



TOWN OF DIDSBURY AGENDA
Regular Council Meeting

Tuesday, May 24, 2022, 6:00 pm
Council Chambers 1606 14 Street

Pages

1.	<u>CALL TO ORDER</u>	
2.	<u>ADOPTION OF THE AGENDA</u>	
3.	<u>DELEGATIONS/PRESENTATIONS</u>	
3.1.	Presentation on EMS in the Community	3
4.	<u>ADOPTION OF MINUTES</u>	
4.1.	May 10, 2022 Regular Council Meeting Minutes	6
5.	<u>PUBLIC HEARINGS</u>	
6.	<u>BYLAWS & POLICIES</u>	
6.1.	Shantz Development Proposal	12
6.1.1.	Bylaw 2022-06 Amending the Shantz Village Area Structure (3rd Reading)	31
6.1.2.	Bylaw 2022-07 Amending the Land Use Bylaw (3rd Reading)	34
6.1.3.	Disposal of Municipal Reserve	37
6.2.	Tax Rate Bylaw 2022-08 (3rd Reading)	38
6.3.	Bylaw 2022-09 Recreation Rates (1st Reading)	44
7.	<u>BUSINESS</u>	
7.1.	Mountain View Colts - Renovation Request	53
7.2.	Economic Development Visioning Follow-up Session	59
7.3.	Temporary Patio Dining	60
7.4.	Enhanced Energy Invite - Summer Open House	61
8.	<u>REPORTS</u>	
8.1.	CAO REPORT	62
8.2.	COUNCIL REPORTS	80
9.	<u>CORRESPONDENCE & INFORMATION</u>	81
	• Town of Eckville - Invitation to Parade	
	• Town of Coaldale - AUC Increasing Utilities	
10.	<u>COUNCIL MEETING HIGHLIGHTS</u>	
11.	<u>QUESTION PERIOD</u>	
12.	<u>CLOSED MEETING</u>	
12.1.	Governance Interface as per Sections 23 and 24 of the FOIP Act	
12.2.	Land Use Impacts as per Sections 16 and 23 of the FOIP Act	

12.3. Land Use Agreement as per Sections 16, 23 and 24 of the FOIP Act

12.4. Mayors of South Central Alberta Meeting - as per Section 21 of the FOIP Act

13. RECONVENE

14. ADJOURNMENT



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: May 24, 2022
SUBJECT: Presentation on EMS in the Community
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

AHS Emergency Medical Services (EMS) recently announced a 10-Point-Plan to address continued system pressures and create capacity within the EMS system.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

EMS staff, partners and the public have weighed in on the current state of EMS and are analyzing the feedback collected.

Council will have the opportunity to ask questions and share concerns with the EMS delegation.

Attached is the EMS 10-point Plan Update, which was included in the May 10, 2022 Regular Council Meeting Agenda under correspondence.

ALIGNMENT WITH STRATEGIC PLAN

4. Healthy Active Living

RECOMMENDATION

That Council thank the AHS Emergency Medical Services delegation for attending the Council meeting and accept the presentation as information.

EMS 10-point Plan Update: May 2022

The COVID-19 pandemic has put a strain on the provincial healthcare system, and the first responders at AHS Emergency Medical Services have witnessed it firsthand.

EMS has seen a 30 per cent increase in call volumes in many areas, and all call types are increasing. With these high call volumes have come longer response times since last summer, and rising concerns about ambulance availability among many Albertans.

We are taking action to ensure that ambulances will always be there when needed – both now and in the future. We are putting more ambulances and paramedics on the street, changing practices to free up ambulances for critical calls, and increasing capacity in our hospitals to reduce transfer times.

AHS EMS recently announced a [10-Point Plan](#) to address continued system pressures and create capacity within the EMS system.

At the core of this plan – and every decision we make – is patient safety.

EMS has made several operational changes to help create capacity by freeing ambulances up for urgent patient care needs and allowing EMS to better manage continued high call volume.

The first elements of the Metro Response Plan (MRP) are underway, which sees changes to how some ambulances are assigned in order to help keep suburban ambulances in their home communities. It's early days, but EMS is seeing signs of community coverage increasing and response times decreasing over the last several weeks in several communities.

Another element of the plan sees calls being diverted to the Poison and Drug Information Service (PADIS) as part of the initiative to transfer low-priority calls. A project in conjunction with Health Link is also being established to further refer calls for secondary triage.

EMS has also stopped the automatic dispatch of ambulances to non-injury motor vehicle collisions, and since this began, EMS Emergency Communications Officers have already noted instances where an ambulance that would have previously automatically been sent as a precaution, instead remains in service to respond to urgent calls.

EMS also recently received budget approval to add new ambulances: five ambulances each in Calgary and Edmonton, each year for the next two years, for a total of 20 new ambulances.

Adding resources in the province's two largest cities – the areas of highest demand – will have a positive ripple effect on neighbouring communities. We are also adding coverage hours and additional shifts in other municipalities, including Lethbridge and Red Deer.

EMS has also documented improved responses to high-priority events in just a short time. This stems from allowing ambulances to be pre-empted from lower priority assignments and diverted to higher priority assignments when needed.

Similarly, we have two innovative pilot projects that help keep ambulances available to patients in urgent need: EMS has concluded phase one of a project which helps manage non-emergency inter-facility transfers (IFT) by transporting patients who do not need acute care using means other than ambulances (i.e., family, shuttles, taxi, etc.).

While data is currently being evaluated, anecdotal evidence has been positive and the project is being extended to all hospitals in Calgary Zone. In North Zone, the IFT pilot began January 9 at four rural sites and continues for six months.

Similarly, the Red Deer Inter-Facility Transfer Pilot Project manages low-acuity patient transfers between facilities with dedicated transfer units, freeing up ambulances to handle emergency calls.

EMS is committed not only to the well-being of our patients but also of our staff. We are deeply grateful for the dedication of our staff through the pandemic and several elements of the plan help improve patient care by boosting supports for those who work for EMS.

This includes the Hours of Work/Fatigue Management project to mitigate fatigue risk among staff, who have been going all-out for the last two years.

The Calgary Integrated Operations Centre is set to open in May. This initiative brings paramedic leads together with zone and hospital staff to improve integration, movement of resources and flow of patients.

Since January, EMS has hired a total of 66 staff: nine temporary full time, and 57 casual. We've also been meeting with learning institutions about hiring new graduates and potentially expanding training capacity.

We also know the importance of a long-term vision for EMS. That's why we're also developing a Provincial Service Plan for the next five years. As a first step, EMS Staff, our partners and the public have weighed in on the current state of EMS and we're analyzing the feedback collected.

The 10-point plan is a work in progress, but we believe it is already helping improve healthcare for all Albertans.

Darren Sandbeck
Senior Provincial Director and Chief Paramedic
Emergency Medical Services
Alberta Health Services



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: May 24, 2022
SUBJECT: May 10, 2022 Regular Council Meeting Minutes
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

The Minutes of the May 10, 2022 Regular Council Meeting are being presented to Council for their review and approval.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council can adopt the Minutes as presented or amended.

ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

RECOMMENDATION

That Council adopt the May 10, 2022 Regular Council Meeting Minutes as presented.



**Minutes of the Town of Didsbury
Regular Council Meeting
Held in Council Chambers at 1606 14 Street
May 10, 2022 at 6:00 p.m.**

Council Members Present Mayor Rhonda Hunter
 Deputy Mayor Curt Engel
 Councillor John Baswick
 Councillor Joyce McCoy
 Councillor Dorothy Moore
 Councillor Bill Windsor
 Councillor Ethan Williams

Administration Present Chief Administrative Officer, Ethan Gorner
 ACAO/Chief Financial Officer, Amanda Riley
 Director of Community Services, Nicole Aasen
 Director of Engineering & Infrastructure, Craig Fox
 Economic Development Officer, Alexandra Ross
 Municipal Intern-Finance/Recording Officer, Kelsey Hawkins

1. CALL TO ORDER

Mayor Hunter Called the Meeting to Order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

Add item 12.3 Strategic Plan

Res. 269-22

MOVED by Deputy Mayor Engel

To accept the Agenda of May 10, 2022 as amended.

Motion Carried

3. DELEGATIONS/PRESENTATIONS

3.1 Didsbury and District Historical Society

Res. 270-22

MOVED by Councillor Williams

That Council thank the Didsbury and District Historical Society for attending the Council meeting and accept their presentation on the Queen Elizabeth II Jubilee Celebration as information.

Motion Carried

4. ADOPTION OF MINUTES

4.1 Adoption of April 26, 2022 Regular Council Meeting Minutes

Res. 271-22

MOVED by Councillor Williams

To adopt the April 26, 2022 Regular Council Meeting Minutes as presented.

Motion Carried

- 4.2 Adoption of May 2, 2022 Operating Budget Meeting Minutes
Res. 272-22**
MOVED by Deputy Mayor Engel
To adopt the May 2, 2022 Operating Budget Meeting Minutes as presented.
Motion Carried

5. PUBLIC HEARINGS

5.1 Shantz Development Proposal

Mayor Hunter Called the Public Hearing to Order at 6:15 p.m.

Mayor Hunter called a recess from 6:50 p.m. to 6:52 p.m.

Mayor Hunter Adjourned the Public Hearing at 7:29 p.m.

6. SHANTZ DEVELOPMENT PROPOSAL

6.1 Bylaw 2022-05 Amending the Municipal Development Plan

Res. 273-22

MOVED by Councillor Moore

That Council grant second reading to Bylaw 2022-05 amending the Municipal Development Plan.

Motion Carried

Res. 274-22

MOVED by Councillor Moore

That Council grant third and final reading to Bylaw 2022-05 amending the Municipal Development Plan.

Motion Carried

6.2 Bylaw 2022-06 Amending the Shantz Village Area Structure

Res. 275-22

MOVED by Councillor Windsor

That Council grant second reading to Bylaw 2022-06 amending the Shantz Village Area Structure Plan.

Motion Carried

6.3 Bylaw 2022-07 Amending the Land Use Bylaw

Res. 276-22

MOVED by Councillor Moore

That Council grant second reading to Bylaw 2022-07 amending the Land Use Bylaw.

Motion Carried

6.4 Disposal of Municipal Reserve

Res. 277-22

MOVED by Councillor Moore

That Council accept the disposal of Lot 7 MR in Shantz Village as information.

Motion Carried

7. BUSINESS

7.1 Resolution - Attraction and Retention of Veterinarians to Rural Veterinary Practice

Res. 278-22

MOVED by Councillor Moore

To approve the Attraction and Retention of Veterinarians to Rural Veterinary Practice resolution to be submitted to the Alberta Municipalities 2022 Fall Convention.

Motion Carried

7.2 DEDAC New Member Appointment

Res. 279-22

MOVED by Councillor Moore

To appoint Brody Fazakas as a new member to the Didsbury Economic Development Advisory Committee.

Motion Carried

7.3 Letter of Support Alberta Cultural Days Grant

Res. 280-22

MOVED by Deputy Mayor Engel

To approve the Letter of Support from Mayor Hunter, on behalf of Council, supporting the Didsbury and District Chamber of Commerce in their application for the Alberta Cultural Days Grant.

Motion Carried

7.4 2022 Operating Budget Approval - Draft 4

Res. 281-22

MOVED by Council Windsor

To approve the 2022 Operating Budget as presented with estimated revenues totaling \$12,097,450 and estimated expenses totaling \$12,097,450, and with Revenues from Taxes being \$4,923,996.

Motion Carried

7.4.1 2022 Tax Rate Bylaw 2022-08 (2nd Reading)

Res. 282-22

MOVED by Councillor Moore

That Council grant second reading to Tax Rate Bylaw 2022-08 as presented.

Motion Carried

8. REPORTS

8.1 CAO Report

Municipal Enforcement Ticketing

Res. 283-22

MOVED by Councillor McCoy

To refer Parking Bylaw 2006-16 to the Policy and Governance Committee.

Motion Carried

Res. 284-22

MOVED by Councillor McCoy

That Administration include information and feedback from the public regarding parking enforcement in the CAO report.

Motion Carried

Res. 285-22

MOVED by Councillor Baswick

To accept the CAO Report for May 10, 2022 as information.

Motion Carried

8.2 Council Reports

Res. 286-22

MOVED by Councillor Williams

To accept the Council Reports for May 10, 2022 as information.

Motion Carried

9. CORRESPONDENCE & INFORMATION

- Town of Taber – AUC Increasing Utility Fees
- Town of Fox Creek – AUC Increasing Utility Fees
- National Police Federation
- AMWWP Grant Application Update
- EMS 10-point Plan Update

Res. 287-22

MOVED by Councillor Moore

To accept the presented correspondence items as information.

Motion Carried

10. COUNCIL MEETING HIGHLIGHTS

- The Public Hearing regarding amendments to the Municipal Development Plan, Shantz Village Area Structure Plan and Land Use Bylaw.
- Appointment of youth member Brody Fazakas to the Didsbury Economic Development Advisory Committee.
- Approval of the 2022 Operating Budget.
- The CAO report including the verbal presentation on the enforcement of Parking Bylaw 2006-16.

11. QUESTION PERIOD

12. CLOSED MEETING

Res. 288-22

MOVED by Councillor Williams

To go into Closed Meeting at 9:21 p.m.

Motion Carried

13. RECONVENE

Res. 289-22

MOVED by Councillor Williams

To return to Open Meeting at 9:54 p.m.

Motion Carried

14. ADJOURNMENT

Res. 290-22

MOVED by Councillor Williams

To adjourn the May 10, 2022 Regular Council Meeting at 9:55 p.m.

Motion Carried

Mayor - Rhonda Hunter

Chief Administrative Officer- Ethan Gorner



REGULAR COUNCIL MEETING

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	May 24, 2022
SUBJECT	Bylaw 2022-06 Amending the Shantz Village Area Structure Plan Bylaw 2022-07 Amending the Land Use Bylaw Disposal of Municipal Reserve Lot 7MR
ORIGINATING DEPARTMENT	Legislative Services

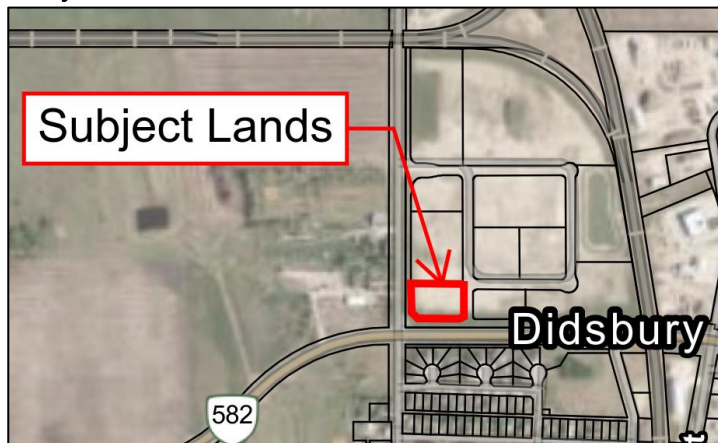
BACKGROUND/PROPOSAL

Council held a Public Hearing on May 10, 2022 on the amendments to Bylaws 2022-05, 2022-06 and 2022-07 regarding the Shantz Development Proposal.

Please find attached the comments provided at the Public Hearing along with three additional submissions that were read out at the Public Hearing.

The applicant has expressed a desire to the Town to create a new commercial development on the subject lands as a continuation of the existing uses on the lands to the immediate north, within the area known as Shantz Village. Refer to Figure 1 for a general location of the subject lands.

Figure 1: Location of Subject Lands



While the focus of the application is on redesignating the subject lands in the Land Use Bylaw (LUB) Bylaw 2019-04 to accommodate the commercial uses, the role of the LUB is to provide the regulatory framework necessary to implement the direction provided through the higher-level policy plans.

To proceed with the development proposal, amendments to the statutory planning documents are necessary to ensure the existing plans are aligned. The application review highlighted the need to address the alignment with both the Shantz Village Area Structure Plan (ASP) Bylaw 2016-04 and the Municipal Development Plan (MDP) Bylaw 2012-09.

The series of amendments outlined within this Request for Decision identify the necessary changes to the MDP, the ASP, and the LUB to accommodate the proposed development. The considerations also explore the need to address the disposal of the existing Municipal Reserve on Lot 7 MR as part of the future development opportunities on the subject lands.



REGULAR COUNCIL MEETING

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

OVERVIEW

The applicant has expressed their interest to pursue further commercial development on the subject lands within Shantz Village, contributing to the existing commercial development in place to the immediate north. Refer to Appendix A, which illustrates a conceptual layout of the site.

To achieve their development intent, the immediately identified need was to redesignate the land from its current R2-General Residential use to the C1-General Commercial District. When considering any development decision, the initial question considers the consistency of the proposal with the LUB. Given the need for the redesignation, the decision-making process must expand to evaluate the merits of the proposed redesignation with the other planning documents in place.

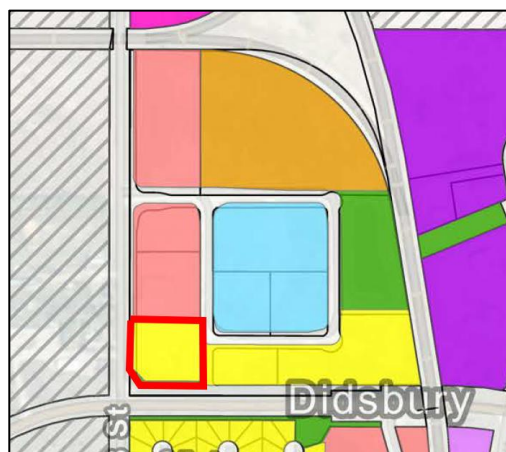
CONSIDERATIONS

Existing Context

The application was considered relative to the adjacent land uses and development context. The southern and western boundary are aligned with the Highway 582 and 23rd Street corridors respectively. The lands to the immediate north are commercial, with a grocery store and a mix of commercial retail uses. The remaining lands within the Shantz Village are vacant.

The LUB designates the subject lands as R2-General Residential, along with the lands directly adjacent its eastern boundary. The original intent of the Shantz Village plan identified a strip of residential lands across the southern boundary along the Highway 582 corridor. Given the nature and location of the initial development within the Shantz Village (the grocery store and commercial retail), there is a natural transition, extending commercial uses to the south. Refer to Figure 2, which illustrates the subject lands and the existing commercial areas to the north as they are currently designated within the LUB.

Figure 2: Existing Land Use Context





REGULAR COUNCIL MEETING

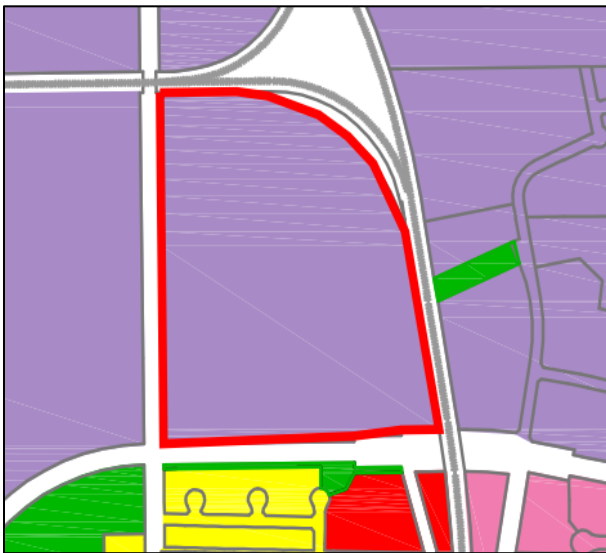
Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

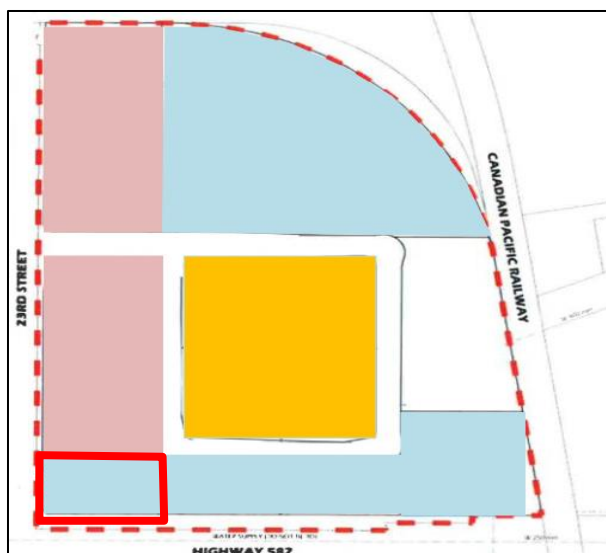
As discussed, the proposed LUB redesignation requires considering the alignment of the higher-order statutory planning documents (the MDP and the ASP). The proposed development aligns with the general intent and direction of both documents, however the Future Land Use concepts within each of the documents do not directly support commercial development, prompting the inclusion of the proposed amendments as part of the overall consideration. Refer to Figure 3, which illustrates the current land use considerations in each of the documents. In the MDP the subject lands fall within the Industrial policy area and in the ASP they are within the Residential policy area.

Figure 3: Future Land Use Concept Within the MDP and ASP

Municipal Development Plan



Area Structure Plan



Supply of Residential Lands

The availability of residential lands in the Town was considered based on the request to shift the subject lands from residential to commercial and removing it from the potential residential supply. While an important consideration to broader residential opportunities in the Town, the scale and location of the subject lands, combined with the proximity to existing commercial development and major transportation corridors, redesignating the lands to commercial use will not have a considerable impact on the residential land supply, nor create any significant impacts on potential future residential uses on adjacent lands.

Access

Future development on the subject lands has identified a secondary access to 23rd Street. The applicant has worked with Alberta Transportation to review the existing Traffic Impact Assessment and gain their approval for the location of the secondary access point. Given there is a single access point onto 23rd Street that is intended to accommodate the entire Shantz development, the second access can alleviate future traffic at the existing intersection, provided Alberta Transportation confirms the access relative to the distance from the Highway 582 intersection. While the access point does not directly impact the redesignation, given the subject lands have an internal access point. However, it needs to be considered and evaluated relative to policy within the ASP.



REGULAR COUNCIL MEETING

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

SUMMARY

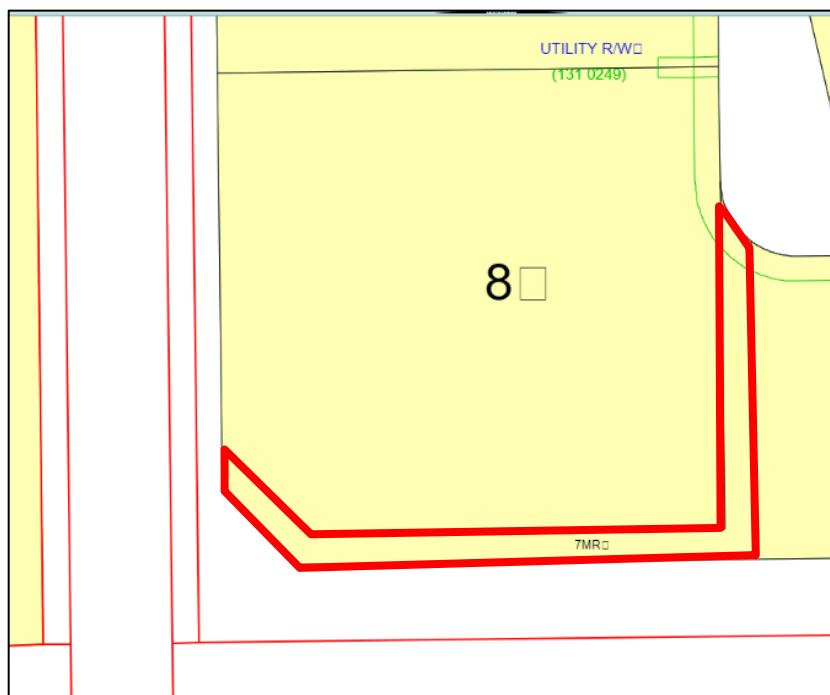
While the applicant is requesting a change in the land use from the existing planning documents, the intent to expand commercial uses in the area fits with the general direction of the broader policy within the MDP and ASP.

The adoption of the ASP signified the importance of promoting a mixed-use environment in the Shantz neighbourhood. With the additional residential lands identified in the ASP and the existing commercial development that has been either planned or built along 23rd Street, the extension of commercial uses into the subject lands represents a logical extension of commercial development.

The proposed amendment to the MDP is simply to acknowledge the adoption of the Shantz Village ASP and apply the “Mixed-Use Lands” future land use category onto the MDP map, ensuring alignment with the ASP. This is merely addressing an administrative oversight that should have addressed the MDP map at the time of adopting the ASP and does not change any of the overall direction or intent of the goals, objectives, or policies of the MDP.

The subject lands contain a Municipal Reserve (MR) parcel along the southern and eastern boundary. This was initially identified for a trail connection as part of the initial ASP. However, the lands along the southern boundary are within the long-term plans for widening Highway 582 and the Town ultimately built the trail along the northern and western boundary, rendering the current MR irrelevant to the Town and the process to consider these amendments will include the disposal of the existing MR. Refer to Figure 4 for an illustration of the current location of Lot 7 MR, outlined in red.

Figure 4: Current Location of Lot 7 MR on the Subject Lands



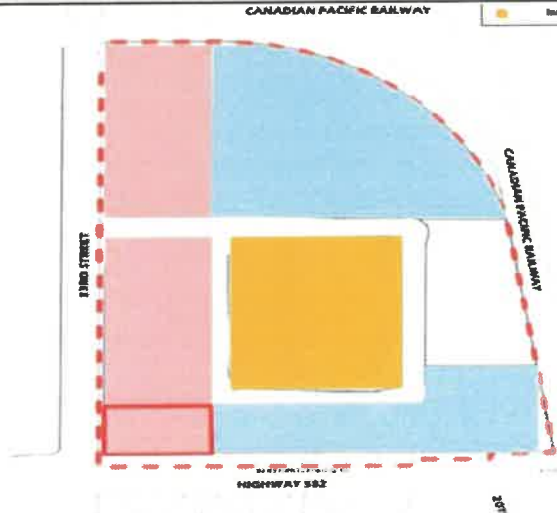
Construction and Maintenance Division
Central Region; Red Deer
4920 - 51 Street Provincial Building (Red Deer)
Red Deer, AB T4N6K8
www.alberta.ca

Permit Number: RPATH0002455
File Number: Didsbury/ASP,LUB,MDP

2022-05-04

Town of Didsbury
1606 14th St
Didsbury Alberta

Subject: Municipal Referral– Planning Documents

Description	General Location
<ul style="list-style-type: none"> Bylaw No 2022-05 - MDP Amendment Bylaw 2022-06 - Shantz Village ASP Amendment Bylaw 2022-07 - Land Use Bylaw Re-designation 	

This will acknowledge receipt of the above referenced documents. Alberta Transportation's primary concern is protecting the safe and effective operation of provincial highway infrastructure, and planning for the future needs of the highway network in the vicinity of the plan area.

Alberta Transportation expects that the municipality will mitigate the impacts of traffic generated by developments approved on the local road connection to the highway system pursuant to the Provincial Land Use Policies and/or Regional Land Use plan that may be in effect.

The use of off-site levies, as outlined in Section 648 of the Municipal Government Act, is encouraged as one method of ensuring that new or expanded transportation infrastructure can be constructed as required to connect, or to improve

the connection of, municipal roads to provincial highways resulting from increased traffic from a subdivision or development. Please see the following comments:

- There are policies in place in the Shantz ASP to consider traffic impacts in the Transportation Impact Assessment (TIA) section. This section acknowledges the TIA by Urban Systems in 2012, and indicates *"In addition, improving the existing 23rd St and 20th St intersection along Highway 582 to a Type IIA and Type IIC intersection treatment as per Alberta Transportation Highway Geometric Design Guide was recommended."*

Alberta Transportation has plans showing a Type II as well as a Type III intersection upgrade at the Hwy 582 & 23rd St intersection, therefore AT is requiring an updated TIA memo in order to confirm which upgrade is actually required when the development stage takes place.

- Other than the comments included above, Alberta Transportation offers no objections to the proposed changes in the MDP or LUB.

Thank you for the opportunity to provide comment on the proposed plans. If you have any questions or require additional information, please contact the undersigned.

Yours truly,



Digitally signed by
Charlene Johnson
Date: 2022.05.04
15:40:50 -06'00'

Charlene Johnson
Charlene.Johnson@gov.ab.ca



Lee-Ann Gaudette <lgaudette@didsbury.ca>

Referrals: Public Hearing Notice May 10, 2022

NEVERS, Malcolm <Malcolm.Nevers@canadapost.postescanada.ca>
To: Lee-Ann Gaudette <lgaudette@didsbury.ca>

Mon, Apr 25, 2022 at 3:52 PM

Hello,

Looks like Didsbury is expanding. Canada Post will provide mail delivery where needed. Currently, all mail in Didsbury is from the local post office. Should things change, the developer will be notified and we will proceed from there.

Regards,

Malcolm Nevers

Delivery Services

Canada Post Calgary

From: Lee-Ann Gaudette <lgaudette@didsbury.ca>

Sent: April-25-22 2:31 PM

To: setbackreferrals@aer.ca; transdevelopmentreddeer@gov.ab.ca; aep.oiblands@gov.ab.ca; waterapprovals.reddeer@gov.ab.ca; historical.lup@gov.ab.ca; 3rdpartyrequests@altalink.ca; isabel.solis@atcopipelines.com; division.office@cesd73.ca; NEVERS, Malcolm <Malcolm.Nevers@canadapost.postescanada.ca>; BAUER, Wendy <wendy.bauer@canadapost.postescanada.ca>; cyrus_njung@cpr.ca; calgaryzone.environmentalhealth@ahs.ca; innisfail_area@equs.ca; landserv@fortisalberta.com; info@foothillsgas.ca; PlanDev <plandev@mvcounty.com>; kdidsburyservices@rcmp-grc.gc.ca; circulations@telus.com; transcanada@bapg.ca; Ethan Gorner <egorner@didsbury.ca>; Amanda Riley <ariley@didsbury.ca>; Nicole Aasen <naasen@didsbury.ca>; Alexandra Ross <aross@didsbury.ca>; Curtis Mousseau <cmousseau@didsbury.ca>; Meg Phillips <meg_phillips@didsbury.ca>; Craig Fox <cfox@didsbury.ca>

Subject: Referrals: Public Hearing Notice May 10, 2022

This email is from an EXTERNAL sender. Please be CAUTIOUS, particularly with links and attachments. | Ce courriel est d'un expéditeur EXTERNE. Soyez PRUDENT, en particulier avec des liens et des pièces jointes.

[Quoted text hidden]



Lee-Ann Gaudette <lgaudette@didsbury.ca>

R02749AB – TC Energy Referral Response

1 message

TC Energy <tcenergy@bapg.ca>
To: Lee-Ann Gaudette <lgaudette@didsbury.ca>
Cc: TC Energy <tcenergy@bapg.ca>

Thu, Apr 28, 2022 at 3:55 PM

Hello,

Thank you for sending B&A Planning Group notice of this project. B&A is the land use planning consultant for TC Energy (TC) in Western Canada. On behalf of TC, we work with municipalities and stakeholders regarding land use and development surrounding their pipeline infrastructure to ensure that it occurs in a safe and successful manner. We have reviewed the information provided and have determined that the subject area does not fall within the pipeline assessment area that TC is required to monitor as per Canada Energy Regulator (CER) standards. Therefore, **TC has no comments or concerns with the proposal.**

We appreciate you sending this referral and look forward to receiving additional referrals for policy, land use, subdivision, and development activities in proximity to TC's pipelines and facilities. To assist you in identifying development applications that TC should be referred, we have developed an online map that demonstrates TC Energy's assessment areas. Please click on the link below, sign in, and search your municipality to determine the assessment area within your municipal boundary:

Click here to see the TC Energy assessment area in your municipality

Username: TC_Viewer

Password: referrals1

For information, guidelines, best practices, and key contacts for development adjacent to TC Energy pipelines, please visit the [TC Energy Website on Safe Development](#). Also please continue to forward all planning and development applications within the assessment area to tcenergy@bapg.ca for our review and comment.

Thank you,



TC Energy Referrals

AB | 403.692.4531

BC, SK, MB | 403.692.4358



B&A Planning Group | Planning • Strategy • Design • Engagement
600, 215 – 9th Avenue SW | Calgary, AB T2P 1K3

From: Lee-Ann Gaudette <lgaudette@didsbury.ca>

Sent: April 25, 2022 2:31 PM

To: setbackreferrals@aer.ca; transdevelopmentreddeer@gov.ab.ca; aep.oiblands@gov.ab.ca; waterapprovals.reddeer@gov.ab.ca; historical.lup@gov.ab.ca; 3rdpartyrequests@altalink.ca; isabel.solis@atcopipelines.com; division.office@cesd73.ca; malcolm.nevers@canadapost.ca; wendy.bauer@canadapost.ca; cyrus_njung@cpr.ca; calgaryzone.environmentalhealth@ahs.ca; innisfail_area@equs.ca; landserv@fortisalberta.com; info@foothillsgas.ca; PlanDev <plandev@mvcountry.com>; kdidsburyservices@rcmp-grc.gc.ca; circulations@telus.com; TC Energy <tcenergy@bapg.ca>; Ethan Gorner <egorner@didsbury.ca>; Amanda Riley <ariley@didsbury.ca>; Nicole Aasen <naasen@didsbury.ca>; Alexandra Ross <aross@didsbury.ca>; Curtis Mousseau <cmousseau@didsbury.ca>; Meg Phillips <meg_phillips@didsbury.ca>; Craig Fox <cfox@didsbury.ca>

Subject: Referrals: Public Hearing Notice May 10, 2022

Please see the attached correspondence and supporting documents.

If you have any questions, please do not hesitate to contact me.

Kind regards



Lee-Ann Gaudette

Development Officer, Planning & Development

Town of Didsbury

Office: 403-335-7732

www.didsbury.ca





Luana Smith <lsmith@didsbury.ca>

Amendments to Bylaws 2012-09, 2016-04, 2019-04

1 message

Kristal Heise <Kristal@mahalopi.ca>

Fri, May 6, 2022 at 12:51 PM

To: "legislative@didsbury.ca" <legislative@didsbury.ca>, "planning@didsbury.ca" <planning@didsbury.ca>, Ethan Gorner <egorner@didsbury.ca>

Cc: Sam Corea <sam_corea@buy-low.com>

Dear Council,

This letter is in response to the public announcement of the proposed rezoning of Lot 8 from R2 – General Residential to C1 – General Commercial District. This lot directly adjoins our Lot 9 development of the Buy Low Foods, Dollarama, Pet Valu and Bob's Liquor Shoppe.

Our understanding with Shantz Village Land Corporation (SVLC) prior to development of Lot 9 was that Phase 1 would consist exclusively of a residential build. We shared this information in recruiting our tenants, and it was key to their 2-3 year decision to participate in the location in Didsbury. Changing the zoning at this point is contrary to that and as such, our tenants feel as though they have been duped by the entire group. Further, we expect this change in direction by the Town will hinder our ability in the future to attract national commercial tenants to Didsbury.

A special note should be given to the proposed new access to Lot 8 which will create a traffic stacking issue on 23rd Street, in particular with the access for a tractor and trailer for a fuel station. We are very concerned that this is a major safety issue for traffic on both Hwy 582 and 23rd Street.

Please be advised, we will have representatives present at the Public Hearing on May 10, in addition to tenant representatives, who will speak to our collective opposition to the proposed rezoning.

Kristal Heise

President

Shantz Village Market GP Inc.

E: Kristal@MahaloPi.ca | P: 403.542.4815



Lee-Ann Gaudette <lgaudette@didsbury.ca>

22-1607 Response - Referrals: Public Hearing Notice May 10, 2022

1 message

Circulations, HP <HP.Circulations@atco.com>
 To: "lgaudette@didsbury.ca" <lgaudette@didsbury.ca>

Tue, May 10, 2022 at 4:19 PM

ATCO Transmission high pressure pipelines has no objections.

Questions or concerns related to ATCO high pressure pipelines can be forwarded to hp.circulations@atco.com.

Thank you,

Isabel Solis-Jarek

Sr. Administrative Coordinator | Operations Engineering | Gas Transmission

ATCO Pipelines & Liquids Global Business Unit

A: 7210 42 Street, Edmonton, AB T6B 3H1

E: Isabel.Solis@atco.com

[ATCO.com](https://www.atco.com) [Facebook](#) [Twitter](#) [LinkedIn](#)



From: Lee-Ann Gaudette <lgaudette@didsbury.ca>

Sent: Monday, April 25, 2022 2:31 PM

To: setbackreferrals@aer.ca; transdevelopmentreddeer@gov.ab.ca; aep.oiblands@gov.ab.ca; waterapprovals.reddeer@gov.ab.ca; historical.lup@gov.ab.ca; 3rdpartyrequests@altalink.ca; Solis-Jarek, Isabel <Isabel.Solis@atco.com>; division.office@cesd73.ca; malcolm.nevers@canadapost.ca; wendy.bauer@canadapost.ca; cyrus_njung@cpr.ca; calgaryzone.environmentalhealth@ahs.ca; innisfail_area@equs.ca; landserv@fortisalberta.com; info@foothillsgas.ca; PlanDev <plandev@mvcountry.com>; kdidsburyservices@rcmp-grc.gc.ca; circulations@telus.com; transcanada@bapg.ca; Ethan Gerner <egerner@didsbury.ca>; Amanda Riley <ariley@didsbury.ca>; Nicole Aasen <naasen@didsbury.ca>; Alexandra Ross <aross@didsbury.ca>; Curtis Mousseau <cmousseau@didsbury.ca>; Meg Phillips <meg_phillips@didsbury.ca>; Craig Fox <cfox@didsbury.ca>

Subject: Referrals: Public Hearing Notice May 10, 2022

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Please see the attached correspondence and supporting documents.

If you have any questions, please do not hesitate to contact me.

Kind regards



Lee-Ann Gaudette

Development Officer, Planning & Development

Town of Didsbury

Office: 403-335-7732

www.didsbury.ca

The information transmitted is intended only for the addressee and may contain confidential, proprietary and/or privileged material. Any unauthorized review, distribution or other use of or the taking of any action in reliance upon this information is prohibited. If you receive this in error, please contact the sender and delete or destroy this message and any copies.



PH Notice Circulation Pkg Referral Agencies.pdf

1411K

On behalf of Shantz Village Land Corporation:

In response to Kristal Heise – rezoning opposition

We only became aware of her letter of opposition around 5pm today and only by chance while reviewing the agenda for the council meeting tonight. Kristal has not reached out to us to discuss any of her concerns. We are hurt and adamantly deny that, as Krisal wrote, that we “duped” anyone.

As owners of Shantz Village lots 4, 5, 6 and 8, Bill and Carla MacLean fully support the rezoning of lot 8 to commercial.

We are very excited that Dev2 is bringing more development and business to the Didsbury area.

Dev2 has been working with council and administration for months and are ready to move forward. All aspects of design and traffic have been reworked to meet any and all requirements.

We can only see that more business will attract more people to Shantz Village which will benefit all businesses.

We have accepted an offer from a very large residential developer for lots 4, 5, and 6 who plans to begin residential development this summer. Of the 8.18 acres in Phase I, only 2.2 acres, lot 8, will be rezoned from residential. Our research over the last 5 years has determined that there was not enough demand for 8.18 acres of residential development. Rezoning the 2.2 acres has allowed us to secure residential development on the remaining land.

We continue to support and champion development in the Town of Didsbury and fail to see how this change of use can negatively affect our ability to attract future tenants.



Ethan Gorner <egorner@didsbury.ca>

Amendments to Bylaws 2012-09, 2016-04, 2019-04

Kristal Heise <Kristal@mahalopi.ca>

Mon, May 9, 2022 at 10:46 AM

To: Ethan Gorner <egorner@didsbury.ca>

Cc: "legislative@didsbury.ca" <legislative@didsbury.ca>, "planning@didsbury.ca" <planning@didsbury.ca>, Sam Corea <sam_corea@buy-low.com>, "Chris Ulmer (Urban Systems)" <culmer@urbansystems.ca>, Lee-Ann Gaudette <lgaudette@didsbury.ca>

Hi all,

Below are photos taken May 7, 2022 of a semi-trailer negotiating the turn at Hwy 582 and 23rd Street, coming from the west.

Semi-trailer encroaching on the shoulder of the road to negotiate around south-bound traffic stopped at the stop sign:



Sem-trailer further negotiating the turn. Southbound traffic was required back up to facilitate the semi-trailer making the turn:



Resulting traffic stacking:



It is our view that an entrance south of the existing entrance will be impossible for semi trailer traffic to successfully negotiate; further, the resulting traffic stacking across a secondary highway creates undue risk to the public.

Kristal Heise

President

Shantz Village Market GP Inc.

E: Kristal@MahaloPi.ca | P: 403.542.4815



[Quoted text hidden]



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: May 24, 2022
SUBJECT: Bylaw 2022-06 Amending Shantz Village Area Structure Plan
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Following the Public Hearing on May 10, 2022, Council granted second reading to Bylaw 2022-06 to amend the Shantz Village Area Structure Plan (ASP Bylaw 2016-04) to change the subject lands from Residential to Commercial.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council is being asked to grant third and final reading to Bylaw 2022-06.

Please find attached Bylaw 2022-06.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION

That Council grant third and final reading to Bylaw 2022-06 amending the Shantz Village Area Structure Plan.

TOWN OF DIDSBURY
Amending the Shantz Village Area Structure Plan
Bylaw No. 2022-06

A Bylaw of the Town of Didsbury in the Province of Alberta, pursuant to the provisions of the Municipal Government Act, being Chapter M-26-1, of the revised Statutes of Alberta and amendments thereto, to amend the Shantz Village Area Structure Plan 2016-04.

WHEREAS, the Council of the Town of Didsbury deems it necessary to amend Bylaw 2016-04: Shantz Village Area Structure Plan;

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts the following:

- (1) This Bylaw may be cited as Amending Bylaw 2022-06 to amend the Shantz Village Area Structure Plan Bylaw 2016-04.
- (2) Bylaw 2016-04, being the Shantz Village Area Structure Plan, is hereby amended

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts as follows:

1. SHORT TITLE

- 1.1. This Bylaw may be referred to as the “Amending the Shantz Village Area Structure Plan”

2. PROPOSED AMENDMENTS

- 2.1. That Policy 6.10.5 of the Shantz Village Area Structure Plan 2016-04 be amended to state the following:
“The minimum intersection spacing along 23 Street shall be located 300 metres from the existing centre line of Highway 582, unless a lesser distance is approved by Alberta Transportation.”
- 2.2. That Figure 7: Land Use Policy Areas, of the Shantz Village Area Structure Plan Bylaw 2016-04 be replaced with updated Figure 7 as defined in Schedule A, to demonstrate a change in future land use from Residential to Commercial.

3. EFFECTIVE DATE

- 3.1. This Bylaw shall come into upon passing of the third and final reading.

Read a First time on this 12th day of April 2022

Read a Second time on this 10th day of May 2022

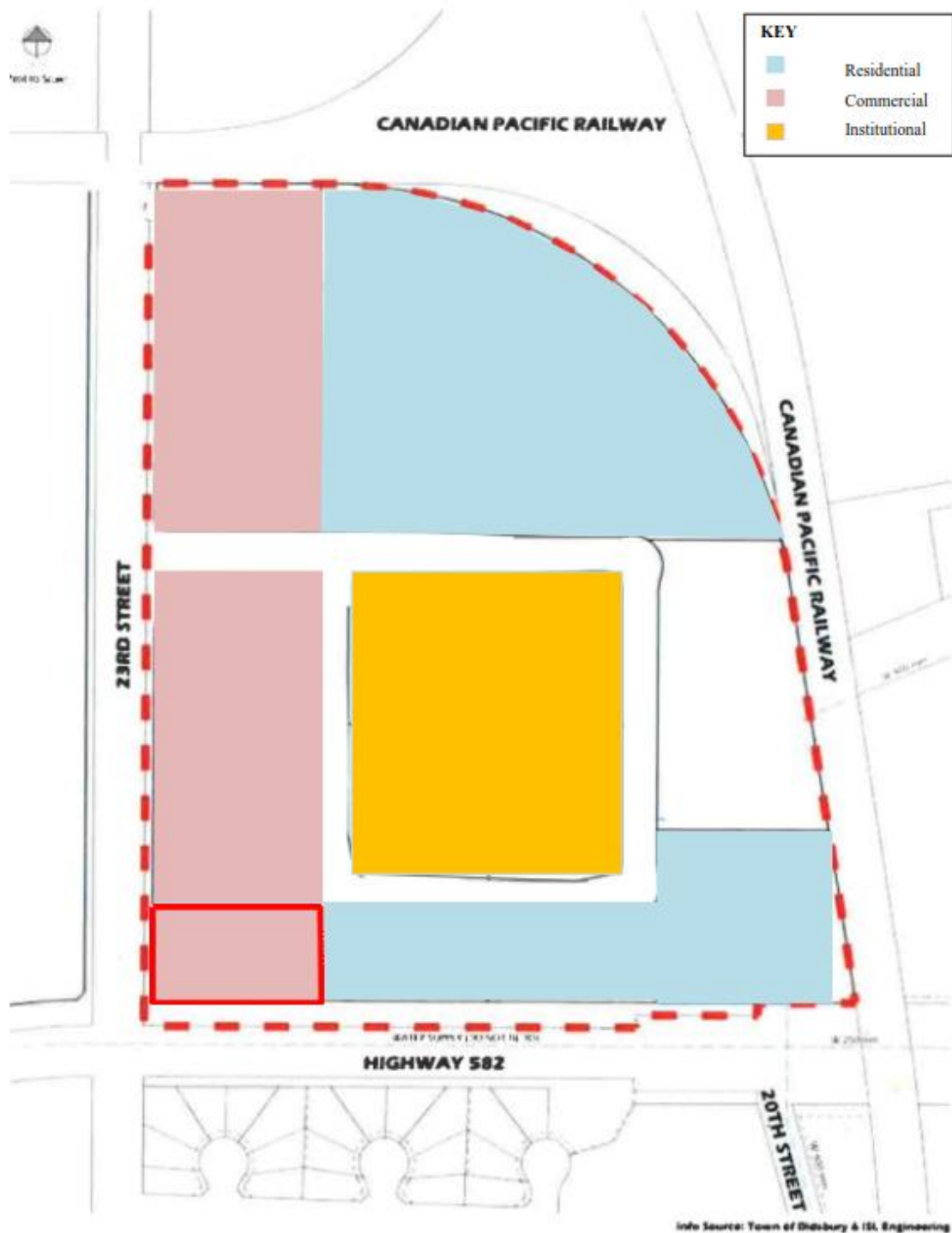
Read a Third and Final time on this day of

Mayor Rhonda Hunter

Chief Administrative Officer Ethan Gorner

SCHEDULE A

Land Use Policy Area





REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: May 24, 2022
SUBJECT: Bylaw 2022-07 Amending the Land Use Bylaw
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Following the Public Hearing of May 10, 2022, Council gave second reading to Bylaw 2022-07, a Bylaw to amend the Land Use Bylaw (LUB 2019-04) to redesignate the subject lands from R2-General Residential to C1 General Commercial.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council is being asked to grant third and final reading to Bylaw 2022-07 amending the Land Use Bylaw.

Please find attached Bylaw 2022-07.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION

That Council grant third and final reading to Bylaw 2022-07 to amend the Land Use Bylaw.

TOWN OF DIDSBURY
Amending the Land Use Bylaw-Shantz
Bylaw No. 2022-07

A Bylaw of the Town of Didsbury in the Province of Alberta, pursuant to the provisions of the Municipal Government Act, being Chapter M-26-1, of the revised Statutes of Alberta and amendments thereto, to amend Land Use Bylaw 2019-04.

WHEREAS, the Council of the Town of Didsbury deems it necessary to amend Bylaw 2019-04: Land Use Bylaw;

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts the following:

(1) This Bylaw may be cited as Amending Bylaw 2022-07 to amend the Land Use Bylaw 2019-04.

(2) Bylaw 2019-04, being the Town of Didsbury Land Use Bylaw, is hereby amended

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts as follows:

1. SHORT TITLE

1.1. This Bylaw may be referred to as the “Amending the Land Use Bylaw-Shantz”

2. PROPOSED AMENDMENTS

2.1. That Appendix A, Map A, of the Land Use Bylaw 2019-04 be replaced with updated Map A Land Use District Map as defined in Schedule A, to demonstrate redesignation of parcels within the defined boundary from R2: Residential District – General to C1: Commercial District - General.

3. EFFECTIVE DATE

3.1. This Bylaw shall come into upon passing of the third and final reading.

Read a First time on this 12th day of April 2022.

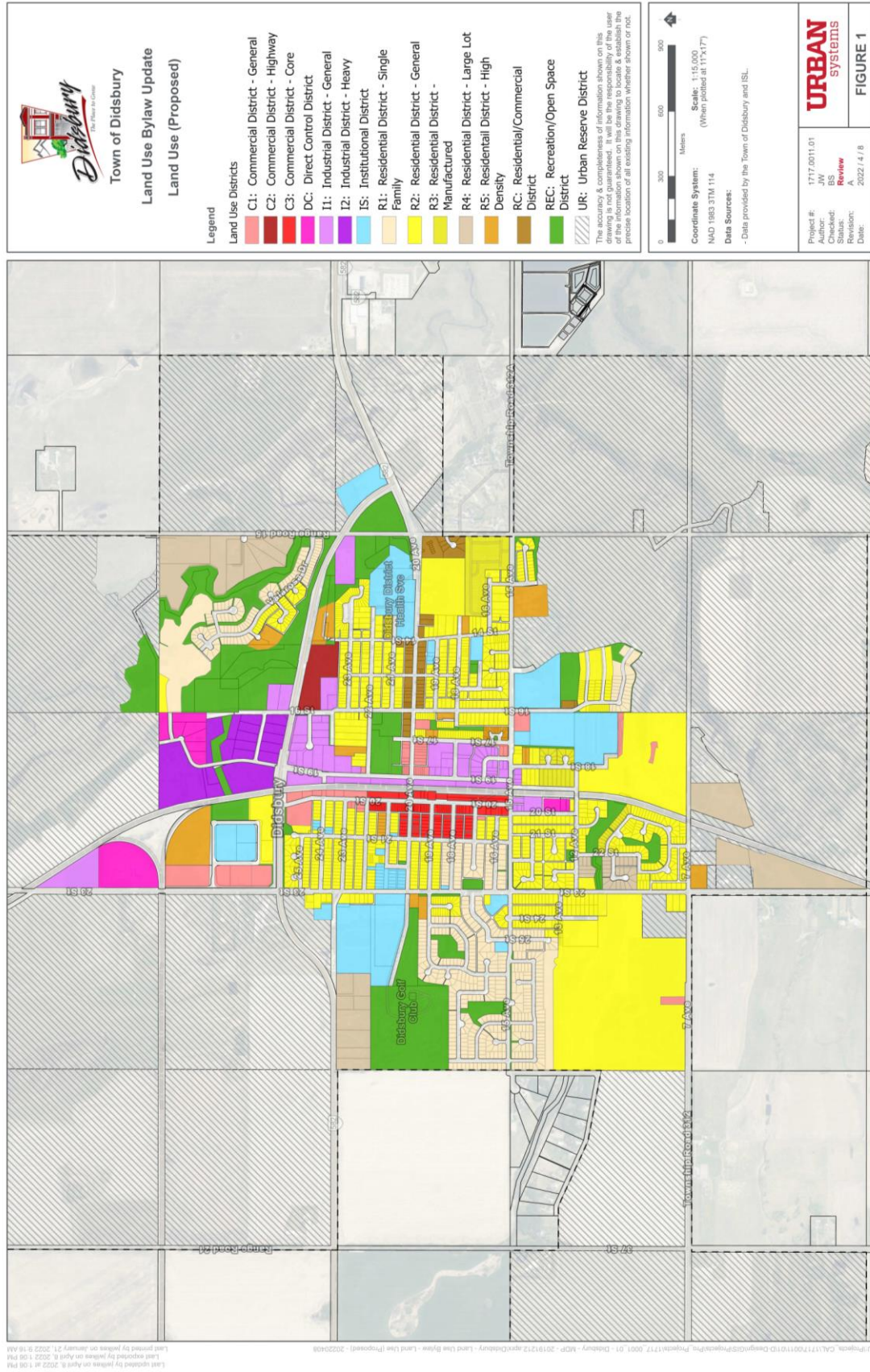
Read a Second time on this 10th day of May 2022.

Read a Third and Final time on this day of

Mayor Rhonda Hunter

Chief Administrative Officer Ethan Gorner

SCHEDULE A





REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: May 10, 2022
SUBJECT: Disposal of Municipal Reserve
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Shantz Village lands contain a Municipal Reserve (MR) parcel along the southern and eastern boundary. This was initially identified for a trail connection as part of the initial Area Structure Plan (ASP). However, the lands along the southern boundary are within the long-term plans for widening Highway 582 and the Town ultimately built the trail along the northern and western boundary, rendering the current MR irrelevant to the Town.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council approved to initiate the process of the disposal of the existing Municipal Reserve on Lot 7 MR as part of the future development opportunities on the subject lands.

If Council has passed third reading to Bylaw 2022-06 and 2022-07, Council may consider approving the disposal of the Municipal Reserve.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION

That Council approve for the disposal of Lot 7 MR in Shantz Village.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: May 24, 2022
SUBJECT: Tax Rate Bylaw 2022-08
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Section 353(1) of the *Municipal Government Act* states that “council must pass a property tax bylaw annually.”

Council granted first reading to Bylaw 2022-08 on April 26, 2022 and second reading on May 10, 2022.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Tax Rate Bylaw 2022-08 is being presented to Council for third and final reading. Once the bylaw is passed, tax notices will be prepared and sent to property owners.

Please see attached Bylaw 2022-08.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION

That Council grant third and final reading to Tax Rate Bylaw 2022-08, a bylaw to establish the rates and penalties for the 2022 Taxation Year.

TOWN OF DIDSBURY
BYLAW NO. 2022-08
2022 TAX RATE BYLAW

A BYLAW OF THE TOWN OF DIDSBURY TO AUTHORIZE THE RATES OF TAXATION TO BE IMPOSED AGAINST ASSESSABLE PROPERTY FOR THE 2022 TAXATION YEAR AND TO IMPOSE PENALTIES ON UNPAID TAXES.

WHEREAS, pursuant to section 353 of the *Municipal Government Act*, R.S.A. 2000, c.M-26 (the “MGA”) Council must pass a property tax bylaw annually authorizing Council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of the expenditures and transfers as set out in the budget of the municipality and the Requisitions;

AND WHEREAS, section 297 of the MGA allows Council to divide the residential and non-residential assessment classes into sub-classes;

AND WHEREAS, section 369 of the MGA provides that Council must pass a supplementary property tax bylaw to authorize the levying of supplementary property tax in respect for which Supplementary Assessments have been made;

AND WHEREAS, pursuant to section 369.1 of the MGA Council has passed the Supplementary Assessments Bylaw, a continuous bylaw for supplementary assessment and taxation;

AND WHEREAS, the tax rate to be established on areas annexed to The Town of Didsbury (the “Town”) is set by the Orders in Council by which those areas were annexed to the Town;

AND WHEREAS, sections 344 and 345 of the MGA provides that Council may impose penalties on unpaid taxes at rates set out by bylaw;

NOW THEREFORE COUNCIL OF THE TOWN OF DIDSBURY ENACTS AS FOLLOWS:

PART 1 – TITLE, PURPOSE AND DEFINITIONS

1. Title

1.1 This bylaw may be referred to as the “2022 Tax Rate Bylaw”.

2. Purpose

2.1 The purpose of this bylaw is to:

2.1.1 Authorize the levying of a tax upon all taxable property shown on the Assessment Roll and a supplementary property tax in respect for which Supplementary Assessments Roll has been prepared; and

2.1.2 Establish the due dates for the payment of Taxes; and

2.1.3 Establish the rates of penalty to be imposed for failure to pay Taxes by the due date.

3. Definitions

3.1 In this bylaw, unless the context otherwise requires, definitions in the MGA shall apply.

Arrears means taxes that remain unpaid after December 31 of the year in which they are imposed.

Assessment Roll means assessment roll as set out in section 303 of the MGA;

Current Taxes means taxes levied within in the current calendar year.

Designated Industrial Property means designated industrial property as set out in Section 284 of the MGA;

Farmland means farmland as set out in Section 297 of the MGA;

Machinery and Equipment means machinery and equipment as set out in Section 297 of the MGA;

MGA means the *Municipal Government Act*, R.S.A. 2000, c. M-26 as may be amended.

Non-Residential means non-residential property as set out in Section 297 of the MGA;

Requisition means requisition as set out in Section 326 of the MGA;

Residential means residential as set out in Section 297 of the MGA;

Supplementary Assessment means supplementary assessment as set out in Section 314 of the MGA;

Supplementary Assessment Roll means supplementary assessment roll as set out in Section 315 of the MGA;

Taxes includes all property taxes, business revitalization zone taxes, local improvement taxes, penalties, and unpaid costs, charges and expenses as provided in Section 553 of the *Municipal Government Act* RSA 2000 c. M-26 or any other statute of the Province of Alberta.

Vacant Non-Residential means a sub-class of property classified as Class 2 – non-residential, as set out in Section 297 of the MGA, that contains vacant non-residential land held for the development of non-residential property.

Vacant Residential means a sub-class of property classified as Class 1 – residential, as set out in Section 297 of the MGA, that contains vacant residential land held for the development of residential property.

PART II - ASSESSMENT CLASSES AND TAX RATES

4. Assessment Classes and Sub-Classes

- 4.1 For the purpose of the 2022 tax levy and supplementary tax levy, all assessed property within the Town of Didsbury is hereby divided into one of the following assessment classes and subclasses:
- a. Residential
 - b. Farmland
 - c. Vacant Residential
 - d. Non-Residential
 - e. Vacant Non-Residential
 - f. Machinery and Equipment

5. Allowance for non-Collection of Taxes

- 5.1 Pursuant to Section 359(2) of the MGA, for the 2022 tax levy and supplementary tax levy there may be an allowance for the non-collection of taxes at a rate not exceeding the actual rate of taxes uncollected from the previous year's tax levy as determined at the end of the year.

6. Levy of Tax Rates

- 6.1 The Chief Administrative Officer is hereby authorized to levy the tax rates set out in Schedule "A" on the assessed value of all taxable property shown on the 2022 Assessment Roll and Supplementary Assessment Roll and classified according to this bylaw.

7. Penalties on Unpaid Current and Supplementary Taxes and Arrears

- 7.1 All annual property taxes, local improvement and frontages taxes shall be paid in full on or before the last business day in August, and when any portion of such taxes remain unpaid, there shall be imposed, by way of penalty for the non-payment of taxes, or any portion, an amount equal to five per cent (5%) therefore on the first day of September as outlined in Schedule B.
- 7.2 In the event any annual taxes in and associated penalties remaining unpaid on the last day of September there shall be added by way of penalty, an amount equal to five per cent (5%) on the first day of October as outlined in Schedule B.
- 7.3 In the event of annual taxes and associated penalties, remaining unpaid on the last day of October there shall be added by way of penalty an amount equal to five per cent (5%) on the first day of November as outlined in Schedule B.
- 7.4 In the event any annual taxes and associated penalties remaining unpaid on the thirty-first day of December of the year for which the same are levied, there shall be added by way of penalty an amount equal one and a half percent (1.5%) per month as outlined in Schedule B.
- 7.5 Any penalty added to current taxes or tax arrears shall be added to and form part of the unpaid taxes.

PART IV – GENERAL

8. That the minimum amount payable per tax roll as property tax for general municipal purposes shall be \$60.00.

9. Effective Date

- 9.1 This bylaw comes into force on the day it is passed.

Read a first time on the 26th day of April 2022.

Read a second time on this 10th day of May 2022.

Read a third and final time on this _____ day of _____

Mayor – Rhonda Hunter

Chief Administrative Officer – Ethan Gorner

BYLAW 2022-08
SCHEDULE "A"
TAX RATES

2022 MUNICIPAL TAX RATES				
Assessment Class	Tax Levy		Taxable Assessment	Tax Rate
Residential	\$	4,116,829	\$ 513,086,730	0.00802365
Farmland	\$	46,912	\$ 5,846,690	0.00802365
Vacant Residential	\$	51,200	\$ 6,381,140	0.00802365
Non-Residential	\$	697,341	\$ 77,081,090	0.00904685
Vacant Non-Residential	\$	10,192	\$ 1,126,610	0.00904685
Machinery & Equipment	\$	1,522	\$ 168,180	0.00904685
TOTAL TAX LEVY	\$	4,923,996	\$ 603,690,440	
2022 EDUCATION TAX RATES				
(Requisitions by Alberta School Foundation and Red Deer Catholic Region)				
Assessment Class	Tax Levy		Taxable Assessment	Tax Rate
Residential/Farmland	\$	1,274,227	\$ 525,314,560	0.00242565
Non-Residential	\$	266,543	\$ 76,895,000	0.00346632
TOTAL TAX LEVY	\$	1,540,770	\$ 602,209,560	
Includes an Over Levy	\$	2,225		
Requisition Total	\$	1,542,995		
2022 MANAGEMENT BODIES TAX RATES				
(Requisitions by Mountain View Seniors' Housing)				
Assessment Class	Tax Levy		Taxable Assessment	Tax Rate
Residential/Farmland	\$	175,442	\$ 525,314,560	0.00033397
Non-Residential	\$	25,737	\$ 77,063,180	0.00033397
TOTAL TAX LEVY	\$	201,179	\$ 602,377,740	
Includes an Over Levy	\$	900		
Requisition Total	\$	202,079		
2022 DESIGNATED INDUSTRIAL PROPERTY REQUISITION TAX RATE				
(Property assessment and tax rate are set by the Provincial Assessor)				
Assessment Class	Tax Levy		Taxable Assessment	Tax Rate
Non-Residential	\$	641	\$ 8,369,470	0.00007660
TOTAL TAX LEVY	\$	641	\$ 8,369,470	
Requisition Total	\$	641		

BYLAW 2022-08
SCHEDULE "B"
Penalties on Unpaid Taxes

Applied on the 1 st day of:	Current Taxes	Arrears
September	5.0%	1.5%
October	5.0%	1.5%
November	5.0%	1.5%
December		1.5%
January		1.5%
February		1.5%
March		1.5%
April		1.5%
May		1.5%
June		1.5%
July		1.5%
August		1.5%



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: May 24, 2022
SUBJECT: Bylaw 2022-09 Recreation Rates
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Bylaw 2022-09 is a Bylaw respecting the rates and fees to be charged for various goods and services provided by the Town of Didsbury Recreation department.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Schedule "A" of Bylaw 2022-09 includes the rates being proposed in 2022.

Council is being asked to grant first reading to Bylaw 2022-09 and refer it to the Strategic Planning Committee for review and recommendations prior to second and third reading.

Please see attached Bylaw 2022-09.

ALIGNMENT WITH STRATEGIC PLAN

4. Healthy Active Living

RECOMMENDATION

That Council grant first reading to Bylaw 2022-09 a bylaw to establish Recreation Rates for 2022.

AND

That Council refer Bylaw 2022-09 Recreation Rates to the Strategic Planning Committee for review and recommendation.

TOWN OF DIDSBURY
Recreation Rates Bylaw
Bylaw No. 2022-09

BEING A BYLAW OF THE TOWN OF DIDSBURY, IN THE PROVINCE OF ALBERTA, RESPECTING RATES AND FEES TO BE CHARGED FOR VARIOUS GOODS AND SERVICES PROVIDED BY THE TOWN OF DIDSBURY IN RECREATION.

WHEREAS, pursuant to section 3 of the *Municipal Government Act*, being the Revised Statutes of Alberta 2000, Chapter M-26, as amended, the purposes of a municipality are to provide services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the municipality; and

WHEREAS, pursuant to section 7(f) of the *Municipal Government Act* a Council of a municipality may pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality; and

WHEREAS, Section 7 and 8 of the *Municipal Government Act*, Chapter M-26, 2000 and amendments thereof authorizes the Council to repeal or amend any bylaws; and

WHEREAS, section 6 of the *Municipal Government Act* Revised Statutes of Alberta 2000 and amendments thereto gives a Municipality natural person powers, which imply the power to charge for goods and services provided, and

WHEREAS, Goods and Services Tax (GST) is included or exempt where it is not stated;

NOW, THEREFORE, the municipal Council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw shall be known as the "Recreation Rates Bylaw".
2. That the rates specified in the Schedules attached be charged for the goods and services as specified.
3. This bylaw comes into full force and effect upon third reading of the bylaw. The effective date of the rates are listed and form part of the Schedules.
4. The schedules attached to this Bylaw form part of this Bylaw.

5. Paramount Rules

5.1 If the provisions in any other bylaw conflict with the rules in this Bylaw, this Bylaw will prevail.

6. Transitional

6.1 Schedule "F" of Bylaw 2019-15 is hereby repealed.

Read a first time this ____ day of _____ 2022

Read a second time this ____ day of _____ 2022

Read a third and final time this ____ day of _____ 2022

Mayor – Rhonda Hunter

Chief Administrative Officer – Ethan Gorner

SCHEDULE "A"
2022 PROPOSED Recreation Rates

DIDSBURY ARENA:

MAIN ICE IN-SEASON (August 15 – March 31):

	Current Rate	Proposed Rate	% Change
Youth – Local	\$107.49/ hour	\$110.00/ hour	2%
Youth – Non-Local	\$167.18/hour	\$170.00/hour	2%
Juniors – Practice	\$107.40/hour	\$110.00/hour	2%
Juniors – Game	\$137.33/hour	\$140.00/hour	2%
Adult – Local	\$140.90/hour	\$144.00/hour	2%
Adult – Non-Local	\$206.67/hour	\$210.00/hour	2%
Non-Prime Rate (M-F 7 am-3pm, except no school days)	\$75.00/hour	\$80.00/hour	6%

LEISURE ICE IN-SEASON (August 15 – March 31):

	Current Rate	Proposed Rate	% Change
Local	\$53.72/hour	\$55.00/hour	2%
Non-Local	\$65.67/hour	\$70.00/hour	2%
Minor Groups with both surfaces booked (Contract rates ONLY)	\$38.21/hour	\$40.00/hour	4%
Non-Prime (M-F 7 am-3pm, except no school days)	\$40.00/hour	\$42.00/hour	5%

MAIN SURFACE OFF-SEASON (April 1 – August 14):

	Current Rate	Proposed Rate	% Change
Minor Sport Groups: (Contract rates ONLY)			
- Practice	\$35.00/hour	\$40.00/hour	14%
- Game	N/A	\$50.00/hour	100%
Local Community Groups	\$60.00/hour	\$65.00/hour	8%
Daily Rate	\$500.00/day	\$525.00/day	5%
Daily Combined Rate (Main and Leisure Surfaces)	\$600.00/day	\$625.00/day	4%

LEISURE SURFACE OFF-SEASON (April 1 – August 14):

	Current Rate	Proposed Rate	% Change
Hourly	\$20.00/ hour	\$22.00/ hour	10%
Daily	\$125.00/day	\$130.00/day	4%
Minor Groups with both surfaces booked (Contract rates ONLY)	\$15.00/hour	\$16.00/hour	6%

ARENA PROGRAMS:

	Current Rate	Proposed Rate	% Change
MAIN ICE			
Public Skate	\$4.00/person	\$5.00/person	25%
Family Skate	\$15.00/family	\$16.00/family	6%
Shinny/ Sticks + Pucks	\$5.00/person	\$5.00/person	0%
LEISURE ICE	FREE	FREE	

ARENA ADVERTISING:

	Current Rate	Proposed Rate	% Change
Arena Board (33.5" x 8')	\$325.00 + gst/year	\$330.00 + gst/year	2%
Arena Board (33.5" x 8') (between blue lines)	\$350.00 + gst/year	\$355.00 + gst/year	1%
Wall Advertising	\$350.00 + gst/year	ELIMINATE	
Hanging Advertisement	\$325.00 + gst/year	\$340.00 + gst/year	5%
In-Ice/ Surface Advertising	\$350.00 - \$500.00 + gst/year (depending on size and location)	\$360.00 - \$550.00 + gst/year (depending on size and location)	3% - 10%
	\$300.00 - \$400.00 + gst/year (second advertisement depending on size and location)	\$325.00 - \$450.00 + gst/year (second advertisement depending on size and location)	8% - 12%

DIDSBURY CURLING RINK:**IN-SEASON (October 15 – March 15):**

	Current Rate	Proposed Rate	% Change
Didsbury Curling Club Rates: (Contract Rates ONLY)			
- Adult	\$90.00/hour	\$90.00/hour	0%
- Seniors	\$80.00/hour	\$80.00/hour	0%
- Juniors	\$75.00/hour	\$75.00/hour	0%
- Farm & Ranch	\$105.00/hour	\$105.00/hour	0%
- Bonspiel	\$90.00/hour	\$90.00/hour	0%
Community Rates:			
- Youth – Local	\$30.00/hour	\$30.00/hour	0%
- Youth – Non-Local	\$50.00/hour	\$50.00/hour	0%
- Adult – Local	\$45.00/hour	\$45.00/hour	0%
- Adult – Non-Local	\$65.00/hour	\$65.00/hour	0%

OFF-SEASON (March 16 – October 14):

	Current Rate	Proposed Rate	% Change
Surface – Hourly	\$30.00/hour	\$32.00/hour	6%
Surface – Daily	\$300.00/day	\$325.00/day	8%
Surface – Youth Activities	\$22.00/hour	\$25.00/hour	13%
Farmer's Market	\$54.00/hour	ELIMINATE	

DIDSBURY AQUATIC CENTRE:

DAILY ADMISSION RATES:

	Current Rate	Proposed Rate	% Change
Baby – 0-2 years	FREE	FREE	0%
Child – 3-7 years	\$2.75	\$3.00	9%
Youth – 8-17 years	\$4.50	\$4.75	5%
Adult – 18 years +	\$5.75	\$6.00	4%
Senior – 55 years +	\$4.50	\$4.75	5%
AISH	\$3.00	\$3.25	8%
Family (2 adults + up to 3 kids)	\$15.00	\$18.00	20%

MONTHLY PASSES:

	ONE (1) MONTH		% Change	THREE (3) MONTH		% Change	TWELVE (12) MONTH		% Change
	Current	Proposed		Current	Proposed		Current	Proposed	
Baby – 0-2 years	FREE	FREE	0%	FREE	FREE	0%	FREE	FREE	0%
Child – 3-7 years	\$19.75	\$22.00	13%	\$50.50	\$54.00	7%	\$166.00	\$175.00	5%
Youth – 8-17 yrs	\$32.50	\$35.00	7%	\$83.00	\$90.00	8%	\$273.00	\$280.00	3%
Adult – 18 yrs +	\$41.50	\$45.00	8%	\$106.00	\$110.00	4%	\$344.50	\$350.00	2%
Senior – 55 yrs +	\$32.50	\$35.00	7%	\$83.00	\$90.00	8%	\$273.00	\$280.00	3%
AISH	\$21.00	\$25.00	19%	\$55.00	\$60.00	9%	\$180.00	\$200.00	11%
Family (2 adults + up to 3 kids)	\$108.00	\$110.00	2%	\$275.50	\$280.00	2%	\$720.00	\$730.00	1%

PUNCH PASSES:

	10x PUNCH PASS		% Change	20X PUNCH PASS		% Change
	Current Rate	Proposed Rate		Current Rate	Proposed Rate	
Baby – 0-2 years	FREE	FREE	0%	FREE	FREE	0%
Child – 3-7 yrs	\$24.75	\$27.00	9%	\$44.00	\$48.00	9%
Youth – 8-17 yrs	\$40.50	\$42.50	5%	\$72.00	\$80.00	11%
Adult – 18 yrs +	\$51.75	\$54.00	2%	\$92.00	\$100.00	8%
Senior – 55 yrs +	\$40.50	\$42.50	5%	\$72.00	\$80.00	11%
AISH	\$27.00	\$29.00	7%	\$48.00	\$52.00	8%
Family (2 adults + up to 3 kids)	\$139.50	\$144.00	3%	\$248.00	\$255.00	3%

GROUP SWIM LESSONS:

	Current Rate	Proposed Rate	% Change
Preschool	\$40.00/ person	\$42.00/ person – Local \$45.00/person – Non-Local	5% 12%
Swim Kids: Levels 1-4	\$40.00/ person	\$45.00/ person – Local \$50.00/person – Non-Local	12% 25%
Swim Kids: Levels 5-7	\$46.00/ person	\$50.00/ person – Local \$55.00/person – Non-Local	8% 19%
Swim Kids: Levels 8-10	\$56.00/ person	\$58.00/ person – Local \$64.00/person – Non-Local	4% 14%
School Board Lessons	\$33.00/ person	\$35.00/ person	6%

PRIVATE SWIM LESSONS:

	Current Rate	Proposed Rate	% Change
Private: 30 minutes	\$20.00/person	\$25.00/ person	25%
Semi-Private: 30 minutes	\$20.00/person	\$22.50/ person	12%
Private: 60 minutes	\$40.00/ person	\$45.00/ person	12%
Semi-Private: 60 minutes	\$30.00/ person	\$35.00/ person	16%
Private: 6 x 30 minutes	\$125.00/ person	\$130.00/ person	4%
Semi-Private: 6 x 30 minutes	\$100.00/ person	\$110.00/ person	10%

ADVANCED COURSES:

	Current Rate	Proposed Rate	% Change
National Lifeguarding	\$305.00/person	\$325.00/person	6%
Bronze Medallion	\$170.00/person	\$170.00/person	0%
Bronze Cross	\$150.00/person	\$150.00/person	0%

POOL RENTALS:

	Current Rate	Proposed Rate	% Change
One hour pool rental + classroom	\$125.00/hour	\$130.00/hour – Local \$150.00/hour – Non-Local	4% 20%
Extra Lifeguard	\$40.00/hour	\$45.00/hour	12%
Classroom Only Rental	\$20.00/hour	\$22.00/hour	10%
Swim Club Rental	\$65.00/hour	\$66.00/hour	2%

MULTI-PURPOSE ROOM:

	Current Rate	Proposed Rate	% Change
Hourly	\$30.00/hour	\$30.00/hour – Local \$35.00/hour – Non-Local	0% 16%
Daily	\$250.00/day	\$250.00/day – Local \$275.00/day – Non-Local	0% 10%
Half Day (6 hours)	\$180.00	\$180.00 – Local \$200.00 – Non-Local	0% 11%
Kitchen + Bar - Hourly	\$15.00/hour	\$20.00/hour – Local \$25.00/hour – Non-Local	33% 66%
Kitchen + Bar - Daily	\$100.00/day	\$100.00/hour – Local \$110.00/hour – Non-Local	0% 10%

DIDSBURY TRAIN STATION (ELDON FOOTE HALL):

	Current Rate	Proposed Rate	% Change
Hourly	\$20.00/hour	\$20.00/hour – Local \$25.00/hour – Non-Local	0% 25%
Daily	\$175.00/day	\$175.00/day – Local \$200.00/day – Non-Local	0% 14%
Half Day (6 hours)	\$120.00	\$125.00 – Local \$135.00 – Non-Local	4% 8%

EQUIPMENT RENTALS:

	Current Rate	Proposed Rate	% Change
Tables (\$100 deposit required)	\$2.50/table/day	\$3.00/table/day	20%
Chairs (\$100 deposit required)	\$0.50/chair/day	\$0.75/chair/day	50%
Spotlights (\$100 deposit required)	\$25.00/spotlight/day	\$30.00/spotlight/day	20%



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: May 24, 2022
SUBJECT: Mountain View Colts – Renovation Proposal
ORIGINATING DEPARTMENT: Community Services

BACKGROUND/PROPOSAL:

On April 15, 2022, a proposal was received from the Mountain View Colts Junior B Hockey Club regarding improvements they wished to make to their dressing room at the Didsbury Memorial Complex.

Currently, the Colts use a space located within the Curling Rink facility for their dressing room, formerly known as the Hogline Room. The room, as it currently stands, has no access to showers or washroom space. The Colts utilize showers in Dressing Rooms 3 and 4 within the Arena, which are accessed through a hallway on the west end of the Curling Rink and Arena.

A men's washroom in the lower portion of the Curling Rink shares the east wall of the Colts dressing room. This washroom has a front section that houses toilets, urinals and sinks and a back section that has a shower stall and changing area. This washroom currently serves all users of the Curling Rink, however the shower stall is not utilized and the changing area is accessed once weekly by the Men's Curling group for a few of their users.

As shown in the attached diagram from the Colts, they are proposing a renovation that would open the east wall between their existing dressing room and the back shower area of the washroom. Additionally, they are proposing to install a larger shower area that can accommodate 3 shower heads, instead of the single stall currently in place. Doors would be installed between the dressing room and shower area, as well as between the toilet/sink portion of the washroom and the shower area to secure the spaces, as required. This renovation would be undertaken by a qualified contractor, Silverstone Homes (Dan Visser) and all costs associated would be the responsibility of the Colts.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

As this proposal affects a shared space at the Memorial Complex, Administration met with the Didsbury Curling Club (DCC) Executive on-site to review the proposal for their input and any potential impacts it might have on DCC members. The DCC Executive brought the proposal forward to their members in early May, who suggested a few modifications that the Colts were agreeable to. The DCC has since committed their support to the proposal.

The Colts have committed that this shower area will remain a shared space. DCC members will have access to the washroom area of the room at all times, and can utilize the back shower/changing area on Men's Nights and Bonspiels as usual. When the shower/changing area is not required by DCC members, that area will be locked off, to avoid access by other renters of the facility.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

Benefits to this proposal include:

- Provision of showers within the Colts dressing room area reduces the need for players to access other areas of the facility for showers.
- Reduced cleaning time required by staff who currently need to clean Dressing Rooms 3 and 4 after each Colts rental time, as well as the Colts dressing room.
- This is a lasting improvement to the facility – improved showers and an improved dressing room, which will come at no cost to the Town of Didsbury

Administration would suggest that a letter of agreement be drafted between the Mountain View Colts and the Didsbury Curling Club to ensure a clear understanding of how the space will be shared, and to avoid future issues that could arise as boards and membership changes.

ALIGNMENT WITH STRATEGIC PLAN

4. Healthy Active Living

RECOMMENDATION

That Council approve the renovation of the Colts dressing room at the Didsbury Memorial Complex, and that all costs associated with this renovation be at the expense of the Mountain View Colts Hockey Club.



Mountainview Colts

April 15, 2022

Town of Didsbury
Box 790
Didsbury, Alberta
T0M0W0

Attention: Nicole Aasen

RE: RENOVATION PROPOSAL

The Mountain View Colts would like to bring forward a proposal for the approval in making changes to our dressing room. This would allow access from the dressing room into the attached men's washroom in the curling rink. The access would include improvements to the current unused shower area.

The improvements would include an access from the dressing room to the bathroom (through the east wall of dressing room), a renovation to the shower area (to include 3 to 4 shower heads) and adding a dividing door between shower area and bathroom area. Installing the dividing door would allow the Colts room to be locked, while still allowing the curling club and public to access the bathroom. The proposed plan is attached.

All costs (materials and labour) would be covered by the Colts. The design and execution of the project will be contracted by Silverstone Homes and Dan Visser.

The Colts appreciate having access to their own personal room by the town. We feel that the improvements would not affect the other users of the bathroom area but it will allow the boys access the showers without having to run around the facility in their towels to dressing rooms 3 & 4. In having to run around to dressing rooms 3 & 4 the players have to pass any fans and volunteers in the arena hallway.

If our proposal is approved, we hope to start renovations on the bathroom/shower area as soon as possible but would leave the access door between dressing room and shower area just prior to the hockey season. This would allow the current occupants (Mavericks/Stingers lacrosse teams) to not be impacted during their 2022 summer season.

As noted above the Colts are not wanting to limit access to other users of the facility bathroom area but rather make improvements to the shower area so that future users of the dressing room can have direct access to a shower and bathroom.

We look forward to hearing from you.

Thank you,

A handwritten signature in dark ink, reading "Karen Rothenbusch". The signature is written in a cursive, flowing style.

Karen Rothenbusch
General Manager
403-804-5425



Beaver Plastics

780.962.4433

Toll Free 1-888-453-5961

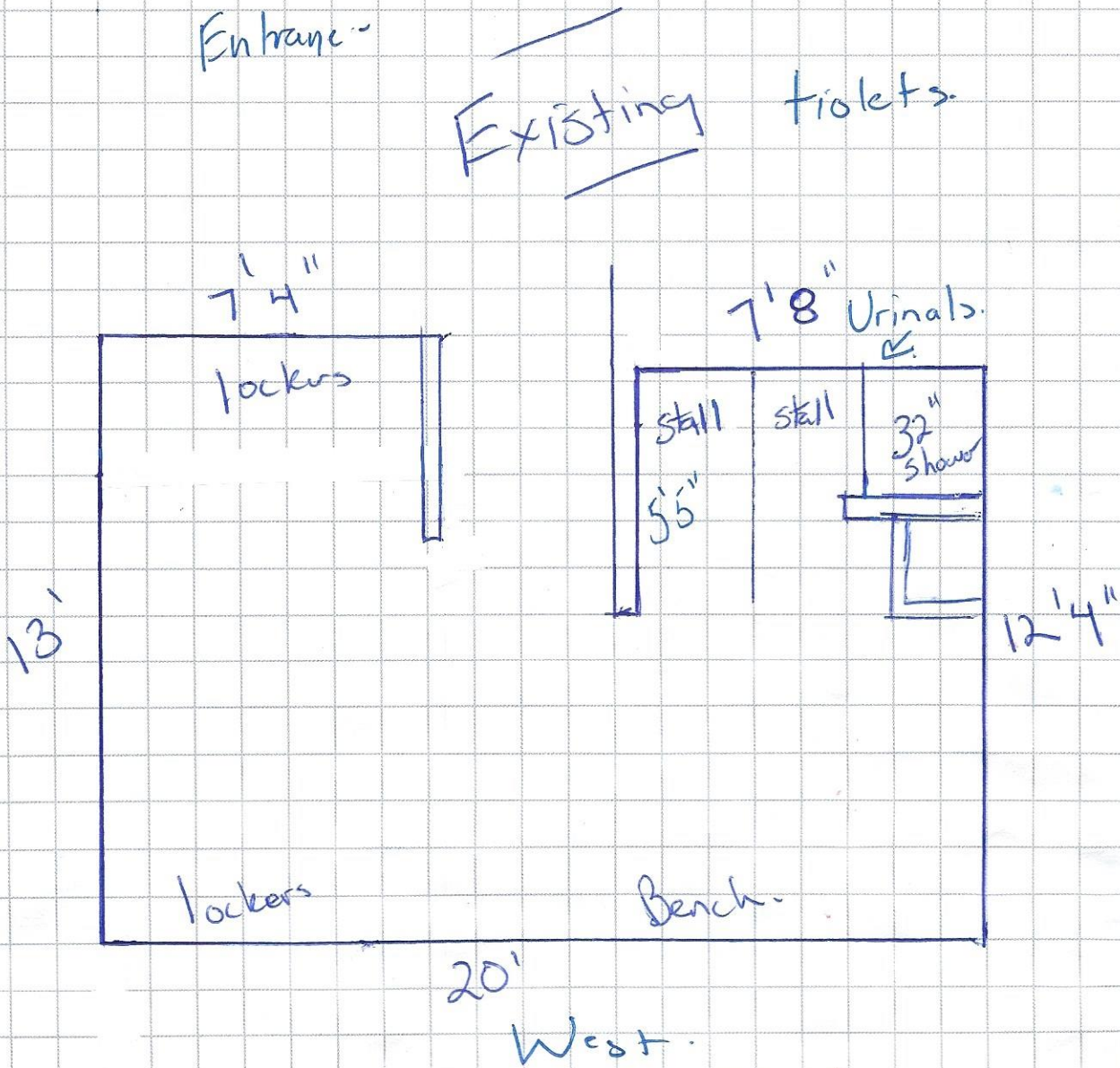
info@beaverplastics.com

beaverplastics.com

PROJECT

Mountain View Colts Showers

DATE





Beaver Plastics

780.962.4433

Toll Free 1-888-453-5961

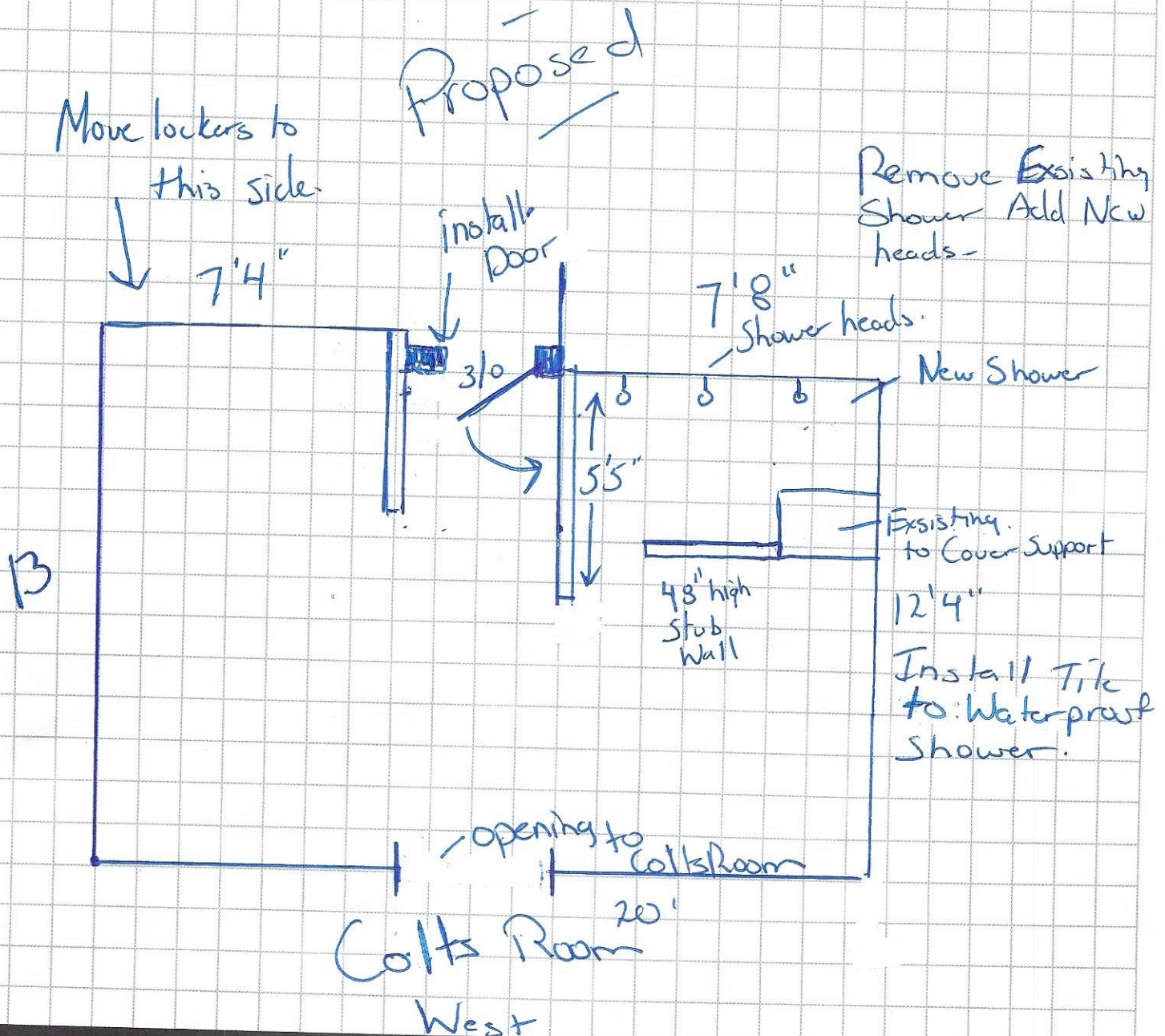
info@beaverplastics.com

beaverplastics.com

PROJECT

Mountain View Colts Proposed Shower

DATE





REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: May 24, 2022
SUBJECT: Economic Development Visioning Follow-up Session
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Council held an Economic Development Orientation and Visioning session with Economic Development Officer Alexa Ross on February 16, 2022.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council is being asked to have a follow-up workshop session to discuss the summary report of the Economic Development Strategic Visioning workshop and review the recommendations from the Didsbury Economic Development Advisory Committee (DEDAC). DEDAC reviewed the Economic Development workshop summary report at their last meeting and formulated recommendations for Council's consideration.

The following dates are being suggested:

June 2nd, 2022 at 6:00 – 8:30 p.m.

June 8th, 2022 at 6:00 – 8:30 p.m.

June 15th, 2022 at 6:00 – 8:30 p.m.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION

That Council set June __, 2022 from 6:00 to 8:30 p.m. for a Economic Development Visioning Follow-up session.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: May 24, 2022
SUBJECT: Temporary Patio Dining
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

At the April 13, 2021 Regular Council Meeting, Council approved reducing red tape and delays in working with our local food, beverage and dining establishments to accommodate and expedite the immediate need for expanded and/or new outdoor dining and patio opportunities, and to include the use of parking space opportunities.

At the September 28, 2021 Regular Council Meeting Council approved that patio dining be extended until December 31, 2022.

Both of these recommendations were made in response to providing the downtown business other options during the COVID-19 Pandemic.

Alberta entered Step 2 of the phased out public health measures on March 1, 2022 where restrictions were lifted on interactive activities, table limits, liquor sales and closing times for bars, restaurants and other food serving businesses.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The temporary allowance of outdoor patios has been well received by the businesses owners; however there are issues and concerns regarding blocking and access to sidewalks and the loss of parking spaces, particularly on 20th Street.

Council is being asked to consider clarifications to the temporary outdoor patio dining approval. Council may consider such additional conditions as protections of sidewalk access and limits on parking space utilization.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION

That Council moved to revise the temporary patio approval to be subject to the following conditions (as directed by Council):



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: May 24, 2022
SUBJECT: Enhanced Energy Invite – Summer Open House
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

On January 25, 2022, Council was given a presentation by Enhanced Energy regarding their large-scale, open access, carbon dioxide sequestration hub.

A Letter of Support from Mayor Hunter on behalf of Council to the Alberta Government supporting their proposal was given to Enhanced Energy.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council has been invited to attend a Summer Open House and Barbeque for a guided site tour and connect with Enhanced Energy staff to learn more about the CCUS in Central Alberta on June 24, 2022 in Clive, Alberta at the Haynes Community Hall.



ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION

That Council approve and assign the following Council Members to attend the Enhanced Energy Summer Open House:



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE

May 24, 2022

SUBJECT

Chief Administrative Officer (CAO) Report

ORIGINATING DEPARTMENT

Legislative Services

BACKGROUND/PROPOSAL:

Please find attached the CAO Report for May 24, 2022.

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the CAO Report for May 24, 2022 as information.



CAO Report – May 24, 2022

1. **2022 Approved Operating Budget** (Corporate Services)

The 2022 Operating Budget was approved by Council on May 10, 2022. Please find attached the finalized version.

2. **2022 First Quarter Financial Reports**(Corporate Services)

Please find attached the 1st Quarter Financial Reports.

3. **Community Clean-up Report** (Corporate Services)

Community Cleanup week ran from May 2 - May 7, 2022 and successfully helped to kick-start spring cleaning in the Town by offering residents inexpensive ways to remove unwanted household items and appliances.

Residents purchased a total of **35** Landfill and **5** Appliance Day Tickets for \$10/ticket. FCSS sponsored a total of **15** Curbside Pickup Day Tickets for seniors and persons with disabilities.

The Town provided **5** free Pitch-In Kits to members of the community who wanted to participate in keeping Didsbury Clean, and **1** resident was the lucky winner of a FREE Family Swim Pass for registering for a Pitch-In Kit!

4. **2022 Operating Budget Meetings Costs** (Corporate Services)

Council passed Resolution #250-22 to direct Administration to bring back a report on the cost of the Operating Budget Meetings to date after the conclusion of the Budget Meetings.

There were six meetings relating to the setting of the 2022 operating budget including a pre-budget strategic issues workshop. The dates of these meetings were January 26, March 5, March 17, March 31, April 11 and May 2, 2022.

Administration assessed the tangible costs related to these meetings including Council time, Staff time, Food and Other Supplies and Advertising. The total cost of holding these meetings for 2022 was \$20,300.

A photograph of a water tower with a red figure painted on it, partially obscured by green trees.

2022 OPERATING BUDGET

APPROVED
May 10, 2022



2022 OPERATING BUDGET

APPROVED
May 10, 2022

Two Year Budget Comparison

by OBJECT

	2022	2021	2021	Budget Variance	
	Approved Budget	Approved Budget	Actual	\$	%
Revenue					
Net municipal taxation (Tax Revenues)	\$ 4,923,996	\$ 4,727,454	\$ 4,739,189	\$ 196,542	4%
Government operating grants	1,282,233	1,743,631	1,792,371	(461,398)	-26%
Utility user charges	2,960,432	2,828,704	3,056,832	131,728	5%
Sales and user fees	1,544,288	1,274,575	1,144,603	269,713	21%
Franchise fees	815,000	760,000	794,074	55,000	7%
Penalties and fines	124,500	131,500	125,389	(7,000)	-5%
Licenses and permits	130,000	41,900	90,025	88,100	210%
Investment income	50,000	25,000	49,556	25,000	100%
Other revenue	40,000	30,000	421,038	10,000	33%
From reserve	227,001	78,000	445,449	149,001	191%
Total - Revenue	\$ 12,097,450	\$ 11,640,764	\$ 12,658,527	\$ 456,686	4%
Expenditures					
Salaries and benefits	\$ 4,277,560	\$ 3,916,110	\$ 3,760,863	\$ 361,450	9%
Training, conferences and travel	143,973	90,925	74,288	53,048	58%
Memberships	24,155	27,340	19,566	(3,185)	-12%
Advertising and printing	107,125	117,316	97,974	(10,191)	-9%
Professional services	308,420	210,620	240,996	97,800	46%
Contracted services	936,576	792,576	753,753	144,000	18%
Municipal Policing Contract	539,000	527,000	452,399	12,000	2%
Telecommunications	225,237	215,075	211,723	10,162	5%
General supplies	447,550	440,116	388,984	7,434	2%
Cost of Water	916,250	810,000	896,654	106,250	13%
Repairs and maintenance	724,250	941,600	949,931	(217,350)	-23%
Utilities	720,150	649,850	641,969	70,300	11%
Insurance	171,870	159,000	157,089	12,870	8%
Leases	66,670	66,490	21,116	180	0%
Bank charges and interest	18,400	12,900	15,052	5,500	43%
Interest on long term debt	101,928	126,603	118,221	(24,675)	-19%
Long term debt repaid	544,505	594,169	594,168	(49,664)	-8%
Grants and other payments to organization	584,258	583,009	575,300	1,249	0%
To capital	3,500	7,500	53,854	(4,000)	-53%
To reserve	1,236,073	1,302,565	3,131,285	(66,492)	-5%
Contingency	-	50,000	-	(50,000)	-100%
Total - Expenditures	\$ 12,097,450	\$ 11,640,764	\$ 13,155,185	\$ 456,686	4%
Net Revenue over Expenditures	\$ -	\$ -	\$ (496,659)	\$ -	-
Non-Cash Adjustments					
Amortization	2,308,330	-	2,308,331	2,308,330	-
Gain(loss) on disposal of assets	-	-	(265,113)	-	-
Contributed assets	-	-	387,428	-	-
add back: Amortization	(2,308,330)	-	-	(2,308,330)	-
Net Impact for Budget Purposes	\$ -	\$ -	\$ (2,682,675)	\$ -	-

Two Year Budget Comparison

REVENUES and EXPENDITURES by DIVISION

	2022	2021	2021	Variance	
	Approved Budget	Approved Budget	Actual (Unaudited)	\$	%
Revenue - by division					
Council	30,000	30,000	30,000	-	0%
Election	-	-	1,700	-	-
General Municipal Revenue	955,000	1,182,445	1,619,022	(227,445)	-19%
General Government	209,737	146,000	185,004	63,737	44%
Protective Services					
RCMP	437,764	361,767	441,618	75,997	21%
Fire Department	247,386	234,974	271,817	12,412	5%
Municipal Enforcement	65,000	69,500	50,691	(4,500)	-6%
	750,150	666,241	764,126	83,909	13%
Community Social Services					
FCSS	174,984	174,984	177,408	-	0%
DOSCA	201,000	201,000	197,406	-	0%
Didsbury Neighborhood Place	34,298	37,298	31,550	(3,000)	-8%
	410,282	413,282	406,365	(3,000)	-1%
Recreation Services					
Arena	411,906	400,298	390,067	11,608	3%
Aquatics	415,806	369,548	403,910	46,258	13%
Ice Plant	109,500	97,200	110,529	12,300	13%
Curling Rink	33,500	43,920	30,205	(10,420)	-24%
Parks	60,239	18,543	27,128	41,696	225%
MPR	6,000	10,500	17,638	(4,500)	-43%
Concession	10,000	5,000	4,786	5,000	100%
Train Station	10,000	7,500	9,710	2,500	33%
Memorial Complex	15,000	30,500	368,140	(15,500)	-51%
Campground	60,000	32,000	59,214	28,000	88%
	1,131,951	1,015,009	1,421,328	116,942	12%
Communications and Community Relations	-	-	-	-	-
Engineering & Infrastructure					
Roads and Streets	112,400	107,900	133,021	4,500	4%
Cemetery	27,000	17,800	31,570	9,200	52%
Emergency Management	-	-	-	-	-
	139,400	125,700	164,591	13,700	11%
Utilities					
Water Utility	1,830,483	1,727,955	1,839,789	102,528	6%
Wastewater Utility	669,358	638,749	892,911	30,609	5%
Solid Waste Utility	516,091	510,000	512,072	6,091	1%
	3,015,932	2,876,704	3,244,772	139,228	5%
Planning and Economic Development					
Planning and Development	124,501	58,000	101,942	66,501	115%
Economic Development	50,000	45,000	88,235	5,000	11%
Subdivision	240,594	240,595	238,272	(1)	0%
	415,095	343,595	428,449	71,500	21%
Culture and Other Facilities					
Museum	-	-	-	-	-
Library	115,907	114,334	114,333	1,573	1%
Other Community Facilities	-	-	-	-	-
	115,907	114,334	114,333	1,573	1%
Total Operating Revenues	\$ 7,173,454	\$ 6,913,310	\$ 8,379,688	\$ 260,144	4%

Two Year Budget Comparison

REVENUES and EXPENDITURES by DIVISION

	2022	2021	2021	Variance	
	Approved Budget	Approved Budget	Actual (Unaudited)	\$	%
Expenditures - by division					
Council	298,358	278,360	312,021	19,998	7%
Election	-	11,000	26,638	(11,000)	-100%
General Government	806,136	903,850	2,513,505	(97,714)	-11%
Protective Services					
RCMP	802,555	789,975	824,384	12,580	2%
Fire Department	609,100	592,645	790,174	16,455	3%
Municipal Enforcement	371,055	280,357	244,876	90,698	32%
	1,782,710	1,662,977	1,859,434	119,733	7%
Community Social Services					
FCSS	250,787	263,943	263,175	(13,156)	-5%
DOSCA	201,000	201,000	197,406	-	0%
Didsbury Neighborhood Place	34,298	37,298	31,550	(3,000)	-8%
	486,085	502,241	492,131	(16,156)	-3%
Recreation Services					
Arena	741,930	665,551	725,413	76,379	11%
Aquatics	794,820	688,635	788,393	106,185	15%
Ice Plant	109,500	97,200	110,529	12,300	13%
Curling Rink	142,895	131,019	164,360	11,876	9%
Parks	349,850	301,635	411,640	48,215	16%
MPR	43,050	40,725	35,452	2,325	6%
Concession	4,500	2,500	3,354	2,000	80%
Train Station	41,720	39,775	36,534	1,945	5%
Memorial Complex	226,168	237,803	225,434	(11,635)	-5%
Campground	81,114	49,450	67,111	31,664	64%
	2,535,547	2,254,293	2,568,219	281,254	12%
Communications and Community Relations					
Communications and Community Relations	181,034	181,900	142,053	(866)	0%
Engineering & Infrastructure					
Roads and Streets	1,682,115	1,849,861	2,781,842	(167,746)	-9%
Cemetery	73,780	73,970	60,119	(190)	0%
Emergency Management	37,305	32,695	34,125	4,610	14%
	1,793,200	1,956,526	2,876,086	(163,326)	-8%
Utilities					
Water Utility	1,830,483	1,727,955	1,967,365	102,528	6%
Wastewater Utility	669,358	638,749	1,431,562	30,609	5%
Solid Waste Utility	516,091	510,000	519,799	6,091	1%
	3,015,932	2,876,704	3,918,727	139,228	5%
Planning and Economic Development					
Planning and Development	353,647	222,615	247,508	131,032	59%
Economic Development	258,983	154,500	249,953	104,483	68%
Subdivision	240,594	240,595	238,272	(1)	0%
	853,224	617,710	735,734	235,514	38%
Culture and Other Facilities					
Museum	31,650	31,650	31,586	-	0%
Library	303,194	303,183	314,949	11	0%
Other Community Facilities	10,380	10,370	10,468	10	0%
	345,224	345,203	357,004	21	0%
Contingency	-	50,000	-	(50,000)	-100%
Total Operating Expenditures	\$ 12,097,450	\$ 11,640,764	\$ 15,801,552	\$ 456,686	4%
Net Municipal Taxation (Tax Revenues)	\$ 4,923,996	\$ 4,727,454	\$ 4,739,189	196,542	4%
NET Surplus/Deficit	\$ -	\$ -	\$ (2,682,675)	-	-

Two Year Budget Comparison

NET SURPLUS by DIVISION

<i>Net Surplus - by division</i>	2022	2021	2021	Variance	
	Approved Budget	Approved Budget	Actual (Unaudited)	\$	%
<i>Net Surplus - by division</i>					
Council	(268,358)	(248,360)	(282,021)	(19,998)	8%
Election	-	(11,000)	(24,938)	11,000	
General Municipal Revenue	955,000	1,182,445	1,619,022	(227,445)	-19%
General Government	(596,399)	(757,850)	(2,328,501)	161,451	-21%
Protective Services					
RCMP	(364,791)	(428,208)	(382,766)	63,417	-15%
Fire Department	(361,714)	(357,671)	(518,357)	(4,043)	1%
Municipal Enforcement	(306,055)	(210,857)	(194,186)	(95,198)	45%
	(1,032,560)	(996,736)	(1,095,309)	(35,824)	4%
Community Social Services					
FCSS	(75,803)	(88,959)	(85,767)	13,156	-15%
DOSCA	-	-	-	-	-
Didsbury Neighborhood Place	-	-	-	-	-
	(75,803)	(88,959)	(85,767)	13,156	-15%
Recreation Services					
Arena	(330,024)	(265,253)	(335,346)	(64,771)	24%
Aquatics	(379,014)	(319,087)	(384,483)	(59,927)	19%
Ice Plant	-	-	-	-	-
Curling Rink	(109,395)	(87,099)	(134,155)	(22,296)	26%
Parks	(289,611)	(283,092)	(384,512)	(6,519)	2%
MPR	(37,050)	(30,225)	(17,814)	(6,825)	23%
Concession	5,500	2,500	1,431	3,000	120%
Train Station	(31,720)	(32,275)	(26,824)	555	-2%
Memorial Complex	(211,168)	(207,303)	142,706	(3,865)	2%
Campground	(21,114)	(17,450)	(7,896)	(3,664)	21%
	(1,403,596)	(1,239,284)	(1,146,892)	(164,312)	13%
Communications and Community Relations					
Communications and Community Relations	(181,034)	(181,900)	(142,053)	866	0%
Engineering & Infrastructure					
Roads and Streets	(1,569,715)	(1,741,961)	(2,648,821)	172,246	-10%
Cemetery	(46,780)	(56,170)	(28,549)	9,390	-17%
Emergency Management	(37,305)	(32,695)	(34,125)	(4,610)	14%
	(1,653,800)	(1,830,826)	(2,711,496)	177,026	-10%
Utilities					
Water Utility	-	-	(127,576)	-	-
Wastewater Utility	-	-	(538,651)	-	-
Solid Waste Utility	-	-	(7,727)	-	-
	-	-	(673,954)	-	-
Planning and Economic Development					
Planning and Development	(229,146)	(164,615)	(145,567)	(64,531)	39%
Economic Development	(208,983)	(109,500)	(161,718)	(99,483)	91%
Subdivision	-	-	-	-	-
	(438,129)	(274,115)	(307,285)	(164,014)	60%
Culture and Other Facilities					
Museum	(31,650)	(31,650)	(31,586)	-	0%
Library	(187,287)	(188,849)	(200,616)	1,562	-1%
Other Community Facilities	(10,380)	(10,370)	(10,468)	(10)	0%
	(229,317)	(230,869)	(242,670)	1,552	-1%
Contingency	-	(50,000)	-	(50,000)	100%
Net Municipal Taxation (Tax Revenues)	\$ 4,923,996	\$ 4,727,454	\$ 4,739,189	\$ (307,542)	-7%
NET Surplus/Deficit	\$ -	\$ -	\$ (2,682,675)	\$ -	-

Town of Didsbury												
2022 1st Quarter Financial Report												
Reserves Continuity Schedule												
	Jan 1 2022, Actual	Transfers In (YTD)	Interest (YTD)	Transfers Out (YTD)	March 31, 2022 Account Balance	Budgeted Transfers to Reserves (outstanding)	Capital Budget Transfers from Reserves (outstanding)	Operating Budget Transfers from Reserves (outstanding)	Transfers from Reserves Approved by Resolution (outstanding)	Resolution #	Dec 31 2022 Projected	Notes
General	674,281	-	566	-	674,847	-	(65,000)	(90,001)	(18,575)	225-22, 226-22	501,271	1
Tax Stabilization Fund	57,950	-	25	-	57,975	-	-	-	-		57,975	
Council Community Grant Program	30,064	-	13	(8,000)	22,077	-	-	(22,000)	-		77	2
Election	10,500	-	5	-	10,505	-	-	-	-		10,505	
In Lieu of Municipal Reserve	62,975	-	102	-	63,077	-	-	-	-		63,077	
Legacy Fund	17,343	-	28	-	17,371	-	-	-	(17,297)	385-21; 386-21	74	3
General reserve	853,113	-	739	(8,000)	845,852	-	(65,000)	(112,001)	(35,872)	-	632,979	
Old fire hall demolition/removal	26,447	-	52	-	26,499	-	-	-	-		26,499	
Fire dept large equipment	330,315	-	628	(36,740)	294,204	100,000	(369,561)	-	-		24,644	4
Fire dept building maintenance	9,941	-	20	-	9,961	5,000	-	-	-		14,961	
Fire dept operating	25,212	-	50	-	25,261	-	-	-	-		25,261	
Fire dept small capital equipment	12,127	-	22	-	12,148	-	-	-	-		12,148	
RCMP capital	39,875	-	65	-	39,940	10,000	(33,900)	-	-		16,040	5
RCMP operating	432,281	-	772	-	433,053	-	-	(52,000)	-		381,053	6
Municipal enforcement operating and capital	101,080	-	199	-	101,278	15,000	-	(7,500)	-		108,778	7
Protective services reserve	977,277	-	1,807	(36,740)	942,344	130,000	(403,461)	(59,500)	-	-	609,384	
Vehicle & equipment replacement	750,635	-	1,320	(54,695)	697,260	207,000	(66,000)	-	-		838,260	8
Snow removal	36,000	-	58	-	36,057	-	-	-	-		36,057	
Water	722,832	-	799	-	723,631	466,320	-	-	-		1,189,951	
Water offsite levies	171,129	-	322	-	171,451	-	(92,703)	-	-		78,748	9
Water distribution offsite levies	79,054	-	150	(20,900)	58,304	-	(58,304)	-	-		1	9
Wastewater	931,560	-	1,540	-	933,100	101,060	-	-	-		1,034,160	
Wastewater (unfunded - non-interest bearing)	425,828	-	-	-	425,828	-	(26,000)	-	-		399,828	10
Wastewater offsite levies	73,556	-	139	-	73,694	-	-	-	-		73,694	
Solid waste	385,604	-	726	-	386,330	-	-	(47,500)	-		338,830	11
Public works reserve	3,576,197	-	5,053	(75,595)	3,505,655	774,380	(243,007)	(47,500)	-	-	3,989,529	
Cemetery	19,898	-	39	-	19,937	-	-	-	-		19,937	
DOSCA	38,808	-	-	-	38,808	-	-	-	-		38,808	
Economic development & tourism	115,679	-	228	-	115,907	-	-	-	(52,000)	322-21	63,907	12
Train station maintenance	42,182	-	83	-	42,265	-	-	-	-		42,265	
Pathway & trail	164,799	-	325	-	165,124	8,475	(126,000)	-	-		47,599	13
Vehicle & equipment replacement - Parks	30,973	-	54	-	31,027	50,000	-	-	-		81,027	
Recreation facilities	249,415	-	467	-	249,882	244,700	(95,000)	-	-		399,582	14
Campground	31,918	-	63	-	31,981	-	-	-	(20,000)	116-22	11,981	15
Community/Recreation Services reserve	693,671	-	1,261	-	694,931	303,175	(221,000)	-	(72,000)	-	705,106	
Total	6,100,258	-	8,860	(120,335)	5,988,782	1,207,555	(932,467)	(219,001)	(107,872)	-	5,936,998	

Town of Didsbury												
2022 1st Quarter Financial Report												
Reserves Continuity Schedule												
Continued												
Notes												
1. General reserve approved transfers outstanding: \$65,000 Main Office HVAC Project; \$50,000 transfers in to offset operating budget; up to \$18,575 for Strategic Planning Consultant (225-22; 226-22)												
2. Council community grant annual program - \$8,000 funded as of March 31, 2022; \$22,000 remaining for the 2022 year												
3. Legacy Fund approved transfers outstanding: \$15,296.89 for future development of interior community mural (385-21); \$2,000 for athletic scholarship (386-21)												
4. Fire large equipment transfers outstanding: \$56,300 for Didsbury's portion of emergency backup generator; \$313,261 of \$350,000 for Didsbury's remaining portion of Rescue												
5. RCMP capital transfers outstanding: \$20,000 RCMP building painting; \$13,900 Didsbury's portion of RCMP building HVAC improvements												
6. RCMP operating transfers outstanding: \$52,000 to offset operating budget to fund portion of 2022's policing contract												
7. Municipal enforcement transfers outstanding: \$7,500 to pay for portion of CPO 1 training												
8. Vehicle & equipment replacement transfer outstanding: \$66,000 for purchase of vehicle for PW												
9. Water offsite levies transfers outstanding: \$151,007 of \$175,000 for East Reservoir Design Phase (2020 capital budget)												
10. Wastewater reserve transfer outstanding: \$26,000 for Southridge Sewage Lift Station Emergency Backup Generator (2021 capital budget)												
11. Solid Waste reserve transfer outstanding: \$47,500 to offset 2022 residential waste pick up fee												
12. Ec dev reserve transfer outstanding: \$52,000 for adding electrical outlets to light standards on 20th Avenue (322-21)												
13. Pathway & trail reserve transfer outstanding: \$51,000 for cemetery pathway project; \$75,000 for Outlying Plan pathway project												
14. Recreation facilities reserve transfer outstanding: \$30,000 for MPR stage upgrades; \$55,000 for Curling Rink Make Up Air unit replacement												
15. Campground reserve transfer outstanding: \$20,000 to tie in sanitary system (116-22)												

Town of Didsbury									
2022 1st Quarter Financial Report									
Capital Grants Continuity Schedule									
	January 1, 2022	2022 Grant Allocation Received	Interest (YTD)	2022 Actual Expenditures (YTD)	March 31, 2022 Balance	2022 Grant Allocation Receivable	Expenditures Projected - Unfinished Projects	Dec 31, 2021 Available	Notes
Municipal Sustainability Initiative Grant (MSI)	2,775,212	-	2,934	(133,268)	2,644,877	540,506	(2,306,032)	879,352	1
Canada Community Building Fund (CCBF)*	919,661	-	4	(71,268)	848,397	315,690	(429,257)	734,831	2
Total	3,694,873	-	2,937	(204,536)	3,493,275	856,196	(2,735,288)	1,614,182	
*Formerly known as Gas Tax Fund (GTF)									
Notes									
1. MSI funded projects outstanding: \$200,000 East Reservoir Land Purchase (2020); \$61,311 Pedestrian Connectivity (2020); \$70,000 Co-op Rd design; \$1,974,721 21 St Construction.									
2. CCBF funded projects outstanding: \$56,076 Main Street Lighting Project; \$298,181 21 Avenue Construction; \$75,000 Outlying Plan Pathway.									

Town of Didsbury											
1st Quarter Financial Report											
2022 Capital Budget											
2022 CAPITAL BUDGET [Amended April 26, 2022 (Res # 249-22)]			Capital Spending			Budgeted Funding					
		Actual to March 31, 2022									
Asset	Dept	Budget	Status¹	Operations	Reserves	Grants	Debt	Other	Sales Proceeds	TOTAL	
Infrastructure											
21 St Storm, Water, Sanitary & Surface Works (Phase 1 & 2 - Construction)	EI		1,940,000	IP	-	-	1,940,000	-	-	-	1,940,000
21 St Storm, Water, Sanitary & Surface Works (Phase 2 - Design)	EI	49,279	84,000	IP			84,000				84,000
Co-op Road Water, Sanitary, Storm & Surface Works (Design)	EI	-	70,000	NS			70,000				70,000
21 Ave Storm & Surface Works (Complex Road)	EI/CS	1,819	300,000	IP			300,000				300,000
Land Improvements											
Didsbury Memorial Complex Outlying Plan Pathway & Landscaping Phase 1	CS	-	150,000	NS	-	75,000	75,000	-	-	-	150,000
Deer Coulee/Cemetery Pathway Replacement	EI	-	51,000	NS	-	51,000	-	-	-	-	51,000
Columbarium Purchase & Installation	EI	-	35,000	NS	-	-	-	-	35,000	-	35,000
Buildings											
Fire Hall Emergency Backup Generator	CP	-	100,000	NS	-	56,300	-	-	43,700	-	100,000
HVAC System [Town Office]	EI	-	65,000	IP	-	65,000	-	-	-	-	65,000
Make-Up Air Unit Replacement [Curling Rink]	CS	-	65,000	IP	-	65,000	-	-	-	-	65,000
HVAC System [RCMP Detachment]	EI	-	50,000	IP	-	13,900	-	-	36,100	-	50,000
Interior Painting [RCMP Detachment]	EI	-	20,000	IP	-	20,000	-	-	-	-	20,000
Multi-Purpose Room Stage Upgrades	CS	-	30,000	IP	-	30,000	-	-	-	-	30,000
Vehicles											
Didsbury Fire Department Rescue Vehicle	CP	73,479	735,000	IP	-	350,000	-	-	350,000	35,000	735,000
Fleet Replacement Program - 3/4 Ton Standard Cab [Public Works]	EI	-	66,000	IP	-	66,000	-	-	-	-	66,000
Fleet Replacement Program - 1/2 Ton Crew Cab [Parks]	CS	54,695	55,000	C	-	55,000	-	-	-	-	55,000
Equipment											
Skid Steer Annual Program	EI	-	3,500	NS	3,500	-	-	-	-	-	3,500
Grand Total		179,273	3,819,500		3,500	847,200	2,469,000	-	464,800	35,000	3,819,500
2021 CAPITAL PROJECTS CARRIED OVER²											
		Actual to March 31, 2022									
Asset	Dept	Budget	Status¹	Operations	Reserves	Grants	Debt	Other	Sales Proceeds	TOTAL	
Street Lighting Continuity (20th St - south end)	EI	93,924	150,000	C	-	-	150,000	-	-	-	150,000
Southridge Sewage Lift Station Emergency Backup Generator	EI	-	28,000	IP	-	26,000	-	-	-	2,000	28,000
Asphalt repair equipment	EI	71,300	71,300	C	-	-	71,300	-	-	-	71,300
2020 CAPITAL PROJECTS CARRIED OVER³											
		Actual to March 31, 2022									
Asset	Dept	Budget	Status¹	Operations	Reserves	Grants	Debt	Other	Sales Proceeds	TOTAL	
East Reservoir Land Acquisition	EI	-	200,000	IP	-	-	200,000	-	-	-	200,000
East Reservoir Design Phase	EI	23,993	175,000	IP	-	-	-	-	175,000	-	175,000
Pedestrian Connectivity - Memorial Park	EI	12,689	74,000	IP	-	-	74,000	-	-	-	74,000
¹ Status: Not started ("NS"), In Progress ("IP"), Completed ("C")											
² 2021 Capital Budget Approved January 26, 2021; Amendments February 11, 2021, April 13, 2021, June 22, 2021, September 14, 2021, September 28, 2021 & October 12, 2021											
³ 2020 Capital Budget Approved February 11, 2020 (Res#056-20); Amended April 28, 2020 (Res#137-20); Amended October 13, 2020 (Res#372-20)											

Town of Didsbury								
1st Quarter Financial Report								
Revenues and Expenditures by Division								
(January 1, 2022 to March 31, 2022)								
Budget vs Actual Comparison								
by DIVISION								
	Quarter 1 2022 Actual	Quarter 2 2022 Actual	Quarter 3 2022 Actual	Quarter 4 2022 Actual	Cumulative YTD Actual	2022 Budget (May 10/22)	% of Budget	Notes
Revenue - by division								
Net municipal taxes								
Total Property Taxes	-	-	-	-	-	6,669,711	0%	
LESS Requisitions	(434,618)	-	-	-	(434,618)	(1,745,715)	25%	
Net municipal taxes	(434,618)	-	-	-	(434,618)	4,923,996	-9%	1
General municipal revenue	288,301	-	-	-	288,301	955,000	30%	
Council	8,000	-	-	-	8,000	30,000	27%	
Election	-	-	-	-	-	-	-	
General Government	38,582	-	-	-	38,582	209,737	18%	2
Protective Services								
RCMP	79,276	-	-	-	79,276	437,764	18%	3
Fire Department	81,322	-	-	-	81,322	247,386	33%	4
Municipal Enforcement	23,498	-	-	-	23,498	65,000	36%	5
	184,096	-	-	-	184,096	750,150	25%	
Community Services								
FCSS	57,076	-	-	-	57,076	174,984	33%	6
DOSCA	42,987	-	-	-	42,987	201,000	21%	
Didsbury Neighborhood Place	2,535	-	-	-	2,535	34,298	7%	7
	102,597	-	-	-	102,597	410,282	25%	
Recreation Services								
Arena	58,675	-	-	-	58,675	411,906	14%	8
Aquatics	36,198	-	-	-	36,198	415,806	9%	8
Ice Plant	-	-	-	-	-	109,500	0%	9
Curling Rink	12,828	-	-	-	12,828	33,500	38%	
Parks	-	-	-	-	-	60,239	0%	10
MPR	2,122	-	-	-	2,122	6,000	35%	
Concession	2,426	-	-	-	2,426	10,000	24%	
Train Station	6,925	-	-	-	6,925	10,000	69%	11
Memorial Complex	11,714	-	-	-	11,714	15,000	78%	12
Campground	-	-	-	-	-	60,000	0%	13
	130,888	-	-	-	130,888	1,131,951	12%	
Communications/ Community Relations	-	-	-	-	-	-	-	
Engineering & Infrastructure								
Roads and Streets	11,454	-	-	-	11,454	112,400	10%	14
Cemetery	2,325	-	-	-	2,325	27,000	9%	
Emergency Management	-	-	-	-	-	-	-	
	13,779	-	-	-	13,779	139,400	10%	
Utilities								
Water Utility	423,209	-	-	-	423,209	1,830,483	23%	
Wastewater Utility	158,845	-	-	-	158,845	669,358	24%	
Solid Waste Utility	119,335	-	-	-	119,335	516,091	23%	
	701,389	-	-	-	701,389	3,015,932	23%	
Planning and Development								
Planning and Development	14,427	-	-	-	14,427	124,501	12%	15
Economic Development	32,525	-	-	-	32,525	50,000	65%	16
Subdivision	-	-	-	-	-	240,594	0%	17
	46,952	-	-	-	46,952	415,095	11%	
Culture and Other Facilities								
Museum	-	-	-	-	-	-	-	
Library	-	-	-	-	-	115,907	0%	18

Town of Didsbury								
1st Quarter Financial Report								
Revenues and Expenditures by Division								
(January 1, 2022 to March 31, 2022)								
Budget vs Actual Comparison								
by DIVISION								
	Quarter 1 2022 Actual	Quarter 2 2022 Actual	Quarter 3 2022 Actual	Quarter 4 2022 Actual	Cumulative YTD Actual	2022 Budget (May 10/22)	% of Budget	Notes
Other Community Facilities	-	-	-	-	-	-	-	
	-	-	-	-	-	115,907	0%	
Total Operating Revenue	1,079,966	-	-	-	1,079,966	12,097,450	9%	

Town of Didsbury								
1st Quarter Financial Report								
Revenues and Expenditures by Division								
(January 1, 2022 to March 31, 2022)								
Budget vs Actual Comparison								
by DIVISION								
	Quarter 1 2022 Actual	Quarter 2 2022 Actual	Quarter 3 2022 Actual	Quarter 4 2022 Actual	Cumulative YTD Actual	2022 Budget (May 10/22)	% of Budget	Notes
Expenditures - by division								
Council	63,474	-	-	-	63,474	298,358	21%	
Election	-	-	-	-	-	-	-	
General Government	229,878	-	-	-	229,878	806,136	29%	
Protective Services								
RCMP	34,018	-	-	-	34,018	802,555	4%	19
Fire Department	75,929	-	-	-	75,929	609,100	12%	
Municipal Enforcement	68,786	-	-	-	68,786	371,055	19%	
	178,733	-	-	-	178,733	1,782,710	10%	
Community Services								
FCSS	63,870	-	-	-	63,870	250,787	25%	
DOSCA	32,790	-	-	-	32,790	201,000	16%	
Didsbury Neighborhood Place	7,505	-	-	-	7,505	34,298	22%	
	104,165	-	-	-	104,165	486,085	21%	
Recreation Services								
Arena	133,553	-	-	-	133,553	741,930	18%	
Aquatics	124,488	-	-	-	124,488	794,820	16%	
Ice Plant	24,378	-	-	-	24,378	109,500	22%	
Curling Rink	33,361	-	-	-	33,361	142,895	23%	
Parks	46,719	-	-	-	46,719	349,850	13%	
MPR	8,705	-	-	-	8,705	43,050	20%	
Concession	933	-	-	-	933	4,500	21%	
Train Station	9,765	-	-	-	9,765	41,720	23%	
Memorial Complex	31,553	-	-	-	31,553	226,168	14%	
Campground	6,259	-	-	-	6,259	81,114	8%	
	419,713	-	-	-	419,713	2,535,547	17%	
Communications/Marketing	29,417	-	-	-	29,417	181,034	16%	
Public Works								
Roads and Streets	286,244	-	-	-	286,244	1,682,115	17%	
Cemetery	8,053	-	-	-	8,053	73,780	11%	
Emergency Management	10,123	-	-	-	10,123	37,305	27%	
	304,419	-	-	-	304,419	1,793,200	17%	
Utilities								
Water Utility	302,733	-	-	-	302,733	1,830,483	17%	
Wastewater Utility	56,322	-	-	-	56,322	669,358	8%	
Solid Waste Utility	111,129	-	-	-	111,129	516,091	22%	
	470,185	-	-	-	470,185	3,015,932	16%	
Planning and Development								
Planning and Development	64,523	-	-	-	64,523	353,647	18%	
Economic Development	38,108	-	-	-	38,108	258,983	15%	
Subdivision	91,599	-	-	-	91,599	240,594	38%	20
	194,230	-	-	-	194,230	853,224	23%	
Culture								
Museum	177	-	-	-	177	31,650	1%	
Library	75,072	-	-	-	75,072	303,194	25%	
Other Community Facilities	4,631	-	-	-	4,631	10,380	45%	21
	79,880	-	-	-	79,880	345,224	23%	
Total Expenditures	2,074,094	-	-	-	2,074,094	12,097,450	17%	
	(994,127)	-	-	-	(994,127)	-		

Town of Didsbury								
1st Quarter Financial Report								
Revenues and Expenditures by Division								
(January 1, 2022 to March 31, 2022)								
Budget vs Actual Comparison								
by DIVISION								
	Quarter 1 2022 Actual	Quarter 2 2022 Actual	Quarter 3 2022 Actual	Quarter 4 2022 Actual	Cumulative YTD Actual	2022 Budget (May 10, 22)	% of Budget	Notes
Notes								
1. As of March 31, 2022 the tax rate bylaw had not been set, therefore, current year property taxes have not been levied and total Property taxes remain at \$0. Requisitions paid to MVSH and Alberta Education are paid on a quarterly basis, whether the tax bylaw is approved or not. At March 31, 2022, one quarter of payments have been made which is consistent with 25% of the budgeted amount. Net municipal property taxes at March 31, 2022 is at a negative value for these reasons.								
2. General Government revenues is slightly behind expectation at the end of 1st quarter; this is largely because the 'transfer from reserve' of \$50,000 to offset the 2022 budget is included in this revenue line, and it has not yet been allocated.								
3. RCMP revenues is slightly behind expectation, largely because the 'transfer from reserve' of \$52,000 to offset the municipal policing contract is included in this revenue line and has not yet been allocated.								
4. Fire revenues is slightly ahead of expectation as MVC makes payments twice a year. The first payment was paid in January which makes revenues appear stronger at this point.								
5. Municipal Enforcement revenues is stronger than expected due to the timing of the animal license revenues of approximately \$18,000 (which are due in January).								
6. FCSS revenues are stronger than expected due to the timing of FCSS funding from the County, which is paid semi annually.								
7. DNP revenues are 7% of budget as a large portion of the department is funded from a grant transfer from FCSS. This is typically allocated at year end.								
8. Arena and Aquatics revenue is lower than expected because a large amount of the revenues that come in are from the MVC Shared Facility Funding and Provincial MSI funding, both which have not yet been received.								
9. Ice Plant revenue is currently at \$0 and will remain that way until year end when it is allocated based on actual ice plant expenditures and shared between the arena and the curling rink.								
10. Parks revenue is mostly made up of grant revenue for the FCM MAMP grant which will not be received until the project is completed.								
11. Train Station rental revenues have been stronger than expected in the first quarter.								
12. Memorial Complex revenue includes \$10,000 for a lease agreement related to the Tower currently being installed. That lease payment has already been received for the year.								
13. Campground revenue is \$0 as the campground did not open until April 1st; after the first quarter was complete.								
14. Roads and Streets revenue is lower than expected as the Town has not yet received much for bulk water sales - these types of sales typically are stronger in the summer and fall months.								
15. Included in Planning & Development revenue is \$40,001 transfer from general reserve to fund the MDP which will not occur until the corresponding expenditures have been spent.								
16. Economic development revenues is higher than expected due to the timing of business licenses - the majority of which are collected in January.								
17. Subdivision revenues relate to the sale of land in the Shantz subdivision; there have been no land sales to date.								
18. Library revenues include MSI operating grants and MVC Shared Facility funding which had not been received up to this date.								
19. RCMP expenditures are lower than expected as the Town has not yet been invoiced for the first quarter policing contract.								
20. Subdivision expenses are higher than expected due to the timing of the debt payments that occurred in the first quarter.								
21. Other community facility expenses are higher than expensed as the expenditures are insurance related, a once per year payment occurring in January.								

Town of Didsbury					
1st Quarter Financial Report					
Revenues and Expenditures by object					
(January 1, 2022 to March 31, 2022)					
Budget vs. Actual Comparison					
by OBJECT					
	2022 Actual (as of March 31, 2022)	2022 Approved Budget (2022-05- 10)	% of Budget	Notes	
Revenue					
Total Property taxes	-	6,669,711	0%	1	
LESS Requisitions	(434,618)	(1,745,715)	25%	1	
Net municipal taxation (Tax Revenues)	(434,618)	4,923,996	-9%	1	
Government operating grants	164,378	1,282,233	13%	2	
Utility user charges	698,942	2,960,432	24%		
Sales and user fees	272,056	1,544,288	18%	3	
Franchise fees	257,476	815,000	32%	4	
Penalties and fines	21,942	124,500	18%	5	
Licenses and permits	62,711	130,000	48%	6	
Investment income	15,019	50,000	30%	7	
Other revenue	14,061	40,000	35%		
From reserve	8,000	227,001	4%	8	
Total - Revenue	1,079,966	12,097,450	9%		
Expenditures					
Salaries and benefits	685,369	4,277,560	16%	9	
Training, conferences and travel	35,079	143,973	24%		
Memberships	14,026	24,155	58%	10	
Advertising and printing	27,511	107,125	26%		
Professional services	59,246	308,420	19%	11	
Contracted services	179,384	936,576	19%	12	
Municipal Policing Contract	1,576	539,000	0%	13	
Telecommunications	52,871	225,237	23%		
General supplies	88,663	447,550	20%		
Cost of water	223,414	916,250	24%		
Repairs and maintenance	57,913	724,250	8%	14	
Utilities	140,079	720,150	19%	15	
Insurance	168,694	171,870	98%	16	
Leases	1,619	66,670	2%	17	
Bank charges and interest	3,754	18,400	20%		
Interest on long term debt	22,564	101,928	22%		
Long term debt repaid	157,169	544,505	29%		
Grants and other payments to organizations	146,302	584,258	25%		
To capital	-	3,500	0%		
To reserve	8,860	1,236,073	1%	18	
Total - Expenditures	2,074,094	12,097,450	17%		
Total Town of Didsbury	(994,127)	-			
Notes					
1. As of March 31, 2022 the tax rate bylaw had not been set, therefore, current year property taxes have not been levied and total Property taxes remain at \$0. Requisitions paid to MVSH and Alberta Education are paid on a quarterly basis even if the tax rate bylaw is approved at a different time. At March 31, 2022, one quarter of payments has been made which is consistent with 25% of the budgeted amount. Net municipal property taxes at March 31, 2022 is at a negative value for these reasons.					
2. Government operating grants typically do not occur on a even basis throughout the year. The MSI Operating payment specified by the Province has not yet been received. In addition, the shared facility payments from Mountain View County were not received by the end of the 1st quarter.					
3. Sales and user fees are slightly lower than expectation at the end of the first quarter. However there are several types of user fee revenue which do not occur even over the twelve months - such as the campground which was not opened during quarter 1. Bulk water sales included in this line is also expected to be higher in the summer months compared to the winter months.					

4. Franchise fee revenue has been strong during the first few months of 2022. As usage typically decreases, during the summer months, these revenues are stronger in the winter months than the summer months so this revenue line is expected to somewhat taper out during the next quarter.
5. Penalties and fines includes penalties on unpaid taxes. The monthly arrears penalty is only 1.5% and the penalty on current year taxes, which is more significant is not applied until after the due date of August 31, 2022 (if approved in the tax rate bylaw).
6. Licenses and permits are strong in the first quarter as both business licenses and animal licenses are an annual payment which occurs largely in January. This will taper off over the remaining months of the year.
7. Investment income has been stronger than expected as the interest rate has improved since the beginning of the year.
8. From reserve includes transfers in from reserve which have not yet been recorded. Currently only \$8,000 has been transferred in from the Council Community Grant program which is the amount of grants that had been issued from this program to date.
9. Salaries and benefits appears lower than expectation because the approved cost of living adjustment is not recognized, the Town has not yet reached its peak capacity (this occurs in the summer months when parks and DOSCA seasonal staff are employed), and the public works and municipal enforcement capacity increases have not yet been hired for as these decisions were finalized along with the approved budget.
10. Memberships also do not occur evenly throughout the year. A significant number of membership fees for the organization are on the calendar year and paid in the first quarter. This amount is expected to taper out as the year continues.
11. Professional services is slightly below expectation as it includes amounts for special projects which have not yet occurred (such as the MDP).
12. Contracted services is slightly below expectation as many of these costs have not yet occurred, for example, general services related to the ice plant is included here, and we don't see these expenditures occur typically until fall when the ice plant is turning on for the season.
13. Municipal policing contract first quarter payment has not yet been provided by the Province. The Town's first quarter is the Province's 4th quarter and they take more time as they are reconciling all costs at this time of year.
14. Repairs and maintenance is currently only at 8% of budget. There have been few emergency or unexpected breaks up to this point in the year on the Town's infrastructure; some projects were held off until the budget was approved to ensure the funding exists to complete the projects; and timing of projects also takes a part as much of the maintenance is done outside and requires good weather such as the sidewalk and roads maintenance.
15. Utilities appears to be slightly below budget, however this is not an accurate picture as there are only two months of expenditures recorded at this point in time. When accounting for March's invoice, utilities are actually trending higher than expectation at this point in the year and given recent events, reprieve from these higher costs is not expected.
16. Insurance is sitting at about 98% of actual as the Town typically receives one invoice early in the year. Adjustments may occur during the year which relate to changes that have occurred, but they are minor compared to the initial invoice.
17. Leases are trending low at the end of the first quarter as only one photocopier lease had been processed and the Grader leases has yet to occur.
18. To reserve relates to funds the Town puts into reserves from the approved operating budget. The annual transfers typically occur in the 4th quarter. Currently only the amount related to interest income on the reserve accounts is recorded here.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	May 24, 2022
SUBJECT	Council Reports
ORIGINATING DEPARTMENT	Legislative Services

BACKGROUND/PROPOSAL:

Council Members will give a verbal and/or written report on any business or committee activity in which they have participated.

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the Council Reports for May 24, 2022 as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: May 24, 2022
SUBJECT: Correspondence and Information
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Correspondence received from other agencies and departments of the Town, which may be of importance and interest, is being provided for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached:

- Town of Eckville Parade Invitation
- Town of Coaldale – AUC Increasing Utility Fees

ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

RECOMMENDATION

That Council accept the presented correspondence items as information.



TOWN OF ECKVILLE


ECKVILLE PARADE

On behalf of the Town of Eckville, this invitation is being extended to you or a member of your Council to be a Guest of Honor in the Annual Eckville Parade on Saturday, June 11, 2022

You are also invited to gather with us before the parade at the Eckville Town Office between 10:30 and 11:30 a.m. for refreshments and light lunch.

The staging area for the parade is at the Eckville Elementary School located at 4948-54A Avenue starting at 11:00 a.m. The parade begins at 12:00 noon.

Please complete the following and reply by fax to (403) 746-2900 or email to info@eckville.com by May 30, 2022 to confirm your attendance.

	Municipality / Organization:	
	Dignitary(s) Attending:	
	Telephone:	
	Fax:	
	Email:	
Will you be entering a float?		
Will you have another type of entry?		
Will you be bringing a guest?		

We hope you are able to participate and look forward to seeing you on June 11th! If you have any questions or comments, please give us a call at 403-746-2171.

Mayor Colleen Ebdon
Town of Eckville

P.O. Box 578, 5023-51st Avenue, Eckville, AB T0M 0X0
Phone: (403) 746-2171 Fax: (403) 746-2900 Website: www.eckville.com Email: info@eckville.com

May 9, 2022

Alberta Utilities Commission

106 Street Building
10th Floor, 10055 106
Street Edmonton,
Alberta T5J 2Y2

Dear Utilities Commission:

RE: Increasing Utility Fees

Please accept this correspondence as a letter of support in addition to the correspondence you have already received from the Town of Fox Creek, dated March 23, 2022.

The Town of Coaldale joins in the increasing concern across the province regarding the rising utility fees for both natural gas and electricity. This concern is being felt throughout the public and private spheres, and we urge the Commission to take serious note of the concerns herein.

Over the past two years, residents of both Coaldale and the province have felt the ever-increasing strain of the ongoing COVID-19 pandemic coupled with increasing job insecurity and the rapid inflation of food, fuel, and housing costs. The rising costs of utilities have placed an additional strain on residents' already thin bottom lines.

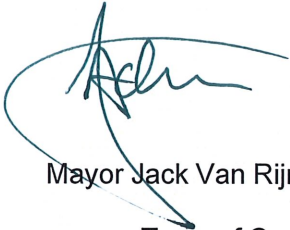
It is important to note that the rising costs are not just impacting residents, but non-profits, small businesses, and commercial industries. Many of the aforementioned are in jeopardy of closing or being forced to stop their services to our communities due to the increasing costs of utilities.

As representatives of our community, we also note that it is wholly unacceptable that the rising costs of utilities have led to increased private profits, as has been noted in the media lately. In our estimation, increased private profits seems to be a step too far given the undue hardship the public has faced these past two years and will likely continue to face unless the Commission takes swift action. As members of Council and representatives for our community's citizens, we believe now is not the time to be taking more money from the pockets of Albertans. Now is the time to be supporting Albertans when and where they need it most.

Alongside the Town of Fox Creek, the Town of Coaldale is urging the Commission to review the fees being charged on top of the actual usage fees while giving strict attention to the amount of profit corporations are making off of our residents and Albertans.

Your time and consideration for our residents, businesses, and non-profits is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jack Van Rijn', with a large, sweeping flourish extending from the end of the signature.

Mayor Jack Van Rijn

cc: Town of Coaldale Council
Mr. Grant Hunter, MLA
Alberta Municipalities
Town of Fox Creek