



TOWN OF DIDSBURY AGENDA
Regular Council Meeting

Tuesday, February 22, 2022, 6:00 p.m.

Council Chambers 1606 14 Street

Pages

1.	<u>CALL TO ORDER</u>	
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	National Police Federation regarding their KeepAlbertaRCMP Community Engagement Tour	

10. COUNCIL MEETING HIGHLIGHTS (Roundtable)
11. QUESTION PERIOD
12. CLOSED MEETING
 - 12.1. Advice from Officials - Section 24 of the FOIP Act
 - 12.2. Local Public Body Confidences - Section 23 of the FOIP Act
13. RECONVENE
14. ADJOURNMENT



February 1, 2022

Mayor Rhonda Hunter
Town of Didsbury
Didsbury, Alberta.

Dear Mayor Hunter,

Please find attached the quarterly Community Policing Report that serves to **provide** a quarterly snapshot of the human resources, financial data and crime statistics for the **Didsbury** Detachment. This report covers the October 1st to December 31st, 2021 **reporting** period. As part of our continued commitment to engage with the communities we serve **in** enhancing service delivery, this report is a key tool to address any questions or concerns **you** may have.

As we embark on 2022, the safety and security of Albertans remains to be **the top** priority for the Alberta RCMP. The inclusion of Body Worn Cameras on our front line **members** supports our long-standing commitment towards enhancing public safety and trust **with the** communities we serve by increasing the transparency of police interactions **with** citizens. Later this spring, a number of Body Worn Cameras will be piloted in locations **across Alberta** to inform the success of the provincial rollout that is aimed to follow in the **2022/23** fiscal year. Front-line officers at detachments in Grande Prairie, Parkland, St. Paul, and **Gleichen** will take part in the pilot. These locations were strategically chosen given their high **volumes** of calls and varying line speeds. This pilot will allow us to see how the system performs **and make** adjustments to ensure it meets our needs before the full roll-out.

We are also getting the process underway for multi-year financial plans for **MPSA** and **PPSA** contracts. If you are policed under a MPSA, you will be invited to an **information** session and I will be working with you to develop the multi-year financial plan for your **community**. If you are policed under the Provincial Police Service (communities under 5,000), the **Alberta** RCMP will be working directly with the Province of Alberta to develop the multi-year **financial** plan.

In addition, the Joint Business Plan is being finalized collaboratively by the **Alberta** RCMP and the Province of Alberta. The development of this plan has taken into **consideration** and input from communities as reflected in the Interim Police Advisory Board (PAB) **report**.



While this broader plan is nearing completion and is reflective of provincial **policing** priorities – in the coming weeks, detachment commanders will be engaging with **communities** to identify and discuss local policing priorities as they develop their detachment annual **performance** plans.

The attached reporting along with your valued feedback and guidance will **support** the reinforcement of your policing priorities, and help ensure we are meeting **your community** needs on an ongoing basis. As the Chief of Police for your community, please **feel** free to contact me if you have any questions or concerns.

Sgt. Stephen Browne
Commander
Didsbury Detachment



RCMP Municipal Policing Report

Detachment	Didsbury Municipal - Town of Didsbury
Detachment Commander	Staff Sergeant Stephen Browne
Quarter	Q3 2022
Date of Report	2022-02-01

Community Consultations

Date	Attendee(s)	Notes
2021-12-14	Mayor & Council meeting with members of the public present.	<p>Attended Mayor & Council meeting with members of the public present. Presented and discussed 2nd Q statistics for the Detachment. Concerns noted with the increase in MVC occurrences and interest with what efforts are being employed to decrease these numbers. Discussed the overall increase in person crimes and FV occurrences and the lack of mental health support services within the community.</p> <p>Informed Mayor and Council of the pending creation of the district RPAC Teams to provide assistance and support to detachments regarding mental health or mental health-related occurrences.</p>



Community Priorities

Priority 1	Reduce Property Crime - Habitual Offender Management - relentless curfew and conditions checks
Current Status & Results	Habitual Offender Management (HOM) is the responsibility of all Didsbury Detachment members. The two identified offenders residing in Didsbury were 100% compliant during this reporting period. There were six (6) charges laid against individuals who were failing to comply with court ordered release conditions.
Priority 2	Increase Visibility
Current Status & Results	Daily traffic enforcement conducted within the Town of Didsbury. 2020/21 YTD statistics show no change in the number injury MVC's. There has been no change in the total number of collisions through our yearly comparison.
Priority 3	Increase Traffic Enforcement
Current Status & Results	<p>During this reporting period, eleven (11) violation tickets were issued for moving/non-moving traffic offenses.</p> <p>Three (3) Immediate Roadside Sanctions for alcohol were issued to drivers.</p>



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	October - December			January - December		
	2020	2021	% Change Year-over-Year	2020	2021	% Change Year-over-Year
Total Criminal Code	140	97	-31%	518	468	-10%
<i>Persons Crime</i>	34	29	-15%	98	111	13%
<i>Property Crime</i>	76	51	-33%	298	231	-22%
<i>Other Criminal Code</i>	30	17	-43%	122	126	3%
Traffic Offences						
<i>Criminal Code Traffic</i>	6	1	-83%	16	10	-38%
<i>Provincial Code Traffic</i>	24	32	33%	113	153	35%
<i>Other Traffic</i>	0	0	N/A	1	0	-100%
CDSA Offences	1	2	100%	5	18	260%
Other Federal Acts	1	2	100%	9	19	111%
Other Provincial Acts	34	29	-15%	187	160	-14%
Municipal By-Laws	6	1	-83%	36	29	-19%
Motor Vehicle Collisions	20	20	0%	48	49	2%

¹ Data extracted from a live database (PROS) and is subject to change over time.



Trends/Points of Interest

As mentioned at the December 14, 2021 Mayor and Council meeting, there was an increase in drug-related deaths in 2021. Didsbury members investigated six (6) drug-related deaths this past year compared with one (1) in 2020. The following are year-to-date drug-related death investigations within the Didsbury Detachment area.

Town of Didsbury

20211629418 - 2021-10-29 - 23 year old male located deceased
20211701362 - 2021-11-12 - 27 year old female located deceased
2022103387 - 2022-01-25 - 35 year old female located deceased

Town of Carstairs

20211919395 - 2021-12-29 - 33 year old male located deceased

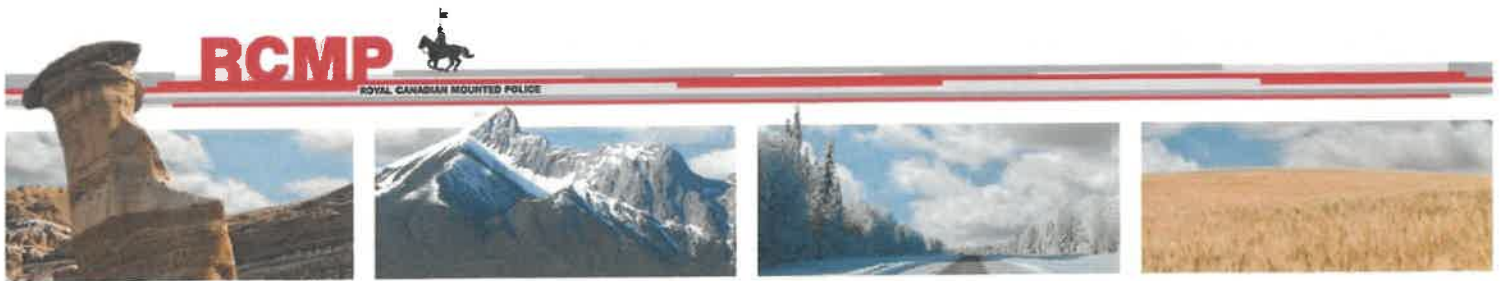
Mountain View County

2021444739 - 2021-04-04 - 29 year old male located deceased
2021975583 - 2021-07-06 - 30 year old male located deceased

On March 7, 2022 the RCMP Regional Police and Crisis Team (RPACT) will start operating in Southern Alberta. The initial two person team, which includes a police officer and Registered Psychiatric Nurse will be based out of Cochrane Detachment. RPACT will begin providing service to the following detachments:

- Cochrane
- Airdrie Rural
- Olds
- Didsbury
- Banff
- Canmore
- Strathmore
- Beiseker
- Three Hills
- Drumheller
- Chestermere

Didsbury members will have direct access to the team for the purpose of obtaining assistance with mental health-related calls for service. RPACT may be able to conduct the mental status exam themselves, or provide consultation with a mental health clinician. Our data indicates that when RPACT completes a Form 10 under the Mental Health Act, the person is kept approximately 80% of the time, versus about a 30% admission rate for patrol members. This indicates the importance of utilizing a trained professional with access to the person's mental health history and diagnoses.



Municipal Overview: Human Resources²

Staffing Category	Established Positions	Working	Special Leave ³	Hard Vacancies ⁴	Revised Plan at Q3	2021/22 FTE Utilization Plan
Police Officers	4	3	0	1	4	4
Detachment Support	1		1			

² Data extracted on December 31st, 2021 and is subject to change.

³ Once members are placed on "Special Leave" (eg. Maternity/paternity, medical >30 days, leave without pay, graduated return to work) they are not included in the FTE count and their pay is not charged directly to each location. However, any salary expenditures associated with these employees while on leave is included as an "indirect cost" and billed within the Divisional Administration rate, charged to all contracts.

⁴ Hard vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers - Of the 4 established positions, 3 officers are currently working. There is 1 hard vacancy. The annual plan for Didsbury is based on 4 working officers.

The hard vacancy was based on the transfer of Corporal Clint Audette in December. This position as been advertised as a promotional opportunity and is due to close on February 16, 2022.



Municipal Overview: Financial/O&M

As a municipality with a population under 15,000, the community benefits from the pooling of several costs, which are allocated on a per capita basis. Overtime and commissioner guarding costs are direct costs to the municipality, and are not included as pooled costs.

Municipal	Year to Date Expenditures ⁵	Revised Plan at Q3	2021/22 Financial Plan
Pay	214,202	417,372	356,136
Overtime	32,063	43,000	22,000
Operating and Maintenance	19,273	33,413	33,420
Commissionaire Guarding	7,463	5,000	5,000
Equipment	24,763	45,359	44,760
Other	-400	7,169	7,206
Div. Admin & Indirect Costs	141,798	257,666	231,712
Total (in 100% terms)	441,705	813,215	829,494
Total (with applicable cost share ratio of 70% applied)	321,051	583,651	626,246

⁵ Includes expenditures up to December 31st, 2021.

Comments

The quarter 3 financial projections have been revised to include the in-year pay raise for police officers, which impacts the direct pay, overtime, division administration and indirect cost categories in the table above. Any associated payment with the potential pay out of excess leave balances is also included within the forecast as applicable, although this amount could decline through the remainder of the year as police officers utilize vacation time.

Division administration rates have also increased from the planned rate of \$28K per working officer to a forecast of just over \$32K per working officer. This increase is primarily due to a rise in the number of officers off on special leave as well as an increase in health services costs. The increased cost is anticipated to be offset by potential reductions within the forecasts for training and equipment.

Note: Some variances may be noted in this table and the financial statements due to applicable adjustments.



Definitions

Municipal Overview: Human Resources

FTE Utilization	<ul style="list-style-type: none"> • A full-time equivalent (FTE) employee is defined by the number of months in a fiscal year that a position is filled. • The FTE utilization level refers to the total months filled for all positions within the detachment/unit.
2021/22 FTE Utilization Plan	<ul style="list-style-type: none"> • This reflects the number of working FTEs planned to be in place for the fiscal year.
Revised Plan at Q3	<ul style="list-style-type: none"> • This reflects any adjustments to the planned number of working FTEs, which may vary as hard and soft vacancies fluctuate throughout the year.

Municipal Overview: Financial/O&M

Year-To-Date (YTD) Expenditures	<ul style="list-style-type: none"> • YTD expenditures reflect the actual expenditures within each category, as of the date of the report.
Revised Plan at Q3	<ul style="list-style-type: none"> • This reflects any adjustments to the forecasted spending plan for the relevant category, which may vary as expenditures are realized throughout the year.
2021/22 Financial Plan	<ul style="list-style-type: none"> • This reflects the target spending levels set for each category of expenditure, and the initial financial plan for the 2021/22 fiscal year.
Pay	<ul style="list-style-type: none"> • Includes salary costs and associated allowances for police officers and civilian support.
Overtime	<ul style="list-style-type: none"> • Includes direct overtime costs for police officers.
Operating and Maintenance	<ul style="list-style-type: none"> • Reflects all unit operating costs, including items such as travel, fuel and vehicle repairs.
Commissionnaire Guarding	<ul style="list-style-type: none"> • Reflects the costs of guarding prisoners within detachments.
Equipment	<ul style="list-style-type: none"> • Include expenditures for operational and technology equipment, police vehicles and the fit-up of those vehicles.
Div. Admin & Indirect Costs	<ul style="list-style-type: none"> • This reflects the division administration charges associated to core administration costs, special leaves and health services costs, and the indirect costs associated to all employees, including benefits, Canada Pension Plan and Employment Insurance rates.
Other	<ul style="list-style-type: none"> • This includes all remaining expenditures including applicable training costs, secret expenditures and air services costs if applicable.
Total	<ul style="list-style-type: none"> • Reflects the total costs of all categories of expenditures.

Didsbury Municipal Detachment
Crime Statistics (Actual)
Q3: 2018 - 2021

All categories contain "Attempted" and/or "Completed"

January 14, 2022

CATEGORY	Trend	2018	2019	2020	2021	% Change 2018 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	0	0	0	N/A	N/A	0.0
Robbery		0	0	0	0	N/A	N/A	0.0
Sexual Assaults		0	0	1	3	N/A	200%	1.0
Other Sexual Offences		0	0	1	2	N/A	100%	0.7
Assault		12	18	17	15	25%	-12%	0.8
Kidnapping/Hostage/Abduction		0	0	0	0	N/A	N/A	0.0
Extortion		0	1	1	0	N/A	-100%	0.0
Criminal Harassment		4	1	2	3	-25%	50%	-0.2
Uttering Threats		10	5	12	6	-40%	-50%	-0.5
TOTAL PERSONS		26	25	34	29	12%	-15%	1.8
Break & Enter		3	7	9	5	67%	-44%	0.8
Theft of Motor Vehicle		4	13	9	7	75%	-22%	0.5
Theft Over \$5,000		1	4	1	2	100%	100%	0.0
Theft Under \$5,000		8	29	17	13	63%	-24%	0.3
Possn Stn Goods		2	8	10	1	-50%	-90%	-0.1
Fraud		12	9	13	2	-83%	-85%	-2.6
Arson		0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	11	10	10	N/A	0%	2.9
Mischief - Other		28	11	7	11	-61%	57%	-5.5
TOTAL PROPERTY		58	92	76	51	-12%	-33%	-3.7
Offensive Weapons		2	1	2	1	-50%	-50%	-0.2
Disturbing the peace		11	7	5	4	-64%	-20%	-2.3
Fail to Comply & Breaches		4	9	22	8	100%	-64%	2.5
OTHER CRIMINAL CODE		3	4	1	4	33%	300%	0.0
TOTAL OTHER CRIMINAL CODE		20	21	30	17	-15%	-43%	0.0
TOTAL CRIMINAL CODE		104	138	140	97	-7%	-31%	-1.9

Didsbury Municipal Detachment
Crime Statistics (Actual)
Q3: 2018 - 2021

All categories contain "Attempted" and/or "Completed"

January 14, 2022

CATEGORY	Trend	2018	2019	2020	2021	% Change 2018 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	1	2	N/A	100%	0.7
Drug Enforcement - Trafficking		1	1	0	0	-100%	N/A	-0.4
Drug Enforcement - Other		0	0	0	0	N/A	N/A	0.0
Total Drugs		1	1	1	2	100%	100%	0.3
Cannabis Enforcement		0	0	0	0	N/A	N/A	0.0
Federal - General		1	1	0	0	-100%	N/A	-0.4
TOTAL FEDERAL		2	2	1	2	0%	100%	-0.1
Liquor Act		N/A	N/A	0	0	N/A	N/A	-0.5
Cannabis Act		N/A	N/A	0	0	N/A	N/A	0.0
Mental Health Act		N/A	N/A	12	14	N/A	17%	-1.0
Other Provincial Stats		N/A	N/A	22	15	N/A	-32%	6.5
Total Provincial Stats		N/A	N/A	34	29	N/A	-15%	5.0
Municipal By-laws Traffic		N/A	N/A	1	0	N/A	-100%	0.0
Municipal By-laws		N/A	N/A	5	1	N/A	-80%	0.5
Total Municipal		N/A	N/A	6	1	N/A	-83%	0.5
Fatals		0	0	0	0	N/A	N/A	0.0
Injury MVC		3	0	0	0	-100%	N/A	-0.9
Property Damage MVC (Reportable)		N/A	N/A	13	17	N/A	31%	5.5
Property Damage MVC (Non Reportable)		N/A	N/A	7	3	N/A	-57%	0.5
TOTAL MVC		N/A	N/A	20	20	N/A	0%	6.0
Roadside Suspension - Alcohol (Prov)		N/A	N/A	0	0	N/A	N/A	0.0
Roadside Suspension - Drugs (Prov)		N/A	N/A	0	0	N/A	N/A	0.0
Provincial Traffic		N/A	N/A	24	32	N/A	33%	8.0
Other Traffic		N/A	N/A	0	0	N/A	N/A	0.0
Criminal Code Traffic		5	7	6	1	-80%	-83%	-1.3
Common Police Activities								
False Alarms		N/A	N/A	9	9	N/A	0%	4.0
False/Abandoned 911 Call and 911 Act		N/A	N/A	5	5	N/A	0%	2.0
Suspicious Person/Vehicle/Property		N/A	N/A	21	11	N/A	-48%	4.5
Persons Reported Missing		N/A	N/A	7	2	N/A	-71%	1.0



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	February 22, 2022
SUBJECT	Adoption of the Minutes
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	4.1

BACKGROUND/PROPOSAL:

The February 8, 2022 Regular Council Meeting Minutes are being presented to Council for their review and approval.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council can approve the adoption of the Minutes as presented or amended.

See attached Minutes.

RECOMMENDATION

That Council adopt the February 8, 2022 Regular Council Meeting Minutes as presented.

OR

That Council adopt the February 8, 2022 Regular Council Meeting Minutes as amended.



**Meeting Minutes of the Town of Didsbury
Regular Council Meeting
Held in Council Chambers at 1606 - 14 Street**

February 8, 2022, 6:00 p.m.

Council Members Present: Mayor Rhonda Hunter
Deputy Mayor Curt Engel
Councillor John Baswick
Councillor Dorothy Moore
Councillor Bill Windsor
Councillor Ethan Williams
Councillor Joyce McCoy

Administration Present: Chief Administrative Officer, Ethan Gerner
ACAO/Chief Financial Officer, Amanda Riley
Manager of Legislative Services, Luana Smith
Director of Engineering & Infrastructure, Craig Fox
Director of Community Services, Nicole Aasen
Economic Development Officer, Alexandra Ross

1. CALL TO ORDER

Mayor Hunter called the meeting to order at 6:00 pm.

2. ADOPTION OF AGENDA

Add item 12.5 Closed Meeting - Personnel Section 17 of the FOIPP Act.

Res. 048-22

MOVED by Councillor McCoy

To adopt the Agenda as amended.

Motion Carried

3. DELEGATION/ PRESENTATIONS

3.1 Gord Krebs - Support for Attraction & Retention of Veterinarians to Rural Practice

Res. 049-22

MOVED by Councillor McCoy

To accept the presentation as information

Motion Carried

4. ADOPTION OF MINUTES

Res. 050-22

MOVED by Councillor Williams

To adopt the January 25, 2022 Regular Council Meeting Minutes as presented.

Motion Carried

5. PUBLIC HEARINGS

6. BYLAWS & POLICIES

6.1 Council Technology Policy COUN 008-22

Res. 051-22

MOVED by Councillor Moore

To approve Council Technology Policy COUN 008-22 as presented.

Motion Carried

Res. 052-22

MOVED by Councillor Moore
To rescind Council Technology Policy COUN 008-21

Motion Carried

6.2 Year End Reserve Allocations Policy FIN 008-22

Res. 053-22

MOVED by Councillor Moore
To approve Year-End Reserve Allocations Policy FIN 008-22 as presented.

Motion Carried

Res. 054-22

MOVED by Councillor Moore
To rescind Allocation of Year-End Operating Surplus for Tax Purposes Policy FIN 008.

Motion Carried

7. BUSINESS

7.1 2022 FCSS Funding Recommendations

Councillor Baswick called for a recorded vote

Res. 055-22

MOVED by Deputy Mayor Engel
To approve the 2022 Family and Community Support Services funding recommendations as presented.

Mayor Hunter	Yes
Deputy Mayor Engel	Yes
Councillor Baswick	No
Councillor McCoy	Yes
Councillor Moore	Yes
Councillor Williams	Yes
Councillor Windsor	Yes

Motion Carried

Res. 056-22

MOVED by Councillor Baswick
To send the shortfall of the eligible funding from the FCSS intake to the Budget Workshop for further discussion.

Motion Carried

7.2 DEDAC Member Appointment

Res. 057-22

MOVED by Councillor Moore
To appoint Mark Bates as a new member to the Didsbury Economic Development Advisory Committee until the Organizational Meeting in 2022.

Motion Carried

7.3 Alberta Veterinary Medical Association - Resolution

Res. 058-22

MOVED by Deputy Mayor Engel

To direct Administration to explore the opportunity, including logistics and timelines, of presenting a resolution supporting the Attraction and Retention of Veterinarians to Rural Urban Veterinary Practice at the Alberta Municipalities Annual Convention in September and to create such a resolution for Council to review and consider at a future Regular Council Meeting.

Motion Carried

8. REPORTS

8.1 CAO Report

Res. 059-22

MOVED by Councillor Williams

To accept the CAO Report for February 8, 2022 as information.

Motion Carried

Councillor McCoy left the meeting at 7:04 p.m. and returned at 7:06 p.m.

8.2 Economic Development and DEDAC Report

Res. 060-22

MOVED by Councillor Moore

To accept this report as information and direct Administration to further explore EV Stations and apply for the Provincial grant currently available under the Provincial Electric Vehicle Charging Program.

Motion Carried

8.3 Council Reports

Res. 061-22

MOVED by Councillor McCoy

To accept the Council Reports for February 8, 2022 as information.

Motion Carried

Res. 062-22

MOVED by Councillor McCoy

To offer the opportunity, for all Council Members who wish to, of attending an APPS session.

Motion Carried

9. CORRESPONDENCE & INFORMATION

- Minister of Municipal Affairs - Ric McIver - 2021/22 Municipal Finance Internship Grant
- Minister of Municipal Affairs - Ric McIver - 2022/2023 Municipal Admin Internship Application Response
- FCM – Municipal Asset Management Program (MAMP)
- Town of Gibbons – Bill 21 Provincial Administrative Penalties Act

Res. 063-22

MOVED by Councillor Baswick

To accept the correspondence and information as presented.

Motion Carried

10. COUNCIL MEETING HIGHLIGHTS (Roundtable)

- FCSS Funding Allocations
- Appointment of another new DEDAC member
- EV Charging Stations
- CAO Report
- Presentation and request from Gord Krebs to collaborate with the rural municipalities on attraction and retention of rural veterinarians.
- Year-End Reserve Allocation Policy

11. QUESTION PERIOD

12. CLOSED MEETING

Res. 064-22

MOVED by Councillor McCoy

To go into Closed Meeting at 7:27 p.m.

Motion Carried

12.1 Downtown Land Development - Section 23 of the FOIPP

12.2 Strategic Consultants - Section 23 of the FOIPP Act

12.3 Land Development - Section 23 of the FOIPP Act

12.4 Personnel - Section 19 of the FOIPP Act

12.5 Personnel - Section 17 of the FOIPP Act.

13. RECONVENE

Councillor Baswick left meeting at 9:06 p.m.

Res. 064-22

MOVED by Councillor Windsor

To come out of Closed Meeting at 9:16 p.m.

Motion Carried

14. ADJOURNMENT

Res. 065-22

MOVED by Councillor Windsor

To adjourn the Regular Council Meeting of February 8, 2022 9:17 p.m.

Motion Carried

Mayor- Rhonda Hunter

Chief Administrative Officer- Ethan Gorner



PUBLIC HEARING #2020-02 Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

PUBLIC HEARING MEETING DATE	February 22, 2022
SUBJECT	Bylaw 2022-01 Amendment to the Land Use Bylaw
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	5.1

BACKGROUND/PROPOSAL:

Land Use Bylaw 2019-04 was adopted on June 11, 2019 replacing former Land Use Bylaw 2013-03.

Council granted first reading to Bylaw 2022-01 on January 25, 2022 to amend Land Use Bylaw 2019-04 and is now being presented for the public to provide input.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The intent of the proposed amendment is to update the Land Use Bylaw (LUB) Bylaw 2019-04 to better reflect the planning principles of the Central Core Heritage Plan (CCHP) Bylaw 2008-04 and the Municipal Development Plan (MDP) Bylaw 2012-09.

The role of the LUB is to provide the regulatory framework necessary to implement the direction provided through the higher-level policy plans (the MDP and CCHP). Since the adoption of the LUB in 2019, there have been development applications within the area identified in the CCHP as Character Area 1: Commercial Core (CC) that have illustrated a misalignment between the direction established within the CCHP and MDP and the implementation tools within the LUB.

This amendment proposes changes to the LUB that reinforce the direction established for the CC, eliminating unnecessary regulatory barriers to development that has already been supported through existing plans and policy.

In accordance with Section 606 of the *Municipal Government Act*, the Notice of Public Hearing was advertised on the Town of Didsbury website and in the Mountain View Albertan.

ALIGNMENT WITH STRATEGIC PLAN

An Informed and Engaged Community

ATTACHMENTS

1. Bylaw 2022-01
2. Schedule A: C3: Commercial District - Core
3. Schedule B: Correspondence and Referral Agency Responses

TOWN OF DIDSBURY
Amending the Land Use Bylaw
Bylaw No. 2022-01

A Bylaw of the Town of Didsbury in the Province of Alberta, pursuant to the provisions of the Municipal Government Act, being Chapter M-26-1, of the revised Statutes of Alberta and amendments thereto, to amend Land Use Bylaw 2019-04.

WHEREAS, the Council of the Town of Didsbury deems it necessary to amend Bylaw 2019-04: Land Use Bylaw;

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts the following:

(1) This Bylaw may be cited as Amending Bylaw 2022-01 to amend the Land Use Bylaw 2019-04.

(2) Bylaw 2019-04, being the Town of Didsbury Land Use Bylaw, is hereby amended

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts as follows:

1. SHORT TITLE

1.1. This Bylaw may be referred to as the “Amending Land Use Bylaw”

2. PROPOSED AMENDMENTS

2.1. That Section 4 of the Land Use Bylaw 2019-04 be amended to include the C3: Commercial District – Core, as defined in Schedule A.

2.2. That Appendix A, Map A, of the Land Use Bylaw 2019-04 be replaced with updated Map A Land Use District Map as defined in Schedule B, to demonstrate redesignation of parcels within the defined boundary from either C1: Commercial District - General or RC: Residential/Commercial to C3: Commercial District – Core.

3. EFFECTIVE DATE

3.1. This Bylaw shall come into upon passing of the third and final reading.

Read a First time on this 25th day of January 2022.

Read a Second time on this day of

Read a Third and Final time on this day of

Mayor Rhonda Hunter

Chief Administrative Officer Ethan Gorner

SCHEDULE A

4J – C3: COMMERCIAL DISTRICT- CORE

General Purpose

To strengthen the Commercial Core as the “heart” of the community and as a logical place to bring new vitality and mixed-use development that is compatible with the historic character. The district encourages, supports, and enhances the Commercial Core as a mixed-use urban hub that enhances the pedestrian-oriented streetscape.

Permitted Uses

- a) Accessory Building
- b) Accessory Structure
- c) Establishment (Eating or Drinking Class 1)
- d) Office
- e) Public Utility
- f) Retail (Small/General/Personal Service)

Discretionary Uses

- a) Animal Services
- b) Automotive Services (Minor)
- c) Building, Accessory
- d) Bus Depot
- e) Cannabis Retail Sales
- f) Care Facility (Child/Clinic)
- g) Drive-Through
- h) Establishment (Eating or Drinking Class 2/Entertainment)
- i) Funeral Home
- j) Gas Station
- k) Dwelling, Multi-Unit (Apartment)
- l) Park
- m) Recreation (Private)
- n) Retail (Groceries/Vice)
- o) Shipping Container (Small)
- p) Shopping Centre
- q) Car Wash
- r) Any uses that are, in the opinion of the Development Authority, similar to the Permitted or Discretionary Uses, and which conform to the general purpose and intent of the District.

Site Requirements

Minimum Parcel Size	At the discretion of the Development Authority
Maximum Building Height	10.0 metres (32.81 feet)
Min. Landscaping Parcel Coverage	At the discretion of the Development Authority

Minimum Setback Requirements

Front Yard	0 metres (0 feet)
Side Yard w/Lane	0 metres (0 feet)
Side Yard w/o Lane	3.0 metres (9.84 feet)*
Rear Yard	Shall be provided for parking and loading
*Where there is no provision for access to the rear of the lot, the setback on one side shall be 6.0 metres (19.68 feet)	

Additional Regulations

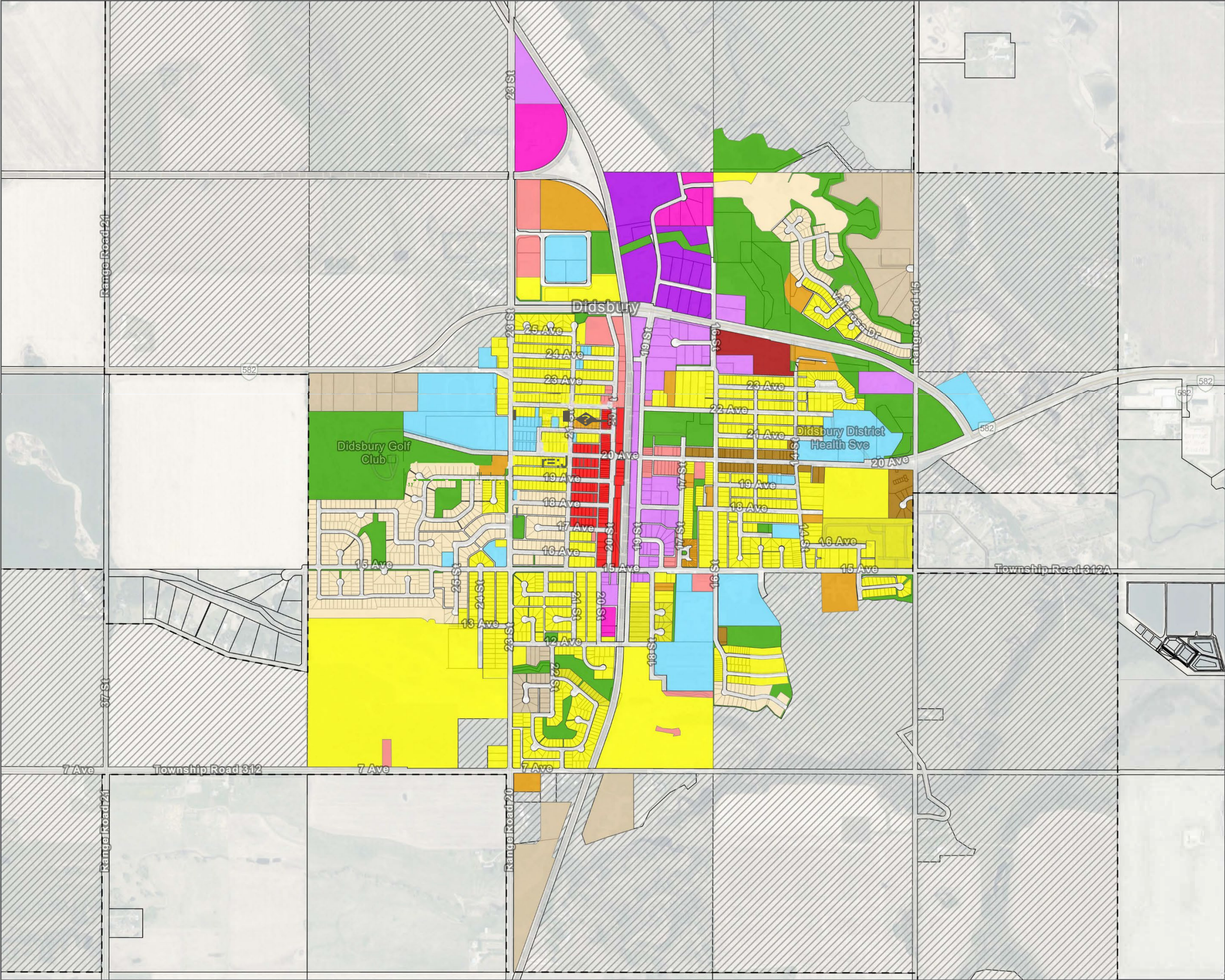
- a) Outdoor storage may be permitted at the discretion of the Development Authority where fencing and/or vegetative screening has been provided;
- b) A buffer strip of 6.5 metres should be provided along any boundary of a Commercial Core District that is immediately adjacent to any Residential District other than Residential-Commercial District.;
- c) The buffer strip shall be provided on private lands unless an alternative has been provided as part of a multi-lot subdivision, and is acceptable to the Development Authority;
- d) A Dwelling, Multi-Unit (Apartment) may only be considered by the Development Authority when part of a Mixed Use Development application and complying with the requirements of section 3-15.
- e) Outdoor commercial patios shall not be detrimental to the surrounding area by way of noise, lighting, odours, access or any other means as determined by the Development Authority;

Parking Requirements

- a) Section 3-58 and 3-60 of this Bylaw do not apply to development in this district.
- b) Notwithstanding a), where a new commercial development, or addition to an existing commercial development, exceeds a gross floor area of 500 m² or, where a new Mixed Use Development is proposed or, in the opinion of the Development Authority there is an increase in intensification through change of use, the parking needs for the subject development must be determined by the applicant, and a Parking Plan must be submitted to demonstrate satisfaction of those needs, to the satisfaction of the Development Authority.
- c) Where the Development Authority deems a Parking Plan unsatisfactory in meeting the identified parking needs for the development, the applicant shall either:
 - a. share no more than 75% of the necessary parking spaces identified with a site within 200m of the proposed development, which must include a legal agreement between the owner(s) of the properties for the sharing of parking;
 - b. provide and meet the recommendations of a Parking Study completed by a qualified transportation professional, to the satisfaction of the Development Authority.

C3: COMMERCIAL DISTRICT – CORE BOUNDARY





Town of Didsbury

Land Use Bylaw

MAP A

Land Use District Map

Legend

Land Use Districts

- R1: Residential District - Single Family
- R2: Residential District - General
- R3: Residential District - Manufactured
- R4: Residential District - Large Lot
- RS: Residential District - High Density
- RC: Residential/Commercial District
- CI: Commercial District - General
- C2: Commercial District - Highway
- C3: Commercial District - Core
- 11: Industrial District - General
- 12: Industrial District - Heavy
- IS: Institutional District
- DC: Direct Control District
- REC: Recreation/Open Space District
- UR: Urban Reserve District

The accuracy & completeness of information shown on this drawing is not guaranteed. It will be the responsibility of the user of the information shown on this drawing to locate & establish the precise location of all existing information whether shown or not.



Coordinate System:
NAD 1983 3TM 114

Scale: 1:15,000
(When plotted at 11"x17")

Data Sources:
- Data provided by the Town of Didsbury and ISL.

Project#: 1717.0011.01
Author: JW
Checked: BS
Status: Review
Revision: A
Date: 2022 / 1 / 21

URBAN
systems
Page 24 of 87
FIGURE 1

SCHEDULE B




Delivery Services, Transportation
Central Region, Red Deer District
4920 - 51 Street
Red Deer, Alberta T4N 6K8
www.alberta.ca

File Number: Bylaw No 2022-01
AT file Number: Urban/Didsbury

2022-02-11

Town of Didsbury
1606 14 St, Box 790
Didsbury, AB

Subject: Municipal Referral - Land Use Bylaw Zoning Amendment

Description	General Location
<p>File Number: Bylaw No 2022-01</p> <p>Land Use Bylaw Zoning Amendment including Map</p>	

This will acknowledge receipt of the above referenced Land Use Bylaw Zoning Amendment, which is subject to the requirements of the *Municipal Government Act*.

Alberta Transportation provides the following comments with respect to the proposed road closure:

Alberta Transportation has no objections to this referral.

Terms and Conditions:

- If the redesignation is approved and proceeds to the municipal development permitting stage, the proposed development does not fall within the control distance of a provincial highway as outlined in the Highways Development and Protection Act / Regulation, and will not require a roadside development permit from Alberta Transportation.
- Alberta Transportation appreciates Didsbury's excellent communication and respectfully requests proposals that increase traffic volumes at the Highway 582 and 20th Street intersection continue to be referred to the department. Increase traffic volumes could result for reasons such as the creation of additional subdivided parcels or establishment of the multi-unit Dwelling, etc.

Following the public hearing, please submit the bylaw package to Alberta Transportation through the RPATH Portal, referencing the RPATH number noted above.

Thank you for the opportunity to provide comment on the proposed Land Use Bylaw Zoning Amendment. If you have any questions or require additional information, please contact the undersigned.

Yours truly,

Charlene Johnson
Development and Planning Technologist
Charlene.Johnson@gov.ab.ca

cc MCI



Lee-Ann Gaudette <lgaudette@didsbury.ca>

22-0309 Response - Bylaw No 2022-01 Proposed LUB Amendments Public Hearing Notice

1 message

Circulations, HP <HP.Circulations@atco.com>

Fri, Feb 11, 2022 at 8:06 AM

To: "lgaudette@didsbury.ca" <lgaudette@didsbury.ca>

ATCO Transmission high pressure pipelines has no objections.

Questions or concerns related to ATCO high pressure pipelines can be forwarded to hp.circulations@atco.com.

Thank you,

Isabel Solis-Jarek

Sr. Administrative Coordinator | Operations Engineering | Gas Transmission

ATCO Pipelines & Liquids Global Business Unit

A: 7210 42 Street, Edmonton, AB T6B 3H1

E: Isabel.Solis@atco.com

[ATCO.com](https://www.atco.com) [Facebook](#) [Twitter](#) [LinkedIn](#)



From: Lee-Ann Gaudette <lgaudette@didsbury.ca>

Sent: Tuesday, February 8, 2022 1:50 PM

To: setbackreferrals@aer.ca; transdevelopmentreddeer@gov.ab.ca; aep.oiblands@gov.ab.ca; waterapprovals.reddeer@gov.ab.ca; historical.lup@gov.ab.ca; 3rdpartyrequests@altalink.ca; Solis-Jarek, Isabel <Isabel.Solis@atco.com>; division.office@cesd73.ca; malcolm.nevers@canadapost.ca; heidi_kalyniuk@cpr.ca; centralzone.environmentalhealth@ahs.ca; innisfail_area@equs.ca; landserv@fortisalberta.com; info@foothillsgas.ca; mbloem@mvcountry.com; circulations@telus.com; transcanada@bapg.ca; Ethan Gorner <egorner@didsbury.ca>; Amanda Riley <ariley@didsbury.ca>; Nicole Aasen <naasen@didsbury.ca>; Phil Boucher <pboucher@didsbury.ca>; Alexandra Ross <aross@didsbury.ca>; Curtis Mousseau <cmousseau@didsbury.ca>; Meg Phillips



Lee-Ann Gaudette <lgaudette@didsbury.ca>

RE: Bylaw No 2022-01 Proposed LUB Amendments Public Hearing Notice

1 message

NEVERS, Malcolm <Malcolm.Nevers@canadapost.postescanada.ca>
To: Lee-Ann Gaudette <lgaudette@didsbury.ca>

Wed, Feb 9, 2022 at 10:14 AM

Hello Lee-Ann,

I have reviewed the document and Canada Post has no issues at all. If any postal services are needed, they will be done through the local post office in Didsbury.

Regards,

Malcolm Nevers

Delivery Services

Canada Post Calgary

From: Lee-Ann Gaudette <lgaudette@didsbury.ca>**Sent:** February-08-22 1:50 PM**To:** setbackreferrals@aer.ca; transdevelopmentreddeer@gov.ab.ca; aep.oiblands@gov.ab.ca; waterapprovals.reddeer@gov.ab.ca; historical.lup@gov.ab.ca; 3rdpartyrequests@altalink.ca; isabel.solis@atcopipelines.com; division.office@cesd73.ca; **NEVERS, Malcolm** <Malcolm.Nevers@canadapost.postescanada.ca>; heidi_kalyniuk@cpr.ca; centralzone.environmentalhealth@ahs.ca; innisfail_area@equs.ca; landserv@fortisalberta.com; info@foothillsgas.ca; mbloem@mvcounty.com; circulations@telus.com; transcanada@bapg.ca; Ethan Gerner <egerner@didsbury.ca>; Amanda Riley <ariley@didsbury.ca>; Nicole Aasen <naasen@didsbury.ca>; Phil Boucher <pboucher@didsbury.ca>; Alexandra Ross <aross@didsbury.ca>; Curtis Mousseau <cmousseau@didsbury.ca>; Meg Phillips <meg_phillips@didsbury.ca>; Craig Fox <cfox@didsbury.ca>
Subject: Bylaw No 2022-01 Proposed LUB Amendments Public Hearing Notice

This email is from an EXTERNAL sender. Please be CAUTIOUS, particularly with links and attachments. | Ce courriel est d'un expéditeur EXTERNE. Soyez PRUDENT, en particulier avec des liens et des pièces jointes.

Please see the attached correspondence and supporting documents with respect to the above noted matter.

We would appreciate receiving your comments **by 4:00 p.m. on Friday, February 18, 2022.**

Thank you



Lee-Ann Gaudette <lgaudette@didsbury.ca>

Fwd: How to Make Comment on Proposed Land Use Bylaw Amendment 2201-01

1 message

----- Forwarded message -----

Sat, Feb 12, 2022 at 9:11 PM

From: **Murray F. Smith** <mytrimmfsmith@hotmail.com>

Date: Fri, Feb 11, 2022 at 4:45 PM

Subject: How to Make Comment on Proposed Land Use Bylaw Amendment 2201-01

To: inquiries@didsbury.ca <inquiries@didsbury.ca>

To whom it may concern:

With regard to **Minimum Setback Requirements** -

1-Front Yard 0 metres (0 feet)

I am of the personal opinion that the Town of Didsbury cease this practise on all commercial redevelopment sites, especially where current angle parking, has traffic constrictions. I realize that this would be a multi-decade process, but it would allow for long-term retention of the preferred angle parking. Angle parking notwithstanding, at the very least the set-back of all future commercial retail space, on the ground floor, should be at least a metre.

2- Side Yard w/Lane 0 metres (0 feet)

Again, I am of the personal opinion that the Town of Didsbury cease this practise on all commercial sites(very archaic), at the very least the side set-back of commercial retail space, should be at least 1/2 metre. Possibly consult with the Fire Department. Again, I realize that this would be a multi-decade process, for redevelopment of existing retail properties.

3- Side Yard w/o Lane 3.0 metres (9.84 feet)*

In practical terms, within the proposed area boundaries, this would only apply to the east side of the street, south of the train station. *See my comments on the last item.*

4-* Rear Yard Shall be provided for parking and loading *

This NEEDS some definition! Why would there be a requirement for a rear yard when there is no back lane(with a 10' side drive)? It would make more sense to have this requirement for lots WITH a back lane! In that case I would suggest a rear setback rather than this statement.

5- Where there is no provision for access to the rear of the lot, the setback on one side shall be 6.0 metres (19.68 feet)

Again, In prac cal terms, within the proposed area, only the east side of the street, south of the train sta on would be affected. Does not appear prac cal and to what end? This statement seems to be indica ng that if you can't trespass across someone else property, as in item 3, then the side lane should be widened to 20'! I would suggest a lane be designated along the length of the strip of property, adjacent to Railway property. Or a rear setback rather than this statement. This statement may have more validity in an industrial se ng, rather than within this proposed area boundary.

Murray F. Smith
1505 14 Street
Didsbury, AB



Rick Balbi Architect Ltd.

5917 - 1A Street SW
Calgary, AB T2H 0G4

P: 403-253-2853

F: 403-253-3078

Email: general@rbalbi.ca

February 15, 2022

Mayor Rhonda Hunter
and Members of Council
Town of Didsbury
Box 790
Didsbury, Alberta
T0M 0W0

Madame Mayor, and Members of Council

Re: Town of Didsbury, January 25th, 2022 Council Agenda #6.1
Bylaw 2022-01 Amending the Land Use Bylaw
Our File: 21-201

We received the initial commentary on the suggested C-3: Commercial District – Core and must say that Ethan Gerner has done a great job.

We had originally asked for Direct Control of our site; however, it has been articulated into the C-3: Commercial District – Core. Unfortunately within that District there are a couple of items that are somewhat bothersome, and we would hope that Council could see fit to move them.

One item is the Permitted Uses. The preamble talks a lot about the inclusivity of having people in the downtown core, as well as commercial, and yet when you look at the Permitted Uses, it is missing. It is down as “Dwelling. Multi-Unit (Apartment)” within the Discretionary Uses. Given this particular aspect, we would hope that you could move it into a Permitted Use, so that it is an assured item within the C3: Commercial District – Core.

The next item is in the Site Requirements. The building that we had proposed was showing a height of approximately 45 feet. We have re-examined it and think we can live with 42 feet in height, which would mean that the maximum building height should be indicated as 13.8 meters or 42 feet. We would ask that this be changed as we would not want to before the Municipal Planning Commission or the Development Appeal Board if it is not picked up at this time.

/...2


Mayor Hunter and Members of Council, Town of Didsbury
Re: Town of Didsbury, January 25th, 2022 Council Agenda #6.1
Bylaw 2022-01 Amending the Land Use Bylaw

Page 2
Our File: 21-201

Otherwise, we are pleased with the process and what has happened with the Land Use Bylaw, and look forward to working within it and also, look forward to having our proposal launched.

Thank you for your attention to this matter.

Yours truly,

A handwritten signature in black ink, appearing to read 'Rick Balbi', written in a cursive style.

Rick Balbi, Architect, AAA, M.R.A.I.C., B.Arch.
RICK BALBI ARCHITECT LTD.



Lee-Ann Gaudette <lgaudette@didsbury.ca>

RE: Bylaw No 2022-01 Proposed LUB Amendments Public Hearing Notice

1 message

Lynn Craven <lcraven@mvcounty.com>
To: "lgaudette@didsbury.ca" <lgaudette@didsbury.ca>

Fri, Feb 11, 2022 at 11:21 AM

Hi Lee-Ann,

Mountain View County has no comments or concern for this circulation.

Just an FYI, we have started using plandev@mvcounty.com for all our circulation needs. Can you put this email in your referrals list? Thanks

Have a great day!

Lynn Craven | Administrative Support
403-335-3311 ext. 209 | lcraven@mvcounty.com



Mountain View County

Office: 403-335-3311 | Fax: 403-335-9207
Postal Bag 100

1408 Twp Rd. 320 | Didsbury, AB | T0M 0W0
www.mountainviewcounty.com

From: Lee-Ann Gaudette <lgaudette@didsbury.ca>

Sent: February 8, 2022 1:50 PM

To: setbackreferrals@aer.ca; transdevelopmentreddeer@gov.ab.ca; aep.oiblands@gov.ab.ca; waterapprovals.reddeer@gov.ab.ca; historical.lup@gov.ab.ca; 3rdpartyrequests@altalink.ca; isabel.solis@atcopipelines.com; division.office@cesd73.ca; malcolm.nevers@canadapost.ca; heidi_kalyniuk@cpr.ca; centralzone.environmentalhealth@ahs.ca; innisfail_area@equs.ca; landserv@fortisalberta.com; info@foothillsgas.ca; [Margaretha Bloem <mbloem@mvcounty.com>](mailto:Margaretha.Bloem@mvcounty.com); circulations@telus.com; transcanada@bapg.ca; [Ethan Gorner <egorner@didsbury.ca>](mailto:Ethan.Gorner@didsbury.ca); [Amanda Riley <ariley@didsbury.ca>](mailto:Amanda.Riley@didsbury.ca); [Nicole Aasen <naasen@didsbury.ca>](mailto:Nicole.Aasen@didsbury.ca); [Phil Boucher <pboucher@didsbury.ca>](mailto:Phil.Boucher@didsbury.ca); [Alexandra Ross <aross@didsbury.ca>](mailto:Alexandra.Ross@didsbury.ca); [Curtis Mousseau <cmousseau@didsbury.ca>](mailto:Curtis.Mousseau@didsbury.ca); [Meg Phillips <meg_phillips@didsbury.ca>](mailto:Meg.Phillips@didsbury.ca); [Craig Fox <cfox@didsbury.ca>](mailto:Craig.Fox@didsbury.ca)

Subject: Bylaw No 2022-01 Proposed LUB Amendments Public Hearing Notice



Lee-Ann Gaudette <lgaudette@didsbury.ca>

R02579AB – TC Energy Referral Response – Application #Bylaw No 2022-01 Amendments

1 message

TC Energy <tcenergy@bapg.ca>
To: Lee-Ann Gaudette <lgaudette@didsbury.ca>
Cc: TC Energy <tcenergy@bapg.ca>

Mon, Feb 14, 2022 at 2:22 PM

Hello,

Thank you for sending B&A Planning Group notice of this project. B&A is the land use planning consultant for TC Energy (TC) in Western Canada. On behalf of TC, we work with municipalities and stakeholders regarding land use and development surrounding their pipeline infrastructure to ensure that it occurs in a safe and successful manner. We have reviewed the information provided and have determined that the subject area does not fall within the pipeline assessment area that TC is required to monitor as per Canada Energy Regulator (CER) standards. Therefore, **TC has no comments or concerns with the proposal.**

We appreciate you sending this referral and look forward to receiving additional referrals for policy, land use, subdivision, and development activities in proximity to TC's pipelines and facilities. To assist you in identifying development applications that TC should be referred, we have developed an online map that demonstrates TC Energy's assessment areas. Please click on the link below, sign in, and search your municipality to determine the assessment area within your municipal boundary:

[Click here](#) to see the TC Energy assessment area in your municipality

Username: TC_Viewer

Password: referrals1

For information, guidelines, best practices, and key contacts for development adjacent to TC Energy pipelines, please visit the [TC Energy Website on Safe Development](#). Also please continue to forward all planning and development applications within the assessment area to tcenergy@bapg.ca for our review and comment.

Thank you,



TC Energy Referrals

AB | 403.692.4531

BC, SK, MB | 403.692.4358



B&A Planning Group | Planning · Strategy · Design · Engagement
600, 215 – 9th Avenue SW | Calgary, AB T2P 1K3

From: Lee-Ann Gaudette <lgaudette@didsbury.ca>

Sent: February 8, 2022 1:50 PM

To: setbackreferrals@aer.ca; transdevelopmentreddeer@gov.ab.ca; aep.oiblands@gov.ab.ca; waterapprovals.reddeer@gov.ab.ca; historical.lup@gov.ab.ca; 3rdpartyrequests@altalink.ca; isabel.solis@atcopipelines.com; division.office@cesd73.ca; malcolm.nevers@canadapost.ca; heidj_kalyniuk@cpr.ca; centralzone.environmentalhealth@ahs.ca; innisfail_area@equs.ca; landserv@fortisalberta.com; info@foothillsgas.ca; mbloem@mvcounty.com; circulations@telus.com; TC Energy <tcenergy@bapg.ca>; Ethan Gorner <egorner@didsbury.ca>; Amanda Riley <ariley@didsbury.ca>; Nicole Aasen <naasen@didsbury.ca>; Phil Boucher <pboucher@didsbury.ca>; Alexandra Ross <aross@didsbury.ca>; Curtis Mousseau <cmousseau@didsbury.ca>; Meg Phillips <meg_phillips@didsbury.ca>; Craig Fox <cfox@didsbury.ca>

Subject: Bylaw No 2022-01 Proposed LUB Amendments Public Hearing Notice

Please see the attached correspondence and supporting documents with respect to the above noted matter.

We would appreciate receiving your comments **by 4:00 p.m. on Friday, February 18, 2022.**

Thank you



Lee-Ann Gaudette

Development Officer, Planning & Development

Town of Didsbury

Office: 403-335-7732

www.didsbury.ca



Lee-Ann Gaudette <lgaudette@didsbury.ca>

TELUS Reply: Bylaw No 2022-01 Proposed LUB Amendments Public Hearing Notice

1 message

circulations <circulations@telus.com>

Wed, Feb 9, 2022 at 8:26 AM

To: Lee-Ann Gaudette <lgaudette@didsbury.ca>

Good morning,

TELUS Communications Inc. has no objections to the above circulation.

Thank you,

Lisa Mendonsa

Real Estate Specialist | TELUS Rights of Way

Customer Network Implementation

18811 107 Avenue NW, Edmonton, AB T5S 2L9

circulations@telus.com



[Facebook](#) [Instagram](#) [Twitter](#) [LinkedIn](#) [YouTube](#)

Please do NOT e-mail me directly. To avoid delays in processing, send all e-mails to rightofwayAB@telus.com

From: Lee-Ann Gaudette [mailto:lgaudette@didsbury.ca]

Sent: Tuesday, February 8, 2022 1:50 PM

To: setbackreferrals@aer.ca; transdevelopmentreddeer@gov.ab.ca; aep.oiblands@gov.ab.ca; waterapprovals.reddeer@gov.ab.ca; historical.lup@gov.ab.ca; 3rdpartyrequests@altalink.ca; isabel.solis@atcopipelines.com; division.office@cesd73.ca; malcolm.nevers@canadapost.ca; heidi_kalyniuk@cpr.ca; centralzone.environmentalhealth@ahs.ca; innisfail_area@equs.ca;



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	February 22, 2022
SUBJECT	Bylaw 2022-01 Amending the Land Use Bylaw
ORIGINATING DEPARTMENT	Planning and Development
AGENDA ITEM	6.1

BACKGROUND/PROPOSAL

The intent of the proposed amendment is to update the Land Use Bylaw (LUB) Bylaw 2019-04 to better reflect the planning principles of the Central Core Heritage Plan (CCHP) Bylaw 2008-04 and the Municipal Development Plan (MDP) Bylaw 2012-09.

The role of the LUB is to provide the regulatory framework necessary to implement the direction provided through the higher-level policy plans (the MDP and CCHP). Since the adoption of the LUB in 2019, there have been development applications within the area identified in the CCHP as Character Area 1: Commercial Core (CC) that have illustrated a misalignment between the direction established within the CCHP and MDP and the implementation tools within the LUB.

This amendment proposes changes to the LUB that reinforce the direction established for the CC, eliminating unnecessary regulatory barriers to development that has already been supported through existing plans and policy.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

OVERVIEW

Reviewing the LUB through its ongoing use since its adoption in 2019, it is clear that there are elements that are inconsistent with certain goals and objectives of the Town, specifically relative to the MDP and CCHP.

The Land Use Districts related to commercial development fall under the following two (2) categories:

1. C1: Commercial District – General: this broadly states its purpose as providing “for a variety of commercial uses which are accessible to pedestrians and motor vehicles.”
2. C2: Commercial District –Highway: this broadly states its purpose as providing “for commercial development adjacent to major thoroughfares with access primarily by motor vehicle.”

In addition to the commercial-specific districts, there is also an RC: Residential/Commercial district, intended to provide for a mix of residential and commercial uses and a transition between commercial and residential areas.

The CC is not differentiated in any way throughout the LUB, despite the references in other planning documents, which are summarized in the “Alignment with Strategic Plan” section. While there are defined options for accommodating commercial and mixed-use development, the nature of the regulations does not recognize the unique nature of the CC and limits the Town’s ability to implement the direction of the CCHP.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

While there are additional amendments that are ultimately required within the LUB as its continued use identifies necessary changes, this improvement has been prioritized to facilitate new development within the CC that is compatible with the direction of the MDP and CCHP. Initiating this change now will support the Development Authority's application of the Town's strategic plans, while serving to "reduce red tape" for potential applicants. All future amendments to the LUB will be evaluated and established comprehensively as part of the modernization of the MDP and CCHP, slated for completion in 2022.

OPTIONS

When considering a reasonable path forward for undertaking this amendment, there were a series of options considered. While not comprehensive, the following represent an overview of the main options that were evaluated:

1. Amend the C1: Commercial District – General:
 - a. Initially, it appeared that this could be a simple amendment to the C1 district to address some of the recurring challenges experienced by the Development Authority and improve consistency with the MDP and CCHP. While seemingly simple, trying to implement targeted changes to the C1 district that only applied to the CC opened potential challenges for future redesignations outside the CC that were not compatible with the CCHP given their location outside the downtown.
2. Redesignate the CC area to RC: Residential/Commercial District:
 - a. To accommodate a mix of commercial and residential uses throughout the CC area, the potential to redesignate the parcels within the CC boundary from C1 to RC was evaluated. While this provided greater flexibility for new development within the CC, it radically changed the purpose of the RC District and eliminated the concept for transition between commercial and residential areas.
3. Create a new District C3: Commercial District – Core:
 - a. To create something more uniquely relevant to the CC, a new stand-alone district tied to the CCHP was considered. While this would establish a new layer of commercial land use regulations, it would better reflect the geography, objectives, and policies of the MDP and CCHP.

SUMMARY

Evaluating each of the different options revealed a variety of opportunities and challenges. Given the importance of proceeding with this amendment prior to a comprehensive overview of the LUB (among other plans and policies), it was important to achieve a workable rather than a perfect solution. The following considerations weighed heavily in the evaluation and in determining the preferred approach:

1. Establishing the stand-alone district for the CC will create more direct links between the goals, objectives, and policies and their implementation through the LUB regulatory tool. Establishing a unique land use district will both provide flexibility within the CC, while also focusing on maintaining the character of the neighbourhood.
2. The CC has been clearly defined as a unique part of the Town, yet the LUB doesn't treat it any differently than C1 lands adjacent Highway 582, 20th Avenue, or within the Shantz development.
3. The regulations in the current LUB require a specific designation of RC to accommodate any type of mixed-use development within the CC, yet the RC designation has a transitional purpose and



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the CCHP provides policy direction to consider mixed-use throughout the CC.

4. Section 3-60 of the LUB only assigns parking ratios to commercial uses through a single lens without any geographic differentiation. Whether located along a Highway, in a peripheral neighbourhood, or the downtown, the number of parking spaces required are all determined through the same ratios. Conceptually, this does not align with the direction of the CCHP.
5. Requiring excessive on-site parking as part of new development increases the amount of valuable land within the downtown dedicated to temporary vehicle storage rather than making it available to revenue-generating development.

ALIGNMENT WITH STRATEGIC PLAN

Review and consideration of the direction within not only the Strategic Plan, but also the MDP and CCHP was included as part of the option evaluation. The following provides a general summary of the alignment of the proposed amendment with each of the key documents:

1. **STRATEGIC PLAN:** The proposed amendment aligns with the following strategic priorities:
 - a. Economic Prosperity: recognizing the downtown as the commercial core of the community demands flexibility and reinforces the importance of an *“environment of openness, creativity, and innovation”*.
 - b. Informed and Engaged Community: this amendment is also an opportunity to engage with the community in a way that helps make the connection between policy and implementation and represents a process *“for citizens and stakeholders to provide feedback on their community”*.
 - c. Infrastructure and Asset Management: while this may not seem directly tied to this strategic priority, maximizing the use of existing infrastructure in mature neighbourhoods helps the Town *“manage the growth and infrastructure requirements of development”*.
 - d. Healthy Safe Living: maximizing development within the downtown and providing a mixture of uses is a key element of Crime Prevention Through Environmental Design (CPTED), increasing natural surveillance through more “eyes on the street”, enhancing the Town’s ability to *“provide a safe environment to live, work, and play”*.
2. **MDP:** The proposed amendment aligns with the following sections of the MDP:
 - a. Part 4 of the MDP provides strategic direction for commercial development in the Town and acknowledges that the primary goal of the section is to ensure that the downtown remains the focus of commercial activity.
 - b. Part 4 further defines the Downtown as the primary location for all major retail, office, personal service, civic, and community activities.
 - c. Part 4 specifically references that the CCHP will be implemented along with the MDP’s policies to provide a healthy, vibrant, and growing commercial sector.
3. **CCHP:** The proposed amendment aligns with the following sections of the CCHP:
 - a. The overall direction of the CCHP provides a series of policies, guidelines, and direction ensuring that new development is compatible with the historic character of the downtown, while also contributing to an inviting and accessible pedestrian environment.



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- b. The CCHP Objective 3 references the importance of maintaining a resident population to create a dynamic and vital downtown and the policy section references that commercial/residential mixed uses may be allowed by the Development Authority.
- c. In Character Area 1 (CC), local streets shall be designed to include on-street parallel or angled parking to reduce onsite parking requirements and reflect a more intimate pedestrian character. The CC further addresses the following elements related to Parking:
 - i. Variances may be considered for required parking as per the Land Use Bylaw based on the application to retain the historical integrity.
 - ii. Credit may be considered for on-street parking.

CIRCULATION COMMENTS

In accordance with the *Municipal Government Act*, the notice of the Bylaw and Public Hearing was advertised and circulated to potentially affected stakeholders for comment. See the attached for the comments that were received by the Town.

RECOMMENDATION

Based on a review and evaluation of the various options and alignment with key strategic documents, the following is presented for your consideration:

1. Amend LUB 2019-04 to create a new commercial district **C3: Commercial District – Core** as a supplement to the other commercial land use districts and to implement the direction of the MDP and CCHP (as presented in the attached Bylaw 2022-01).

Alternatively, Council may choose to proceed with the following options:

1. Request further information from Administration regarding any element of the proposed amendment to support a future decision.
2. Provide further direction to Administration to request additional or alternative amendments to support a future decision.

Administration recommends proceeding with the following:

1. That Council grant second reading to Bylaw 2022-01 Amending the Land Use Bylaw.
2. That Council grant third reading to Bylaw 2022-01 Amending the Land Use Bylaw.

TOWN OF DIDSBURY
Amending the Land Use Bylaw
Bylaw No. 2022-01

A Bylaw of the Town of Didsbury in the Province of Alberta, pursuant to the provisions of the Municipal Government Act, being Chapter M-26-1, of the revised Statutes of Alberta and amendments thereto, to amend Land Use Bylaw 2019-04.

WHEREAS, the Council of the Town of Didsbury deems it necessary to amend Bylaw 2019-04: Land Use Bylaw;

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts the following:

(1) This Bylaw may be cited as Amending Bylaw 2022-01 to amend the Land Use Bylaw 2019-04.

(2) Bylaw 2019-04, being the Town of Didsbury Land Use Bylaw, is hereby amended

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts as follows:

1. SHORT TITLE

1.1. This Bylaw may be referred to as the “Amending Land Use Bylaw”

2. PROPOSED AMENDMENTS

2.1. That Section 4 of the Land Use Bylaw 2019-04 be amended to include the C3: Commercial District – Core, as defined in Schedule A.

2.2. That Appendix A, Map A, of the Land Use Bylaw 2019-04 be replaced with updated Map A Land Use District Map as defined in Schedule B, to demonstrate redesignation of parcels within the defined boundary from either C1: Commercial District - General or RC: Residential/Commercial to C3: Commercial District – Core.

3. EFFECTIVE DATE

3.1. This Bylaw shall come into upon passing of the third and final reading.

Read a First time on this 25th day of January 2022.

Read a Second time on this day of

Read a Third and Final time on this day of

Mayor Rhonda Hunter

Chief Administrative Officer Ethan Gorner

SCHEDULE A

4J – C3: COMMERCIAL DISTRICT- CORE

General Purpose

To strengthen the Commercial Core as the “heart” of the community and as a logical place to bring new vitality and mixed-use development that is compatible with the historic character. The district encourages, supports, and enhances the Commercial Core as a mixed-use urban hub that enhances the pedestrian-oriented streetscape.

Permitted Uses

- a) Accessory Building
- b) Accessory Structure
- c) Establishment (Eating or Drinking Class 1)
- d) Office
- e) Public Utility
- f) Retail (Small/General/Personal Service)

Discretionary Uses

- a) Animal Services
- b) Automotive Services (Minor)
- c) Building, Accessory
- d) Bus Depot
- e) Cannabis Retail Sales
- f) Care Facility (Child/Clinic)
- g) Drive-Through
- h) Establishment (Eating or Drinking Class 2/Entertainment)
- i) Funeral Home
- j) Gas Station
- k) Dwelling, Multi-Unit (Apartment)
- l) Park
- m) Recreation (Private)
- n) Retail (Groceries/Vice)
- o) Shipping Container (Small)
- p) Shopping Centre
- q) Car Wash
- r) Any uses that are, in the opinion of the Development Authority, similar to the Permitted or Discretionary Uses, and which conform to the general purpose and intent of the District.

Site Requirements

Minimum Parcel Size	At the discretion of the Development Authority
Maximum Building Height	10.0 metres (32.81 feet)
Min. Landscaping Parcel Coverage	At the discretion of the Development Authority

Minimum Setback Requirements

Front Yard	0 metres (0 feet)
Side Yard w/Lane	0 metres (0 feet)
Side Yard w/o Lane	3.0 metres (9.84 feet)*
Rear Yard	Shall be provided for parking and loading
*Where there is no provision for access to the rear of the lot, the setback on one side shall be 6.0 metres (19.68 feet)	

Additional Regulations

- a) Outdoor storage may be permitted at the discretion of the Development Authority where fencing and/or vegetative screening has been provided;
- b) A buffer strip of 6.5 metres should be provided along any boundary of a Commercial Core District that is immediately adjacent to any Residential District other than Residential-Commercial District.;
- c) The buffer strip shall be provided on private lands unless an alternative has been provided as part of a multi-lot subdivision, and is acceptable to the Development Authority;
- d) A Dwelling, Multi-Unit (Apartment) may only be considered by the Development Authority when part of a Mixed Use Development application and complying with the requirements of section 3-15.
- e) Outdoor commercial patios shall not be detrimental to the surrounding area by way of noise, lighting, odours, access or any other means as determined by the Development Authority;

Parking Requirements

- a) Section 3-58 and 3-60 of this Bylaw do not apply to development in this district.
- b) Notwithstanding a), where a new commercial development, or addition to an existing commercial development, exceeds a gross floor area of 500 m² or, where a new Mixed Use Development is proposed or, in the opinion of the Development Authority there is an increase in intensification through change of use, the parking needs for the subject development must be determined by the applicant, and a Parking Plan must be submitted to demonstrate satisfaction of those needs, to the satisfaction of the Development Authority.
- c) Where the Development Authority deems a Parking Plan unsatisfactory in meeting the identified parking needs for the development, the applicant shall either:
 - a. share no more than 75% of the necessary parking spaces identified with a site within 200m of the proposed development, which must include a legal agreement between the owner(s) of the properties for the sharing of parking;
 - b. provide and meet the recommendations of a Parking Study completed by a qualified transportation professional, to the satisfaction of the Development Authority.

C3: COMMERCIAL DISTRICT – CORE BOUNDARY





REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	February 22, 2022
SUBJECT	Police Advisory Committee
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.1

BACKGROUND/PROPOSAL:

In 2010, an informal policing advisory committee was created, made up of a framework of regional community members. This committee was named Didsbury Regional Policing Advisory Committee.

Based on the informal nature of the existing committee, the Town of Didsbury replaced council representation on CPAC with administrative representation; this happened in 2020. The Town of Carstairs also has administrative/protective services representation on this committee.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Since the formation of the informal committee, there have been changes with policing in the Town and the Province. These changes include:

- The Town of Didsbury entering into a Municipal Policing Services Agreement with the RCMP
- All Municipalities in Alberta being responsible to pay for policing, not just those with a population over 5000.

Following discussions with our regional partners and with Didsbury Detachment Commander about exploring the possibility of creating a formal Regional Policing Advisory Committee structure, Mayor Hunter and CAO Gorner would like to invite RCMP K Division to present information on policing advisory committees. Invitations to our regional partners will be extended to Cremona, Carstairs, MVC, Sundre, and Olds to attend the presentation.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority: Healthy Safe Living

RECOMMENDATION

That Council direct Administration to arrange a presentation by RCMP K Division regarding Regional/Municipal Policy Advisory Committees, their creation, powers, membership, etc. to be hosted by the Town of Didsbury with invitations being extended to Carstairs, Cremona, Sundre, Olds, and Mountain View County Councils and administration to participate.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

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COUNCIL MEETING DATE	February 22, 2022
SUBJECT	Mayor's Attendance for Budget Presentation
ORIGINATING DEPARTMENT	Office of the Mayor
AGENDA ITEM	7.2

BACKGROUND/PROPOSAL:

The Administrative Assistant to Nathan Cooper, Speaker of the Legislative Assembly and MLA for Olds-Didsbury-Three Hills, contacted Mayor Hunter to extend an invitation to the presentation of the Provincial Budget on Thursday, February 24, 2022.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Provincial Budget is presented annually in February.

Feedback was collected through an online survey from December 4, 2021 to January 21, 2022. Many organizations participated in the survey including Chambers of commerce, industry associations, community organizations, municipalities and other groups. This input was considered during the development of the Budget 2022, which will be released on February 24, 2022.

RECOMMENDATION

That Council move to approve Mayor Hunter's attendance at the presentation of the 2022 Provincial Budget on Thursday, February 24, 2022 in Edmonton, Alberta.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE	February 22, 2022
SUBJECT	Year End Reserve Allocation
ORIGINATING DEPARTMENT	ACAO/CFO
AGENDA ITEM	7.3

BACKGROUND/PROPOSAL:

In accordance with TOD Policy Fin 008 – 22 Year End Reserve Allocations, Council is responsible for approving the allocation of the annual operating surplus for tax purposes and unbudgeted revenues on an annual basis by resolution. The annual operating surplus for tax purposes is the excess of revenues over expenditures including non-operational items, such as reserve transfers and debt payments. Unbudgeted revenues are new and/or one-time revenues for which no budget amount was included in the corresponding year's approved budget

Annually at year-end Administration analyzes the year-end surplus/deficit compared to the approved budget and makes recommendations for reserve allocations.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Town of Didsbury			
2021 Budget to Actual			
Surplus/(Deficit)			
	2020 Budget	2020 Actual	Difference [Surplus/ (Deficit)]
Council	(259,360)	(255,923)	3,437
General government	5,102,049	5,288,933	186,884
Protective Services	(1,029,431)	(817,112)	212,319
Public Works	(1,798,131)	(1,543,001)	255,130
Community Services	(270,859)	(220,847)	50,012
Planning & Development	(274,115)	(307,285)	(33,170)
Recreation	(1,249,654)	(1,130,063)	119,591
Culture	(220,499)	(225,587)	(5,088)
	-	789,114	789,114



REGULAR COUNCIL MEETING Request for Decision (RFD)

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In any given year, there are unforeseen factors or events that may prevent operating projects from being completed, or revenues being higher than expected. An analysis of the surplus is as follows:

The surplus was made up of the following items:			
Actual revenues stronger than expected			28%
Unspent Salaries and wages due to unforeseen factors			19%
Operating projects not completed due to unforeseen factors			11%
Municipal RCMP Contract lower than expected (staffing)			10%
Other items			8%
Proceeds on disposal of equipment			7%
Unspent Contingency			6%
Unspent snow removal			6%
Unbudgeted revenues			5%
			100%

ALIGNMENT WITH STRATEGIC PLAN

Economic Prosperity

RECOMMENDATION

That Council accept the year-end allocation report as information and refer it to the Strategic Planning Committee for further consideration and recommendation.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	February 22, 2022
SUBJECT	Water and Wastewater Year End Allocation
ORIGINATING DEPARTMENT	ACAO/CFO
AGENDA ITEM	7.4

BACKGROUND/PROPOSAL:

In 2021, Council approved Bylaw 2021-03 – Utilities Charges, which sets out the framework for the utility departments for the Town, stating that Utility departments are self-supported, therefore not subsidized by property taxes. New utility rates were set after the budget was approved.

Due to the change in the framework, which required a change in the rates at mid-year, the revenues for the water department were lower than required to offset the expenditures and the revenues for the wastewater departments were higher than required to offset the expenditures.

The results of the 2021 year were as follows:

Town of Didsbury				
Utilities Departments - Year end allocation				
December 31, 2021				
			2021 Budget	2021 Actual
	Water Revenues		1,727,955	1,665,561
	Water Expenses		1,727,955	1,839,789
	Year end Surplus/(Deficit)		-	(174,228)
			2021 Budget	2021 Actual
	Wastewater Revenues		638,749	892,911
	Wastewater Expenses		638,749	641,533
	Year end Surplus/(Deficit)		-	251,378
	Difference			77,150

OPTIONS:

Council's options for allocating the year-end deficit from the water department are as follows:

1. Fund the deficit with the water department reserve. The reserve balance is currently \$722,832. This allocation would reduce the reserve balance to \$548,604. The wastewater reserve will be \$1,505,616. Under this option, best practice would see the deficit be made up for in 2022 year, which would increase water rates.
2. Transfer the allocated surplus from the wastewater department to fund the water deficit. The water reserve balance will remain at \$722,832 and the wastewater reserve will be \$1,331,388.

Currently on the MYCP, water reserves are to fund the development of the east water reservoir.

RECOMMENDATION

That Council accept the water and wastewater year end allocation report as information and refer it to the Strategic Planning Committee for further consideration and recommendation.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

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COUNCIL MEETING DATE	Feb 22, 2022
SUBJECT	AMWWP Funding Application – East Reservoir Project
ORIGINATING DEPARTMENT	Infrastructure
AGENDA ITEM	7.5

BACKGROUND/PROPOSAL:

The Alberta Municipal Water/Wastewater Partnership (AMWWP), which launched in 1991, provides cost-shared funding to eligible municipalities to help build municipal facilities for both water supply and treatment as well as wastewater treatment and disposal. (<https://www.alberta.ca/alberta-municipal-water-wastewater-partnership.aspx>)

The Town applied for funding through the partnership for the lagoon expansion and upgrades in 2009.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Based on the Town's population, we are eligible to receive 44.72% of the project costs from the partnership. (Based on 2021 census data: 5,070). Current estimated project cost is \$4,400,000.00.

Population	Grant = $[(0.25 \times \text{Population}) + 1,000] \times 100 / \text{Population}$
3,001 to 10,000	Population = 5,070
	$[(0.25 \times 5,070) + 1,000] \times 100 / 5,070 = 44.72$
	Grant = 44.72% of projects costs

This equates to an estimated funding opportunity of \$1,967,680.00. The funding application requires a letter of support from Council as part of the submission.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 3. Infrastructure & Asset Management

RECOMMENDATION

That Council move that Administration proceeds with the AMWWP funding application and prepare a Letter of Support for submission with the application.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

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COUNCIL MEETING DATE	February 22, 2022
SUBJECT	2021 Federal Census
ORIGINATING DEPARTMENT	Office of the Mayor
AGENDA ITEM	7.6

BACKGROUND/PROPOSAL:

On February 9, 2022, the Census of Population results of the 2021 Federal Census were made public. The Federal Census published that Didsbury's population had decreased by 198, from 5268 to 5070.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Information can be found through the following link: <https://www12.statcan.gc.ca/census-recensement/2021/dp-pd/prof/search-recherche/results-resultats.cfm?Lang=E&SearchText=TOM+OWO>

This profile presents information from the 2021 Census of Population for various levels of geography, including provinces and territories, census metropolitan areas, communities and census tracts.

Council is being presented with the Town of Didsbury Census results for discussion.

Please find attached the 2021 Census Data for the Town of Didsbury.

RECOMMENDATION (2 separate motions)

That Council direct Administration to bring back information as to impacts on our municipality relative to Provincial, Federal, and Regional grant funding (MSI, BMTG, CCBF, ICF), as well as implications to per capita funding of groups funded by the Town of Didsbury,

AND

That Council direct Administration to question the Census results and the published decrease in our population through the appropriate Federal Government channels.

Population and dwellings

Population, 2021 ¹	5,070
Population, 2016 ¹	5,268
Population percentage change, 2016 to 2021	- 3.8
Total private dwellings ²	2,157
Private dwellings occupied by usual residents ³	2,047
Population density per square kilometre	314.5
Land area in square kilometres	16.12

Note(s):

Footnote 1 - 2021 and 2016 population

Statistics Canada is committed to protect the privacy of all Canadians and the confidentiality of the data they provide to us. As part of this commitment some population counts of geographic areas are adjusted in order to ensure confidentiality.

The adjustment to counts of the total population for any dissemination block is controlled to ensure that the population counts for dissemination areas will always be within 5 of the actual values. The adjustment has no impact on the population counts of census divisions and large census subdivisions.

Footnote 2 – Total private dwellings

Private dwelling refers to a separate set of living quarters with a private entrance either from outside the building or from a common hall lobby vestibule or stairway inside the building. The entrance to the dwelling must be one that can be used without passing through the living quarters of some other person or group of persons.

Footnote 3 – Private dwellings occupied by usual residents

A private dwelling occupied by usual residents refers to a private dwelling in which a person or a group of persons is permanently residing. Also included are private dwellings whose usual residents are temporarily absent on May 11 2021.

Source: Statistics Canada, 2021 Census of Population.

How to cite: Statistics Canada. 2022. (table). *Census Profile*. 2021 Census. Statistics Canada Catalogue no. 98-316-X2021001. Ottawa. Released February 9, 2022.

<https://www12.statcan.gc.ca/census-recensement/2021/dp-pd/prof/index.cfm?Lang=E> (accessed February 18, 2022).



REGULAR COUNCIL MEETING Request for Decision (RFD)

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COUNCIL MEETING DATE	February 22, 2022
SUBJECT	Council Professional Development
ORIGINATING DEPARTMENT	Office of the Mayor
AGENDA ITEM	7.7

The Association of Alberta Coordinated Action for Recycling Enterprises (**Alberta CARE**) was established in 2010 as a non-profit enterprise for the purpose of supporting recycling and waste management activities, at the community level, in Alberta.

Councillor Windsor is scheduled to attend the Spring Seminar February 23 to 25, 2022 in Lethbridge, Alberta. The CARE Conference is an approved Council Professional Development seminar; however, as the 2022 Operating Budget has not yet been passed, Councillor Windsor is requesting support from Council to attend this event prior to the Council Professional Development Budget is approved.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Focus of Alberta C.A.R.E. is to support communities, recycling groups and institutions, especially schools, in implementing a waste recycling culture.

This support consists of coordinating the purchase of recycling bins and related equipment, education seminars on composting and recycling in schools, organizing annual conferences and holding regular operator workshops to review recycling issues and strategies.

These activities have encouraged individuals and communities to make recycling a part of their personal involvement and corporate culture in enhancing the environment and resource recovery.

Please find attached a brochure regarding the Seminar.

Councillor Windsor is Town of Didsbury representative member on the Mountain View Regional Waste Commission, and this seminar and the sessions will further enhance the information that Councillor Windsor brings to Council relative to waste and recycling.

RECOMMENDATION

That Council move to approve Councillor Windsor to attend the Alberta C.A.R.E. Spring Seminar being held in Lethbridge, Alberta on February 23 to 25, 2022.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	February 22, 2022
SUBJECT	Municipal Area Partnership - Reform of Agencies, Boards and Commissions Compensation Act
ORIGINATING DEPARTMENT	Office of the Mayor
AGENDA ITEM	7.8

BACKGROUND/PROPOSAL:

The Town of Olds, on behalf of the Municipal Area Partnership (MAP) is sending a letter to Minister Toews in support of Olds College in addressing a major concern they have in regard to *Reform of Agencies, Boards and Commissions Compensation Act* (RABCCA).

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The attached letter explains the situation and the course of action that Olds College would like to take to resolve this issue. The legislation that the government has brought forward will negatively harm Olds College and our Region; therefore, the Town of Olds is requesting members of the Municipal Area Partnership (MAP), to add their signatures to the letter that will be sent to Minister Toews on behalf of MAP.

.

RECOMMENDATION

That Council move to support, and add the Didsbury Mayor's signature to, the letter to Minister Toews to be sent on behalf of the Municipal Area Partnership expressing concerns related to the challenges being created by the *Reform of Agencies, Boards and Commissions Compensation Act*.



VILLAGE OF
Cremona



Town of
OLDS



February 15, 2022

Sent via email:

tbf.minister@gov.ab.ca

Cc: mitchel.gray@gov.ab.ca

Honorable Travis Toews
President of Treasury Board and
Minister of Finance Government of Alberta

Dear Minister Toews:

I am writing on behalf of the Municipal Area Partnership Committee to express our concerns with challenges created by the *Reform of Agencies, Boards and Commissions Compensation Act* (RABCCA) as it pertains to Olds College's ability to attract talent and support economic growth in Alberta's agriculture-technology sector.

The Mountain View County Region is among the top agricultural destinations in Alberta and is a significant contributor to Alberta's agri-food industry which is a global leader in sustainable practices and is positioned for decades of strong growth and employment. It is expected that over the next decade, more than 120,000 agri-food jobs - many high skill and high tech - will be created in Canada (source: Canadian Agri-food Human Resource Council). Olds College is recognized as Canada's Smart Agriculture College, by serving the education, training and applied research needs of the industry and establishing the Olds College Smart Farm. It is essential that Rural post-secondary institutions like Olds College are supported and allowed to compete without government intervention to help fill the forecasted employment shortfall of skilled agri-food jobs.

Olds College is a career destination. Its leaders are drawn to its Social Purpose (Transforming Agriculture for a Better World) and are willing to accept compensation packages that are competitive with other colleges and polytechnics within our region (i.e., Red Deer Polytechnic, Bow Valley College, SAIT). However, as established in RABCCA, as a "Level 1" designated institution Olds College will be forced to compensate its leaders up to thirty thousand dollars less than what is provided at institutions that are in our competitive marketplace. The result will see its leaders transition to other post-secondaries in the region or other organizations within the agriculture industry to preserve salary. We are deeply concerned that the unintended consequence of RABCCA will transform Olds College from being a destination institution that is developing into a world leader in agriculture education, training and applied research into a steppingstone institution for talent, because it is no longer allowed to compensate its leadership in line with other Alberta post secondary institutions. This presents serious concerns to our local community and will create a ripple effect throughout the broader ag-tech sector and ultimately undermine the province's goals to support economic growth, innovation, and jobs in agriculture.

We understand Olds College stands ready to work with the government on a solution that ensures responsible levels of compensation while allowing the College to innovate and compete in service of the broader agricultural-technology sector.

On behalf of my fellow municipal leaders, we are asking you to consider repealing post-secondary inclusion in RABCCA, or making amendments to RABCCA to ensure Olds College can continue its important role of advancing the agriculture and agri-food industry within our region and throughout the province.

Sincerely,

Mayor Judy Dahl
Town of Olds – Chair of Municipal Area Partnership

cc. Mayor Rhona Hunter - Town of Didsbury
Mayor Lance Colby - Town of Carstairs
Mayor Timothy Hagen - Village of Cremona
Reeve Angela Aalbers - Mountain View County
Mayor Richard Warnock - Town of Sundre



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

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COUNCIL MEETING DATE	February 22, 2022
SUBJECT	Council Assignment List Update
ORIGINATING DEPARTMENT	Office of the Mayor
AGENDA ITEM	7.9

BACKGROUND/PROPOSAL:

At the October 26, 2022 Regular Council Meeting, Council reaffirmed the Council Committee Assignment list structure.

As part of the Committee Assignment Framework, a Committee Overview was provided listing the number of Council Members appointed as well as meeting dates and times.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council endorsed the application of Councillor McCoy to be considered for the Central Alberta Economic Partnership vacant municipal board member position at their December 14 meeting. CAEP has subsequently appointed Councillor McCoy to the vacant municipal position on the Board of Directors, effective, February 16, 2022.

Council also endorsed the appointments of Councillor Windsor as the Urban Co-Chair of the Red Deer River Municipal Users Group, and Mayor Hunter to the Alberta Municipalities Infrastructure Committee.

The Council Assignment List and Committee Overview document are being updated to reflect that appointment and the changes to the 2021-2022 Council Assignment List and the Committee Overview to include the most current information.

RECOMMENDATION (2 separate motions)

That Council move to approve the 2021-2022 Council Assignment List as presented.

AND

That Council move that Mayor Hunter, Councillor McCoy and Councillor Windsor provide Administration with all relevant information with respect to these new assignments.



2021-2022 COUNCIL ASSIGNMENT LIST

COUNCIL APPOINTED COMMITTEES:

Didsbury Economic Development Advisory Committee (DEDAC) (Bylaw #2020-05)

- Councillor Curt Engel
- Councillor Ethan Williams

Town of Didsbury Library Board (Bylaw #2020-02)

- Councillor Curt Engel

Emergency Advisory Committee (EAC) (Bylaw #2020-06)

- All members of Council

Municipal Planning Commission (MPC) (Bylaw #95-30)

- Councillor Ethan Williams
- Councillor John Baswick
- Councillor Bill Windsor (Alternate)

EXTERNAL BOARDS & COMMITTEES:

Community Services Board (FCSS Funding)

- Councillor John Baswick
- Councillor Bill Windsor (Alternate)

Inter-municipal Cooperation Committee (ICC)

- Mayor Rhonda Hunter
- Councillor Dorothy Moore
- Councillor Joyce McCoy

Mountain View Regional Water Services Commission (MVRWSC)

- Councillor John Baswick
- Councillor Joyce McCoy (Alternate)

Mountain View Regional Waste Management Commission (MVRWMC)

- Councillor Bill Windsor
- Councillor Dorothy Moore (Alternate)

Mountain View Seniors' Housing Board (MVSH)

- Councillor Dorothy Moore
- Mayor Rhonda Hunter (Alternate)

Parkland Regional Library System Board (PRLS)

- Councillor Bill Windsor
- Councillor Ethan Williams (Alternate)

Didsbury & District Chamber of Commerce

- Councillor Curt Engel
- Councillor John Baswick (Alternate)

Didsbury & District Historical Society

- Councillor Ethan Williams
- Councillor Curt Engel (Alternate)

Red Deer River Municipal Users Group (RDRMUG)

- Councillor Bill Windsor (**Urban Co-Chair**)
- Councillor Joyce McCoy (Alternate)

Central Alberta Economic Partnership (CAEP)

- Councillor Joyce McCoy Municipal Rep. & **Board Member 2022**
- Mayor Rhonda Hunter (Alternate)

Inter Agency Committee

- Councillor Joyce McCoy
- Councillor Ethan Williams (Alternate)

COMMITTEES FOR MAYORAL APPOINTMENT:

Municipal Area Partnership (MAP)

- Mayor Rhonda Hunter;
- Deputy Mayor as Alternate

Mayors of South Central Alberta

- Mayor Rhonda Hunter

Alberta Municipalities Infrastructure Committee

- **Mayor Rhonda Hunter**

COUNCIL GOVERNANCE COMMITTEES:

Council Visioning Committee

- All members of Council

Strategic Planning Committee (SPC) (Bylaw #2020-11)

- Mayor Hunter
- Councillor Moore
- Councillor Windsor

Performance Evaluation Committee (PEC) (Bylaw #2020-11)

- Deputy Mayor Engel
- Councillor Baswick
- Councillor Williams

Policy & Governance Committee (PGC) (Bylaw #2020-11)

- Councillor Moore
- Councillor McCoy
- Councillor Windsor



COUNCIL APPOINTED COMMITTEES:

Didsbury Economic Development Advisory Committee (DEDAC) (Bylaw #2020-05)

- max 2 Councillors + Mayor (non-voting)
- Meetings times and dates under review
- To advise Council on Economic Development matters and enhance Didsbury's economic viability.

Town of Didsbury Library Board (Bylaw #2020-02)

- 1 Councillor
- Meets 3rd Tuesday of each month at 7:00 p.m.
- Purpose: To manage, regulate and control the Town of Didsbury library in accordance with section 7 of the Libraries Act.

Emergency Advisory Committee (EAC) (Bylaw #2020-06)

- All members of Council
- Meets minimum one time annually
- Purpose: To provide guidance and direction to the Emergency Management Agency (EMA); provide governance over Town's emergency response.

Municipal Planning Commission (MPC) (Bylaw #95-30)

- 2 Councillors + 1 Alternate
- Meets the 2nd & 4th Wednesday at 4:30 p.m.
- To serve as Development Authority pursuant to Part 17 of the Act and as empowered by Development Authority in respect to those powers and duties assigned under the Land Use By-law.

EXTERNAL BOARDS & COMMITTEES:

Community Services Board (FCSS Funding)

- 1 Council Member + 1 Alternate
- Meets 2 times per year
- To review applications and recommend funding decisions on annual FCSS Community Grants to Council.

Inter-municipal Cooperation Committee (ICC)

- 3 Council Members
- Meets min quarterly
- To foster open, meaningful and ongoing communication with the broad intent of fostering effective collaboration between the Town and Mountain View County.

Mountain View Regional Water Services Commission (MVRWSC)

- 1 Council Member + 1 Alternate
- Meets 2nd Wednesday of each month at 9:00 a.m. in Innisfail.
- Provides governance over regional water provider for member municipalities, in accordance with membership agreement.

Mountain View Regional Waste Management Commission (MVRWMC)

- 1 Council Member + 1 Alternate
- Meets quarterly + organizational meeting 5 meetings/year.
- Provides governance over the management and disposal of solid waste for member municipalities, in accordance with membership agreement.

Mountain View Seniors' Housing Board (MVSH)

- 1 Council Member + 1 Alternate
- Meets quarterly plus strategic and committee meetings
- Provides governance over regional seniors' housing in Mountain View County.

Parkland Regional Library System Board (PRLS)

- 1 Council Member + 1 Alternate
- Meets 4 times per year
- Provides governance over the Parkland Regional Library System, in accordance with membership agreement.

Didsbury & District Chamber of Commerce

- 1 Council Member + 1 Alternate
- Meets 6 times per year
- Council representative (not board member); Chamber supports maintenance and growth of Didsbury's business community.

Didsbury & District Historical Society

- 1 Council Member + 1 Alternate
- Meets the 3rd Wednesday at 7 p.m. at the Museum
- Board Member for the Didsbury Museum

Red Deer River Municipal Users Group (RDRMUG)

- 1 Council Member + 1 Alternate
- 5 meetings per year; currently in Drumheller.
- Membership composed of municipalities within Red Deer River Basin and communities who receive water from Red Deer River.

Central Alberta Economic Partnership (CAEP)

- Municipal Rep: 1 Council Member & Business Rep: 1 DEDAC Member (Helen Hafke)
- AGM December 1, 2021 – Directors meeting quarterly
- Alliance of member communities in Central Alberta to empower communities to advance sustainable regional economic development.

Inter Agency Committee

- 1 Council Member + 1 Alternate
- Meets once every 2 months on the 3rd Tuesday at Noon
- To connect various service agencies and not for profit organizations in the community.

COMMITTEES FOR MAYORAL APPOINTMENT:

Municipal Area Partnership (MAP)

- Mayor; Deputy Mayor as Alternate
- To connect with other municipalities in the region to discuss regional priorities

Mayors of South Central Alberta

- Mayor
- To connect with Mayors from municipalities in South Central Alberta.

COUNCIL GOVERNANCE COMMITTEES:

Strategic Planning Committee (SPC) (Bylaw #2020-11)

- 3 Members of Council
- Meeting times TBD by committee members
- To provide recommendations or advice to Council regarding Financial Planning, Budget, Capital Expenditure, Land Development, Facility Development, Infrastructure Management and Fleet Management.

Performance Evaluation Committee (PEC) (Bylaw #2020-11)

- 3 Members of Council
- Meeting times TBD by committee members
- To provide recommendations or advice to Council regarding service levels and facility utilization.

Policy & Governance Committee (PGC) (Bylaw #2020-11)

- 3 Members of Council
- Meeting times TBD by committee members
- To provide recommendations or advice to Council regarding the development and compliance of Bylaws, Policies and Shared Service Agreements

PUBLIC/MEMBERS AT LARGE APPOINTMENTS

Didsbury Economic Development Advisory Committee

- Mike Crampton (Chair)
- Shelly Daly
- Meaghan Neis
- Helen Hafke President of Chamber (non-voting)

Didsbury Municipal Library Board

- Nicole Brander
- Patricia Brisebois
- Melynda Crampton
- Carolyn Massel
- David McWhinney
- Brad Misener
- Julian Ross

Municipal Planning Commission

- Shirley Madge (Chair)
- Kelly Phillips
- Cheryl Dahl
- Craig Martin

Intermunicipal Subdivision & Development Appeal Board

2 Members each from: Carstairs, Cremona, Didsbury & Sundre

- Sandi Roberts (Carstairs)
- Vacant (Carstairs)
- Mike Beukeboom (Sundre)
- Shelley Kohut (Sundre)
- Brian Clazier (Didsbury)
- Vacant (Didsbury)
- Phil Hardy (Cremona)



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	February 22, 2022
SUBJECT	Chief Administrative Officer (CAO) Report
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.1

BACKGROUND/PROPOSAL:

Please find attached the CAO Report for February 22, 2022.

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the CAO Report for February 22, 2022 as information.



CAO Report – February 22, 2022

1. Year End Report – 2021 Resolution Index (Legislative Services)

Please find attached the 2021 Resolution Index actionable items only.

2. January 2022 Action Request Report (Financial Services)

Please find attached the Action Requests report for January 2022.

3. 4th Quarter Financial Reports (ACAO/CFO)

Please find attached the 4th Quarter Financial Reports for 2021.

4. Report on 2022 Assessment Notices (ACAO/CFO)

The Town delivered Assessment Notices for the year, which were dated February 18, 2022. There has been an overall increase of approximately 10% in both residential and non-residential assessment values mainly due to a market value increase that was experienced up to July 1, 2021. Approximately \$5M of the overall increase relates to new growth and development. The final complaint date is April 19, 2022, so values may change between now and that time.

	2021	2022	\$ Change	% Change
RESIDENTIAL/FARMLAND	477,401,520	525,359,090	47,957,570	10%
NON-RESIDENTIAL	70,914,160	78,423,340	7,509,180	11%
TOTAL	548,315,680	603,782,430	55,466,750	10%

5. Christmas Lights at Rosebud Valley Campground Update (Strategic Operations)

Most of the Christmas lights have been removed, with a few seasonal decorative ones remaining, which are all LED and therefore consume very little power.

Res. #	Motion	Follow-up	Status
January 12, 2021 Regular Council Meeting			
004-21	MOVED by Councillor Moore to accept the Draft 2021 Capital Budget as information.	ACAO/CFO	Completed
007-21	MOVED by Councillor Windsor to direct Administration to explore strategic alternatives to the re-tendering of the old Fire Hall.	OCAO	On-going
008-21	MOVED by Councillor Moore accept the request for Financial Support for Community Groups grant for the Olds & District Kiwanis Music Festival for sponsorship for their 2021 Festival as information.	Community Services	Completed
010-21	MOVED by Councillor Poggemiller that a letter be sent on behalf of Council to Premier Jason Kenney requesting all restrictions be based on regional data.	Legislative Services	Completed
011-21	MOVED by Councillor Windsor to waive subdivision and re-designation fees for the period January 1, 2021 to March 31, 2021, the cost of which will be covered from the MOST grant program.	Planning & Development & Finance	Completed
020-21	MOVED by Councillor Windsor to support Mayor Hunter to reconvene the Mayor and Reeve regional hospital users group and invite AHS management (Verna) for a meeting to pursue opportunities for long term sustainability of Didsbury Hospital.	Mayor Hunter to set up meeting.	Completed
January 26, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
024-21	MOVED by Councillor Windsor to grant second reading to Procedural Bylaw 2020-12 and that it be referred to committee.	Legislative Services	Completed
025-21	MOVED by Councillor Engel to grant first reading to Development Incentive Bylaw 2021-01 and that it be referred to committee.	OCAO	Completed
027-21	MOVED by Councillor Windsor to approve the following 2021 Capital Budget items: <ul style="list-style-type: none"> • 20th Street Stormwater Drainage & Surface Improvements \$ 626,202 • 21st Street Stormwater & Surface Improvements (Design) \$ 30,000 • Didsbury Memorial Complex Outlying Plan (Skate park) \$ 350,000 • Didsbury Memorial Complex Outlying Plan (Jets Playground) \$ 80,000 • MPR & Lobby Roof Replacement \$ 160,000 • Skid Steer Annual Program \$ 54,000 totaling \$1,300,202, funded as presented; and that the remaining capital budget be forwarded to the Strategic Planning Committee.	Executive Team	Completed
028-21	MOVED by Councillor Engel to recognize Joyce McCoy for her volunteerism with a letter of recognition from Mayor Hunter on behalf of Council, as outlined in the Community Recognition policy.	Legislative Services	Completed
029-21	MOVED by Councillor Moore to approve DP 21-001 for a Change of Use-Automotive Services (Minor), located at 1213- 20th Street, subject to the following conditions: 1) That the Development Officer may, by notice in writing, suspend a Development Permit where development has occurred in contravention to the terms and conditions of the permit and/or Land Use Bylaw.	Planning & Development	Completed
030-21	MOVED by Councillor Moore to approve DP 21-002 for fascia signage, located at 1213- 20th Street, subject to the following conditions: 1) That the nature of the development conforms to the submitted signage design set forth in the application. 2) That the Development Officer may, by notice in writing, suspend a Development Permit where development has occurred in contravention to the terms and conditions of the permit and/or Land Use Bylaw.	KP to process approvals	Completed
033-21	MOVED by Councillor Engel to direct Administration to explore how Council meetings can be done in Council Chambers in a safe manner.	LS to provide information on meetings in	Completed

043-21	MOVED by Councillor Engel to approve moving forward on the recommendations of the Library Facility Ad Hoc Committee proposal; and that a joint press release be made with the Didsbury Municipal Library Board regarding the project.	Engineering & Infrastructure	Completed
February 9, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
049-21	MOVED by Councillor Engel to grant third and final reading to Procedural Bylaw 2020-12.	Legislative Services	Completed
050-21	MOVED by Councillor Windsor to grant second reading to Emergency Management Bylaw 2020-06 and that it be referred to committee.	Legislative Services	Completed
051-21	MOVED by Councillor Poggemiller to grant second reading to Development Incentive Bylaw 2021-01 and that it be referred to committee.	Legislative Services	Completed
052-21	MOVED by Councillor Engel to appoint Brad Blatz, Gail Nowlan and Brian Wittal to the Council Compensation Committee.	Legislative Services	In progress
053-21	MOVED by Councillor Windsor to approve the 2021 FCSS funding recommendations as presented in the amount of \$52,019.	Community Services	Completed
054-21	MOVED by Councillor Windsor to approve the amended 2021 Capital Budget to include the following projects funded as presented: <ul style="list-style-type: none"> • Street lighting continuity (20th Street – south end) \$120,000 • Community information signage project \$ 70,000 • Southridge Sewage Lift Station Emergency Backup Generator \$ 28,000 Totalling \$218,000; and that the determination of proposed locations for the 2nd sign for the Community Information Signage project be referred to Committee.	ACAO/CFO	Completed
055-21	MOVED by Councillor Windsor refer this item to the Strategic Planning Committee for their examination and bring back a recommendation to Council.	ACAO/CFO	Completed
057-21	MOVED by Councillor Engel to approve Option 2 and install parallel parking inclusive of a full mill and overlay from 15th Avenue to the construction boundary just north of 17th Avenue in Didsbury.	Engineering & Infrastructure	Completed
058-21	MOVED by Councillor Engel to approve a letter be sent from Mayor Hunter on behalf of Council regarding Council's views on the need for stronger Western Canadian Municipal Advocate.	Legislative Services	Completed
059-21	MOVED by Councillor Moore to approve a letter from Mayor Hunter on behalf of Council for Capt. Hickling for his serving 30 years of active service as a Cadet Instructor Cadre (CIC) Officer with Cadet Organizations Administration and Training Service (COATS).	Legislative Services	Completed
060-21	MOVED by Councillor Windsor to approve two (2) Town Halls be scheduled, one for volunteer organizations on February 24, 2021 at 7:00 p.m. and one for local businesses that would be jointly hosted with the Didsbury & District Chamber of Commerce dates and times TBA.	Legislative Services & Communications	Completed
061-21	MOVED by Councillor Windsor that the delegation request be deferred to the Strategic Planning Committee.	ACAO/CFO	Completed
February 23, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
074-21	MOVED by Councillor Moore to grant third and final reading to Emergency Management Bylaw 2020-06.	Legislative Services & DEM	Completed
075-21	MOVED by Councillor Moore to grant second first reading to Amending Committees of Council Bylaw 2021-02 and that it be referred to committee.	Legislative Services	Completed
076-21	MOVED by Councillor Moore to approve Proclamation Policy COUN 006 as amended.	Legislative Services	Completed
077-21	MOVED by Councillor Engel to rescind Committees Roles & Responsibilities Policy COUN 002.	Legislative Services	Completed

080-21	MOVED by Deputy Mayor Windsor to advise the Mountain View Freedom group that in accordance with Procedural Bylaw 2020-12 s.19.1.d, the request does not meet the criteria for a delegation and further recommend the members attend the Organization and/or Business Virtual Town Halls best suited for their interest.	Legislative Services/C	Completed
081-21	MOVED by Councillor Engel to make the following resolution: WHEREAS the Federal government has passed a motion to adopt 988, a National three-digit suicide and crisis hotline; and WHEREAS the ongoing COVID-19 pandemic has increased the demand for suicide prevention services by 200 per cent; and WHEREAS existing suicide prevention hotlines require the user to remember a 10-digit number and go through directories or be placed on hold; and WHEREAS in 2022 the United States will have in place a national 988 crisis hotline; AND WHEREAS Didsbury Council recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help; NOW THEREFORE BE IT RESOLVED THAT Didsbury Council endorses this 988 crisis line initiative; And that Administration be directed to send a letter indicating such support to the local MP, MLA, Federal Minister of Health, the CRTC and local area municipalities to indicate our support.	Legislative Services	Completed
082-21	MOVED by Deputy Mayor Windsor to hold the Chamber/Town Virtual Town Hall on Wednesday, March 3, 2021 at 7:00 p.m.	Legislative Services & Communications	Completed
091-21	MOVED by Councillor Crothers to accept the resignation of Chair Lance Plewis to the Didsbury Economic Development Advisory Committee, and direct the Committee to recommend to Council the appointment of a new chair.	Strategic Operations	Completed
March 9, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
097-21	MOVED by Councillor Moore to grant third and final reading to Bylaw 2021-02 Amending Committees of Council Bylaw 2020-11.	Legislative Services	Completed
098-21	MOVED by Councillor Moore to refer Council Professional Development Policy COUN-001-21 to the Policy & Governance Committee.	Legislative Services	Completed
100-21	MOVED by Councillor Moore to approve Recognition Policy COUN-002-21 as presented.	Legislative Services	Completed
101-21	MOVED by Deputy Mayor Windsor to adopt the principles for the utility department framework as presented and refer to the Policy and Governance Committee for further discussion.	ACAO/CFO & Legislative Service	Completed
102-21	MOVED by Deputy Mayor to endorse the ranking of the Elements of the Outlying Plan as outlined above for inclusion into the Multi Year Capital Plan.	Community Services	Completed
103-21	MOVED by Deputy Mayor Windsor to approve that the Town enter a five (5) year operating lease, with an annual payment of up to \$45,056 for a new grader to be funded from the Public Works operational budget, with a corresponding reduction of budgeted transfer to Public Works Reserve for each year during the life of the lease.	Engineering & Infrastructure	Completed
104-21	MOVED by Deputy Mayor Windsor to move the 2020 allocation of year-end operating surplus for tax purposes of \$76,589 allocated \$1,589 to the Snow Removal Reserve and \$75,000 to the General Reserve.	Corporate Services	Completed
105-21	MOVED by Deputy Mayor Windsor to increase the current year budget reserves transfer by \$79,957 and reduce the current year wastewater budgeted reserves transfer by \$79,957.	Corporate Services	Completed
106-21	MOVED by Deputy Mayor Windsor to approve Option 1 – Acorn Style – Streetlight Design for the Street Light Continuity (20 th Street – south end) Capital Project.	Engineering & Infrastructure	In progress

107-21	MOVED by Councillor Engel to send the summary of the pandemic responses, successes and challenges of our local organizations and businesses to the Premier, Chief Medical Health Officer and our MLA to highlight the situations these groups have been dealing with since March 2020 restrictions and mandates began.	<i>Legislative Services</i>	<i>Completed</i>
108-21	MOVED by Councillor Engel to accept the request for Financial Support for Community Groups grant for the Didsbury & District Historical Society for the sponsorship of 10 family passes and 10 individual passes as information and refer to the operational budget workshop.	<i>Community Services</i>	<i>Completed</i>
109-21	MOVED by Councillor Baswick to approve DP 21-007 for fascia signage, located at 2825 - 19th Street Unit #5, subject to the following conditions: 1) That the nature of the development conforms to the submitted signage design set forth in the application. 2) That the Development Officer may, by notice in writing, suspend a Development Permit where development has occurred in contravention to the terms and conditions of the permit and/or Land Use Bylaw.	<i>Planning & Development</i>	<i>Completed</i>
110-21	MOVED by Councillor Engel to direct Administration to notify Environmental 360 in writing that its Proposal has been approved in principle and invite the Proponent to proceed with discussions to settle, draft and enter into a service Contract for the delivery of Residential and Commercial Solid Waste Management Services to the Town of Didsbury.	<i>ACAO/CFO, Engineering & Infrastructure</i>	<i>Completed</i>
116-21	MOVED by Councillor Engel that Council approve \$8500 for further consulting work to be undertaken on the library expansion project to be funded from the 2021 operating budget.	<i>Engineering & Infrastructure</i>	<i>Completed</i>
119-21	MOVED by Deputy Mayor Windsor to bring back to Council information on the current study being done on replacement of RCMP with Provincial Police.	<i>Legislative Services</i>	<i>Completed</i>
122-21	MOVED by Councillor Moore to give consent to transfer/consolidate the existing 7 MR to Lot 800 13 MR in Shantz Industrial Park.	<i>Planning & Development</i>	<i>Completed</i>
123-21	MOVED by Councillor Moore to set a Public Hearing date for the April 13, 2021 Regular Council Meeting for the disposal of Municipal Reserve (MR).	<i>Planning & Development, Legislative Services</i>	<i>Completed</i>
124-21	MOVED by Councillor Crothers to appoint Craig Martin to the Municipal Planning Commission member at large until the Organizational Meeting in 2021.	<i>Legislative Services</i>	<i>Completed</i>
March 23, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
128-21	MOVED by Deputy Mayor Windsor that Council set the following Policing Priorities for 2021-2022: 1. Increase in visibility in the community, including late evenings and early mornings 2. Increase in traffic enforcement, particularly speeding	<i>OCAO</i>	<i>Completed</i>
129-21	MOVED by Councillor Moore that Council to approve forwarding a letter of support and satisfaction with the Royal Canadian Mounted Police as Alberta's police force of choice.	<i>Legislative Services</i>	<i>Completed</i>
130-21	MOVED by Deputy Mayor Windsor that Council approve sending a letter from the Mayor in opposition to the creation of an Alberta provincial police service to replace the Royal Canadian Mounted Police.	<i>Legislative Services</i>	<i>Completed</i>
131-21	MOVED by Deputy Mayor Windsor that Council approve the Council Professional Development Policy COUN-001-21 as amended.	<i>Legislative Services</i>	<i>Completed</i>
132-21	MOVED by Councillor Crothers that Council grant first reading to Utility Rates and Fees Bylaw 2021-03 and that it be referred to the Policy and Governance	<i>Legislative Services</i>	<i>Completed</i>
133-21	MOVED by Deputy Mayor Windsor to grant first reading to Tax Rate Bylaw 2021-04 to establish the rates and penalties for the 2021 Taxation year and that it be referred to the Strategic Planning Committee.	<i>Legislative Services</i>	<i>Completed</i>

134-21	MOVED by Councillor Baswick to appoint Mike Crampton as Chair and Shelly Daly as Vice-chair to the Didsbury Economic Development Advisory Committee until the organizational meeting in 2021.	Economic Development & Strategic Operations	Completed
135-21	MOVED by Councillor Moore to have Mayor Hunter send letters of thanks on behalf of Council and the Town of Didsbury to the participants for contributing to the Virtual Town Hall Meetings.	Legislative Services	Completed
136-21	MOVED by Councillor Poggemiller that Council request Administration to bring back information on the logistics of acknowledging the good Samaritan in our community.	Legislative Services	Completed
April 13, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
147-21	MOVED by Councillor Moore that Council grant second reading to Utilities Rates & Fees Bylaw 2021-03 as amended, with noted changes and that it be referred to the Policy & Governance Committee.	ACAO/CFO & Legislative Services	Completed
148-21	MOVED by Councillor Moore that Council Grant second reading to Tax Rate Bylaw 2021-04.	ACAO/CFO	Completed
149-21	MOVED by Councillor Moore that Council grant first reading to Supplementary Assessment Bylaw 2021-05, and that it be referred back to the Policy & Governance Committee	Legislative Services	Completed
151-21	MOVED by Councillor Moore to accepted the 2021 draft Operational Budget as information and that it be referred to the Performance Evaluation Committee to explore levels of service and the suggestions that were made.	OCAO	Completed
152-21	MOVED by Councillor Moore that Council thank the Council Compensation Committee for their time and efforts and in addition request the committee review all other aspects of Council remuneration.	Legislative Services	Completed
153-21	MOVED by Councillor Engel that Council approve to extend the Tax Notice payment period to 90 days from the time the tax notices are issued.	Corporate Services	Completed
155-21	MOVED by Councillor Engel to approve the disposal of Lot 7 MR in Shantz Park; and that Administration proceed in the preparation for the transfer of land to Lot 8 at 800 Shantz Drive.	Planning & Development	Completed
156-21	MOVED by Councillor Engel that Council award the MPR and Lobby Roof project to Cooper Roofing and Exteriors at a value of \$127,000 + GST and that Administration proceed with contracting and scheduling.	Community Services	Completed
157-21	MOVED by Councillor Baswick to recognize Doug Howse and Tan Shiu Jie for their continued efforts and volunteerism in keeping Memorial Park clean.	Legislative Services	Completed
158-21	MOVED by Councillor Engel to recognize Shirley Thompson for spreading music and joy for over 40 years in our community and for her volunteering with the	Legislative Services	Completed
159-21	MOVED by Deputy Mayor Windsor that Administration return a report on examing the impacts of developments on areas in Didsbury that this program might affect.	Legislative Services	Completed
160-21	MOVED by Councillor Poggemiller to approve reducing red tape and delays in working with our local food, beverage and dining establishments to accommodate and expedite the immediate need for expanded and/or new outdoor dining and patio dining opportunities, and to include the use of parking space opportunities.	Planning & Development & OCAO	Completed
161-21	MOVED by Councillor Poggemiller that Administration bring back as soon as possible the costs related to a forgiveness of municipal water and wastewater fees for the restaurant industry for three months.	ACAO/CFO & OCAO	At committee
162-21	MOVED by Deputy Mayor Windsor to approve the principles to be included in a Community Grant Program Policy and to refer it to the Policy & Governance Committee.	Legislative Services	Completed
163-21	MOVED by Deputy Mayor Windsor to approve the allocation from the 2020 Year-End Operating Surplus for Tax Purposes of \$30,000 to the Community Grant	ACAO/CFO	Completed

164-21	MOVED by Councillor Poggemiller that Council amend the 2021 Capital Budget by using \$10,000 of the signage Budget from the Economic Development Reserve fund to be put towards the repairing the Town sign located at the Didsbury Hospital and use the remaining \$60,000 of the fund for Road Rehabilitation or if not possible the remaining \$60,000 be used for Economic Development.	ACAO/CFO	Completed
176-21	MOVED by Councillor Moore to direct Administration not to extend the discussed agreement.	OCAO	Completed
177-21	MOVED by Deputy Mayor Windsor to approve Mayor Hunter to forward a letter on behalf of Council advising the Library that per capita funding will remain based on the 2016 census.	Mayor Hunter	Completed
April 27, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
184-21	MOVED by Councillor Crothers that Council grant third and final reading to Supplementary Assessment Bylaw 2021-05.	Legislative Services	Completed
185-21	MOVED by Councillor Engel that Council approve the 2020 Audited Financial Statements as presented.	ACAO/CFO	Completed
186-21	MOVED by Councillor Engel that Council authorize Administration to write off the outstanding receivables in the amount of \$7,187.22.	Corporate Services	Completed
188-21	MOVED by Councillor Moore that the entire \$70,000 noted in resolution 164-21 be put back into the Economic Development Reserve.	ACAO/CFO	Completed
190-21	MOVED by Councillor Engel that this be referred back to the Performance Evaluation Committee to further explore other options.	OCAO	At committee
191-21	MOVED by Deputy Mayor Windsor to direct Administration to bring an update on the Strategic Plan items that are due.	OCAO	Completed
192-21	MOVED by Deputy Mayor Windsor to approve financial relief of \$9,887 for the Didsbury Curling Club for their lease and utility costs from December 1, 2020 to March 5, 2021, and further that this relief be funded with proceeds of the MOST grant with no budgeted tax impact from the approval of this item.	Community Services	Completed
193-21	MOVED by Councillor Baswick that Council refer the Form of Ballot 2021 questions to the Strategic Planning Committee for a more in-depth review.	OCAO	Completed
195-21	MOVED by Councillor Engel that this be referred to the Policy and Governance Committee for further review and recommendation.	OCAO	Completed
197-21	MOVED by Councillor Poggemiller to approve the level of service adjustments with items 2 to 5 as presented and that the draft budget be amended accordingly.	OCAO	Completed
199-21	MOVED by Councillor Baswick to approve the change in the level of service for IT services and approve the addition of \$15,000 to the 2021 Operating Budget for cyber security services.	ACAO/CFO	Completed
200-21	MOVED by Councillor Moore to accept the Didsbury Economic Development Marketing Plan with the Didsbury Economic Development Advisory Committee comments as information, and thank the committee for the work they did on this document and refer it to the Economic Development Department.	Economic Development & Strategic Operations	Completed
201-21	MOVED by Deputy Mayor Windsor to rescind Res. 154-21 Credit Card Administration Fee Waiver.	Legislative Services	Completed
204-21	MOVED by Deputy Mayor Windsor to have Administration bring back a report showing the impact of \$500,000 reserve transfer on water rates and fees and the corresponding impact on wastewater rates and fees.	ACAO/CFO	Completed
214-21	MOVED by Deputy Mayor Windsor that Council grant extension to Shantz Village Land Corp for Lot 1 until May 1, 2022.	OCAO	Completed
215-21	MOVED by Councillor Engel that Council approve Mayor Hunter sending a letter to the Friends of the Didsbury Library on behalf of Council as a follow up to the meeting that was held with them.	Mayor Hunter	Completed
May 11, 2021 Regular Council Meeting			

Res. #	Motion	Follow-up	Status
219-21	MOVED by Deputy Mayor Windsor for Council approve adjusting the budget to reflect a \$250,000 transfer to the water reserves for the 2021 budget.	ACAO/CFO	Completed
220-21	MOVED by Deputy Mayor Windsor for Council to commit the adjusted numbers to the Utility Charges Bylaw 2021-03.	ACAO/CFO	Completed
221-21	MOVED by Councillor Crothers that Council approve the 2021 Operating Budget as information	ACAO/CFO, OCAO	Completed
223-21	MOVED by Councillor Moore that Council accept the Didsbury RCMP Detachment Multi-Year Financial Plan for April 1, 2022 to March 31, 2027 in principle.	OCAO	Completed
224-21	MOVED by Deputy Mayor Windsor that Council proceed with a development permit application with Alberta Transportation for the installation of solar crossing signals at the crosswalk at 16 Street and Highway 582.	Engineering & Infrastructure	Completed
225-21	MOVED by Councillor Moore to award the 20 th Street Stormwater and Surface Revitalization Project for a total of \$454,891.03 to Kaon Infrastructure.	Engineering & Infrastructure	Completed
227-21	MOVED by Deputy Mayor Windsor that the issue of housing needs and assessment be referred to Administration for further exploration and a recommendation to be brought back to Council.	Economic Development & Strategic Operations	Brought back to Ec Dev workshop
228-21	MOVED by Councillor Moore that the Governance of Public Art and Perpetual Care Cemetery Fees be referred to the Policy & Governance Committee for their review and recommendation.	Community Services & Legislative Services	In progress
236-21	MOVED by Deputy Mayor Windsor that each Committee of Council bring a Committee Plan going forward for Council approval.	Legislative Services	Completed
237-21	MOVED by Councillor Engel that the committees undertake their work at the discretion of Council as facilitated by administration and that the Policy and Governance Committee explore incorporating these principles into the Committees Bylaw.	Legislative Services	Completed
May 19, 2021 Additional Council Meeting for 2021 Operating Budget			
Res. #	Motion	Follow-up	Status
240-21	MOVED by Councillor Poggemiller to approve the 2021 operating budget as presented with total operating expenditures of \$11,640,764 and revenue from taxes of \$4,727,454 representing a 1.1% increase in revenue from taxes from the previous year.	ACAO/CFO	Completed
May 25, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
249-21	MOVED by Councillor Moore to grant third and final reading to Utility Charges Bylaw 2021-03 as amended.	Corporate Services	Completed
250-21	MOVED by Deputy Mayor Windsor to grant third and final reading to Tax Rate Bylaw 2021-04 as amended, with a tax revenue split of 86.6% for residential and 13.4% for non-residential.	Corporate Services	Completed
251-21	MOVED by Councillor Moore to approve Policy CS 003-21 Community Grant Program as amended, with the first in-take deadline on July 15, 2021.	Legislative Services & Community Services	Completed
252-21	MOVED by Councillor Moore to rescind Policy CS 001 Promotional Requests.	Legislative Services	Completed
253-21	MOVED by Deputy Mayor Windsor to rescind Policy CS 211 Financial Support for Community Groups.	Legislative Services	Completed
254-21	MOVED by Councillor Engel to approve the 2021 Municipal Election Advance Poll to be held on Wednesday, October 6, 2021 and Thursday, October 7, 2021 from 12 noon to 8 p.m. the Town of Didsbury Council Chambers located at 1606 14	Legislative Services	Completed

255-21	MOVED by Councillor Engel to approve the 2021 Municipal Election Elector Assistance at Home Vote to be held on Wednesday and Thursday October 6 and 7, 2021 by appointment only, with the deadline to book appointments on Tuesday, October 5, 2021.	Legislative Services	Completed
256-21	MOVED by Councillor Moore to approve the 2021 Municipal Election Institutional Poll to be held on Monday, October 18, 2021 at the following locations and times: Didsbury Hospital from 10:30 a.m. to 12:00 p.m. Aspen Ridge Lodge from 12:00 p.m. to 2:00 p.m.; and Bethany Care Facility from 2:00 p.m. to 4:00 p.m.	Legislative Services	Completed
257-21	MOVED by Deputy Mayor Windsor to approve to include the following questions on the ballot for the 2021 Municipal Election: Do you support an increase to municipal taxes for the Town of Didsbury to proceed with Train Whistle Cessation? " YES or " NO (please mark one) Do you support an increase to municipal taxes for the Town of Didsbury to increase improvements to roads? " YES or " NO (please mark one)	Legislative Services	Completed
258-21	MOVED by Councillor Moore to refer the Mountain View Summer Games Legacy Fund Disbursement to the Strategic Planning Committee for review and to provide a recommendation to Council.	Community Services	Completed
259-21	MOVED by Deputy Mayor Windsor to approve the Mayor forwarding a letter on behalf of Council to Canadian Pacific Railway outlining the expectation that the piles of railway ties along the tracks within municipal boundaries be removed from within our boundaries in as expeditious manner as possible.	Legislative Services	Completed
266-21	MOVED by Councillor Engel for Administration to bring back information into the costs and options associated with the proposal presented.	Executive Team	Completed
267-21	MOVED by Councillor Baswick for Administration to bring back information of grants for capital Funding.	ACAO/CFO	Deferred to 2022 capital budget process
268-21	MOVED by Councillor Poggemiller to approve the Committee Plans in principle and be formally brought back to the June 8, 2021 Regular Council Meeting.	Legislative Services	Completed
269-21	MOVED by Councillor Baswick for Mayor Hunter to write a letter on behalf of Council regexpressing their displeasure with the current undeveloped & incomplete state of Heritage Crossing.	Legislative Services	Completed
June 3, 2021 Special Council Meeting			
Res. #	Motion	Follow-up	Status
June 8, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
277-21	MOVED by Councillor Moore to accept the report from the Council Compensation Committee as information and that the recommendations be referred to the Strategic Planning Committee for incorporation into the Council Remuneration	Corporate Services	Completed
278-21	MOVED by Councillor Moore to approve the Council Compensation Committee be compensated at the per diem rate as per Council Remuneration Policy COUN 004.	Legislative Services	Completed
281-21	MOVED by Councillor Moore to grant first reading to Amending Bylaw 2021-07 which amends the Committees Bylaw 2020-11, and that it be referred to the Policy & Governance Committee.	Legislative Services	Completed
284-21	MOVED by Councillor Poggemiller to approve the Committee Plan for the Performance Evaluation Committee as amended to include grading on 23 rd Street north of Buy Low.	Legislative Services	Completed
285-21	MOVED by Deputy Mayor Windsor to refer a permanent structure covering the stage at Memorial Park, to the Strategic Planning Committee.	ACAO/CFO & Community Services	

286-21	MOVED by Councillor Poggemiller to have administration update any existing fee and information guides to further assist future renters of Town facilities.	Community Services	Completed
289-21	MOVED by Deputy Mayor Windsor to refer this item to the Strategic Planning Committee to gather further information, and explore in consideration of the outlying plan and bring back a recommendation to Council.	ACAO/CFO & Community Services	
297-21	MOVED by Councillor Engel to have administration explore the alternative development proposal for the old fire hall.	OCAO	In progress
298-21	MOVED by Deputy Mayor Windsor for Mayor Hunter to work with the Library Board Chair for the proposal to forward with the CFEP grant application for the library expansion and renovation project.	Executive Team	Completed
299-21	MOVED by Councillor Poggemiller to amended the Council Calendar by removing the August 10, 2021 Regular Council meeting.	Legislative Services	Completed
300-21	MOVED by Councillor Moore to approve to move forward on facility rentals as discussed.	OCAO	Completed
June 18, 2021 Special Council Meeting			
Res. #	Motion	Follow-up	Status
305-21	MOVED by Councillor Moore that Council approve a change of lighting style on the east side of 20 th Street to the heritage style goose neck.	Engineering & Infrastructure	Completed
June 22, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
312-21	MOVED by Councillor Moore to grant third and final reading to Amending Bylaw 2021-07 which amends the Committees Bylaw 2020-11.	Legislative Services	Completed
313-21	MOVED by Deputy Mayor Windsor to grant first reading to Bylaw 2021-08 Town of Didsbury and Mountain View county Intermunicipal Development Plan.	Legislative Services	Completed
314-21	MOVED by Deputy Mayor Windsor to hold an additional Council Meeting on July 14, 2021 and Joint Public Hearing for Town of Didsbury Bylaw 2021-08 and Mountain View County Bylaw 20/21 at 1:00 p.m.	Legislative Services	Completed
315-21	MOVED by Councillor Engel to refer the Asset Management Policy to the Strategic Planning Committee for framework considerations and further development of the policy.	ACAO/CFO	Completed
316-21	MOVED by Deputy Mayor Windsor to approve the significant adjustments to Didsbury Memorial Complex Outlying Plan.	ACAO/CFO	Completed
317-21	MOVED by Councillor Moore to approve the amendment of the 2021 Capital budget as follows: * Increase the approved project cost for the Didsbury Memorial Complex Outlying Plan – Jet's Playground project by \$17,000 to \$97,000 and that the increase be funded from the parks vehicle & equipment replacement reserve.	ACAO/CFO & Community Services	Completed
319-21	MOVED by Councillor Engel to go with Option #2 and to return to Council Chambers on July 13, 2021 as per the previous practice with the addition to providing live video streaming of the meeting facilitated by our communication	OCAO	Completed
321-21	MOVED by Councillor Engel to approve Administration exploring potential uses of the Brownfield lands with Suncor, and that options be brought back to Council.	Strategic Operation	In progress
322-21	MOVED by Councillor Poggemiller to approve the installation of electrical outlets to the light standards along 20 th Avenue for up to \$52,000 and that it be funded from the economic development reserve.	Strategic Operations & Engineering & Infrastructure	In progress
323-21	MOVED by Councillor Poggemiller to accept the Christmas in August event as information and that Administration explore this further.	Strategic Operations	Completed
330-21	MOVED by Deputy Mayor Windsor to permanently close the commercial dumping into the sanitary lagoons beginning September 1, 2021.	Engineering & Infrastructure	Completed
331-21	MOVED by Councillor Moore to award the 2021 High School Scholarship as follows: Amy Jean Black \$500.00; Austin Cartwright \$500.00; Brianne Lee \$500.00	Legislative Services	Completed

332-21	MOVED by Councillor Engel to refer the recreation facility user group proposal to the Strategic Planning Committee.	Community Services	Completed
333-21	MOVED by Councillor Poggemiller to approve the Canada Day Fireworks being relocated to the northern ball diamonds #2 and #3 in Memorial Park.	Community Services	Completed
334-21	MOVED by Councillor Engel for Administration to further explore film industry opportunities.	Strategic Operations	In progress
335-21	MOVED by Deputy Mayor Windsor to approve the renovations to the old fire hall.	Strategic	Completed
336-21	MOVED by Councillor Engel that the surplus rental revenues from the film industry initiatives go into the economic development reserve fund.	Corporate Services	In progress
337-21	MOVED by Councillor Engel that a delegation, made up of the Mayor, the Library Board Chair, and the Library Project Ad Hoc Committee meet with MLA, Nathan Cooper to present him with a copy of the Library Project CFEP application.	OCAO	Completed
July 13, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
341-21	MOVED by Deputy Mayor Windsor to approve the sponsorship of the Mountain View Seniors' Housing Annual Golf Tournament as a "Gold Sponsor" in the amount of \$2,000, and to send a "Mayor's Team" to represent the Town, to be funded from the Council budget surplus.	Legislative Services	Completed
343-21	MOVED by Councillor Moore to send this item back to the Performance Evaluation Committee regarding the issues as discussed.	OCAO & Engineering & Infrastructure	
345-21	MOVED by Councillor Moore for a New Resident survey to be undertaken by Administration.	Economic Development & Strategic Operations	
346-21	MOVED by Councillor Engel for the Mayor to send a letter and a small gift on behalf of Council to Staff Sgt. Fournier thanking him for his service to the Town and the Community.	Legislative Services	Completed
347-21	MOVED by Deputy Mayor Windsor to defer additional Gas Tax Fund grant funding to 2022 capital budget process.	ACAO/CFO	Completed
348-21	MOVED by Councillor Baswick to have Administration explore options for a washroom in the Council Chambers.	Strategic Operations	
354-21	MOVED by Councillor Baswick to approve supporting Administration's application for the Canada Community Revitalization Fund for a downtown revitalization road project, to commit the matching funds for the grant and to provide a letter of support for the project.	Executive Team	Grant application submitted July 23, 2021
355-21	MOVED by Councillor Crothers to approve commencement of expropriation in the interests of the property as discussed.	OCAO	In progress
356-21	MOVED by Councillor Moore to provide a press release outlining the conceptual floor plan and drawings of the library project which was included in the Community Facilities Enhancement Program (CFEP) Grant application.	Communications	Completed
July 14, 2021 Additional Council Meeting & Joint Public Hearing with MVC on IDP			
359-21	MOVED by Deputy Mayor Windsor that Council grant second reading to Bylaw 2021-08 Town of Didsbury and Mountain View County Intermunicipal Development Plan, as presented.	Legislative Services	Completed
August 24, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
364-21	MOVED by Councillor Moore to grant first reading to Bylaw 2021-09 Council Code of Conduct, and that it be referred to the Policy & Governance Committee for	Legislative Services	Completed
365-21	MOVED by Councillor Poggemiller grant third and final reading to Bylaw 2021-08 Town of Didsbury/Mountain View County Intermunicipal Development Plan.	Legislative Services	Completed

366-21	MOVED by Councillor Moore to submit a meeting request with the Minister of Municipal Affairs at the AUMA Fall Convention or his preferred time with subsequent policy items to be provided prior to the meetings.	Communications	In progress
367-21	MOVED by Councillor Engel that Council send a letter to the Minister of Public Safety Canada, Bill Blair, stressing that any retroactive pay increase for the RCMP that has been negotiated by the Federal Government must be paid by the Federal Government and not be downloaded onto Canadian municipalities that are served by the RCMP.	Communications	Completed
369-21	MOVED by Deputy Mayor Windsor to direct Administration to examine the Mountain View Regional Waste Management Commission Membership Agreement with other member municipalities exploring the validity of providing recycling centre services.	Economic Development & Strategic Operations	Completed
371-21	MOVED by Councillor Moore that a letter of thanks along with photos of projects be sent to the Provincial Government for the grants the Town of Didsbury has received.	Communications	Completed
375-21	MOVED by Deputy Mayor Windsor for the Mayor to proceed with writing a letter, upon approval from FX Producers to invite the appropriate members of the Provincial Government to tour the Town's facility.	Communications	Completed
September 14, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status
380-21	MOVED by Councillor Moore to grant Second Reading to Bylaw 2021-09 Council Code of Conduct, and that it be referred to the Policy & Governance Committee	Legislative Services	Completed
381-21	MOVED by Deputy Mayor Windsor to approve Council Remuneration Policy COUN 004-21 as presented.	Legislative Services	Completed
382-21	MOVED by Councillor Engel to approve the amendment of the 2021 Street Lighting Continuity capital project to upgrade four streetlights on 20th Street to heritage style pendent streetlights for an additional costs of up to \$30,000, to be funded from the Canada Community Building Fund grant.	Engineering & Infrastructure	Completed
383-21	MOVED by Deputy Mayor Windsor to approve the proposed hourly rates and monthly bar rental costs for the Didsbury Curling Club Rink for a one-season trial period, October 2021 to March 2022 with an evaluation presented to Council when completed.	Community Services	Completed & on-going
384-21	MOVED by Deputy Mayor Windsor to approve the prioritization of redevelopment of the Memorial Park Stage as per the Strategic Planning Committee recommendations, and that a letter be sent to the Didsbury Economic Development Advisory Committee updating them as to the status of this initiative.	Community Services	Completed & on-going
385-21	MOVED by Deputy Mayor Windsor to reserve the Mountain View Summer Games Legacy funding of \$15,296.89 in a Legacy Fund reserve for future development of an interior community mural.	Community Services	Completed
386-21	MOVED by Councillor Moore for Council to reserve \$2,000 of the Mountain View Summer Games Legacy fund to be used as seed money for an athletic scholarship in 2022 and that a policy be created to develop a framework for council's consideration for an athletic scholarship program, and that it be referred to the Strategic Planning Committee	ACAO/CFO & Community Services	On-going
387-21	MOVED by Councillor Crothers that Administration ensure the lagoons are in the best shape they can be as per Alberta Environmental standards, and then explore adding capacity to allow for commercial dumping, while protecting the integrity of our treatment system, and that options for increasing this capacity be brought back to Council for consideration.	Engineering & Infrastructure	In progress
September 16, 2021 Regular Council Meeting			
Res. #	Motion	Follow-up	Status

398-21	MOVED by Councillor Crothers to cancel all celebration events for the weekend of September 18, 2021 due to the State of Public Health Emergency declared by the Province on September 15, 2021.	Communiy Services & Communications	Completed-on-going
401-21	MOVED by Deputy Mayor Windsor to approve the sue of both the Restrictions Exemption Program and the Capacity Limit Program to accommodate all uses of the Didsbury Memorial Coomplex.	Communiy Services & Communications	Completed-on-going
September 28, 2021 Regular Coucil Meeting			
406-21	MOVED by Councillor Baswick to grant third and final reading to Bylaw 2021-09 Council Code of Conduct.	Legislative Services & Communications	Completed
407-21	MOVED by Councillor Poggemiller to approve Asset Management Policy FIN 011-21 as presented.	ACAO/CFO	Completed
409-21	MOVED by Councillor Moore to refer Council Technology Policy COUN 008-21 to the Policy & Governance Committee for review and revision.	Legislative Services	Completed
410-21	MOVED by Councillor Moore to grant second reading to Bylaw Wastewater Bylaw 2020-01 and that it be referred to the Policy & Governance Committee for review.	Legislative Services	Completed
411-21	MOVED by Councillor Moore to fund the Wastewater Reserve with the proceeds from the sale of the former AG building for \$753,040.	Corporate Services	Completed
412-21	MOVED by Councillor Engel to keep the 2022 Franchise Fees for ATCO Gas at 25% and FORTIS Alberta at 17%.	Corporate Services	Completed
414-21	MOVED by Deputy Mayor Windsor to have information brought back regarding the Provincial Funding Population Model, and what the Town's funding from the province will be based on.	ACAO/CFO	Completed
415-21	MOVED by Deputy Mayor Windsor to proceed with the purchase of the Demo Asphalt Repair Unit for \$67,575 to be funded from the 2021 MSI grant fund.	Engineering & Infrastructure & Corporate Services	Completed
416-21	MOVED by Councillor Moore to award the 2021 Asphalt Rehabilitation program to Ruby Rock Asphalt Works Ltd. for \$95, 197 to be funded from the 2021 roads repair and maintenance budget.	Engineering & Infrastructure & Corporate Services	Completed
417-21	MOVED by Councillor Baswick that the membership with the Central Alberta Economic Partnership be reinstated for an additional year and that this be re-evaluated at renewal time in 2023.	Economic Development & Strategic Operations	Completed
418-21	MOVED by Councillor Poggemiller to refer the 23 rd Street North Improvement Project to the 2022 Capital Budget process.	ACAO/CFO Corporate Services	Completed
419-21	MOVED by Councillor Engel to approve that patio dining be extended until December 31, 2022.	Economic Development & Strategic Operations	Completed
October 12, 2021 Regular Coucil Meeting			
430-21	MOVED by Moore to approve Council Technology Policy COUN 008-21 with amendments to 2.1 ending the statement at workstation.	Legislative Services & Communications	Completed
432-21	MOVED by Councillor Moore to grant third and final reading to Wastewater Bylaw 2020-01.	Legislative Services & Communications	Completed
434-21	MOVED by Councillor Moore to support the 2022/23 ACP Municipal Internship Program application, committing \$28,000 towards salaries and benefits for the Intern, including \$12,444 as part of the 2022 budget and \$15,556 as part of the 2023 budget.	ACAO/CFO Corporate Services	Completed
435-21	MOVED by Deputy Mayor Windsor to approve the Parkland Regional Library System 2022 budget to reduce the membership fee to a 0% increase.	ACAO/CFO Corporate Services	Completed
436-21	MOVED by Councillor Baswick to accept the Suncor Brownfield re-development as information and that this be deferred to the Strategic Planning process for the new Council Term.	Economic Development & Strategic Operations	Completed to be brought to Ec Dev Workshop

437-21	MOVED by Councillor Moore to refer the washrooms in Council Chambers to the 2022 budget planning process.	OCAO/Strategic Operations	To be brought back to the Operating Budget Workshop
438-21	MOVED by Deputy Mayor Windsor to approve the additional funding of \$3,725 from the MSI grant fund for the purchase of a new asphalt repair equipment.	ACAO/CFO Corporate Services	Completed
443-21	MOVED by Deputy Mayor Windsor to send a letter to Canadian Pacific Railway requesting the Holiday Train event be kept alive.	Communications	Completed
October 26, 2021 Regular Council Meeting			
453-21	MOVED by Councillor McCoy to approve the Council Committee Assignment List structure and reaffirm the appointments of the Public/Members-at-Large as presented.	Legislative Services & Communications	Completed
454-21	MOVED by Councillor Engel to appoint Councillor John Baswick and Councillor Dorothy Moore to the Municipal Planning Commission until the Organizational Meeting in 2022.	Legislative Services & Planning & Development	Completed
455-21	MOVED by Councillor Williams to appoint Shirley Madge and Craig Martin to the Municipal Planning Commission until the Organizational Meeting in 2023.	Legislative Services & Planning & Development	Completed
456-21	MOVED by Councillor Windsor to affirm the appointment of Mike Crampton, Shelly Daly and Meaghan Neis to the Didsbury Economic Development Advisory Committee until the Organizational Meeting in 2022.	Legislative Services & Economic Development & Strategic Operations	Completed
457-21	MOVED by Councillor Engel to reappoint Carolyn Massel and Julian Ross to the Didsbury Municipal Library Board for an additional three-year term ending at the Organizational Meeting in 2021, being they have served three consecutive terms.	Legislative Services	Completed
458-21	MOVED by Councillor Williams to appoint Brian Clazie to the Intermunicipal Subdivision and Development Appeal Board in accordance with the qualifications and requirements made under section 637(3(b)) of the Municipal Government Act, and that the 1 Didsbury vacancy be advertised.	Legislative Services	Completed including training & filling vacancy
459-21	MOVED by Councillor Baswick to form the "Council Visioning Committee" and that all members of Council be appointed thereto.	OCAO	In progress
462-21	MOVED by Councillor Windsor to appoint the Town of Didsbury bank signing authorities as follows: Mayor Rhonda Hunter Councillor John Baswick Councillor Curtis (Curt) Engel Councillor Joyce McCoy Councillor Dorothy Moore Councillor Ethan Williams Councillor William (Bill) Windsor Chief Administrative Officer Ethan Corner Assistant CAO/Chief Financial Officer Amanda Riley Manager of Financial Services Maxine Moreau	ACAO/CFO Corporate	Completed
463-21	MOVED by Councillor Engel to approve 24/7 Group Accident Insurance Plan F and \$15,000 Critical Illness Insurance for the years 2022 - 2025	Human Resources	Completed
November 9, 2021 Regular Council Meeting			
469-21	MOVED by Councillor Moore To grant first reading to Bylaw 2021-10 Animal Control Rates.	Legislative Services	Completed

470-21	MOVED by Councillor Windsor To grant first reading to Bylaw 2021-11 Designated Manufactured Home Community.	<i>Legislative Services & Corporate Services</i>	<i>Completed</i>
471-21	MOVED by Councillor Engel To approve the 2021/2022 Council Assignment Appointment List as presented.	<i>Legislative Services & Communications</i>	<i>Completed</i>
473-21	MOVED by Councillor Moore That Council Remuneration Policy COUN 004-21 be brought back for revision with regards to the recent Deputy Mayor appointment.	<i>Legislative Services & Corporate Services &</i>	<i>Completed</i>
474-21	MOVED by Councillor Williams To appoint Melynda Crampton to the Intermunicipal Subdivision and Development Appeal Board.	<i>Legislative Services</i>	<i>Completed including training</i>
475-21	MOVED by Councillor Moore To appoint Mel Crothers to the Municipal Planning Commission.	<i>Legislative Services & Planning & Development</i>	<i>Completed</i>
476-21	MOVED by Councillor McCoy To request the Didsbury Economic Development Advisory Committee recommend a member to be appointed as the Business Representative for the Town of Didsbury on the Central Alberta Economic Partnership.	<i>Legislative Services & Economic Development & Strategic Operations</i>	<i>Completed</i>
480-21	MOVED by Deputy Mayor Engel For Community Relations to set up appointments for a tour of the Didsbury Museum in a timely fashion.	<i>Community Relations</i>	<i>Completed</i>
481-21	MOVED by Councillor Windsor To respond to the letters from Didsbury Minor Hockey Association, Didsbury Fun Team Hockey and Prairies Whistle Food Co. reaffirming the principles that Council established in Resolution 401-21 made at the Special Council Meeting on September 16, 2021.	<i>Community Services</i>	<i>Completed</i>
484-21	MOVED by Deputy Mayor Engel To appoint Mayor Hunter, Councillor Moore and Councillor McCoy to represent Council at a meeting with Alberta Transportation at the event hosted by AUMA during the convention.	<i>OCAO</i>	<i>Completed</i>
November 23, 2021 Regular Council Meeting			
488-21	MOVED by Deputy Mayor Engel To grant second reading to Bylaw 2021-10 Animal Control Rates and refer it to the Strategic Planning Committee to bring back recommendations.	<i>ACAO/CFO</i>	<i>Completed</i>
489-21	MOVED by Councillor McCoy To approve COUN 004-21 Council Remuneration Policy as amended.	<i>Legislative Services & Communications</i>	<i>Completed</i>
490-21	MOVED by Deputy Mayor Engel To appoint Mayor Hunter, Councillor Moore and Councillor Windsor to the Strategic Planning Committee until the Organizational Meeting in 2022.	<i>Legislative Services</i>	<i>Completed</i>
491-21	MOVED by Councillor McCoy To appoint Councillor Moore, Councillor McCoy and Councillor Windsor to the Policy and Governance Committee until the Organizational Meeting in 2022.	<i>Legislative Services</i>	<i>Completed</i>
492-21	MOVED by Councillor Moore To appoint Deputy Mayor Engel, Councillor Baswick and Councillor Williams to the Performance Evaluation Committee until the Organizational Meeting in 2022.	<i>Legislative Services</i>	<i>Completed</i>
493-21	MOVED by Deputy Mayor Engel To refer this item to the Strategic Planning Committee for review and bring recommendations to Council.	<i>ACAO/CFO</i>	
494-21	MOVED by Deputy Mayor Engel That the Mayor send a letter to Mountain View County that the Town of Didsbury Council desires that a County Council Member be appointed to the Didsbury Library Board as set out in the Town of Didsbury Bylaw 2020-02.	<i>Community Relations</i>	<i>Completed</i>
495-21	MOVED by Councillor Windsor to refer the Allocation of Revenues report to the Strategic Planning Committee including unbudgeted monies and bring back recommendations to Council for consideration.	<i>ACAO/CFO</i>	

496-21	MOVED by Councillor Moore to appoint DEDAC member Helen Hafke, President of the Didsbury & District Chamber of Commerce as Didsbury's Business Representative to the Central Alberta Economic Partnership.	<i>Legislative Services & Economic Development & Strategic Operations</i>	<i>Completed</i>
497-21	MOVED by Councillor Williams to endorse Helen Hafke's nomination to run for the Board of Directors for the Central Alberta Economic Partnership.	<i>Economic Development & Strategic Operations</i>	<i>Completed</i>
498-21	MOVED by Councillor Windsor to appoint Mayor Rhonda Hunter, Councillor McCoy and Councillor Moore to participate in a focus group and assist the Age Friendly Committee of the Olds Institute for Community and Regional Development to develop recommendations for affordable and sustainable	<i>Legislative Services</i>	<i>Completed</i>
499-21	MOVED by Councillor Williams that Mayor Hunter send a letter of thanks and appreciation to Canadian Pacific Railway for their efforts in coordinating the timely removal of the piles of railway ties from within Didsbury's municipal boundaries.	<i>Communications</i>	<i>Completed</i>
500-21	MOVED by Councillor Windsor That the Power to the 20th Avenue Poles project be halted while Administration finds the implications on the feasibility of cancelling the project altogether.	<i>Strategic Operations & Engineering & Infrastructure</i>	<i>Completed</i>
505-21	MOVED by Councillor Moore To further explore lease options as discussed.	<i>Community Services</i>	<i>Completed</i>
506-21	MOVED by Councillor Windsor To request Administration bring back a report on the cyber attack including financial and any other pertinent information.	<i>CAAO/CFO</i>	<i>Completed</i>
December 8, 2021 Special Council Meeting			
December 14, 2021 Regular Council Meeting			
518-21	MOVED by Councillor Windsor to grant third and final reading to Bylaw 2021-10 Animal Control Fees as amended.	<i>Corporate Services & Municipal Enforcement & Legislative Services</i>	<i>Completed</i>
520-21	MOVED by Councillor Williams to grant third and final reading to Bylaw 2021-11 Assessment & Taxation of Manufactured Home Communities.	<i>CAAO/CFO & Corporate Services</i>	
524-21	MOVED by Councillor McCoy to grant third and final reading to Bylaw 2021-12 Didsbury Municipal Library Board.	<i>Legislative Services</i>	<i>Completed</i>
525-21	MOVED by Councillor Windsor that a discussion regarding the appointment of a MV County Council Member to the Didsbury Municipal Library Board be referred to the ICC when negotiating the ICF.	<i>OCAO</i>	<i>In progress</i>

528-21	<p>MOVED by Councillor Baswick to approve DP 21-070 for an addition to an existing shop as outlined in the approved plot plan subject to the following conditions as amended:</p> <p>Location on Lot & Nature of Development</p> <ol style="list-style-type: none"> 1. That the nature of the development conforms to the approved site plan, building plans, and the principles set forth in the application. 2. That the applicant/developer contact Alberta One Call to locate any utility lines prior to construction. 3. That seven (7) stalls be created on site. <p>Safety Code Permits</p> <ol style="list-style-type: none"> 4. That the developer obtains a Building Permit and any other applicable safety code permits (i.e. electrical, plumbing, gas) in accordance with the Safety Codes Act. Note: The dwelling shall not be occupied until a final inspection has been completed and a Permit Services Report has been issued. <p>Site Cleanliness/Safety</p> <ol style="list-style-type: none"> 5. That refuse and garbage during construction be kept in appropriate containers and/or properly screened and placed in an approved enclosure until removed for disposal. The applicant/developer is responsible for all construction waste and garbage, site cleanliness, site safety and is financially responsible for the clean-up of the same. <p>General Requirements</p> <ol style="list-style-type: none"> 6. That the Development Officer may, by notice in writing, suspend a Development Permit where development has occurred in contravention to the terms and conditions of the permit and/ or Land Use Bylaw. 7. That if the development authorized by this development permit is not completed as per the requirements of the Land Use Bylaw such permit approval shall be void. 	Planning & Development	Completed
529-21	MOVED by Deputy Mayor Engel to accept the 2022 Proposed Capital Budget and 2022–2027 Multi Year Capital Plan as information.		
530-21	MOVED by Councillor Windsor to add a municipal policing priority of enforcement of pet owner's responsibilities, with a specific focus on irresponsible pet owners.	Legislative Services	
531-21	MOVED by Councillor Windsor to refer the Animal Control Bylaws to the Policy and Governance Committee for review and improvement, and that it be made a priority in early 2022.	Legislative Services	
532-21	MOVED by Deputy Mayor Engel that Council meet with the Town of Didsbury Municipal Library Board to discuss common interests.	OCAO	Completed
533-21	MOVED by Councillor Moore to appoint Alana Gibson to the Didsbury Municipal Library Board as the Mountain View County Representative until the Organizational Meeting in 2022.	Legislative Services	Completed
534-21	MOVED by Councillor Williams to appoint Ryan Shokoples as a new member to the Didsbury Economic Development Advisory Committee until the Organizational Meeting in 2022.	Legislative Services & Economic Development & Strategic	Completed
535-21	MOVED by Councillor Williams that Administration explore options for a Strategic Planning Consultant to facilitate the drafting of a new Strategic Plan and that qualified options be brought back for Council's consideration.	OCAO	Completed
536-21	MOVED by Councillor Windsor that the Mayor participate on behalf of Council in the Mayoral Chili Cook-off and to officially challenge the Regional Mayors and Reeve to put in a team on January 22, 2022.	Communications	Completed
543-21	MOVED by Councillor McCoy to appoint Mayor Hunter, Councillor Windsor and Councillor Moore to attend the Ministry of Justice consultation on behalf of Council.	Community Relations	Completed
546-21	MOVED by Councillor Williams to approve and endorse Councillor McCoy's nomination to the Central Alberta Economic Partnership Board of Directors.	OCAO & Council	In progress

Action Requests Detail Report

January 2022

of
Requests

7

Administration

Garbage Issue
Utility Billing
Tax Inquiry
Business License Inquiry
A/R Inquiry
Cemetary Inquiry
Animal License Payment

5

Municipal Enforcement

Animals

Dog loose with no collar
Inquiry of pets in rental properties
Resident not cleaning up after their pets in their backyard.
Pet taken from home and not returned to owner
Pit Bull running at large

3

Property

Propane bin found in recycling bin while collecting garbage
Neighbors not cleaning up after pets in backyard
Trees overgrown in back alley

1

Streets

Neighbors not shovelling sidewalk

1

Noise

Train whistle

2

Vehicles

Diesel truck idling
Vehicle parked on street making it hard for others to pass

14

Public Works

Streets

Stop sign run over at Park Place
20th Ave, 14th and 15th Street icy
Sidewalks on 15th ave are pure ice
Roads in Valarosa are pure ice
12 street and 16 Ave garbage everywhere
Coulee road needs sanding
21-23 ave are very icy
Road is icy at 22nd and 15th
25 street and 23 ave need to be sanded
roads need sanding
snow needs to be cleared at 23 street and 12 ave
Mary Place needs gravel
Mattress in Middle of Road
16th ave and 14 Street is icy

- 1 **Water / Sewer**
Frozen water line
- 1 **Solid WaSte**
Recycling not being picked up
- 2 **Sidewalks**
Request for sidewalk to be built from homehardware to Shantz
Large area of ice in School Zone

37 **Total**

Town of Didsbury

4th Quarter Financial Report

2021 Capital Schedule (current year projects) Approved January 26, 2021; Amendments February 11, 2021, April 13, 2021, June 22, 2021, September 14, 2021, September 28, 2021 & October 12, 2021

		Capital Spending			Budgeted Funding							Notes
		Actual to December 31, 2021	Budget	Status¹	Operations	Reserves	Grants	Debt	Other	Sales Proceeds	TOTAL	
Asset Group	Department											
Infrastructure												
20 Street Stormwater Drainage & Surface Improvements	Infrastructure	626,202	626,202	C	-	-	626,202	-	-	-	626,202	
21 Street Stormwater & Surface Improvements (Design)	Infrastructure	30,721	30,000	C	-	-	30,000	-	-	-	30,000	
Street Lighting Continuity (20th St - south end)	Infrastructure	24,476	150,000	IP	-	-	150,000	-	-	-	150,000	
Land Improvements												
Didsbury Memorial Complex Outlying Plan (Skatepark)	Community Services	352,668	350,000	C	-	5,119	25,256	-	319,625	-	350,000	
Didsbury Memorial Complex Outlying Plan (Jets Playground)	Community Services	99,912	97,000	C	-	97,000	-	-	-	-	97,000	
Buildings												
MPR & Lobby Roof replacement	Community Services	145,759	160,000	C	-	160,000	-	-	-	-	160,000	
Equipment												
Southridge Sewage Lift Station Emergency Backup Generator	Infrastructure	-	28,000	IP	-	26,000	-	-	-	2,000	28,000	
Skid Steer annual program	Infrastructure	53,854	54,000	C	7,500	-	-	-	-	46,500	54,000	
Asphalt repair equipment	Infrastructure	-	71,300	IP	-	-	71,300	-	-	-	71,300	
Grand Total		1,333,592	1,566,502		7,500	288,119	902,758	-	319,625	48,500	1,566,502	

2020 Capital Schedule (projects carried over)²

Asset Group	Department	Actual to December 31, 2021	Budget	Status ¹	Operations	Reserves	Grants	Debt	Other	Sales Proceeds TOTAL	Notes
Land											
East Reservoir Land Acquisition	Infrastructure	-	200,000	IP	-	-	200,000	-	-	-	200,000
Infrastructure											
East Reservoir Design Phase	Infrastructure	3,093	175,000	IP	-	-	-	-	175,000	-	175,000
Pedestrian Connectivity - Shantz	Infrastructure	127,865	150,000	C	-	-	150,000	-	-	-	150,000
Pedestrian Connectivity - Memorial Park	Infrastructure	-	74,000	IP	-	-	74,000	-	-	-	74,000

¹ Status: Not started ("NS"), In Progress ("IP"), Completed ("C")

² 2020 Capital Budget Approved February 11, 2020 (Res#056-20); Amended April 28, 2020 (Res#137-20); Amended October 13, 2020 (Res#372-20)

Notes

1. Since December 31, 2021 the Asphalt Repair Equipment was received by the Town and the project has since been completed.
2. Since December 31, 2021 the Pedestrian Connectivity - Memorial Park project has progressed including installation of a solar crosswalk.

Town of Didsbury
2021 4th Quarter Financial Report
Reserves Continuity Schedule

	Jan 1 2021, Actual	Transfers In (YTD)	Interest (YTD)	Transfers Out (YTD)	Dec 31 2021 Actual	Outstanding Reserve Transfers Out	Dec 31 2021 Projected	Notes
General	1,169,301	45,000	1,857	(986,728)	229,430	-	229,430	
Council Community Grant Program	30,000	-	64	(30,000)	64	-	64	
Safety awards	2,944	-	5	(2,949)	-	-	-	
In lieu of municipal reserve	62,735	-	239	-	62,974	-	62,974	
Legacy Fund	-	17,297	46	-	17,343	-	17,343	
General reserve	1,264,980	62,297	2,211	(1,019,677)	309,811	-	309,811	
Old fire hall demolition/removal	26,249	-	198	-	26,447	-	26,447	
Fire dept large equipment	211,223	100,000	1,592	-	312,815	-	312,815	
Fire dept building maintenance	9,867	-	74	-	9,941	-	9,941	
Fire dept operating	25,023	-	189	-	25,212	-	25,212	
Fire dept small capital equipment	10,284	-	78	-	10,362	-	10,362	
RCMP capital	29,651	10,000	224	-	39,875	-	39,875	
RCMP operating	350,042	5,000	2,639	-	357,681	-	357,681	
Municipal enforcement operating and capital	85,436	15,000	644	-	101,080	-	101,080	
Protective services reserve	747,775	130,000	5,638	-	883,413	-	883,413	
Vehicle & equipment replacement - Public Works	459,137	207,000	3,388	-	669,525	-	669,525	
Snow removal	27,277	-	197	-	27,474	-	27,474	
Water	255,987	465,000	1,846	-	722,833	-	722,833	
Water offsite levies	164,225	5,720	1,184	-	171,129	(92,852)	78,277	1
Water distribution offsite levies	78,859	-	569	(373)	79,055	(79,055)	-	1
Wastewater	-	853,040	1,370	-	854,410	-	854,410	
Wastewater (unfunded - non-interest bearing)	1,178,868	-	-	(753,040)	425,828	(26,000)	399,828	2
Wastewater offsite levies	64,642	8,447	466	-	73,555	-	73,555	
Solid waste	374,653	8,250	2,701	-	385,604	-	385,604	
Public works reserve	2,603,648	1,547,457	11,721	(753,413)	3,409,413	(197,907)	3,211,506	
Cemetery	19,749	-	149	-	19,898	-	19,898	
DOSCA	4,694	-	-	-	4,694	-	4,694	
Economic development & tourism	74,617	40,500	562	-	115,679	(52,000)	63,679	3
Train station maintenance	41,866	-	315	-	42,181	-	42,181	
Pathway & trail	155,140	8,475	1,183	-	164,798	-	164,798	
Skatepark	27,814	-	210	(28,006)	18	-	18.00	
Vehicle & equipment replacement - Parks	80,293	50,000	592	(99,912)	30,973	-	30,973	
Recreation facilities	142,853	234,700	1,285	(150,883)	227,955	-	227,955	
Campground	31,679	-	239	-	31,918	-	31,918	
Community/Recreation Services reserve	578,705	333,675	4,535	(278,801)	638,114	(52,000)	586,114	
Total	5,195,108	2,073,429	24,105	(2,051,891)	5,240,752	(249,907)	4,990,845	

Notes

1. Outstanding project funded from water levies is 2020 project - East Reservoir Design Phase.
2. Outstanding project funded from wastewater reserves is 2021 project - Southridge Sewage Lift Station Emergency Backup Generator.
3. Outstanding project funded from economic development reserves is 2021 resolution 322-21 - Electrical Outlets added to Light Standards on 20th Avenue.
4. Year end reserve transfers for tax supported departments and water/wastewater departments are still outstanding at the date of this report.

Town of Didsbury
4th Quarter Financial Report
Capital Grants Continuity Schedule

	January 1, 2021	2021 Grant Allocation (YTD)	Interest (YTD)	2021 Actual Expenditures (YTD)	Budgeted Expenditures Remaining	Grant Balance Available December 31, 2021
Canada Community Building Fund (CCBF)*	332,130	616,823	308	(29,600)	(125,524)	794,137
Municipal Sustainability Initiative Grant (MSI)	1,519,065	1,332,877	11,529	(88,259)	(345,300)	2,429,912
Municipal Stimulus Program Grant (MSP)	626,202	-	-	(626,202)	-	-
Total	2,477,397	1,949,700	11,837	(744,061)	(470,824)	3,224,049

*Formerly known as Gas Tax Fund (GTF)



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	February 22, 2022
SUBJECT	Council Reports
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.2

BACKGROUND/PROPOSAL:

Council Members will give a verbal and/or written report on any business or committee activity in which they have participated.

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the Council Reports for February 22, 2022 as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	February 22, 2022
SUBJECT	Correspondence & Information
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9

BACKGROUND/PROPOSAL:

Correspondence received from other agencies and departments of the Town, which may be of importance and interest, is being provided for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached:

- Private Members' Bill C-229, An Act to Amend the Criminal Code (banning symbols of hate)
- National Police Federation regarding their KeepAlbertaRCMP Community Engagement Tour

ALIGNMENT WITH STRATEGIC PLAN

An Informed & Engagement Community

RECOMMENDATION

That Council move to accept the presented correspondence items as information.

Dear Mayors and Councils,

Everyone deserves to live in safety and dignity. Everyone has the right to feel welcomed and respected in their community. Yet, during the pandemic, racist incidents reported to police have increased at an alarming rate. Tragically, we have seen an increase in Islamophobia, anti-Semitism, racism, homophobia, transphobia and misogyny in our society. We see rising racism against Indigenous people, Black, Asian and other racially marginalized communities, while symbols of hate continue to be displayed and sold across our country.

Last week, I re-tabled my [Private Member's Bill C-229](#), *An Act to Amend the Criminal Code (banning symbols of hate)*, to prevent anyone from selling and displaying symbols that promote hatred and violence against identifiable groups. It is a tool designed to address the growing violence and hate that we are seeing in many Canadian communities.

Thank you to those who joined the call in the previous Parliament for Bill C-229. Today, I am seeking your continued support for this legislation. To those who did not have a chance to show your support in the last parliament, I am seeking your endorsement. This is an opportunity to join tens of thousands of Canadians in calling on the federal government and all MPs to ban the sale and display of hate symbols.

[FOR IMMEDIATE RELEASE - NDP bill would ban hate symbols](#)

Allowing these symbols of hatred to be sold in stores or publicly displayed is threatening for people who have been, and continue to be, targets of violence and oppression.

As we've seen in the past two weeks, during protests around the *Convoy for Freedom*, Canadians witnessed vile and hateful genocidal displays of hate symbols such as Nazi swastikas and the flying of Confederate flags at the very center of Canadian democracy.

With hate crimes on the rise across Canada, we must do everything we can to stop the spread of hate in our communities. Municipalities across the country are seeing the same trend in hate crimes. Hate and associated extremist ideology is spreading like wildfire on the Internet. Even today, many Canadians are saddened by the lack of recourse against the display of symbols that incite hatred. The time for rhetoric is over: the time for action is now.

Banning symbols of hatred like swastikas or Klu Klux Klan insignia, flags such as the standards of Nazi Germany from 1933 to 1945 and those of the white supremacist Confederate States of America from 1861 to 1865, is an important step the federal government should take now for all Canadians to feel safe and secure against hate.

I am seeking your support and public endorsement in the 44th Parliament to urge the federal government and all MPs to support Bill C-229

Please consider using the following text:

*On behalf of _____ (Number of residents), _____ (Name of the municipality)
endorses MP Peter Julian's Private Member's Bill C-229 - Banning Symbols of Hate Act.*

I hope that I can count on you and your council to endorse Bill C-229. Thank you very much for your consideration. I look forward to hearing back from you soon.

If you have questions and require further information, please feel free to contact my assistant Doris Mah, at 604-353-3107 peter.julian.c1d@parl.gc.ca.

Sincerely,
Peter Julian, MP
New Westminster - Burnaby

FOR IMMEDIATE RELEASE - NDP bill would ban hate symbols

Posted by Anonymous

OTTAWA – Today, NDP House Leader Peter Julian, MP (New Westminster–Burnaby) tabled [Bill C-229](#), a private member's bill that would prevent anyone from selling and displaying symbols that promote hatred. The symbols that would be banned are Nazi Swastikas and other Nazi emblems of the genocidal regime, Klu Klux Klan symbols and the Confederate flag, symbols of slavery, racism and of white supremacy. [Bill C-229](#) is a tool designed to address the growing violence and hatred in Canadian communities.

"Everyone has the right to feel welcomed, secure and respected in their community. Allowing these symbols of hatred to be freely sold in stores and publicly displayed is retraumatizing for people who have been, and continue to be, targets of violence and oppression," said Julian. "Symbols that have been used to incite violence against people have no place in our society. I hope all Members of Parliament will support this bill and that the government will work with us to ensure symbols of hate aren't normalized or tolerated in any way and to make our communities better for everyone."

During this week's protest in Ottawa, Canadians witnessed vile and hateful displays of Nazi swastikas and the flying of Confederate flags at the very centre of Canadian democracy. But, long before the protest, the COVID-19 pandemic revealed deep socio-economic inequalities experienced by the most vulnerable populations in Canada. Islamophobia, anti-Semitism, racism, homophobia, transphobia and misogyny are growing problems in our society. Hateful and violent crimes against Indigenous people, Black, Asian and other racially marginalized communities rose and the number of hate groups in Canada increased during the pandemic. Yet, symbols of hate are freely displayed and sold across our country.

"Canadians are tired of symbolic gestures. The time for rhetoric is over: the government needs to act. Banning symbols of hatred like Nazi swastikas or Klu Klux Klan insignia is more important now than ever for all Canadians to feel safe," said Julian. "It is up to all of us to stop the spread of hate in our communities. And this bill is a step in the right direction."



**NATIONAL
POLICE
FEDERATION**

**FÉDÉRATION
DE LA POLICE
NATIONALE**

150 METCALFE STREET, SUITE 2201
OTTAWA ON K2P 1P1

www.npf-fpn.com

February 9, 2022

Her Worship Rhonda Hunter
Mayor of Didsbury
Email: rhunter@didsbury.ca

Dear Mayor Hunter and Town of Didsbury Council,

As you might be aware, in January, the National Police Federation (NPF) launched the [KeepAlbertaRCMP Community Engagement Tour](#) to provide information and listen to Albertans about the provincial government's unpopular and wasteful plan to transition to a new provincial police service.

We are now just over half-way through our scheduled Community Engagement Tour, having completed three rounds of in-person events and three online sessions. We have visited twenty-two municipalities from Pincher Creek to Fort McMurray and met with hundreds of Albertans from all walks of life. From all these meetings, one thing is clear - Albertans want answers from their government and do not support this transition.

The Government of Alberta (GoA) has committed to making a decision about the future of the RCMP in Alberta this spring. However, the pressing concern that remains top of mind for the public is the limited options available to them to hear the government's presentation and have their questions answered. The GoA's sessions that are currently happening are only open to invited participants from municipal governments, and not to the general public or other groups, and we understand that even then, there are many questions the Alberta Justice team cannot answer.

If you have recently attended one of the GoA's APPS presentations and would like to share any of your thoughts and feedback with us, we would appreciate hearing it and being able to pass it along. This will allow us to let the public know what information is available to them through you, their elected officials. Albertans deserve answers to their questions and to understand why the government is proceeding with this unwanted idea.

A special thank you to all of you who have come out to our sessions so far, it has been great to talk with you about what this proposed transition might mean for your communities. If you have not yet attended one of our KeepAlbertaRCMP sessions, we still have a number of in-person and virtual sessions which can be found here: <https://www.keepalbertarcmp.ca/communityengagementtour>. Unlike the GoA, our presentations are open to all. Please feel free to send this link to anyone you think may be interested in attending.

Sincerely,

Brian Sauvé
President

Michelle Boutin
Vice-President

Kevin R. Halwa
Director, Prairie/North Region

Jeff McGowan
Director, Prairie/North Region