



TOWN OF DIDSBURY AGENDA
Regular Council Meeting

Monday, November 10, 2025, 6:00 pm
Council Chambers 1606 14 Street

Pages

1.	<u>CALL TO ORDER</u>	
2.	<u>ADOPTION OF THE AGENDA</u>	
3.	<u>DELEGATIONS/PRESENTATIONS</u>	
4.	<u>ADOPTION OF MINUTES</u>	
4.1	October 28, 2025 Regular Council Meeting and Organizational Meeting Minutes	2
5.	<u>PUBLIC HEARINGS</u>	
6.	<u>CAO REPORT</u>	6
7.	<u>BYLAWS & POLICIES</u>	
8.	<u>BUSINESS</u>	
8.1	Library Board Appointment	28
8.2	2025 Charity Checkstop	29
8.3	Alberta Mid-Sized Towns Mayors' Caucus	30
8.4	Council Economic Development Workshop	33
8.5	Didsbury Country Christmas - Insurance Coverage Request	35
9.	<u>COUNCIL REPORTS & MEETING HIGHLIGHTS</u>	38
10.	<u>CORRESPONDENCE & INFORMATION</u>	39
11.	<u>QUESTION PERIOD</u>	
12.	<u>CLOSED MEETING</u>	
12.1	Town of Didsbury Recognition - as per section 28 of the ATIA	
12.2	Complaint - as per section 32 of the ATIA	
12.3	Administrative Briefing - Capital Planning - as per section 28 of the ATIA	
13.	<u>RECONVENE</u>	
14.	<u>ADJOURNMENT</u>	



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

MEETING DATE:	November 10, 2025
SUBJECT:	October 28, 2025 Regular Council Meeting Minutes
ORIGINATING DEPARTMENT:	Legislative Services
ITEM:	4.1

BACKGROUND/PROPOSAL:

The minutes of the October 28, 2025 Regular Council Meeting are being presented to Council for their review and approval.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council can adopt the minutes as presented or amended.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To adopt the October 28, 2025 Regular Council Meeting Minutes as presented.



**Minutes of the Town of Didsbury Regular Council Meeting
Held on October 28, 2025 in Council Chambers 1606 14 Street
Commencing at 6:00 p.m**

Council Members Present Mayor Chris Little
 Councillor Curt Engel
 Councillor Troy Lambert
 Councillor Irwin Mahon
 Councillor Bob Murray
 Councillor Norm Quantz
 Councillor Will Stevens

Administration Present Acting CAO/Chief Financial Officer, Amanda Riley
 Director of Community Services, Nicole Aasen
 Director of Engineering & Infrastructure, Craig Fox
 Communications Coordinator, Lisa Bastarache
 Legislative Services Coordinator/Recording Officer, Jocelyn Baxter
 Council and Community Relations Coordinator, Nelisha Bruce

1. CALL TO ORDER

Mayor Little called the November 10, 2025 Regular Council Meeting to order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

Removal of Swearing in Ceremony; addition of two MPC Applications

Res. 523-25

MOVED by Councillor Engel

To adopt the October 28, 2025 Regular Council Meeting agenda as amended.

Motion Carried

3. ADOPTION OF MINUTES

3.1 October 14, 2025 Regular Council Meeting Minutes

Res. 524-25

MOVED by Councillor Engel

To adopt the October 28, 2025 Regular Council Meeting Minutes as presented.

Motion Carried

Mayor Little called for a recess of the Regular Council Meeting at 6:03 p.m.

4. ORGANIZATIONAL MEETING

4.1 Call to Order

Mayor Little called the 2025 Organizational Meeting to order at 6:03 p.m.

4.2 Adoption of the Agenda

Res. 525-25

MOVED by Councillor Engel

To approve the October 28, 2025 Organizational Meeting agenda as amended.

Motion Carried

4.3 Appointment of Deputy Mayor

Res. 526-25

MOVED by Councillor Mahon

To appoint Councillor Bob Murray as Deputy Mayor until the 2026 Organizational Meeting.

Motion Carried

4.4 Council Meeting Schedule

Res. 527-25

MOVED by Councillor Engel

To adopt the 2025-2026 Council Meeting Calendar as presented.

Motion Carried

4.5 Council Assignments

Res. 528-25

MOVED by Deputy Mayor Murray

To approve the 2025-2026 Council Assignments until the 2026 Organizational Meeting as discussed.

Motion Carried

4.6 Municipal Planning Commission Appointments

Res. 529-25

MOVED by Councillor Engel

To go into closed meeting at 6:25 p.m. for Municipal Planning Commission Appointments in accordance with section 28 of the *Access to Information Act*.

Motion Carried

Res. 530-25

MOVED by Councillor Engel

To return to open meeting at 6:51 p.m.

Motion Carried

Res. 531-25

MOVED by Deputy Mayor Murray

To appoint Dorothy Moore to the Municipal Planning Commission for a one-year term ending at the 2026 Organizational Meeting.

Motion Carried

Res. 532-25

MOVED by Deputy Mayor Murray

To appoint George Fawns to the Municipal Planning Commission for a one-year term ending at the 2026 Organizational Meeting.

Motion Carried

4.7 Didsbury Municipal Library Board Appointments

Res. 533-25

MOVED by Councillor Mahon

To appoint Aimee Hunter to the Didsbury Municipal Library Board for a three-year term commencing November 1, 2025 and ceasing on November 1, 2028.

Motion Carried

Res. 534-25

MOVED by Councillor Engel

To table the Mountain View County recommended member to the Town of Didsbury Library board until the November 10, 2025 Regular Council Meeting.

Motion Carried

4.8 DEDAC Appointments

Res. 535-25

MOVED by Deputy Mayor Murray

To reappoint Dawn Stewart (Chair), Sterling Toews, Chris Overwater, Jesse Argueta, Laurie Fisher, and Laurie Hodge to the Didsbury Economic Development Advisory Committee as presented.

Motion Carried

Res. 536-25

MOVED by Deputy Mayor Murray

To defer the appointment of a new member at large to the Didsbury Economic Development Advisory Committee until a future Regular Council Meeting.

Motion Carried

4.9 Adjournment of Organizational Meeting

Res. 537-25

MOVED by Councillor Engel

To adjourn the 2025 Organizational Meeting at 7:04 p.m.

Motion Carried

Mayor Little reconvened the Regular Council Meeting at 7:05 p.m.

5. **CAO REPORT**

Res. 538-25

MOVED by Councillor Stevens

To accept the Chief Administrative Officer Report for October 28, 2025 as information.

Motion Carried

6. **BYLAWS & POLICIES** – *no bylaws or policies*

7. **BUSINESS**

7.1 **Signing Authorities Post-Election**

Res. 539-25

MOVED by Councillor Engel

To rescind resolution 122-25 “to approve the Town of Didsbury bank signing authorities as follows: Mayor Rhonda Hunter, Deputy Mayor Curtis Engel, Councillor John Baswick, Councillor Dorothy Moore, Councillor William Windsor, Chief Financial Officer Amanda Riley, Manager of Financial Services Shannon Milligan.”

Motion Carried

Res. 540-25

MOVED by Councillor Engel

To approve the Council Member Bank Signing Authorities for all Connect First Credit Union accounts as follows:

Mayor Chris Little

Deputy Mayor Robert Murray

Motion Carried

Res. 541-25

MOVED by Councillor Engel

To approve the Administrative Bank Signing Authorities for all Connect First Credit Union accounts as follows:

Chief Administrative Office – Michael Simpson

Chief Financial Officer – Amanda Riley

Manager of Financial Services – Shannon Milligan

Motion Carried

7.2 **Council Group Accident and Critical Illness Insurance 2026-2029**

Res. 542-25

MOVED by Councillor Stevens

To approve Plan F 24/7 Group Accident Insurance and \$15,000 Critical Illness Insurance for the years 2026-2029 for eligible Council Members.

Motion Carried

8. **CORRESPONDENCE & INFORMATION** – *no correspondence or information*

9. **QUESTION PERIOD**

10. **CLOSED MEETING** – *no closed meeting items*

11. **RECONVENE** – *no closed meeting items*

12. **ADJOURNMENT**

Res. 543-25

MOVED by Councillor Lambert

To adjourn the October 28, 2025 Regular Council Meeting at 7:15 p.m.

Motion Carried

Mayor – Chris Little

Chief Administrative Officer- Michael Simpson



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

MEETING DATE:	November 10, 2025
SUBJECT:	CAO Report
ORIGINATING DEPARTMENT:	Legislative Services
ITEM:	6.0

BACKGROUND/PROPOSAL:

Please find attached the Chief Administrative Officer's (CAO) Report for November 10, 2025.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

During the CAO Report, Council will have the opportunity to ask questions to the CAO and to make motions for information they would like Administration to bring back to a future Council meeting.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To accept the Chief Administrative Officer Report for November 10, 2025 as information.



CAO Report – November 10, 2025

1. CAO Activity Report p. 8
2. Planning and Development Report as at November 4, 2025 p. 12
3. Holiday Train p. 13
4. Business Visitation Report p. 14
5. Q3 Economic Development Report p. 17
6. Q3 Action Request Report p. 19
7. Q3 Planning and Development Report p. 20
8. Q3 Community Services Report p. 25

Office of the Chief Administrative Officer

Activity Report - November 10, 2025



Strategically Managed Infrastructure

Review of the following ongoing files:

Regional RCMP Model Study

Deep dive into MNP RCMP Regional Model Study material with Mayor Hunter and Sgt. Browne. In short, Carstairs will be seeking to enter into a Municipal Policing Service Agreement, which governs costs to the municipality and the ratio of expenses borne by the Town and the RCMP. When Carstairs gets their MPSA and a new facility built, it is expected some of the provincial policing members currently working out of the Didsbury detachment will be dispersed to the Carstairs detachment to assist the RCMP in meeting provincial policing needs in the same service area as Didsbury.



Vibrant & Connected Character Community

This means Didsbury may have future space for new municipal RCMP members at the Town's cost and discretion, to add – something to be considered into future years as development in the County, industrially speaking, brings more jobs and more workers to the area. Large questions loom on the subject of a regional model, cost-sharing, and how the addition of a new full-scale RCMP detachment in Carstairs (as opposed to the more satellite-like status of their current detachment) may or may not impact costs borne by the Town of Didsbury going forward. It's a wait and see game for now until details for Carstairs are finalized. Expect major changes in the current arrangements by 2027, in staffing deployment (PPSA members) and costing (Regional vs silos).



Strong & Resilient Local Economy

This feeds into the upcoming Didsbury municipal policing advisory committee will function, which will be brought forward alongside a revised draft of the municipal policing committee bylaw in coming months. Conceptually, Administration recommends the flavor of Bylaw 2025-17 focus on advisory functions

Meetings and Discussions

Review of performance management training for management team.

Meeting with Government Frameworks representatives to discuss an ACP grant application re: efficiencies in digital document management – requires second participating municipality. Attempting to locate second party for discussion.



Liveability

Line by line review of 2024 budget to actual, drilldowns in various ledgers to determine patterns of spending in connection to management practices, external factors and pressures, internal deficiencies.

Economic Development

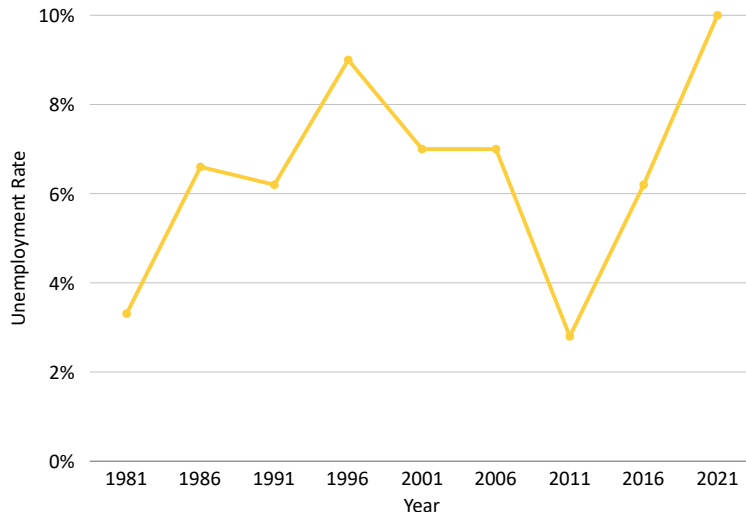
Ec Dev conversations re: local developer relationships and opportunities. Solicitations towards outside investors to gauge interest in commercial land development.



Governance & Organizational Excellence

Office of the Chief Administrative Officer

Activity Report - November 10, 2025

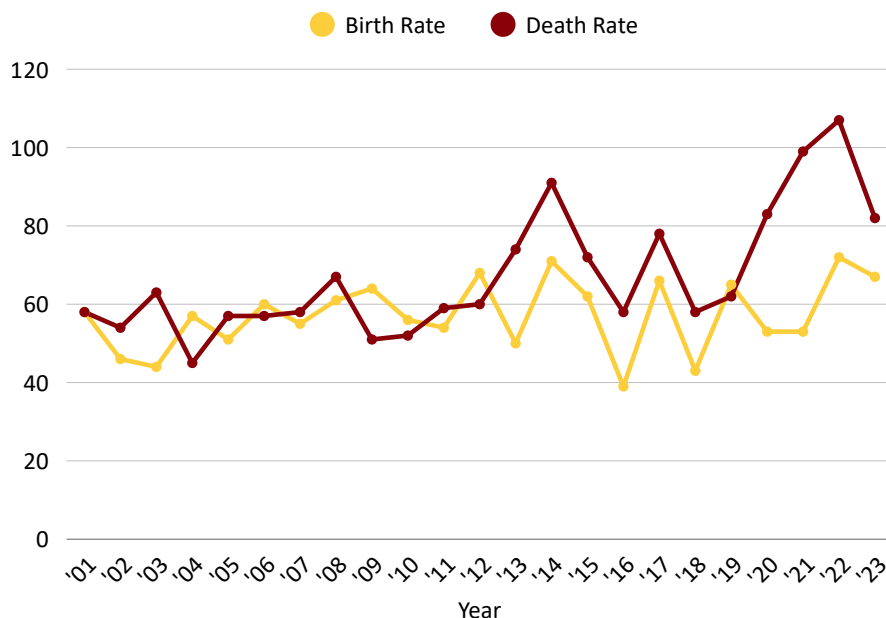


Reviewed historic unemployment rates, birth rates, and death rates for Didsbury, which as of 2021 data provided by the province was set at 10% according to data accessed at the following [provincial site](#).

A municipality can attempt to increase its birth rate by implementing pro-natalist policies focused on reducing the economic and logistical burdens of raising children.

While the most effective policies (like substantial cash benefits or comprehensive parental leave) are typically legislated at the national or provincial/state level, local governments have a crucial role in improving the "family-friendliness" of the community.

Municipal governments primarily influence fertility by improving the local infrastructure, services, and financial climate for young families. The CAO acknowledges that any municipality has a low ability to influence birth rates, however it is not a statistic to be ignored simply for that reason.



A municipality can attempt to increase its birth rate by implementing pro-natalist policies focused on reducing the economic and logistical burdens of raising children.

While the most effective policies (like substantial cash benefits or comprehensive parental leave) are typically legislated at the national or provincial/state level, local governments have a crucial role in improving the "family-friendliness" of the community.

Office of the Chief Administrative Officer

Activity Report - November 10, 2025



The high cost and scarcity of quality childcare is one of the biggest deterrents to having children – ask any parent. Municipal actions can include:

Removing Zoning Barriers

Review and amend land use bylaws to make it easier for new or expanded childcare facilities (both commercial and home-based) to be built. At present Didsbury's Land Use Bylaw (LUB) zoning regulations have a use of Care Facility (Child) that is Discretionary in the RC, C1, C2 and C3 zoning districts.

The home based childcare would also be Discretionary and the Town permits those under Home Occupation in R1, R2, R3, R4, R5 and RC districts. At present, Didsbury has have 2 daycares operating on 20th Avenue and a new one was approved in an old church in the residential district on 24 Avenue but has not opened yet.

With respect to Home Occupations- Day Homes, we have several in town, some are permitted to operate and several do not have permits from the Town despite working with a placement agency that serves the region, based out of Red Deer. Enforcement and Stop Orders on these matters may come back to Council for direction at a future date, however Administration hopes to sort those matters out with soft conversations as a first measure.

Financial & In-Kind Support

Some municipalities offer lower development fees or waive permit fees for new childcare providers. To be proactive, a municipality could provide municipal land or space in public buildings (like community centers or libraries) to non-profit childcare operators. Given the current number of permitted and non-permitted childcare operations this is not something administration is recommending, however for the purpose of brainstorming, the idea is presented for future consideration in this report.

Streamline Approvals

Assign a single municipal staff contact to help childcare providers navigate the complex licensing and permitting processes with the municipality and health authorities. At present, Development Permits are flowing through the Development Officer and the Municipal Planning Commission, and therefore Administration feels this measure is already efficiently served for the benefit of the public.

Affordable Family Housing

Work with developers to use Community Amenity Contributions within Development agreements, (CACs) or Density Bonuses, which may need to be addressed in future bylaws, to mandate or incentivize the creation of affordable, family-sized housing units (e.g., three or more bedrooms). A recently released housing needs assessment provided to Didsbury may not have met the mark in identifying this option, and may surface in future strategic planning.

Reduce Housing Costs

Prioritize development that results in a greater availability of housing types suitable for families, which can help stabilize or reduce housing costs.

Administration recommends the new Council consider public engagement sessions with current childcare providers to identify any service gaps, incentives or regulatory streamlining that may increase the number of childcare spaces available or increase the profitability of those same facilities.

Office of the Chief Administrative Officer

Activity Report - November 10, 2025



Local Financial Incentives (Limited)

Some municipalities, particularly in Europe, have experimented with direct "baby bonuses" (a one-time or recurring cash payment to parents of a newborn). However, research suggests these localized cash payments, unless they are substantial and long-lasting, often have only a marginal or short-term impact on the overall birth rate. Administration does not recommend exploring this option, progressive as it may seem, as this may not be an equitable use of taxpayer dollars in conjunction with Council's fiduciary obligations.

Improve Mobility

Design public spaces and transportation networks with a "child-friendly lens." This includes ensuring sidewalks are well-maintained, and public spaces include adequate benches, shade, and safety features for children and caregivers.

Develop Public Spaces

Increase the availability of safe, high-quality public parks and playgrounds and ensure there are attractive and engaging community spaces where families can easily gather and build social connections. In the case of Didsbury, a suggested starting point could be the intensification of available child-friendly facilities such as playground structures in already-established public spaces such as Memorial Park, adjacent to the Skate Park, etc.

Support Parental Employment

Under the Employment Standards Act, provincial and municipal staff benefit from exemplary policies such as paid parental leave and potentially on-site or subsidized childcare. These models can also be highlighted with local business advocacy groups to serve as a model for local businesses seeking to retain staff with young families.

CAO Report: Developments as of November 4, 2025

The Town of Didsbury has authorized the conditional issuance of the following permits:

Municipal Planning Commission (Discretionary Use) Decisions:

PERMIT	ADDRESS	TYPE	APPLICANT/OWNER	DECISION DATE	APPEAL PERIOD ENDS
DP 25-078	1609 – 25 Avenue	Warehouse	Dick, Randy & Karie (a) Dick's Trucking Ltd. (o)	Oct 22, 2025	Nov 12, 2025 at 4:30 p.m.
DP 25-079	Valarosa Phase 1 & 2	Rear Yard Setback Variance 32 lots	Hladych, Jon (a) JB NDT Services Inc. (o)	Oct 22, 2025	Nov 12, 2025 at 4:30 p.m.

DP 25-078: Warehouse located in I1: Industrial District - General



DP 25-079: Rear Yard Setback Variance on 32 Lots in Valarosa Phase 1 & Phase 2



Next MPC Meeting is: Wednesday, November 12, 2025 – Organizational Meeting



Community Services Report November 10, 2025

CPKC Holiday Train

Exciting news ... Didsbury is once again a stop for the CPKC Holiday Train in 2025! It will be arriving at our historic **Didsbury Train Station** on **Tuesday December 9, 2025** at **3:45 pm**, with performances starting around 3:55 pm.

This annual event brings together hundreds of spectators to view the magical arrival of the Holiday Train, enjoy live music and festive greetings from the performers onboard, all in an effort to help raise awareness and support for our local Mountain View Food Bank. Volunteers from the food bank will be onsite collecting donations of non-perishable food items and cash during the event that will locally support food security within Mountain View County.

Special performances are scheduled from JUNO-nominated and Canadian Country Music Award (CCMA) 2025 Male Artist of the Year, Jade Eagleson, as well as breakout Canadian songwriter and country music artist, Teigen Gayse.

Each year, to add to the festiveness of the Holiday Train's arrival, the Didsbury Family & Community Support Services (FCSS) program sponsors free hot chocolate and cookies for attendees. Staff will be onsite handing these treats out ahead of the train's arrival.

Traditionally, the Mayor and a guest ride the Holiday Train from its previous stop, which is Olds in 2025, into Didsbury and the Mayor is invited onstage to bring greetings from the Town of Didsbury and to present a donation to the Mountain View Food Bank from CKCP. Administration is working with CKCP on these details currently.

Council Report – Business Visitation & Engagement Summary (Summer–Fall 2025)

Overview

As part of the Town’s ongoing **Business Retention & Expansion (BR&E)** efforts, Economic Development contacted 312 businesses, including home-based businesses, between late July and early September. Over this five-week period, 20 in-person business visitations were completed, supplemented by phone follow-ups and targeted sector outreach. Participating businesses represented a broad cross-section of Didsbury’s commercial environment, including hospitality, retail, construction, tourism, fitness, professional services, creative industries, landowners and home-based operations.

Key Performance Indicators (KPI)	Result
Total Businesses Contacted	312
Home-Based Businesses	41
In-Person/Phone Visits	20
Participation Rate	~6.4%
Average Visits Per Week	~4 + ongoing follow-up

Overall Business Climate

Business sentiment in Didsbury is positive and remains resilient, with most business owners reporting stronger sales compared to the previous year. Summer visitation was notably strong, supported by regional customers and increased traffic from Calgary.

Several business owners noted that the Calgary Transit Campaign increased awareness of Didsbury and may have contributed to higher Calgary visitation. This demonstrates how marketing directly supports business retention with a focused target market.

Positive Indicators

- Multiple businesses planning to expand, renovate, or increase staffing
- Hotel and restaurants reported a strong summer season, including sold-out weekends (hotel)
- Continued interest in commercial, residential, and industrial development, including potential hotel opportunities
- Growth in local arts, workshops, small-scale retail, and pop-ups
- Workforce development supported by the Rural Renewal Program access for local employers
- New business attraction through the Rural Entrepreneurship Stream, including hiring of local residents

Challenges Identified

While business confidence remains high, several consistent concerns were noted:

- Vacant downtown spaces and limited tenant turnover affecting perception and vibrancy
- Need for improved community-wide wayfinding and signage, particularly from subdivisions, highways, and industrial areas into downtown
- Reliance on out-of-town customers; many businesses feel under-recognized locally
- Increased operating costs due to inflation and tariffs
- Marketing challenges; limited return from traditional print media
- Dissolution of the Chamber of Commerce, creating a gap in business networking, advocacy, and event coordination (i.e., Country Christmas)

Recommended Next Steps (as identified by local businesses)

1. Wayfinding & Signage

- Prioritize directional signage from QEI, Highway 582, new subdivisions, and the Industrial Park into downtown.

2. Downtown Revitalization

- Explore a façade improvement/beautification program.
- Support the creation of a business/volunteer Downtown Working Group.

3. Local Events & Community Promotion

- Transition Country Christmas to Town coordination with support from volunteers and businesses to ensure continuity.

4. Tourism & Visitor Experience

- Continue leveraging film tourism and Calgary Transit visibility.
- Explore e-bike/e-scooter services, improved campground amenities, expanded trail networks, and RV tourism opportunities.

5. Marketing & Awareness

- Increase promotional reach outside municipal boundaries to attract regional visitors and future residents.

Conclusion

The 2025 Business Visitation Program demonstrates a **healthy, optimistic, and growing** business climate in Didsbury. While downtown vacancy, marketing reach, and signage remain priority improvement areas, confidence is strong and investment activity is increasing. Continued strategic focus on wayfinding, downtown improvements, marketing, and event continuity will support ongoing economic growth and reinforce the Town's commitment to supporting local businesses through BR&E initiatives.

Additional Business Engagement Activities

1. Town of Didsbury Budget & Business Survey (August–October 2025)

A business survey was embedded within the Town's budget survey, with six business respondents. Representation included hospitality/food services, professional services, creative industries, and home-based businesses. Respondents ranged from newly established businesses to those operating for over a decade.

Workforce Outlook

- Most plan to maintain or increase staffing, with some looking to add 1–3 employees.
- Recruitment challenges identified include lack of applicants, competition for workers, skill shortages, transportation, childcare, and housing barriers.

Business Satisfaction

- Most respondents reported being satisfied or very satisfied with doing business in Didsbury.
- The business environment was generally rated good or fair.
- Results align with visitation findings: confidence is strong, but visibility and workforce remain challenges.

Use of Town Services

- Awareness of Economic Development services varied.
- One business accessed services in the past 24 months and found development guidance helpful.
- Satisfaction with Town support and customer service was generally reported as positive.

Future Plans

- Businesses cited intentions to expand, open a second location, or continue operations unchanged.
- No respondents indicated plans to leave Didsbury.

Support Needs

- Access to grant funding
- Local conference/event space
- Continued marketing of Didsbury as a family-friendly and well-connected community

The Economic Development Department is planning to reopen and expand the business survey as a standalone tool both online and in person this winter/spring of 2026.

2. Central Alberta Economic Resilience Taskforce (CAERT) – Tariff and Trade Barrier Survey

CAERT conducted a survey in July/August regarding the impacts of tariffs and trade barriers. **145 businesses** from 15 communities responded, with approximately **15% from Didsbury**.

Key findings of all respondents:

- 1 in 2 businesses remain confident in their 12-month outlook; the remaining half are concerned or neutral.
- 3 in 4 businesses changed operations due to trade uncertainty.
- 1 in 3 delayed or reconsidered investment.
- 1 in 4 exporters experienced export impacts.
- Nearly 1 in 5 experienced interprovincial trade barriers.
- Desired supports include help sourcing Canadian suppliers, tariff relief, trade-barrier reductions, and help accessing new export markets.
- Over 80% want more guidance on how to utilize existing free trade agreements.

This data reinforces local feedback that businesses face rising operational costs and shifting supply chains, while also highlighting opportunities for regional collaboration.

Summary

Economic indicators show that Didsbury businesses are resilient, optimistic, and poised for continued growth. Business retention remains a critical driver of investment attraction, tourism development, and resident attraction. The Town's continued focus on signage, marketing, downtown vibrancy, and business support services will help ensure that Didsbury remains a competitive and welcoming place for business and community growth.

Economic Development report July 1 – September 30, 2025

Prepared by: Alexandra Ross, Economic Development Officer and Strategic Operations Coordinator

Date: September 18, 2025

Highlights in numbers:

- Rural Entrepreneurship Stream Program (RES) and general inquiries for investment, expansion and new business set up, YtD total inquiries: approx. 96 Support letters this quarter: 9
- Rural Renewal Stream (RRS-workforce program) Endorsements: 6 (plus 3 pending) Registration is closed, but inquiries continue (3rd quarter total registered: 1,229). Businesses registered for RRS: 31 (added: 6)
- LinkedIn followers Didsbury Economic Development: 392 as of 9/18 (vs. June 5: 368)
- New Business Licenses: 18
- Total number of Business Licenses issued: 324
- Grand Openings/Ground Breaking: 7

Business Retention & Tourism

- Business connect ongoing throughout the year.
- One on one visitations this Summer: resulted in 18 in person visits, plus follow up.
- Tourism video – finalized and published. Received positive feedback, plus resulted in one investment town tour.
- Airdrie radio summer cruiser campaign: completed in September
- Business Shameless Plug video project in exploration stage.

Website & Social Media

- Review and update of Economic Development section on ToD website updates - ongoing.
- New Film Industry page for Didsbury Film – completed.
- Mountain View Film Office (MVFO) continues posting updates & activities on social media;
- Didsbury Economic Development LinkedIn posts updates as information becomes available. Please **follow the Didsbury EcDev page** and repost any EcDev news communicated via the Town's social media channels, incl. MVRFO. This is how we create awareness!

Marketing

- Relevant information distributed via Social media, including Grand Openings/Ground Breakings
- Transit campaign completed – result: business reported increase in visitation and revenue and increase over last year. Museum reported another record year with additional 400 visitors to the museum.
- Business Resource & Investment Opportunity Pamphlet completed and distribution in process. Purpose of pamphlet is to inform businesses, entrepreneurs, investors and newcomers on resources and opportunities available in Didsbury. Four section pamphlet: Business – Quality of Life – Tourism - Development. Effective tool that received very positive feedback from site selectors, realtors, developers and investors. Digital version is an expanded version, adding volunteer opportunities and expands on Planning & Development info.
- Prepared 2026 Marketing Plan (in admin. Review stage)

Economic Development report July 1 – September 30, 2025

Prepared by: Alexandra Ross, Economic Development Officer and Strategic Operations Coordinator

Date: September 18, 2025

Mountain View Film Office (MVFO) & Didsbury Filming

- Completion of strategic plan by “Nordicity”; Council presentation June 24
- EDO summary of report and priority recommendations completed;
- Responded to general inquiries;
- Partners continue to monitor website functionality and adjust as see fit and needed.
- Didsbury filming this year: 1 (spring 2025).

Events & meetings attended

- AAIP Provincial meetings;
- Regional EDO meetings;
- CAEP workshops;
- Immigration consultation meetings;
- Site Selector Forum
- MVRFO meetings, including tours with producers
- Development & Investment meetings and follow up;
- CAERT (Central AB Resilience Taskforce – focus: Tariffs) meetings;
- Country Christmas meeting;
- Local business, realtors, investors, developer consultations/meetings;
- Pattison Corporate event;
- Alberta Film Commission Event;
- ATCO corporate event;
- CBA – Immigration Law Corporate event – resulted in one investment inquiry;
- Transportation Network Regulation engagement via Deloitte;
- Lethbridge Podcast interview in collaboration with Sundre EDO re: MVRFO;
- EDA Training on Provincial tools for economic development;
- EDC webinar on Europe export opportunities and alternative sources to navigate tariffs.

Projects, Action items and notable Activities

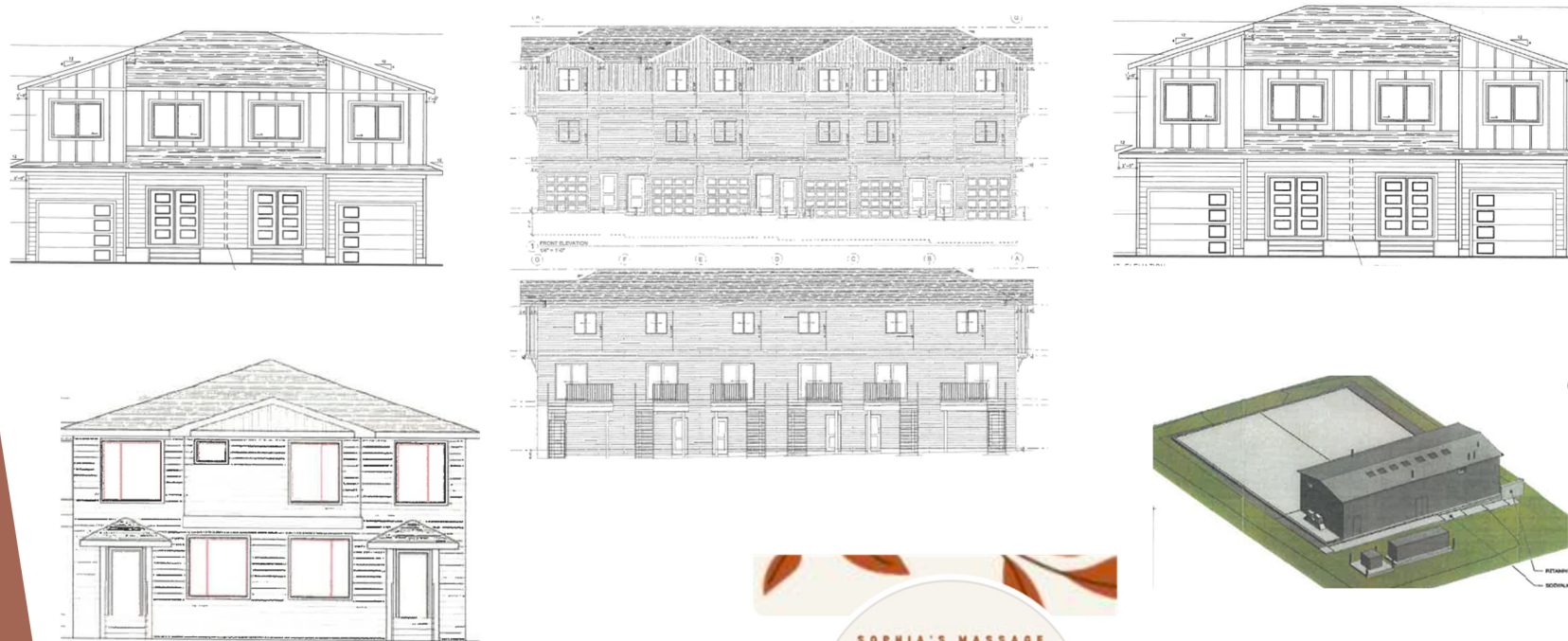
- Review of business proposals from AAIP entrepreneurs;
- Prepared four EDAC Award submissions (Transit Campaign; Promotional Item, Event, and Collaboration related to Earpers - Didsbury Day)
- Business Visitation: reached out to all Homebased businesses and local Didsbury businesses
- CAERT - Central AB Resilience Taskforce – EDO assisted to prepare ToR and distributed CAERT business survey. Didsbury had the highest participation in survey on par with Red Deer. A summary of the results is in preparation;
- Coordinate showcase props storage;
- Prepared Didsbury Business Survey (plan is to integrate survey with budget survey).

Action Request Report
June 1 - Sept 30 2025

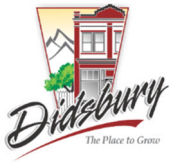
<i># of Requests</i>	<i>Department/Concern</i>	<i># of Requests</i>	<i>Department/Concern</i>
55 <u>Public Works</u>		38 <u>Parks</u>	
24 <u>Streets</u>		7 <u>Park/Playground/Sporting Fields</u>	
	Parking lines to be marked - 24 ave		Grass clipping removal request - 24th Street park
5	Pot hole repair - 15 ave		Spring horse repair - Southridge playground
2	Pot hole repair - 22 st	2	Graffiti - 19 ave skatepark
2	Pot hole repair - 23 st		Dog waste - 18 st
2	Alleyway grading - 13 ave	2	Dog park bag dispenser empty
	Pot hole repair - 18 st		
	Pot hole repair - 11 ave		
2	Alleyway grading - 20 ave	24 <u>Trees/Mowing/Weeds</u>	
	Alleyway grading - 16 st		Broken tree branch 20th ave
2	Road repair - Southridge place		Bellflower weeds - 15st
	Pot hole repair - 22 ave		Trim back bushes - 21 st
	Pothole repair - 21 ave	4	Broken tree branch - 23 ave
3	Alleyway grading - Valarosa		Weed control - 22 ave
			Mowing - Co-op road
10 <u>Sidewalks/Pathways</u>		2	Broken branch - 22 ave
2	Sinking sidewalk repair - 19 Ave	2	Overgrown hedges - 23 st
	Sidewalk repair - 15 ave	2	Bellflower weeds - Valarosa
	Sidewalk repair - 21 ave		Mowing required - Deer coulee
	Sidewalk repair - Julia place		Bellflower weeds - Southridge
	Sidewalk repair - 20 st		Mowing - 23 ave
	Sidewalk ramp request - 20st		Foxtail weeds - 16st
2	Curb stop repair on sidewalk - Park Place		Mowing - 15 ave
	Sidewalk repair - 25 street		Mowing - Walter Place pathway
			Tree trim request - Westhill Drive
6 <u>Signage</u>			Foxtail weeds - Co-op road
	Request for more hospital signage		Tree trimming - 20st
2	Request for painted blue handicap street parking & sign - 21 ave	7 <u>Other</u>	
	Stop sign sightline obstructed - 20 ave		Sinking plot in cemetery
	Request for north/south stop sign - 18 ave		Request for seating at dog park
	More detour signs requested - RR15		Dead animal on train tracks
			Loose garbage
6 <u>Garbage/Recycling/Compost</u>			
	Missed black bin		Household garbage dumped - Mary Place pathways
3	Black bin repair	2	Dog running at large - 18 st
	Green bin repair		
	Missed green bin		
6 <u>Water/Sewer/Storm</u>			
	Lower CC valve - Valarosa		
	Drop in sewer pipe repair - 16 st		
	Water meter clicking - Westpoint drive		
	Exposed sump pump lines - 23 ave		
	Low water pressure - Westwood drive		
	No water pressure - Westheights close		
3 <u>Other</u>			
2	Street lamp repair - 14 st		
	Electrical box panel repair - sandpiper		
		93	Total

PLANNING & DEVELOPMENT 3RD QUARTER REPORT JULY 1 - SEPT 30

Prepared by: Development Officer



**Some 3rd Quarter
Developments**



Planning & Development 3rd Quarter Report

July 1 – Sept 30, 2025

Development Permits

Permit	Owner	Applicant	Project Address	Plan	Block	Lot	Land Use District	Description	Value of Construction
DP 25-051	Town of Didsbury	Town of Didsbury c/o C. Fox	1703 - 21 Avenue	9310170		1	REC	Public Utility (Reservoir)	\$7,400,000
DP 25-052	Big Valley Reclamation	Unitrans Industrial Tires c/o Desmond Chandiram	Unit D (East) 1613 - 27 Ave	0112790	3	4	I1	Change of Use: Industrial (Services)	n/a
DP 25-053	Big Valley Reclamation	APTCO Machinery Spares Inc. c/o Jacob Thomas	Unit D (West) 1613 - 27 Ave	0112790	3	4	I1	Change of Use: Industrial (Services)	n/a
DP 25-054	Turner, Sheila	Boondox Take Out c/o Ravi Vithanage	1810 - 20 Street	1427 H	1	6	C3	Seasonal Pop Up Patio	n/a
DP 25-055	1113816 Alberta Ltd.	Van Lindenberg, Pieter	82, 1190 - 15 Avenue	0610810	2	2	R3	Manufactured Home with Mud Room & Deck with Stairs x 3	n/a
DP 25-056	Meadowlark Lane Holdings Inc.	Grasse, Lowell	1520 - 25 Street	2411138	3	57	R2	Secondary Suite (Internal) (MPC)	\$57,000
DP 25-057	Meadowlark Lane Holdings Inc.	Grasse, Lowell	1522 - 25 Street	2411138	3	58	R2	Secondary Suite (Internal) (MPC)	\$57,000
DP 25-058	Krause, Amanda & Jonathan	Krause, Amanda	108 Westheights Close	7910415	5	23	R1	Home Occupation - Personal Training (MPC)	n/a
DP 25-059	Canada Post Corporation	Permit World c/o Brittany Stewart	2013 - 20 Avenue	474 I	8	23/24	C3	Signage - Fascia	\$3,000
DP 25-060	Xplore Inc. c/o Scott Telecom	Scott Telecom c/o Michele Klein	W8-31-1-W5M	9311360		2	UR	Communication Tower Letter of Concurrence (Council)	n/a
DP 25-061	Skywest Pipeline Service Inc.	McIntosh, Gordon	1205 & 1209 - 20 Street	2484 JK	J	6/7/OT	DC	Change of Use: Industrial (Services, Industrial (Manufacturing & Operations) and Office (Council)	n/a
DP 25-062	Town of Didsbury	Mountain View Football Assoc. c/o Krista Reinhardt	Corner of 10 St & 20 Avenue	0213945	1	10 PUL	REC	Signage - Portable (Temporary)	\$100.00



Planning & Development 3rd Quarter Report

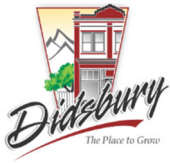
July 1 – Sept 30, 2025

Development Permits

Permit	Owner	Applicant	Project Address	Plan	Block	Lot	Land Use District	Description	Value of Construction
DP 25-063	Chambers, Taylor	Chambers, Taylor	1521 - 19 Avenue	4191 FP	4	5	R2	Temporary Moving Pod	n/a
DP 25-064	Developments 2 Inc.	2202629 Alberta Ltd o/a Subway	340, 800 Shantz Drive	2310740	1	13	C1	Signage, Fascia & Pylon (x 3) (Subway)	\$10,000
DP 25-065	2208769 Alberta Ltd	Patelli, Blair	Bay 3, 2825 - 19 Street	0714129	5	1	DC	Automotive Services (Minor) & Retail (Small) Restoration (Council)	n/a
DP 25-066	Peterson, Jasmin & Kelvin	Peterson, Jasmin & Kelvin	28 Westheights Drive	7910415	1	27	R1	Temporary Shipping Container	n/a
DP 25-067	Campsall, Heather & Andre	Campsall, Heather & Andre	34 Southridge Crescent	7710339	2	17	R2	Existing Deck with Stairs	\$1,000
DP 25-068	Shidoni Building Group	Sophia's Massage Therapy c/o Rong Gao	1601 - 15 Avenue	0712649	2	2	C1	Retail (Personal Services) Sophia's Massage	n/a
DP 25-069	MasterBuilt Projects Ltd.	MasterBuilt Projects Ltd.	2128 - 21 Avenue	5116 I	15	8	R2	Dwelling, Semi-Detached	\$635,000
DP 25-070	Stewart, Susan	Peak 2 Crete Contracting Ltd. c/o Lawrence Heath	1408 - 20 Avenue	9710760		91	RC	Accessory Building - Garage	\$42,000
DP 25-071	1113816 Alberta Ltd.	Munro, Jeff	14, 1190 - 15 Avenue	0610810		14	R3	Dwelling, Manufactured & Deck	\$250,000
DP 25-076	Smith, Brian	Peak 2 Crete Contracting Ltd.	308 Westhill Close	7910415	3	39	R1	Deck Extension & Stairs	\$7,000
DP 25-077	Dyck, Alayna	Dyck, Alayna	1520 A – 22 Avenue	2411413	2	12	R2	Accessory Building – Garage	\$30,000

Total Development Permits	\$8,491,100
----------------------------------	--------------------

Compliance Certificates	13
Subdivisions	1
Redesignations	3



Planning & Development 3rd Quarter Report (July 1 – Sept 30)

Building Permits

Permit	Owner	Construction Location	Plan	Block	Lot	Type of Building	Type of Work	Total Building Area	Value of Construction
088IID-25-B0034	Gary Wiens	2025 – 20 Avenue	474 I	8	21, 22	Single House	2 nd floor addition	2278 sq. ft.	\$ 54,000.00
088IID-25-B0044	Developments 2 Inc.	310, 800 Shantz Dr.	2310740	1	13	Restaurant	Tenant Improvement (A&W)	190 sq. ft.	\$750,000.00
088IID-25-B0052	Jonboyz Construction	1, 10 Valarosa Park	1711795	3	60	Row House 6 plex	New construction	576 sq. ft.	\$250,000.00
088IID-25-B0053	Jonboyz Construction	6, 10 Valarosa Park	1711795	3	60	Row House 6 plex	New construction	576 sq. ft.	\$250,000.00
088IID-25-B0054	Jonboyz Construction	2, 10 Valarosa Park	1711795	3	60	Row House 6 plex	New construction	504 sq. ft.	\$250,000.00
088IID-25-B0055	Jonboyz Construction	3, 10 Valarosa Park	1711795	3	60	Row House 6 plex	New construction	504 sq. ft.	\$250,000.00
088IID-25-B0056	Jonboyz Construction	4, 10 Valarosa Park	1711795	3	60	Row House 6 plex	New construction	504 sq. ft.	\$250,000.00
088IID-25-B0057	Jonboyz Construction	5, 10 Valarosa Park	1711795	3	60	Row House 6 plex	New construction	504 sq. ft.	\$250,000.00
088IID-25-B0074	Masterbuilt Projects	2128 A – 21 Avenue	5116 I	15	8	Semi-Detached	New construction	3,278 sq. ft.	\$285,000.00
088IID-25-B0075	Masterbuilt Projects	2128 B – 21 Avenue	5116 I	15	8	Semi-Detached	New construction	2,610 sq. ft.	\$285,000.00
088IID-25-B0072	Jeff Munro	14, 1190 – 15 Ave	0610810	-	14	Mobile Home	Install new mobile home	1,280 sq. ft.	\$250,000.00
088IID-25-B0070	David Ehrmann	13 Valarosa Way	0812721	4	3	Single House	Swimming Pool (hot tub)	56 sq. ft.	\$ 800.00
088IID-25-B0073	Brian Smith	308 Westhill Close	7910415	3	39	Single House	Alteration & Improvements	250 sq. ft.	\$ 7,000.00
088IID-25-B0046	Steven Peach	1170 Kildeer Close	0510306	1	8	Single House	Garage & carport	576 sq. ft.	\$ 40,000.00
088IID-25-B0040	Michelle Bertin	1426 – 20 Avenue	3880 N	F	113	Restaurant	Alteration & Improvements	700 sq. ft.	\$ 10,000.00
088IID-25-B0064	Lux Leaf Ltd.	330, 800 Shantz Dr.	2310740	1	13	Retail & Wholesale	Alteration & Improvements	900 sq. ft.	\$100,000.00
088IID-25-B0067	Amandeep Singh	2004 – 24 Avenue	2411622	23	14	Semi-Detached	Single to multiple dwelling	765 sq. ft.	\$ 25,000.00
088IID-25-B0069	Steven Therrien	25 Julia Place	9812295	-	22	Single House	Garage & carport	672 sq. ft.	\$ 30,000.00
088IID-25-B0042	Sheila Turner	1810 – 20 Street	1427 H	1	6	Restaurant	Alteration & Improvements	1800 sq. ft.	\$ 26,500.00
088IID-25-B0049	D & R Kneeshaw	27 Poplar Ridge Cl	1811226	9	2	Semi-Detached	Single to multi dwelling	600 sq. ft.	\$ 45,000.00
088IID-25-B0047	James Foster	63 Valarosa Drive	0614747	1	12	Single House	Alteration & Improvements	220.27 sq. ft.	\$ 10,000.00
088IID-25-B0048	Pieter van Lindenberg	82, 1190 – 15 Ave	0610810	-	82	Mobile Home	Install pre-fab building	90.5 sq. ft.	\$ 1,000.00
088IID-25-B0058	A & H Campsall	34 Southridge Cr	7710339	2	17	Single House	Alteration & Improvements	215 sq. ft.	\$ 1,000.00
088IID-25-B0051	Brian Barlow	109 Westheights Cl	7910415	5	22	Single House	Alteration & Improvements	207 sq. ft.	\$ 14,400.00
088IID-25-B0068	C & M Underhill	710 – 23 Street	9310072	-	3	Single House	Alteration & Improvements	650 sq. ft.	\$ 20,000.00
088IID-25-B0066	Fay Haeberle	1 Valarosa Cove	0812721	4	8	Single House	Alteration & Improvements	373.3 sq. ft.	\$ 19,097.50
088IID-25-B0059	Guy Hammond	1303 – 23 Avenue	0213391	6	23	Single House	Alteration & Improvements	215.43 sq. ft.	\$ 15,289.05
088IID-25-B0060	Jennifer Haase	23 Poplar Ridge Cl	1911983	9	42	Single House	Alteration & Improvements	502.67 sq. ft.	\$ 30,882.35
088IID-25-B0050	Kirk Powell	29 Westpoint Dr	9811660	1	27	Single House	Alteration & Improvements	345 sq. ft.	\$ 22,027.50
088IID-25-B0045	Larry Hartmann	1602 – 15 A Street	9510569	3	13	Single House	Alteration & Improvements	294.25 sq. ft.	\$ 9,232.48
088IID-25-B0061	Miranda Dulmage	7 Silverstone Place	0214290	2	23	Single House	Alteration & Improvements	526.61 sq. ft.	\$ 33,620.69



Planning & Development 3rd Quarter Report (July 1 – Sept 30)

Building Permits

Permit	Owner	Construction Location	Plan	Block	Lot	Type of Building	Type of Work	Total Building Area	Value of Construction
088IJD-25-B0065	Robert Baxter	106 Westridge Place	0110712	2	46	Single House	Alteration & Improvements	526 sq. ft.	\$ 18,000.00
088IJD-25-B0063	Robin Tyler	3 Westwood Drive	7910415	5	16	Single House	Alteration & Improvements	588.2 sq. ft.	\$ 43,806.00
088IJD-25-B0062	Trina Radcliffe	2122 – 13 Avenue	7410885	1	12	Single House	Swimming Pool (hot tub)	128 sq. ft.	\$ 5,000.00
								3rd Quarter Total	\$3,651,655.57



Community Services Q3 Report 2025

2025 CAPITAL PROJECT COMPLETION



ARENA + CURLING LIGHTING RETROFIT

Project completion for the LED lighting retrofit was achieved in July 2025. This project saw the replacement of lights above both arena surfaces, arena dressing rooms, the curling rink surface and upper lounge, as well as the main lobby lights at the Memorial Complex.

This project has significantly impacted our user experience in these facilities with the improved

lighting, creating brighter, safer and more inviting spaces for our teams, clubs and visitors.

This project was 50% funded by the Municipal Climate Change Action Centre (MCCAC) through their Community Energy Conservation program. The projected energy savings for this project are \$6400 annually. More information on this project can be found here: <https://mccac.ca/success-stories/lighting-upgrade-town-of-didsbury/>

MEMORIAL COMPLEX EAVESTROUGH REPLACEMENT/ REPAIR

This fall, the replacement and/or repair of several sections of eavestrough and downspouts on the Didsbury Memorial Complex was completed.

This project upgraded eavestroughing along the north side of the curling rink and south side of the arena to 7" eavestrough, and replaced downspouts on the arena, curling rink, and multi-purpose room.





DIDSBURY ARENA ADIABATIC CONDENSER

In mid-July 2025, the new adiabatic condenser that serves both the Arena and Curling Rink arrived. This new adiabatic unit replaces the former hybrid condenser that failed in December 2024, and offers significant operational savings through reduced water use, water treatment chemicals and equipment.

Installation and commissioning of the new unit was reached just in time for

ice installation in the arena to begin at the end of July to meet our obligations for summer training camps hosted in our arena in August 2025.

AQUATICS

The Didsbury Aquatic Centre continued to see significant use throughout the summer months, with summer swim lessons, fitness classes, summer camp rentals and other programs being very well-attended. Usage from July 1 to September 30 was 9,456 patrons.

A two-week shutdown of the pool was held in the first half of September, during which time planned repairs occurred, as well as minor maintenance and deep cleaning.

Mid-September brought the return of school board swim lessons and our facility will host students from Didsbury, Carstairs and Cremona throughout the 2025/26 school year.

ARENA

In August 2025, the Didsbury Arena was once again host to two hockey camps – the Mountain View Colts camp and to Edge Hockey School, a camp operated by former NHL player Jason Jaffray. The Edge Hockey camp was a full-facility rental for the Town, with use of both arena surfaces, the MPR and the pool during this week-long camp. We look forward to hosting these camps again in 2026!

August and September's pre-season at the arena was exceptionally busy this year ... hosting 9,353 users during Q3 (August and September). We hosted one tournament in September, with three more to go this season. We are seeing significant growth in our public programs (public skating, sticks and pucks) and Leisure Ice rentals, many of which are being used for skill development, private skates and birthday parties.

FAMILY & COMMUNITY SUPPORT SERVICES (FCSS)

The third quarter of 2025 saw numerous programs and events offered to Didsbury residents, which showcases FCSS' commitment to promoting well-being and social connection in our community. Programs successfully engaged citizens of all ages, solidified strategic partnerships in the community and achieved remarkable levels of participation.

Programs included during this reporting period are: a robust monthly seniors' activity calendar full of activities at least five days a week; an all-ages evening trip to a baseball game that fostered intergenerational connections; a shared partnership with Westglen School and Didsbury High School to bring the play "Where Have All The Buffalo Gone?" to students and the community on National Day for Truth and Reconciliation, and so many more exciting opportunities for the community.

In late August, the Summer Send Off event closed out the holiday months with free swimming, skating, pickleball, games and fun for all those that attended. The evening wrapped up with an Outdoor Movie that the community really enjoyed.

Fall programs began in September, and we are seeing record numbers of attendance across the board, proving that FCSS Didsbury is actively building a more connected, resilient and engaged community.



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

MEETING DATE: October 28, 2025
SUBJECT: Didsbury Municipal Library
ORIGINATING DEPARTMENT: Legislative Services
ITEM: 9.1

BACKGROUND/PROPOSAL:

In accordance with the *Libraries Act*, The Didsbury Municipal Library Board is established by bylaw and sets out that the board consists of between five and ten members appointed by Council. The term of a board member is up to three years.

Currently the board consists of the following:

Name	Term
Jaimee Reese	2023-2026
David McWhinney	2023-2026
Emily Swan	2023-2026
Diane Arbuckle	2023-2026
Bill Windsor	2023-2026
Jennifer Bommarito	2024-2027
Brittany Stevens	2024-2027
Aimee Hunter	2025-2028

The terms of the Town of Didsbury-Mountain View County Intermunicipal Collaboration Framework Shared Facilities Sub-Agreement sets out that the County may nominate a person for appointment to the board and the Town of Didsbury obliges to appoint that person.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Mountain View County Council has nominated Division 3 Councillor, Angela Look, to serve on the Town of Didsbury Library Board.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To appoint Angela Look to the Town of Didsbury Library Board for a term commencing November 10, 2025 and ceasing on November 1, 2026.



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

MEETING DATE: November 10, 2025
SUBJECT: Charity Checkstop
ORIGINATING DEPARTMENT: Corporate Services
ITEM: 9.2

BACKGROUND/PROPOSAL:

Christmas can be a stressful time of year for some Didsbury families due to financial hardships and unforeseen circumstances, a phenomenon that is becoming increasingly prevalent each year.

The Protective Services Department is proposing to hold a Charity Checkstop on November 21, 2025, which would be a new initiative taken on by the Municipal Enforcement and Fire Department members. The Checkstop would be a 'Fill-the-Boot' style campaign that will collect cash donations with all proceeds donated to the 2025 Heart2U (Christmas Hamper) campaign. It would involve using Protective Services' vehicles and staff to set up on a roadway where we can stop traffic and ask for donations.

Should Council approve this initiative, Administration proposes holding the Checkstop on Friday November 21, 2025. This date was chosen so as to not be too close to the Christmas season, but would still be able to help support the 2025 Heart2U campaign. While there are other worthwhile initiatives within the community, Heart2U was chosen as they are strictly a Christmas-time charity and, as such, have a more limited fundraising window.

The exact location of the Checkstop has yet to be finalized, however, Protective Services vehicles would be staged on a roadway that would cause minimal traffic flow disruption (i.e. on 20th Avenue between 16th and 19th Streets).

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Community Engagement is one of the three 2025 Municipal Enforcement priorities set by Council. The Charity Checkstop allows for visible participation of the Community Peace Officers and Fire Department members, which enhances community engagement, builds positive relationships and trust between community members and the Protective Services team.

ALIGNMENT WITH STRATEGIC PLAN

2. Vibrant & Connected Character Community

RECOMMENDATION

To approve a Protective Services Charity Checkstop held on November 21, 2025.



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

MEETING DATE: November 10, 2025
SUBJECT: Alberta Mid-Sized Towns Mayors' Caucus
ORIGINATING DEPARTMENT: Legislative Services
ITEM: 9.3

BACKGROUND/PROPOSAL:

In early 2024, Council approved the Town's participation in the Alberta Mid-Sized Towns Mayors' Caucus (MTMC). This collective of municipalities with populations between 1,000 and 14,999 is an advocacy group that lobbies the provincial and federal governments, other municipalities, and municipal organizations for matters of interest that affect mid-sized communities.

Since its inception in 2024, the Mayor of Didsbury has sat as Chair on the Executive Caucus Committee, which is up for election amongst its members at the ABMunis Fall Convention. As the Chair, the Town of Didsbury Administration was put forward as serving as the administrative support for the Committee, which was approved by Council in 2024. This comes with a variety of duties including:

- Accounts payable;
- Accounts receivable;
- Agenda package assembly;
- Assembly of research and support documents for advocacy efforts;
- Facilitating meetings of the Caucus and Executive Committee; and
- Booking of meeting spaces.

The Terms of Reference of the Caucus state as follows:

- The Chair shall chair the meetings, prepare meeting agendas, and ensure meeting minutes are recorded.
- The Vice-Chair municipality shall be the secondary administrative municipality, providing assistance to the Chair municipality where necessary.
- A designated membership municipality will be responsible for accounts payable/receivable for MTMC. This municipality shall provide the membership with an annual financial report and budget.

When approved, it is the Town's interpretation that the administrative support for the Caucus moved to the municipality whose Mayor sits as Chair.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

On October 28, 2025, Administration received a letter from the current sitting Vice Chair of the Committee, Mayor Richard Warnock of Sundre, kindly requesting that Didsbury consider continuing to serve as the Administrative support for an additional year, until the 2026.

Through the 2024 year, the Town spent approximately 44 hours of staff time on Caucus matters, equating to approximately \$2,500. To date in 2025, approximately 71 hours of staff time has been dedicated to the Committee. This is non-inclusive of the time attributed to cash handling and invoicing for the annual membership fees to the municipalities.



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

The Town maintains the statement of account for the Caucus, but the funds are not used to compensate the Town for time spent administering the Caucus; funds are only spent on Caucus approved events/functions/initiatives.

Council is being asked to consider the request posed by the Caucus and give direction to Administration accordingly.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION (*one motion*)

To approve the Town of Didsbury as the designated membership municipality for the administrative duties of accounts payable/receivable for the Alberta Municipalities Mid-Sized Towns Mayors' Caucus, and staffing support to the Committee, until the annual Alberta Municipalities Convention in 2026.

OR

To accept the request from the Mid-Sized Towns Mayors' Caucus as information.

OR

To respectfully decline the request in order to repurpose Administrative resources and costs for municipal business related singularly to the Town of Didsbury, and provide notice to the Vice Chair advising of the handover of duties to the upcoming Chairing Municipality prior to Dec 31, 2025.



October 28, 2025

Michael Simpson
Chief Administrative Officer
1606 – 14th Street
Didsbury, AB T0M0W0

Dear Mr. Simpson,

The executive committee of the MTMC (Mid Sized Mayors Caucus) agreed to send the request to the Town of Didsbury, to allow the time required to elect new leadership and review the Terms of Reference as we move forward in the final steps of proposing a positive ask for supplemental funding to the Premier and Minister of Municipal Affairs.

Our ask - Would Didsbury consider allowing Nelisha Bruce to remain our administrative assistant and continue having the banking (Membership Dues and Expenses) remain as it has been done for the past 2 years, for one more year ABMunis Conference dates 2025 to 2026?

As vice chair I am letting my name stand for the chair position and certainly open to any discussions with you, but as we are having our Caucus meeting during ABMunis conference in Calgary I am asking if there is any chance we could work on this to advise the members what the options are.

Respectfully,

Mayor Richard Warnock
MTMC - Vice Chair
403-813-9488



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

MEETING DATE:	November 10, 2025
SUBJECT:	Council Economic Development Workshop
ORIGINATING DEPARTMENT:	Economic Development & Strategic Operations
ITEM:	9.4

BACKGROUND/PROPOSAL:

The Executive Director of the Central Alberta Economic Development Partnership is offering an introductory workshop: “The Secret Sauce of Economic Development for Elected Officials” for the Town of Didsbury Mayor and Council to accommodate an evening workshop.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

This workshop will be offered at the CAEP Fall General Meeting at the end of November. As most of Didsbury’s Council will not be able to attend this mid-week daytime event, the Executive Director of CAEP, Paul Salvatore offered to accommodate an evening event at the Town of Didsbury Council Chambers the first week of December to facilitate this 1.5 hour workshop.

The cost for this workshop is \$50 per person and can be covered through Council’s Training and Development budget.

This high-level workshop provides elected officials a clear, practical understanding of how economic development works and how council decisions could directly influence business growth, investment, jobs, and community vitality. It simplifies key concepts and shows how councils can effectively support and empower their economic development department.

After the workshop, the Town of Didsbury’s Economic Development Officer will provide a brief overview of local economic development activities and be available to answer any questions from Mayor and Council.

The date will be determined via an online poll by council.

Options include:

- Tuesday December 2, 2025 from 6:00 p.m. to 9:00 p.m.; or
- Wednesday, December 3, 2025 from 6:00 p.m. to 9:00 p.m.
- Wednesday, December 10, 2025 from 6:00 p.m. to 9:00 p.m.
- Thursday, December 11, 2025 from 6:00 p.m. to 9:00 p.m.

ALIGNMENT WITH STRATEGIC PLAN

3. Strong & Resilient Local Economy

RECOMMENDATION



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

To host a workshop facilitated by CAEP's Paul Salvatore for the Town of Didsbury Council.



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

MEETING DATE:	November 10, 2025
SUBJECT:	Didsbury Country Christmas – Insurance Coverage Request
ORIGINATING DEPARTMENT:	Community Services
ITEM:	9.5

BACKGROUND/PROPOSAL:

Didsbury Country Christmas is an event that has been hosted for decades in our community, traditionally organized and hosted by the Didsbury & District Chamber of Commerce (DDCC). When it was announced that the DDCC was closing, a group of interested residents formed an Organizing Committee to ensure this popular event continued for Didsbury. The Didsbury Country Christmas event is planned for Friday, November 28 (5-9 pm) and Saturday, November 29, 2025 (business hours) with the schedule of activities including:

FRIDAY, NOVEMBER 28:

- Local shopping and dining experiences at Downtown Businesses
- Tree Lighting Ceremony at Train Station
- Horse-Drawn Wagon Rides
- Burning Barrels Downtown (requirements on operations provided by Fire Chief)
- Market in Elks Hall
- Art Show & Sale in Train Station (hosted by Didsbury & District Art Society, held in conjunction)
- Activities at Didsbury Municipal Library

SATURDAY, NOVEMBER 29:

- Local shopping and dining experiences at Downtown Businesses
- Free Sticks & Pucks at Didsbury Arena from 1-3 pm, sponsored by Town of Didsbury – on occasion the Town of Didsbury offers free swim/skates on a discretionary basis to support events – minimum value of \$114.
- Free Public Skate at Didsbury Arena from 3:30-5:30 pm, sponsored by Town of Didsbury - on occasion the Town of Didsbury offers free swim/skates on a discretionary basis to support events – minimum value of \$114.

During a meeting with Administration regarding the Country Christmas event on October 21, the Organizing Committee was provided with the insurance requirements for hosting an event on Town of Didsbury roads and sidewalks. The requirement is a \$2 Million Public Liability Insurance policy, with the Town of Didsbury named as an additional insured. This is the same requirement for all other events held in our downtown core, parks and greenspaces.

On October 29, a phone call was received by Administration from the Organizing Committee, requesting that the Town of Didsbury consider covering the insurance for the upcoming event. The reason for the request is that in order to take out an insurance policy, a group must hold society status with the Government of Alberta. Due to the timeliness of the insurance requirement, and the process involved in applying for society status, there would not be enough time for the group to receive this status ahead of their event. It is the intention of the Organizing Committee to apply for society status following the



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

2025 event so that future insurance requirements can be met.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

As the request for the Town of Didsbury to hold the insurance certificate for this event falls outside normal community-group event requirements, Council is being asked to decide whether they would like to approve this for the 2025 Didsbury Country Christmas event.

For Council's consideration, and assistance with their decision, Administration makes the following comments:

- Should the Town of Didsbury insure this event, we become the owners and host of the event and would be responsible for any and all liabilities incurred as a result of the activities of the event.
- **Risks that should be considered by Council in terms of severity and probability with the event include:**
 - a) Poor weather conditions which can cause slippery conditions for both pedestrians and vehicles – risks include potential slips, trips, falls, vehicular accidents (*low to moderate risk and probability*).
 - b) Potential injuries and/or damages resulting from the horse-drawn wagon rides (*moderate risk, low probability*).
 - c) potential threat of fire, injuries and damages resulting from the burning barrels, or if the requirements set forth by the Fire Chief are not met, which include:
 - self contained receptacles, covered with grates, located at least two metres from structures, vehicles and flammable materials,
 - fire extinguisher located at each barrel, consistent supervision of the barrels by organizers, and full extinguishing of the fires at end of event (*moderate to high risk, low to moderate probability*).
- The Art Show and Sale, hosted by the Didsbury & District Art Society, will have its own insurance coverage.
- Activities hosted at the Didsbury Municipal Library are covered by the Library's existing policy
- The free Sticks & Pucks and free Public Skate are both hosted at Town of Didsbury facilities and are currently covered under existing Town policy.
- There is no additional cost to the Town of Didsbury for insurance coverage of this event, as we are already covered through our existing policy for special events.

In order to avoid setting a precedent for similar future events by this, Administration recommends that if Council chooses to approve this request, it be for the 2025 Didsbury Country Christmas event only.

ALIGNMENT WITH STRATEGIC PLAN

2. Vibrant & Connected Character Community



REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.
Mission: Creating the Place to Grow.*

RECOMMENDATION (one motion)

To approve the one-time Town of Didsbury hosted 2025 Didsbury Country Christmas event, including insurance coverage under the Town of Didsbury insurance policy.

OR

To decline the request to provide Town of Didsbury insurance coverage for the 2025 Didsbury Country Christmas event.

OR

To accept as information and direct Administration to inform organizers no decision has been made at this time.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE:	November 10, 2025
SUBJECT:	Council Reports
ORIGINATING DEPARTMENT:	Legislative Services
ITEM:	9.0

BACKGROUND/PROPOSAL:

Council members will each provide a verbal report on any business or committee activity in which they have participated.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To accept the November 10, 2025 Council Reports as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE:	November 10, 2025
SUBJECT:	Correspondence & Information
ORIGINATING DEPARTMENT:	Legislative Services
ITEM:	10.0

BACKGROUND/PROPOSAL:

Correspondence received from other agencies, which may be of importance and of interest, is being provided for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The following correspondence items can be found attached.

- Mountain View County Organizational Meeting Appointments
- Reeve Aalbers All-Council Meeting;
- Letter from Minister of Municipal Affairs
- Letter from Parkland Library Systems

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To accept the correspondence for November 10, 2025 as information.



October 31, 2025

Via Email: msimpson@didsbury.ca

Michael Simpson
Chief Administrative Officer
Town of Didsbury
Box 790
Didsbury, AB T0M 0W0

RE: 2025-2026 Mountain View County Appointments

Mountain View County Council, at its Organizational Council Meeting held on October 29, 2025, appointed the following representatives to the Inter-Municipal Collaboration Committee and the Didsbury Library until the October 2026 Organizational meeting:

Inter-Municipal Collaboration Committee

Reeve	Angela Aalbers	403-507-1057	aaalbers@mvcounty.com
Deputy Reeve	Dwayne Fulton	403-606-8925	dfulton@mvcounty.com
Councillor	Angela Look	403-556-0551	alook@mvcounty.com

Didsbury Library

Councillor	Angela Look	403-556-0551	alook@mvcounty.com
------------	-------------	--------------	--

Please update your records and forward any information pertaining to this matter to the appointed representatives. If you have any questions concerning the above, I would be happy to discuss them with you.

Sincerely,

Christofer Atchison, Director
Legislative, Community and Agricultural Services
/cd



Mountain View C O U N T Y

November 3, 2025

Via e-mail

**Mayor Little
Town of Didsbury**

Dear Mayor Little:

On behalf of Mountain View County Council, I would like to extend my congratulations to you on your election as Mayor of the Town of Didsbury, and to your newly elected Council members on their successful campaigns. Your election reflects the trust and confidence your residents have placed in your leadership and vision.

Mountain View County values the relationship we share with our municipal neighbours. In accordance with the Intermunicipal Collaboration Committee (ICC) provisions outlined in our Master Agreements, we are required to hold a Post-Election Joint All-Council meeting by **June 30th** of the calendar year following a general Municipal Election.

Once your new Council has had the opportunity to meet and discuss scheduling preferences, please contact our Executive Assistant Laura Campmans, lcampmans@mvcountry.com, to coordinate a date and location for this meeting.

We look forward to continuing our positive working relationship and to further strengthening regional collaboration in the years ahead.

Sincerely,

Angela Aalbers
Reeve



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Peace River

AR120370

November 4, 2025

His Worship Christopher Martin Little
Mayor
Town of Didsbury
PO Box 790
Didsbury, AB T0M 0W0

Dear Mayor Little and Council:

My sincere congratulations on your election to municipal office for the Town of Didsbury. I commend you for stepping forward to represent your community. I am sure you will uphold the trust placed in you by your electorate to serve your community with diligence and to the best of your ability.

Urban municipalities are at the forefront of innovation, economic development, and service delivery. As Alberta's villages, towns, and cities continue to grow and diversify, your leadership will be instrumental in advancing strategic priorities such as sustainable infrastructure, public safety, housing, and inclusive community development.

I look forward to working with you to support the Town of Didsbury's success through funding programs, legislative guidance, and collaborative initiatives that strengthen local infrastructure, public services, and community resilience. Strong, safe, and sustainable municipalities contribute to the success and future of our province.

Thank you for your dedication to public service. I look forward to working together.

Sincerely,

Dan Williams, ECA
Minister of Municipal Affairs

November 4, 2025

Ms. Rhonda Hunter
Town of Didsbury Council
Box 790
Didsbury, AB T0M 0W0

Re: Parkland Regional Library System 2026 Proposed Budget

Dear Ms. Hunter,

Thank you for your letter dated October 15, 2025.

There seems to be some confusion. Parkland has responded to invitations by Didsbury's council to attend a council meeting several times over the last few years. However, we have never received a reply with a date and time to attend council. We are happy to meet with council if you will please send a date and time to Parkland's administration along with a list of topics you would like to discuss. Also please include the amount of time we will be allotted. It would also be helpful to know the date by which documents need to be submitted to the Town of Didsbury's administration in case the town would like something included in council's package.

Thank you very much for the invitation. We look forward to your reply.

Sincerely,



Barb Gilliat
Parkland Regional Library System Board Chair
Parkland Regional Library System | 4565 46 Street Lacombe AB T4L 0K2
403-782-3850 | 1-800-567-9024 | prl.ab.ca