



## TOWN OF DIDSBURY AGENDA

### Regular Council Meeting

Tuesday, November 14, 2023, 6:00 pm

Council Chambers 1606 14 Street

#### Pages

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## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: November 14, 2023  
SUBJECT: RCMP Fourth Quarter Report  
ORIGINATING DEPARTMENT: Legislative Services

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### BACKGROUND/PROPOSAL:

Staff Sergeant Stephen Browne, Commander of the Didsbury RCMP Detachment, will be presenting to Council the first quarter report for the Didsbury RCMP Detachment. S/Sgt Browne will also receive recognition for the 150<sup>th</sup> Anniversary of the RCMP as well as provide an overview of the proposed Community Liaison Officer.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The attached report includes the following:

- Letter to Mayor Hunter on Q1 Report
- Crime Statistics (Actual)
- Downtown Business Calls
- Municipal Policing Report

Council will have the opportunity to ask questions following the presentation.

### ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

### RECOMMENDATION

To thank Staff Sgt. Stephen Browne for his presentations and refer the Community Liaison Officer to the 2024 budget process.



August 9, 2023

Mayor Rhonda Hunter  
Town of Didsbury  
Didsbury, Alberta.

Dear Mayor Hunter,

Please find the quarterly Community Policing Report attached that covers the April 1<sup>st</sup> to June 30<sup>th</sup>, 2023 reporting period. The attached report outlines a quarterly snapshot of the human resources, financial data and crime statistics for the Didsbury Detachment.

As part of the Alberta RCMP's ongoing priority to ensure public safety, encouraging citizens to report all crimes plays a vital role in building community well-being. We recognize that non-urgent crimes such as minor thefts and property crime may go unreported due to various reasons such as perceived insignificance or fear of inconvenience. Thus, the Alberta RCMP continues to engage citizens on the importance of reporting non-urgent crimes to help us optimize our crime prevention efforts.

To help facilitate this, we have made reporting of non-urgent crime easier through the Alberta RCMP APP (available as a free download on the [Apple App Store](#) or [Google Play](#)). Online crime reporting offers a convenient way for citizens to report non-emergent crime to Alberta RCMP from their computer or smartphone without having to phone or visit the police detachment.

An informed community is a safer community. Here are some reasons why online reporting of non-urgent crimes matters:

- Alberta RCMP police officers in the Call Back Unit are responsible for investigating online crime reports, thus reducing the need for frontline police officers to respond. Encouraging the public to use online crime reporting gives the Detachment frontline officers an opportunity to spend more of their time for proactive policing activities in the community.
- Non-urgent online crime reporting also has the potential to reduce those same non-urgent phone calls to our 911 Operators (OCCS) and Detachment Staff.



- The Alberta RCMP encourages citizens to report every crime to allow us to leverage reliable data to identify patterns and trends in criminal activities in our communities. We also use this intelligence to distribute our resources strategically and ensure that our police officers are deployed where they are most needed.

Thank you for your ongoing support and continued guidance in ensuring that we are consistently meeting your community's evolving policing needs. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Staff Sergeant Stephen Browne  
Commander  
Didsbury Detachment





## Didsbury Municipal Detachment

### Crime Statistics (Actual)

Q1: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

July 4, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	0	1	N/A	N/A	0.2
Robbery		0	0	1	0	0	N/A	N/A	0.0
Sexual Assaults		0	1	1	4	2	N/A	-50%	0.7
Other Sexual Offences		0	0	1	0	1	N/A	N/A	0.2
Assault		0	12	24	4	10	N/A	150%	1.2
Kidnapping/Hostage/Abduction		0	0	2	0	0	N/A	N/A	0.0
Extortion		0	2	0	0	2	N/A	N/A	0.2
Criminal Harassment		0	7	4	2	4	N/A	100%	0.3
Uttering Threats		0	7	9	3	9	N/A	200%	1.4
<b>TOTAL PERSONS</b>		<b>0</b>	<b>29</b>	<b>42</b>	<b>13</b>	<b>29</b>	<b>N/A</b>	<b>123%</b>	<b>4.2</b>
Break & Enter		0	8	10	2	3	N/A	50%	0.0
Theft of Motor Vehicle		0	9	3	3	1	N/A	-67%	-0.4
Theft Over \$5,000		0	1	0	0	2	N/A	N/A	0.3
Theft Under \$5,000		0	11	25	13	7	N/A	-46%	1.6
Possn Stn Goods		0	3	0	0	2	N/A	N/A	0.1
Fraud		0	5	5	7	13	N/A	86%	2.8
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		0	11	17	15	6	N/A	-60%	1.6
Mischief - Other		0	9	6	7	11	N/A	57%	2.0
<b>TOTAL PROPERTY</b>		<b>0</b>	<b>57</b>	<b>66</b>	<b>47</b>	<b>45</b>	<b>N/A</b>	<b>-4%</b>	<b>8.0</b>
Offensive Weapons		0	1	8	2	1	N/A	-50%	0.3
Disturbing the peace		0	13	10	14	3	N/A	-79%	0.7
Fail to Comply & Breaches		0	5	13	18	15	N/A	-17%	4.3
<b>OTHER CRIMINAL CODE</b>		<b>0</b>	<b>7</b>	<b>2</b>	<b>1</b>	<b>6</b>	<b>N/A</b>	<b>500%</b>	<b>0.6</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>0</b>	<b>26</b>	<b>33</b>	<b>35</b>	<b>25</b>	<b>N/A</b>	<b>-29%</b>	<b>5.9</b>
<b>TOTAL CRIMINAL CODE</b>		<b>0</b>	<b>112</b>	<b>141</b>	<b>95</b>	<b>99</b>	<b>N/A</b>	<b>4%</b>	<b>18.1</b>



## Didsbury Municipal Detachment

### Crime Statistics (Actual)

Q1: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

July 4, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	1	3	3	5	N/A	67%	1.2
Drug Enforcement - Trafficking		0	0	0	1	2	N/A	100%	0.5
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>0</b>	<b>1</b>	<b>3</b>	<b>4</b>	<b>7</b>	<b>N/A</b>	<b>75%</b>	<b>1.7</b>
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		0	1	3	2	0	N/A	-100%	0.1
<b>TOTAL FEDERAL</b>		<b>0</b>	<b>2</b>	<b>6</b>	<b>6</b>	<b>7</b>	<b>N/A</b>	<b>17%</b>	<b>1.8</b>
Liquor Act		0	1	1	2	0	N/A	-100%	0.1
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		0	26	17	32	15	N/A	-53%	3.6
Other Provincial Stats		0	30	22	15	16	N/A	7%	1.7
<b>Total Provincial Stats</b>		<b>0</b>	<b>57</b>	<b>40</b>	<b>49</b>	<b>31</b>	<b>N/A</b>	<b>-37%</b>	<b>5.4</b>
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		0	9	7	13	4	N/A	-69%	1.2
<b>Total Municipal</b>		<b>0</b>	<b>9</b>	<b>7</b>	<b>13</b>	<b>4</b>	<b>N/A</b>	<b>-69%</b>	<b>1.2</b>
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		0	1	0	2	0	N/A	-100%	0.1
Property Damage MVC (Reportable)		0	7	12	11	11	N/A	0%	2.6
Property Damage MVC (Non Reportable)		0	0	2	3	0	N/A	-100%	0.3
<b>TOTAL MVC</b>		<b>0</b>	<b>8</b>	<b>14</b>	<b>16</b>	<b>11</b>	<b>N/A</b>	<b>-31%</b>	<b>3.0</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
<b>Total Provincial Traffic</b>		<b>0</b>	<b>27</b>	<b>42</b>	<b>53</b>	<b>57</b>	<b>N/A</b>	<b>8%</b>	<b>14.0</b>
<b>Other Traffic</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>N/A</b>	<b>N/A</b>	<b>0.2</b>
<b>Criminal Code Traffic</b>		<b>0</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>8</b>	<b>N/A</b>	<b>300%</b>	<b>1.6</b>
<b>Common Police Activities</b>									
False Alarms		0	4	5	11	13	N/A	18%	3.3
False/Abandoned 911 Call and 911 Act		0	4	6	5	3	N/A	-40%	0.7
Suspicious Person/Vehicle/Property		0	24	28	31	11	N/A	-65%	2.9
Persons Reported Missing		0	4	1	9	1	N/A	-89%	0.7
Search Warrants		0	0	0	0	3	N/A	N/A	0.6
Spousal Abuse - Survey Code (Reported)		0	24	24	13	12	N/A	-8%	1.3
Form 10 (MHA) (Reported)		0	0	0	5	2	N/A	-60%	0.9



## RCMP Municipal Policing Report

Detachment	Didsbury Municipal - Town of Didsbury
Detachment Commander	Staff Sergeant Stephen Browne
Quarter	Q1 2023/24
Date of Report	2023-08-09

### Community Consultations

Date	2023-04-07
Meeting Type	Community Connection
Topics Discussed	Crime Reduction Initiatives
Notes/Comments	Attended the Rural Crime Watch (RCW) Association meeting in Mountain View County. During this meeting the RCMP attended from Didsbury, Olds and Sundre. The rural crime watch was interested in the new RAVE app program that can be updated by the RCMP of ongoing situations in the area. The RCMP mentioned to the group that this is a new program and that the RCMP are still learning how to use it.

Date	2023-04-12
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting information sharing
Notes/Comments	Meeting with Didsbury Mayor and CAO to discuss the business district report and 2023/29 Multi-year Financial Plan for Didsbury Detachment.

Date	2023-05-14
Meeting Type	Community Connection
Topics Discussed	Education Session
Notes/Comments	2023 Didsbury Car Show - Didsbury members conducted foot patrols during the morning at the event. Members talked with residents, community leaders and retired members.



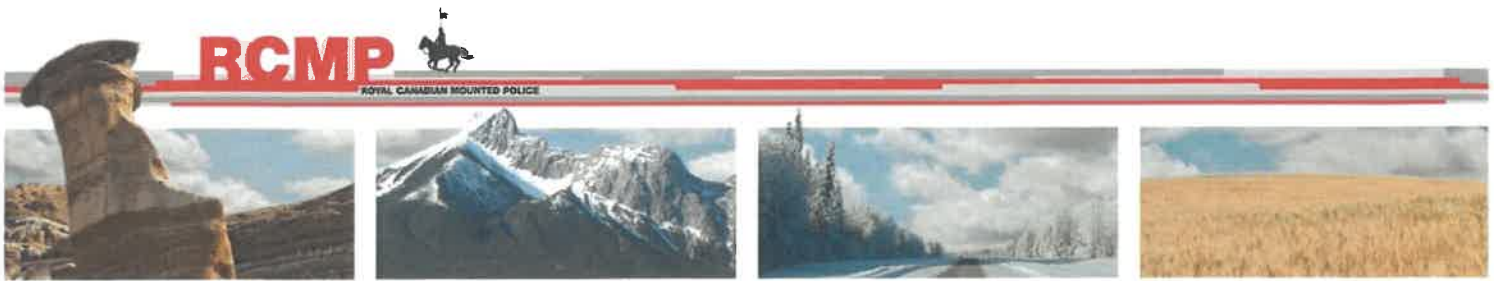
Date	2023-05-16
Meeting Type	Meeting with Elected Officials
Topics Discussed	Education Session
Notes/Comments	Meeting with Mayor, Council and CAO to discuss 2023/29 Multi-Year Financial Plan for Didsbury Detachment.

Date	2023-06-03
Meeting Type	Community Connection
Topics Discussed	Education Session
Notes/Comments	Didsbury members attended the Alberta Air Tour at the Olds-Didsbury Airport. Members met with a participants, aviation enthusiasts and members of the community.

Date	2023-06-09
Meeting Type	Community Connection
Topics Discussed	Education Session
Notes/Comments	Didsbury members attended the Bethany Center in Didsbury and gave a presentation on common tips to avoid being victimized by telemarketers and common fraudulent activities targeting seniors which have been occurring within the detachment area.

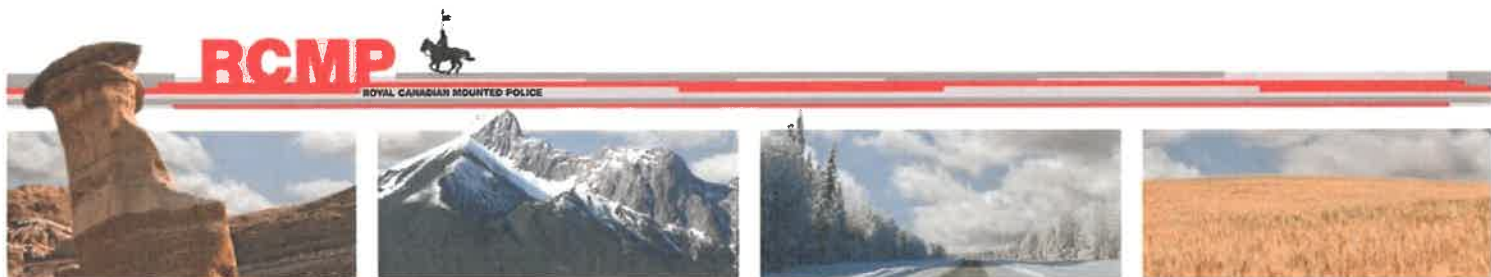
Date	2023-06-21
Meeting Type	Meeting with Elected Officials
Topics Discussed	Crime Reduction Initiatives
Notes/Comments	Meeting with Didsbury Mayor and CAO regarding crime prevention and reduction in the business district.





## Community Priorities

Priority 1	Focus on Major/Serious Criminal Investigations
Current Status & Results	<p>During Q1, eleven (11) criminal investigations resulted in persons being charged. Three (3) search warrants were executed for controlled substances.</p> <p>2023-04-19 - Assault causing bodily harm (Domestic) - Adult male charged  2023-04-22 - Failing to comply with release order - Adult male charged  2023-04-23 - Possession for the purpose of trafficking (Methamphetamine) - Search Warrant - Adult female charged  2023-04-24 - Possession of methamphetamine - Search Warrant - Adult female charged  2023-05-11 - Assault / Possession of controlled substances (Methamphetamine, Morphine, Cocaine) - Search Warrant - Adult male &amp; female charged  2023-05-16 - Failing to comply with release order / arrest warrant / Possession of stolen property - Adult male charged  2023-06-08 - Failing to comply with release conditions - Adult male charged  2023-06-15 - Mischief under \$5000 (Neighbour dispute) - Adult male charged  2023-06-17 - Assault / Mischief under \$5000 (Domestic) - Adult male charged  2023-06-22 - Harassing communications - Adult female charged  2023-06-24 - Assault (Domestic) Adult male charged</p>
Priority 2	Opioid and Fentanyl Drug Enforcement/Education
Current Status & Results	<p>Didsbury members have been actively investigating the use and trafficking of opioid and fentanyl as well as other controlled substances in the Town of Didsbury. Over the last period, members have investigated four (4) drug trafficking files and laid charges for drug possession and related offences. This quarter the Didsbury Detachment through K division has partnered with local pharmacies to help with the education of Didsbury RCMP clients on opioid dependency and addiction. This includes helping clients to fight addiction through the use of safer alternatives, as well as putting the client in touch with expert medical professionals in this field.</p>
Priority 3	Increased visibility in the community, including late evenings and early morning
Current Status & Results	<p>Didsbury Detachment has increased its visibility within the detachment area. More enhanced patrols are being made within our communities and rural areas. Didsbury Detachment was able to have a three layered schedule which expanded shift coverage to increase patrols and visibility within the late night/early hours of the morning when habitual offenders were typically out. During this reporting period, members completed 289 proactive patrols throughout the town. Didsbury members will continue to make enhanced patrols and in the</p>



extended hours of the late night/early morning hours.



## Crime Statistics<sup>1</sup>

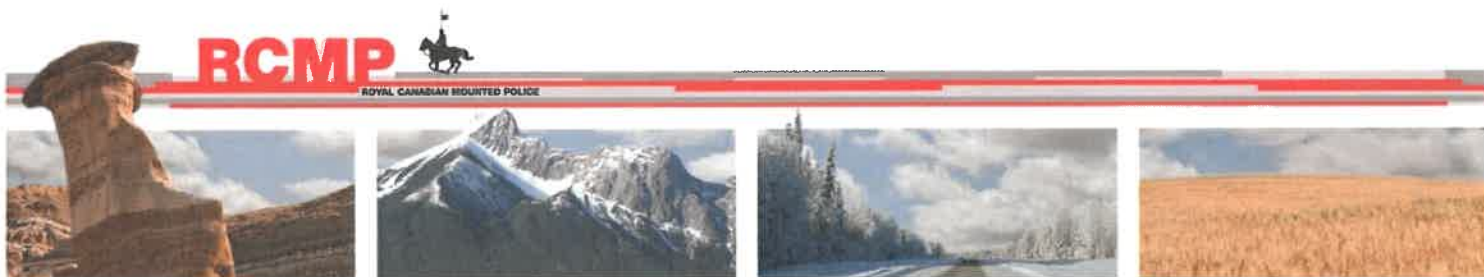
The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	April - June			January - December		
	2022	2023	% Change Year-over-Year	2021	2022	% Change Year-over-Year
<b>Total Criminal Code</b>	95	99	4%	496	368	-26%
<i>Persons Crime</i>	13	29	123%	125	92	-26%
<i>Property Crime</i>	47	45	-4%	271	167	-38%
<i>Other Criminal Code</i>	35	25	-29%	100	109	9%
<b>Traffic Offences</b>						
<i>Criminal Code Traffic</i>	2	8	300%	9	6	-33%
<i>Provincial Code Traffic</i>	53	57	8%	185	248	34%
<i>Other Traffic</i>	0	1	N/A	2	3	50%
<b>CDSA Offences</b>	4	7	75%	20	13	-35%
<b>Other Federal Acts</b>	6	7	17%	28	19	-32%
<b>Other Provincial Acts</b>	49	31	-37%	166	149	-10%
<b>Municipal By-Laws</b>	13	4	-69%	36	29	-19%
<b>Motor Vehicle Collisions</b>	16	11	-31%	62	81	31%

<sup>1</sup> Data extracted from a live database (PROS) and is subject to change over time.

## Trends/Points of Interest

See Didsbury Business District Occurrence Report Q1



## Municipal Overview: Human Resources<sup>2</sup>

Staffing Category	Established Positions	Working	Special Leave <sup>3</sup>	Hard Vacancies <sup>4</sup>	Revised Plan at Q1	2023 FTE Utilization Plan
Police Officers	4	4	0	0	4.0	4.0
Detachment Support						

<sup>2</sup> Data extracted on June 30, 2023 and is subject to change.

<sup>3</sup> Once members are placed on "Special Leave" (eg. Maternity/paternity, medical >30 days, leave without pay, graduated return to work) they are not included in the FTE count and their pay is not charged directly to each location. However, any salary expenditures associated with these employees while on leave is included as an "indirect cost" and billed within the Divisional Administration rate, charged to all contracts.

<sup>4</sup> Hard vacancies reflect positions that do not have an employee attached and need to be filled.

## Comments

Police Officers: Of the four established positions, four officers are working. There is no vacancy at this time. The annual plan for Didsbury is based on four working officers.

Municipal Employee position remains vacant.





## Municipal Overview: Financial/O&M

As a municipality with a population under 15,000, the community benefits from the pooling of several costs, which are allocated on a per capita basis. Overtime and commissionaire guarding costs are direct costs to the municipality, and are not included as pooled costs.

Municipal Overview	Year to Date Expenditures <sup>5</sup>	Revised Plan at Q1	2023/24 Financial Plan
<b>Divisionally Pooled Costs</b>			
Pay	8,422,920	38,405,000	38,405,000
Equipment	179,321	4,234,584	4,234,584
Training	44,892	700,000	700,000
Unit Operations and Maintenance	796,434	3,715,536	3,715,536
Other	5,837	41,200	41,200
Indirect Costs	5,898,446	25,155,844	25,155,844
<b>Total Pooled Costs at 100%</b>	<b>15,449,799</b>	<b>72,659,957</b>	<b>72,659,957</b>
<b>Cost Per Member at 70%</b>	<b>33,809</b>	<b>153,199</b>	<b>153,199</b>
<b>Location Specific Costs</b>			
Extra Duty Pay	7,730	46,000	46,000
Commissionaire (guarding)	1,629	15,000	15,000
Public Service Employee Pay			
Accommodation			
<b>Total Location Specific Costs at 100%</b>	<b>9,359</b>	<b>61,000</b>	<b>61,000</b>
<b>Total Costs After Final Adjustments (at applicable cost share)</b>	<b>142,258</b>	<b>665,795</b>	<b>665,795</b>

<sup>5</sup> Includes expenditures up to June 30, 2023.

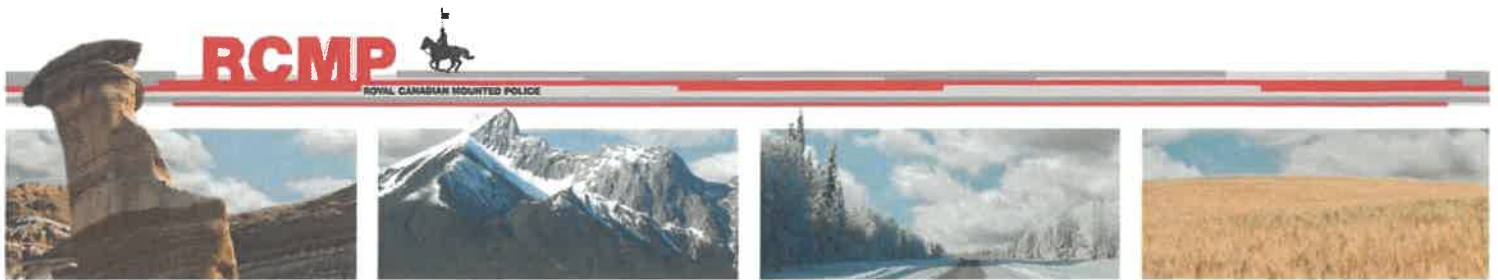
## Comments

We have adjusted the financial formatting for this report to better align with your monthly contract partner report. The figures above reflect divisionally pooled costs as well as a location-specific costs. The location specific costs listed above may include accommodation-related expenditures; future versions of this report will provide a more detailed breakdown. Changes to Pooled FTE reflect the movement of four municipalities out of the municipalities under 15K pool this fiscal year.

The financial figures as identified above are in alignment with the recent Multi-Year Financial Plan and 2023/24 forecast, which has recently been distributed for signature.

Quarter 1 invoicing for the 2023/24 fiscal year as well as the 2023/24 reconciliation package, will be distributed no later than August 4th.

RCMP will continue to provide your community with monthly enhanced reporting to support ongoing forecast adjustments and potential invoice revisions. This increased reporting will support ongoing management of policing budgets, while also enhancing transparency and engagement with our partners.



## Definitions

### Municipal Overview: Human Resources

FTE Utilization	A full-time equivalent (FTE) employee is defined by the number of months in a fiscal year that a position is filled. The FTE utilization level refers to the total months filled for all positions within the detachment/unit.
2023/24 FTE Utilization Plan	This reflects the number of working FTEs planned to be in place for the fiscal year.
Revised Plan at Q1	This reflects any adjustments to the planned number of working FTEs, which may vary as hard and soft vacancies fluctuate throughout the year.

### Municipal Overview: Financial/O&M

Year-To-Date (YTD) Expenditures	YTD expenditures reflect the actual expenditures within each category, as of the date of the report.
Revised Plan at Q1	This reflects any adjustments to the forecasted spending plan for the relevant category, which may vary as expenditures are realized throughout the year.
2023/24 Financial Plan	This reflects the target spending levels set for each category of expenditure, and the initial financial plan for the 2023/24 fiscal year.
Pay	Includes salary costs and associated allowances for police officers, civilian support, and Public Service Employee Pay, if applicable.
Extra Duty Pay	Includes direct overtime costs for police officers and (if applicable) Public Service Employees.
Operating and Maintenance	Reflects all unit operating costs, including items such as travel, fuel and vehicle repairs.
Commissionnaire Guarding	Reflects the costs of guarding prisoners within detachments.
Equipment	Includes expenditures for operational and technology equipment, police vehicles and the associated fit-up of those vehicles.
Other	This includes all remaining expenditures such as administration costs, secret expenditures and air services costs if applicable.
Indirect Costs	This reflects the indirect costs associated to employees, including benefits, Canada Pension Plan and Employment Insurance rates. Also included within indirect costs are the division administration charges associated to core administration costs, special leaves and health services costs.
Cost Per Member	This is a per capita rate determined by pooling applicable costs for municipalities under 15K population in the Province and dividing the total by the divisional total of working FTEs for the same municipalities.
Divisionally Pooled Costs	The majority of costs for Alberta municipalities with a population below 15K are pooled together and are divided over the total FTE utilization of members in the respective police service. This pooled rate assists to minimize drastic financial effects from one year to the next.



Municipal Overview: Financial/O&M

Accommodation	Municipalities are responsible for providing the building space for policing and for paying 100% of all costs to provide and maintain the space. If the Municipal Policing Service is operating within a Crown-owned (RCMP-owned) building, they are responsible for paying 100% of their share of those costs. Examples include desks, chairs, filing cabinets, and fitness equipment.
Total Pooled Costs	Reflects total costs at 100% of all divisionally pooled costs for Alberta municipalities with a population below 15K, but does not include location-specific costs or any adjustments.
Total Location Specific Costs	Reflects costs that are specific to location and are not included in the average cost per member pooled rate. This may include expenditures relating to accommodation, overtime, PROS, Corps of Commissioners, PSE support and isolated post allowance.
Total Costs After Final Adjustments	Reflects total costs of all categories of expenditures and any cost adjustments at the contract partner share.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: November 14, 2023  
SUBJECT: October 24, 2023 Regular Council Meeting Minutes  
ORIGINATING DEPARTMENT: Legislative Services

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### BACKGROUND/PROPOSAL:

The Minutes of the October 24, 2023 Regular Council Meeting are being presented to Council for their review and approval.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council can adopt the Minutes as presented or amended.

### ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

### RECOMMENDATION

To adopt the October 24, 2023 Regular Council Meeting Minutes as presented.





**Minutes of the Town of Didsbury Regular Council Meeting  
Held on October 24, 2023 in Council Chambers at 1606 14 Street  
Commencing at 6:00 p.m.**

Council Members Present    Mayor Rhonda Hunter  
                                        Deputy Mayor Curt Engel  
                                        Councillor John Baswick  
                                        Councillor Joyce McCoy  
                                        Councillor Dorothy Moore  
                                        Councillor Ethan Williams  
                                        Councillor Bill Windsor

Administration Present    Chief Administrative Officer, Ethan Gorner  
                                        ACAO/Chief Financial Officer, Amanda Riley  
                                        Director of Community Services, Nicole Aasen  
                                        Director of Engineering & Infrastructure, Craig Fox  
                                        Planner, Tracey Connatty  
                                        Municipal Intern, Jocelyn Baxter  
                                        Development Officer, Lee-Ann Gaudette  
                                        Manager of Legislative Services/Recording Officer, Luana Smith

**1.     CALL TO ORDER**

Mayor Hunter Called the October 24, 2023 Regular Council Meeting to Order at 6:00 p.m.

**2.     ADOPTION OF THE AGENDA**

Add item: 15.4 Governance Update as per Section 23 & 24, of the FOIP Act

**Res. 464-23**

MOVED by Councillor Windsor

To adopt the October 24, 2023 Regular Council Meeting Agenda as amended.

**Motion Carried**

**3.     DELEGATIONS/PRESENTATIONS**

**3.1     Name that Park! Contest Winner**

**Res. 465-23**

MOVED by Deputy Mayor Engel

To thank Dominic Loch for attending the Council Meeting and for submitting the name *Jets Park*.

**Motion Carried**

**4.     BUSINESS ARISING FROM DELEGATIONS**

**4.1     Renaming of the Memorial Complex Outlying Plan**

**Res. 466-23**

MOVED by Councillor McCoy

To approve *Jets Park* as the new name for the Didsbury Memorial Complex Outlying Plan.

**Motion Carried**

**5.     ADOPTION OF MINUTES**

**5.1     October 10, 2023 Regular Council Meeting Minutes**

**Res. 467-23**

MOVED by Councillor McCoy

To adopt the October 10, 2023 Regular Council Meeting Minutes presented.

**Motion Carried**

**5.2 October 16, 2023 Special Council Meeting Minutes**

**Res. 468-23**

MOVED by Councillor Williams

To adopt the October 16, 2023 Special Council Meeting Minutes as presented.

**Motion Carried**

**6. PUBLIC HEARINGS**

Mayor Hunter Called the Public Hearing to Order at 6:10 p.m. for Plan 0310537 Block 3 Lot 51MR, located at 2500 15 Avenue (former Didsbury 5-0 Club).

The Public Hearing is to consider Bylaw 2023-15 which updates the Land Use Bylaw 2019-04 to reflect the redesignation of the property from IS Institutional District to R2: Residential District.

Mayor Hunter adjourned the Public Hearing for Bylaw 2023-15 at 6:16 p.m.

Mayor Hunter Called the Public Hearing to Order at 6:17 p.m. for the removal of Municipal Reserve for the lands known as Plan 0310537 Block 3 Lot 51MR (formerly Didsbury 5-0 Club).

Administration is seeking approval from Council to remove the Municipal Reserve Designation for Plan 0310537 Block 3 Lot 51MR (Formerly the Didsbury 5-0 Club).

Mayor Hunter adjourned the Public Hearing for the removal of Municipal Reserve for Plan 0310537 Block 3 Lot 51MR at 6:20 p.m.

**7. BUSINESS ARISING FROM PUBLIC HEARINGS**

**7.1 Bylaw 2023-15 Amending Land Use Bylaw 2019-04 (2nd & 3rd Reading)**

**Res. 469-23**

MOVED by Councillor Moore

That Council grant second reading of Bylaw 2023-15 Redesignation from IS to R2 - 2500 15 Avenue amending the Land Use Bylaw 2019-04.

**Motion Carried**

**Res. 470-23**

MOVED by Councillor Moore

That Council grant third and final reading of Bylaw 2023-15 Redesignation from IS to R2 - 2500 15 Avenue amending the Land Use Bylaw 2019-04.

**Motion Carried**

**7.2 Removal of Municipal Reserve**

**Res. 471-23**

MOVED by Deputy Mayor Engel

To approve the removal of the Municipal Reserve (MR) designation within Plan 0310537 Block 3 Lot 51MR.

**Motion Carried**

**8. REPORTS**

**8.1 October 24, 2023 Council Reports**

**Res. 472-23**

MOVED by Councillor McCoy

To accept the Council Reports for October 24, 2023 as information.

**Motion Carried**

**8.2 Chief Administrative Officer Report for October 24, 2023**

**Res. 473-23**

MOVED by Councillor Windsor

To accept the Chief Administrative Officer Report for October 24, 2023 as information.

**Motion Carried**

**9. BYLAWS & POLICIES**

**9.1 Bylaw 2023-14 Community Standards (3rd Reading)**

*Councillor Baswick requested a recorded vote*

**Res. 474-23**

MOVED by Councillor Williams

That Council grant third and final reading to Bylaw 2023-14 Community Standards.

Mayor Hunter	For
Deputy Mayor Engel	For
Councillor Baswick	Opposed
Councillor McCoy	Opposed
Councillor Moore	Opposed
Councillor Williams	For
Councillor Windsor	For

**Motion Carried**

**Res. 475-23**

MOVED by Councillor Moore

To refer Bylaw 2023-14 Community Standards to the Policy & Governance Committee to explore the addition of infestation of noxious weeds and contagious diseases for trees.

**Motion Carried**

**Res. 476-23**

MOVED by Councillor Windsor

To refer to the Policy and Governance Committee the exploration of a Governance Application Policy and bring back a recommendation to Council.

**Motion Carried**

**9.2 Bylaw 2023-17 Didsbury Municipal Library Board (2nd & 3rd Reading)**

**Res. 477-23**

MOVED by Councillor Williams

To grant second reading to Bylaw 2023-17 Didsbury Municipal Library Board.

**Motion Carried**

**Res. 478-23**

MOVED by Councillor Williams

To grant third and final reading to Bylaw 2023-17 Didsbury Municipal Library Board.

**Motion Carried**

**10. BUSINESS**

**10.1 Didsbury Arena Scoreboard**

**Res. 479-23**

MOVED by Councillor McCoy

To approve the Didsbury Arena Score Clock Replacement project for \$15,000 funded in full by donation from Peace Hills Insurance and that the 2023 Capital Budget be amended accordingly.

**Motion Carried**

**Res. 480-23**

MOVED by Councillor McCoy

To send a letter of thanks on behalf of Council to Peace Hills Insurance for the donation of Didsbury Arena Score Clock.

**Motion Carried**

**Res. 481-23**

MOVED by Councillor McCoy

To send a letter of thanks on behalf of Council to McDonald's Insurance and Tracey Smith for thinking of the Town of Didsbury for this project.

**Motion Carried**

**10.2 Didsbury Curling Rink - 2021-22 and 2022-23 season report**

**Res. 482-23**

MOVED by Councillor Windsor

To maintain the use agreement model of bookings for the Didsbury Curling Rink for the 2023-2024 season.

**Motion Carried**

**Res. 483-23**

MOVED by Councillor Windsor

To refer to the Performance Evaluation Committee to explore potential service levels with regards to the Didsbury Curling Club's use of the curling rink and bring back a recommendation to Council.

**Motion Carried**

**10.3 Council Chambers Livestream + Sound Improvement**

**Res. 484-23**

MOVED by Councillor Moore

To accept the report on Council Chambers Livestream and Sound Improvements as information.

**Motion Carried**

**10.4 Additional Week of Green Bin Pick-Up - Update**

**Res. 485-23**

MOVED by Councillor McCoy

To accept the report on an additional week of compost bin pick-up as information.

**Motion Carried**

**10.5 Budget Meeting Revised Date**

**Res. 486-23**

MOVED by Councillor Williams

To set Thursday, November 30, 2023 beginning at 4:00 p.m. for the 2024 Operating and Capital Budget Meeting.

**Motion Carried**

**10.6 AMWWP - East Reservoir Grant Application**

**Res. 487-23**

MOVED by Deputy Mayor Engel

To approve proceeding with the AMWWP funding application and to provide a Letter of Support to be included with the application package.

**Motion Carried**

**11. ORGANIZATIONAL MEETING**

**11.1 Call to Order and Adoption of Agenda**

Mayor Hunter called the Organizational Meeting to Order at 8:07 p.m.

**Res. 488-23**

MOVED by Deputy Mayor Engel

To adopt the October 24, 2023 Organizational Meeting Agenda as presented.

**Motion Carried**



**11.2 2023-2024 Council Meeting Schedule**

**Res. 489-23**

MOVED by Councillor Williams

To approve the 2023-2024 Council Meeting Schedule and setting the Council 2024 summer break beginning on June 26 and reconvening on August 12.

**Motion Carried**

**11.3 Appointing of Deputy Mayor and Alternate Deputy Mayor for 2023-2024**

**Res. 490-23**

MOVED by Councillor Baswick

To appoint Councillor Curt Engel as Deputy Mayor until the Organizational Meeting in 2024.

**Motion Carried**

**Res. 491-23**

MOVED by Councillor Baswick

To appoint the Alternate Deputy Mayor Schedule as follows:

Councillor Dorothy Moore—October 25, 2023 to February 24, 2024

Councillor Ethan Williams—February 25, 2024 to June 22, 2024

Councillor Bill Windsor—June 23, 2024 to October 22, 2024

**Motion Carried**

**11.4 2023-2024 Council Assignments**

**Res. 492-23**

MOVED by Councillor Moore

To approve the 2023-2024 Council Assignments as presented.

**Motion Carried**

**11.5 Public Member Appointments**

**11.5.1 2023-2024 Appointment to the Municipal Planning Commission**

**Res. 493-23**

MOVED by Deputy Mayor Engel

To appoint Shirley Madge and Craig Martin to the Municipal Planning Commission until the Organizational Meeting in 2024, and reaffirm the rest of the members as presently constituted.

**Motion Carried**

**11.5.2 2023-2024 Appointment to the Didsbury Economic Development Advisory Committee**

**Res. 494-23**

MOVED by Councillor Williams

To reaffirm the appointments to the Didsbury Economic Development Advisory Committee as presently constituted.

**Motion Carried**

**11.5.3 Appointment of Didsbury Municipal Library Board**

**Res. 495-23**

MOVED by Deputy Mayor Engel

To appoint the following Didsbury Municipal Library Board Trustees to a new three-year term: Jaimee Reese, David McWhinney, Carol Wilcox, Emily Swam and Diane Arbuckle, and to reaffirm Patricia Brisebois and Melynda Crampton as presently constituted.

**Motion Carried**

**Res. 496-23**

MOVED by Deputy Mayor Engel

To send letters on behalf of Council for all the previous committee members for their time and commitment to the Didsbury Municipal Library Board.

**Motion Carried**

**11.5.4 2023-2024 Appointment of CAEP Business Representative**

**Res. 497-23**

MOVED by Councillor Moore

To appoint Meaghan Neis as the Town of Didsbury Business Representative for the Central Alberta Economic Partnership until the Organizational Meeting in 2024.

**Motion Carried**

**11.6 Adjournment of the Organizational Meeting**

**Res. 498-23**

MOVED by Councillor Windsor

To adjourn the October 24, 2023 Organizational Meeting at 8:27 p.m.

**Motion Carried**

**12. CORRESPONDENCE & INFORMATION**

- Mountain View Emergency Shelter Society

**Res. 499-23**

MOVED by Councillor Moore

To accept the correspondence items presented as information.

**Motion Carried**

**13. COUNCIL MEETING HIGHLIGHTS**

- Presentation to Dominic Loch, the winner of the Name that Park contest, for his submission of Jet's Park
- Passing of Bylaw 2023-15 amending the Land Use Bylaw for rezoning of the 5-0 Club Lands
- Removal of Municipal Reserve on 5-0 Club Lands
- CAO Report – work done on facilities
- Donation of Arena Score Clock
- Curling Rink Report going to the Performance Evaluation Committee
- Attendance of regular attendee in the gallery and on live streaming

**14. QUESTION PERIOD**

**15. CLOSED MEETING**

**Res. 500-23**

MOVED by Councillor Williams

To go into Closed Meeting at 8:33 p.m. for the following items:

15.1 Draft Multi-Year Capital Plan - as per Section 23 and 29 of the FOIP Act

15.2 Land Proposal - as per Section 16 of the FOIP Act

15.3 Project Visioning - as per Section 23 of the FOIP Act

15.4 Governance Update – as per Section 23 & 24 of the FOIP Act

**Motion Carried**

**16. RECONVENE**

**Res. 501-23**

MOVED by Moore

To return to Open Meeting at 9:42 p.m.

**Motion Carried**

**Res. 502-23**

MOVED by Councillor Moore

To accept the Draft Multi-Year Capital Plan as information.

**Motion Carried**

**Res. 503-23**

MOVED by Councillor Windsor

To accept the land proposal as information and respond as discussed.

**Motion Carried**

**Res. 504-23**

MOVED by Councillor Williams

To accept the project visioning as information.

**Motion Carried**

**Res. 505-23**

MOVED by Deputy Mayor Engel

To accept the governance update as information.

**Motion Carried**

**ADJOURNMENT**

**Res. 506-23**

MOVED by Councillor McCoy

To adjourn the October 24, 2023 Regular Council Meeting at 9:44 p.m.

**Motion Carried**

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Mayor - Rhonda Hunter

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Chief Administrative Officer- Ethan Gorner



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

MEETING DATE: November 14, 2023  
SUBJECT: Council Reports  
ORIGINATING DEPARTMENT: Legislative Services

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### **BACKGROUND/PROPOSAL:**

Council Members will each provide a verbal and/or written report on any business or committee activity in which they have participated.

### **COUNCIL PROFESSIONAL DEVELOPMENT FOR SEPTEMBER & OCTOBER 2024**

Councillor John Baswick	Elected Official Education Program—September 26, 2023, Edmonton, AB
Councillor Ethan Williams	Elected Official Education Program—September 26, 2023, Edmonton, AB
Councillor Bill Windsor	RMA Fall Convention—November 6 to 9, 2023, Edmonton AB
Mayor Rhonda Hunter	CAEP Annual General Meeting – November 16, 2023, Red Deer AB

### **ALIGNMENT WITH STRATEGIC PLAN**

5. Governance & Organizational Excellence

### **RECOMMENDATION**

To accept the Council Reports for November 14, 2023 as information.

# **Dorothy Moore Report on the Alberta Municipalities 2023 Convention Sessions.**

## **1. OVERCOMING ROADBLOCKS TO ECONOMIC DEVELOPMENT & STRATEGIC GROWTH** Sept. 27/23 9:15 a.m.

Shana Feth, President & CEO of Alberta Chambers of Commerce. They and AB Munis have been collaborating for 18 months to share DATA and working with the Alberta Post Secondary Network in a Task Force to use data to future-proof the economy, build capacity and fill skills gaps. Their work will provide current data to municipalities to align policies and land use. The Economic Strategy Commission has over 24,000 businesses in Alberta.

The Building Industry and Land Development Association Alberta (BILD Alberta) advocates on behalf of members on provincial matters that impact Residential Construction and Land Development. BILD Alberta represents developers, builders, renovators, trades, consultants, manufacturers, service professionals and suppliers.

BLD Alberta states that Calgary is Canada's hottest market, with spillover to all of Alberta. There are record highs, demand and incentives. Calgary has about ½ of all Alberta housing starts. Most are purpose built rentals in Calgary and Edmonton.

The challenges are the high interest rates, rising construction costs, supply chain issues, economic uncertainty and labour shortages. Once again 40 and 50 year mortgages are being offered. The Calgary RESOLVE campaign is working toward providing affordable and supported housing for 3,000 vulnerable and homeless Calgarians by raising \$120 million to leverage government funding from various groups. The government wants to pass these developments along to not or profits to operate after they're built. There are scholarships at NAIT and SAIT to train workers.

Less relevant....Jasper and Drayton Valley have gone into child care because they had no businesses to do it. Unfortunately, they advocate for municipal involvement without qualification. They also find it necessary to provide some staff housing in Jasper for workers.

## **2. MANAGING IN A HYBRID WORLD** Sept 27/23 11:00 a.m.

The work situation has kept changing, and keeps changing with feedback. Municipalities have a public service requirement, so not everyone could work from home. Being isolated at home does erode collaboration and organizational culture. Most municipalities have taken a staged re-entry with review. There has been personal uncertainty and disruption. There are unique family situations. Review on a case by case basis. Lessen anxieties. Keeping a lot of qualified people who may have been lost otherwise. The organization may look different, but we hear that it DOES work. Take care of employees who may overcompensate.

There have been new OHHS, WCB, human rights, privacy issues associated with working from home. New policies and procedures were needed. Inequity is an issue- Why do some people get to work from home? Effect on Community (- such as Edmonton City Hall area businesses)? Mental health price- some people do need to interact. Be flexible-fair-accountable, ensure fit and confirm value.

Wild Willow Enterprises provides remote administration since 2013 for municipalities, boards agencies and commissions. They have 7 people: 2 remote, 3 part time hybrid and one in the office plus Wendy the owner who lives just outside Onoway. The challenges are compatibility and access to documents, shared space. More investment in VPN and authentication and more equipment. There may be an expectation of accessibility at all times, but there is also the benefit of being remote when a child is sick.

## **3. The Council /CAO Bargain (LGAA)** September 28 9:00 a.m. (CAOs of Med Hat, Three Hills, Picture Butte)

There are very different Councils and CAOs. If a Council and CAO are aligned in understanding the level of advice and service expected you can avoid misunderstandings and get the most valuable service from a CAO. An agreed value statement between Council and CAO may be helpful to facilitate conversations, expectations, alignment in relationships among CAO, Council, community, staff.

Medicine Hat CAO Ann Mitchell has written her thesis on this relationship. She has a Masters in Leadership. Municipal World was a partner. George Cuff, David Seigel.



There is no set education stream for CAOs and trial & error has been the path. The Public Service Bargain has 3 aspects: 1) Leadership of Municipal staff. 2) Relationship with media, community and stakeholder groups. 3) Advice to Council. (leading up, out and down) CAO profile in the community may be high or low. (CAOs on stage had very different levels of comfort of community profile expectations. Some love it, some can't do it)

CAO level of advice to Council is a range between proactive and reactive. Proactive- "Find ways to say Yes". Council and CAO have different kinds of expertise.

Role clarity is vital. Staff may be passionate, but need to implement Council's vision. Complete authority to manage staff.

Recommendations from the study;

- Orientation and pre-orientation are important. Maybe a half day- but it's NOT a big binder.
- Understanding stakeholders.
- Keep talking to CAO. Manage expectations.
- **This last bullet was supposed to be all the recommendations from the thesis in the presentation- but as of October 22- there are NO conference presentations on the AB Munis website yet!**

2023 ANNUAL MINISTRY DINNER OF ECONOMIC DEVELOPERS ALBERTA EDMONTON, OCTOBER 18, 2023.

Although my table had the expected City Ec Dev people, Redwater was there, pointing out that small communities often don't fit into programs, or are eliminated or grouped with a larger group that ignores their needs. There was a representative of Fortis, who pointed out the gaps in communication that made it difficult for them to respond effectively during wildfires- asking for radio access to disaster services. Next to me was Stephen Mason, the CEO & Chair of Reconciliation Energy Transition Inc. (RETI), whose company owns the CO2 hub in Calgary for carbon capture and storage, as well as several other companies around the world. His company is working as well on bio fuels, including for airplanes, and in partnership with several indigenous groups.

**The following federal or provincial ministry representatives came to my table during the evening:**

**1. Michele Evans, from Prairies Economic Development Canada (PrairiesCan),** the federal department that supports business, innovation and community economic development unique to Alberta, Saskatchewan and Manitoba.

Michele was the most animated guest at our table during the whole evening, and a delight to engage with, despite representing a federal entity! Her background is 18 years at Ec. Dev. & Tourism in Alberta.

PrairiesCan provides funding directly to businesses, projects, initiatives. They seek to grow small & medium enterprise. They also advocate and help with applications to other parts of the federal government for big projects too, to make sure the west isn't forgotten.

- Looking to fund durable tourism, invest in the ecosystem, farmers
- Funding less studies- more actual experiences- What is new and novel- not the same?
- They have previously invested in Lethbridge College and the U of C Centre (CBB).
- Funding for renewables will come out in November. Indigenous targets are a preference.
- Just starting with Transport Canada regarding transportation corridors. Rail will be first- not roads.

**2. Maureen Tolle(sp?), ADM Alberta Innovation, Privacy and Policy** (It was all about privacy & FOIP) Big cities had irrelevant specific questions.

- Only 3 provinces have PIPA (Privacy & Personal Information Protection Act)
- Plain language requirement is coming soon. Will protect privacy and still be easy.
- Federal Bill C-27 coming regarding data and AI. Alberta will watch closely and follow.

**3. Liam Stone, ADM Ministry of Jobs, Economy & Trade. Alberta Economic Dashboard (See sheets with QR codes for Alberta Economic Dashboard, Regional Dashboard, Major projects, and Export Tool.)** Designing, updating and coordinating investment tools for Alberta.

- **Site Selector Tool.** Started with Invest Alberta. Was done in Ontario and BC. Real estate information along with infrastructure
- **Concierge for large investors.** Aerospace, critical minerals, logistics, etc. and policy on that.
- **Manufacturing Tax Credit.**
- **SpaceList.** A listing database apparently used by commercial real estate brokers. (New to me) Their goal is to be able to find whatever parameters you ask for. (I asked if others are able to load onto this platform. He thought municipalities and brokers could-I am skeptical- Most larger municipalities do already have a real estate license.
- **He recommended Chris Steel at Invest Alberta as a good consultant and Site Sector.**

**4. Doug Lammie, ADM Ministry of Energy and Minerals.**

Priorities are the innovation, reliability and affordability of energy, and the development of clean energy like LNG, Ammonia, Lithium, etc.

**5. Alberta Immigration & Multiculturalism.** Balance- lots of people want to come to Canada. Trying to match skills with our needs.

**6. Meaghan Pelton, Deputy Director, Alberta and Northwest Territories Regional Office, Global Affairs Canada, Trade Commissioner Service.**

[Meaghan.Pelton@international.gc.ca](mailto:Meaghan.Pelton@international.gc.ca) [www.tradecommissioner.gc.ca](http://www.tradecommissioner.gc.ca)

She is extremely helpful and enthusiastic, based in Calgary for a maximum of 4 years. Has been posted in Ottawa, Santiago Chile, New York and is from Calgary originally.

- **International arm of the federal government.** There are 20 trade commissioners in Alberta, sectorially based. They can connect to our 161 embassies.
- It is a **free** service to eligible Canadian businesses.
- They can take our good business cases to the embassies, who will introduce businesses to foreign investors. They are also responsible for foreign direct investment.
- Invest Alberta sends some investors to Global Affairs Canada. She is the contact for them and us.
- They promote value added business, not commodities.
- They offer advice on taxes, partnerships, opportunities, risks- she is SO enthusiastic about what can be done!
- The TAP program was asked about- (It is The Transition to Adulthood Program will provide young adults with targeted services they choose based on their goals and dreams for their future. Additional supports will be provided, which will focus on supports and services the young adult needs to successfully transition into adulthood.) (Not sure what the connection is.)

**SPEAKER: Minister of Agriculture & Irrigation, Hon. RJ Sigurdson.**

Lives North of Cochrane, was a welder.

- Tax credit for value added agricultural innovation.
- 400 Ukrainians a week still coming to Alberta.
- It is a shared Federal Provincial responsibility
- Alberta can accept economic immigrants, but not necessarily others.

Using the Targeting, Referral and Feedback system, P/Ts can strategically target and contact EI applicants, in order to refer them to a job or offer employment programs and services early in their claim.

## 2023 Economic Developers Alberta (EDA) Ministry Dinner

### Table #14 – Report submitted by Mayor Hunter

November 14, RCM

#### 6:10: Jamie Curran, ADM Environment and Protected Areas: Discussion topics (sections of Mandate Letter):

- Reviewing Alberta's water management strategy to increase the availability of water and water licences to Alberta municipalities, businesses, and agricultural producers while maintaining the highest standards of water conservation and treatment.
- Working collaboratively with the federal government, First Nations and industry to develop and implement an accelerated strategy for oil sands mine water management and tailings pond reclamation and other indigenous business growth.

#### 6:30: Steve McMann, Alberta Innovates <https://albertainnovates.ca/>

"Alberta's Innovation Engine"

Alberta Innovates solves some of the province's biggest challenges by "seeing beyond the possible." They support research and the growth of business. They help the startup community build new technology and drive new ideas. Getting great ideas off the ground takes coaching, community and capital, and Alberta Innovates helps with all three. Alberta Innovates supports innovative researchers, entrepreneurs, and other clients with funding, advice, and support. Provide a range of grant funding programs targeted to different sectors and development stages. They particularly fund projects that support the growth and diversity of Alberta's economy.

The funding ranges from \$10,000 up to \$5 million per project; works with a \$170 million budget

Exists to help drive economy and there must be value for province and the world

Current Priorities:

Digital Health: We advance digital health technologies to accelerate improvements in the quality and long-term sustainability of our health system and the health of Albertans.

Clean Resource Technologies: We accelerate technologies and innovation that improve environmental sustainability and economic diversification, including helping Alberta realize its hydrogen ambitions.

Smart Agriculture: We lead smart agriculture research and innovation and address food security challenges through adoption of technology for significant impact in Alberta and beyond.

#### 7 p.m. First Nations and Indigenous Relations, Don Kwas, Assistant Deputy Minister: Discussion topics (sections of Mandate Letter):

- Doubling the Alberta Indigenous Opportunities Corporation loan capacity to at least \$2 billion and providing recommendations related to the potential expansion of eligible projects, including health care, manufacturing, forestry, tourism, and technology.
- Working with cross-ministry partners to ensure Indigenous businesses and communities play an integral role in our provincial energy strategy and economic partnerships.

Providing foundation for protocol agreements, treaty agreements, metis settlements between governmental departments.

Working on making lives better with economic supply chains, access to projects

Aboriginal Business Capacity Building Program – funding, getting involved in contracted services to government

#### 7:20 p.m. Agriculture and Irrigation, Jason Hale, Deputy Minister: Discussion topics (sections of mandate letters):

- As the lead, work with the President of Treasury Board and Minister of Finance to develop and implement a Competitive Agri-Food Value-Added Processing and Manufacturing program that will make Alberta more competitive with competing jurisdictions.
- As the lead, work with the Minister of Environment and Protected Areas to expand and improve the irrigation network within Alberta to ensure Alberta is best served and maintains its standing as a global leader in food development and distribution.

#### 7:40 p.m. Deputy Minister Forestry & Parks, Shannon Marchand

Discussion focused on public land use and lease, gravel pit aggregates and leases, regulatory compliance of harvesting of forests.

**Comments from Government of Alberta: Minister RJ Sigurdson, Minister of Agriculture and Irrigation,** brought greetings on behalf of the Premier.

**8:20 p.m. Prairies Economic Development Canada - PrairiesCan**

The federal department that leads in building a strong, competitive Prairie economy.

Minister of Northern Affairs, the Ministry responsible for Prairies Economic Development Canada has a mandate as follows: Ensure the continued strength of the Canadian Northern Economic Development Agency and Prairies Economic Development Canada and that they continue to promote short- and long-term job creation and economic development in the Northern and Prairie regions, particularly through the delivery of regionally tailored programs, services, knowledge and expertise, so that all regions, and, in particular, rural and small communities, have access to place-based programming and support.

PrairiesCan leads in building a strong, competitive Canadian economy by supporting business, innovation and community economic development unique to Alberta, Saskatchewan and Manitoba.

In this session, PrairiesCan highlighted some sectors that have received funding for their projects and the success of the projects: Biofuels, Clean Technology, Tourism/Travel Alberta.

Entrepreneurs/business people seeking small business loans or small business grants, or seek funding for innovation or scaling up their business can be assisted by PrairiesCan (up to \$5 million). They seek to diversify the economy by funding entrepreneurship in many sectors. They are currently helping promising sectors like precision healthcare, digital technology, value-added agriculture, and clean technology to lead the new economy.

They also support inclusivity for women entrepreneurs, Indigenous-led businesses, entrepreneurs with disabilities, Black Canadian entrepreneurs, Francophone small businesses, and young small business leaders.

**8:40 p.m. Closing Comments:** Reeve Bob Marshall, County of Grande Prairie No. 1 and Shane Olson, EDA President





## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: November 14, 2023  
SUBJECT: CAO Report  
ORIGINATING DEPARTMENT: Legislative Services

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### BACKGROUND/PROPOSAL:

Please see attached information for the Chief Administrative Officer (CAO) Report for November 14, 2023.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

During the CAO Report, Council will have the opportunity to ask questions to the CAO and to make motions for information they would like Administration bring back to a future Council meeting.

### ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

### RECOMMENDATION

To accept the Chief Administrative Officer Report for November 14, 2023 as information.



## CAO Report – November 14, 2023

### 1. Planning and Development Third Quarter Report and Permits Issued (Planning & Development)

Please find attached the Planning & Development Permits as of November 7, 2023.

### 2. CP Holiday Train Returning to Didsbury (Community Services)

The Canadian Pacific Holiday Train is coming back to Didsbury on Friday, December 8, 2023! The train will arrive at approximately 3:30 p.m. with performances by the Anyway Gang, featuring Sam Roberts, from 3:45 - 4:15 p.m.

In conjunction with the CP Holiday Train's arrival and show, the Didsbury and District Chamber of Commerce is hosting a Christmas Market in the Didsbury Train Station from 2 - 6 p.m. on Friday, December 8 and from 10 a.m. to 2 p.m. on Saturday, December 9. The community is encouraged to visit all the vendors in the Didsbury Train Station while they wait for the train!

Council will also have a table set up to engage with the community and hand out donated Tim Hortons hot chocolate and Timbits.

### 3. Economic Development Third Quarter Report (Strategic Operations & EDO)

Please see attached the Third Quarter Report from the Economic Development Officer.

### 4. Municipal Indicators Report (Corporate Services)

Please see attached the 2022 Municipal Indicators Report.

### 5. Utility Bill Information (Corporate Services)

The utilities department is attempting to complete the upgrade to the flexnet (GPS) remote system for meter reads that has been in progress for about eight years. The flexnet is integral to future enhancements to the reading system and is valuable to the process for leak detection.

Due to product and shipment delays during COVID, the department has been pushing to complete this by the end of the year.

Staff have spent several months reaching out by email, phone, and letter to residents who still require the installation of the flexnet remote. They have also tagged the doors of those homes, with requests for maintenance. After all these efforts, there are still about 150 homes left to finish.

By estimating the usage on the utility bills for these homes, and publicizing the need for the homes with estimated readings to contact the Town, staff hope to establish contact with those remaining residents before needing to move forward with disconnection of services. The Utility Department is communicating this information to residents via newspaper ad, social media, the Town Hall News, and on the Town of Didsbury website.

**DOES YOUR UTILITIES BILL LOOK LIKE THIS?**

**CONTACT US!**

Did your most recent invoice show an estimated read?

Please contact us at 403-335-8343 as soon as possible.

**Utility Bill Details:**

Total Basic Charges	20.90
	16.86
	46.07
Consumption	12,000 m³ Estimate
Water Dist - \$4.30/m³	
Wastewater Dist - \$1.47/m³	
G.S.T. 108126053 RT0001	

PLEASE NOTE: UTILITY ACCOUNTS ARE DUE AND PAYABLE WHEN RENDERED AND SUBJECT TO A PENALTY.

RETAIN THIS PORTION FOR YOUR RECORDS

IMPORTANT MESSAGES

PAYMENTS TO YOUR UTILITY ACCOUNT WITH THE E-GOV ONLINE PLATFORM

Visit [www.didsbury.ca](http://www.didsbury.ca)

**Didsbury**  
The Place to Grow

## ***CAO Report: Planning & Development Permits***

The Town of Didsbury has authorized the conditional issuance of the following permits:

### ***Development Officer (Permitted Use) Decisions:***

PERMIT #	ADDRESS	TYPE	APPLICANT/OWNER	DECISION DATE
DP 23-067	#93, 1190 – 15 Avenue	Dwelling, Manufactured	Dynamic Modular Home (a) 1113816 Alberta Ltd. (o)	Oct 23, 2023
DP 23-068	14 Deer Coulee Drive	Front Yard Projection, Balcony	Anderson, Joseph (a) Mackenzie, Randy (o)	Oct 30, 2023
DP 23-069	2309 – 19 Street	Change of Use: Industrial Services	Argo Systems Ltd. (a) JHS Developments Ltd. (o)	Oct 31, 2023

# 3rd Quarter Economic Development report July – September 2023

## Highlights in numbers

- Rural Entrepreneurship Stream Program and general inquiries about expansion or new set up  
Total inquiries: approx. 19    Support Letters Issued: 0;
- LinkedIn followers, Town of Didsbury Economic Development: 278 (last quarter 257);
- Filming: 0 (due to the writers' strike);
- New Businesses: 22 (includes seasonal);
- Welcome program/ribbon cutting: 0;
- Total number of Business Licences issued: 393 (including seasonal and temporary licences);
- Total Business Licence revenue as of September 2023: \$41,291; September 2022: \$ 37,690.00.

## Business Retention

- *Business Connect* and visitations are ongoing throughout the year.

A lack of workforce remains the biggest challenge for businesses. We are engaged in ongoing conversation with the Province to be added as a community for the [Rural Renewal Stream \(RRS\)](#) program, and our application is in process. We are exploring various avenues, including being added to Trochu's RRS. We provided businesses with resources and connections to the Ukrainian Centre and other immigration centres in Calgary.

## Website

- The [Business Directory](#) is up to date;
- A review and update of the Economic Development section is underway.

## Social Media

- [Mountain View Film Office \(MVFO\)](#) continues to post about activities on social media, including on the LinkedIn page;
- The Didsbury Economic Development LinkedIn channel posts updates as information becomes available. Please follow the Didsbury EcDev page and repost any EcDev news communicated via the Town's social media channels, including the MVRFO. This is how we create awareness!

## Marketing

- The Town of Didsbury received two awards from the [Economic Developers Association of Canada](#);
- Consistent Social media posts.

## Mountain View Film Office (MVFO)

- Responded to general inquiries;
- Partners continue to monitor website functionality and adjust as they see fit and as needed.
- The partners of MVFO will review the vision, processes, guidelines and fees over the course of the next few months (in process).

## Events & meetings attended

- Two ATCO events – introduction to [ATCO Hydrogen venture](#);
- DEDAC meeting in September;
- Province of Alberta, [J. Hartigh](#) meeting;
- [Invest Alberta](#) - Central Alberta regional meeting;
- AB Municipal Convention, Edmonton – Panel speaker re: Mountain View Regional Film Office;
- [Urban Systems](#) – Municipal Development Plan feedback;
- Mountain View Regional Film meetings with film organizations and film festivals organizers;
- [Travel Alberta](#) meeting and tour of Didsbury;
- [ATCO](#) meeting and tour of Didsbury.

## Projects, Action items and notable Activities

- Economic Development Strategy presentation to Council – approved;
- Awards nomination preparation;
- Provincial Rural Renewal Stream Application;
- AB Municipal Convention – Panel preparation;
- Business Licence streamlining and transition;
- [Suncor](#) re: Community Park (still in process).

## **Town of Didsbury 2022 Municipal Indicators Report**

Beginning in 2017, Alberta Municipal Affairs began reporting on performance measures identifying municipalities deemed to “not face long term viability challenges based on their financial, governance, and community indicators.”

<b>Indicator &amp; Explanation</b>	<b>Didsbury's Result</b>
<b>1 – Audit Outcome</b> “The municipal auditor was able to complete an audit report that does not identify a specific concern about the ability of the municipality to meet its financial obligations.”	No Concern
<b>2 – Ministry Intervention</b> “The municipality was not the subject of a Municipal Affairs intervention.”	No
<b>3 – Tax Base Balance</b> “The municipality’s residential tax revenue accounts for no more than 95% of its total tax revenue.”	85.60%
<b>4 – Tax Collection Rate</b> “The municipality collects at least 90% of the municipal taxes levied.”	94.27%
<b>5 – Population Change</b> “The population has not declined more than 20% over a ten-year period.”	2.28%
<b>6 – Current Ratio</b> “The ratio of current assets to current liabilities is greater than one.”	2.45
<b>7 – Accumulated Surplus/Deficit</b> “The municipality has a positive surplus”	\$9,036,706
<b>8 – On-Time Financial Reporting</b> “The municipality’s financial statements and financial information return for the preceding calendar year are received by Municipal Affairs no later than May 1 <sup>st</sup> ”	Received April 18, 2023
<b>9 – Debt to Revenue Percentage</b> “The municipality’s total borrowings represent less than 120% of its total revenue.”	22.70%
<b>10 – Debt Service to Revenue Percentage</b> “The municipality’s total costs for bowing repayments do not exceed 20% of its total revenue.”	5.53%
<b>11 – Investment in Infrastructure</b> “The municipality’s average capital additions exceed the average amortization.”	2.00
<b>12 – Infrastructure Age</b> “The net book value of the municipality’s tangible capital assets is greater than 40% of the original cost.”	60.48%
<b>13 – Interest in Municipal Office</b> “The number of candidates exceeded the number of councillor positions.”	N/A



# Town of Didsbury 2022

AUDIT OUTCOME  
**No Concern**

MINISTRY INTERVENTION  
**No**

TAX BASE BALANCE  
**85.60%**

TAX COLLECTION RATE  
**94.27%**

POPULATION CHANGE  
**2.28%**

CURRENT RATIO  
**2.45**

ACCUMULATED SURPLUS/DEFICIT  
**\$9,036,706**

ON-TIME FINANCIAL REPORTING  
(Date Received)  
**April 18, 2023**














DEBT TO REVENUE PERCENTAGE  
**22.70%**

DEBT SERVICE TO REVENUE  
PERCENT  
**5.53%**

INVESTMENT IN INFRASTRUCTURE  
**2.00**

INFRASTRUCTURE AGE  
**60.48%**

INTEREST IN MUNICIPAL OFFICE  
**N/A**

Indicator		2017	2018	2019	2020	2021	2022
Audit Outcome		No Concern	No Concern	No Concern	No Concern	No Concern	No Concern
Ministry Intervention		No	No	No	No	No	No
Tax Base Balance		90.03%	90.43%	90.48%	90.84%	86.67%	85.60%
Tax Collection Rate		94.23%	95.88%	95.98%	95.08%	95.63%	94.27%
Population Change		14.55%	14.55%	14.55%	14.55%	2.28%	2.28%
Current Ratio		1.69	1.89	2.32	2.02	2.17	2.45
Accumulated Surplus/Deficit		\$4,572,676	\$5,618,759	\$6,924,152	\$7,491,389	\$8,450,187	\$9,036,706
On-Time Financial Reporting		Yes	Yes	Yes	Yes	Yes	Yes
Debt to Revenue Percentage		50.22%	44.90%	37.23%	32.93%	26.70%	22.70%
Debt Service to Revenue Percentage		8.09%	6.48%	6.30%	5.20%	5.40%	5.53%
Investment in Infrastructure		5.16	5.24	4.96	4.6	2.78	2
Infrastructure Age		65.31%	64.72%	63.43%	62.89%	61.66%	60.48%
Interest in Municipal Office		3.14	N/A	N/A	N/A	2.29	N/A



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: November 14, 2023  
SUBJECT: Bylaw 2023-18 Corporate Services Rates and Fees  
ORIGINATING DEPARTMENT: Corporate Services

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### BACKGROUND/PROPOSAL

Corporate Services Rates and Fees Bylaw 2023-18 is a bylaw respecting the rates and fees to be charged for various goods and services provided by the Town of Didsbury.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached, Bylaw 2023-18, with changes noted in red, which are for clarification only.

As there are no other fee changes, Administration is recommending Bylaw 2023-18 receive all three readings. This bylaw will come into effect January 1, 2024.

Council has the authority to refer the bylaw to committee if they do not want to grant all three readings at this meeting.

### ALIGNMENT WITH STRATEGIC PLAN

#### 2. An Informed & Engaged Community

### RECOMMENDATION (Four separate motions)

That Council grant first reading to Corporate Services Rates and Fees Bylaw 2023-18.

AND

That Council grant second reading to Corporate Services Rates and Fees Bylaw 2023-18.

AND

That Council grant unanimous consent to proceed to a third reading of Corporate Services Rates and Fees Bylaw 2023-18.

AND

That Council grant third and final reading to Corporate Services Rates and Fees Bylaw 2023-18.

**TOWN OF DIDSBURY**  
**Corporate Services Rates and Fees Bylaw**  
**Bylaw No. 2023-18**

---

**BEING A BYLAW OF THE TOWN OF DIDSBURY, IN THE PROVINCE OF ALBERTA, RESPECTING RATES AND FEES TO BE CHARGED FOR VARIOUS GOODS AND SERVICES PROVIDED BY THE TOWN OF DIDSBURY.**

**WHEREAS**, pursuant to section 3 of the *Municipal Government Act*, being the Revised Statutes of Alberta 2000, Chapter M-26, as amended, the purposes of a municipality are to provide services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the municipality; and

**WHEREAS**, pursuant to section 7(f) of the *Municipal Government Act* a Council of a municipality may pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality; and

**WHEREAS**, Section 7 and 8 of the *Municipal Government Act*, Chapter M-26, 2000 and amendments thereof authorizes the Council to repeal or amend any bylaws; and

**WHEREAS**, section 6 of the *Municipal Government Act* Revised Statutes of Alberta 2000 and amendments thereto gives a Municipality natural person powers, which imply the power to charge for goods and services provided, and

**WHEREAS**, Goods and Services Tax (GST) is included or exempt where it is not stated;

**NOW, THEREFORE**, the municipal Council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw shall be known as the “Corporate Services Rates and Fees Bylaw”.
2. That the rates specified in the Schedule attached be charged for the goods and services as specified.
3. This bylaw comes into full force and effect **January 1, 2024**.
4. The schedules attached to this Bylaw form part of this Bylaw.

**5. Paramount Rules**

5.1 If the provisions in any other bylaw conflict with the rules in this Bylaw, this Bylaw will prevail.

**6. Transitional**

6.1 Bylaw 2023-06 is hereby repealed.

Read a first time this    day of    2023

Read a second time this    day of    2023

Read a third and final time this    day of    2023

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Mayor – Rhonda Hunter

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Chief Administrative Officer – Ethan Gorner

## SCHEDULE "A"

<b>Administrative Fees</b>	
<b>Description</b>	<b>Rate/Fee</b>
Accounts Receivable Penalties (on outstanding balance)	1.5% per month
Returned Item Fee (payments)	\$30 each
Photo Copy of statutory and general information documents	\$.25 per page +GST
Administration fee on <b>Property Tax</b> Payments made by Credit Card	2.75%
<b>Taxation (GST exempt)</b>	
Tax Certificates	\$35
<b>Property Assessment Appeals</b>	
Residential property 3 or fewer dwellings	\$50
Residential property 4 or more dwellings	\$200
Non-residential property	\$250
<b>Freedom of Information and Protection of Privacy Act (FOIP) Requests</b>	
Initial fee for one-time general information requests	\$25
Continuing requests (processed more than once at pre-determined intervals)	\$50
Additional charges not listed above	As per the FOIP Act
Personal Information requested by applicant – fewer than 40 pages	No charge
Personal Information requested by applicant – exceeds 40 pages	As per the FOIP Act
<b>Fire Services and Response Fees (includes all personnel involved)</b>	
Fire Services fees	As per current Alberta Transportation rates
Expendable/Consumable supplies used in response	Town cost plus 10%
<b>RCMP/Policing Fees</b>	
Police Information Checks	\$40
Police Information Checks – Volunteer	n/c
Fingerprints	\$50 <i>(\$25 payable to Receiver General and \$25 payable to Town of Didsbury)</i>



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: November 14, 2023  
SUBJECT: Bylaw 2023-19 – Social Services Rates & Fees  
ORIGINATING DEPARTMENT: Legislative Services

---

### BACKGROUND/PROPOSAL:

Council is being presented with proposed updates to the rates and fees associated with the Town of Didsbury social services portion of the organization, which includes the Didsbury Out of School Care Association (DOSCA) and Didsbury Summer Fun program.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Administration is recommending adding a one time DOSCA registration fee of \$25 per family. There is also a minor change to the hourly rate, going from \$8.50 to \$9.00 per hour. Additionally, we are proposing a full-week and a four-day option, that would be utilized during school breaks. These changes would be effective January 1, 2024.

Administration is also recommending adding a one-time Registration Fee of \$5.00 per child per year for the Summer Fun program. There are minor increases to the weekly rates, as well as to the Field Trip and Daily Rates. Additionally, we are proposing a four-day option, as there is demand for a short week choice for families. The proposed changes would be effective January 1, 2024.

The rate recommendations are in consideration of:

- Increasing program costs overall (staffing, supplies, rentals)
- Increasing Summer Fun field trip costs (bus and entrance fees) and staffing ratio requirements
- Administrative time required to set up new registrations within our systems, manage contracts, and submit subsidy requests to Alberta Children's Services

The attached bylaw sets out the proposed rates and fees which are noted in red.

### ALIGNMENT WITH STRATEGIC PLAN

#### 5. Governance & Organizational Excellence

### RECOMMENDATION

That Council grant first reading to Bylaw 2023-19 Social Services Rates and Fees and refer it to the Strategic Planning Committee for review and recommendation.



TOWN OF DIDSBURY  
Social Services Rates and Fees Bylaw  
Bylaw No. 2023-19

---

**BEING A BYLAW OF THE TOWN OF DIDSBURY, IN THE PROVINCE OF ALBERTA, RESPECTING RATES AND FEES TO BE CHARGED FOR VARIOUS GOODS AND SERVICES PROVIDED BY THE TOWN OF DIDSBURY.**

**WHEREAS**, pursuant to section 3 of the *Municipal Government Act*, being the Revised Statutes of Alberta 2000, Chapter M-26, as amended, the purposes of a municipality are to provide services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the municipality; and

**WHEREAS**, pursuant to section 7(f) of the *Municipal Government Act* a Council of a municipality may pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality; and

**WHEREAS**, Section 7 and 8 of the *Municipal Government Act*, Chapter M-26, 2000 and amendments thereof authorizes the Council to repeal or amend any bylaws; and

**WHEREAS**, section 6 of the *Municipal Government Act* Revised Statutes of Alberta 2000 and amendments thereto gives a Municipality natural person powers, which imply the power to charge for goods and services provided, and

**WHEREAS**, Goods and Services Tax (GST) is included or exempt where it is not stated;

**NOW, THEREFORE**, the municipal Council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw shall be known as the “Communities Services Rates and Fees Bylaw”.
2. That the rates specified in the Schedules attached be charged for the goods and services as specified.
3. This bylaw comes into full force and effect upon third reading of the bylaw. The effective date of the rates and fees are listed and form part of the Schedules.
4. The schedules attached to this Bylaw form part of this Bylaw.

**5. Definitions**

**DOSCA** means the Didsbury Out of School Care Association.

**Summer Fun** means a licensed week-long summer camp program, run by the Didsbury Out of School Care Association.

**6. General Provision**

- 6.1 The DOSCA department in the Town of Didsbury is self-supported, therefore is not subsidized by property taxes.

**7. Paramount Rules**

- 7.1 If the provisions in any other bylaw conflict with the rules in this Bylaw, this Bylaw will prevail.

**8. Transitional**

- 8.1 Bylaw 2022-03 is hereby repealed.

Read a first time this    day of    2023

Read a second time this    day of    2023

Read a third and final time this    day of    2023

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Mayor – Rhonda Hunter

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Chief Administrative Officer – Ethan Gorner

**SCHEDULE "A"**  
**2024 Proposed Didsbury Out of School Care Association (DOSCA) Fees**  
*Effective January 1, 2024*

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<b>Childcare</b>	<b>Current Rate</b>	<b>Proposed Rate</b>
Registration Fee	n/a	\$25.00/family one-time fee
DOSCA – Hourly Fee	\$8.50/ hour	\$9.00/hour
DOSCA – Full Day Fee	\$50.00/ day	No change
Four-Day Fee (consecutive days)	n/a	\$170.00/week
Weekly Fee	n/a	\$200.00/week

**SCHEDULE "B"**  
**2024 Summer Fun Fees**  
*Effective January 1, 2024*

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<b>Summer Fun:</b>	<b>Current Rate</b>	<b>Proposed Rate</b>
Registration Fee	n/a	\$5.00/child/year
Weekly Early Bird Fee	\$180.00/week, until June 15	\$190.00/week, until June 14
Weekly Early Bird Fee, additional siblings	\$170.00/week/sibling, until June 15	\$180.00/week, until June 14
Weekly Fee	\$190.00/week, after June 15	\$200.00/week, after June 14
Weekly Fee, additional siblings	\$180.00/week/sibling, after June 15	\$190.00/week, after June 14
Four-Day Fee (consecutive days)	n/a	\$170.00/week
Daily Drop-In Fee	\$50.00/day	\$55.00/day
Field Trip Drop-In Fee	\$65.00/day	\$75.00/day



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

MEETING DATE: November 14, 2023  
SUBJECT: Bylaw 2023-20 Committees of Council  
ORIGINATING DEPARTMENT: Legislative Services

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### **BACKGROUND/PROPOSAL:**

Section 145 of the *Municipal Government Act* allows council to establish, by bylaw, council committees and outline the function and procedures of those committees.

Bylaw 2023-20 will serve to repeal and replace Bylaw 2020-11 Committees of Council.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

Changes include the renaming of certain general governance committees, clarifications pertaining to committee assignments, and clarifications regarding the principles, purposes, and functions of committees.

Attached is Bylaw 2023-20 with changes noted using red, highlight, and strikethrough indicators.

### **ALIGNMENT WITH STRATEGIC PLAN**

5. Governance & Organizational Excellence

### **RECOMMENDATION**

That Council grant first reading to Bylaw 2023-20 Committees of Council and refer it to the Policy & Governance Committee for review and recommendation.

TOWN OF DIDSBURY  
BYLAW 2023-20  
Committees of Council Bylaw

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BEING A BYLAW OF THE TOWN OF DIDSBURY TO ESTABLISH COUNCIL COMMITTEES OF THE TOWN OF DIDSBURY  
ENACTS AS FOLLOWS:

1. Short Title

1.1 The short title of this bylaw is the "The Committees Bylaw".

2. Definitions

2.1 In this bylaw:

**Ad Hoc Committee** means a committee established for a specified period of time and for a specific purpose.

**Advisory Committee** means a committee that is advisory in nature and may include community members and has specific focus.

**Agency Representative** means a member of an agency bringing a level of knowledge or expertise to a committee but who does not necessarily represent the mandate of the specific agency they represent.

**Committee** means a Committee, Commission, Board or other body established by Council; and in a section of this bylaw relating to a specific Committee, means that specific Committee.

**Councillor** means a member of Council but does not include the Mayor.

**Council Representative** means a member of Council appointed annually to act as Council's liaison to that committee and not as an advocate for the committee.

**Governance Committee** means a Committee of Council members only, tasked with specific governance responsibilities.

**Mayor** means the Chief Elected Official of the Town of Didsbury.

**Member** means a member of a Committee.

**Organizational Meeting** means the organizational meeting of Council as required under the *Municipal Government Act* (MGA).

3. Governance Committees

3.1 The following **General** Governance Committees are established:

- a. **Financial Planning Committee** ~~Strategic Planning Committee~~
- b. **Service Level Committee** ~~Performance Evaluation Committee~~
- c. Policy & Governance Committee

3.2 Other Governance Standing Committees that Council deems necessary may be appointed and subject to the principles set out below.

### 3.3 General Governance Committee Principles

- 3.3.1 These committees are comprised of up to a maximum of three (3) members of the Town of Didsbury Council **and an alternate;**
- 3.3.2 The Mayor shall only be a member of the Committees to which the Mayor is appointed;
- 3.3.3 The CAO or designate shall attend these committee meetings to provide administrative support and advice, which may include other departmental representation as deemed necessary;
- 3.3.4 Meeting schedules shall be set by each committee;
- 3.3.5 The Chair **and Vice-Chair** shall be selected **by the consensus of the Committee,** at the discretion of Council;
- 3.3.6 **All General Governance Committees shall have a different Chair, where possible;**
- 3.3.7 **No member of Council will be a member of more than two general governance committees, where possible.**
- 3.3.8 Members of these committees will be appointed at the Organizational Meeting. ~~Rotation of the committee members shall be appointed for a one year, two year and three year rotation for each committee.~~ **Following the Council Organizational Meeting, the committee will select a Chair and Vice-Chair, undertake orientation, and docket prioritization as needed;**
- 3.3.9 Governance committees shall undertake their work at the discretion of Council and as facilitated by Administration, ~~and in accordance with the purposes and functions outlined in this bylaw;~~
  - 3.3.9.1 **As such committees shall focus their discussions to the work assigned to them by Council. To this end, any work that a committee would like to undertake, over and above that which is delegated by Council, must be brought to Council for approval. for each term, the committee will draft a proposed committee plan that will be presented for approval by Council.**

### 3.4 Purpose and Functions of the Governance Committees

#### Financial Planning Committee ~~Strategic Planning Committee~~

- 3.4.1 The **Financial Planning Committee** ~~Strategic Planning Committee~~ is a standing committee that provides recommendations or advice to Council regarding Financial Planning, Budget, Capital Expenditure, Land Development, Facility Development, Infrastructure Management and Fleet Management.
- 3.4.2 ~~The functions of the Strategic Planning Committee to review and make recommendations on the following:~~
  - ~~1. Financial Planning~~
  - ~~2. Review of Development of Facilities and Infrastructure~~
  - ~~3. Review of Planning Documents and Plans~~
  - ~~4. Development and Review of an Asset Plan~~
  - ~~5. Prioritize Performance Based Budgeting~~

#### Service Level Committee ~~Performance Evaluation Committee~~

- 3.4.3 The **Service Level Committee** ~~Performance Evaluation Committee~~ is a standing committee that provides recommendations or advice to Council regarding service levels and facility utilization;

- 3.4.4 ~~The functions of the Performance Evaluation Committee to review and make recommendations on the following: (is 3.3.4 needed?)~~
- ~~1. Review Service and make recommendations of Levels for Facilities~~
  - ~~2. Review Service Levels for Emergency Services~~
  - ~~3. Review Service Levels for all Departments~~
- 3.4.5 Provides input and recommendation into Service Level Plans.

#### Policy & Governance Committee

- 3.4.6 The Policy & Governance Committee is a standing committee that provides recommendations or advice to Council regarding the development and compliance of Bylaws, Policies, and Shared Service Agreements.
- 3.4.7 ~~The Functions of the Policy & Governance Committee are to review and make recommendations on the following:~~
- ~~1. Review draft policies, bylaws and other proposals, plans and studies as referred by Council~~
  - ~~2. Review existing Legislative framework for redundancies and recommend improvements;~~
  - ~~3. Review Shared Service agreements as necessary (not including ICC Sub Agreements);~~
  - ~~4. Review and explore opportunities for collaboration.~~

#### **4. Ad Hoc and Sub Committees**

- 4.1 Council may establish, by resolution, Ad Hoc Committees for reviewing a specific issue or issues;
- 4.2 The composition of an Ad Hoc Committee is at the discretion of Council;
- 4.3 Ad Hoc Committees are ~~dissolved~~ ~~disbanded~~ at the completion of their mandate **or the completion of the Council term**, whichever is earliest;
- 4.4 A Committee may establish a subcommittee(s) to review a specific issue or issues and make recommendations back to the Committee;
- 4.5 These committees shall not have a Chair or Vice-Chair but will be facilitated by Administration, **as needed**;
- 4.6 The CAO or designate **may** attend these committee meetings to provide administrative support and advice, **as needed**; ~~which may include other departmental representation as deemed necessary;~~
- 4.7 The Mayor shall only be a member of the Committees to which the Mayor is appointed.

#### **5. Advisory Committees**

- 5.1 Advisory Committees are advisory in nature and may include community members with ~~specific focus~~ **specializations and expertise**;
- 5.2 Advisory Committees are established by Bylaw;
- 5.2.1 Appointments to Advisory Committees are by Council resolution.
- 5.3 Composition of the Committee
- 5.3.1 Up to two (2) members of Council may be appointed to Advisory Committees;
- 5.3.2 The composition of the Advisory Committee will be stated in the establishment bylaw.



#### 5.4 Terms of Appointment

5.4.1 Members will be appointed at the discretion of Council, which will be reviewed at the annual Organizational Meeting of Council;

5.4.2 The appointment of Chair and Vice-Chair shall be at the discretion of Council;

5.4.3. All other matters related to the Terms of Appointment will be addressed in the establishment bylaw.

#### 5.5 Meetings

5.5.1 All Advisory Committee Meetings are to be ~~conducted in Town of Didsbury facilities and~~ facilitated by Town of Didsbury staff, at their discretion and in accordance with their availability.

5.6 ~~Administration will provide an annual orientation to all advisory committees, which will include~~  
Ongoing training on guiding principles and roles and responsibilities will be provided as needed.

### 6. General Considerations

6.1 The membership and any outstanding assigned business for all governance committees is dissolved at the completion of the election term.

#### 6.2 Power of Authority

6.2.1 Committee members serve at the pleasure and discretion of Council to undertake the work assigned by Council;

6.2.2 Council, at any time, retains the power to change the disposition of any Committee by resolution of Council.

6.3 Except as otherwise specified in this bylaw, no Committee or Member has:

6.3.1 Power to pledge the credit or course of action of The Town or enter into any agreement on behalf of the Committee or the Town;

6.3.2 Power to authorize any expenditure to be charged against The Town without prior approval by Council;

6.3.3 Authority to act administratively, or to direct administrative staff.

6.4 Committee meetings shall be at the discretion of each committee and the availability of administration as needed;

~~6.5 The meeting schedule may be amended in any way, including the addition or cancellation of meetings at the discretion of the committee.~~

6.6 The majority of all members that comprise of the committee shall establish quorum.

## **7 Effective Date**

7.1 This bylaw comes into force on the day it is passed.

## **8. Repeal**

8.1 Bylaw 2020-11 and amendments thereto are hereby repealed.

Read a first time on the      day of

Read a second time on the      day of

Read a third and final time on the      day of

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Mayor Rhonda Hunter

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Chief Administrative Officer Ethan Gorner



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: November 14, 2023  
SUBJECT: 2021 Population Census  
ORIGINATING DEPARTMENT: Legislative Services

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### BACKGROUND/PROPOSAL:

Council had previously directed Administration to send a letter challenging the results of the 2021 Federal Census, which resulted in a lower population count from the 2016 Federal Census.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Statistics Canada provided a response to this request which is attached for Council's review. The letter outlines their review and the results of the investigation. They state that the 2021 Federal Census number will remain unchanged, based on their review.

### ALIGNMENT WITH STRATEGIC PLAN

3. Strong & Resilient Local Economy

### RECOMMENDATION

To accept the 2021 Population Census response from Statistics Canada as information.



August 29, 2023

Ethan Gorner  
Chief Administrative Officer, Town of Didsbury  
egorner@didsbury.ca

**Subject: 2021 Census of Population – Town of Didsbury, AB  
(Census subdivision # 4806032)**

Dear Ethan Gorner,

Thank you for your patience while awaiting the results of the formal review of 2021 Census population and dwelling counts requested by your community.

In response to your request, a detailed review of the 2021 Census data for the town of Didsbury has been undertaken. The investigation included a review of maps, enumeration records and the census data collected for the area, in order to verify boundaries and ensure that all population and dwellings were correctly enumerated and allocated within those boundaries. The addresses of the completed 2021 Census questionnaires were validated and the unoccupied dwellings were reviewed to confirm that the correct follow-up actions were taken to confirm their status.

The detailed investigation did not identify any errors in the 2021 Census population or dwelling counts. The total number of private dwellings in the town increased from 2,119 in 2016 to 2,157 in 2021, and the number of dwellings occupied by usual residents rose slightly from 2,031 in 2016 to 2,047 in 2021. When corrections are made to population and dwelling counts as a result of a request for formal review, the correction is often due to dwellings that are missed or listed in the wrong municipality or unoccupied dwellings that are not properly coded. The investigation did not find any issue with those key components for the town of Didsbury.

Census counts of population may differ from counts obtained from other sources like administrative records. This may be due to a variety of factors, including differences in reference periods, definitions, concepts, or geographies. The census relies on the number of people reported on questionnaires completed and returned by residents of each household as of census day, May 11th, 2021. The 2021 Census response rate for Didsbury was high at 96.2%, which resulted in good data quality and low non-response rates to questions asked of



the total population.<sup>1</sup> According to the final census data for Didsbury (which include population estimation for the 3.8% non-respondent private dwellings), the number of persons in private households declined from 5,035 in 2016 to 4,895 in 2021 (-140 persons).<sup>2</sup> The average private household size declined slightly from 2.5 persons per household in 2016 to 2.4 persons per household in 2021. This factor may have contributed to the decline in the population over that period.

The investigation noted another factor that affected the total population counts for 2021. The population in collective dwellings declined by approximately 50 persons from census day, 2016 to census day, 2021.<sup>3</sup> A large part of this decline is accounted for by Didsbury Hospital (Didsbury District Health Services), as fewer individuals were reported by the hospital as being usual residents in 2021, compared to 2016.

As a result of the investigation, the 2021 population and private dwelling counts for Didsbury will remain unchanged. If you require further assistance, please do not hesitate to contact Chris Preston, Intercensal Manager, Western Region and Northern Territories at 431-275-6388 or by email at: [Chris.Preston@statcan.gc.ca](mailto:Chris.Preston@statcan.gc.ca).

Regards,

Puja Challenger  
Director, Western Region & Northern Territories  
Suite 820 – 9700 Jasper Ave.  
Canada Place  
Edmonton, AB T5J 4C3

cc Jennifer Hansen, A/Chief Statistician – Office of Statistics and Information Alberta

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<sup>1</sup> Quality indicators for the 2021 Census of Population are available online for various levels of geography including census subdivisions: [Data quality tables, 2021 Census of Population \(statcan.gc.ca\)](https://www150.statcan.gc.ca/n1/pub/92-621-x/2021001/article/00001-eng.htm).

<sup>2</sup> [Profile table, Census Profile, 2021 Census of Population - Didsbury, Town \(T\) \[Census subdivision\], Alberta \(statcan.gc.ca\)](https://www150.statcan.gc.ca/n1/pub/92-621-x/2021001/article/00001-eng.htm).

<sup>3</sup> Collective dwellings are those of a commercial, institutional or communal nature, such as hospitals, long-term care facilities, seniors' residences, hotels, campgrounds, group homes, correctional facilities, etc. The census enumerates both private and collective dwellings.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: November 14, 2023  
SUBJECT: Art Banner Program  
ORIGINATING DEPARTMENT: Community Services

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### BACKGROUND/PROPOSAL:

In an effort to celebrate and showcase our local artists, Council has requested that a program be developed to display local art banners on our streetlight poles in our downtown core, as well as along 20 Avenue. These banners will enhance our streetscapes for residents and visitors alike, while celebrating our local artists, landscapes, and history.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Administration is recommending that the Art Banner Program development be directed to the Performance and Evaluation Committee (PEC) for further program development and a recommendation to Council.

The PEC members will work with Administration to develop a framework for the Art Banner Program, to include:

- Eligibility requirements
- Technical criteria
- Application process
- Selection process

Upon completion, the Art Banner Program will return to Council for discussion and decision.

### ALIGNMENT WITH STRATEGIC PLAN

#### 2. Vibrant & Connected Character Community

### RECOMMENDATION

To refer the Art Banner Program to the Performance and Evaluation Committee for program development and to bring back a recommendation to Council.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: November 14, 2023  
SUBJECT: Amendment to 2023 – 2024 Council Assignments  
ORIGINATING DEPARTMENT: Legislative Services

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### BACKGROUND/PROPOSAL:

Council approved the 2023-2024 Council Assignments with some vacancies at the Organizational Meeting on October 24, 2023.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Due to the evolving availability of members following the Organizational Meeting, It is recommended that Council consider these recommended revisions to the Council Assignments.

Please see the attached 2023-2024 Council Assignment List with the changes noted in red.

### ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

### RECOMMENDATION

To approve the amended 2023-2024 Council Assignment List as presented.

OR

To approve the amended 2023-2024 Council Assignment List with the following amendments:





## 2023-2024 COUNCIL ASSIGNMENT LIST

### COUNCIL APPOINTED COMMITTEES:

#### **Didsbury Economic Development Advisory Committee** (Bylaw #2020-05)

- Deputy Mayor Curt Engel
- Councillor Ethan Williams (Alternate)

#### **Emergency Advisory Committee** (Bylaw #2020-06)

- All members of Council

#### **Municipal Planning Commission** (Bylaw #95-30)

- Councillor Ethan Williams
- Deputy Mayor Curt Engel
- Councillor Dorothy Moore (Alternate)

### EXTERNAL BOARDS & COMMITTEES:

#### **Inter-municipal Cooperation Committee**

- Mayor Rhonda Hunter
- Councillor Dorothy Moore
- Deputy Mayor Curt Engel
- Councillor Ethan Williams (Alternate)

#### **Mountain View Regional Water Services Commission**

- Councillor Bill Windsor
- **Mayor Rhonda Hunter (Council Designate)**

#### **Mountain View Regional Waste Management Commission**

- **Councillor Dorothy Moore**
- Councillor Bill Windsor (Alternate)

#### **Mountain View Seniors' Housing Board**

- Councillor Dorothy Moore

#### **Parkland Regional Library System Board**

- Councillor Bill Windsor
- Councillor Ethan Williams (Alternate)

#### **Didsbury & District Chamber of Commerce**

- **Councillor Ethan Williams** (Membership Rep.)

#### **Red Deer River Municipal Users Group**

- Councillor Bill Windsor (Urban Co-Chair)

#### **Central Alberta Economic Partnership**

- Mayor Rhonda Hunter (Municipal Rep.)
  - Board of Directors
  - Branding & Marketing Committee
- Councillor Williams (Alternate)

### DEPUTY MAYOR APPOINTMENT

- Deputy Mayor Curt Engel

### ALTERNATE DEPUTY MAYOR APPOINTMENT

- Councillor Dorothy Moore: Oct.25/23 to Feb. 24-24.
- Councillor Ethan Williams: Feb. 25/24 to June 22/24
- Councillor Bill Windsor: June 23/24 to Oct. 22/24

### ALBERTA MUNICIPALITIES COMMITTEE INVOLVEMENT

#### **Municipal Governance Committee**

- **Councillor Ethan Williams**

### COMMITTEES FOR MAYORAL APPOINTMENT:

#### **Municipal Area Partnership (MAP)**

- Mayor Rhonda Hunter
- Deputy Mayor Curt Engel (Alternate)

#### **Mayors of South Central Alberta**

- Mayor Rhonda Hunter

#### **Central Alberta Mayors & Reeves Caucus**

- Mayor Rhonda Hunter

### COUNCIL GOVERNANCE COMMITTEES:

#### **Committee of the Whole**

- All members of Council

#### **Visioning Committee**

- Mayor Rhonda Hunter
- Deputy Mayor Curt Engel
- Councillor Dorothy Moore
- Councillor Ethan Williams
- Councillor Bill Windsor

#### **Strategic Planning Committee** (Bylaw #2020-11)

- Councillor Dorothy Moore
- Councillor Bill Windsor
- **Councillor Joyce McCoy**
- Councillor Ethan Williams (Alternate)

#### **Performance Evaluation Committee** (Bylaw #2020-11)

- Councillor Ethan Williams
- Councillor Dorothy Moore
- **Councillor Joyce McCoy**
- Mayor Rhonda Hunter (Alternate)

#### **Policy & Governance Committee** (Bylaw #2020-11)

- Councillor Ethan Williams
- Councillor Bill Windsor
- Deputy Mayor Curt Engel
- **Mayor Rhonda Hunter** (Alternate)



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

MEETING DATE: November 14, 2023  
SUBJECT: Alberta Municipalities LGFF Funding Resolution  
ORIGINATING DEPARTMENT: Office of the Mayor

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### **BACKGROUND/PROPOSAL:**

In 2019, the Government of Alberta passed the *Local Government Fiscal Framework (LGFF) Act* as a means of replacing the existing *Municipal Sustainability Initiative (MSI)* program which was launched in 2007. The purpose of these funding programs is to support municipalities as they create, maintain, and replace essential community infrastructure.

According to Alberta Municipalities' calculations and studying, MSI has historically delivered approximately \$1.1 billion in funding annually to municipalities in the province. Comparatively, LGFF is set to deliver \$722 million, representing a 36% decrease to community infrastructure funding. Of the \$722 million, the Charter Cities, Calgary and Edmonton, receive \$382 million. The remaining \$340 million is dispersed among the rest of all Alberta municipalities (over 250) and are allocated through a funding model.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

As the LGFF is set to replace the MSI in 2024, Alberta Municipalities has been calling on the Government of Alberta to increase the starting amount of funding from \$722 million to \$1.75 billion.

Maintaining and replacing existing infrastructure is part of Council's strategic priorities.

To provide context as to the possible expenses incurred from such initiatives, in 2022, the water and wastewater lines, curb, gutter, and asphalt were replaced on 21<sup>st</sup> Street from 15<sup>th</sup> Avenue to 18<sup>th</sup> Avenue, the sum of the project was \$2 million. Similar initiatives in future years are budgeted at approximately \$700,000 per block of road to have similar services replaced.

### **ALIGNMENT WITH STRATEGIC PLAN**

1. Strategically Managed Infrastructure
5. Governance & Organizational Excellence

### **RECOMMENDATION**

To write a letter expressing Council's support of Alberta Municipalities' advocacy to increase the starting amount of the Local Government Fiscal Framework funding program to \$1.75 billion.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: November 14, 2023  
SUBJECT: Pedestrian Connectivity Master Plan  
ORIGINATING DEPARTMENT: Engineering & Infrastructure

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### BACKGROUND/PROPOSAL:

The Pedestrian Connectivity Master Plan, funded in full by the Active Transportation Fund, provides a comprehensive outline of the pedestrian infrastructure priorities for Didsbury. The primary objectives of the Plan were to address the community's connectivity, safety, and accessibility requirements, as well as to evaluate the condition of existing infrastructure.

The Pedestrian Connectivity Master Plan highlights the challenges with existing pedestrian infrastructure, opportunities for pedestrian infrastructure improvement, key engagement findings, and a series of recommendations including operating, policy, planning, and capital improvement projects prioritized by region.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Over the past year, the Pedestrian Connectivity Master Plan was under development with an inclusive engagement process involving input from residents and various community stakeholders. The Plan reflects a shared vision for a more connected, safe, and accessible pedestrian network within Didsbury. The implementation of recommendations within the Plan is expected to enhance the pedestrian experience in Didsbury, contributing to the overall quality of life for residents and visitors, and promoting active mobility and community well-being.

The Plan is intended to serve as a decision support tool to guide future capital renewal and maintenance prioritization for the pedestrian network. Having an approved plan in place will also improve the Town's eligibility for securing future capital funding through active transportation initiatives.

The draft Pedestrian Connectivity Master Plan is available at the following link for Council's review:  
<https://www.didsbury.ca/p/agenda-items>

### ALIGNMENT WITH STRATEGIC PLAN

1. Strategically Managed Infrastructure
2. Vibrant & Connected Character Community
4. Liveability

### RECOMMENDATION

To approve the Pedestrian Connectivity Master Plan as presented.

OR

To refer the Pedestrian Connectivity Master Plan to the Committee of the Whole for further review.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

MEETING DATE: November 14, 2023  
SUBJECT: Correspondence & Information  
ORIGINATING DEPARTMENT: Legislative Services

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### BACKGROUND/PROPOSAL:

Correspondence received from other agencies and departments of the Town, which may be of importance and interest, is being provided for Council's review and information.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached:

- Mountain View Seniors' Housing Thank You

### ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

### RECOMMENDATION

To accept the correspondence items presented as information.



Mountain View Seniors' Housing Foundation  
301-6501 51st Street  
Olds, Alberta T4H 1Y6  
Phone: 403-556-2957

October 5, 2023

TOWN OF DIDSBURY  
PO BOX 790  
1606 14 STREET  
DIDSBURY, AB T0M 0W0

Dear Luana,

Thank you for being such a generous supporter of Mountain View Seniors' Housing Foundation through your commitment to our annual golf classic. **As we noted during the dinner wrap up, this year's tournament broke EVERY RECORD we have set during the tournament in the past 12 years! We are thrilled to be able to share with you this year we raised over \$30,000 and have achieved the milestone of raising over \$250,000 in 13 years!** None of this is possible without your giving spirit helping us make a real difference in the lives of others.

Our lodges will now work with their residents and team members to consider the unique needs of the residents at their location. These funds will go towards activities, specialized furniture, and equipment. **As our residents at the tournament noted "what's not to love about living at MVSH, we have the greatest events, and staff there is."** – we don't think there is a better compliment to what we do!

We sincerely appreciate you being part of our amazing communities.

Sincerely,

The Board of Mountain View Seniors' Housing Foundation

*Thank you Mayor Rhonda &  
team, so glad you  
could join this great  
day with us.  
Stacey*