



TOWN OF DIDSBURY AGENDA
Regular Council Meeting

Tuesday, October 10, 2023, 6:00 pm
Council Chambers 1606 14 Street

Pages

1.	<u>CALL TO ORDER</u>	
2.	<u>ADOPTION OF THE AGENDA</u>	
3.	<u>DELEGATIONS/PRESENTATIONS</u>	
4.	<u>ADOPTION OF MINUTES</u>	
4.1	September 25, 2023 Regular Council Meeting Minutes	2
5.	<u>PUBLIC HEARINGS</u>	
6.	<u>REPORTS</u>	
6.1	Council Reports for October 10, 2023	6
6.2	Chief Administrative Officer (CAO) Report October 10, 2023	7
7.	<u>BYLAWS & POLICIES</u>	
7.1	Heavy Vehicle Truck Route Bylaw 2022-11 (Second Reading) / Temporary Heavy Truck Ban	14
8.	<u>BUSINESS</u>	
8.1	DEDAC EDA Conference Attendance 2024	21
8.2	Asset Management Strategy	22
8.3	2024 Franchise Fees	29
8.4	Setting of 2024 Budget Meeting	31
8.5	2023 Write-off Uncollectible Account	32
9.	<u>CORRESPONDENCE & INFORMATION</u>	33
	• Thank You Letters from Various Ministers	
	• Thank you Card from MVSH	
10.	<u>COUNCIL MEETING HIGHLIGHTS</u>	
11.	<u>QUESTION PERIOD</u>	
12.	<u>CLOSED MEETING</u>	
12.1	EDA Ministry Engagement - FOIP Section 21 and Section 23	
13.	<u>RECONVENE</u>	
14.	<u>ADJOURNMENT</u>	



**Minutes of the Town of Didsbury Regular Council Meeting
Held on September 25, 2023 in Council Chambers at 1606 14 Street
Commencing at 6:00 p.m.**

Council Members Present Mayor Rhonda Hunter
 Deputy Mayor Curt Engel
 Councillor John Baswick
 Councillor Joyce McCoy (via mobile phone)
 Councillor Dorothy Moore
 Councillor Ethan Williams
 Councillor Bill Windsor

Administration Present Chief Administrative Officer, Ethan Gorner
 ACAO/Chief Financial Officer, Amanda Riley
 Director of Community Services, Nicole Aasen
 Director of Engineering & Infrastructure, Craig Fox
 Economic Development Officer, Alexandra Ross
 Manager of Legislative Services/Recording Officer, Luana Smith
 Municipal Intern, Jocelyn Baxter

1. CALL TO ORDER

Mayor Hunter called the September 25, 2023 Regular Council Meeting to order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

Added: Item 8.7 – Temporary Road Ban.

Res. 411-23

MOVED by Deputy Mayor Engel

To adopt the September 25, 2023 Regular Council Meeting Agenda as amended.

Motion Carried

3. DELEGATIONS/PRESENTATIONS – *no delegation or presentations.*

4. ADOPTION OF MINUTES

4.1 September 12, 2023 Regular Council Meeting Minutes

Res. 412-23

MOVED by Councillor Williams

That Council move to adopt the September 12, 2023 Regular Council Meeting Minutes as presented.

Motion Carried

5. PUBLIC HEARINGS – *no public hearings.*

6. REPORTS

6.1 Council Reports for September 25, 2023

Res. 413-23

MOVED by Councillor Windsor

To accept the Council Reports for September 25, 2023 as information.

Motion Carried

Res. 414-23

MOVED by Councillor Windsor

To approve Mayor Hunter to sit on the Branding and Marketing Ad-Hoc Committee for CAEP.

Motion Carried

6.2 Chief Administrative Officer (CAO) Report for September 25, 2023

Res. 415-23

MOVED by Councillor Windsor

To accept the Chief Administrative Officer's Report for September 25, 2023 as information.

Motion Carried

7. BYLAWS & POLICIES

7.1 Bylaw 2023-16 Rosebud Valley Campground Rates and Fees (3rd Reading)

Res. 416-23

MOVED by Councillor Moore

That Council grant third and final reading to Bylaw 2023-16 Rosebud Valley Campground Rates and Fees.

Motion Carried

7.2 Bylaw 2023-17 Establishment of Didsbury Municipal Library Board

Res. 417-23

MOVED by Councillor Williams

To grant first reading to Bylaw 2023-17 Establishment of Didsbury Municipal Library Board, and refer it to the Policy and Governance Committee for review and recommendation.

Motion Carried

8. BUSINESS

8.1 Appointment to the Municipal Planning Commission

Res. 418-23

MOVED by Councillor Moore

To temporarily appoint Deputy Mayor Engel to the Municipal Planning Commission as the alternate for the week of September 25-29, 2023.

Motion Carried

8.2 Parkland Regional Library Systems 2024 Budget

Res. 419-23

MOVED by Councillor Windsor

To accept the Parkland Regional Library System (PRLS) proposed 2024 Budget as information and that Mayor Hunter write a letter on behalf of Council to express Council's disagreement with the proposed 2024 Budget.

Motion Carried

8.3 Rosebud Valley Campground - Winter Standards

Res. 420-23

MOVED by Councillor Moore

That Council approve the Winter Camping Standards as presented.

Motion Carried

8.4 Alberta Municipalities Committee

Res. 421-23

MOVED by Councillor Moore

To support Councillor Williams in his application to sit on a Committee with Alberta Municipalities.

Motion Carried

8.5 2023 Alberta Municipalities Resolutions

Res. 422-23

MOVED by Councillor Williams

To accept the 2023 Alberta Municipalities Resolutions update as information.

Motion Carried

Res. 423-23

MOVED by Councillor Williams

To refer to Closed Meeting Council's consideration on the 2023 Resolutions being presented at Alberta Municipalities Convention in Edmonton September 27 to 29.

Motion Carried

8.6 Parking Requests

Res. 424-23

MOVED by Councillor Windsor

To refer parking concerns in residential areas to the Performance Evaluation Committee for review and recommendation.

Motion Carried

8.7 Temporary Road Ban

Res. 425-23

MOVED by Councillor Williams

To refer a temporary road ban to the Policy and Governance Committee for review and recommendation.

Motion Carried

9. CORRESPONDENCE & INFORMATION

Res. 426-23

MOVED by Councillor Moore

To accept the correspondence item presented as information.

Motion Carried

10. COUNCIL MEETING HIGHLIGHTS

- Rosebud Valley Campground Rates and Fees
- CAO Report
- 2023 Alberta Municipalities Resolutions
- Support of Councillor Williams application to Alberta Municipalities Committees
- Councillor Windsor's thorough Red Deer River Update
- Exploring infrastructure with regards to the Temporary Road Bans

11. QUESTION PERIOD

12. CLOSED MEETING

Res. 427-23

MOVED by Councillor Windsor

To go into Closed Meeting at 7:00 p.m. for the following items:

- 12.1 External Interface - Section 25 & 29
- 12.2 Alberta Municipalities Resolutions - Section 24 of the FOIP Act
- 12.3 Strategic Planning - Section 23 of the FOIP Act
- 12.4 Governance Updates - Section 23 & 24 of the FOIP Act

Motion Carried

13. RECONVENE

Res. 428-23

MOVED by Councillor Baswick

To return to Open Meeting at 8:36 p.m.

Motion Carried

Res. 429-23

MOVED by Deputy Mayor Engel

To approve Mayor Hunter send letters on behalf of Council as discussed.

Motion Carried

Res. 430-23

MOVED by Councillor McCoy

To appoint an AB Municipalities ad-hoc committee of Mayor Hunter, Councillors Baswick, Moore, Williams, and Windsor, to plan for the business to be conducted during the Alberta Municipalities Convention.

Motion Carried

Res. 431-23

MOVED by Councillor Baswick

To approve adding a Housing Needs Assessment to the scope of the MDP with the estimated budget of \$15,000 to be funded from the general reserves.

Motion Carried

Res. 432-23

MOVED by Councillor Moore

To accept the Strategic Planning Updates as information.

Motion Carried

Res. 433-23

MOVED by Councillor Windsor

To approve Mayor Hunter to represent the Town of Didsbury at the Economic Development Association of Canada Conference in Summerside, PEI on October 1, 2023.

Motion Carried

Res. 434-23

MOVED by Councillor Williams

To approve Mayor Hunter to write a letter to the Mountain View Water Services Commission regarding the matters discussed.

Motion Carried

Res. 435-23

MOVED by Deputy Mayor Engel

To approve Mayor Hunter to continue engaging with regional partners regarding policing initiatives.

Motion Carried

Res. 436-23

MOVED by Councillor McCoy

To accept the Governance updates as information.

Motion Carried

14. ADJOURNMENT

Res. 437-23

MOVED by Councillor Baswick

To adjourn the September 25, 2023 Regular Council Meeting at 8:44 p.m.

Motion Carried

Mayor - Rhonda Hunter

Chief Administrative Officer- Ethan Gorner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: October 10, 2023
SUBJECT: Council Reports
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Council Members will each provide a verbal and/or written report on any business or committee activity in which they have participated.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To accept the Council Reports for October 10, 2023 as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: October 10, 2023
SUBJECT: CAO Report
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Please see attached information for the Chief Administrative Officer (CAO) Report for October 10, 2023.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

During the CAO Report, Council will have the opportunity to ask questions to the CAO and to make motions for information they would like Administration bring back to a future Council meeting.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To accept the Chief Administrative Officer Report for October 10, 2023 as information.



CAO Report – October 10, 2023

1. **Engineering and Infrastructure Second Quarter Report** (Engineering & Infrastructure)

Please find attached the 2023 Second Quarter Report on Engineering, Infrastructure, and Emergency Management.

2. **Unmetered Water Reduction Program Update** (Engineering & Infrastructure)

Please find attached the Unmetered Water Reduction Program update for the months of June through September 2023.

3. **Planning and Development Permits** (Planning & Development)

Please find attached the Permits issued by the Development Officer for Permitted Use and the Discretionary Permits issued by approval of the MPC from September 21 to 27, 2023.



Town of Didsbury

1606 – 14 Street, Box 790, Didsbury Alberta T0M 0W0

Phone: 403.335.3391 Fax: 403.335.9794 www.didsbury.ca

Subject: 2023 Second Quarter Report

Oct. 4, 2023

From: Director – Engineering & Infrastructure & Emergency Management

Engineering Services

The Department continues to work closely with the planning and development team to assist residents, builders and developers with their initiatives.

Capital projects began construction with the drainage improvements at the Memorial Complex and 20 Street Mill and Overlay progressing in this quarter.

Water

The department conducted a number of inspections on the water storage system. The Butte and two underground storage vessels were videoed using a high definition Submersible Remote Operating Vehicle (ROV).

The two underground facilities showed a sediment accumulation, which warranted removal. In consultation with Alberta Environment, the department hired specialized divers with equipment to remove the accumulation. Further maintenance will be necessary in the near future to address some age related concrete deterioration. The department will continue to monitor the vessels.

The Butte inspection showed sediment and some debris on the floor but it did not warrant servicing at this time. The overflow pipe will require replacement in the near future and the department will be installing a control valve this fall on the overflow pipe outlet, for emergency control. Additional exterior inspections have led to an external maintenance program this fall.

On the delivery side of the system, the department continues to pursue, manage and investigate solutions to the unmetered water. With the help of residents, the leak detector, and recent capacity increases; the department identified and repaired four (4) water leaks during this period.

Wastewater

The department continued to manage the issues at the Morris Meadows Lift Station. As previously reported, the station was experiencing numerous electrical control issues. The Forman reviewed the data and electrical configuration and determined the floats within the tank were incorrectly wired. Contractors corrected the configuration and the

station's operating conditions have normalized. The department continues to monitor pump cycles and operating conditions to refine efficiency.

The lagoons started to "thermal cycle" during this period. This is a yearly occurrence as the water in the lagoon begins to warm. This is also the time of year the department begins to introduce the sludge reduction additives to increase the population of bacteria. The turnover and bacteria combine to generate a strong odour at times. Fortunately, the duration is rather short.

Roads

Taking advantage of an early dry spring, crews were able to start street sweeping ahead of schedule. Unfortunately, the sweeper experienced a mechanical breakdown during its first pass through the community. Replacement parts were not easily located nor secured. The shipment was *lost* for several weeks and then experienced issues at the border. Ultimately, the parts arrived, the crew quickly installed the new motors, and the machine was back on the streets to complete the first pass through the town. Additional passes on heavily sedimented areas will be ongoing as needed.

Road repair also started ahead of previous years because of the capacity increase and one summer student joining the team. This allowed the department to maintain a road crew five days a week, well ahead of previous years.

Emergency Management

The department continues to assess reception centre preparedness and develop internal capacity to respond to the Town of Didsbury's top hazards:

1. Extreme Cold
2. Forest Fire (Wildfire - Grass)
3. Hazmat (Transportation) – Rail & Highway
4. Rail Accident
5. Blizzards
6. Tornado

ICS 200 Training for the Incident Management Team is scheduled for the fall of 2023.

CAO Update

Unmetered Water Reduction Program: June - September 2023 Update

The department maintained momentum on reducing unmetered water with two water loss repairs and one emergency watermain repair occurring since June. Details below:

16 Avenue & 14 Street

Operations identified abnormal water flow in a sanitary manhole while conducting routine inspections. With the assistance of the leak detector, operations began a systematic search for the source. Two leaks were located on the line. One was on the Town's land, which was minor; however, the second was a significant leak on a private landowner's property. At the time of inspection, the home had 9 psi of water pressure, which is well below the average in the area. The water did not come to the surface as it was entering the home's weeping tile system. Unfortunately, the weeping tile system was connected to the sanitary service line.

This is good to reminder for residents that weeping tile systems and sump pumps are Not Permitted to be connected to the sanitary system; as per the Wastewater Bylaw.

Bylaw 2020-01; C13 states, "A person must not release, or allow to be released, any Clear water into the Wastewater system unless the person obtains approval from the Town." Clear water is a detriment to our wastewater collection and treatment systems.

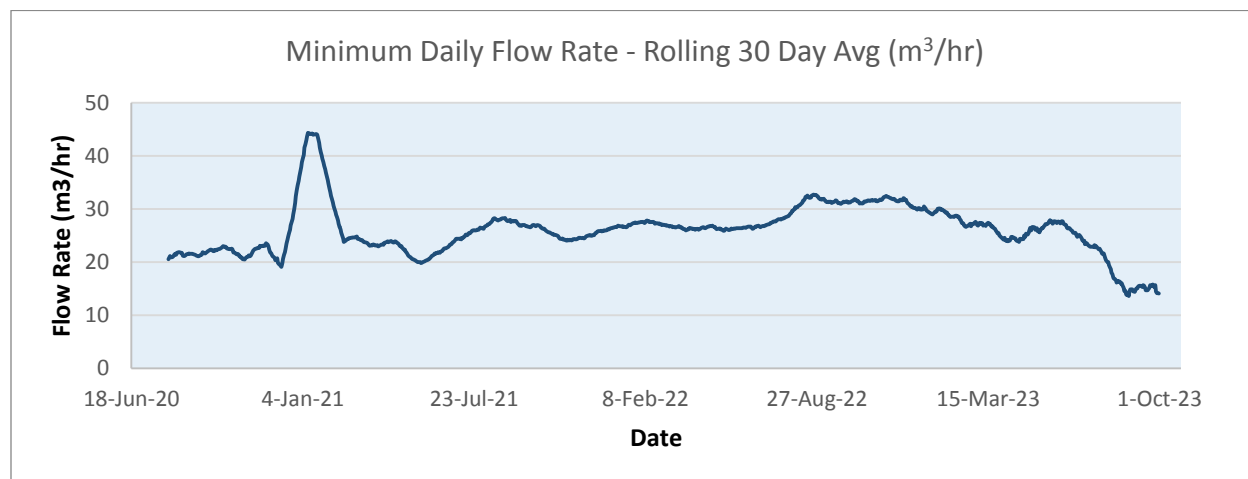
The water leak and the drainage/wastewater repairs are complete.

18 Avenue between 15A and 14 Street

At approximately 3 a.m. on Sunday, August 27, the Didsbury Fire Department was notified of a significant amount of water flowing from the ground on 18 Avenue. Operations was notified and, by mid-morning Sunday, began notifying residents that the pressure in the local area was going to decrease to reduce water losses and to mitigate damage to the roadway. Repairs began Monday morning and the cause was determined to be a service line saddle, which had separated from the watermain. The department estimates the water lost to be approximately 1200 m³.

Finding leaks and repairing emergency breaks is great; but what does it mean?

The department has found and repaired several leaks over the last year. Since 2020, the department has been monitoring several operational parameters on the Town's distribution system. One parameter, and a key performance indicator (KPI) for distribution losses, is the minimum daily flow (MDF). The MDF typically occurs overnight, when demand is the lowest.



The above chart shows that the MDF increased slowly over time, beginning in approximately June 2021. A reversal of the trend is evident in the fall of 2022 and with this summer's repairs; it is now at a three year low. The department is very pleased with this result.

At this time, the distribution system has responded as anticipated. The department is reviewing the administrative process of data capture and billing to determine if any gaps exist.

CAO Report: Planning & Development Permits

The Town of Didsbury has authorized the conditional issuance of the following permits:

Development Officer (Permitted Use) Decisions:

PERMIT #	ADDRESS	TYPE	APPLICANT/OWNER	DECISION DATE
DP 23-061	1201 – 15 Ave	Accessory Structure - Pavilion/Gazebo	Creative Landscape & Design Ltd. (a) Bethany Care Society (o)	Sept 26, 2023
DP 23-062	2305 – 17 Ave	Accessory Building – Storage	Jason Duckworth (a) Souphaphone Ketmany (o)	Sept 25, 2023
DP 23-063	2401 – 19 Street	Signage Permit – Fascia	Selkirk Signs c/o Permit Solutions Inc. (a) Westview Co-operative Association Ltd. (o)	Sept 28, 2023

The Town of Didsbury has authorized the conditional issuance of the following permits:

Municipal Planning Commission (Discretionary Use) Decisions:

PERMIT #	ADDRESS	TYPE	DECISION DATE	APPEAL PERIOD ENDS	APPLICANT/ OWNER
DP 23-055	1426 – 20 Avenue	Establishment (Eating or Drinking Class 1) Shelly's Cafe	Sept 27, 2023	Oct 18, 2023 (at 4:30 p.m.)	Bertin, Michelle (a/o)
DP 23-056	1426 – 20 Avenue	Signage – Freestanding & Sandwich Board Shelly's Cafe	Sept 27, 2023	Oct 18, 2023 (at 4:30 p.m.)	Bertin, Michelle (a/o)

Comments

Permit DP 23-063 – Westview Co-op will be removing the previous Grasse Lumber signs and installing their Westview Co-op signs

Permit DP 23-055 – Shelly's Café is located in the RC: Residential/Commercial District and hours of operation will be Friday to Monday 11:00 a.m. to 3:00 p.m. selling espresso drinks as well as baked goods & possibly soups



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: October 10, 2023
SUBJECT: Heavy Vehicle Truck Route Bylaw 2022-11 (Second Reading) /
Temporary Heavy Truck Ban
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Bylaw 2022-11 Heavy Vehicle Truck Route Bylaw, which had previously received first reading and was referred to the Policy and Governance Committee, was recently reviewed and considered by the Committee at their meetings on September 21, 2023 and October 10, 2023.

The Committee also considered a temporary road ban of heavy trucks, which was referred to Committee at the September 25, 2023 Regular Council meeting.

After a thorough review and consideration of input from Engineering & Infrastructure as well as Bylaw Enforcement, the Committee is recommending that the bylaw, with an updated heavy truck route (see the map in Schedule B), receive second reading. The intention is to encourage heavy trucks to utilize the main provincial highway systems and not traverse through the town via our alternate municipal road networks. Exceptions of course are for those trucks serving our local needs, residents and businesses.

Also due to the improvements made to the truck route to protect our roads and infrastructure in this proposed new bylaw and the Autumn season, the Committee is recommending against utilizing a road ban at this time as this can be explored later as a seasonal initiative as needed, once the bylaw is finalized.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

After the passing of second reading, administration (on behalf of the Committee) will explore potential costs for updated signage and potential educational initiatives that may be required to help advise users of our truck routes of these changes. We also need to explore enforcement capacity options and will engage with our neighbours and partners that will potentially be affected by this new truck route to advise them of these proposed changes and seek their input.

The Committee would like to consider all this as part of their work on the bylaw prior to bringing a recommendation for third reading.

ALIGNMENT WITH STRATEGIC PLAN

1. Strategically Managed Infrastructure

RECOMMENDATION (two motions)

That Council grant second reading to Heavy Vehicle Truck Route Bylaw 2022-11, and refer it to the Policy and Governance Committee for review and recommendation.

and

That Council accept the update on temporary road bans as information.

TOWN OF DIDSBURY
Heavy Vehicle Truck Route
Bylaw No. 2022-11

BEING A BYLAW OF THE TOWN OF DIDSBURY IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF REGULATING HEAVY VEHICLES ROUTES.

WHEREAS the *Traffic Safety Act* empowers the Council of the Town of Didsbury, to pass Bylaws consistent with the *Traffic Safety Act*, respecting roadways under its direction, control and management, for the regulation and control of vehicles within the Town of Didsbury;

AND WHEREAS the Council of the Town of Didsbury deems it to be in the best interests of the residents of the Town, to regulate and control activities in relation to roadways and parking within the Town of Didsbury;

AND WHEREAS Council of the Town of Didsbury considers it desirable and necessary to regulate Commercial and Heavy Vehicle within the Town of Didsbury;

NOW THEREFORE, the Municipal Council of the Town of Didsbury, Alberta, duly assembled, hereby enacts as follows:

1. **SHORT TITLE**

1.1 This Bylaw may be referred to as the "Heavy Vehicle Truck Route Bylaw"

2. **DEFINITIONS**

The definitions contained in the *Traffic Safety Act* in the Province of Alberta shall apply to this Bylaw unless specifically set out herein.

"Compliance Mark" means a symbol, device, sign, label, placard, letter, word, number or abbreviation, or any combination of those things, that is or is to be affixed or displayed on a means of containment used or intended to be used in offering for transport, handling to indicate compliance with a safety standard that applies under the regulations.

"Engine Brake" means a motor/engine retarding device, or any retarding device or system that brakes on the motor or engine rather than on the wheels as a means of slowing or stopping a truck, truck tractor, motor carrier vehicle, motor vehicle or vehicle.

"Heavy Vehicle" means a Vehicle (excluding Recreational Vehicles) with a gross weight of five thousand five hundred (5500) Kilograms or more, or exceeding eleven (11) meters in length but does not include:

- A Public Passenger Vehicle;
- A Motor Vehicle owned by or actually in the service of the Town; or
- A Private Passenger Vehicle.

"Highway" means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestle way or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles and includes:

- A Sidewalk, including a Boulevard adjacent to the Sidewalk
- If a ditch lies adjacent to and parallel with the roadway, the ditch; and
- If a Roadway right of way is contained between fences or between a fence and one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be.

"Park", "Parked", and "Parking" or any word or expression of similar connotation or import shall mean a Vehicle remaining stationary in one place whether or not the Vehicle is occupied or the engine is running.

"Permit" means an authorization issued by the Chief Administrative Officer or designate pursuant to this or any other Bylaw of the Town.

"Person" means any individual, corporation, society, association, partnership or firm.

"Provincial Offences Procedure Act" means the Provincial Offences Procedure Act, R.S.A. 2000, c. P-34, as amended or appealed and replaced from time to time.

"Restricted Route" means those roadways within the Town designated in Schedule B of this Bylaw, which ban the operation of a Heavy Vehicle without a Road Use Agreement.

"Road Use Agreement" means an authorization issued by the Town outlining specific conditions of use on a designated Highway.

"Roadway" means the section of a Highway designated for Vehicle use.

"Roadway Right of Way" means all of the land between the property line on one side of the roadway and the property line on the other side of roadway for the entire length of that roadway.

"Traffic Control Device" means any authorized sign, signal, marking or device placed, marked or erected for the purpose of regulating, warning or guiding traffic or Pedestrian movement, whether of a permanent or temporary nature, and includes a school crossing guard or patrol.

"Traffic Safety Act" means *Traffic Safety Act*, R.S.A. 2000, c.T-6, as amended or repealed and replaced from time to time.

"Trailer" means a Vehicle so designed, that it may be attached to or drawn by, a Vehicle and intended to transport property or Persons, and includes any Trailer that is designed, constructed and equipped as a dwelling place, living abode or sleeping place, either permanently or temporarily, but does not include machinery or equipment used in construction or maintenance of Highways.

"Vehicle" means a device in, on or by which, a Person or thing may be transported or drawn on a Highway.

"Violation Notice" means a tag or similar documents issued by the Municipality pursuant to the Municipal Government Act.

"Violation Ticket" means a ticket issued pursuant to Part II or III as applicable, of the *Provincial Offences Procedure Act*, and the regulations there under.

3. OPERATION

3.1 No person shall operate a Heavy Vehicle within Town corporate limits, other than the Truck Route identified in Schedule "B".

3.1.1 When it becomes necessary to leave the designated Truck Route for the purposes of picking up or delivering material or merchandise, supplying a service or obtaining fuel, repairs, food or accommodation at a commercial premises, the operator of a vehicle must take the most direct, accessible connection from the nearest Truck Route to their destination and directly back to the Truck Route again. If the operator of a Vehicle has another delivery in the immediate area, the operator may proceed directly to it before returning to the nearest Truck Route by the most direct, accessible connection.

- 3.2 Persons who own or lease land located in the Town of Didsbury are required to enter into a Road Use Agreement with the Town specifying use conditions.
- 3.3 A Person may be required to enter into a Road Use Agreement with the Town to make local deliveries with a Heavy Vehicle on any other road if deemed appropriate by the Town.
- 3.4 No Vehicle or Trailer having metal spikes, lugs, cleats or bands projecting from the surface of the wheel or tire, or having caterpillar tracks or skids, may be operated on any Highway except for studded tires on passenger Vehicles.
- 3.5 Town Vehicles, Emergency Services Vehicles or Vehicles under hire by the Town for snow removal, road building, road maintenance and maintenance of Town property, are exempt from the restrictions in this bylaw.
- 3.6 No person shall operate an Engine Retarder Brake within the Town limits.

4. PARKING

- 4.1 No Person shall Park a Heavy Vehicle on a Highway, any part of the Roadway Right-of- Way, or within Town corporate limits, unless such Parking is authorized by a Traffic Control Device, with a Road Use Agreement with the Town giving conditions that allow for the exemption.
- 4.2 Town Vehicles, Emergency Services Vehicles or Vehicles under hire by the Town for snow removal, road building, road maintenance and maintenance of Town property, are exempt from this Bylaw.
- 4.3 The provisions of in this section shall not prohibit Heavy Vehicles from Parking on any Highway within the Town, for the purpose of loading or unloading goods to or from premises abutting such roadway, provided that the Heavy Vehicle or Heavy Vehicle with Trailer attached shall have all front and rear hazard lights illuminated at all times.

5. ENFORCEMENT

- 5.1 Any Peace Officer is hereby authorized to enforce the provisions of this Bylaw.
- 5.2 A Person shall, when requested by a Peace Officer, produce for such officer's inspection, any shipping document, a Permit issued pursuant to this Bylaw, or other documents showing the origin and destination of the trip and a description of the load.
- 5.3 A Peace Officer is hereby authorized to remove and impound or cause to be removed and impounded, any Vehicle Parked in contravention of any provision of this Bylaw.
- 5.4 A Person shall not obstruct or hinder a Peace Officer in the execution of their powers and duties pursuant to this Bylaw.
- 5.5 The Chief Administrative Officer may delegate all or a portion of his or her powers, granted pursuant to this Bylaw, to such other municipal employee as is appropriate in the discretion of the Chief Administrative Officer.
- 5.6 A Peace Officer is hereby authorized and empowered to issue a Violation Notice, to any Person whom the Peace Officer has reasonable grounds to believe, has contravened any provision of this Bylaw.

- 5.7 A Violation Notice may be issued to such Person by placing under the windshield wiper of a Vehicle, or by mailing a Violation Ticket to such Person at his or her last-known post office address in accordance with Part III of the *Provincial Offences Procedure Act*.
- 5.8 Notwithstanding Sections 5.5 and 5.6 of this Bylaw, a Peace Officer is hereby authorized and empowered to immediately issue a Violation Ticket, pursuant to either Part II or Part III of the *Provincial Offences Procedure Act*, to any Person whom the Peace Officer has reasonable grounds to believe has contravened any provision of this Bylaw.
- 5.9 A Violation Notice, or Violation Ticket issued under this Bylaw may provide that the Person who committed the offence may, within a specified period of time pay a specified penalty as listed in Schedule "A" and listed on the Violation Ticket.

6. OFFENCES AND PENALTIES

- 6.1 A person who violates any section of this Bylaw is guilty of an offence and liable, upon summary conviction, to a fine as set out at Schedule "A".
- 6.2 The Owner of a Vehicle which is involved in any contravention of this Bylaw is guilty of an offence unless he proves to the satisfaction of the judge that, at the time of the offence, the vehicle was not being driven or was not parked or left by him or by any other person with his consent, expressed or implied.

7. COMING INTO FORCE

- 7.1 If any Section or parts of this Bylaw are found in any court of law to be illegal or beyond the power of Council to enact, such Section or parts shall be deemed to be severable and all other Sections or parts of this Bylaw shall be deemed to be separate and independent there from and to be enacted as such.
- 7.2 This Bylaw shall come into full force upon the approval of third reading.

Read a First time on this 12 day of July 2022

Read a Second time on this ____ day of _____.

Read a Third and Final time on this ____ day of _____.

Mayor Rhonda Hunter

Chief Administrative Officer Ethan Gorner

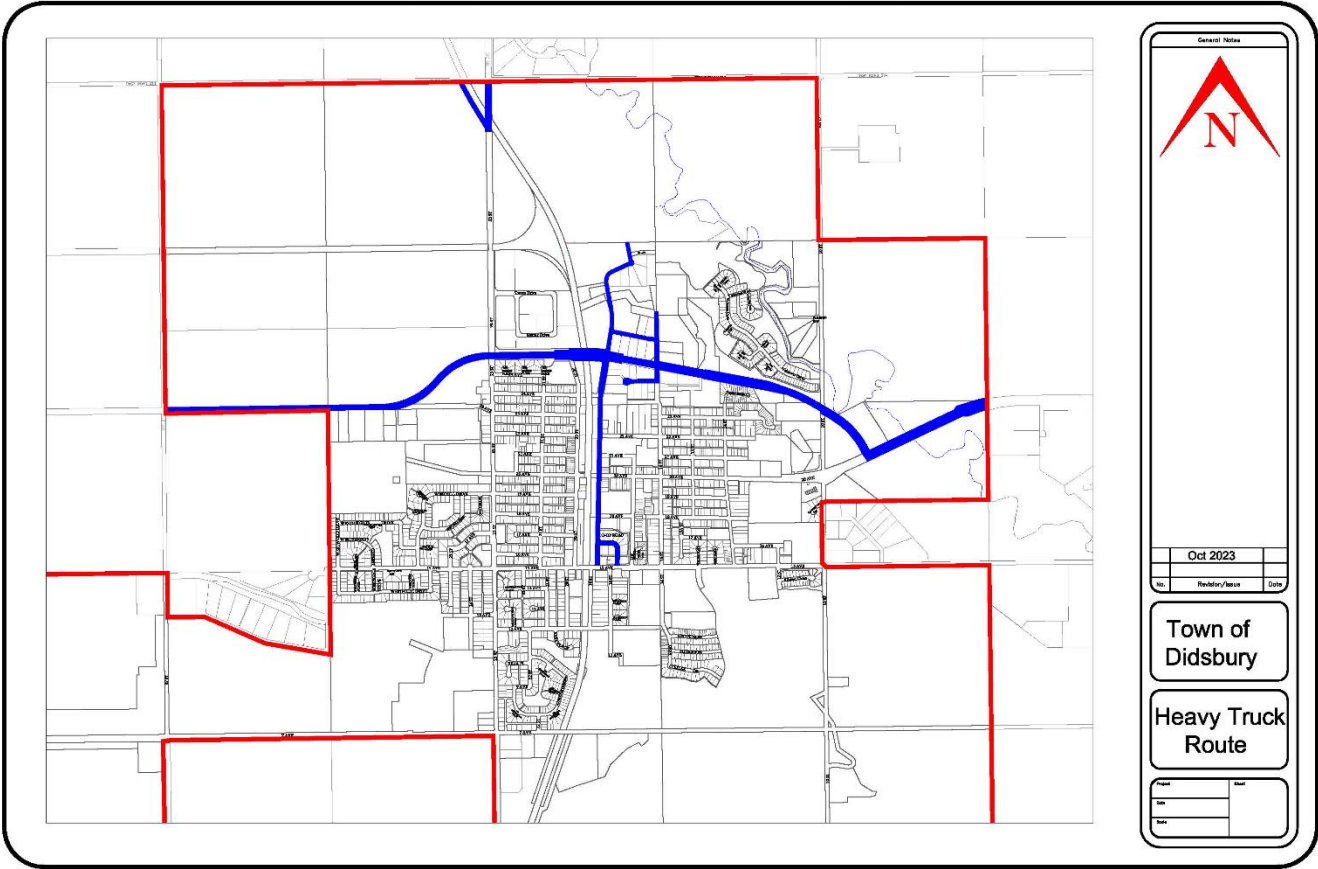
Schedule "A"
Offences and Penalties

Section	Offence	Penalty
3.1	Operate Heavy Vehicle within Town while not making local delivery	\$250.00
3.2	Operate Heavy Vehicle on a Restricted Route without Permit or Road Use Agreement.	\$250.00 first offence \$500.00 subsequent offence.
3.3	Operation of a Vehicle/Trailer having metal spikes/lugs/cleats/bands/caterpillar tracks/skids on highway	\$250.00
3.5	When required, operate Heavy Vehicle in Town without Road Use Agreement in place.	\$250.00
3.6	Fail to produce shipping documents/permit/other documents regarding Heavy Vehicle.	\$150.00
4.1	Parking a Heavy Vehicle on a roadway, unless loading or unloading goods as permitted by Traffic Control Device or Road Use Agreement.	\$250.00
5.3	Obstruct a Peace Officer	\$250.00

Schedule B
Heavy Vehicle Truck Route



NO TRUCKS OVER
5500 kg





REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: October 10, 2023
SUBJECT: DEDAC – EDA Conference 2024 Attendance
ORIGINATING DEPARTMENT: Economic Development & Strategic Operations

BACKGROUND/PROPOSAL:

The annual Economic Developers of Alberta (EDA) Conference is taking place April 10 to 12, 2024 in Kananaskis. Council approved two members of the DEDAC Committee to attend the conference in 2023, which has proven beneficial to the attending members.

The DEDAC Committee again recommends sending two members to the conference in 2024.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

EDA Xperience 2024 Leaders' Summit and Conference will attract over 500 local, national, and international experts in the field of economic development, as well as elected officials from across the province, to discuss the current state of Alberta's economy and identify practical ways to move our economy forward and support each other. Delegates will receive information about Alberta's current and emerging sector opportunities, with updates on economic development issues, trends, and best practices, as well as inspiring keynote addresses and interactive in-person networking opportunities.

2024 will mark the fiftieth anniversary of the EDA and it is expected that the conference will be sold out; hence the early recommendation by DEDAC for the attendance and to register. Since this is very early and the situation could change, DEDAC is recommending Council grant approval for two members to attend.

In addition to the registration cost, there is a park fee, mileage, and two nights of accommodation at the Pomeroy Mountain Lodge. The registration fee is \$695 per person, for a total of \$1,390. The remaining costs related to travel and accommodation will be paid in 2024 at an expected amount of \$1,400. If approved, the registration fees will be paid now (in 2023) but they will not be expensed until 2024. Therefore, this will be a 2024 budget expenditure approval.

ALIGNMENT WITH STRATEGIC PLAN

3. Strong & Resilient Local Economy

RECOMMENDATION

To approve a 2024 budget expenditure of \$1,390 plus travel and accommodation, for two DEDAC members,) to attend the EDA Xperience 2024 Leaders' Summit & Conference in Kananaskis, to be funded from the DEDAC budget in Economic Development.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: October 10, 2023
SUBJECT: Asset Management Strategy
ORIGINATING DEPARTMENT: Corporate Services

BACKGROUND/PROPOSAL:

The Asset Management Strategy for the Town of Didsbury provides an overview of the strategic priorities and goals for the Asset Management Program over the next 5+ years.

Council took part in an educational Asset Management Strategy overview session on September 25, 2023 which outlined key concepts and topics which are presented in the attached Asset Management Strategy.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Over the past few months, the Asset Management Team drafted the 2024 - 2028+ Asset Management Strategy, designed to be measurable, achievable, and include a realistic timeline. Along with the Asset Management Policy which was previously approved, the Asset Management Strategy will be a key tool referenced in the Town's Asset Management Program which is currently under development.

The Strategy represents a comprehensive approach to asset management, with the goal of optimizing asset utilization, reducing costs, and providing the best value for affordable service delivery to the residents of Didsbury. The Strategy aims to create a framework that isn't solely reliant on individual efforts but, instead, integrates asset management into the organization through legislation, practices, and training. The implementation of the Strategy is expected to enhance the management of community infrastructure and position Didsbury for sustainable growth, representing a substantial leap forward in its asset management practices.

The Strategy also proposes a roadmap or timelines for when certain sections of the Asset Management Program will be developed.

The *draft* Asset Management Strategy is attached for Council's review. Administration is present to answer any questions related to the Strategy.

ALIGNMENT WITH STRATEGIC PLAN

1. Strategically Managed Infrastructure
5. Governance & Organizational Excellence

RECOMMENDATION

That Council approve the Asset Management Strategy as presented.

OR

That Council refer the draft Asset Management Strategy to the Committee of the Whole for further review and recommendation.



Asset Management Strategy

PREPARED BY:
Asset Management Team

PRESENTED TO:
Council

DATE:
September 25, 2023

Asset Management Strategic Vision

“A town that operates its assets to deliver balanced levels of service through standardized methodologies, supporting informed decision-making.”

Why Asset Management?

Residential Needs & Expectations

The residents of Didsbury require and expect effective service delivery in the community. This includes ensuring neighbourhood safety, maintaining the long-term sustainability of community assets and amenities, actively seeking input from residents regarding new infrastructure, and employing effective financial planning to achieve these service goals.

Future Regulations

While Alberta has yet to place specific regulations surrounding asset management, some grant bodies require asset management plans in order to access federal funding. It is speculated that asset management will become mandated across Canada in the future.

Resource Allocation & Prioritization

Resources are limited, specifically budget resources. Resource allocation and prioritization of assets will help with cost-effectiveness and support long-term planning. Asset management will help to facilitate the efficient use of limited resources through prioritization matrices that will analyze risk, condition and service levels.

Informed Budget Decisions

Asset assessment such as condition, risk, and life-cycle costs provide a larger picture of infrastructure needs and budget requirements. These practices lead to better financial management and long-term planning, and serve as justification for budget requests.

Roles and Responsibilities

Administration

In service to the community, the Town-owned assets are utilized and relied on by all departments of the Town. In order to approach asset management holistically, the asset management team is made up of a diverse group of key employees across the organization.

While the Asset Management Team leads the development and implementation of the program, asset management is the responsibility of all members of the organization. Individuals within each department should gain a sense of accountability for the proper care and use of their assets.

The goal is to build a system that isn't dependent on specific individuals, but on the policies, procedures, tool kits, and trained staff that the Asset Management Program will offer.

Council

Council acts as a conduit between the public's desires and facilitation through administration. "Infrastructure and Asset Management" has been a strategic priority of Council for many years. In the most recent 2023-2025 Strategic Plan, Council has redefined this priority as "Strategically Managed Infrastructure." Council's goal is to maximize existing infrastructure and plan for long-term efficiency, cost, and resiliency when considering new infrastructure.

COUNCIL DEFINED KEY ACTIONS
<input type="checkbox"/> Develop an Asset Management Plan
<input type="checkbox"/> Create and adopt a service level document
<input type="checkbox"/> Continue evaluating and planning for major capital projects within the multi-year capital plan
<input type="checkbox"/> Continue maintaining/replacing existing infrastructure to facilitate future growth
<input type="checkbox"/> Continue studying and future planning for possible investment in selected amenities, such as: integrated pathway system, expanded library, spray park

The Town of Didsbury's Strategic Plan can be located here: <https://www.didsbury.ca/p/strategic-planning>

Public

As the main users of the Town-owned infrastructure, the public's active involvement in asset management can contribute to improved service delivery and decision making. Residents participate in asset management by reporting concerns or issues related to municipal assets, contributing to the maintenance and improvement of community infrastructure. Understanding asset management practices helps residents to evaluate infrastructure projects and corresponding capital budget requests, enabling them to voice opinions based on evidence.

Strategic Priorities

The strategic priorities set the focus for achieving the Asset Management Program's goals and helps guide resource allocation.

PRIORITY	DESCRIPTION
Incorporate Asset Management into fundamental Town operations	Asset management will be embedded into all Town operations to ensure the organizational capacity for the program. The Town will adjust existing processes and develop new processes to incorporate asset management best practices into the organization.
Maintain a service-centric approach	Asset management initiatives will align with the defined levels of service/optimal levels of service. Regular and preventative maintenance of assets will ensure the longevity of services. The Town will work to understand the evolving expectations of residents in the use of municipal assets and to monitor resident satisfaction.
Foster environmental stewardship	Sustainable stewardship of municipal assets will promote long-term viability. This includes the implementation of environmentally-friendly practices with a key focus on the adoption of energy efficiency measures to preserve and maintain assets while benefiting from a significant reduction in operating costs. Investments in Town-owned infrastructure will be prioritized in a manner that not only enhances performance, but also actively reduces the Town's carbon footprint, contributing to a greener, more sustainable future.
Consider lifecycle costing in all decision-making	By considering the total cost of ownership, Administration can present more accurate data and identify areas for cost savings/efficiency improvements so Council can make informed decisions to optimize expenses.
Effectively manage funding gaps	Existing core infrastructure will be prioritized to preserve essential services before the implementation of new capital assets. When considering new capital additions or large maintenance items, prioritization and resource allocation will be based on multiple factors such as service levels, prior funding commitments, and other evolving financial situations. Funding gaps will require a trade off between service levels and additional funding or an outsourcing for funding through grants/other stakeholder involvement.
Adopt a prioritization approach based on value assessment	Asset management will require a balance between the community's wants and long-term needs. To reduce competition for budget allocation between departments, the evaluation of assets will require consideration of the safety of residents, the expectations of residents regarding service levels, and overall economic responsibility.

Risk mitigation	All decisions will be made with an understanding of risk and weighed against a risk management framework. The Town will create contingency plans for asset failure/disruptions. New assets will be maintained and operated with utmost care in order to build asset resilience.
Continuous improvement	The Town will maintain up to date asset management plans and documents to support decision-making as well as continuously evaluate and refine asset management practices to maximize the value of assets, ensure long-term sustainability, and achieve strategic goals.

Strategic Goals

The strategic goals are specific, measurable, actionable plans to achieve the Asset Management Program.

GOAL	MEASURES	ROADMAP				
		2024	2025	2026	2027	2028+
Establish a legislative framework to guide asset management planning	Internal guidelines, policies, and procedures defining governance structure, including: <ul style="list-style-type: none"> the governing role of council specific administrative roles and responsibilities 	✓				
	Develop and/or update policies for: <ol style="list-style-type: none"> asset registry (<i>how to record assets</i>) asset condition and evaluation (<i>how to rate effectiveness of assets over time</i>) reserve funding (<i>how to fund assets</i>) asset maintenance and renewal (<i>frequency of preventative maintenance</i>) <ul style="list-style-type: none"> cross-optimization risk assessment (<i>how to determine safety of assets</i>) 	✓	✓			
Build solid inventory listings across all asset classes	Create an asset registry for each asset class: <ul style="list-style-type: none"> Facilities <ul style="list-style-type: none"> Administrative Community Fleet <ul style="list-style-type: none"> Fire Passenger Rolling Stock Water Storm Water Sanitary Transportation Network Open Spaces 	✓	✓	✓		
	Using the guiding policies, implement asset management priority schedules that tie to the level of service document for each asset class based on: <ul style="list-style-type: none"> condition level of service risk 		✓	✓	✓	
	Procure and implement asset management software		✓			
Educate and incorporate the legislative framework into all	Establish reporting and monitoring mechanisms to track asset management practices tailored to each department's specific needs and embed asset					

departments as a daily practice	management into existing processes (i.e. maintenance plans).				✓	
Apply the findings from the Asset Management Program to inform and support the Multi Year Capital Plan	Integrate capital asset climate initiatives into the capital plan where appropriate.	✓				
	Obtain accurate estimate projections in the budgeting cycle by evaluating each asset using total cost of ownership*: *Total cost of ownership = (acquisition cost) + (operation cost) + (maintenance cost) + (disposal cost)				✓	✓
	Asset Management System Update during budget cycle (per the asset management policy)					✓
Continuously manage risk	Develop risk management frameworks to assess and prioritize risks including contingency plans for asset failure/disruption.					✓
Monitor effectiveness and adapt as necessary	Define key performance indicators (KPIs) that align with the asset management strategic goals and compare against benchmarks. Continuously seek opportunities to improve the program.					✓

Improvement Initiatives

- Conduct regular asset audits
- Technology integration: asset management software
- Stakeholder engagement of asset management activities



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: October 10, 2023
SUBJECT: 2024 Franchise Fees
ORIGINATING DEPARTMENT: Corporate Services

BACKGROUND/PROPOSAL:

ATCO Gas and Fortis Alberta request an annual review of the Franchise Fee Rates, which are set by the Town of Didsbury Council. These fees allow for all users (including tax exempt properties) to contribute to the upkeep of our infrastructure, and provides important revenues that may be utilized for important infrastructure projects, offsetting what may potentially be needed from tax revenues.

ATCO Gas

ATCO Gas pays the Town of Didsbury a franchise fee which is based on a percentage of ATCO's Delivery Tariff. This percentage is currently set at 25%. The maximum rate for ATCO Franchise Fees is 35%. The impact of a rate increase would translate to natural gas consumers as an increase to their monthly natural gas bills.

Fortis Alberta

Fortis Alberta pays the Town of Didsbury a franchise fee which is based on a percentage of Fortis' Distribution and Transmission. This percentage is currently set at 17%. The impact of a rate increase would translate to electrical consumers as an increase to their monthly electricity bills.

As a consumer of both natural gas and electric, the Town of Didsbury's expenses will also be impacted.

The rates charged in surrounding municipalities are as follows:

Comparisons as of April 1, 2023									
	Cremona	Sundre	Carstairs	Didsbury	Innisfail	Olds	Airdrie	Bowden	Crossfield
Natural Gas (ATCO)	23%	N/A	25%	25%	27%	30%	29.6%	22%	17%
Electric (Fortis)	10%	10%	10%	17%	17%	15%	20%	15%	17%

Annually, ATCO and Fortis provide franchise fee calculators to show the estimated impact of a change in the franchise fee rate. Below is a summary of pertinent information from the calculator.

ATCO Rate [max 35%]	26% (+1%)	30% (+5%)	35% (+10%)
Estimated Additional Revenue	\$13,970	\$69,850	\$139,700
Impact on Avg. Residential Customer* Bill per year	\$5.45	\$27.27	\$54.54
Impact on Avg. Residential Customer* Bill per month	\$0.45	\$2.27	\$4.55
*Avg. residential customer using 115 GJ per year (approx 9.6 GJ per month)			

Fortis Rate [max 20%]	18% (+1%)	19% (+2%)	20% (+3%)
Estimated Additional Revenue	\$50,473	\$83,020	\$115,567
Impact on Avg. Residential Customer* Bill per year	\$18.69	\$27.79	\$36.90
Impact on Avg. Residential Customer* Bill per month	\$1.56	\$2.32	\$3.08
*Avg. residential customer using 7680 kWh per year (approx. 640 kWh per month)			



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

ATCO Gas and Fortis Alberta have requested a decision from Council on this matter by November 1, 2023. This decision will have an impact on the 2024 Operating Budget and any decision will be incorporated into the budget.

Should Council move forward with an increase, it would be recommend to allocate the funds to a specific project, such as a road resurfacing project for 2024. Using this income to fund road projects will help to offset the reduction in capital grant dollars from the Provincial Government.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To maintain the Franchise Fee Rates for ATCO Gas at 25% and Fortis Alberta at 17% for 2024.

OR

To refer the 2024 Franchise Fee Rates to the Strategic Planning Committee for review and recommendation.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: October 10, 2023
SUBJECT: Setting of 2024 Budget Meeting
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Administration is currently preparing the first draft of the 2024 Operating and Capital Budget for Council's consideration. This will be presented at an additional Council meeting, established by Council for this purpose.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Administration is recommending that the Budget Meeting be scheduled for Saturday, December 2, 2023 at 9:00 a.m.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

That Council set Saturday, December 2, 2023 at 9:00 a.m. as the 2024 Operating and Capital Budget Meeting.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: October 10, 2023
SUBJECT: Write Off of Uncollectible Account
ORIGINATING DEPARTMENT: Corporate Services

BACKGROUND/PROPOSAL:

Town of Didsbury Policy FIN 005 – Accounts Receivable, states that the write off of tax accounts receivable of any value requires approval of Council.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

There is currently one tax roll pertaining to provincially owned buildings which is deemed to be uncollectible. Per the provincial budget, the Province only pays 50% of Grants in Place of Taxes. The remaining amount is uncollectible and therefore should be written off. The total value of provincial taxes for the 2023 year was \$12,347.25. The Town recently received a 50% payment of \$6,173.63.

Administration recommends that Council write off the remaining balance of \$6,173.62 to bad debt expense, and it would become an expense in the current year.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To authorize the write off of the outstanding tax receivable balance for Roll #1398000 totaling \$6,173.62.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: October 10, 2023
SUBJECT: Correspondence & Information
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Correspondence received from other agencies and departments of the Town, which may be of importance and interest, is being provided for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached:

- Thank you from Minister of Municipal Affairs
- Thank you from Minister of Education
- Thank you from Minister of Justice
- Thank you from Minister of Tourism & Sport
- Thank you from Minister of Forestry & Parks
- Thank you from Minister of Service Alberta & Red Tape Reduction
- Thank you from Minister of Technology & Innovation
- Thank you from Minister of Health
- Thank you from Minister of Children & Family Services
- Thank you from Office of the Deputy Premier, Minister of Public Safety & Emergency Services
- Thank you Card from Mountain View Seniors Housing

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To accept the correspondence items presented as information.



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR111795

July 12, 2023

Her Worship Rhonda Hunter
Mayor
Town of Didsbury
PO Box 790
Didsbury AB T0M 0W0

Dear Mayor Hunter:

Thank you for your letter of June 23, 2023, and your kind words. I am pleased and excited to return as the Minister of Municipal Affairs. It is an honour and a privilege to serve in this role, and I am eager to work together to build strong, safe local communities that contribute to greater economic prosperity for every Albertan.

I appreciate your thoughtful input on Intermunicipal Collaboration Frameworks (ICFs) under the *Municipal Government Act*. In late 2022, the ministry committed to a thorough engagement process with municipal leaders to explore any necessary changes to the ICF legislation. This engagement is expected to proceed following two judicial review decisions anticipated in early 2024. Notice of this engagement will be shared with municipalities and the municipal associations.

Your proposed amendments to Section 708.27 and the definition of equitable funding have been noted and will be included for future consideration in potential ICF legislative changes. Additional input or questions about ICFs can be directed to the Capacity Services team at icf@gov.ab.ca.

Municipalities like the Town of Didsbury are vital to maintaining the Alberta advantage. I look forward to working with you to build a strong partnership. Once again, thank you for your valuable input.

Sincerely,

Ric McIver
Minister



ALBERTA
EDUCATION

*Office of the Minister
MLA, Calgary - Bow*

AR 121400

July 20, 2023

Her Worship Rhonda Hunter
Mayor
Town of Didsbury
PO Box 790
Didsbury AB T0M 0W0

Dear Rhonda:

Thank you for your letter on behalf of the Town of Didsbury congratulating me on my successful re-election and appointment as Minister of Education. I appreciate the opportunity to respond.

I recognize how important it is for Kindergarten to Grade 12 students to receive a quality education that allows them to gain the skills and knowledge they will need to be successful in school, work, and life.

As Minister of Education, I am committed to building positive and productive relationships with all education partners, and to working together to ensure all students continue to benefit from a strong, vibrant education system that meets their learning needs and positions them for future success.

I am honoured to have been given this opportunity to support Alberta's Kindergarten to Grade 12 education system. I look forward to working with the Town of Didsbury, and with school boards from across the province, to ensure that all students in Alberta receive the best education possible.

Best,

Demetrios Nicolaides
Minister of Education



ALBERTA
JUSTICE

*Office of the Minister
MLA, Calgary-Cross*

AR 56958

August 9, 2023

Her Worship Rhonda Hunter
Mayor
Town of Didsbury
PO Box 790, 1606 - 14 Street
Didsbury AB T0M 0W0

Dear Mayor Hunter:

Thank you for your letter of congratulations on my appointment as the Minister of Justice, sent on behalf of the Town of Didsbury Council dated July 5, 2023. I am truly humbled and honoured by the opportunity to serve Albertans as the MLA for Calgary-Cross and in my capacity as Minister.

I know I speak on behalf of all my cabinet colleagues when I express that the Government of Alberta is committed to securing a bright future for the Town of Didsbury. The Government of Alberta will transform the health care system to meet people's needs, support all Albertans with the high cost of living, advance initiatives that both help keep our communities safe and promote access to Justice, as well as drive the economy with more jobs, quality education, and continued diversification.

Ongoing collaboration and engagement with key industry stakeholders, organizations, and governments of all levels – inclusive of the Town of Didsbury – remains a critical component in helping the government position our economy for growth while continuing to invest in and stay in alignment with Albertans' top priorities.

I am delighted to learn of your town's unique and vibrant community and I look forward to meeting you when my schedule permits a personal visit.

Thank you again for your kind message of congratulations.

Sincerely,

A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Honourable Mickey Amery, KC, ECA
Minister of Justice and Attorney General of Alberta



ALBERTA

Tourism and Sport

*Office of the Minister
MLA, Cardston - Siksika*

AUG 14 2023

Her Worship Rhonda Hunter
Mayor
Town of Didsbury
Box 790
Didsbury AB T0M 0W0

Dear Mayor Hunter:

Thank you for your recent letter. I appreciate your thoughtful words regarding my appointment as Minister of Tourism and Sport.

The Government of Alberta is committed to supporting our vibrant tourism industry and advancing sport, physical activity and recreation activities to help build Alberta's communities. The government also recognizes the value of sport, physical activity and recreation, and its benefits to improving the quality of life for Albertans. I look forward to upcoming opportunities to grow and diversify our economy through a strategic approach to tourism and sport in our province.

Thank you again for taking the time to share your kind words.

Sincerely,

Joseph Schow
Minister



ALBERTA

Forestry and Parks

*Office of the Minister
MLA, Central Peace - Notley*

AR-1694

AUG 17 2023

Her Worship Rhonda Hunter
Mayor
Town of Didsbury
PO Box 790
Didsbury AB T0M 0W0
Commrelations@didsbury.ca

Dear Mayor Hunter:

Thank you for your July 5, 2023 letter offering your kind words of congratulations regarding my recent re-election as MLA, Central Peace-Notley, and my role as Minister of Forestry and Parks.

It is an honour to have been asked by the Honourable Danielle Smith, Premier of Alberta, to serve as Minister, and I am excited to continue the important work of growing our forestry sector and preserving and managing Alberta's public lands and provincial parks.

Sincerely,

A handwritten signature in black ink, appearing to read 'Todd Loewen'.

Todd Loewen
Minister



ALBERTA

SERVICE ALBERTA AND RED TAPE REDUCTION

*Office of the Minister
MLA, Morinville-St. Albert*

AUG 17 2023

AR46442

Her Worship Rhonda Hunter
Mayor, Town of Didsbury
Box 790
Didsbury, AB T0M 0W0

Dear Mayor Hunter:

Thank you for your congratulatory note regarding my reappointment as Minister of Service Alberta and Red Tape Reduction in Premier Danielle Smith's Cabinet. It is an honour and a privilege to continue to serve in this capacity.

Albertans are counting on us, and this government will work hard to build a stronger and more prosperous Alberta.

I look forward to working with the Town of Didsbury as we explore opportunities to promote better, more efficient, and more affordable services that position Alberta for longstanding success and prosperity. I encourage the Town of Didsbury to continue to engage with the Government of Alberta on matters of mutual importance.

Thank you again for taking the time to write.

Sincerely,

Honourable Dale Nally, ECA
Minister of Service Alberta and Red Tape Reduction



ALBERTA
TECHNOLOGY AND INNOVATION

*Office of the Minister
MLA, Strathcona-Sherwood Park*

August 22, 2023

AR1132

Her Worship Rhonda Hunter
Mayor, Town of Didsbury
Box 790
Didsbury, AB T0M 0W0

Dear Mayor Hunter:

Thank you for your congratulatory note regarding my reappointment as Minister of Technology and Innovation in Premier Danielle Smith's Cabinet.

It is an honour and a privilege to serve the people of Alberta in this capacity. I am proud of the work the department has done to sustain the growth in Alberta's technology and innovation sector by attracting more talent, investments, and entrepreneurs.

Our government looks forward to continued collaboration with stakeholders to make Alberta the most modern and innovative jurisdiction in Canada.

Thank you again for taking the time to write.

Sincerely,

Honourable Nate Glubish ECA
Minister of Technology and Innovation



ALBERTA
HEALTH

*Office of the Minister
MLA, Red Deer - North*

AR 212924

AUG 28 2023

Her Worship Rhonda Hunter
Mayor, Town of Didsbury
Box 790
Didsbury AB T0M 0W0

Sent via email: rhunter@didsbury.ca

Dear Mayor Hunter:

Thank you for your congratulatory letter on behalf of the Town of Didsbury Council regarding my re-election as MLA for Red Deer-North and my appointment as Minister of Health.

I am honoured and humbled to have the privilege of overseeing Alberta's health care system. I look forward to working with health professionals and stakeholders to continue improving access to health care for Albertans, including Didsbury residents, and to ensuring quality in the overall continuum of care across the province.

Thank you again for taking the time to share your kind words and for your ongoing dedication to the Town of Didsbury.

Sincerely,

Adriana LaGrange
Minister of Health



ALBERTA

Children and Family Services

*Office of the Minister
MLA, Spruce Grove-Stony Plain*

15630

September 7, 2023

Her Worship Rhonda Hunter
Mayor
Town of Didsbury
Box 790
Didsbury AB T0M 0W0

Dear Mayor Rhonda Hunter:

Thank you for your letter of congratulations and best wishes on my appointment as Minister of Children and Family Services. I am honoured to serve in this role supporting safe and healthy children and families.

I understand the importance of collaboration and look forward to continuing to work with the ministry's community partners, agencies, and across government to ensure services and supports are available for those who need them. Being the parent of two children, I have a high regard for the work Children and Family Services does, and I am pleased to help the ministry continue to achieve its goal of making positive impacts for families and children and helping them reach their full potential.

I am pleased to hear about the vibrant and inclusive character of Didsbury, and I have shared your letter with my government colleagues for their review and consideration. They will be excellent resources for the Town of Didsbury in the coming years. I encourage you to connect with their offices.

Thank you again for writing. I look forward to collaborating with you to ensure positive outcomes for children and families in Didsbury.

Sincerely,

Honourable Searle Turton
Minister of Children and Family Services

cc: Honourable Joseph Schow, Minister of Tourism and Sport
Honourable Ric McIver, Minister of Municipal Affairs
Honourable Devin Dreeshen, Minister of Transportation and Economic Corridors
Honourable Nathan Cooper, Speaker of the House



ALBERTA
PUBLIC SAFETY AND EMERGENCY SERVICES

*Office of the Minister
Deputy Premier of Alberta
MLA, Calgary-West*

AR 27118

September 28, 2023

Her Worship Rhonda Hunter
Mayor
Town of Didsbury
PO Box 790, 1606 - 14 Street
Didsbury AB T0M 0W0

Dear Mayor Hunter:

Thank you for your correspondence dated July 5, 2023, and for your kind words on my recent appointment. It is truly an honour to be re-elected as MLA for Calgary-West and to be serving the people of Alberta as Deputy Premier of Alberta and Minister of Public Safety and Emergency Services.

As Minister of Public Safety and Emergency Services, I am committed to supporting a fair and accessible criminal justice system that supports the unique needs of Albertans, while upholding the rule of law. I look forward to working with you and Didsbury Town Council in ensuring the safety and security of your community, and for all Albertans.

I appreciate your invitation to visit your vibrant and inclusive community on my travels across Alberta and look forward to doing so when my schedule permits.

Again, thank you for your thoughtful congratulations.

Sincerely,

Honourable Mike Ellis ECA
Deputy Premier of Alberta
Minister of Public Safety and Emergency Services



New Adsharyn Lawn Council ^{8/17/2023}
CPO Ethan Peters

Thank you so much for
your Silver Sponsorship in
support of MUSH again this
year. Keeping our seniors in
their community is so important
& we can't do it with all
the work you folks do!

Sincerely,
Stacey