbury's employ on February 24, 2025.

I wasn't sure what to do. After pondering the situation and getting advice, I shared the issue with Deputy Mayor Engel, who agreed to share it with the Acting CAO, Amanda Riley, on my behalf. As per Deputy Mayor Engel, he met with Amanda on Apr 8. I emailed Amanda on May 15. Amanda requested that I write a letter addressed to all of Council and email it to her for inclusion in the agenda.

As per Appendix A, I respectfully request \$3015.79 for outstanding expenses.

For reference, as per **COUN-001-24 - COUNCIL REMUNERATION & PROFESSIONAL DEVELOPMENT POLICY**:

Item 3.4, Members of Council may claim mileage as per Appendix A.

Item 4.6, Professional Development **time** is only claimable when the Council Expense Claim Form is accompanied by a written Council report.

All my reports for all professional development have been submitted. Note, as per the above 4.6, it is only **time** that can be withheld for not having a report attached to an expense claim. It takes time to do good informative reports.

Thank you for your time and consideration

Respectfully

Joyce McCoy

Appendix A

Date	Description	Expense Type	Cost
Mar. 20	Brownlee Law Seminar	Mileage	\$ 324.80
Apr. 9-12	EDA Conference	Time	\$ 1,080.35
Jun. 3	Council FPC	Time	\$ 58.10
Jun. 7-10	FCM Conference	Mileage	\$ 116.20
Jun. 7-10	FCM	Time	\$ 1,436.34
			\$ 3,015.79



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

MEETING DATE:	August 26, 2025
SUBJECT:	Central Alberta Resilience Taskforce (CAERT) Participation
ORIGINATING DEPARTMENT:	Economic Development & Strategic Operations
ITEM:	8.7

BACKGROUND/PROPOSAL:

In March 2025, in response to U.S. tariffs, ten Central Alberta Economic Development Officers (EDOs), together with representatives from Camrose and Airdrie, convened to assess potential impacts on regional businesses and explore coordinated actions. Currently co-chaired by the Town of Sundre and the Town of Didsbury, the group agreed to model its structure after the Lethbridge taskforce. This laid the foundation for the Central Alberta Economic Resilience Taskforce (CAERT). The CAERT Terms of Reference is attached.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Following its assessment of the feasibility of a Central Alberta taskforce, the group prepared a general Terms of Reference along with an Appendix specifically addressing the immediate challenge of U.S. tariffs. While Camrose and Airdrie later stepped away (with Airdrie joining a Calgary-based taskforce due to proximity), the remaining communities formalized CAERT.

CAERT was created to address the immediate impact of tariffs but is structured to respond to any disruption affecting business—including trade volatility, energy uncertainty, climate change, public health crises, and regulatory shifts. The group, supported by CAEP, unites EDOs and designated community representatives to coordinate regional action. Addressing these immediate challenges remains central, but CAERT's broader mandate is forward-looking: to build long-term resilience by reducing Alberta's reliance on U.S. markets and positioning Central Alberta within a diversified, globally integrated economy—one that can thrive beyond the constraints of any single disruption, agreement, or sunset clause.

Strategic Advantages

- Collaboration & Scale: Unified voice for Central Alberta enhances influence with provincial and federal governments.
- Business Resilience: Promotes local sourcing, import replacement, and diversified supply chains.
- Investment & Trade Readiness: Supports businesses in accessing new markets, talent, and funding.
- Data-Driven Decisions: Regional surveys and asset mapping provide clarity on barriers and opportunities.
- Innovation & Growth: Advances initiatives such as value-added agriculture, energy transition, and regional innovation networks.

ALIGNMENT WITH STRATEGIC PLAN

3. Strong & Resilient Local Economy

RECOMMENDATION

To approve the Town of Didsbury's participation in the Central Alberta Resilience Taskforce (CAERT).

Terms of Reference

1. Purpose:

The Central Alberta Economic Resilience Taskforce (CAERT) is an alliance of Central Alberta communities, represented by their Economic Development Officers or designated community representatives. Together, the taskforce is actively addressing and navigating a range of disruptive forces impacting regional economic stability, including trade volatility, energy uncertainty, climate change, public health crises, regulatory shifts, and evolving policy.

Rather than respond reactively, **CAERT** is a forward-looking coalition that mobilizes collective action, advocates for regional priorities, and streamlines access to timely information and resources. Through collaboration, data-driven insights, and a commitment to inclusive economic growth, **CAERT** empowers rural and mid-sized communities to remain resilient, competitive, and central to Alberta's long-term prosperity.

2. Objectives:

- Proactively support businesses through evolving and unforeseen disruptions
- Build economic resilience across key sectors
- Create a unified regional voice for advocacy
- Streamline access to reliable, timely information and resources
- Reduce duplication of efforts and increase efficiency through collaboration
- Foster innovation and adaptability during times of economic change
- Ensure rural and mid-sized communities in Central Alberta remain integral to provincial and national decision-making
- Identify key players to address issues and find solutions

3. Vision

A resilient and diversified Central Alberta economy where communities thrive through collaboration, innovation, and adaptability in the face of disruption.

4. Mission

To proactively strengthen and diversify Central Alberta's economy by fostering resilience across communities and sectors, enabling businesses and regions to withstand disruption and adapt to evolving economic challenges.

5. Key Goals

- Advocate for the reduction of interprovincial and international trade barriers across all levels of government
- Advance the development of national and regional economic corridors
- Provide businesses with access to Canadian suppliers and up-to-date trade and market information

- Expand export and market access aligned with Central Alberta's sectoral strengths
- Amplify the region's voice nationally and internationally through unified messaging
- Promote Central Alberta as an investment- and talent-ready destination
- Reduce red tape and streamline regulatory processes for business growth
- Equip entrepreneurs with tools and supports to weather economic disruptions
- Position post-secondary institutions as engines for innovation, talent, and research
- Showcase tourism and cultural assets as part of economic diversification
- Coordinate with other Alberta-based taskforces and EDA for strategic alignment
- Support businesses in navigating change and enhancing long-term regional prosperity
- Promote import replacement strategies to strengthen regional supply chains and increase domestic manufacturing capacity and self-sufficiency.

6. Membership

6.1 Core Partners:

- Communities of Central Alberta
- Central Alberta Economic Partnership (CAEP)

6.2 Stakeholders

- Chambers of Commerce (provincial, regional and community/district chambers of commerce)
- Post-secondary institutions (e.g. Red Deer Polytechnic, Olds College)
- Community Futures Central Alberta offices
- Municipal and Indigenous economic development representatives
- Sectoral associations (e.g. energy, manufacturing, agriculture)
- Economic Resilience taskforces across Alberta
- Alberta Jobs, Economy, Trade & Immigration
- Alberta Innovates
- Travel Alberta / Tourism Alberta
- Municipal Affairs
- Invest Alberta
- Prairies Economic Development Canada (PrairiesCan)
- Relevant municipalities and regional governments
- Economic Developers Alberta (EDA)
- Central Alberta Regional Innovation Network (CARIN)

7. Guiding Principles

- Resilience through adversity: Disruption is inevitable, resilience is intentional
- Opportunity in crisis: Change is a gateway to innovation
- Regional interdependence: Prosperity is shared
- Action over perfection: Timeliness matters
- Consensus decision-making: Respectful collaboration is essential
- Voluntary engagement: Participation is based on capacity and shared interest
- Evolution over time: CAERT's focus will adapt to emerging needs and challenges

8. Communities Represented

The Taskforce encompasses municipalities, counties, and Indigenous communities across Central Alberta. Participation will evolve over time. As of 2025, members include:

- City of Red Deer
- Clearwater County
- Kneehill County
- Lacombe County
- Red Deer County
- Town of Blackfalds
- Town of Didsbury
- Town of Innisfail
- Town of Rocky Mountain House
- Town of Sundre

A - Terms of Reference

Disruption-Specific Context – Tariffs and Beyond

The **CAERT** group was activated in 2025 in response to the imposition of U.S. tariffs, highlighting the region's vulnerability to external economic pressures. While addressing this immediate challenge remains a priority, the Taskforce's broader mandate focuses on long-term resilience; reducing Alberta's dependency on U.S. markets and positioning Central Alberta to thrive within a diversified and globally integrated economy, beyond any single disruption or sunset clause.

Trade Disruptions

- Recent broad-based 25% tariffs on Canadian exports to the U.S. pose a major risk to Alberta's economy
- Alberta's fiscal health is closely tied to oil and gas exports to the U.S.
- The Bank of Canada cautions these trade barriers may reduce long-term national growth potential

Other Key Disruptions

- Energy Price Volatility: The 2014 oil price collapse caused major job and income losses
- COVID-19 Pandemic: Business closures and reduced economic activity were widespread in 2020
- Global Supply Chain Disruptions: Ongoing shortages continue to affect production and delivery
- Federal Policy Uncertainty: Pipeline cancellations and emissions regulations impact investor confidence
- Interest Rate Increases: Monetary tightening has slowed housing and consumer spending

Strategy

- Coordinate efforts among economic development agencies, industry, academia, and government partners
- Deliver joint advocacy campaigns targeting all levels of government and funding bodies
- Promote local sourcing, import replacement, and resilient supply chains
- Share market data and business intelligence to inform decisions
- Advance public campaigns such as "Buy Local" and "Experience Central Alberta"
- Work closely with export and investment organizations (Invest Alberta, PrairiesCan, Travel Alberta)
- Facilitate investor readiness, business capacity-building, and workforce development
- Conduct regional surveys to identify barriers and confidence trends
- Explore policy innovation, including options such as visa harmonization (e.g. Schengen-like agreements)
- Maintain regular communication and collaboration forums across stakeholders

Key Initiatives catering to CAERT Strategy include, but not limited to:

- Regional Business Confidence and Trade Barrier Survey
- Central Alberta Value-Added Agriculture Strategy
- Energy Transition & Innovation Collaboration
- Trade & Transportation Corridor Enhancement
- Regional Investment & Trade Readiness Initiative
- Import Replacement Resource Development (in collaboration with Alberta Chambers)
- Central Alberta Regional Innovation Network (CARIN)
- Workforce Development & Talent Attraction Campaign
- Asset Mapping & Regional Opportunity Strategy
- Coordinated outreach with other Alberta regional taskforces

Strategic Trade Diversification Pathways

Domestic Solutions:

- **New West Partnership Trade Agreement (NWPTA):** Leverage regional integration to strengthen western supply chains
- **Canadian Free Trade Agreement (CFTA):** Deepen its application, streamline certification standards, and enforce barrier reduction
- **Pan-Canadian Procurement & Supply Chains:** Collaborate with provinces to source and produce domestically, especially in food and manufacturing
- **Western Economic Corridors:** Advance transportation infrastructure linking Alberta to Pacific markets
- **Interprovincial Energy Cooperation:** Support clean power and hydrogen networks across jurisdictions
- **Northern Infrastructure Partnerships:** Explore Arctic export channels through territorial collaboration

International Strategies:

- **European Free Trade Association (EFTA):** Deepen economic ties with Switzerland, Norway, Iceland, and Liechtenstein
- **Schengen:** Group of 27 European countries that have abolished internal border controls, allowing for passport-free travel and the free movement of people, goods, services, and capital across member states.
- **CETA:** The Comprehensive Economic and Trade Agreement (CETA) is a free trade agreement between Canada and the European Union that eliminates most tariffs and barriers to trade, investment, and services to promote economic growth and cooperation.
- **Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP):** Leverage existing membership for sector-specific opportunities
- **Digital Economy Partnership Agreement (DEPA):** Enter emerging digital trade frameworks
- **Indo-Pacific Economic Framework (IPEF):** Collaborate on supply chain resilience and clean energy
- **Canada-India CEPA:** Finalize stalled talks to open access to a high-growth market
- **Africa and Mercosur:** Explore agreements with AfCFTA and Mercosur blocs to reduce reliance on U.S. trade
- **Sectoral Agreements:** Focus on critical minerals, cleantech, and EV supply chains



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: August 26, 2025
SUBJECT: Council Reports
ORIGINATING DEPARTMENT: Legislative Services
ITEM: 9

BACKGROUND/PROPOSAL:

Council members will each provide a verbal report on any business or committee activity in which they have participated.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To accept the August 26, 2025 Council Reports as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: August 26, 2025
SUBJECT: Correspondence & Information
ORIGINATING DEPARTMENT: Legislative Services
ITEM:

BACKGROUND/PROPOSAL:

Correspondence received from other agencies, which may be of importance and of interest, is being provided for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The following correspondence items can be found attached.

- Letter from Minister of Municipal Affairs – CCBF Allocation
- Letter from Trevor Daroux, O.O.M, Commanding Officer of the Alberta RCMP
- Rail Safety Week

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To accept the correspondence for August 26, 2025 as information.



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Peace River

AR119711

August 8, 2025

Her Worship Rhonda Hunter
Mayor
Town of Didsbury
PO Box 790
Didsbury AB T0M 0W0

Dear Mayor Hunter:

I am pleased to confirm your allocation for the 2025-26 Canada Community-Building Fund (CCBF). In 2025, Canada allocated Alberta \$276 million; this partnership between the province and the federal government will help ensure local governments in Alberta can continue to make needed investments in local infrastructure.

For the Town of Didsbury, your 2025 CCBF allocation is \$357,935.

Both the CCBF and Local Government Fiscal Framework (LGFF) funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at <https://open.alberta.ca/publications/canada-community-building-fund-allocations>.

I look forward to working together with you to support your local infrastructure needs, and building strong, vibrant communities across Alberta.

Sincerely,

Dan Williams, ECA
Minister of Municipal Affairs

cc: Amanda Riley, Interim Chief Administrative Officer, Town of Didsbury

Royal Canadian Mounted Police

Commanding Officer
Alberta



Gendarmerie royale du Canada

Commandant
de l'Alberta

June 25, 2025

Her Worship Rhonda Hunter
Town of Didsbury
PO Box 790,
Didsbury, AB T0M 0W0

Dear Mayor Rhonda Hunter:

I'm writing to introduce myself as the new Commanding Officer of the Alberta Royal Canadian Mounted Police (RCMP). It is an incredible honour to step into this role and lead a police service with such an extensive history of service to the communities and citizens of Alberta.

People are at the heart of everything we do. That includes the dedicated employees on the front lines and behind the scenes, the citizens we serve, and the communities and governments we proudly partner with. None of our work is possible without the commitment, support and collaboration of people.

With 37 years of policing experience - much of it in Alberta - I have seen firsthand how people working together can shape strong communities. I have witnessed the remarkable impact that this committed partnership can have, not only during moments of crisis, but in the everyday interactions that build trust and strengthen public confidence.

Trust is not something that is given; it is earned, day in and day out. My leadership is grounded in public trust, transparency, accountability, and meaningful results. These principles will guide how we serve you and the citizens you represent. I firmly believe that our success is rooted in the strength of our relationships with the communities we serve and the partners we stand beside. That is why I am committed to fostering strong, open, and meaningful connections with you, listening actively, and ensuring our work reflects the needs and values of your community.

While I am proud of the high-quality policing services the Alberta RCMP delivers, I also recognize that there is always room to evolve. We are embracing innovation and leveraging technology to enhance effectiveness. You can see through initiatives like the Real Time Operations Centre (RTOC) and the Remotely Piloted Aircraft Systems (RPAS) program, that the Alberta RCMP is embracing innovation and applying technology in ways that enhance how we serve, protect, and connect with the public.

One of the most pressing challenges we face today is staffing. Recruitment continues to be a top priority - but it is only part of the solution. Retention is equally critical. We are actively exploring new strategies to attract and retain dedicated employees who see the Alberta RCMP as not only a great place to work, but a place to grow, lead and make a difference.

We have an exciting path ahead. While challenges exist, so too do opportunities to modernize, to collaborate and to build an even stronger, more community-focused provincial police service.

Thank you for your ongoing partnership and support. I look forward to working alongside each of you to build safer communities and ensure they remain the best place to live, work and raise our families.

Yours truly,



Trevor Daroux, O.O.M.
Deputy Commissioner
Commanding Officer Alberta RCMP

11140 – 109 Street
Edmonton, AB T5G 2T4

Telephone: 780-412-5444
Fax: 780-412-5445



Fwd: CPKC - Rail Safety Week 2025

August 19, 2025

Tue, Aug 19, 2025 at 9:28 PM

Mayor Rhonda Hunter

Town of Didsbury

PO Box 790

Didsbury AB T0M 0W0

via email: rhunter@didsbury.ca

Dear Mayor Hunter,

RE: Rail Safety Week 2025

Canadian Pacific Kansas City ("CPKC") is asking for your assistance during Rail Safety Week, September 15 to 21, 2025 to help reduce railway-related incidents and make rail safety a priority in your community.

How your community can participate:

- Engage on CPKC's social channels by liking, sharing, or retweeting our rail safety posts starting September 15 on Facebook, Instagram, LinkedIn or X.
- Encourage families to play CPKC's interactive [rail safety video game](#) for young children, designed to teach safe behaviour around tracks and trains.
- Use and share this Operation Lifesaver ("OL") Canada [toolkit](#) for municipalities to promote rail safety locally.
- Invite your local police service to declare Rail Safety Week on social media and register for [Operation Clear Track](#), North America's largest rail-safety law enforcement initiative.
- Share OL's [#STOPTrackTragedies](#) videos, which tell personal stories of those impacted by rail incidents, to remind Canadians "it's not worth the risk."

Why your support matters

One incident is too many. CPKC proudly supports [OL Canada](#) to help stop track tragedies. Your commitment to rail safety raises awareness, and helps to reduce avoidable accidents, injuries and damage caused by collisions between trains and vehicles or pedestrians.

What CPKC is doing

The CPKC Police Service will conduct rail safety campaigns in communities across our network, alongside other police agencies and schools, to educate motorists, pedestrians and the public on the shared responsibility for rail safety.

"Rail safety is a daily priority at CPKC, and we remain focused on educating the public across our network on how to stay safe around tracks and trains," said Dale Ruzycki, CPKC Chief of Police Canada. "Our goal is that everyone has the knowledge to make safe choices and get home safe each day."

Together, we can make Canada's rail network even safer.

Should you have any questions or need further information, please contact me at 403 803-9166 or mark.piciacchia@cpkcr.com.

In the event of a rail emergency, call the CPKC Public Safety Communications Centre at 800-716-9132.

Sincerely,



Mark Piciacchia

Manager, Indigenous Relations &
Government Affairs

C 403-803-9166

Building 1

7550 Ogden Dale Rd. SE

Calgary, Alta. T2C 4X9