



**TOWN OF DIDSBURY AGENDA**  
**Regular Council Meeting**

**Tuesday, March 8, 2022, 6:00 p.m.**  
**Council Chambers 1606 14 Street**

**Pages**

1.	<u>CALL TO ORDER</u>	
2.	<u>ADOPTION OF AGENDA</u>	
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11.	<u>QUESTION PERIOD</u>	
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12.1.	Intergovernmental Relations (MCSA Mayor) - Section 21 of the FOIP Act	

12.2. Intergovernmental Relations (AHS) - Section 21 of the FOIP Act

12.3. Advice from Officials (Personnel) - Section 24 of the FOIP Act

13. RECONVENE

14. ADJOURNMENT



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

COUNCIL MEETING DATE	March 8, 2022
SUBJECT	Adoption of the Minutes
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	4.1

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### BACKGROUND/PROPOSAL:

The February 22, 2022 Regular Council Meeting Minutes are being presented to Council for their review and approval.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council can approve the adoption of the Minutes as presented or amended.

See attached Minutes.

### RECOMMENDATION

That Council adopt the February 22, 2022 Regular Council Meeting Minutes as presented.

OR

That Council adopt the February 22, 2022 Regular Council Meeting Minutes as amended.



**Meeting Minutes of the Town of Didsbury**  
**Regular Council Meeting**  
**Held in Council Chambers at 1606 - 14 Street**  
**February 22, 2022, 6:00 p.m.**

Council Members Present: Mayor Rhonda Hunter  
Deputy Mayor Curt Engel  
Councillor John Baswick  
Councillor Joyce McCoy (teleconference)  
Councillor Dorothy Moore  
Councillor Ethan Williams  
Councillor Bill Windsor

Administration Present: Chief Administrative Officer, Ethan Gorner  
ACAO/Chief Financial Officer, Amanda Riley  
Director of Engineering & Infrastructure, Craig Fox  
Director of Community Services, Nicole Aasen  
Economic Development Officer, Alexandra Ross  
Manager of Legislative Services, Luana Smith

**1. CALL TO ORDER**

Mayor Hunter called the Meeting to order at 6:02 p.m.

**2. ADOPTION OF AGENDA**

Add: 7.10 Invitation to CAEP Board Meeting

**Res. 067-22**

MOVED by Councillor Williams  
To approve the Agenda as amended.

**Motion Carried**

**3. DELEGATION/ PRESENTATIONS**

**3.1 3rd Quarter RCMP Community Policing Report**

**Res. 068-22**

MOVED by Deputy Mayor Engel  
To accept the Third Quarter Community Policing Report from Staff Sgt. Browne as presented.

**Motion Carried**

**3.2 Year End Municipal Enforcement Report**

**Res. 069-22**

MOVED by Councillor Windsor  
To accept the 2021 Year End Report from Municipal Enforcement as presented.

**Motion Carried**



4. **ADOPTION OF MINUTES**

**Res. 070-22**

MOVED by Councillor Williams

To accept the February 11, 2022 Regular Council Meeting Minutes as presented.

**Motion Carried**

5. **PUBLIC HEARINGS**

*Councillor Moore excused herself from the Council table to act as an affected landowner during the matter and sat in the Gallery until the Public Hearing and the voting on the bylaw concluded.*

5.1 **Bylaw 2022-01 Amending the Land Use Bylaw**

Mayor Hunter called the Public Hearing to Order at 6:33 p.m.

This is a Public Hearing regarding Bylaw 2022-01– Land Use Bylaw Amendment.

In accordance with section 230(4) of the *Municipal Government Act*, in a Public Hearing, Council must hear any person, group of people, or a person representing them, who claims to be affected by the proposed bylaw and who has complied with the procedures outlined by the Council.

CAO Gorner presented the proposed Land Use Bylaw Amendment. Becky Soby, Didsbury Planner with Urban Systems presented planning analysis of the proposed Land Use Bylaw Amendment.

Council was invited to ask questions of Ms. Soby and Mr. Gorner.

Correspondence and responses from referral agencies were included in the Agenda package. A late email to Council was submitted prior to the Public Hearing for Council's review and information.

Dorothy Moore of Dorothy Moore Realty Inc. gave comments as an affected party.

Hearing no further questions, Mayor Hunter adjourned the Public Hearing at 7:42 p.m.

6. **BYLAWS & POLICIES**

6.1 **Bylaw 2022-01 Amending the Land Use Bylaw**

Proposed amendment: increase the height restriction to 12.5 meters.

**Res. 071-22**

MOVED by Councillor Windsor

To grant second reading to Bylaw 2022-01 Amending the Land Use Bylaw as amended.

Mayor Hunter	Yes
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Deputy Mayor Engel	Yes
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Councillor Baswick	Yes
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Councillor McCoy	Yes
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Councillor Williams	Yes
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Councillor Windsor	Yes
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**Motion Carried**

*Councillor McCoy requested a recorded vote.*

**Res. 072-22**

MOVED by Councillor Windsor

To grant third and final reading to Bylaw 2022-01 Amending the Land Use Bylaw as amended with the height adjusted to 12.5 meters.

Mayor Hunter Yes

Deputy Mayor Engel Yes

Councillor Baswick Yes

Councillor McCoy No

Councillor Williams Yes

Councillor Windsor Yes

**Motion Carried**

*Councillor Moore returned to the Council table.*

**7. BUSINESS**

**7.1 Police Advisory Committee**

**Res. 073-22**

MOVED by Councillor Moore

To direct Administration to arrange a presentation by RCMP K Division regarding Regional/Municipal Police Advisory Committees, their creation, powers, membership, etc. to be hosted by the Town of Didsbury with invitations being extended to Carstairs, Cremona, Sundre, Olds, and Mountain View County Councils as well as their Administration to participate.

**Motion Carried**

**Res. 074-22**

MOVED by Councillor Moore

To halt the current Community Policing Advisory Committee until the exploration of a new committee can be completed.

**Motion Carried**

**7.2 Mayor's Attendance for the 2022 Provincial Budget Presentation**

**Res. 075-22**

MOVED by Councillor Baswick

To approve Mayor Hunter's attendance at the presentation of the 2022 Provincial Budget on Thursday, February 24, 2022 in Edmonton, Alberta.

**Motion Carried**

**7.3 Year End Reserve Allocations**

**Res. 076-22**

MOVED by Councillor Moore

To accept the year-end allocation report as information and refer it to the Strategic Planning Committee for further consideration and recommendation.

**Motion Carried**

**7.4 Water and Wastewater Year End Allocations**

**Res. 077-22**

MOVED by Councillor Williams

To accept the water and wastewater year-end allocation report as information and refer it to the Strategic Planning Committee for further consideration and recommendation.

**Motion Carried**

**7.5 Support for AMWWP Grant**

**Res. 078-22**

MOVED by Councillor Moore

That Administration proceeds with the AMWWP funding application and prepare a Letter of Support for submission with the application in regard to the East Water Reservoir project.

**Motion Carried**

**7.6 2021 Federal Census**

**Res. 079-22**

MOVED by Deputy Mayor Engel

That information be brought back on the impacts to Federal, and Regional grant funding (MSI, BMTG, CCBF, ICF), as well as implications to per capita funding of groups funded by the Town of Didsbury.

**Motion Carried**

**Res. 080-22**

MOVED by Deputy Mayor Engel

To direct Administration to question the Census results and the published decrease in our population through the appropriate Federal Government channels.

**Motion Carried**

**7.7 Council Professional Development**

**Res. 081-22**

MOVED by Councillor Baswick

To approve Councillor Windsor to attend the Alberta C.A.R.E. Spring Seminar being held in Lethbridge, Alberta on February 23 to 25, 2022.

**Motion Carried**

**7.8 Municipal Area Partnership - Reform of Agencies, Boards and Commissions Compensation Act**

**Res. 082-22**

MOVED by Councillor Windsor

To support, and add the Didsbury Mayor's signature to, the letter to Minister Toews to be sent on behalf of the Municipal Area Partnership expressing concerns related to the challenges being created by the *Reform of Agencies, Boards and Commissions Compensation Act*.

**Motion Carried**

**7.9     2022 Council Assignment List Update**

**Res. 083-22**

MOVED by Councillor Windsor

To approve the 2021-2022 Council Assignment List as amended.

**Motion Carried**

**Res. 084-22**

MOVED by Councillor Windsor

That Mayor Hunter, Councillor McCoy and Councillor Windsor provide Administration with all relevant information with respect to these new assignments.

**Motion Carried**

**7.10   Invitation to CAEP Board Meeting**

**Res. 085-22**

MOVED by Councillor Windsor

To approve Town of Didsbury Economic Development Officer Alexa Ross as first choice and Didsbury Economic Development Advisory Committee Chair, Mike Crampton, as the second choice to attend the Central Alberta Economic Partnership Board Meeting and dinner on February 23, 2022 in Red Deer, Alberta pending the approval of CAEP.

**Motion Carried**

**8.     REPORTS**

**8.1     CAO Report**

**Res. 086-22**

MOVED by Councillor Williams

To accept the CAO Report for February 22, 2022 as information.

**Motion Carried**

**Res. 087-22**

MOVED by Councillor Windsor

To have all seasonal lights turned off as of March 31, 2022.

**Motion Carried**

**8.2     Councillor Reports**

**Res. 088-22**

MOVED by Deputy Mayor Engel

To accept the Council Reports for February 22, 2022 as information.

**Motion Carried**

**Res. 089-22**

MOVED by Councillor Williams

To send a letter of congratulations to Dean Mousseau on her retirement from the Didsbury & District Historical Society.

**Motion Carried**

**9. CORRESPONDENCE & INFORMATION**

- Private Member's Bill C-229, An Act to Amend the Criminal Code (banning symbols of hate)
- National Police Federation regarding their KeepAlbertaRCMP Community Engagement Tour

**Res. 090-22**

MOVED by Councillor Baswick

To accept the presented correspondence items as information.

**Motion Carried**

**10. COUNCIL MEETING HIGHLIGHTS (Roundtable)**

- Presentation from Staff Sgt. Browne on 3rd Quarter RCMP Detachment Report
- Presentation from Municipal Enforcement Team on 2021 Year End Report
- Passing of Bylaw 2022-01 Amendment to the Land Use Bylaw
- Approval of the Application form for the AMWWP Funding Grant for the East Water Reservoir

**11. QUESTION PERIOD**

**12. CLOSED MEETING**

**Res. 091-22**

MOVED by Councillor Moore

To go into Closed Meeting at 9:10 p.m.

**Motion Carried**

**12.1 Advice from Officials - Section 24 of the FOIP Act**

**12.2 Local Public Body Confidences - Section 23 of the FOIP Act**

**13. RECONVENE**

**Res. 092-22**

MOVED by Councillor Williams

To come out of Closed Meeting at 9:30 p.m.

**Motion Carried**

**Res. 093-22**

MOVED by Councillor Windsor

That Administration bring back the Capital Budget overages for approval.

**Motion Carried**

**14. ADJOURNMENT**

**Res. 094-22**

MOVED by Councillor Baswick

To adjourn the Regular Council Meeting of February 22, 2022 at 9:31 p.m.

**Motion Carried**

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Mayor- Rhonda Hunter

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Chief Administrative Officer- Ethan Gorner



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

COUNCIL MEETING DATE	March 8, 2022
SUBJECT	Utility Charges Bylaw 2022-02
ORIGINATING DEPARTMENT	ACAO/CFO
AGENDA ITEM	6.1

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### **BACKGROUND/PROPOSAL:**

Council first approved the Utility Charges Bylaw 2021-03 on May 11, 2021 to regulate and provide for the terms, conditions, rates and fees for the supply and use of Water, Wastewater and Solid Waste services provided by the Town of Didsbury.

The Utility departments are self-supported, therefore an increase/decrease in costs equates to a corresponding increase/decrease in utility charges.

Water, Wastewater and Solid Waste fixed charges are proposed to be decreased while variable charges (distribution and consumption) are proposed to be increased.

The impact to a residential user with 15 cubic meters consumption would pay an additional \$2.57 per month.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

The draft budget proposes a 5% increase to costs associated with the departments. The utility charges listed in Schedule A have been updated to account for these changes. No other changes to the bylaw are proposed.

The changes would take effect April 1, 2022 (which would show up on the May utility bill).

Schedule A of Bylaw 2022-02 shows the changes in red.

### **RECOMMENDATION**

That Council grant first reading to Utility Charges Bylaw 2022-02 and refer the Bylaw to the Council Visioning Committee (Committee of the Whole) to be considered in conjunction with the draft 2022 Operating Budget.

TOWN OF DIDSBURY  
Utility Charges Bylaw  
Bylaw No. 2022-02

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**A BYLAW IN THE TOWN OF DIDSBURY FOR REGULATING AND PROVIDING FOR THE TERMS, CONDITIONS, RATES AND FEES FOR THE SUPPLY AND USE OF WATER, WASTEWATER and SOLID WASTE SERVICES.**

**WHEREAS**, pursuant to section 3 of the *Municipal Government Act*, being the Revised Statutes of Alberta 2000, Chapter M-26, as amended, the purposes of a municipality are to provide services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the municipality; and

**WHEREAS**, pursuant to section 7(g) of the *Municipal Government Act* a Council of a municipality may pass bylaws for municipal purposes respecting public utilities; and

**WHEREAS**, it is deemed just and proper to levy a water service rate on all Persons occupying property connected with the water system of the Town to assist with the costs of constructing and maintaining the system including the cost of treatment and distribution of water; and

**WHEREAS**, the Town of Didsbury is a member of Mountain View Regional Water Services Commission, a municipally owned corporation which operates the Anthony Henday Regional water system and delivers water to the Town; and

**WHEREAS**, it is deemed just and proper to levy a wastewater service rate on all Persons occupying property connected with the wastewater system of the Town to assist with the costs of constructing and maintaining the system including the cost of treatment and distribution of wastewater; and

**WHEREAS**, it is necessary to protect both the systems and the environment; and

**WHEREAS**, the Town of Didsbury is a member of Mountain View Regional Waste Management Commission, a municipally owned corporation, which operates a regional landfill and receives solid waste from the Town;

**NOW, THEREFORE**, the municipal Council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts as follows:

**1. Short Title**

This Bylaw shall be known as the “Utilities Charges Bylaw”

**2. Definitions**

**Customer** means any person, business and any other municipal corporation, the Government of Alberta or the Government of Canada, who utilizes municipal utility services or any lessee or Occupant, or any person who requests utility services or has applied for an Account or is otherwise responsible for paying such Account for utility services.

**Dwelling Unit** means a complete building or self-contained portion of a building for the use of one or more individuals living as a single housekeeping unit, containing sleeping, cooking and separate toilet facilities intended as a permanent residence.

**Eligible Residence** means a residential building, which contains four or less dwelling units.

**Fixed** means a flat monthly charge, which does not fluctuate month to month.

**Variable** mean charges that are based on water consumption for the billing period.

**3. Paramount Rules**

3.1 If the provisions in any other bylaw conflict with the rules in this Bylaw, this Bylaw will prevail.

#### **4. General Provisions**

- 4.1 Utility departments in the Town of Didsbury are self-supported, therefore are not subsidized by property taxes.
- 4.2 For rate accuracy and justification, each utility service (water, wastewater and solid waste), is its own product line and is budgeted for and accounted for separately.
- 4.3 All customers receiving utility services shall pay the utility charges set out in Schedule "A".
- 4.4 Water and Wastewater Infrastructure Fees are fixed and will cover debt coverage and future capital investment.
- 4.5 Water Consumption Charges are variable and will cover the cost of water from the Mountain View Regional Water Services Commission.
- 4.6 Water and Wastewater Distribution Charges are variable and will cover the cost of operations and maintenance associated with the system.
- 4.7 Solid Waste Service Fees cover all costs associated with the solid waste utility.

#### **5. Water and Wastewater Utility Charges:**

- 5.1 A water and wastewater Infrastructure Fee will be determined annually based on the customer's connected water meter size once the required data is available to implement. Until such time, a water and wastewater Infrastructure Fee will be determined annually as follows:
  - 5.1.1 For residential use, infrastructure fees are charged to each dwelling unit, regardless of whether a unit is individually metered.
  - 5.1.2 For commercial or industrial use, infrastructure fees are charged per metered account.
  - 5.1.3 For properties deemed to be institutional in nature, infrastructure fees are charged per metered account.
- 5.2 In the case of non-use of service(s), each customer shall continue to pay an infrastructure fee as set out in Schedule "A" of this Bylaw.
- 5.3 Consumption and distribution rates will be determined annually in accordance with the annual collective water consumption.
- 5.4 Where the calculation of a utility charge is based on the consumption of water, the quantity used shall be determined from the current and previous water meter readings as recorded by the Town, or if an actual water meter reading is not available, by an estimated consumption based on the previous average consumption of the service.
- 5.5 Where a serviced property is not located in the Town of Didsbury, a security deposit equal to an estimated three months of service must be collected prior to services being provided due to the inability to transfer unpaid accounts to the tax roll.
- 5.6 Where a serviced property is not located in the Town of Didsbury, a surcharge of 35% on all charges will be applied.
- 5.7 If any part of a utility bill remains unpaid after the due date specified on the utility bill, there shall be added thereto a penalty in the amount as set out in Schedule "A" of this bylaw compounded monthly on the charges of the bill.
- 5.8 If payment is not received a) on residential property forty-five (45) days or b) on commercial property thirty (30) days after the due date specified on the utility bill, the water service may be turned off and not turned on until such time as the utility account including arrears and a reconnection fee as specified in Schedule "A" of this bylaw is paid in full.
- 5.9 No reduction in charges shall be made for any interruption in water or wastewater services during a billing period.



- 5.10 Where service to a customer is to be discontinued, a final billing shall be calculated on a pro-rated basis from the date of the last billing to the date of discontinuance.
- 5.11 The Town shall levy utility charges for all customers on a monthly basis.
- 5.12 Any customer to whom utility services have been shut off, shall, upon having paid any utility fees owing, and upon requesting the Town to restore utility services, pay to the Town a non-refundable disconnection fee and reconnection fee as set out in Schedule “A” of this Bylaw.
- 5.13 Any debit or credit adjustments to a customer’s account for utility services will be applied up to a maximum of one year.
- 5.14 The charge for Water and Wastewater Services will apply even where there is no water and/or wastewater being consumed except in the case in which the water meter has not been installed.

**6. Utility Services to Tenants**

- 6.1 Utility bills shall only be issued to the owners of the property. The owner may request a duplicate copy to be sent to the tenants. Information or account changes regarding the utility account shall be communicated solely with the owner of the property.

**7. Solid Waste Service Fees:**

- 7.1 The property owner or occupant of a premises receiving Solid Waste Services from the Town is charged a fee as set out in Schedule “A” of this bylaw.
- 7.2 A Solid Waste Service Fee for Residential Garbage (black bin), Residential Recycling (blue bin) and Residential Compost (green bin) collection shall be determined annually.
- 7.3 The service fee shall be charged to each eligible residence receiving the solid waste utility service.
- 7.4 Additional fees for each added black bin, blue bin and green bin will be determined annually. Each additional collection container shall be charged a fee as set out in Schedule “A” of this bylaw.
  - 7.4.1 Thirty (30) days’ notice is required when additional collection containers are added or removed.
- 7.5 The charge for Solid Waste Services will apply even where there is no Solid Waste set out for collection, except in the case in which occupancy has not been granted.
- 7.6 An administrative fee for any change of service will be charged as set out in Schedule “A” of this bylaw.

**8. Transitional**

- 8.1 All versions Utility Charges Bylaw 2021-03 are hereby repealed.
- 8.2 That this Bylaw shall take effect on April 1, 2022.

Read a first time this \_\_\_\_ day of \_\_\_\_ 2022

Read a second time this \_\_\_\_ day of \_\_\_\_ 2022

Read a third and final time this \_\_\_\_ day of \_\_\_\_ 2022

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Mayor – Rhonda Hunter

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Chief Administrative Officer – Ethan Gorner

## SCHEDULE "A"

*(GST exempt, unless otherwise stated)*

### Residential Solid Waste Service Charges

Solid Waste Service Fee	\$	19.50	19.00	per month
Additional Black Bin Service (garbage)	\$	7.00		per month
Additional Blue Bin Service (recycling)	\$	4.00		per month
Additional Green Bin Service (compost)	\$	3.00		per month
Replacement Bin (plus GST)	\$	80.00		each
Change of Service Fee (plus GST)	\$	35.00		per change

### Water Service Charges

Bulk Water Charge	\$	6.50	7.00	per m <sup>3</sup>
Infrastructure Fee - Residential	\$	18.65	17.52	per month
Infrastructure Fee - Commercial/Industrial	\$	18.65	17.52	per month
Infrastructure Fee - Institutional	\$	270.00		per month
Water Consumption Rate	\$	2.40	2.66	per m <sup>3</sup>
Water Distribution Rate	\$	1.20		per m <sup>3</sup>
Water meter testing deposit	\$	200.00		each
Water disconnect/re-connect fee	\$	100.00		each
Water Meter Sales – all sizes (plus GST)				Cost plus 10%

### Wastewater Service Charges

Infrastructure Fee - Residential	\$	9.10	8.50	per month
Infrastructure Fee - Commercial/Industrial	\$	9.10	8.50	per month
Infrastructure Fee - Institutional	\$	130.00		per month
Wastewater Distribution Rate	\$	1.10	1.20	per m <sup>3</sup>
Wastewater Distribution Rate – users without water service	\$	18.45	20.41	per month

### Miscellaneous Charges

Utility Penalties on overdue balances		1.5%		per month
Non-Resident Account Deposit	\$	200.00		each
Non-Resident surcharge		35% over and above charges above		



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

COUNCIL MEETING DATE	March 8, 2022
SUBJECT	2022 Enforcement Priorities
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.1

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### **BACKGROUND/PROPOSAL:**

Each year, the Didsbury RCMP Detachment Sgt. asks Council to provide three priorities for the RCMP to focus on for the coming year.

This year, Administration is asking Council to provide priorities for the Town of Didsbury Municipal Enforcement Team to focus on for the coming year.

### **RCMP POLICING PRIORITIES**

On February 22, 2022, Staff Sgt. Browne brought forward policing concerns for the detachment to Council. Council may adopt the three following priorities based on the discussion with Sgt. Browne:

1. Focus on major crimes
2. Opioid and Fentanyl Crisis
3. Increase visibility in the community, including late evenings and early mornings

### **MUNICIPAL ENFORCEMENT PRIORITIES**

At the February 22, 2022 Regular Council Meeting, the Community Peace Officers presented their, in their 2021 Year End Report. Council may consider the following as the 2022 Municipal priorities:

1. Unsightly Properties
2. Responsible Pet Ownership Enforcement
1. Protecting the downtown vitality, which includes, 2 hour parking, graffiti and other nuisance behaviours

### **RECOMMENDATION** (2 Separate Motions)

That Council move to set the 2022 Enforcement Priorities for the Didsbury RCMP Detachment to focus on as follows:

1. Focus on major crimes
2. Opioid and Fentanyl Crisis
3. Increase visibility in the community, including late evenings and early mornings

AND

That Council move to set the 2022 Enforcement Priorities for the Town of Didsbury Municipal Enforcement Team as follows:

1. Unsightly Properties
2. Responsible Pet Ownership Enforcement
2. Protecting the downtown vitality, which includes, 2 hour parking, graffiti and other nuisance behaviours



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

COUNCIL MEETING DATE	March 8, 2022
SUBJECT	Letter of Support for Satori Health – Didsbury Medical Clinic
ORIGINATING DEPARTMENT	Economic Development
AGENDA ITEM	7.2

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### **BACKGROUND/PROPOSAL:**

The Didsbury Medical Clinic under the banner of Satori Health opened their doors in downtown Didsbury in November of 2021 with the intent to expand the clinic and provide ultrasound services to Didsbury and the region. However, as of last year, the College of Physicians & Surgeons of Alberta (CPSA) changed the requirements for the provision of these type of services. CPSA currently prevents this service being offered in Didsbury as it limits teleradiology in locations where there is another service within 100KM of the location or requires that a radiologist be within 10KM of the facility of where the teleradiology is occurring.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

Satori Health providers in Didsbury have identified that arranging ultrasounds for patients in either close proximity or in a timely fashion has been challenging since opening their clinic in November, 2021. Often patients are being sent to either Airdrie, Calgary, or Red Deer to have these medical assessments completed. For the elderly population of Didsbury, the travel distances can be quite difficult for them. Satori Health reviewed the demand of these services available within the 100KM radius of Didsbury and determined that the community and the region would greatly benefit, if the clinic was able to add ultrasound services. They in turn would then be able to provide improved care in a safe and timely manner not just for Didsbury patients, but all patients in the area. The clinic has both the space and a diagnostic imaging partner who is willing to operate in the Didsbury Medical Clinic, if the CPSA were to allow teleradiology to occur in this location.

CPSA is Alberta's physician regulator and responsible for overseeing the practice of medicine in Alberta. Alberta's Health Professions Act (HPA) grants the privilege of profession-led regulation, which is carried out by CPSA.

### **ALIGNMENT WITH STRATEGIC PLAN**

Strategic Priority: Economic Priority

### **RECOMMENDATION**

That the Mayor, on behalf of Council, provides a letter of support to Satori Health for the Didsbury Medical Clinic to address the need for teleradiology services to the CPSA.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** The Place to Grow.

**Mission:** Creating the Place to Grow.

COUNCIL MEETING DATE	March 8, 2022
SUBJECT	2021 Capital Project Summary – Didsbury Skatepark
ORIGINATING DEPARTMENT	Community Services
AGENDA ITEM	7.3

### BACKGROUND/PROPOSAL:

After almost six years of fundraising and grant applications, the construction of the Didsbury Skatepark received approval from Council to proceed as a 2021 capital project, after the Didsbury Sk8park Society was successful in securing a \$125,000 CFEP grant.

The award of the project was made to New Line Skateparks in 2017, as part of a design + build Request for Proposal that was issued. The consultation and design portion of the skatepark project took place in 2017/18, at a value of \$39,000 that Council had approved at that time, funding that is outside of the 2021 construction portion of the project.

The construction of the skatepark project was funded through the CFEP grant, donations, gifts in-kind and allocation of a portion of the MOST grant funding from Council. The total value of the 2021 construction project was \$350,000. Work on this project occurred from June to August 2021, with the skatepark opening for first use on August 31, 2021.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

This project progressed with no issues, however increased fill was required for the skatepark, above what had been donated as a gift in-kind from a local contractor. This increased the costs from the original quote of \$350,000. Please see the final accounting for this project below:

While the grant allocation was budgeted at \$25,256, the total available was \$25,500 (a difference of \$244). The Skatepark reserve balance budgeted was \$5,119, which had accrued interest over time, adding an additional \$355. The department sold the old skatepark equipment and received proceeds of \$3,000.

<b>Budgeted funding:</b>	<b>Cash</b>	<b>In Kind</b>	<b>Total</b>	
Town Collected Donations	111,936	-	111,936	a
Society Collection CFEP/Donations	165,816	-	165,816	a
Gifts in Kind	-	41,873	41,873	a
Grant	25,256	-	25,256	
Reserves	5,119	-	5,119	
<b>Budget Total</b>	<b>308,127</b>	<b>41,873</b>	<b>350,000</b>	
<b>Actual Cost</b>	<b>310,792</b>	<b>41,873</b>	<b>352,665</b>	
Difference	2,665	-	2,665	
Proposed funding				
Additional grant	244		244	
Additional reserves	355		355	
Proceeds on sale of old skatepark	3000		3,000	
Remaining funds	(934)	-	(934)	
a = 319,625				



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

Please see below photos of the Didsbury Skatepark below:



### RECOMMENDATION

That Council accept the Skatepark Project summary as information and that the additional project costs of \$2,665 be funded \$355 from reserves, \$244 from grant monies and the remaining \$2,066 from the proceeds from sale of old skatepark equipment.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

COUNCIL MEETING DATE	March 8, 2022
SUBJECT	2021 Capital Project Summary – Jets Playground
ORIGINATING DEPARTMENT	Community Services
AGENDA ITEM	7.4

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### **BACKGROUND/PROPOSAL:**

Council approved the installation of a new playground at the Didsbury Memorial Complex in 2021, known as the Jets Playground. This unique playground was the second installment of new outdoor amenities at the Complex, as part of the Didsbury Memorial Complex Outlying Plan. In addition to the playground equipment, this project also saw heightened fencing for the Jets Ball Diamond, new fencing along 17 Avenue in front of the playground and skatepark, and the placement of fresh sod in this area.

The original value of this project was \$80,000, however increased shipping and material costs saw Council increasing this project budget to \$97,000 to accommodate these costs. This project was funded through Parks Vehicle & Equipment Replacement Reserves.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

This project was delayed due to significant delays in shipping, and the playground reached completion in mid-October 2021. The fencing along 17 Avenue had posts installed in late 2021, and the remainder of the work will be completed once the weather improves this spring. Increased costs for this project are related to the amount of fill required to bring the playground site level with the street, as previously this site was set well below street level to accommodate the old skatepark equipment. Additionally, the cost of timber required to frame in the playground site had increased substantially from the time of Capital Budget approval.

The total cost of the project was \$99,912, a difference of \$2,912. The Parks Vehicle & Equipment Replacement Reserve is available to fund the overage, which would leave a balance of \$30,973 in the reserve at December 31, 2021.

Budget	97,000
Total Cost	99,912
Difference	(2,912)
Balance V&E Repl. Reserve (Parks)	33,885
less overage	(2,912)
V&E Repl. Reserve (Parks), ending	30,973





## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

Please see below photos of the Jets Playground below:



### RECOMMENDATION

That Council accept the Jets Playground summary as information and that the additional project costs of \$2,912 be funded from the Parks Vehicle & Equipment Replacement Reserve.





## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

COUNCIL MEETING DATE	March 8, 2022
SUBJECT	Rosebud Valley Campground Upgrades
ORIGINATING DEPARTMENT	Legislative Services/Engineering & Infrastructure
AGENDA ITEM	7.5

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### **BACKGROUND/PROPOSAL:**

The Rosebud Valley Campground is currently not connected to the Town's wastewater collection system. At this time, the washroom facilities are serviced from an onsite septic tank which is maintained by a local contractor.

In 2017, the Town of Didsbury invested in a force-main to transfer sanitary effluent from the Valarosa subdivision and prepare the municipality for future development. The force-main was aligned through the campground and terminated in manhole near the sanitary treatment lagoons. When the force-main was constructed the Town prepared for the campground's connection to the force-main and a valve chamber was constructed.

Shortly after the force-main construction, the Town invested in the Valarosa Lift Station to complete the project. At the time of the lift station's construction, the Town planned to complete the campground tie-in to the force-main. During the lift station's construction, the Town chose not to make the connection to the force-main.

With the current lagoon dumping closure, contractors are not permitted to dispose of waste in our system.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

In 2021 the cost to empty the septic system was approximately \$7100. It is expected this cost will be \$14,000 in 2022 as the rates from the contractor have doubled.

Administration is recommending the Town complete the campground sanitary force-main tie-in this year and fund the costs of this connection from the Campground Reserve Fund.

The estimated cost to connect the campground services to the main is \$20,000. Given the current costs of septic clean outs, the payback is roughly 1.5 years.

Campground Reserve, Opening	31,918
Less project cost	<u>20,000</u>
Campground Reserve, Closing	11,918

### **ALIGNMENT WITH STRATEGIC PLAN**

Strategic Priority 1. Economic Prosperity

### **RECOMMENDATION**

That Council approve for the Rosebud Valley Campground to be connected to the wastewater collection system, funded through the Campground Reserve.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

COUNCIL MEETING DATE	March 8, 2022
SUBJECT	Federation of Canadian Municipalities (FCM) Annual Convention
ORIGINATING DEPARTMENT	Office of the Mayor
AGENDA ITEM	7.6

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### **BACKGROUND/PROPOSAL:**

The 2022 FCM Annual Conference and Trade show is taking place June 2-5, 2022 in Regina, SK.

Mayor Hunter, Councillor Windsor, and Councillor Williams are registered to attend this event.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

This year's hybrid conference model brings the best of previous gatherings to life—in-person and online—as a one-stop shop to gear up for recovery:

- Get new recovery tools and ideas through workshops, panels and networking.
- Engage with federal leaders and senior officials as they debate Canada's recovery.
- Connect at the Trade Show with partners and suppliers who'll be allies in recovery.
- Learn how FCM's programs, like GMF and MAMP, can support your recovery efforts.
- Shape the national municipal agenda by electing FCM's 2022-23 Board of Directors.
- Experience beautiful Regina through our innovative study tours (and after hours!).

Costs associated with attending the event are as follows:

Registration:	\$904.00 per person
Flights:	\$392 round trip per person
Hotel:	\$908 per person

Total expense \$6,612

Mayor Hunter, Councillor Windsor, and Councillor Williams had all submitted this convention as part of their professional development plan for 2022. As the 2022 Operating Budget is not yet approved, this item is here to confirm attendance at the convention as per each Council member's professional development plan.

With the convention in the west this year, the first time in a long time, it is a great opportunity to participate in this convention.

### **RECOMMENDATION**

That Council move to approve Mayor Hunter, Councillor Windsor, and Councillor Williams to attend the 2022 FCM Conference and Trade Show, June 2-5, 2022 in Regina, SK. As per their submitted professional development plan.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

COUNCIL MEETING DATE	March 8, 2022
SUBJECT	Foreign Investment & Workforce Attraction Program
ORIGINATING DEPARTMENT	Economic Development
AGENDA ITEM	7.7

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### **BACKGROUND/PROPOSAL:**

The Alberta Advantage Immigration Program Streams is a new program implemented by the Province of Alberta to address the labour shortages. Part of the program is the “Rural Entrepreneurship Stream” that provides a pathway aiming to attract foreign, qualified entrepreneurs to invest in new or existing businesses in rural Alberta communities.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

The Rural Entrepreneur Stream is an economic immigration pathway that allows the province of Alberta to nominate qualified and capable immigrant entrepreneurs who want to start a new or buy an existing business in a rural Alberta community.

Nominees must have the skills and abilities to fill labour shortages or demonstrate they have the skills to own and operate a business in Alberta. Both the Government of Alberta and the Government of Canada administer the program jointly.

The Alberta Advantage Immigration Program defines rural Alberta communities as any community with a population of less than 100,000. In addition, the community must be outside of the Calgary and Edmonton Census Metropolitan Areas (CMAs).

CAEP hosted a webinar on Wednesday March 2<sup>nd</sup>, where comprehensive information was provided through a combined presentation by the Provincial Program Administrator and Canada Immigration Services. The deadline for submitting an application and Expression of Interest for approval by the Province for interested Communities is March 11<sup>th</sup>.

**Attachment:** Rural Entrepreneurs Stream Community Guide

Alexa Ross, EDO will provide additional information and facilitate a Q & A.

### **ALIGNMENT WITH STRATEGIC PLAN**

Strategic Priority: Economic Development Prosperity

### **RECOMMENDATION**

That Council directs Administration to apply and sign up for the Provincial Program and join CAEP’s regional effort to position Central Alberta and its communities as the best place for this program.



# Rural Entrepreneur Stream

Community guide

This community guide is for the Alberta Advantage Immigration Program - Rural Entrepreneur Stream.

This document is provided free of charge by the Government of Alberta and is not to be sold. To check for the most up-to-date community guide, please visit:

[Alberta.ca/aaip-rural-entrepreneur-stream-eligibility.aspx](https://alberta.ca/aaip-rural-entrepreneur-stream-eligibility.aspx)

This Community Guide outlines the community's role as well as general information on the Expression of Interest (EOI) and Business Application process for the Rural Entrepreneur Stream. Please note that program criteria may change without notice and the Alberta Advantage Immigration Program will assess Business Applications according to the criteria posted on the Alberta Advantage Immigration Program website.

*For more information, please contact:*

Government of Alberta  
Alberta Advantage Immigration Program

Email: [entrepreneur.supportservice@gov.ab.ca](mailto:entrepreneur.supportservice@gov.ab.ca)

Rural Entrepreneur Stream Community Guide | Labour and Immigration

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### Acronyms used in the community guide

EOI	Expression of Interest
CIO	Centralized Intake Office
IRCC	Immigration, Refugees and Citizenship Canada

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## Introduction

The Alberta Advantage Immigration Program is an economic immigration program that nominates foreign nationals for permanent residence in Alberta. Nominees must have the skills and abilities to fill labour shortages or demonstrate they have the skills to own and operate a business in Alberta. Nominees must also demonstrate they have the ability to economically establish and support themselves and their families while living and working in Alberta.

Both the Government of Alberta and the Government of Canada administer the program jointly. Individuals nominated through the Alberta Advantage Immigration Program then apply for permanent residence status together with their spouse or common-law partner and dependent children to the Immigration, Refugees and Citizenship Canada (IRCC). Alberta Advantage Immigration Program nominees must also meet medical, criminal, and security checks to be eligible for a permanent resident visa. IRCC manages all applications for permanent residence. The Government of Canada makes the final decisions on these applications.

## Current Alberta Advantage Immigration Program Streams

For information on current Alberta Advantage Immigration Program streams and streams accepting EOIs, and applications, please refer to the Alberta Advantage Immigration Program website at:

<https://www.alberta.ca/aaip-application-streams.aspx>

## Rural Entrepreneur Stream

The Rural Entrepreneur Stream is an economic immigration pathway that allows the province of Alberta to nominate qualified and capable immigrant entrepreneurs who want to start a new or buy an existing business in a rural Alberta community.

The Alberta Advantage Immigration Program defines rural Alberta communities as any community with a population of less than 100,000. In addition, the community must be outside of the Calgary and Edmonton Census Metropolitan Areas (CMAs). The Alberta Advantage

Immigration Program uses the most recent census data from Statistics Canada to determine a community's population.

To learn more about the Calgary and Edmonton Census Metropolitan Areas or for more information on Rural Entrepreneur Stream eligibility criteria, visit the [Alberta Advantage Immigration Program website](#).

## Rural Community's Role

The community plays an important role in the implementation and success of the Rural Entrepreneur Stream. The Alberta Advantage Immigration Program recommends that each community reviews the [Rural Entrepreneur Stream eligibility criteria](#) and understand program requirements before making a decision to participate.

### How can a community apply to the Rural Entrepreneur Stream?

Interested communities will complete the [Community Enrolment Form](#) and designate a community contact person and a community representative. The community may choose to either designate the same person as both the community contact person and the community representative, or designate different individuals to each role.

The community contact person will field inquiries from entrepreneurs and gather the necessary information for the community representative to make a decision. The community representative will determine whether to invite an entrepreneur for an exploratory visit. The community must designate a community representative who has the authority to sign on behalf of the community to participate in the program.

Once the Community Enrolment Form is complete, the form will be sent by email to the local community [workforce consultant](#). The workforce consultant will confirm the information on the Community Enrolment Form and forward it to the Alberta Advantage Immigration Program. The following information on the Community Enrolment Form will be published on the [Alberta Advantage Immigration Program website](#):

- Community name
- Community website
- Community contact person name and phone number



## What happens if a community is not listed?

If an entrepreneur is considering establishing their business in a community not listed on the Alberta Advantage Immigration Program website, the entrepreneur may connect with that community to inquire if that community is interested in participating. If the community chooses to participate, that community can submit the [Community Enrolment Form](#) to their local workforce consultant. The Community Enrolment Form is available on the Alberta Advantage Immigration Program website.

Each community will establish their own selection processes and will determine if the community is supportive of the entrepreneur and their business venture. As each community will have first-hand knowledge on their community's demographics, labour market gaps and needs, the community is in the best position to communicate to the entrepreneur and determine if the business is a fit for the community.

During the initial inquiry from the entrepreneur, the community contact person may look to confirm that an entrepreneur meets the minimum [Rural Entrepreneur Stream eligibility criteria](#) before proceeding with gathering further information to decide on business fit for the community. As part of the community's review process, the Alberta Advantage Immigration Program recommends the community gather documents such as the entrepreneur's resume, language test and an outline of the business proposal to assist them in determining business fit with the community. If further information is required, additional steps may include video based- web conferencing calls, video submission or supporting documentation relevant to making a decision.

If the community is satisfied that the proposed business will be a benefit, the community can issue an invitation to meet for an exploratory visit. The exploratory visit is mandatory. The entrepreneur may require a visitor visa (Temporary Resident Visa) to travel to Canada for the exploratory visit\*. The Alberta Advantage Immigration Program and participating communities will not provide a letter of support for the entrepreneur to obtain a Temporary Resident Visa to conduct the exploratory visit.

The Alberta Advantage Immigration Program suggests participating communities continue to review eligibility criteria on the website regularly, as information and criteria may be updated or

change without notice. The information on the [Alberta Advantage Immigration Program](#) website will be the most accurate and current.

#### **\*Important Information**

**Due to the current COVID 19 Pandemic, the federal government has implemented travel restrictions for air and land travel. Given the travel restrictions, the Alberta Advantage Immigration Program recognizes that entrepreneurs may not be able to travel to Alberta to conduct the in-person exploratory visit. For this reason, web-based video conferencing will be considered at this time. The entrepreneur will be required to submit an Exploratory Visit Report with the Business Application whether the visit was conducted in-person or web-based.**

## **Exploratory Visit and Community Support Letter**

### **Exploratory Visit**

Once the entrepreneur arrives for the exploratory visit, the community representative or contact person can proceed with further discussion on the business proposal. Dialogue can center on the business proposal, timelines, investment, as well as identify possible gaps and solutions to ensure the business meets the needs for the community and entrepreneur.

The purpose of the exploratory visit is to assist the entrepreneur in making an informed decision about operating and managing a business in a rural Alberta community. It further allows the entrepreneur to connect with Immigration Serving Organizations near them for settlement supports available to transition into the community. The exploratory visit will allow the entrepreneur the opportunity to clarify requirements for business license, zoning requirements as well as any potential restrictions in operating their business in the community. Entrepreneurs are encouraged to keep records of the exploratory visit, including any contacts and meetings as this information will be needed for the Exploratory Visit Report. Review the [eligibility criteria](#) for more information on what is required for the Exploratory Visit Report.

The exploratory visit allows the community an opportunity to get to know the entrepreneur and to assess the need for the proposed business. The community can also confirm the entrepreneur's experience and knowledge, proposed business timelines, exploratory visit

details, and reasons for choosing the community. The exploratory visit will aid the community to determine the entrepreneur's efforts in establishing a business in their community and the potential for their long-term retention with an emphasis on their business and personal fit with the community.

During the exploratory visit, the entrepreneur may be required to demonstrate they have the proven knowledge, managerial skills, language skills and investment funds needed for the successful ongoing operation of their business. Operating and managing a successful business may include, among other things, technical, interpersonal, conceptual, and communication skills, all of which are expected to be gained through active operation and management of a business. Demonstrating these skills will reaffirm that the entrepreneur is prepared and equipped to build a successful business in the community.

## **Community Support Letter**

After the exploratory visit, the entrepreneur will provide a copy of the Business Proposal Summary to the community contact person for review and consideration. The Business Proposal Summary should reaffirm the discussions on the business venture in the community during the exploratory visit. If the community deems that the entrepreneur and their business proposal is a benefit to the community, the community representative will endorse the Business Proposal Summary and issue the Community Support Letter to the entrepreneur. Endorsement of the Business Proposal Summary and issuing the Community Support Letter ensures the community is aware and supportive of the business and the entrepreneur, and their retention in the community.

The Alberta Advantage Immigration Program will provide a template for the Community Support Letter to participating communities once they are enrolled. The community and entrepreneur may continue to be in contact to provide updates on progress, additional information on labour market trends, and settlement supports.

## **After the Community Issues the Community Support Letter**

Once the entrepreneur receives the endorsed Business Proposal Summary and Community Support Letter, the entrepreneur can submit an Expression of Interest (EOI) to the Alberta Advantage Immigration Program Portal pending they meet all Rural Entrepreneur Stream eligibility criteria. The Alberta Advantage Immigration Program Portal is an online system used for the submission of the EOI and the Business Application.

## Established Businesses

Entrepreneurs who currently own and operate a business in a rural Alberta community can apply to the Alberta Advantage Immigration Program and must demonstrate they meet the criteria highlighted in the Rural Entrepreneur Stream Points grid at the time of EOI submission. The established business must have operated in Alberta for at least one year immediately prior to submitting an EOI in the Alberta Advantage Immigration Program portal. Please refer to the [Rural Entrepreneur Stream eligibility page](#) for more information.

## Expression of Interest (EOI) and EOI Pool

Once the EOI is submitted, the Alberta Advantage Immigration Program will review and score an EOI within 30 days based on the Rural Entrepreneur Stream Points Grid. More information on the Rural Entrepreneur Stream Points Grid is available on the [Alberta Advantage Immigration Program](#) website. The Rural Entrepreneur Stream Points Grid will be used to score the EOI to determine which entrepreneurs will be invited to submit a Business Application to the Alberta Advantage Immigration Program.

Entrepreneurs who meet the mandatory minimum eligibility criteria will be accepted into the EOI pool. EOIs are placed in the pool for a period of 12 months from the date of the original submission. If the candidate does not receive a Request to submit a Business Application within a 12-month period, the EOI will be cancelled, and the entrepreneur will have to submit a new EOI if they choose.

Meeting the minimum criteria does not guarantee a Request to Submit a Business Application will be issued. Entrepreneurs with higher-ranking points may receive a Request to Submit a Business Application.

## Request to Submit a Business Application

Selected entrepreneurs will be sent a Request to Submit a Business Application in the Alberta Advantage Immigration Program Portal. Candidates will have 90 calendar days (from the date of request) to submit a complete Business Application, including all required supporting

documents through the Alberta Advantage Immigration Program Portal. The [Rural Entrepreneur Stream Business Application Document Checklist](#) will detail all required documents for the Business Application. Candidates who do not submit the required information within the specified deadline will be declined. Candidates will need to submit a new EOI if they are still interested in applying.

## **Business Application Assessment**

The Alberta Advantage Immigration Program will assess the Business Application and all supporting documents. The candidate's Business Application will be assessed against the [eligibility criteria](#) and EOI Points will be verified. An Alberta Advantage Immigration Program Officer may contact the candidate for more information. If the candidate does not respond to requests for additional information, the Business Application will be declined. There is no guarantee that all complete Business Applications who meets the Rural Entrepreneur Stream criteria will be issued a nomination.

Candidates may be contacted by the Alberta Advantage Immigration Program for an in-person or web-based video conferencing interview. During the interview, the candidate must be able to present a comprehensive Business Plan and demonstrate how the Business Plan meets the Rural Entrepreneur Stream requirements.

If the Alberta Advantage Immigration Program is satisfied the candidate has met all the Rural Entrepreneur Stream criteria, a Business Performance Agreement will be sent to the candidate for review and signature. The Business Performance Agreement is a legal agreement between the candidate and the Province of Alberta. Candidates must sign, scan, and return the Business Performance Agreement to the Alberta Advantage Immigration Program via email within 14 days of receipt of email from the Alberta Advantage Immigration Program.

After the Alberta Advantage Immigration Program receives the signed Business Performance Agreement, the Alberta Advantage Immigration Program will also sign the Business Performance Agreement. The Alberta Advantage Immigration Program will provide the candidate with a copy of the signed Business Performance Agreement, a Business Application Approval Letter along with a 205(a) Letter of support. The 205(a) Letter of Support allows the candidate to apply to Immigration, Refugees and Citizenship Canada (IRCC) for a work permit.

Once the candidate receives the work permit, the candidate can then move to Alberta to establish or take over the business.

Candidates who have their Business Applications declined may submit a Request for Reconsideration if they can demonstrate an error was made in the assessment of their Business Application. More information on the process is outlined on the Alberta Advantage Immigration Program website under the [How to Apply](#) page.

## **Business Establishment**

The candidate will submit an Arrival Report to the Alberta Advantage Immigration Program within 30 days of arriving in Alberta. Candidates are expected to establish and actively operate their proposed business within the terms outlined in their signed Business Performance Agreement. Candidates must submit the Business Progress Report every 6 months to the Alberta Advantage Immigration Program to demonstrate they continue to meet the Business Performance Agreement requirements.

The Alberta Advantage Immigration Program may conduct a site visit to the candidate's place of business. The site visit can occur at any time after the candidate begins business operations and will be used as part of the Alberta Advantage Immigration Program's review. The Alberta Advantage Immigration Program will not schedule site visits.

## **Final Report for Nomination**

Candidates must actively own and operate the business in Alberta for at least 12 months. Once candidate satisfies all the conditions of the Business Performance Agreement, they can apply to the Alberta Advantage Immigration Program to be nominated for permanent residency. Candidates must submit a Final Report for Nomination along with supporting business documents. Candidate must continue to meet the conditions of the Business Performance Agreement during the Alberta Advantage Immigration Program nomination assessment.

The Alberta Advantage Immigration Program will assess the candidate's Final Report for Nomination and will inform the candidate of the decision. If the Final Report for Nomination is approved, candidate will receive an email copy of the nomination certificate along with instruction on how to submit a permanent residence application to IRCC. The candidate will need to apply for Permanent Residence to IRCC Centralized Intake Office (CIO).

If candidate no longer meets the conditions of the Business Performance Agreement, the Business Application will be declined. Candidates who are declined may submit a Request for Reconsideration if they can demonstrate an error was made in the assessment of their Final Report for Nomination request.

## **Application for Permanent Residence**

To obtain permanent residence status, nominees must submit an application for Permanent Residence to IRCC with the Alberta Advantage Immigration Program nomination certificate and supporting documents. Nominees must continue to maintain legal status in Canada by having a valid work permit when submitting the application and while waiting for IRCC to process their permanent residence application.

IRCC will complete a review of the nominee's application for permanent residence along with health, security and criminal reviews. IRCC may request additional information that it deems appropriate at any time during the application process, such as a copy of the signed Business Performance Agreement.

IRCC is responsible for assessing each nominee's eligibility for permanent residence. The Alberta Advantage Immigration Program is not responsible for IRCC's decision to approve or refuse an application for permanent residence and/or to issue a Confirmation of Permanent Residence.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

COUNCIL MEETING DATE	March 8, 2022
SUBJECT	2022 Operating Budget
ORIGINATING DEPARTMENT	ACAO/CFO
AGENDA ITEM	7.8

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### **BACKGROUND/PROPOSAL:**

In accordance with section 242 of the *Municipal Government Act*, each Council must adopt an Operating Budget for each calendar year.

The 2022 proposed Operating Budget was presented to Council and the public on March 5, 2022.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

There are many factors impacting the budget in the current year, including the downloading of costs from the provincial government, supply chain disruptions, significant inflationary pressures, and COVID-19 recovery.

The DRAFT 1 budget increased total expenses to \$12,346,611.

The DRAFT 1 proposed tax revenue requirement is \$5,292,249, which is a 12 % increase in tax revenue from the previous year.

The DRAFT 1 2022 Operating Budget is attached for reference.

On February 22, 2022, Council was presented with the Year End Reserve Allocations and Water and Wastewater Year End Allocations to be referred to the Strategic Planning Committee. However, it is recommended that Council instead refer it to the Council Visioning Committee (Committee of the Whole) for consideration in conjunction with the Draft 2022 Operating Budget.

### **ALIGNMENT WITH STRATEGIC PLAN**

Strategic Priority An Informed & Engaged Community

### **RECOMMENDATION** (2 separate motions)

That Council move to accept the DRAFT 1 2022 Operating Budget as information and refer it to the Council Visioning Committee (Committee of the Whole) for further review and recommendation.

That Council move to refer the Year End Reserve Allocations and Water and Wastewater Year End Allocations to the Council Visioning Committee (Committee of the Whole).



## TWO YEAR BUDGET COMPARISON

by OBJECT

		2022	2021	2021	Variance	
		DRAFT Budget	Approved Budget	Actual (Unaudited)	\$	%
	<b>Revenue</b>					
R1	Net municipal taxation (Tax Revenues)	\$ 5,292,249	\$ 4,727,454	\$ 4,739,189	\$ 564,795	12%
R2	Government operating grants	1,262,932	1,743,631	1,792,371	(480,699)	-28%
R3	Utility user charges	2,960,642	2,828,704	3,056,832	131,938	5%
R4	Sales and user fees	1,535,288	1,274,575	1,144,603	260,713	20%
R5	Franchise fees	785,000	760,000	794,074	25,000	3%
R6	Penalties and fines	124,500	131,500	125,389	(7,000)	-5%
R7	Licenses and permits	109,000	41,900	90,025	67,100	160%
R8	Investment income	50,000	25,000	49,556	25,000	100%
R9	Other revenue	40,000	30,000	421,038	10,000	33%
R10	From reserve	187,000	78,000	271,221	109,000	140%
	<b>Total - Revenue</b>	\$12,346,611	\$11,640,764	\$12,484,299	\$ 705,847	6%
	<b>Expenditures</b>					
E1	Salaries and benefits	\$ 4,213,850	\$ 3,916,110	\$ 3,760,865	\$ 297,740	8%
E2	Training, conferences and travel	136,205	90,925	74,288	45,280	50%
E3	Memberships	24,155	27,340	19,566	(3,185)	-12%
E4	Advertising and printing	122,625	117,316	97,974	5,309	5%
E5	Professional services	275,420	210,620	240,996	64,800	31%
E6	Contracted services	882,576	792,576	753,753	90,000	11%
E7	Municipal Policing Contract	579,000	527,000	452,399	52,000	10%
E8	Telecommunications	225,237	215,075	211,723	10,162	5%
E9	General supplies	464,650	440,116	388,984	24,534	6%
E10	Cost of Water	916,250	810,000	896,654	106,250	13%
E11	Repairs and maintenance	970,250	941,600	949,931	28,650	3%
E12	Utilities	720,150	649,850	641,969	70,300	11%
E13	Insurance	171,870	159,000	157,089	12,870	8%
E14	Leases	66,670	66,490	21,116	180	0%
E15	Bank charges and interest	18,400	12,900	15,052	5,500	43%
E16	Interest on long term debt	101,928	126,603	118,221	(24,675)	-19%
E17	Long term debt repaid	544,505	594,169	594,168	(49,664)	-8%
E18	Grants and other payments to organizations	580,367	583,009	575,300	(2,642)	0%
E19	To capital	3,500	7,500	53,854	(4,000)	-53%
E20	To reserve	1,279,003	1,302,565	2,131,644	(23,562)	-2%
E21	Contingency	50,000	50,000	-	-	0%
	<b>Total - Expenditures</b>	\$12,346,611	\$11,640,764	\$12,155,547	\$ 705,847	6%
	<b>Net Revenue over Expenditures</b>	\$ -	\$ -	\$ 328,752	\$ -	-
	<b>Non-Cash Adjustments</b>					-
	Amortization	2,308,330	-	2,308,331	2,308,330	-
	Gain(loss) on disposal of assets	-	-	(265,113)	-	-
	Contributed assets	-	-	387,428	-	-
	add back: Amortization	(2,308,330)	-		(2,308,330)	-
	<b>Net Impact for Budget Purposes</b>	\$ -	\$ -	\$ (1,857,264)	\$ -	-

# TWO YEAR BUDGET COMPARISON

## REVENUES by DIVISION

<i>Revenues - by division</i>	2022	2021	2021	Variance	
	DRAFT Budget	Approved Budget	Actual (Unaudited)	\$	%
<b>Council and Election</b>	<b>30,000</b>	<b>30,000</b>	<b>31,700</b>	-	0%
<b>General Municipal Revenue</b>	<b>925,000</b>	<b>1,182,445</b>	<b>1,619,022</b>	(257,445)	-22%
<b>General Government</b>	<b>209,737</b>	<b>146,000</b>	<b>185,004</b>	63,737	44%
<b>Protective Services</b>					
RCMP	437,764	361,767	441,618	75,997	21%
Fire Department	247,386	234,974	271,817	12,412	5%
Municipal Enforcement	65,000	69,500	50,691	(4,500)	-6%
	<b>750,150</b>	<b>666,241</b>	<b>764,126</b>	83,909	13%
<b>Community Social Services</b>					
FCSS	174,984	174,984	177,408	-	0%
DOSCA	201,000	201,000	197,406	-	0%
Didsbury Neighborhood Place	37,598	37,298	31,550	300	1%
	<b>413,582</b>	<b>413,282</b>	<b>406,365</b>	300	0%
<b>Recreation Services</b>					
Arena	407,700	400,298	390,067	7,402	2%
Aquatics	405,100	369,548	403,910	35,552	10%
Ice Plant	109,500	97,200	110,529	12,300	13%
Curling Rink	33,500	43,920	30,205	(10,420)	-24%
Parks	60,050	18,543	27,128	41,507	224%
MPR	6,000	10,500	17,638	(4,500)	-43%
Concession	10,000	5,000	4,786	5,000	100%
Train Station	7,500	7,500	9,710	-	0%
Memorial Complex	15,000	30,500	368,140	(15,500)	-51%
Campground	60,000	32,000	59,214	28,000	88%
	<b>1,114,350</b>	<b>1,015,009</b>	<b>1,421,328</b>	99,341	10%
<b>Communications and Community Relations</b>					
Communications and Community Relations	-	-	-	-	-
<b>Engineering &amp; Infrastructure</b>					
Roads and Streets	98,400	107,900	133,021	(9,500)	-9%
Cemetery	27,000	17,800	31,570	9,200	52%
Emergency Management	-	-	-	-	-
	<b>125,400</b>	<b>125,700</b>	<b>164,591</b>	(300)	0%
<b>Utilities</b>					
Water Utility	1,830,483	1,727,955	1,665,561	102,528	6%
Wastewater Utility	669,358	638,749	892,911	30,609	5%
Solid Waste Utility	516,301	510,000	512,072	6,301	1%
	<b>3,016,142</b>	<b>2,876,704</b>	<b>3,070,544</b>	139,438	5%
<b>Planning and Economic Development</b>					
Planning and Development	63,500	58,000	101,942	5,500	9%
Economic Development	50,000	45,000	88,235	5,000	11%
Subdivision	240,594	240,595	238,272	(1)	0%
	<b>354,094</b>	<b>343,595</b>	<b>428,449</b>	10,499	3%
<b>Culture and Other Facilities</b>					
Museum	-	-	-	-	-
Library	115,907	114,334	114,333	1,573	1%
Other Community Facilities	-	-	-	-	-
	<b>115,907</b>	<b>114,334</b>	<b>114,333</b>	1,573	1%
<b>Total Operating Revenues</b>	<b>\$ 7,054,362</b>	<b>\$ 6,913,310</b>	<b>\$ 8,205,460</b>	<b>\$ 141,052</b>	<b>2%</b>

# TWO YEAR BUDGET COMPARISON

## EXPENDITURES by DIVISION

<i>Expenditures - by division</i>	2022	2021	2021	Variance	
	DRAFT Budget	Approved Budget	Actual (Unaudited)	\$	%
<b>Council and Election</b>	<b>311,088</b>	<b>289,360</b>	<b>298,159</b>	21,728	8%
<b>General Government</b>	<b>881,608</b>	<b>903,850</b>	<b>2,010,704</b>	(22,242)	-2%
<b>Protective Services</b>					
RCMP	843,575	789,975	749,784	53,600	7%
Fire Department	609,560	592,645	770,909	16,915	3%
Municipal Enforcement	349,075	280,357	244,876	68,718	25%
	<b>1,802,210</b>	<b>1,662,977</b>	<b>1,765,570</b>	139,233	8%
<b>Community Social Services</b>					
FCSS	265,167	263,943	263,175	1,224	0%
DOSCA	201,000	201,000	197,406	-	0%
Didsbury Neighborhood Place	37,598	37,298	31,550	300	1%
	<b>503,765</b>	<b>502,241</b>	<b>492,131</b>	1,524	0%
<b>Recreation Services</b>					
Arena	770,980	665,551	725,413	105,429	16%
Aquatics	806,560	688,635	788,393	117,925	17%
Ice Plant	109,500	97,200	110,529	12,300	13%
Curling Rink	142,955	131,019	164,360	11,936	9%
Parks	356,130	301,635	411,640	54,495	18%
MPR	43,050	40,725	35,452	2,325	6%
Concession	4,500	2,500	3,354	2,000	80%
Train Station	41,860	39,775	36,534	2,085	5%
Memorial Complex	227,178	237,803	203,974	(10,625)	-4%
Campground	81,134	49,450	67,111	31,684	64%
	<b>2,583,847</b>	<b>2,254,293</b>	<b>2,546,760</b>	329,554	15%
<b>Communications and Community Relations</b>					
Communications and Community Relations	194,834	181,900	142,053	12,934	7%
<b>Engineering &amp; Infrastructure</b>					
Roads and Streets	1,807,425	1,849,861	2,692,206	(42,436)	-2%
Cemetery	74,260	73,970	60,119	290	0%
Emergency Management	37,435	32,695	34,125	4,740	14%
	<b>1,919,120</b>	<b>1,956,526</b>	<b>2,786,451</b>	(37,406)	-2%
<b>Utilities</b>					
Water Utility	1,830,483	1,727,955	1,967,365	102,528	6%
Wastewater Utility	669,358	638,749	1,180,184	30,609	5%
Solid Waste Utility	516,301	510,000	519,799	6,301	1%
	<b>3,016,142</b>	<b>2,876,704</b>	<b>3,667,348</b>	139,438	5%
<b>Planning and Economic Development</b>					
Planning and Development	315,677	222,615	247,508	93,062	42%
Economic Development	190,193	154,500	249,953	35,693	23%
Subdivision	240,594	240,595	238,272	(1)	0%
	<b>746,464</b>	<b>617,710</b>	<b>735,734</b>	128,754	21%
<b>Culture and Other Facilities</b>					
Museum	31,650	31,650	31,586	-	0%
Library	295,503	303,183	314,949	(7,680)	-3%
Other Community Facilities	10,380	10,370	10,468	10	0%
	<b>337,533</b>	<b>345,203</b>	<b>357,004</b>	(7,670)	-2%
<b>Contingency</b>	<b>50,000</b>	<b>50,000</b>	-	-	0%
<b>Total Operating Expenditures</b>	<b>\$ 12,346,611</b>	<b>\$ 11,640,764</b>	<b>\$ 14,801,913</b>	<b>\$ 705,847</b>	<b>6%</b>
<b>Net Municipal Taxation (Tax Revenues)</b>	<b>\$ 5,292,249</b>	<b>\$ 4,727,454</b>	<b>\$ 4,739,189</b>		<b>0%</b>
<b>NET Surplus/Deficit</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (1,857,264)</b>		<b>-</b>

# TWO YEAR BUDGET COMPARISON

## NET SURPLUS (DEFICIT) by DIVISION

<i>Net Surplus - by division</i>	2022	2021	2021	Variance	
	DRAFT Budget	Approved Budget	Actual (Unaudited)	\$	%
<b>Council and Election</b>	(281,088)	(259,360)	(266,459)	(21,728)	8%
<b>General Municipal Revenue</b>	925,000	1,182,445	1,619,022	(257,445)	-22%
<b>General Government</b>	(671,871)	(757,850)	(1,825,700)	85,979	-11%
<b>Protective Services</b>					-
RCMP	(405,811)	(428,208)	(308,167)	22,397	-5%
Fire Department	(362,174)	(357,671)	(499,092)	(4,503)	1%
Municipal Enforcement	(284,075)	(210,857)	(194,186)	(73,218)	35%
	(1,052,060)	(996,736)	(1,001,444)	(55,324)	6%
<b>Community Social Services</b>					-
FCSS	(90,183)	(88,959)	(85,767)	(1,224)	1%
DOSCA	-	-	-	-	-
Didsbury Neighborhood Place	-	-	-	-	-
	(90,183)	(88,959)	(85,767)	(1,224)	1%
<b>Recreation Services</b>					-
Arena	(363,280)	(265,253)	(335,346)	(98,027)	37%
Aquatics	(401,460)	(319,087)	(384,483)	(82,373)	26%
Ice Plant	-	-	-	-	-
Curling Rink	(109,455)	(87,099)	(134,155)	(22,356)	26%
Parks	(296,080)	(283,092)	(384,512)	(12,988)	5%
MPR	(37,050)	(30,225)	(17,814)	(6,825)	23%
Concession	5,500	2,500	1,431	3,000	120%
Train Station	(34,360)	(32,275)	(26,824)	(2,085)	6%
Memorial Complex	(212,178)	(207,303)	164,166	(4,875)	2%
Campground	(21,134)	(17,450)	(7,896)	(3,684)	21%
	(1,469,497)	(1,239,284)	(1,125,432)	(230,213)	19%
<b>Communications and Community Relations</b>					-
Communications and Community Relations	(194,834)	(181,900)	(142,053)	(12,934)	7%
<b>Engineering &amp; Infrastructure</b>					-
Roads and Streets	(1,709,025)	(1,741,961)	(2,559,186)	32,936	-2%
Cemetery	(47,260)	(56,170)	(28,549)	8,910	-16%
Emergency Management	(37,435)	(32,695)	(34,125)	(4,740)	14%
	(1,793,720)	(1,830,826)	(2,621,860)	37,106	-2%
<b>Utilities</b>					-
Water Utility	-	-	(301,804)	-	-
Wastewater Utility	-	-	(287,273)	-	-
Solid Waste Utility	-	-	(7,727)	-	-
	-	-	(596,804)	-	-
<b>Planning and Economic Development</b>					-
Planning and Development	(252,177)	(164,615)	(145,567)	(87,562)	53%
Economic Development	(140,193)	(109,500)	(161,718)	(30,693)	28%
Subdivision	-	-	-	-	-
	(392,370)	(274,115)	(307,285)	(118,255)	43%
<b>Culture and Other Facilities</b>					-
Museum	(31,650)	(31,650)	(31,586)	-	0%
Library	(179,596)	(188,849)	(200,616)	9,253	-5%
Other Community Facilities	(10,380)	(10,370)	(10,468)	(10)	0%
	(221,626)	(230,869)	(242,670)	9,243	-4%
<b>Contingency</b>	(50,000)	(50,000)	-	-	0%
<b>Net Municipal Taxation (Tax Revenues)</b>	\$ 5,292,249	\$ 4,727,454	\$ 4,739,189	\$ (564,795)	-12%
<b>NET Surplus/Deficit</b>	\$ -	\$ -	\$ (1,857,264)	\$ -	-

## TWO YEAR BUDGET COMPARISON

### NET SURPLUS by DEPARTMENT

	2022			2021	Variance	
	Budgeted Revenues	Budgeted Expenditures	DRAFT Budget Surplus/Deficit	Budgeted Surplus/Deficit	\$	%
<b>Net Municipal Taxation</b>	5,292,249	-	5,292,249	4,727,454	564,795	12%
<b>Council and Election</b>	30,000	311,088	(281,088)	(259,360)	(21,728)	8%
<b>General Municipal Revenue</b>	925,000	-	925,000	1,182,445	(257,445)	-22%
<b>General Government</b>	209,737	881,608	(671,871)	(757,850)	85,979	-11%
<b>Protective Services</b>	750,150	1,802,210	(1,052,060)	(996,736)	(55,324)	6%
<b>Community Social Services</b>	413,582	503,765	(90,183)	(88,959)	(1,224)	1%
<b>Recreation Services</b>	1,114,350	2,583,847	(1,469,497)	(1,239,284)	(230,213)	19%
<b>Communications and Community Relations</b>	-	194,834	(194,834)	(181,900)	(12,934)	7%
<b>Engineering &amp; Infrastructure</b>	125,400	1,919,120	(1,793,720)	(1,830,826)	37,106	-2%
<b>Utilities</b>	3,016,142	3,016,142	-	-	-	-
<b>Planning and Economic Development</b>	354,094	746,464	(392,370)	(274,115)	(118,255)	43%
<b>Culture and Other Facilities</b>	115,907	337,533	(221,626)	(230,869)	9,243	-4%
<b>Contingency</b>	-	50,000	(50,000)	(50,000)	-	0%
	\$ 12,346,611	\$ 12,346,611	\$ -	\$ -	\$ -	-

## NET MUNICIPAL TAXATION

Net municipal taxation is the Town's total tax revenue less the requisitions paid to other bodies, including the Alberta School Foundation Fund to pay for K-6 Education in Alberta, and Mountain View Seniors Housing to pay for housing for seniors in the community. These are the taxes collected to pay for municipal services.

## COUNCIL & ELECTION

The Council & Election department includes Council's operational budget and the municipal election budget. Town Council provides governance over Town operations. Council establishes the strategic direction for the Town and annually are responsible for setting priorities through the budgeting process.

## GENERAL MUNICIPAL REVENUE

General Municipal Revenue is revenue that is not allocated to any specific department to cover costs. These revenues include Interest Income (Return on Investments) and Franchise Fees.

## GENERAL GOVERNMENT

General Government includes the cost of the Chief Administrative Officer and the Corporate Services branch of Town operations, including Financial Services, Human Resources, Legislative Services, Occupational Health & Safety, other buildings expenses and IT Services.

## PROTECTIVE SERVICES

Protective Services include the budgets of the Didsbury Fire Department, Municipal Enforcement and RCMP, which provide services to protect the residents and taxpayers of the community.

## COMMUNITY SOCIAL SERVICES, RECREATION SERVICES & COMMUNICATIONS/COMMUNITY RELATIONS

Community Services' provides Community Social services, Recreational services, Communications, and Community Relations. These operations are housed out of the Didsbury Memorial Complex and Didsbury Neighborhood Place.

## ENGINEERING AND INFRASTRUCTURE SERVICES & UTILITIES

Engineering and Infrastructure Services includes the budgets of Roads and Streets, Cemetery, and Emergency Management. The Utilities departments are self-supported and do not rely on tax revenue. They include the Water Utility, Wastewater Utility and Residential Solid Waste Collection. These departments manage the Town's infrastructure above, and below ground, including construction, maintenance and design of streets, sidewalks, pathways and facilities, water, wastewater and stormwater infrastructure.

## PLANNING & ECONOMIC DEVELOPMENT

Planning & Economic Development includes the budgets of Planning, Economic Development and Subdivision. This department also encompasses Strategic Operations for the Town. The Subdivision division is not supported with taxes. Instead, it is funded through lot sales.

## CULTURE & OTHER FACILITIES

Culture & Other Facilities includes costs related to the local Museum, Library and other facilities, which house the 5-0 club.

## CONTINGENCY

The Contingency is an expense amount allotted for unknown expenditures at the time of budgeting. This allows Administration to maintain efficient operations should an unexpected cost arise.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

COUNCIL MEETING DATE	March 8, 2022
SUBJECT	Discussion on Budget Presentation
ORIGINATING DEPARTMENT	Office of the Mayor
AGENDA ITEM	7.9

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### BACKGROUND/PROPOSAL:

Council was provided with a proposed 2022 Operating Budget on March 5, 2022.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Councillor McCoy would like to speak to the 2022 Budget Presentation regarding her suggestions and comments.

### RECOMMENDATION

That Council accept the discussion on the Budget Presentation as information.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

COUNCIL MEETING DATE	March 8, 2022
SUBJECT	Chief Administrative Officer (CAO) Report
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.1

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### BACKGROUND/PROPOSAL:

Please find attached the CAO Report for March 8, 2022.

### ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engaged Community

### RECOMMENDATION

That Council move to accept the CAO Report for March 8, 2022 as information.





## CAO Report – March 8, 2022

### 1. Regional Film Production, Tech Information Database and Website

(Economic Development)

“Didsbury Economic Development, Sundre Economic Development and Mountain View County Economic Development are pleased to announce that they have been approved by the Federal Government for CanExport Community Investments - Foreign Direct Investment contribution funding for a joint regional project with a focus on the technology industry.

The purpose of this project is to establish a photo/video library, database and mapping of locations, as well as a list of resources, fees, and film guidelines summarized under a regional, comprehensive website that will also include a translation tool. The funding will assist with the initial steps required to develop tools intended to attract the technology savvy talent and IT companies needed to establish Mountain View region as an international production environment.

The new website will increase awareness of the opportunities within our region to international markets, not only the US, but also countries that have co-production agreements with Canada, such as India, China, Australia, and the UK as well as other European countries. The website will ensure potential production companies have all the necessary information required when researching the Mountain View region as a filming destination, and provide the opportunities available not only in the related tech market, but value-added businesses as well. We are aiming to attract technology companies and talent needed to grow our burgeoning film industry.

This collaborative project is a critical step to establish the Mountain View region in the international market. Ultimately, it will assist our economy by supporting job creation, business attraction and retention, and other spin-off opportunities. The project will also support the development of local value-added businesses that cater to the filming industry, and help expand capacity in the related technology sector. The greater vision is to build a robust technology and film production industry in the Mountain View region, by developing a brand that caters to the foundation and eventual establishment of a regional Film Commission with a high regard for the technology sector. It is anticipated that the possible Film Commission will be led by the three collaborating economic development offices of the region.”

### 2. 21st Street Phase 1 Project (CFO; Engineering and Infrastructure)

The allocated budget of \$30,000 for design and tender preparation for 21st Street Phase 1 was exceeded by \$721. The overage for 2021 is attributed to continued design development in preparation for construction and relates to the timing of the invoices. The 2021 budget represented the engineering and design portion of the 21st street project and the 2022 budget will represent the tendering and construction portion. Although a different project phase, the project is still outstanding therefore the additional \$721 will be considered by the 2022 phase of the project. The tender for the approved capital project is due to be released imminently with an award recommendation anticipated in mid-April. The project summaries for Engineering and Infrastructure will be brought to the March 22, 2022 Council meeting.

### 3. Replacement of Roofing Systems (Community Services)

In early 2021, Council approved the replacement of the roofing systems on the Multi-Purpose Room and two lobbies at the Didsbury Memorial Complex. The updates were required due to the previous roof systems exceeding their life expectancies and showing signs of leaks, poor drainage and slope issues. The Capital Budget set for this project was \$160,000, funded from Recreation Reserves.

Please see photos below of the old roof system:



The award of the project was made to Cooper Roofing and Exteriors, after a Request for Proposal was issued in March 2021. The accepted price for this project was \$127,000. Work on this project occurred from June to August 2021 and included: removal of existing membranes and flashings, removal of wet insulation, addition of slope package to repair drainage issues, application of torch-on bitumen roof, and replacement of all drains, vents and roof jacks, and installation of new flashings. This project comes with a 15-year workmanship warranty and a 12-year manufacture material warranty.

This project progressed with few issues. However, more wet insulation and plywood was found, once the project demolition began, than had been anticipated. This increased the costs from the original quote of \$127,700.

Please see the final accounting for this project below:

	Project Costs
2021 Budget	\$160,000.00
2021 Actual	\$145,758.84
Difference	<b>\$14,241.16 under budget</b>

Please see below photos of the new roof system:



#### 4. 2021 Municipal Election Finale Report (Legislative Services)

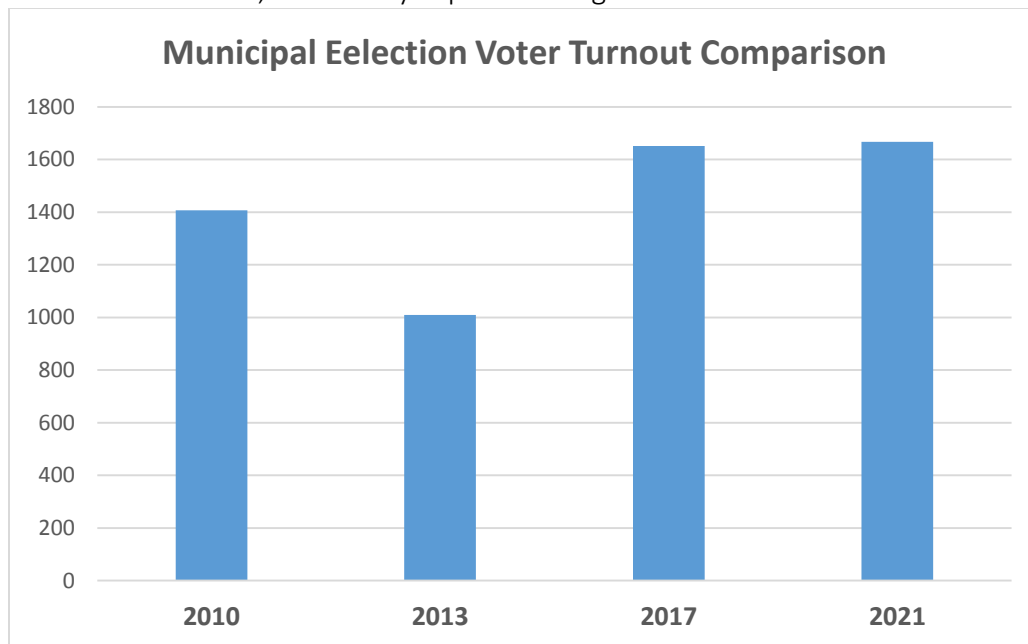
The Municipal Election was held on October 18, 2021 with 1,667 eligible voters marking their ballot.

The turnout was slightly higher than the last election in 2017 with 1,651 voters. Considering the 2021 Election was conducted during the height of the COVID-19 Pandemic, the results are positive.

This election was the first time the Town of Didsbury used Automated Voting Machines, resulting in accuracy and early results. This Provincial Referendum and Senate Vote was also conducted on behalf of the Province of Alberta.

All candidates who ran in the 2021 Municipal Election completed and submitted their Campaign Disclosure Statement on or before the March 1, 2022 deadline in accordance with Section 147.8 of the *Local Authorities Election Act*.

Below is a chart showing the voter turnout for the last four (4) elections. Please note that in 2010, the election was between two candidates for the seat of the Mayor, all other candidates were acclaimed, which may explain the higher turnout than 2013.





## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

COUNCIL MEETING DATE	March 8, 2022
SUBJECT	Council Reports
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.2

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### BACKGROUND/PROPOSAL:

Council Members will give a verbal and/or written report on any business or committee activity in which they have participated.

### ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engaged Community

### RECOMMENDATION

That Council move to accept the Council Reports for March 8, 2022 as information.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

COUNCIL MEETING DATE	March 8, 2022
SUBJECT	Correspondence & Information
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9

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### BACKGROUND/PROPOSAL:

Correspondence received from other agencies and departments of the Town, which may be of importance and interest, is being provided for Council's review and information.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached:

- 2022 MSI and CCBF Funding Allocations

### ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engagement Community

### RECOMMENDATION

That Council move to accept the presented correspondence items as information.



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## Fwd: 2022 MSI and CCBF Funding Allocations

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----- Forwarded message -----

From: <[MA.geptbranch@gov.ab.ca](mailto:MA.geptbranch@gov.ab.ca)>

Date: Fri, Feb 25, 2022 at 12:25 PM

Subject: 2022 MSI and CCBF Funding Allocations

To: Rhonda Hunter <[rhunter@didsbury.ca](mailto:rhunter@didsbury.ca)>

Dear Chief Elected Officials:

I am pleased to confirm that *Budget 2022* continues to build on our commitment to invest responsibly and sustainably in Alberta's communities, and support your infrastructure needs. Capital funding under the Municipal Sustainability Initiative (MSI) and the Local Government Fiscal Framework (LGFF) will total nearly \$1.7 billion over the next three years. MSI capital funding will be \$485 million in 2022-23 and 2023-24; as you may recall, this is consistent with *Budget 2021*, which pre-paid portions of MSI for this year and next year. That front-loading provided municipalities with greater flexibility to address immediate infrastructure priorities during the pandemic, with the follow-through impact of reducing MSI for *Budget 2022* and *Budget 2023*. In 2024-25, the year the LGFF will replace MSI, funding will be returned to \$722 million, the average of MSI for 2021-22 through 2023-24. These programs will also allocate \$30 million in operating funding to municipalities in each of those years.

**The 2022 MSI allocations for all municipalities and Metis Settlements are available on the program website [here](#).**

These amounts have not changed from the 2022 estimates released in October 2021, with 2022 MSI capital allocations set at 40.6 per cent of the 2021 allocation amounts and with 2022 MSI operating allocations kept at the 2021 level.

I am also pleased to advise you that Alberta expects to receive \$255 million in federal funding under the Canada Community-Building Fund (CCBF).

**The 2022 CCBF allocations are available on the program website [here](#).**

Please note MSI and CCBF program funding is subject to the Alberta Legislature's approval of *Budget 2022*, and individual allocations and 2022 funding are subject to ministerial authorization under the respective program guidelines. CCBF funding is subject to confirmation by the Government of Canada. Letters confirming MSI and CCBF funding commitments are expected to be sent to local governments in the spring.

I am looking forward to working with you to support infrastructure development in Alberta, while also making sure that we remain focused on our priority of making provincial finances sustainable over the long term.

Sincerely,

Ric McIver  
Minister

cc: Chief Administrative Officers