



TOWN OF DIDSBURY AGENDA
Regular Council Meeting

Tuesday, February 14, 2023, 6:00 pm
Council Chambers 1606 14 Street

Pages

1.	<u>CALL TO ORDER</u>	
2.	<u>ADOPTION OF THE AGENDA</u>	
3.	<u>DELEGATIONS/PRESENTATIONS</u>	
4.	<u>ADOPTION OF MINUTES</u>	
4.1	January 24, 2023 Regular Council Meeting Minutes	2
5.	<u>PUBLIC HEARINGS</u>	
6.	<u>REPORTS</u>	
6.1	Council Reports for February 14, 2023	9
6.2	CAO Report for February 14, 2023	10
7.	<u>BYLAWS & POLICIES</u>	
7.1	Bylaw 2023-01 Planning and Business Licence Rates and Fees (3rd Reading)	24
7.2	Bylaw 2023-05 Recreation Rates (1st Reading)	28
8.	<u>BUSINESS</u>	
8.1	Invitation from Consul-General of Japan	35
8.2	Five-0 Club	36
8.3	Appointment to DEDAC	37
8.4	RCMP HVAC	38
8.5	Composting Program	39
9.	<u>CORRESPONDENCE & INFORMATION</u>	40
	• CAEP Regional Economic Growth Strategy	
10.	<u>COUNCIL MEETING HIGHLIGHTS</u>	
11.	<u>QUESTION PERIOD</u>	
12.	<u>CLOSED MEETING</u>	
12.1	Didsbury Golf Club as per Section 16 of the FOIP Act	
12.2	Didsbury Library as per Sections 21, 24 and 25 of the FOIP Act	
12.3	CAO-Council Dialogue as per Sections 24 of the FOIP Act	
12.4	Council Interface as per Section 23 of the FOIP Act	
13.	<u>RECONVENE</u>	
14.	<u>ADJOURNMENT</u>	



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: January 24, 2023
SUBJECT: January 10, 2023 Regular Council Meeting Minutes
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

The Minutes of the January 10, 2023 Regular Council Meeting are being presented to Council for their review and approval.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council can adopt the Minutes as presented or amended.

ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

RECOMMENDATION

That Council move to adopt the January 10, 2023 Regular Council Meeting Minutes as presented.



**Minutes of the Town of Didsbury Regular Council Meeting
Held on January 24, 2023 in Council Chambers 1606 14 Street
Commencing at 600 p.m.**

Council Members Present Mayor Rhonda Hunter
 Deputy Mayor Curt Engel
 Councillor John Baswick
 Councillor Joyce McCoy
 Councillor Dorothy Moore (via Google Meets)
 Councillor Ethan Williams
 Councillor Bill Windsor

Administration Present Chief Administrative Officer, Ethan Gorner
 ACAO/Chief Financial Officer, Amanda Riley
 Director of Engineering & Infrastructure, Craig Fox
 Economic Development Officer, Alexandra Ross
 Manager of Legislative Services/Recording Officer, Luana Smith

1. CALL TO ORDER

Mayor Hunter called the January 24, 2023 Regular Council Meeting to Order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

Add: Rescinding of Resolution 010-23

Res. 031-23

MOVED by Councillor McCoy

To adopt the January 24, 2023 Regular Council Meeting Agenda as amended.

Motion Carried

3. DELEGATIONS/PRESENTATIONS – no delegations

4. ADOPTION OF MINUTES

4.1 December 13, 2022 Emergency Management Advisory Committee

Res. 032-23

MOVED by Councillor Williams

To adopt the December 13, 2022 Emergency Management Advisory Committee Meeting Minutes as presented.

Motion Carried

4.2 January 10, 2023 Regular Council Meeting Minutes

Res. 033-23

MOVED by Councillor Baswick

To adopt the January 10, 2023 Regular Council Meeting Minutes as amended.

Motion Carried

5. PUBLIC HEARINGS – no public hearings

6. **REPORTS**

6.1 **Council Reports for January 24, 2023**

Res. 034-23

MOVED by Deputy Mayor Engel

To accept the Council Reports for January 24, 2023 as information.

Motion Carried

6.2 **CAO Report for January 24, 2023**

Res. 035-23

MOVED by Councillor McCoy

That Administration bring back the following information to Council:

- Current Water Loss
- Information on Alarm Calls for Fire Department
- Tax Arrears and Tax Receivables
- Mountain View Family Resource Network Contract

Motion Carried

Res. 036-23

MOVED by Councillor Williams

To accept the CAO Report for January 24, 2023 as information.

Motion Carried

7. **2023 BUDGET**

7.1 **2023 Operating Budget January 24, 2023**

Res. 037-23

MOVED by Councillor Windsor

To table discussion on the 2023 Operating Budget until 2022 Operating Budget surplus information is ready consideration.

Motion Carried

Res. 038-23

MOVED by Councillor Windsor

To amend the 2023 Capital Budget to add the 20 Street Mill and Overlay Project for \$300,000, funded from Grants and that the Capital Budget be updated accordingly.

Motion Carried

Res. 039-23

MOVED by Councillor McCoy

That Administration bring a report back to Council on contracted services, and the 2021 Statistical Information Return, which is submitted to Alberta Municipal Affairs, at the next budget meeting.

Motion Defeated

Councillor McCoy called for a recorded vote

Res. 040-23

MOVED by Councillor McCoy

That Administration bring a current Organizational Chart for Council's review.

Mayor Hunter	Opposed
Deputy Mayor Engel	For
Councillor Baswick	Opposed
Councillor McCoy	For
Councillor Moore	Opposed
Councillor Windsor	Opposed
Councillor Williams	For

Motion Defeated

8. BYLAWS & POLICIES

8.1 Bylaw 2023-01 Planning and Business License Rates and Fees

Res. 041-23

MOVED by Councillor Williams

That Council grant second reading to Planning and Business Licence Rates and Fees Bylaw 2023-01 and refer it back to the Policy and Governance Committee.

Motion Carried

8.2 Bylaw No. 2023-04 Land Use Bylaw Amendment C1 Commercial District- General and C3 Commercial District - Core

Res. 042-23

MOVED by Councillor McCoy

That Council grant first reading to Bylaw No. 2023-04 Amendment to the Land Use Bylaw.

Motion Carried

Res. 043-23

MOVED by Councillor McCoy

To set the Public Hearing for Bylaw 2023-04 for February 28, 2023 Regular Council Meeting.

Motion Carried

9. BUSINESS

9.1 Exploration of Discontinuation of Blue Bin Program

Res. 044-23

MOVED by Councillor Windsor

To accept the exploration of the discontinuation of the Blue Bin Program report as information.

Motion Carried

Res. 045-23

MOVED by Councillor Windsor

Administration arrange for the waste collection contractor e360, to give a presentation on the Blue Bin Program.

Motion Carried

9.2 Estimated Amount of Retroactive Payments for the RCMP

Res. 046-23

MOVED by Councillor Baswick

To accept the RCMP Retroactive Pay Estimate Report as information.

Motion Carried

Res. 047-23

MOVED by Councillor Williams

To send a letter inviting our Member of Parliament Earl Dreeshen to a future Council Meeting for a discussion on current issues affecting municipalities, one of which includes retroactive pay for RCMP.

Motion Carried

9.3 Alberta Provincial Police Service

Councillor McCoy requested a recorded vote.

Res. 048-23

MOVED by Councillor Windsor

That Council approve Mayor Hunter to send a letter on behalf of Council to Premier Danielle Smith regarding the provincial government's proposed transition to an Alberta Provincial Police Service.

Mayor Hunter	For
Deputy Mayor Engel	For
Councillor Baswick	Opposed
Councillor McCoy	Opposed
Councillor Moore	For
Councillor Windsor	For
Councillor Williams	Opposed

Motion Carried

9.4 Community Grants Program

Res. 049-23

MOVED by Councillor McCoy

That Council transfer the outstanding Community Grant Program business from the Strategic Planning Committee to the Policy and Governance Committee, for review and recommendation.

Motion Carried

9.5 Didsbury Economic Development Advisory Committee (DEDAC)

EDA Conference Attendance 2023

Res. 050-23

MOVED by Councillor Baswick

To approve DEDAC members Brody Fazakas and Meaghan Neis, Chair of the DEDAC Committee, to attend the 2023 Leaders' Summit & Conference.

Motion Carried

9.6 Support Letter for Local Businesses for Provincial and Federal Government Workforce Program

Res. 051-23

MOVED by Deputy Mayor Engel

To approve to provide a general letter of support from the Mayor for businesses, wanting to participate in the Temporary Foreign Worker Program (Federal) and the Rural Renewal Stream (Provincial), with requests to be reviewed and vetted by the Economic Development Officer.

Motion Carried

9.7 Rescinding Resolution 010-23

Res. 052-23

MOVED by Councillor McCoy

To rescind Res. 010-23: *"MOVED by Councillor McCoy*

To provide Council members, if requested, with the budget spreadsheets in their original excel format."

Motion Carried

10. CORRESPONDENCE & INFORMATION

- RCMP - Re: Meeting at Alberta Municipalities Conference Fall 2022

Res. 053-23

MOVED by Councillor Williams

To accept the correspondence as information.

Motion Carried

11. COUNCIL MEETING HIGHLIGHTS

- Postponing the 2023 Operating and Capital Budget until the year-end financial statement is complete
- Debunking the misinformation on social media regarding the budget
- Support Letter for Local Business for Workforce Program
- Moving the 20 Street Mill and Overlay Project from Operating Budget to Capital Budget and grant funding
- Sending 2 members of DEDAC to the Economic Development Association 2023 Leaders' Summit & Conference
- Adding more coverage of local RCMP detachment
- Inviting Didsbury's waste collection company, e30s, to present information to Council on the Blue Bin recycle program
- To invite MP Earl Dreeshen to meet with Council to discuss current municipal issues, among them being the outstanding RCMP retroactive pay
- The creation and promotion of an Economic Development video that promotes the film industry in Didsbury

12. QUESTION PERIOD

13. CLOSED MEETING

Res. 054-23

MOVED by Councillor Windsor

To go into Closed Meeting at 8:25 p.m. as per the following sections of the FOIP Act:

- 13.1 Film Promotion as per Section 25 of the FOIP Act
- 13.2 Strategic Planning as per Section 21, 24 and 25 of the FOIP Act
- 13.3 Council Interface as per Section 23 of the FOIP Act
- 13.4 Personnel as per Section 17 of the FOIP Act

Motion Carried

14. RECONVENE

Res. 055-23

MOVED by Councillor Moore

To return to Open Meeting at 9:55 p.m.

Motion Carried

Res. 056-23

MOVED by Councillor Williams

To approve the temporary use of the old Firehall for film promotional use.

Motion Carried

Res. 057-23

MOVED by Councillor Williams

That Administration engage with the Strategic Consultant as discussed.

Motion Carried

Res. 058-23

MOVED by Councillor Williams

That Administration bring back information on the Library as discussed.

Motion Carried

15. **ADJOURNMENT**

Res. 059-23

MOVED by Councillor Williams

To adjourn the January 24, 2023 Regular Council Meeting at 9:58 p.m.

Motion Carried

Mayor - Rhonda Hunter

Chief Administrative Officer- Ethan Gorner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: February 14, 2023
SUBJECT: Council Reports
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Council Members will each provide a verbal and/or written report on any business or committee activity in which they have participated.

ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

RECOMMENDATION

That Council accept the Council Reports for February 14, 2023 as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: February 14, 2023
SUBJECT: CAO Report
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Please find attached the CAO Report for February 14, 2023.

ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

RECOMMENDATION

That Council accept the CAO Report for February 14, 2023 as information.



CAO Report – February 14, 2023

1. **Didsbury Fire Department**

Please find attached the 2022 Year End Report from the Didsbury Fire Department.

2. **Municipal Enforcement**

Please find attached the 2022 Year End Report from the Municipal Enforcement Department.

3. **Mountain View Family Resource Network (MVFRN) Contract Extension** (Community Services)

Please find attached an update on the MVFRN Contract Extension.

4. **2022 External Health and Safety Audit** (Safety Committee)

In 2022 the Town of Didsbury went through an external health and safety audit, which was conducted by Thorhild County.

External audits are completed every three years by an independent qualified auditor with the aim to help validate our occupational health and safety management system against a set of requirements. If you achieve a passing score, you are provided with a Certificate of Recognition (COR) to show our system has been evaluated by a certified safety auditor and meets provincial standards.

I am pleased to inform Council that the Town of Didsbury passed their external Certificate of Recognition safety audit with an 88%. With the commitment of our Safety Committee and all of our staff this was able to be achieved.

5. **Update to RCMP Retroactive pay** (ACAO/CFO)

Since the report was provided to Council on January 24, 2023, Administration received additional information regarding the RCMP Retroactive pay amounts. An excerpt of the message is below which confirms that the estimate for the Town relates only to the 2020-21 year, or the first year the Town was part of the MPSA.

“The languages in the letter and the format/language of the estimated range table were standardized for all contract partners. As such, the letters and tables identified fiscal years 2017-18 to 2020-21 for all contract partners, including the Town of Didsbury.

Despite the years indicated as such, our costing file shows that the Town of Didsbury’s cost range pertains to fiscal year 2020-21 only. In other words, the cost range for the town of Didsbury has:

NIL for 2017-18

NIL for 2018-19

NIL for 2019-20

\$45-47K for 2020-21.”

6. Taxes Receivable and Arrears (ACAO/CFO)

Taxes Receivable Year End Balance – Taxes receivable balance tends to be on a 2-3 year cycle. Looking at only 2 years does not give you a full picture. Here is the 2022 year end compared to the previous 5 years.

	2022	2021	2020	2019	2018	2017
Taxes Receivable	\$ 499,953.67	\$ 353,963.51	\$ 464,316.81	\$ 342,874.44	\$ 424,884.18	\$ 596,043.30

Looking specifically at 2022 compared to 2021:

Approximately \$106,000 (43 properties) of the \$146,000 increase is related to investment type properties or properties for which balances have been paid since December 31st.

Properties in Arrears at December 31, 2022 - 207; December 31, 2021 – 168.

7. Didsbury Fire Department Alarm Calls (ACAO/CFO)

Alarm calls can be a response to a fire alarm or carbon monoxide alarm. If a response was to a fire alarm set off accidentally – from cooking, heat, dust or dead batteries, for example, it is included in this category. A call for a fire alarm that turns out to be a fire is listed under the structure fire category. There may also be carbon monoxide monitors that the fire department responds to which may be a result of a dead battery or an actual carbon monoxide incident. The majority of these calls are non-emergency calls or accidental activations, but there were some carbon monoxide alarms that required emergent attention. The approximate percentage of alarm calls that were accidental/non-emergent (i.e. false alarms) is 95%.

8. Water Loss Report Update (Engineering & Infrastructure)

The current unmetered water system usage is 37% (water loss).

9. 2022 Year End Report for Community Services Department

Please find attached the Community services Department 2022 Stats.

10. Development Permits Issued Jan. 20 to Feb. 8, 2023 (Planning & Development)

Please see attached the Permits issued since the last Municipal Planning Commission.

11. Community Foreign Direct Investment Project Update (EDO)

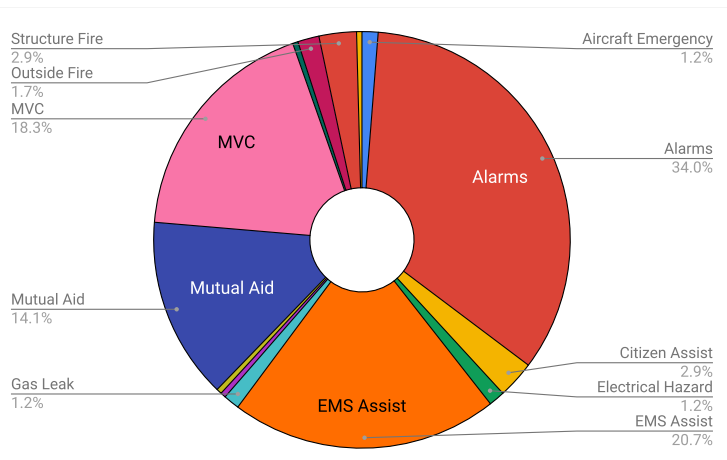
The regional partnership leads for the Community Foreign Direct Investment project received an inquiry from Dan Singleton, reporter of The Albertan requesting an update on our Mountain View Film Office project. The Mountain View lead provided information, and Didsbury as the lead for this project provided some additional information via Economic Development. The Sundre EDO may have provided comments as well.

In essence:

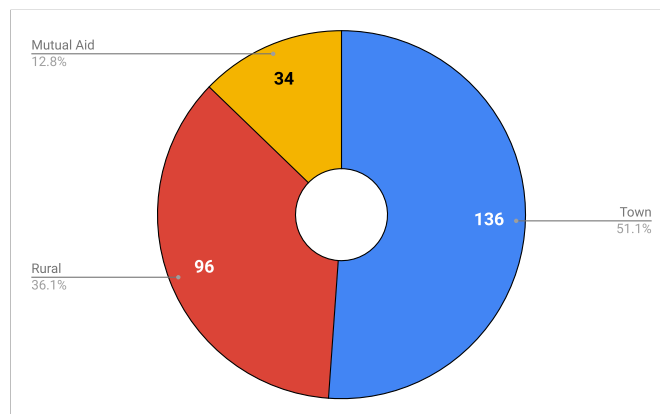
We are excited about the progress of the regional project. Didsbury, who initiated the project is thrilled to work in collaboration with Mountain View County and the Town of Didsbury to create this comprehensive tool, not only to put our respective towns, but the region on the international filming map. We are planning on launching the website in March with an official launch event. The date is yet to be determined. The project will help with our economic development objectives to attract more film productions as well as talent to our region. The website will be translated in 5 languages according to our international target markets.

Didsbury Fire Department 2022 Response Totals

Type	Total
Aircraft Emergency	3
Alarms	82
Citizen Assist	7
Electrical Hazard	3
EMS Assist	50
Gas Leak	3
Hazmat	1
Lightning Strike	1
Mutual Aid	34
MVC	44
Odour Investigation	1
Outside Fire	4
Smoke Investigation	0
Structure Fire	7
Train Collision	1
Vehicle Fire	9
Wildland Fire	16
	266



Call Location	Total
Town	136
Rural	96
Mutual Aid	34
	266



2022 Year End Report – Municipal Enforcement

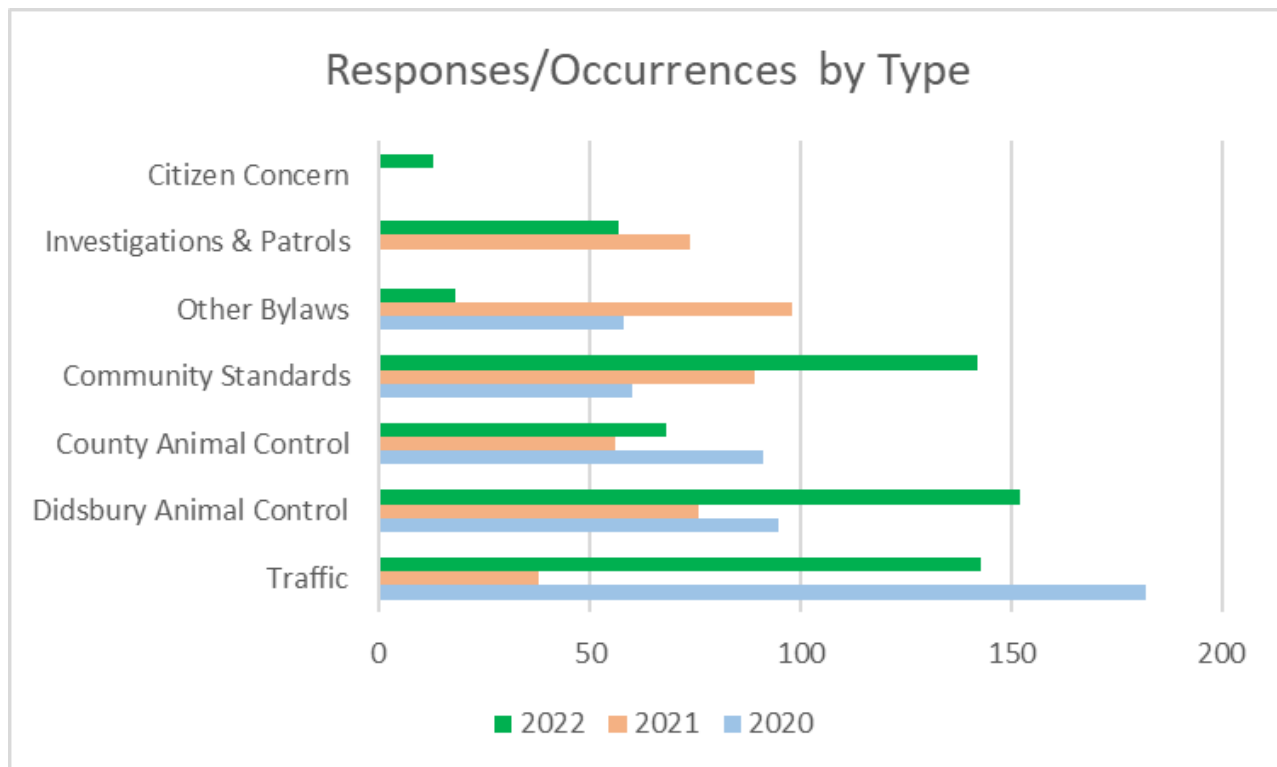
In 2022, the Community Peace Officers dealt with 593 responses and/or occurrences, which is 210 more than in 2021. Of these events, 68 were with Mountain View County Animal Control.

Below are the statistical data and graphs from 2020 to 2022:

	2020	2021	2022
Town of Didsbury	408	301	525
Mountain View County	91	82	68
TOTAL	499	383	593

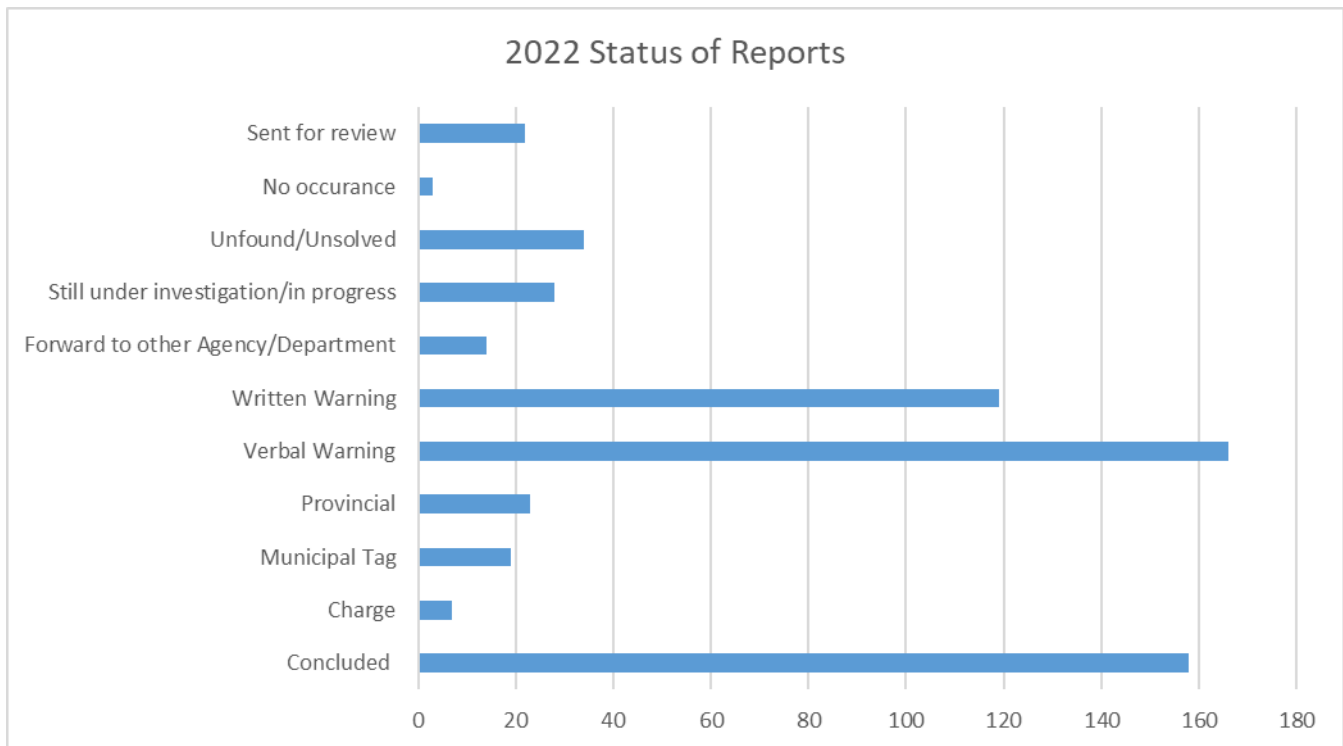
Responses/Occurrences by Type

	2020	2021	2022
Traffic	182	38	143
Didsbury Animal Control	95	76	152
County Animal Control	91	56	68
Community Standards	60	89	142
Other Bylaws	58	98	18
Investigations & Patrols		74	57
Citizen Concern			13



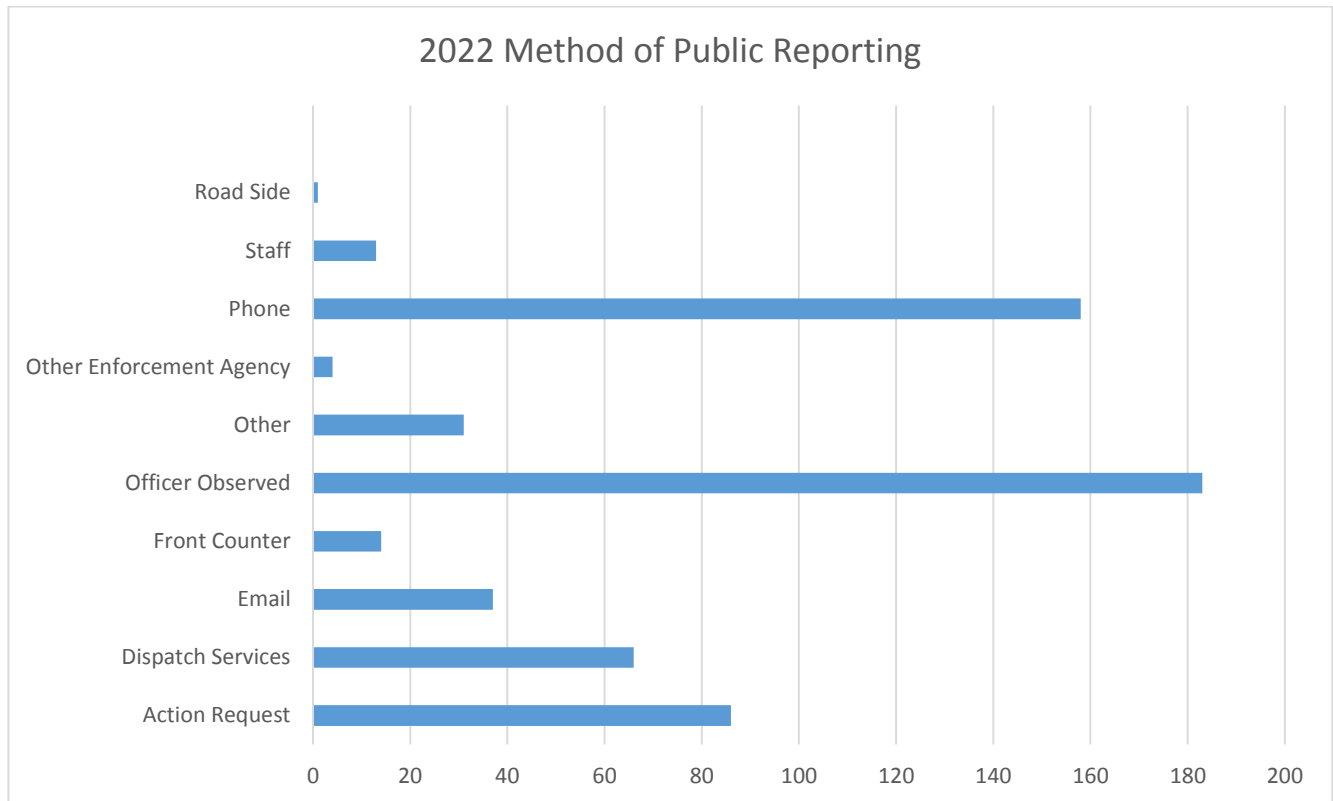
Status of the Reports

Concluded	158
Charge	7
Municipal Tag	19
Provincial	23
Verbal Warning	166
Written Warning	119
Forward to other Agency/Department	14
Still under investigation/in progress	28
Unfound/Unsolved	34
No occurrence	3
Sent for review	22



2022 Method of Public Reporting

Action Request	86
Dispatch Services	66
Email	37
Front Counter	14
Officer Observed	183
Other	31
Other Enforcement Agency	4
Phone	158
Staff	13
Road Side	1





Report to the CAO

Mountain View Family Resource Network Contract Extension

At the January 24, 2023 Regular Council Meeting, a question was asked regarding the recent one-year contract extension for the Mountain View Family Resource Network (MVFRN) program by Alberta Children's Services.

Please find attached a letter from Alberta Children's Services regarding this one-year extension, which outlines the following:

- FRNs across Alberta launched at the start of the pandemic and have had limited time to operate fully without restrictions. A one-year extension supports FRN programs in implementing fully-operational programs throughout the province.
- This one-year extension is an opportunity to adjust contract schedules and budgets to fully reflect each FRN's operational needs. Essentially, FRNs know more now, two and a half years into operation, than we did at the time of contracts being awarded in 2020. We have been allowed to make adjustments to service levels, program development and implementation based on what we know today.
- There has been no funding increase to FRNs through this contract extension, however use of contract funds has become more flexible based on local needs.

Please note that this contract extension covers the following dates:

- Currently the MVFRN is in Year Three of our initial three-year contract, which runs from April 1, 2020 to March 31, 2023.
- Our one-year extension covers the dates April 1, 2023 to March 31, 2024

September 6, 2022

Dear FRN Agency Grant Contact:

On behalf of Children's Services, I would like to express my appreciation for the valuable services that you provide to support families all across Alberta through the FRN program. I also want to acknowledge the partnership and participation your agency has with the ministry as we work together to refine and strengthen FRN services.

Children's Services recognizes that the implementation of FRN programs began during the COVID-19 pandemic. While FRNs were extremely creative and agile, moving programming and supports to virtual where possible, this timing did present challenges for rolling out all aspects of the program in the way intended. As a result, the ministry will be extending all FRN grants by one full year to support another year of program implementation. This will enable FRNs to continue to refine their services post pandemic and allow us to work together on the third and final year of the FRN evaluation.

In an effort to continue to align with the Government of Alberta's Red Tape Reduction Priority, the branch has reviewed current grant funding agreements and the associated schedules and will be proposing amendments and updates to reduce the administrative burden agencies have felt over the last three years. Changes to these documents will:

- ensure your schedules accurately reflect the programming offered by your agency,
- reflect feedback received from FRNs,
- align with the recommendations shared as part of the ongoing evaluation of the FRN program,
- result in a more consistent provincial approach, and
- bring more flexibility within FRN budgets to respond to their community along with funding that supports cultural practices in service delivery.

These changes will not impact your agency's funding levels or program delivery expectations. If your agency has surplus funds, you will be able to carry forward these funds into year four as the term of the agreement will be extended to March 31, 2024.

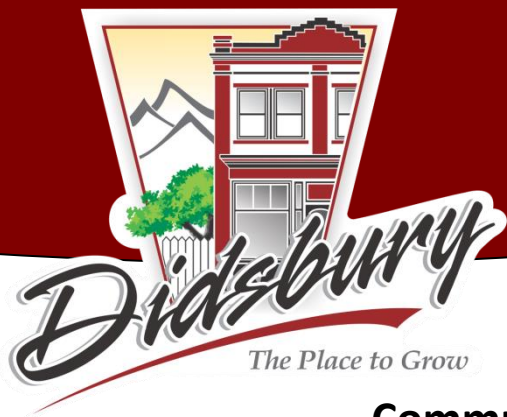
In the coming weeks, we will be meeting with FRNs to discuss the proposed changes and approach to supporting the amendment process. Following these meetings, staff will be contacting you to continue the conversation and will work with your agency to complete the necessary changes in your grant agreements and accompanying schedules.

In the meantime, if you have any questions related to the grant extension, I encourage you to contact your Contract Specialist.

Yours truly,

A handwritten signature in cursive script, appearing to read "D Kennedy".

Dione Kennedy
Executive Director
Family and Youth Supports Branch
Children's Services



Report to the CAO

Community Services Department 2022 Stats

Please find below that statistical data collected by the Community Services department in 2022.

DIDSBURY AQUATIC CENTRE

MONTH	ATTENDANCE	MONTH	ATTENDANCE
January 2022	1392	July 2022	2850
February 2022	2492	August 2022	3242
March 2022	3721	September 2022	1498
April 2022	3024	October 2022	2519
May 2022	3033	November 2022	2313
June 2022	2277	December 2022	1674

Total 2022 Attendance – 30,035 patrons

Please note the following:

- From January 1 to February 15, 2022 COVID-19 Provincial Restrictions were in effect, limiting capacity and usership
- Due to difficulties in hiring lifeguards in 2022, we experienced Sunday closures for 18 weeks throughout the year.

DIDSBURY ARENA

MONTH	ATTENDANCE	MONTH	ATTENDANCE
January 2022	3792	July 2022	571
February 2022	8244	August 2022	3368
March 2022	3233	September 2022	4412
April 2022	678	October 2022	6041
May 2022	972	November 2022	7029
June 2022	645	December 2022	4634

Total 2022 Attendance – 43,609 patrons

Please note the following:

- From January 1 to February 15, 2022 COVID-19 Provincial Restrictions were in effect, limiting capacity and usership
- Arena stats are somewhat of an estimation. Because users do not pay an entry admission for each type of use as with the pool, stats are collected by staff throughout the day through headcounts during various programs.
- Stats for the Multi-Purpose Room and Curling Rink are not collected as events and/or programs utilizing these facilities are third-party for the most part.

COMMUNITY PROGRAMS & EVENTS

NAME OF PROGRAM	ATTENDANCE
Summer Pop-Up – DNP	6
Summer Pop-Up – Campground	10
Summer Pop-Up – Slip and Slide	180
Summer Pop-Up – Kinsmen Park	20
Summer Pop-Up – Aquatic Centre	120
Halloween Howler	200
Holiday Jingle + Mingle	150
TOTAL ATTENDANCE	686

FCSS PROGRAMS & EVENTS

NAME OF PROGRAM	ATTENDANCE
Seniors Friends + Fun programs	155
Colourful Conversations	39
Youth programs	177
TOTAL ATTENDANCE	371

DIDSBURY NEIGHBORHOOD PLACE – REFERRALS/ INFORMATION

SUPPORTS OFFERED	STATS
FCSS support	114
DOSCA support	60
Program registration	66
Referral	24
Other	300
TOTAL INTERACTIONS	564

MOUNTAIN VIEW FAMILY RESOURCE NETWORK

SUPPORTS/ PROGRAMS/ FILES/ USERS	STATS
Community Events	8 events
Event Attendance	1695
Hub Services – Universal	434
Hub Services – Targeted	77
Hub Services – Intensive	17
New files – 2022	516
Active files	1956
Participants – Carstairs	1018
Participants – Cremona	629
Participants – Didsbury	910
Participants – Olds	907
Participants – Sundre	517
Participants – Other	70

COMMUNICATIONS - ONLINE

TYPE	FOLLOWERS	REACH
Facebook	3633	170,805
Instagram	1207	2,549
Website		134,359 visits

Development Officer (Permitted Use) Decisions:

PERMIT #	ADDRESS	TYPE	APPLICANT/OWNER	DECISION DATE
DP 23-001	1622 – 22 Avenue	Demolition (Garage)	Loades, David & Dawn	Jan. 20, 2023
DP 23-002	1622 – 22 Avenue	Garage & Covered Patio	Loades, David & Dawn	Jan. 20, 2023
DP 23-003	802 Hwy 582	Signage – Portable (Spring/Xmas Markets)	Brazzale, Debbie	Jan 26, 2023
DP 23-004	2017A – 19 Avenue	Change of Use - Retail (Small)	Lygas Co.	Jan. 27, 2023
DP 23-005	2014 – 18 Avenue	Change of Use - Retail (Small)	Lygas, Tyler (Daphne's Market)	Jan. 30, 2023

Municipal Planning Commission (Discretionary Use) Decisions:

PERMIT #	ADDRESS	TYPE	DECISION DATE	APPEAL PERIOD ENDS	APPLICANT/ OWNER
DP 22-031	800 Shantz Drive	Shopping Centre & Drive-Through	Feb 8, 2023	Mar 1, 2023 at 4:30 p.m.	Developments 2 Inc.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: February 14, 2023
SUBJECT: Bylaw 2023-01 Planning & Business Licence Rates & Fees
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Council was presented with proposed updates to the rates and fees associated with the Town of Didsbury Planning and Business Licence services at the January 10 and 24, 2023 Regular Council Meetings.

At the January 24 meeting, Council referred the Bylaw back to the Policy and Governance Committee for clarification of the Business Licence Fees.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Policy and Governance Committee at their February 8, 2023 meeting considered the issue of a fee incentive system for early renewal of business licences and this was incorporated into the bylaw that they are recommending now for third reading.

The committee are recommending the fee for Resident and Non Resident Business Licence be set at \$100 and \$200 respectively. Renewal of business licences will have an additional \$100 added to the rate after January 31 of each year except in 2023 it will be after March 31st.

Please find attached an updated Bylaw 2023-01 with the changes to the business licence late fees noted in red.

The committee also discussed potential uses for the fees collected from these fees and how a portion may potentially be set aside for specific purposes. They are requesting that Council approve them further exploring this.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION (two separate motions)

That Council grant third and final reading of Bylaw 2023-01 Planning and Business Licence Rates and Fees.

And

That the Policy and Governance Committee be charged with further exploring, for recommendation to Council, potential targeted uses for a portion of the business licence fees collected.

TOWN OF DIDSBURY
Planning and Business Licence Rates and Fees Bylaw
Bylaw 2023-01

BEING A BYLAW OF THE TOWN OF DIDSBURY, IN THE PROVINCE OF ALBERTA, RESPECTING RATES AND FEES TO BE CHARGED FOR VARIOUS GOODS AND SERVICES PROVIDED BY THE TOWN OF DIDSBURY.

WHEREAS, pursuant to section 3 of the *Municipal Government Act*, being the Revised Statutes of Alberta 2000, Chapter M-26, as amended, the purposes of a municipality are to provide services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the municipality; and

WHEREAS, pursuant to section 7(f) of the *Municipal Government Act* a Council of a municipality may pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality; and

WHEREAS, Section 7 and 8 of the *Municipal Government Act*, Chapter M-26, 2000 and amendments thereof authorizes the Council to repeal or amend any bylaws; and

WHEREAS, section 6 of the *Municipal Government Act* Revised Statutes of Alberta 2000 and amendments thereto gives a Municipality natural person powers, which imply the power to charge for goods and services provided, and

WHEREAS, Goods and Services Tax (GST) is included or exempt where it is not stated;

NOW, THEREFORE, the municipal Council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw shall be known as the “Planning and Business Licence Rates and Fees Bylaw”.
2. That the rates specified in the Schedule attached be charged for the goods and services as specified.
3. This bylaw comes into full force and effect upon third reading of the bylaw.
4. The schedules attached to this Bylaw form part of this Bylaw.

5. Definitions

Resident Business Licence means business located in the Town of Didsbury.

Non- Resident Business Licence means businesses not located in the Town of Didsbury limits.

6. Paramount Rules

6.1 If the provisions in any other bylaw conflict with the rules in this Bylaw, this Bylaw will prevail.

7. Transitional

7.1 Upon passing of this Bylaw, Schedule “G” and Schedule “D” of Bylaw No. 2019-15 are hereby repealed.

Read a first time this 10th day of January 2023

Read a second time this 24th day of January 2023

Read a third and final time this day of 2023

Mayor – Rhonda Hunter

Chief Administrative Officer – Ethan Gorner

Planning and Business Licence Rates & Fees Bylaw 2023-01
Page 1 of 3

SCHEDULE "A"

DEVELOPMENT SERVICES GENERAL FEES & CHARGES (GST exempt)

Compliance Certificate	\$100.00
Copy of Statutory Plans MDP, IDP, ASP & LUB (<i>Available on the Town of Didsbury website</i>)	\$50.00
Intermunicipal Subdivision and Development Appeal Board (ISDAB) appeal application	\$200.00 per appeal

STATUTORY DOCUMENT AMENDMENT

Contextual Land Use Bylaw, Statutory Plan Amendment	\$500.00
Major Document Review Municipal Development Plan, Intermunicipal Development Plan, Area Structure Plan amendment	\$3,000.00

AREA STRUCTURE PLANS

Area Structure Plan Review minimum fee per application	\$7500.00 (up to 65 hectares)
Area Structure Plan Review additional fee per hectare	\$50.00 (over 65 hectares)

REDESIGNATION FEE SCHEDULE LAND USE (MAP)

Flat fee for the first 5 lots, if outside an Area Structure Plan Area	\$4000.00
Flat fee for the first 5 lots, if inside of an Area Structure Plan Area	\$2000.00
Plus per lot fee for each additional lot up to 50 lots	\$250.00
Plus per lot fee for each additional lot thereafter	\$100.00

SUBDIVISION APPLICATION FEE SCHEDULE

Lot Subdivision up to two lots	\$2000.00
Each additional lot thereafter	\$200.00/lot
<i>Endorsement Fees – excluding reserve and utility parcels:</i>	
Per each Land Title created or affected	\$100.00/lot & \$100.00/balance
Per unit fee for Building Condominium Plan	\$100.00/unit
Request for Extension of Subdivision Approval	\$200.00
Subdivision and Development Agreement Charge – Legal and Engineering	1% of securities (minimum charge of \$200)
MINOR BOUNDARY/REDESIGNATION/DOCUMENT AMENDMENT	\$500.00
SUBDIVISION & REDESIGNATION - WITHDRAWAL OF APPLICATION / REFUND OF APPLICATION FEES	<ol style="list-style-type: none"> 1. Prior to circulation - 75% of fee 2. After circulation - 50% of fee 3. After decision - 0% of fee. 4. Special Unique Circumstances – at the discretion of administration.

There is no lot fee for public utility lots and reserve lots (municipal, school, environmental). Any remaining part of the existing property is considered a lot.

DEVELOPMENT PERMIT APPLICATIONS (GST exempt)	Development Permit
Permitted Uses Accessory Buildings: Shed (107 sq ft or higher), Garage Decks (2ft or higher), Demolition & Signage (<i>signage applications are exempt from fees</i>) (any Permitted Uses requiring Variances to MPC additional fee)	\$100.00 \$100.00
Dwelling Unit Addition – Residential (any Permitted Uses requiring Variances to MPC additional fee)	\$200.00 \$100.00 \$100.00
Commercial/Industrial Construction/Renovation/Addition	\$1.30 per \$1000 construction value. Minimum charge \$300.00
Discretionary Uses Discretionary Uses in LUB, Variances, Change of Use/Intensification of Use	\$250.00
Time Extension (at discretion of Development Officer)	\$100.00

For new business startups, the fees for their first Business Licence will be included in the above noted Development Permit fees.

All new business startups that do not require a permit will be at the early payment incentive Fee rate.

BUSINESS LICENCE FEES (BASED ON ZONING) (GST exempt)		
	Annual	
Resident Business Licence (early renewal incentive rate)	\$100.00	
Non-Resident Business Licence (early renewal incentive rate)	\$200.00	
Renewal Fee paid after January 31 is an additional \$100.00 <i>** For 2023 this date shall be March 15</i>		
Seasonal Rate , for a specific portion of the year	\$60.00 / resident	\$120 / non-resident
Temporary Business Licence	\$50.00/monthly	\$15.00/daily
Project Business Licence (for multiple contractors)	\$450.00	



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: February 14, 2023
SUBJECT: Bylaw 2023-05 Recreation Rates
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Bylaw 2023-05 is a bylaw respecting the rates and fees to be charged for various goods and services provided by the Town of Didsbury Recreation Department.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council approved Bylaw 2022-09 in June of 2022; however, the rates for parks and sports fields were not included in the fee schedule.

Bylaw 2023-05 includes the current and proposed rates for parks and sports fields which are found on Schedule A page 6 of the Bylaw.

Administration is recommending Bylaw 2023-05 receive first reading and refer it to the Strategic Planning Committee for review and recommendation.

ALIGNMENT WITH STRATEGIC PLAN

4. Healthy Active Living

RECOMMENDATION

That Council grant first reading to Bylaw 2023-05 Recreation Rates and refer it to the Strategic Planning Committee for review.

TOWN OF DIDSBURY
Recreation Rates and Fees Bylaw
Bylaw 2023-05

BEING A BYLAW OF THE TOWN OF DIDSBURY, IN THE PROVINCE OF ALBERTA, RESPECTING RATES AND FEES TO BE CHARGED FOR VARIOUS GOODS AND SERVICES PROVIDED BY THE TOWN OF DIDSBURY.

WHEREAS, pursuant to section 3 of the *Municipal Government Act*, being the Revised Statutes of Alberta 2000, Chapter M-26, as amended, the purposes of a municipality are to provide services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the municipality; and

WHEREAS, pursuant to section 7(f) of the *Municipal Government Act* a Council of a municipality may pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality; and

WHEREAS, Section 7 and 8 of the *Municipal Government Act*, Chapter M-26, 2000 and amendments thereof authorizes the Council to repeal or amend any bylaws; and

WHEREAS, section 6 of the *Municipal Government Act* Revised Statutes of Alberta 2000 and amendments thereto gives a Municipality natural person powers, which imply the power to charge for goods and services provided, and

WHEREAS, Goods and Services Tax (GST) is included or exempt where it is not stated;

NOW, THEREFORE, the municipal Council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw shall be known as the "Recreation Rates Bylaw".
2. That the rates specified in the Schedule attached be charged for the goods and services as specified.
3. This bylaw comes into full force and effect upon third reading of the bylaw.
4. The schedules attached to this Bylaw form part of this Bylaw.

5. Paramount Rules

5.1 If the provisions in any other bylaw conflict with the rules in this Bylaw, this Bylaw will prevail.

6. Transitional

6.1 Upon passing of this Bylaw, Recreation Rates Bylaw No. 2022-09 is hereby repealed.

Read a first time this day of 2023

Read a second time this day of 2023

Read a third and final time this day of 2023

Mayor – Rhonda Hunter

Chief Administrative Officer – Ethan Gorner

SCHEDULE "A"
2023 PROPOSED Recreation Rates

DIDSBURY ARENA:

Main Ice In-Season (August 15 – March 31):

	Current Rate
Youth – Local	\$110.00/ hour
Youth – Non-Local	\$170.00/hour
Juniors – Practice	\$110.00/hour
Juniors – Game	\$140.00/hour
Adult – Local	\$144.00/hour
Adult – Non-Local	\$210.00/hour
Non-Prime Rate (M-F 7 am-3pm, except no school days)	\$80.00/hour

Leisure Ice In-Season (August 15 – March 31):

	Current Rate
Local	\$55.00/hour
Non-Local	\$70.00/hour
Minor Groups with both surfaces booked (Contract rates ONLY)	\$40.00/hour
Non-Prime (M-F 7 am-3pm, except no school days)	\$42.00/hour

Main Surface Off-Season (April 1 – August 14):

	Current Rate
Minor Sport Groups: (Contract rates ONLY)	
- Practice	\$40.00/hour
- Game	\$50.00/hour
Local Community Groups	\$65.00/hour
Daily Rate	\$525.00/day
Daily Combined Rate (Main and Leisure Surfaces)	\$625.00/day

Leisure Surface Off-Season (April 1 – August 14):

	Current Rate
Hourly	\$22.00/ hour
Daily	\$130.00/day
Minor Groups with both surfaces booked (Contract rates ONLY)	\$16.00/hour

Arena Programs:

	Current Rate
MAIN ICE	
Public Skate	\$5.00/person
Family Skate	\$16.00/family
Shinny/ Sticks + Pucks	\$5.00/person
LEISURE ICE	FREE

Arena Advertising:

	Current Rate
Arena Board (33.5" x 8')	\$330.00 + gst/year
Arena Board (33.5" x 8') (between blue lines)	\$355.00 + gst/year
Hanging Advertisement	\$340.00 + gst/year
In-Ice/ Surface Advertising	\$360.00 - \$550.00 + gst/year (depending on size and location) \$325.00 - \$450.00 + gst/year (second advertisement depending on size and location)

DIDSBURY CURLING RINK:**In-Season (October 15 – March 15):**

	Current Rate
Didsbury Curling Club Rates: (Contract Rates ONLY)	
- Adult	\$90.00/hour
- Seniors	\$80.00/hour
- Juniors	\$75.00/hour
- Farm & Ranch	\$105.00/hour
- Bonspiel	\$90.00/hour
Community Rates:	
- Youth – Local	\$30.00/hour
- Youth – Non-Local	\$50.00/hour
- Adult – Local	\$45.00/hour
- Adult – Non-Local	\$65.00/hour

Off-Season (March 16 – October 14):

	Current Rate
Surface – Hourly	\$32.00/hour
Surface – Daily	\$325.00/day
Surface – Youth Activities	\$25.00/hour

DIDSBURY AQUATIC CENTRE:**Daily Admission Rates:**

	Current Rate
Baby – 0-2 years	FREE
Child – 3-7 years	\$3.00
Youth – 8-17 years	\$4.75
Adult – 18 years +	\$6.00
Senior – 55 years +	\$4.75
AISH	\$3.25
Family (2 adults + up to 3 kids)	\$18.00

Monthly Passes:

	ONE (1) MONTH	THREE (3) MONTH	TWELVE (12) MONTH
Baby – 0-2 years	FREE	FREE	FREE
Child – 3-7 years	\$22.00	\$54.00	\$175.00
Youth – 8-17 years	\$35.00	\$90.00	\$280.00
Adult – 18 years +	\$45.00	\$110.00	\$350.00
Senior – 55 years +	\$35.00	\$90.00	\$280.00
AISH	\$25.00	\$60.00	\$200.00
Family – 2 adults + up to 3 kids	\$110.00	\$280.00	\$730.00

Punch Passes:

	10x PUNCH PASS	20x PUNCH PASS
Baby – 0-2 years	FREE	FREE
Child – 3-7 yrs	\$27.00	\$48.00
Youth – 8-17 yrs	\$42.50	\$80.00
Adult – 18 yrs +	\$54.00	\$100.00
Senior – 55 yrs +	\$42.50	\$80.00
AISH	\$29.00	\$52.00
Family (2 adults + up to 3 kids)	\$144.00	\$255.00

Group Swim Lessons:

Preschool	\$42.00/ person – Local \$45.00/person – Non-Local
Swim Kids: Levels 1-4	\$45.00/ person – Local \$50.00/person – Non-Local
Swim Kids: Levels 5-7	\$50.00/ person – Local \$55.00/person – Non-Local
Swim Kids: Levels 8-10	\$58.00/ person – Local \$64.00/person – Non-Local
School Board Lessons	\$35.00/ person

Private Swim Lessons:

Private: 30 minutes	\$25.00/ person
Semi-Private: 30 minutes	\$22.50/ person
Private: 60 minutes	\$45.00/ person
Semi-Private: 60 minutes	\$35.00/ person
Private: 6 x 30 minutes	\$130.00/ person
Semi-Private: 6 x 30 minutes	\$110.00/ person

Advanced Courses:

National Lifeguarding	\$325.00/person
Bronze Medallion	\$170.00/person
Bronze Cross	\$150.00/person

Pool Rentals:

One hour pool rental + classroom	\$130.00/hour – Local \$150.00/hour – Non-Local
Extra Lifeguard	\$45.00/hour
Classroom Only Rental	\$22.00/hour
Swim Club Rental	\$66.00/hour

Multi-Purpose Room:

Hourly	\$30.00/hour – Local \$35.00/hour – Non-Local
Daily	\$250.00/day – Local \$275.00/day – Non-Local
Half Day (6 hours)	\$180.00 – Local \$200.00 – Non-Local
Kitchen + Bar - Hourly	\$20.00/hour – Local \$25.00/hour – Non-Local
Kitchen + Bar - Daily	\$100.00/day – Local \$110.00/day – Non-Local

DIDSBURY TRAIN STATION (Eldon Foote Hall):

Hourly	\$20.00/hour – Local \$25.00/hour – Non-Local
Daily	\$175.00/day – Local \$200.00/day – Non-Local
Half Day (6 hours)	\$125.00 – Local \$135.00 – Non-Local

Equipment Rentals:

Tables (\$100 deposit required)	\$3.00/table/day
Chairs (\$100 deposit required)	\$0.75/chair/day
Spotlights (\$100 deposit required)	\$30.00/spotlight/day

PARKS & SPORTSFIELDS:

	Current Rate	Proposed Rate
Season Rate: Youth – Local	\$125.00/team	\$200.00/ team
Season Rate: Adult - Local	\$200.00/team	\$275.00/team
Season Rate: Non-Local	\$225.00/team	\$325.00/team
Tournament Rate – Youth – Local (weekend)	\$200.00/tournament	\$250.00/tournament
Tournament Rate – Adult – Local (weekend)	\$300.00/tournament	\$350.00/tournament
Tournament Rate – Non- Local (weekend)	\$350.00/tournament	\$400.00/tournament
Daily Rate – Youth – Local	\$100.00/diamond/day	\$100.00/diamond/day
Daily Rate – Adult – Local	N/A	\$125.00/diamond/day
Daily Rate – Non-Local	\$125.00/diamond/day	\$150.00/diamond/day
Hourly Rate – Youth – Local	\$15.00/diamond/hour	\$15.00/diamond/hour
Hourly Rate – Adult – Local	N/A	\$20.00/diamond/hour
Hourly Rate – Non-Local	\$20.00/diamond/hour	\$25.00/diamond/hour
Memorial Park Stage Rental	\$150.00/day	\$175.00/day



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: February 14, 2023
SUBJECT: Invitation from Consul-General of Japan
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Since 2004, the Town of Didsbury has taken part in an exchange program with Japan. In 2008, the Town of Didsbury and Miki Town, Japan were twinned.

Due to this relationship, each year the Town of Didsbury has received an invitation to the celebration of the Emperor of Japan's birthday.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Administration is recommending that Council make a motion for attendance to this event. Below is the invitation:

In Celebration of the Birthday of His Majesty the Emperor of Japan

The Consul-General of Japan,

Mr. Takahiko Watabe and Mrs. Motoyo Watabe

Request the pleasure of the company of

Her Worship Mayor Ronda Hunter & Guest

at a reception

on Friday, February 17th 2023

from 6:00p.m. to 8:00p.m.

Doors open at 5:30pm

at The Calgary Petroleum Club

319 5th Avenue SW, Calgary, Alberta T2P 0L5

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION

That Council approve that Mayor Rhonda Hunter attend the reception in Celebration of the Birthday of His Majesty the Emperor of Japan on Friday, February 17, 2023 in Calgary.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: February 14, 2023
SUBJECT: The Didsbury Five-0 Club
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

The Didsbury Five-0 Club has two lease agreements with the Town of Didsbury: the West Facility at 2500 15 Avenue, and the East Facility at 1619 22 Avenue.

The Board of the Didsbury Five-0 Club met with the Mayor and CAO on January 31, 2023 to discuss the use of these facilities.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Didsbury Five-0 Club is experiencing financial shortfalls due to low membership numbers and difficulties keeping up with expenses at the West Facility at 2500 15 Avenue.

The Didsbury Five-0 Club would like to terminate the lease on the building located at 2500 15 Avenue as of March 1, 2023, thus ending their responsibility to pay all utilities and costs relating to the upkeep of that building.

The Didsbury Five-0 Club would like to enter into a new lease for the building located at 1619 22 Avenue for the Club to continue with floor curling, activities, and meetings.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION

That Council approve the termination of the lease agreement between the Town of Didsbury and the Didsbury Five-0 Club for the West Facility located at 2500 15 Avenue, effective March 1, 2023, and that Council approve Administration developing a new lease agreement with the Didsbury Five-0 Club for the East Facility located at 1619 22 Avenue, for consideration by Council.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: February 14, 2023
SUBJECT: Appointment to DEDAC
ORIGINATING DEPARTMENT: Economic Development & Strategic Operations

BACKGROUND/PROPOSAL:

The Didsbury Economic Development Advisory Committee (DEDAC) would like to make a recommendation for an appointment of a new member to the DEDAC Committee for Council's consideration.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Karen Griffin operates a clothing retail store on main street and has been a business owner in Didsbury for more than 12 years. Ms. Griffin has vast experience in all aspects of running a business and would like to put her ideas and expertise to work by joining the DEDAC committee.

As a DEDAC member, she would like to help grow, retain and expand businesses in Didsbury, and bring her ideas and perspective to the committee. Ms. Griffin's application has been reviewed by the committee members. It is felt that, as an entrepreneur and business owner in Didsbury with great interest in economic development, she would be a very valuable addition to DEDAC, as a representative of Didsbury's retail sector.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION

That Council appoint Karen Griffin to the Didsbury Economic Development Advisory Committee.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: February 14, 2023
SUBJECT: RCMP HVAC
ORIGINATING DEPARTMENT: Corporate Services

BACKGROUND/PROPOSAL:

In 2022, Council approved the RCMP HVAC project at \$61,000. This project was subject to the cost-share agreement between K-Division and the Town. When the budget was approved, the cost-share percentage was unknown and the Town estimated its allocation to be \$17,090 (28%). At year end, the 2022 cost-share percentage was determined to be 27.8% (5/18ths) causing there to be a slight difference in the budgeted amount to be funded by the Town.

The actual project total came in \$2,100 higher than anticipated for a total of \$63,100; the Town's calculated portion of the budget overage is \$583.33 and the remainder is to be paid by the K-Division as outlined below.

HVAC RCMP	Project Total	TOD (5/18)	K-Division (13/18)
Budget	61,000.00	16,944.45	44,055.56
Actual	63,100.00	17,527.78	45,572.22
Overage	(2,100.00)	(583.33)	(1,516.67)

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

As per the 2022 Capital Budget, the \$16,944.45 was funded from the RCMP Capital Reserve. Administration is proposing that the Town's portion of the project overage of \$583.33 also be funded from the RCMP Capital Reserve.

The projected reserve balance is as follows:

RCMP Capital Reserve	
Balance available	\$ 17,208.73
HVAC Project Budget Overage	(583.33)
2022 Year End Balance, Projected	\$ 16,625.40

An additional \$10,000 transfer to reserves it currently budgeted for in the draft 2023 operating budget which would further increase the reserve balance.

The 2022 Capital Report, outlining the remaining projects is currently being prepared and will be forthcoming.

ALIGNMENT WITH STRATEGIC PLAN

3. Infrastructure & Asset Management

RECOMMENDATION

That Council approve to fund the RCMP HVAC project overage of \$583.33 from the RCMP Capital Reserve.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

MEETING DATE: February 14, 2023
SUBJECT: Composting Program
ORIGINATING DEPARTMENT: Engineering & Infrastructure

BACKGROUND/PROPOSAL:

At the July 12, 2022 Regular Council Meeting, Council approved a one-time \$50.00 rebate program for backyard composters to be offered by the Town of Didsbury, and a summer fee discount be offered to those residents wanting additional green bins.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Performance Review Committee met on February 9, 2023 and discussed other options and associated costs for dealing with grass, leaves, and clippings in the spring and summer.

Since the program didn't start until the end of July and went to the end of August last year, the committee agreed to run the program again in 2023.

The committee is recommending the following:

- a) That a one-time \$50.00 rebate program for backyard composters be offered by the Town of Didsbury for composters purchased at local Didsbury businesses only, funded by the Waste Collection Reserve.
- b) That a summer fee discount be offered to those residents wanting additional green bins. For the 2023 compost collection season, residents may add additional green bins for a one-time change of service fee of \$15/change (a reduction from \$35/change), and a monthly collection fee of \$3.15/additional bin.

ALIGNMENT WITH STRATEGIC PLAN

4. Healthy Active Living

RECOMMENDATION (2 separate motions)

That Council approve a one-time \$50.00 rebate for backyard composters, to be offered by the Town of Didsbury, for composters purchased at local Didsbury businesses only. The program is to be funded by the Waste Collection Reserve.

AND

That Council approve a summer fee discount be offered to those residents wanting additional green bins. For the compost collection season, residents may add additional green bins for a one-time change of service fee of \$15/change, and a monthly collection fee of \$3.15/additional bin.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: February 14, 2023
SUBJECT: Correspondence and Information
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Correspondence received from other agencies and departments of the Town, which may be of importance and interest, is being provided for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please find attached:

- CAEP Regional Economic Growth Strategy

ALIGNMENT WITH STRATEGIC PLAN

2. An Informed & Engaged Community

RECOMMENDATION

That Council accept the correspondence items presented as information.

Central Alberta Regional Economic Growth Strategy



About CAEP

The Central Alberta Economic Partnership has been providing excellence in regional economic development collaboration programs and services since 1998.

We are a member-based, board governed non-profit corporation. CAEP operates with the generous contributions of our volunteer working groups and members, and the financial support of the Government of Alberta and our municipal and partner members.

The Strategic Plan

This Regional Economic Growth Strategy was supported with funding from Alberta's Community and Regional Economic Supports Program and with the participation of CAEP member and non-member municipalities, business, industry, and agency representatives.

While serving as CAEP's strategic plan, this Regional Growth Strategy is different from a typical strategic plan. It is intended to move the entire region forward as a unified entity. This intention was the preeminent direction from CAEP's board consolidated through their planning process which included participation and input from our many stakeholders. Aligning with its mandate, CAEP's strategic plan is therefore not simply an organizational plan but rather a regional economic growth strategy for Central Alberta Region.

This plan identifies strategies to develop and sustain an environment conducive to economic growth that CAEP and its members can implement and benefit from by working together.

The Opportunity

More and more local governments are facing increasing costs, reduced revenues, and greater expectations from citizens. Regional cooperation is a proactive approach to maximize benefits and minimize the costs of economic development. Progress on this Regional Growth Strategy will be reviewed annually by CAEP's board and the plan's strategies may be adjusted as required. With this as our guiding document, the Central Alberta Economic Partnership members endeavor to become the region of choice in Alberta.



Regional Economic Growth Strategy



Vision:

Beyond ordinary, Central Alberta is a business friendly, diverse, and welcoming region that provides optimal opportunity for all.

Mission:

Convenes business, communities, and people to foster local success and advance Central Alberta's regional competitive advantage.

2022-2027 Strategic Plan Goals

Regional cooperation is a proactive approach to maximize benefits and minimize the costs of economic development. By working together and sharing implementation, these strategies develop and sustain an environment conducive to economic growth that benefit CAEP members. The Central Alberta Economic Partnership members endeavor to become the region of choice in Alberta.

Central Alberta is the place to be. Be Central.

1. Labour Market Sustainability & Growth

Economic development across the region is nurtured by supporting local job creators to become employers-of-choice.

Strategies:

- 1.1 Provide educational and networking opportunities
- 1.2 Facilitate the attraction of skilled workforce

2. Regional Orientation & Advancement

Member communities are prepared for attracting investors, business, employees, visitors, and residents to the region.

Strategies:

- 2.1 Foster increased collaboration with Indigenous nations and treaties
- 2.2 Encourage investment-ready processes and practices
- 2.3 Establish a brand for all CAEP Members use to position the region
- 2.4 Facilitate target industry cluster development for regional benefit
- 2.5 Advocate to advance regional competitiveness

3. Organizational Excellence

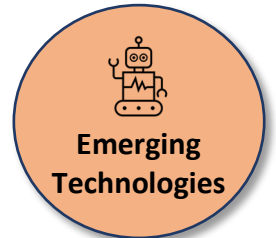
Continuous organizational improvement to foster valuable opportunities for all.

Strategies:

- 3.1 Consult with members on annual priorities
- 3.2 Assess opportunities and practices to encourage innovation & efficiency



Agri-Business



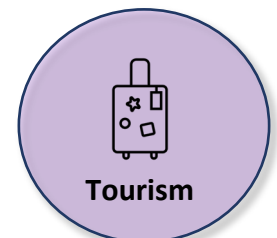
**Emerging
Technologies**



Manufacturing



**Natural
Resources**



Tourism



**Transportation
and Logistics**