



TOWN OF DIDSBURY AGENDA
Regular Council Meeting

Tuesday, September 12, 2023, 6:00 pm
Council Chambers 1606 14 Street

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| 1. <u>CALL TO ORDER</u> | |
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REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: September 12, 2023
SUBJECT: Evolve Surface Strategies
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Antony Novello of Evolve Surface Strategies, on behalf of Rogers Communications, is proposing to construct a 30-metre lattice tri-pole style wireless communications installation at 1727 – 19 Street to fill significant wireless coverage gaps in the area and to meet the rising demand for wireless voice and data services.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The public consultation process ended on July 6, 2023.

Mr. Novello will be presenting a summary of the request for a communication structure in Didsbury.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To accept the presentation from Evolve Surface Strategies as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: September 12, 2023
SUBJECT: July 11, 2023 Regular Council Meeting Minutes
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

The Minutes of the July 11, 2023 Regular Council Meeting are being presented to Council for their review and approval.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council can adopt the Minutes as presented or amended.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To adopt the July 11, 2023 Regular Council Meeting Minutes as presented.



**Minutes of the Town of Didsbury Regular Council Meeting
Held on July 11, 2023 in Council Chambers at 1606 14 Street
Commencing at 6:00 p.m.**

Council Members Present Mayor Rhonda Hunter
 Deputy Mayor Curt Engel
 Councillor John Baswick
 Councillor Joyce McCoy
 Councillor Dorothy Moore
 Councillor Ethan Williams
 Councillor Bill Windsor

Administration Absent Chief Administrative Officer, Ethan Gorner
 Assistant CAO/Chief Financial Officer, Amanda Riley
 Director of Community Services, Nicole Aasen
 Director of Engineering & Infrastructure, Craig Fox
 Planner, Tracey Connatty
 Economic Development Officer & Strategic Operations, Alexandra Ross
 Municipal Intern, Jocelyn Baxter
 Manager of Legislative Services/Recording Officer, Luana Smith

1. CALL TO ORDER

Mayor Hunter called the July 11, 2023 Regular Council Meeting to Order at 6:00 p.m.

2. ADOPTION OF THE AGENDA

Res. 350-23

MOVED by Councillor Moore

To approve the July 11, 2023 Regular Council Meeting Agenda as presented.

Motion Carried

3. DELEGATIONS/PRESENTATIONS

3.1 RCMP Fourth Quarter Report & Multi-Year Financial Plan

Res. 351-23

MOVED by Councillor Windsor

To thank Staff Sgt. Stephen Browne for the presentation of the Didsbury RCMP Detachment Fourth Quarter Report for January 1 to March 31, 2023 and the Multi Year Financial Plan and accept them as information.

Motion Carried

4. ADOPTION OF MINUTES

4.1 June 27, 2023 Regular Council Meeting Minutes

Res. 352-23

MOVED by Deputy Mayor Engel

To adopt the June 27, 2023 Regular Council Meeting Minutes as amended.

Motion Carried

5. PUBLIC HEARINGS

5.1 Partial Removal of Municipal Reserve (MR)

Mayor Hunter called the Public Hearing for the consideration of a partial removal of Municipal Reserve designation for Plan 0912831 Block 15 Lot 35MR to Order at 6:33 p.m.

The public hearing is to consider removing a small, odd shaped portion of land for improved maintenance access. This removal of a portion of the MR designation will allow for better utilization of the adjacent lot and will not have a negative impact on the remaining MR land within the parcel.

The Public Hearing for the removal of municipal reserve designation for Plan 0912831 Block 15 Lot 35MR was adjourned at 6:49 p.m.

6. REPORTS

6.1 Council Reports for July 11, 2023

Res. 353-23

MOVED by Councillor McCoy

To accept the Council Reports for July 11, 2023 as information.

Motion Carried

6.2 Chief Administrative Officer (CAO) Report for July 11, 2023

Res. 354-23

MOVED by Councillor Moore

To accept the Chief Administrative Officer's Report for July 11, 2023 as information.

Motion Carried

7. BYLAWS & POLICIES

7.1 Bylaw 2023-14 Community Standards (2nd Reading)

Res. 355-23

MOVED by Councillor Williams

That Council grant second reading to Bylaw 2023-14 Community Standards and refer it back to the Policy and Governance Committee for review and recommendation.

Motion Carried

8. BUSINESS ARISING OUT OF PUBLIC HEARING

8.1 Partial Removal of Municipal Reserve (MR)

Res. 356-23

MOVED by Councillor Moore

To approve the removal of a portion of the Municipal Reserve (MR) designation within Plan 0912831 Block 15 Lot 35MR.

Motion Carried

9. BUSINESS

9.1 BUSINESS ARISING OUT OF DELEGATIONS

9.1.1 RCMP Multi-Year Financial Plan 2024-2029

Res. 357-23

MOVED by Councillor McCoy

To accept the Didsbury Municipal Detachment Multi-Year Financial Plan for April 1, 2024 to March 31, 2029 in principle and that any service level changes require approval from Council prior to implementation.

Motion Carried

9.2 Awarding Safety Codes Contract

Res. 358-23

MOVED by Councillor Moore

To award the Safety Codes Services Contract to IJD Inspections Ltd.

Motion Carried

9.3 Reserve Bid for Tax Sale Properties 2023

Res. 359-23

MOVED by Councillor Moore

To set the reserve bids for the 2023 tax sale properties as follows:

- Roll # 582000 at \$272,310;
- Roll # 1062000 at \$123,450;

and that the terms and conditions of the sale be:

- Payment shall be by cash or certified cheque;
- A 5% non-refundable deposit shall be received by the Town on the date of the auction; and
- The balance of funds is to be received by the Town within 15 business days after the auction.

Motion Carried

9.4 23rd Street - Enhanced Intersection Project

Res. 360-23

MOVED by Councillor McCoy to end the debate and call the question.

Motion Carried

Res. 361-23

MOVED by Councillor Williams

To amend the 2022 Capital Budget to increase the Highway 582 and 23 Street Intersection Project by \$111,000 for a total of \$1,611,000 with the additional amount to be funded from the Canada Community Building Fund Grant.

Motion Carried

9.5 Alberta Community Partnership Grant (ESS Plan)

Res. 362-23

MOVED by Councillor Windsor

To approve and support Mountain View County in their application for the Alberta Community Partnership (ACP) Grant for the Regional Emergency Social Services Plan.

Motion Carried

Res. 363-23

MOVED by Councillor Windsor

To approve Mountain View County as the managing partner for the ACP Grant.

Motion Carried

Res. 364-23

MOVED by Councillor Windsor

To support the Town of Didsbury Emergency Management and Community Services staff to complete the Regional Emergency Social Services Grant.

Motion Carried

9.6 Tornado Relief

Res. 365-23

MOVED by Councillor McCoy

To approve providing gifts in kind and/or swag items to a value of up to \$2000 in support of the tornado relief efforts at the silent auction.

Motion Carried

9.7 Didsbury Economic Development Strategy 2022-2025

Res. 366-23

MOVED by Deputy Mayor Engel

To approve the Economic Development Strategy in principle as presented.

Motion Carried

9.8 Council Meeting Schedule Adjustment

Res. 367-23

MOVED by Councillor Williams

To approve restoring the first Regular Council Meeting in September to Tuesday, September 12, 2023.

Motion Carried

9.9 Mountain View Seniors' Housing Annual Golf Tournament

Res. 368-23

MOVED by Councillor Windsor

To approve a donation to the Mountain View Seniors' Housing 13th Annual Golf Classic as a Silver Sponsor in the amount of \$1500, to be funded from the Council budget.

Motion Carried

10. CORRESPONDENCE & INFORMATION

Res. 369-23

MOVED by Councillor Windsor

To accept the correspondence items presented as information, and acknowledge the funds allocated to MVC Adult Learning be returned to the Community Grant Program for future consideration.

Motion Carried

11. COUNCIL MEETING HIGHLIGHTS

- 23rd Street Intersection Enhancement
- Tornado Relief
- The proposed 19th Avenue enhancement
- Didsbury Economic Development Strategy
- Partial Removal of MR Lands
- Council Meeting Schedule Change
- RCMP Fourth Quarter Report

12. QUESTION PERIOD

13. CLOSED MEETING

Res. 370-23

MOVED by Councillor Baswick

To go into Closed Meeting for the following items at 8:12 p.m.:

13.1 Naming Contest for Memorial Complex Outlying Plan - as per Section 19 of the FOIP Act

13.2 Land Opportunities - as per Section 25 of the FOIP Act

13.3 Alberta Municipalities Advocacy - as per Section 21 and 23 of the FOIP Act

13.4 ICF Negotiation - as per Section 23 and 25 of the FOIP Act

13.5 Facilities Visioning - as per Section 24 and 25 of the FOIP Act

13.6 Council Interface - as per Section 23 of the FOIP Act

Motion Carried

14. RECONVENE

Res. 371-23

MOVED by Councillor Baswick

To return to Open Meeting at 9:47 p.m.

Motion Carried

Res. 372-23

MOVED by Councillor Moore

To extend the deadline for the renaming of the Memorial Complex Outlying Plan to September 1, 2023.

Motion Carried

Res. 373-23

MOVED by Councillor Windsor

To accept in principle the proposal for the former Didsbury High School property as discussed.

Motion Carried

Res. 374-23

MOVED by Councillor Williams

To accept in principle the proposal for the former 5-0 Club property as discussed.

Motion Carried

Res. 375-23

MOVED by Deputy Mayor Engel

That Mayor Hunter continue to advocate for improved board representation with Alberta Municipalities.

Motion Carried

Res. 376-23

MOVED by Councillor McCoy

To accept the Intermunicipal Collaboration Framework information as discussed.

Motion Carried

Res. 377-23

MOVED by Councillor Baswick

That Administration bring back information on the proposals for the facilities as discussed.

Motion Carried

Res. 378-23

MOVED by Councillor Moore

To approve in principle the plaza concept for the Brownfield as discussed and bring back information to Council.

Motion Carried

Res. 379-23

MOVED by Councillor Windsor

To approve to recognize the Didsbury RCMP Detachment celebrating the RCMP 150 Year Anniversary as discussed.

Motion Carried

Res. 380-23

MOVED by Councillor Williams

In preparation for the Organizational Meeting in October, refer the Council Assignments to the Visioning Committee for review and recommendation.

Motion Carried

15. ADJOURNMENT

Res. 381-23

MOVED by Councillor Moore

To adjourn the July 11, 2023 Regular Council Meeting at 9:52 p.m.

Motion Carried

Mayor - Rhonda Hunter

Chief Administrative Officer- Ethan Gerner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: September 12, 2023
SUBJECT: Letter of Concurrence: Rogers Communication Tower
ORIGINATING DEPARTMENT: Planning & Development

BACKGROUND/PROPOSAL:

Rogers Communications is proposing to construct a 30 metre lattice tri-pole style wireless communications installation at 1727 – 19 Street in order to fill significant wireless coverage gaps in the area and meet the rising demand for wireless voice and data services.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

On June 1, 2023 the Agent for Rogers Communications started the public consultation process by providing (pre-paid postage) circulation packages to Administration for address labelling and mail out. These packages were dropped off at Canada Post on June 2, 2023. The applicant also advertised the proposed Communications Tower in the Albertan and provided a comment deadline of July 6, 2023.

The applicant has adhered to the public consultation process outlined by the Innovation, Science and Economic Development Canada (ISED) in their CPC-2-0-03 Radiocommunication and Broadcasting Antenna Systems document. <https://ised-isde.canada.ca/site/spectrum-management-telecommunications>

The Federal Government has sole jurisdiction and discretion over all such applications, which are administered by *Innovation, Science, and Economic Development Canada (ISED)*, pursuant to the Radio Communication Act. The Town does not have approving authority for telecommunication antenna structures and cannot prevent a proponent from ultimately gaining permission from Industry Canada to install a telecommunications antenna structure on private land, nor do we have any power to regulate their safety or insurance requirements.

The ISED required the applicant to undertake extensive public engagement, which includes seeking a “letter of concurrence” from the Town of Didsbury, acknowledging that the relevant consultation process has been undertaken.

The applicant presented to Council an overview of the proposed project and the engagement process that was followed as well as addressing items raised during that engagement. Council will now consider whether they are satisfied with the consultative process that was followed by the applicant and whether they are willing to issue the ‘letter of concurrence’ as requested.

ATTACHMENT

Att 01 - Public Notification Package Rogers Site: W6688A Didsbury

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To issue a Letter of Concurrence for the proposed Rogers Wireless Communication Installation located at 1727 – 19 Street.

OR

A motion at Council’s discretion

June 6, 2023



**Public Notification Package for
Proposed Wireless Communications Installation
1727 19 Street, Didsbury, Alberta
Rogers Site: W6688A Didsbury**

1. Introduction

Rogers Communications is proposing to construct a new 30-meter lattice tri-pole style wireless communications installation at 1727 19 Street, Didsbury, Alberta (the “**Proposed Installation**”) in order to fill significant wireless coverage gaps in the area and meet the rising demand for wireless voice and data services.

This notification package sets out the pertinent details about the Proposed Installation and invites the public to submit their written comments and concerns about the Proposed Installation. All residents, including those in support, are encouraged to provide their comments.

2. Purpose of Proposed Installation and Site Selection

Based on recent feedback we have received from subscribers, as well as data we have collected on dropped calls and call quality in the area, we have determined that there are significant wireless coverage deficiencies within the town of Didsbury, Alberta. The Proposed Installation will correct these deficiencies and allow us to provide much better service to our subscribers, including residences, businesses, schools, government agencies and emergency first responders.

Designing a wireless network would be similar to assembling a 3D jigsaw puzzle. Cell towers and antenna installations must be located near one another so that they are able to provide contiguous service without any holes or gaps in coverage. They must also be set at elevations that are high enough to deliver the signals to a wide service area.

Following a survey of the area, we identified the Proposed Installation - currently an industrial lot - as the most viable candidate to meet our network coverage requirements. It will provide connectivity for an area that is currently experiencing below-average service levels and cannot be served by existing antenna sites as they are too distant and overloaded.

The location for the Proposed Installation offers technical and operational advantages, including proximity to roads for viable access for construction and maintenance, hydro connections, etc., thus reducing the need for further impact on the area. The Proposed Installation will not result in any interference or impact to the current use of the property.

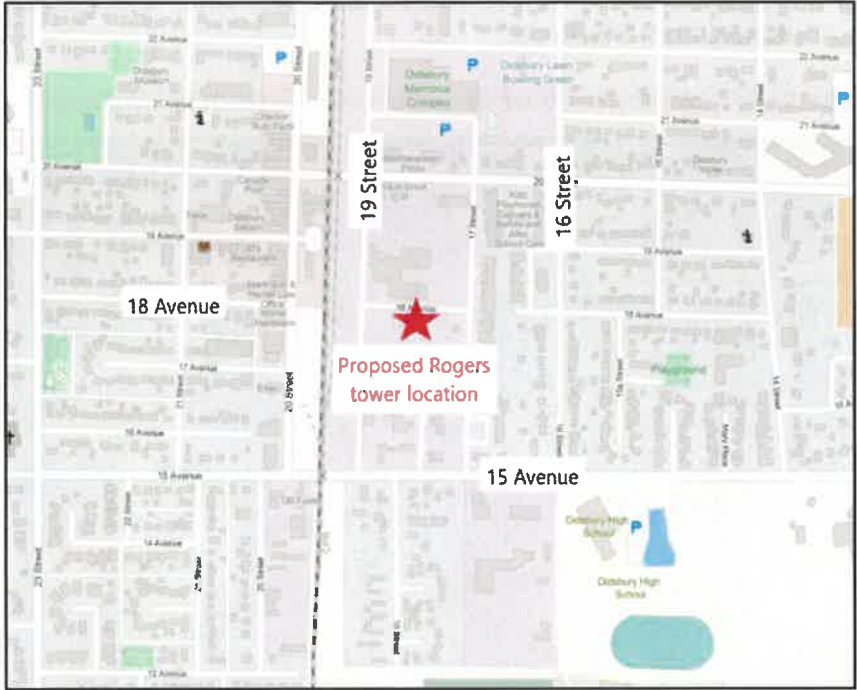
3. Location of Proposed Installation

The location of the Proposed Installation is described below:

| | |
|-------------------------|------------------------------------|
| Municipal address: | 1727 19 Street, Didsbury, Alberta |
| Legal description: | Plan 5829JK; Lot B |
| Geographic coordinates: | 51.658906°, -114.134636° |
| Land Use Zone: | I1 - Industrial District - General |

The proposed location is shown in the images below. In addition, a copy of the notification radius and of the survey plan are provided in the Appendix of this notification.

Map showing Proposed Installation



Aerial photograph showing Proposed Installation



4. Description of Proposed Antenna System

(a) *Structure*

The underlying structure for the Proposed Installation is a 30-meter lattice tri-pole. The photo rendering below shows what the Proposed Installation is expected to look like, viewed to the northeast from 20 Street.

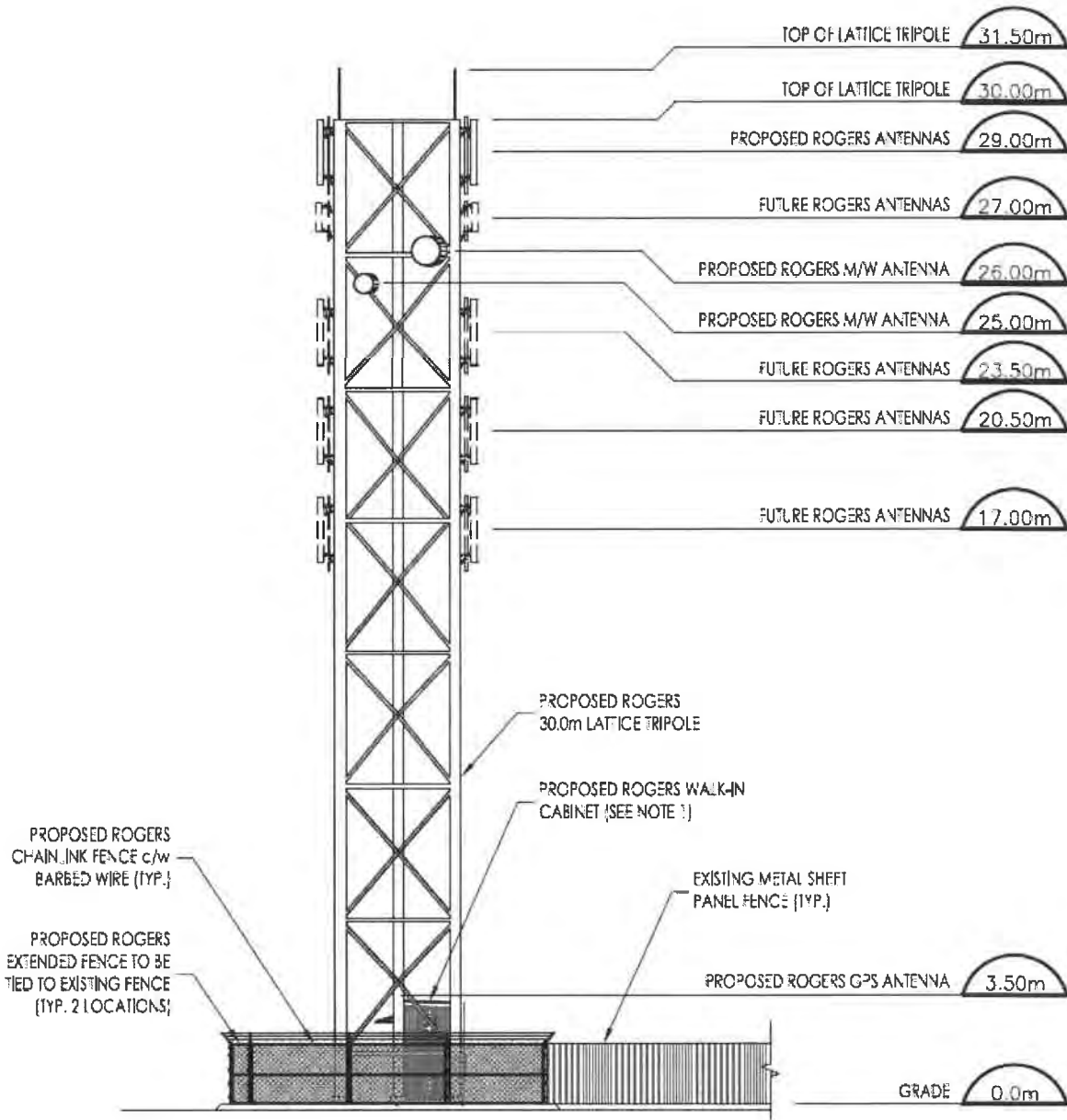
Simulated photograph of structure for Proposed Installation



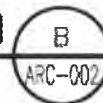
Rogers has made every effort to decrease the size and visibility of the Proposed Installation. The height requirement for any installation is based on maintaining a “line of sight” signal with our users and other surrounding towers.

(b) *Antenna system*

The antenna system will initially include six (6) antennas, one (1) GPS antenna, and two (2) microwave dishes, with provisions for future technology services. The diagram below illustrates how the antennas will look when mounted on the tower.



WEST COMPOUND/ TRIPOLE ELEVATION



(c) *Compound*

In an effort to minimize the impact on the property's current use as well as the visual impact on surrounding properties, the physical ground compound area will be located at 1727 19 Street, Didsbury, Alberta, adjacent to property designated as I1 - Industrial District - General.

The Proposed Installation will occupy a ground compound area of 10-meters x 10-meters and will include a steel lattice tri-pole telecommunications tower, an alarmed and electronically monitored walk-in equipment cabinet surrounded by a 1.8 m high chain link security fence with a locked gate access point. The compound will also contain backup battery power, maintenance tools, manuals and first aid kit.

No tree removal will be required for the construction of the Proposed Installation. Shown on the aerial images in Section 3 of this notification is the approximate location of the compound. Additional landscaping will be provided in accordance with the direction of the town of Didsbury, if required.

(d) *Areas accessible to the public and measures to control public access.*

As the proposed development is located on privately owned lands, will be entirely fenced, and accessed via a locked gate, there will be no areas accessible by the public.

5. Innovation, Science and Economic Development Canada (ISED) Authority and Requirements

(a) *Rogers is regulated by Innovation, Science and Economic Development Canada (ISED)*

As a federal undertaking, Rogers is regulated by Innovation, Science and Economic Development Canada (ISED) under the *Radiocommunication Act*. While the town of Didsbury has a significant role to play in the approval of a tower or antenna installation, the ultimate decision to approve a tower or antenna systems lies with Innovation, Science and Economic Development Canada (ISED).

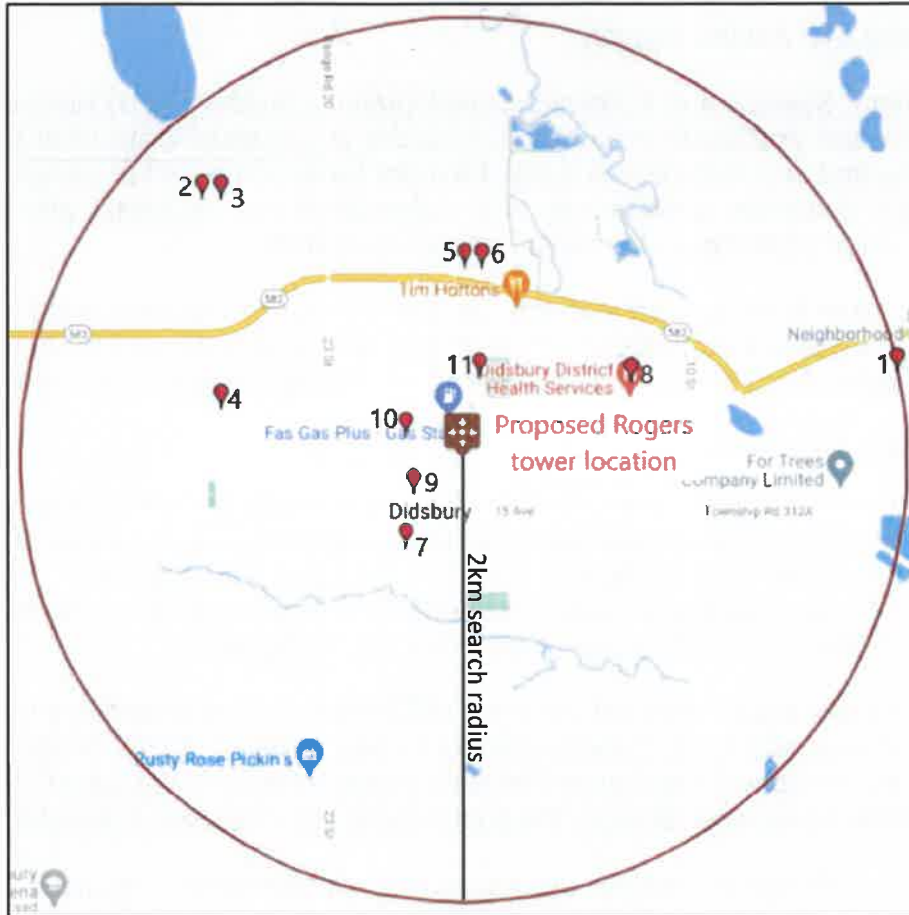
Because wireless services are federally regulated, the Municipal Government Act, and municipal by-laws and regulations that purport to govern the location and operation of cell towers and antenna systems do not apply. However, Innovation, Science and Economic Development Canada (ISED) has established a clear set of rules which wireless carriers must follow when seeking to install or modify a tower or antenna system (the "**Innovation, Science and Economic Development Canada (ISED) rules**").¹

(b) *Consider sharing existing structures*

Under the Innovation, Science and Economic Development Canada (ISED) rules, before proposing a new tower or antenna installation, a wireless carrier must first look at locating its antennas on existing towers or other structures that are located within the specific geographical area and have sufficient height and structural integrity to allow the additional equipment.

¹ CPC-2-0-03 - *Radiocommunication and Broadcasting Antenna Systems*.

In the case of the Proposed Installation, we examined nearby towers and structures within a 2-kilometer search radius before we determined conclusively that none of them were suitable or feasible for our needs. That is why we are pursuing the Proposed Installation at this location.



| | Existing Structure | Antenna Height | Distance from proposed tower | Reason for Disqualification |
|----|----------------------------------|----------------|------------------------------|--|
| 1 | TELUS Communications Inc. | 56.1m | 2.00 km | Located too far outside of the search area |
| 2 | Tanas Concrete Industries | 0m | 1.66 km | Lacks required height |
| 3 | Mountain View County | 0m | 1.60 km | Lacks required height |
| 4 | Mountain View County | 30m | 1.12 km | Lacks available space at the required height |
| 5 | Agri Custom Contractors Ltd. | 0m | 860m | Lacks required height |
| 6 | Town of Didsbury | 14m | 870m | Lacks required height |
| 7 | Chinook Edge School Division #73 | 14m | 480m | Lacks required height |
| 8 | Alberta Health Services | 15m | 830m | Lacks required height |
| 9 | TELUS – Regulatory Affairs | 3m | 270m | Lacks required height |
| 10 | TELUS – Regulatory Affairs | 3m | 270m | Lacks required height |
| 11 | TELUS Communications Inc. | 30m | 370m | Lacks available space at the required height |

Furthermore, Rogers commits to receive any collocation and tower sharing requests made by other licensed carriers. Rogers could, to the extent where the equipment installed by any third-party carrier does not create any interference or technical constraint with its equipment, agree to share the proposed site.

(c) Consult with the municipality

The Innovation, Science and Economic Development Canada (ISED) rules also require us to contact the applicable municipality in order to understand its local consultation requirements and any preferences it may have for tower-siting and/or design. The town of Didsbury's concerns, preferences and suggestions are important elements to be considered when planning a new tower or antenna system.

Rogers has been in discussion with the town of Didsbury's Planning and Development Department to discuss the location of the Proposed Installation and to understand the town's preliminary concerns prior to submitting our formal application for approval.

6. Public Consultation

Since the town of Didsbury does not have its own protocol for siting towers, Rogers is required to follow the default public consultation process set out in the Innovation, Science and Economic Development Canada (ISED) rules. Under that process, Rogers must provide a notice to all property owners located within three times the tower height which equates to 90 meters from the base of the Proposed Installation.

In accordance with the process set out in the ISED rules, we are providing this information package and invitation to all property owners located within a radius of 90-meters from the base of the Proposed Installation. We have placed a notice in the June 6, 2023 edition of The Albertan newspaper to notify the public about the Proposed Installation.

Copies of this Notification Package, as well as any correspondence between Rogers and the public, will be provided to the town of Didsbury and to ISED.

We will acknowledge receipt of any communications we receive from a member of the public within 14 days of receipt, and then provide a formal response within 60 days. After that, the public commentator will have a further 21 days to provide a reply to the provided formal response.

After the public consultation process has been completed and we have addressed and resolved all reasonable and relevant concerns (and the public has not provided further comment within the 21 days), we will forward a final report setting out the details of the public consultation to the town of Didsbury and to Innovation, Science and Economic Development Canada (ISED). It is at this point that we will request that the town of Didsbury provide its concurrence to allow the Proposed Installation to proceed.

7. Other Regulatory Requirements

(a) Safety Code 6

Rogers attests that the radio antenna system for the Proposed Installation will be installed and operated on an ongoing basis so as to comply with Health Canada's *Safety Code 6* limits as it may be amended from time to time, for the protection of the general public, including any combined effects of additional carrier co-locations and nearby installations within the local radio environment.²

(b) Environmental assessment

Rogers attests that the Proposed Installation is not located within federal lands. Nor is it incidental to, or form part of, projects that are designated under the *Regulations Designating Physical Activities* or by the Minister of the Environment as requiring an environmental assessment.

In accordance with the *Canadian Environmental Assessment Act, 2012*, the Proposed Installation is excluded from assessment.³ Please note that the CEEA 2012 has been replaced by the *Impact Assessment Act* (IAA).

(c) Aeronautical obstruction marking requirements

Rogers attests that the Proposed Installation will be installed and operated on an ongoing basis in compliance with Transport Canada and NAV Canada aeronautical safety requirements. Pending Transport Canada's approval, Rogers anticipates that the Proposed Installation will not require lighting or markings pursuant to the *Canadian Aviation Regulations Standard 621 - Obstruction Markings and Lighting*.

Rogers will submit the necessary applications to the appropriate parties to obtain required approvals.⁴

(d) Engineering practices

Rogers attests that the radio antenna system for the Proposed Installation will be constructed in compliance with the *National Building Code* and the Canadian Standard Association, and will respect good engineering practices, including structural adequacy.

² Additional information is available at the following Government of Canada's websites:

<http://www.ic.gc.ca/eic/site/smt-gst.nsf/eng/sf11467.html>

http://www.hc-sc.gc.ca/ewh-semt/pubs/radiation/radio_guide-lignes_direct-eng.php

<http://www.ic.gc.ca/towers>

³ Detailed information on the *Canadian Environmental Assessment Act* can be found at:

<http://laws-lois.justice.gc.ca/eng/acts/C-15.21/>, or the *Impact Assessment Act*

at: <https://laws-lois.justice.gc.ca/eng/acts/I-2.75/>

⁴ For additional detailed information, please consult Transport Canada at:

<https://tc.canada.ca/en/corporate-services/acts-regulations/list-regulations/canadian-aviation-regulations-sor-96-433>

8. Innovation, Science and Economic Development Canada (ISED)'s Spectrum Management

For information on the Innovation, Science and Economic Development Canada (ISED) rules, please consult Innovation, Science and Economic Development Canada (ISED) at: www.ic.gc.ca/epic/site/smt-gst.nsf/en/sf08777e.html or contact the applicable local office of Innovation, Science and Economic Development Canada (ISED):

Southern Alberta District Office
Harry Hays Building
220 - 4th Avenue SE, Suite 478
Calgary AB T2G 4X3
T: 1-800-267-9401 or 403-292-4881
F: 403-292-4295
E: ic.spectrumcalgary-calgaryspectre.ic@canada.ca

General information relating to antenna systems is available on Innovation, Science and Economic Development Canada (ISED)'s Spectrum Management and Telecommunications website: www.ic.gc.ca/epic/site/smt-gst.nsf/en/home

9. Invitation for Public Comment

Members of the public are invited to provide their comments to Evolve Surface Strategies Inc., on behalf of Rogers, about the Proposed Installation by mail, email, phone or fax.

Please send your comments to the address below by end of day, **July 6, 2023**:

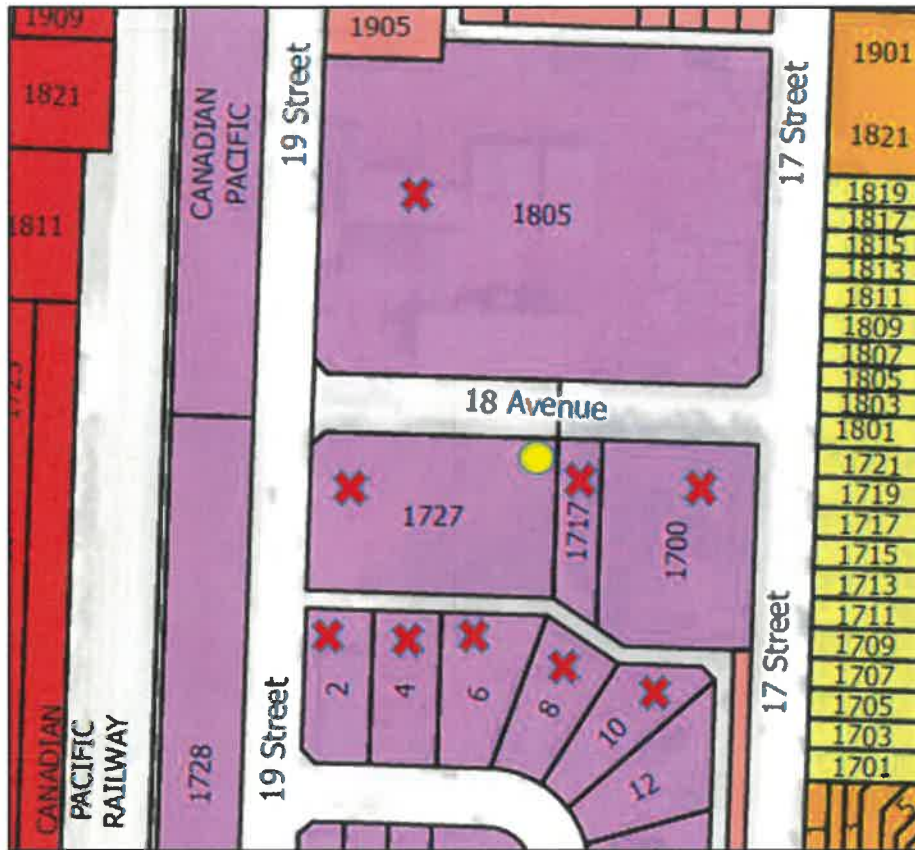
| Agent for Rogers Communications Inc.: | Municipality: |
|--|--|
| Evolve Surface Strategies Inc. Anthony Novello Municipal Affairs Specialist #105 – 58 Gateway Drive NE Airdrie, Alberta T4B 0J6 T: 1-403-912-2600 F: 1-403-912-2620 E: comments@evolvesurface.com | Town of Didsbury Lee-Ann Gaudette Development Officer Box 790, 1606 14 Street Didsbury, Alberta T0M 0W0 T: 403-335-7732 F: 403-335-9794 E: lgaudette@didsbury.ca |

All comments and questions received will form part of a report of consultation provided to the town of Didsbury, in accordance with the Protocol and the Innovation, Science and Economic Development Canada (ISED) rules.

To be considered part of this consultation, comments must be received by end of day, **July 6, 2023**. Please send your comments to: Evolve Surface Strategies Inc.

APPENDIX

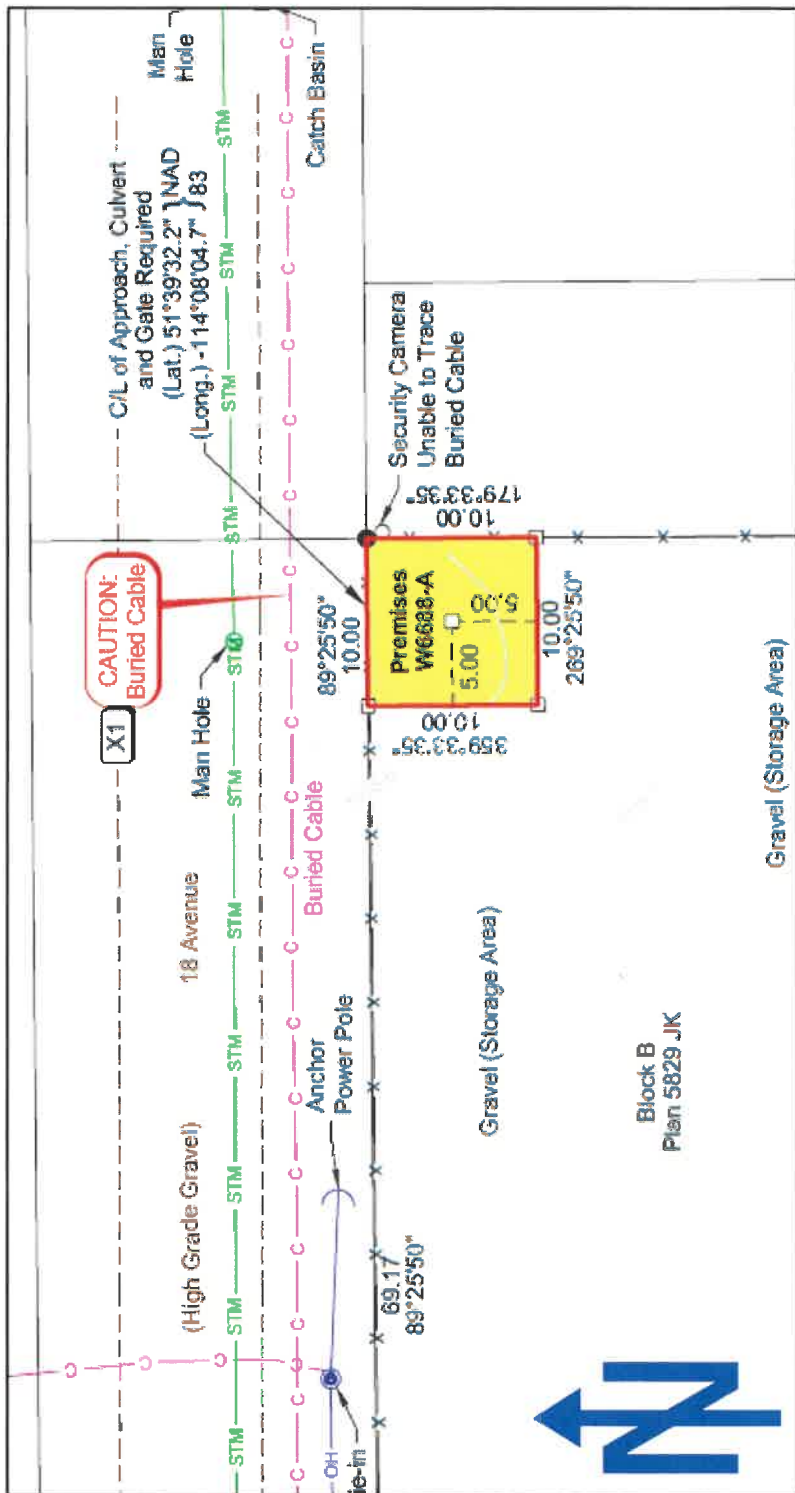
Notification Radius: 90-meters



**Image provided by town of Didsbury Planning Staff*

APPENDIX

Site Plan



APPENDIX

Photo Simulation – Existing

 **ROGERS**TM

W6688
Didsbury



Existing Northeast Elevation



File #: 29871

Date: 2-May-2023 Page 1 of 3

APPENDIX

Photo Simulation – Proposed

 **ROGERS**™

**W6688
Didsbury**



Proposed Northeast Elevation

This is an artists rendering believed to be an accurate representation

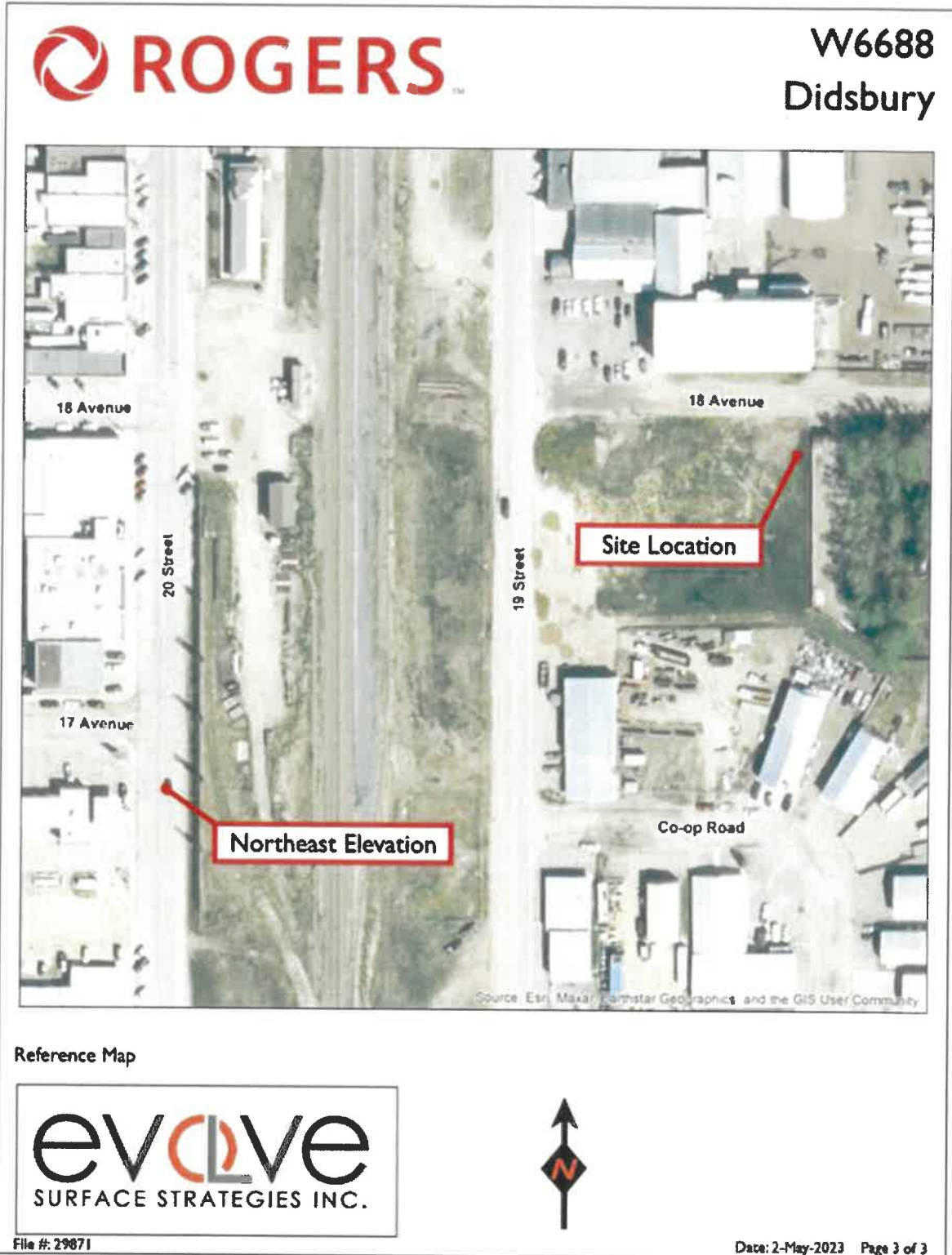


File #: 29871

Date: 2-May-2023 Page 2 of 3

APPENDIX

Photo Simulation – Reference Map



APPENDIX

Copy of Newspaper Notification



PUBLIC NOTICE
Proposed Rogers Telecommunications Facility

Rogers Communications Inc., (Rogers) is committed to providing Canadian communities high speed wireless internet, voice and data service. To improve service, Rogers is proposing to construct a 30-meter lattice tri-pole antenna structure at 1727 19 Street, Didsbury, Alberta. Access will be completely restricted from the public. As part of the public consultation process as required by the town of Didsbury and Innovation, Science & Economic Development Canada, Rogers regulator under the Radiocommunications Act, Rogers is inviting the public to comment on the proposed tower location before end of day July 6, 2023. This structure is fully compliant with Innovation, Science & Economic Development Canada's guidelines, as found under the Client Procedures Circular (CPC-2-0-03).

TOWER LOCATION: 1727 19 Street, Didsbury, Alberta

COORDINATES:

Lat: 51.658906°

Long: -114.134636°

LEGAL:

Plan 5829JK; Lot B

ANY PERSON MAY comment by end of day on **July 6, 2023**, with respect to this matter.

ROGERS CONTACT:

Evolve Surface Strategies Inc.

Attn: Anthony Novello

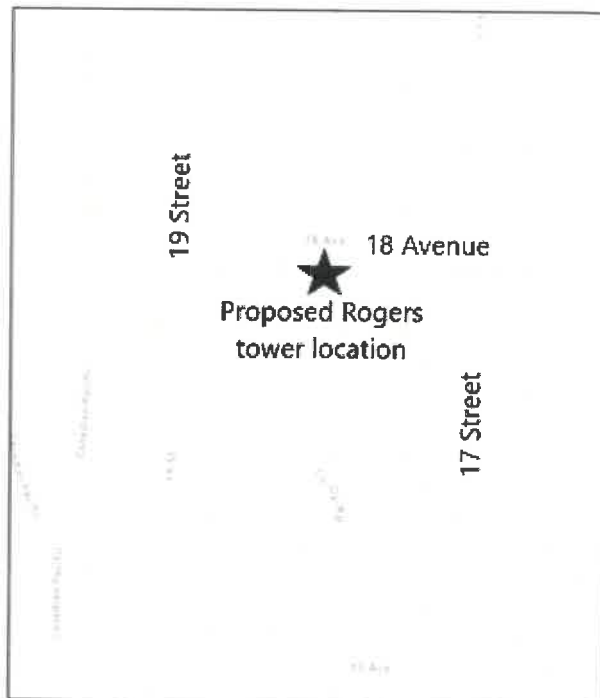
105 – 58 Gateway Dr. NE

Airdrie, AB T4B 0J6

Toll Free: 1-888-912-2640

F: 403-912-2620

E: comments@evolvesurface.com



Agents for Rogers Communications Inc.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: September 12, 2023
SUBJECT: Council Reports
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Council Members will each provide a verbal and/or written report on any business or committee activity in which they have participated.

Council Professional Development Schedule for September 2023

Alberta Municipalities Convention, Edmonton, Alberta September 26 to September 29, 2023.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To accept the Council Reports for September 12, 2023 as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: September 12, 2023
SUBJECT: CAO Report
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Please see attached information for the Chief Administrative Officer Report (CAO) for September 12, 2023.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

During the CAO Report, Council will have the opportunity to ask questions to the CAO and to make a motion for information they would like Administration bring back to a future Council meeting.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To accept the Chief Administrative Officer's Report for September 12, 2023 as information.



CAO Report – September 12, 2023

1. Development Officer (Permitted Use) Decisions (Planning & Development)

Please see attached the report from the Development Officer regarding Permits issued since August 31, 2023.

2. Project Updates (Engineering & Infrastructure and Community Services)

a) **Didsbury Basketball Court Mural**

The Town of Didsbury has been made aware that the mural project planned for the basketball court has fallen through. The Zion Church youth group were championing this project, which would have seen the installation of a moose mural on the basketball court earlier this summer. Unfortunately, the artist scheduled for the project cancelled in late May and the organizers did not have a back-up artist planned for. The \$2000 in Parks operating funding that was allocated for the paint for this project remains with the Town of Didsbury.

b) **Memorial Complex**

Drainage Improvements

The underground improvements included extending the stormwater main, replacing two catch basins, and installing two new catch basins, along with asphalt and concrete repairs. The work was completed and open to traffic in August.

Pathway

The new pathway servicing the playground and skatepark was completed in August.

c) **20 Street Mill and Overlay + Enhanced Scope: 19 Avenue Mill and Overlay**

The 20 Street scope of work was completed in mid-July with a high quality result. Following some concrete replacements along 19 Avenue, the surface was milled and overlaid in late August, which also resulted in a high quality product. The combined improvements have made a strong impact.

d) **16 Street Pedestrian Connectivity Improvement**

Connectivity improvements were completed in August. A trench drain was added to the sidewalk to allow stormwater to drain off the road; the damaged asphalt was milled and overlaid. An accessibility ramp and pathway extension were added to the north side. The project is near completion.

e) **Highway 582 and 23 Street Intersection Improvements + Enhancement**

The project has progressed well throughout the summer. Currently, the contractor is nearing substantial completion with only minor items outstanding. The enhanced scope of work to widen and resurface 23 street was completed along with the intersection improvements, resulting in a high quality, monolithic travel surface past the Shantz subdivision. Later in September, Fortis will be mobilizing to install the overhead streetlighting at the intersection.

f) **23 Street Improvements - North of the Spur Line**

This project began in late 2022 with the application of a base stabilization product. A second application of stabilizer was completed in the spring. In August, the contractor returned to apply the new gravel and oil product. The contractor has now completed their work.

g) **RCMP Parking Lot**

The project is nearing completion with minor items outstanding.

h) **Columbarium**

The manufacturer is ready to deliver the facility. Operations is currently finalizing the installation of the foundation. The facility is anticipated to be available in early October.

i) **Vehicle Replacements**

One vehicle has been received and the second unit has arrived but is pending pick up.

j) **Skid Steer & rough cut mower**

Both units have been received and have greatly improved the capacity of the departments.

k) **Fire Hall Standby Generator**

Unit has been procured and is pending delivery.

3. **Second Quarter Reports**

Please see attached the following Second Quarter Reports:

- Didsbury Fire Department
- Medical Calls
- Action Requests
- Municipal Enforcement
- Financial Reports

CAO Report: Planning & Development Permits

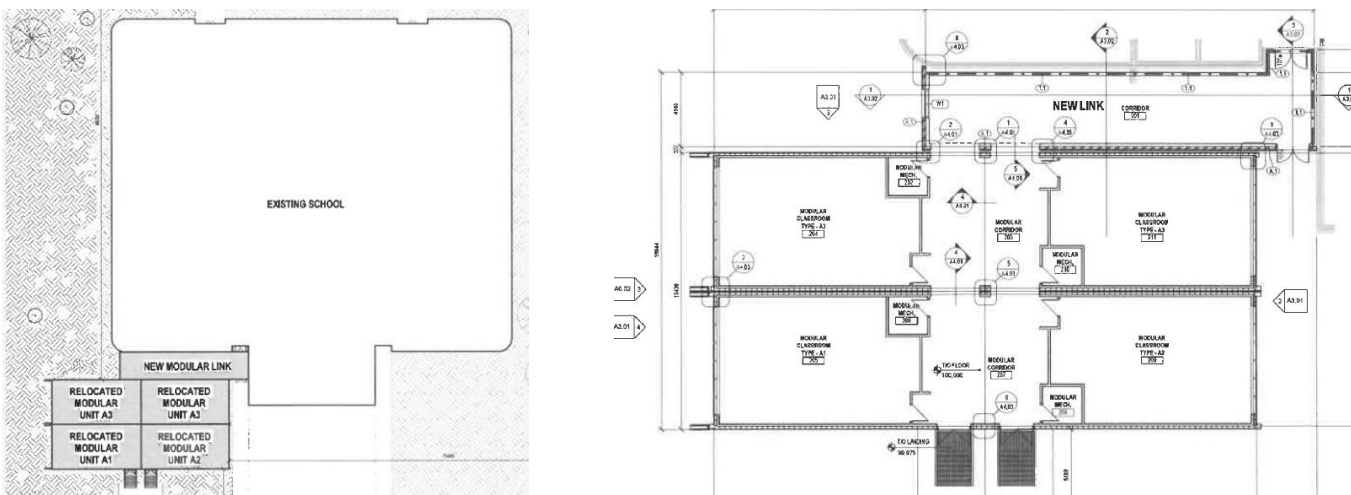
Development Officer (Permitted Use) Decisions:

The Town of Didsbury has authorized the conditional issuance of the following permits:

| PERMIT # | ADDRESS | TYPE | APPLICANT/OWNER | DECISION DATE |
|-----------|--------------------|---|--|-----------------|
| DP 23-040 | 14 Valarosa Cove | Karran, Daniel & Wickerson, Karen (a/o) | Covered Deck Extension with Screening | July 10, 2023 |
| DP 23-041 | 2313 – 16 Street | Hermann, Erhard & Renee (a/o) | Accessory Building - Greenhouse | July 10, 2023 |
| DP 23-042 | 1301 – 22 Avenue | Minnes, Bradley (a/o) | Accessory Building - Garage | July 10, 2023 |
| DP 23-043 | 77 Westpoint Drive | Bethune, Brad & Kelly (a/o) | Existing Covered Deck & Deck Extension | July 12, 2023 |
| DP 23-044 | 2405 – 23 Avenue | Modular Addition to Westglen School | Group 2 Architecture (a) Chinook's Edge School Division (o) | August 10, 2023 |
| DP 23-045 | 1435 – 23 Avenue | Accessory Building - Canvas Shelter | Klohofer, Johanna (a/o) | August 1, 2023 |
| DP 23-046 | 2102 – 22 Avenue | Accessory Building - Shed | Thompson, Holly & William | August 10, 2023 |
| DP 23-036 | 1308 – 18 Street | Dwelling, Manufactured Home | Gohmann, Doug & Tina (a) Gohmann, Al & Karen (o) | August 15, 2023 |
| DP 23-047 | 102 Westridge Pl | Rear Yard Deck | Molander, Corey (a/o) | August 15, 2023 |
| DP 23-051 | 1 Co-op Road | Signage – Fascia | Bateman, George (a) GEM Auto Sales & Imports Ltd. (o) | August 31, 2023 |
| DP 23-051 | 1 Co-op Road | Change of Use – Automotive Services (Minor/Major) | Bateman, George (a) GEM Auto Sales & Imports Ltd. (o) | August 31, 2023 |

COMMENTS

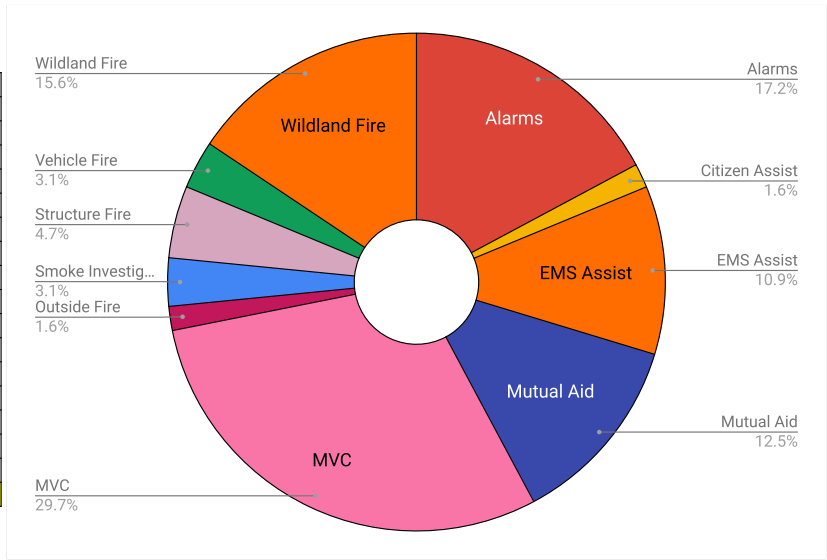
DP 23-044 Westglen Middle School: Addition of 4 modular classrooms with a modular link to existing school



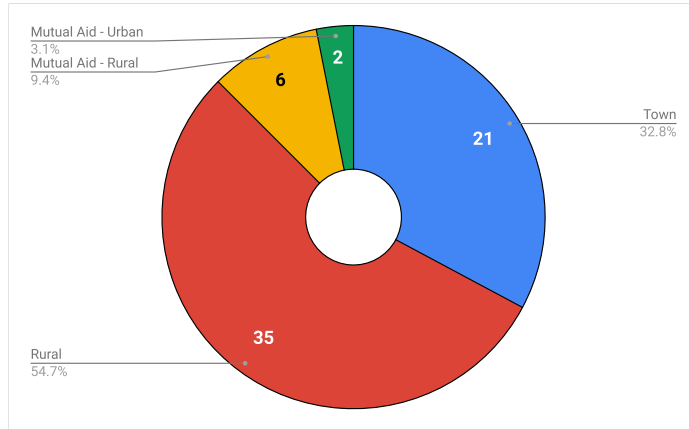
DP 23-051: Existing business GEM Auto Sales & Imports Ltd. will be moving to new location at 1 Co-op Road

Didsbury Fire Department 2023 Response Totals Second Quarter - April 1 to June 30

| Type | Total |
|---------------------|-----------|
| Aircraft Emergency | 0 |
| Alarms | 11 |
| Citizen Assist | 1 |
| Electrical Hazard | 0 |
| EMS Assist | 7 |
| Gas Leak | 0 |
| Hazmat | 0 |
| Lightning Strike | 0 |
| Mutual Aid | 8 |
| MVC | 19 |
| Odour Investigation | 0 |
| Outside Fire | 1 |
| Smoke Investigation | 2 |
| Structure Fire | 3 |
| Train Collision | 0 |
| Vehicle Fire | 2 |
| Wildland Fire | 10 |
| Total | 64 |



| Call Location | Total |
|--------------------|-----------|
| Town | 21 |
| Rural | 35 |
| Mutual Aid - Rural | 6 |
| Mutual Aid - Urban | 2 |
| Total | 64 |

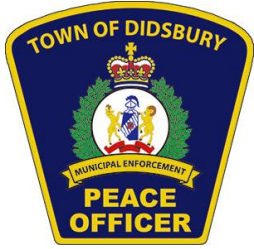


Action Requests Report
April - June 2023

| # of Requests | Department/Concern |
|----------------------|--|
| 21 | <u>Municipal Enforcement</u> |
| 8 | Animals |
| | Neighbour has noisy birds |
| 2 | Dogs barking |
| 2 | Cats digging in back yard |
| | Dogs at large |
| | Neighbours are not cleaning up after their dogs |
| | Request for cat trap |
| 7 | Vehicles |
| | Unhitched trailer |
| | Speeding past Westhill Park |
| | Truck parked on street for a long time |
| 2 | Vehicle parked on street preventing waste collection |
| | Speeding in alley |
| | Speeding on 15 Ave |
| 4 | Property |
| 3 | Unsightly property |
| | Sweeping grass clippings into street |
| 1 | Streets |
| | Street access blocked due to construction |
| 1 | Other |
| | Overhanging trees into alley |
| 48 | <u>Public Works</u> |
| 26 | Streets |
| | Clear ice out of Kildeer close |
| | Ice on 25th Street |
| | Water pooling in alley |
| | Clear storm drains |
| | Potholes in entrance to golf course by Ross Ford |
| 6 | Street sweeping |
| | Asphalt repair on 19 Ave between 21 and 23 Street |
| | Potholes in Silverstone Place |
| | Request for parking lines in Princess Petra |
| | Burnt out street light |
| 5 | RR 20 potholes |
| | Entrance into Hi-Ho gas station needs repair |
| | West entrance to Mobile Home Park is soft |
| 2 | Sink hole on 22nd Ave |
| | Grade alley by 16th Ave |
| | Grade alley between 19 Ave and 20 Ave |

Action Requests Report
April - June 2023

| # of Requests | Department/Concern |
|----------------------|--|
| 10 | Water / Sewer |
| 3 | Alley flooding Lagoons smell bad Sewer is not draining Low water pressure Valve cover came off near Fountain Tire Possible tree impacting culvert |
| 2 | North lagoon has a gap in the fence |
| 4 | Sidewalks |
| 4 | Sidewalks need repair/replacement |
| 2 | Property |
| | Lawn needs replacing from waterline repair Fence damaged during resurfacing of walkway |
| 1 | Cemetery |
| | Memorial bench needs to be relocated |
| 5 | Other |
| 2 | Shaw has left a cable sitting above ground |
| 2 | Beaver dam in Valarosa Unhappy about having to pay for extra green bin |
| 16 | Parks |
| | Pick up leaves from town trees |
| 3 | Garbage along mainstreet are full |
| 5 | Gophers Sod is dying behind Deer Coulee Princess Petra green space needs mowing Kinsmen Park digger is rusted and broken Overhanging trees Hockey nets in Shantz dugout Trees need pruning along 15 Ave Report of noxious weeds |
| 85 | Total |

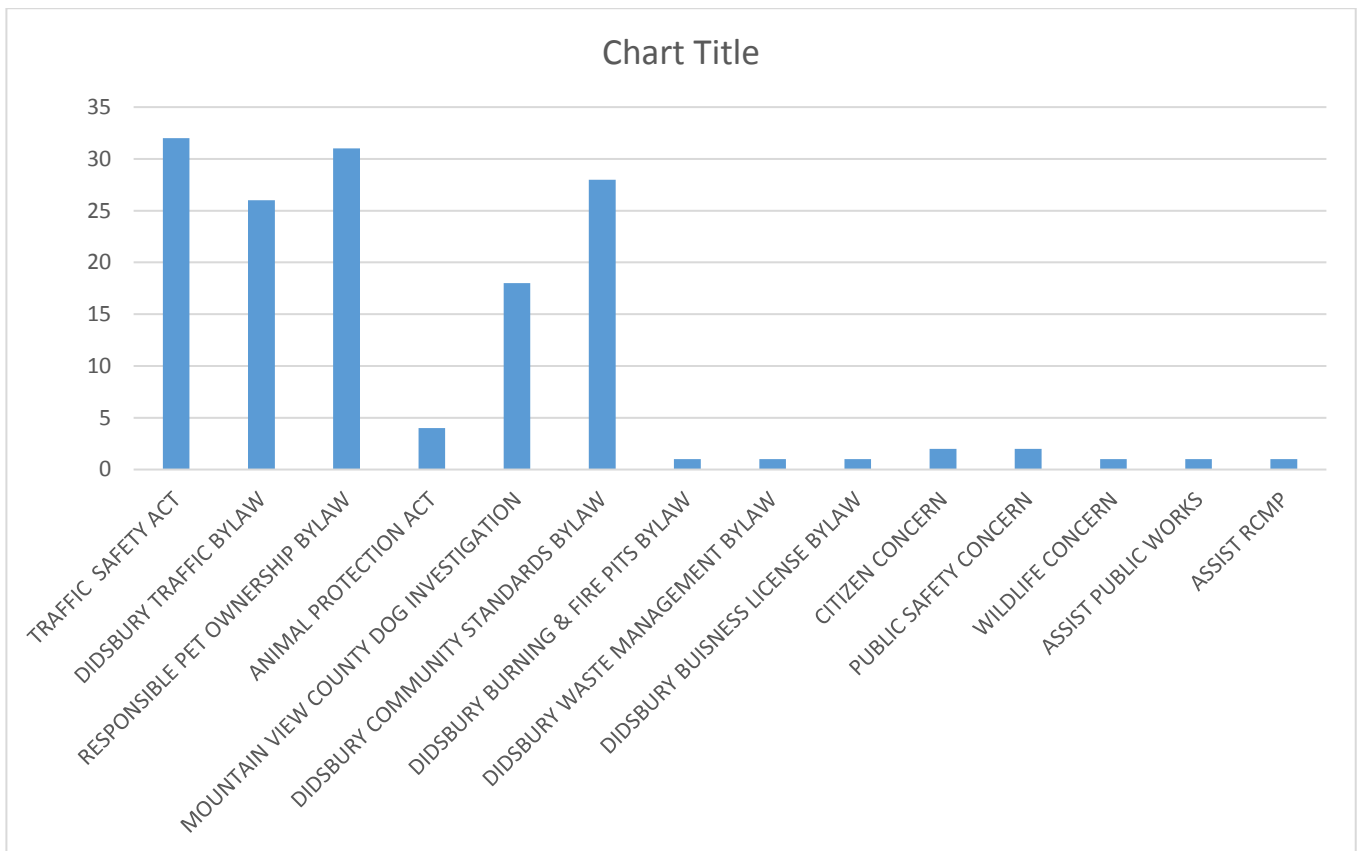


Town of Didsbury Municipal Enforcement Second Quarter Report –
April 1, 2023 to June 30, 2023

The Municipal Enforcement Team responded to 149 reports/occurrences in the second quarter.

- 111 concluded
- 24 still under investigation
- 3 forwarded to other agency
- 2 forwarded to other departments
- 3 had no occurrence status
- 6 unfounded

Below is a graph showing the incidents by the type of occurrence:



Town of Didsbury
 2nd Quarter Financial Report
 2023 Capital Budget Progress as of June 30, 2023

| 2023 CAPITAL BUDGET ¹ : | | Capital Spending | | | Budgeted Funding | | | | | | |
|---|------|-------------------------|------------------|---------------------|------------------|----------------|----------------|------|-------|----------------|------------------|
| Asset | Dept | Actual to June 30, 2023 | Budget | Status ¹ | Operations | Reserves | Grants | Debt | Other | Sales Proceeds | TOTAL |
| Land | | | | | | | | | | | |
| Land Purchase for Future Right of Way | EI | 270,000 | 270,000 | C | | 270,000 | | | | | 270,000 |
| Land Improvements | | | | | | | | | | | |
| RCMP Detachment Parking Lot Expansion | CRPS | - | 50,000 | NS | - | 50,000 | - | - | - | - | 50,000 |
| Infrastructure | | | | | | | | | | | |
| 20th Street Asphalt Mill & Overlay | EI | 10,601 | 300,000 | IP | - | - | 300,000 | - | - | - | 300,000 |
| Buildings | | | | | | | | | | | |
| Memorial Complex Lobby Improvements | CS | 7,451 | 50,000 | IP | - | 50,000 | - | - | - | - | 50,000 |
| Train Station Exterior Painting | CS | - | 65,000 | IP | - | 32,500 | 32,500 | - | - | - | 65,000 |
| Curling Rink HVAC Replacements [2] | CS | - | 55,000 | IP | - | 55,000 | - | - | - | - | 55,000 |
| Didsbury Neighbourhood Place Ramp & Entrance Improvements | CS | - | 26,924 | IP | 4,487 | - | 22,437 | - | - | - | 26,924 |
| RCMP Interior Renovations | CRPS | - | 20,000 | NS | - | 20,000 | - | - | - | - | 20,000 |
| RCMP Furniture Upgrades | CRPS | - | 60,000 | NS | - | 60,000 | - | - | - | - | 60,000 |
| Vehicles | | | | | | | | | | | |
| Vehicle Replacement Plan [2] | EI | 61,365 | 150,000 | IP | - | 150,000 | - | - | - | - | 150,000 |
| Equipment | | | | | | | | | | | |
| Skid Steer & Rough-Cut Mower Attachment | EI | 118,630 | 130,000 | C | - | 130,000 | - | - | - | - | 130,000 |
| Leak Detector | EI | 6,450 | 6,450 | C | 6,450 | - | - | - | - | - | 6,450 |
| | | 474,497 | 1,183,374 | | 10,937 | 817,500 | 354,937 | | | | 1,183,374 |

| ADDITIONAL CAPITAL PROJECTS APPROVED BY COUNCIL RESOLUTION ² : | | | | | | | | | | | |
|---|------|-------------------------|---------|---------------------|------------|----------|--------|------|-------|----------------|---------|
| Asset | Dept | Actual to June 30, 2023 | Budget | Status ¹ | Operations | Reserves | Grants | Debt | Other | Sales Proceeds | TOTAL |
| 23 St North Corridor | EI | 52,474 | 150,000 | IP | - | 150,000 | - | - | - | - | 150,000 |
| Old Fire Hall Weatherproofing | EI | 5,992 | 15,000 | IP | - | 15,000 | - | - | - | - | 15,000 |

| 2022 CAPITAL PROJECTS CARRIED OVER ³ : | | | | | | | | | | | |
|---|-------|-------------------------|-----------|---------------------|------------|----------|-----------|------|---------|----------------|-----------|
| Asset | Dept | Actual to June 30, 2023 | Budget | Status ¹ | Operations | Reserves | Grants | Debt | Other | Sales Proceeds | TOTAL |
| Infrastructure | | | | | | | | | | | |
| 23 Street / Hwy 582 Intersection Improvement | EI | 117,489 | 1,611,000 | IP | - | - | 861,000 | - | 750,000 | - | 1,611,000 |
| 21 St Storm, Water, Sanitary & Surface Works (Phase 1 & 2 - Construction) | EI | 1,800,581 | 1,940,000 | IP | - | - | 1,940,000 | - | - | - | 1,940,000 |
| Co-op Road Water, Sanitary, Storm & Surface Works (Design) | EI | 20,460 | 70,000 | C | - | - | 70,000 | - | - | - | 70,000 |
| 21 Ave Storm & Surface Works (Complex Road) | EI/CS | 264,431 | 324,000 | IP | - | - | 324,000 | - | - | - | 324,000 |
| Land Improvements | | | | | | | | | | | |
| Didsbury Memorial Complex Outlying Plan Pathway & Landscaping Phase 1 | CS | 1,300 | 150,000 | IP | - | 75,000 | 75,000 | - | - | - | 150,000 |
| Deer Coulee/Cemetery Pathway Replacement | EI | - | 68,000 | IP | - | 68,000 | - | - | - | - | 68,000 |
| Columbarium Purchase & Installation | EI | 18,436 | 35,000 | IP | - | - | - | - | 35,000 | - | 35,000 |
| Buildings | | | | | | | | | | | |
| Fire Hall Emergency Backup Generator | CRPS | - | 100,000 | IP | - | 56,300 | - | - | 43,700 | - | 100,000 |
| Vehicles | | | | | | | | | | | |
| Didsbury Fire Department Rescue Vehicle | CRPS | 73,479 | 735,000 | IP | - | 350,000 | - | - | 350,000 | 35,000 | 735,000 |
| Equipment | | | | | | | | | | | |
| Zamboni Replacement Program | CS | 118,145 | 176,998 | IP | - | 126,998 | 50,000 | - | - | - | 176,998 |
| Municipal Enforcement Radio Replacement | CRPS | - | 30,000 | IP | - | 30,000 | - | - | - | - | 30,000 |

| 2021 CAPITAL PROJECTS CARRIED OVER ⁴ : | | | | | | | | | | | |
|---|------|-------------------------|--------|---------------------|------------|----------|--------|------|-------|----------------|--------|
| Asset | Dept | Actual to June 30, 2023 | Budget | Status ¹ | Operations | Reserves | Grants | Debt | Other | Sales Proceeds | TOTAL |
| Southridge Sewage Lift Station Emergency Backup Generator | EI | 17,623 | 28,000 | IP | - | 26,000 | - | - | - | 2,000 | 28,000 |

| 2020 CAPITAL PROJECTS CARRIED OVER ⁵ : | | | | | | | | | | | |
|---|------|-------------------------|---------|---------------------|------------|----------|--------|------|---------|----------------|---------|
| Asset | Dept | Actual to June 30, 2023 | Budget | Status ¹ | Operations | Reserves | Grants | Debt | Other | Sales Proceeds | TOTAL |
| East Reservoir Design Phase | EI | 26,297 | 175,000 | IP | - | - | - | - | 175,000 | - | 175,000 |
| Pedestrian Connectivity - Memorial Park | EI | 15,199 | 74,000 | IP | - | - | 74,000 | - | - | - | 74,000 |

¹ Status: Not started ("NS"), In Progress ("IP"), Completed ("C")
² 2023 Capital Budget Approved January 10, 2023; Amendments January 24, 2023, March 14, 2023, & March 28, 2023, May 23, 2023
³ Additional Capital Projects Approved By Motion; Res#322-21, Res#379-22, Res#116-22 & 429-22
⁴ 2022 Capital Budget Approved January 11, 2022; Amendments March 22, 2022, April 26, 2022, June 14, 2022, September 13, 2022, October 25, 2022 & November 8, 2022
⁵ 2021 Capital Budget Approved January 26, 2021; Amendments February 11, 2021, April 13, 2021, June 22, 2021, September 14, 2021, September 28, 2021 & October 12, 2021
⁶ 2020 Capital Budget Approved February 11, 2020 (Res#056-20); Amended April 28, 2020 (Res#137-20); Amended October 13, 2020 (Res#372-20)

Town of Didsbury
2nd Quarter Financial Report
Capital Projects Status Updates as of June 30, 2023

| 2023 CAPITAL BUDGET | | Q2 PROGRESS |
|---|---------------------|--|
| Asset | Status ¹ | |
| Land | | |
| Land Purchase for Future Right of Way | C | Purchase complete; no invoices outstanding |
| Land Improvements | | |
| RCMP Detachment Parking Lot Expansion | NS | Project commencement forthcoming |
| Infrastructure | | |
| 20th Street Asphalt Mill & Overlay | IP | Project recently expanded and in progress |
| Buildings | | |
| Memorial Complex Lobby Improvements | IP | Floor level concrete work complete; spray for floor is scheduled during facility closure |
| Train Station Exterior Painting | IP | Awaiting funding approval from province; deck repairs scheduled ahead of painting |
| Curling Rink HVAC Replacements [2] | IP | HVAC units ordered; estimated delivery early September |
| Didsbury Neighbourhood Place Ramp & Entrance Improvements | IP | No RFQ submissions; project delayed to fall |
| RCMP Interior Renovations | NS | Project commencement forthcoming |
| RCMP Furniture Upgrades | NS | Project commencement forthcoming |
| Vehicles | | |
| Vehicle Replacement Plan [2] | IP | One vehicle complete; one vehicle imbound |
| Equipment | | |
| Skid Steer & Rough-Cut Mower Attachment | C | Purchase complete; no invoices outstanding |
| Leak Detector | C | Purchase complete; no invoices outstanding |

| ADDITIONAL CAPITAL PROJECTS APPROVED BY COUNCIL RESOLUTION ² : | | Q2 PROGRESS |
|---|---------------------|--|
| Asset | Status ¹ | |
| 23 St North Corridor | IP | Remaining project construction outstanding |
| Old Fire Hall Weatherproofing | IP | Minor repair work outstanding |

| 2022 CAPITAL PROJECTS CARRIED OVER ³ : | | Q2 PROGRESS |
|---|---------------------|--|
| Asset | Status ¹ | |
| Infrastructure | | |
| 23 Street / Hwy 582 Intersection Improvement | IP | Project in progress |
| 21 St Storm, Water, Sanitary & Surface Works (Phase 1 & 2 - Construction) | IP | One invoice outstanding for landscape/minor change orders |
| Co-op Road Water, Sanitary, Storm & Surface Works (Design) | C | Engineering design complete |
| 21 Ave Storm & Surface Works (Complex Road) | IP | Project 95% complete; pavement outstanding |
| Land Improvements | | |
| Didsbury Memorial Complex Outlying Plan Pathway & Landscaping Phase 1 | IP | Pathway complete; fencing and landscaping outstanding |
| Deer Coulee/Cemetery Pathway Replacement | IP | Pathway complete; invoice outstanding |
| Columbarium Purchase & Installation | IP | Foundation to be completed shortly |
| Buildings | | |
| Fire Hall Emergency Backup Generator | IP | Project awarded to Western Generator; deposit outstanding |
| Vehicles | | |
| Didsbury Fire Department Rescue Vehicle | IP | Deposit paid March 2022; vehicle delayed and expected to arrive in 2024 |
| Equipment | | |
| Zamboni Replacement Program | IP | Zamboni received and charger installed; invoice outstanding for panel tie-in |
| Municipal Enforcement Radio Replacement | IP | Radios on order; full payment upon arrival |

| 2021 CAPITAL PROJECTS CARRIED OVER ⁴ : | | Q2 PROGRESS |
|---|---------------------|---|
| Asset | Status ¹ | |
| Southridge Sewage Lift Station Emergency Backup Generator | IP | Lift station installed; old lift station to go to auction |

| 2020 CAPITAL PROJECTS CARRIED OVER ⁵ : | | Q2 PROGRESS |
|---|---------------------|--|
| Asset | Status ¹ | |
| East Reservoir Design Phase | IP | Engineering proposal and design in progress |
| Pedestrian Connectivity - Memorial Park | IP | Project in progress; wheelchair ramp outstanding |

Town of Didsbury
2023 2nd Quarter Financial Report
Reserves Continuity Schedule as of June 30, 2023

| | Jan 1 2023, Actual | Transfers In (YTD) | Interest (YTD) | Transfers Out (YTD) | June 30, 2023 Balance | Budgeted Transfers to Reserves (outstanding) | Capital Budget Transfers from Reserves (outstanding) | Operating Budget Transfers from Reserves (outstanding) | Transfers from Reserves Approved by Resolution (outstanding) | Resolution # | Reserve Available | Notes |
|--|-----------------------|-----------------------|-------------------|------------------------|--------------------------|---|---|---|---|----------------|----------------------|-------|
| General | 574,181 | - | 13,327 | (12,384) | 575,124 | - | - | (40,000) | (111,526) | 379-22; 283-23 | 423,598 | 1 |
| Strategic Initiatives and Contingency | 134,416 | - | 3,160 | - | 137,576 | - | - | (75,000) | - | - | 62,576 | 2 |
| Council Community Grant Program | 30,276 | - | 592 | (27,150) | 3,718 | - | - | (2,850) | - | 284-23 | 868 | 3 |
| Election | 10,744 | - | 253 | - | 10,997 | - | - | - | - | - | 10,997 | |
| In Lieu of Municipal Reserve | 64,515 | - | 1,517 | - | 66,032 | - | - | - | (8,000) | 303-23 | 58,032 | 4 |
| Legacy Fund | 17,767 | - | 418 | - | 18,185 | - | - | - | (17,297) | 385-21; 386-21 | 888 | 5 |
| Professional Development | 12,475 | - | 293 | - | 12,768 | - | - | - | - | - | 12,768 | |
| General reserve | 831,900 | - | 19,267 | (39,534) | 811,632 | - | - | (117,850) | (136,823) | - | 556,959 | |
| Old fire hall demolition/removal | 27,137 | - | 677 | - | 27,813 | - | - | - | - | - | 27,813 | |
| Fire dept large equipment | 401,785 | - | 10,018 | - | 411,803 | 90,000 | (369,561) | - | - | - | 132,243 | 6 |
| Fire dept building maintenance | 28,739 | - | 717 | - | 29,455 | 5,000 | - | - | - | - | 34,455 | |
| Fire dept operating | 25,819 | - | 644 | - | 26,463 | - | - | - | - | - | 26,463 | |
| Fire dept small capital equipment | 12,417 | - | 310 | - | 12,726 | - | - | - | - | - | 12,726 | |
| RCMP capital | 16,771 | - | 2,265 | - | 19,036 | 10,000 | (22,400) | - | - | - | 6,636 | 7 |
| RCMP operating | 442,590 | - | 9,188 | - | 451,778 | - | - | - | - | - | 451,778 | |
| Municipal enforcement operating and capital | 110,983 | - | 2,767 | - | 113,751 | 15,000 | (30,000) | - | - | - | 98,751 | 8 |
| Protective services reserve | 1,066,240 | - | 26,585 | - | 1,092,825 | 120,000 | (421,961) | - | - | - | 790,865 | |
| Vehicle & equipment replacement | 858,942 | - | 15,596 | (449,995) | 424,543 | 207,000 | (88,635) | - | - | - | 542,908 | 9 |
| Snow removal | 36,846 | - | 944 | - | 37,791 | - | - | - | - | - | 37,791 | |
| Water | 1,176,684 | - | 30,153 | - | 1,206,837 | 466,320 | - | - | - | - | 1,673,157 | |
| Water offsite levies | 183,014 | - | 4,690 | (2,304) | 185,400 | - | (89,887) | - | - | - | 95,513 | 10 |
| Water distribution offsite levies | 59,654 | - | 1,465 | - | 61,120 | - | (61,120) | - | - | - | - | 10 |
| Wastewater | 1,055,618 | - | 27,050 | - | 1,082,668 | 101,060 | - | - | - | - | 1,183,728 | |
| Wastewater (unfunded - non-interest bearing) | 408,205 | - | - | - | 408,205 | - | (8,377) | - | - | - | 399,828 | 11 |
| Wastewater offsite levies | 88,632 | - | 2,325 | - | 90,957 | - | - | - | - | - | 90,957 | |
| Solid waste | 347,549 | - | 8,906 | - | 356,455 | - | - | (50,000) | - | - | 306,455 | |
| Roads & Sidewalks | - | - | - | - | - | 119,436 | - | - | - | - | 119,436 | |
| Public works reserve | 4,215,144 | - | 91,128 | (452,299) | 3,853,976 | 893,816 | (248,018) | (50,000) | - | - | 4,449,773 | |
| Cemetery | 20,378 | - | 517 | - | 20,895 | - | - | - | - | - | 20,895 | |
| DOSCA | 11,271 | - | - | - | 11,271 | - | - | - | - | - | 11,271 | |
| Economic development & tourism | 115,865 | - | 2,939 | - | 118,804 | - | - | - | (9,008) | 322-21, 383-22 | 109,796 | 12 |
| Train station maintenance | 43,200 | - | 1,096 | - | 44,296 | - | (32,500) | - | - | - | 11,796 | 13 |
| Pathway & trail | 176,012 | - | 4,465 | - | 180,477 | 8,475 | (141,700) | - | - | - | 47,252 | 14 |
| Vehicle & equipment replacement | 85,821 | - | 1,558 | - | 87,379 | 50,000 | - | - | - | - | 137,379 | |
| Recreation facilities | 458,923 | - | 11,011 | (125,596) | 344,338 | 244,700 | (106,402) | - | - | - | 482,636 | 15 |
| Campground | 32,688 | - | 253 | (32,941) | - | - | - | - | - | - | - | |
| Community/Recreation Services reserve | 944,157 | - | 21,839 | (158,537) | 807,460 | 303,175 | (280,602) | - | (9,008) | - | 821,025 | |
| Total | 7,069,917 | - | 159,112 | (1,300,740) | 6,578,661 | 1,316,991 | (950,581) | (167,850) | (145,831) | - | 6,631,390 | |

Town of Didsbury
2023 2nd Quarter Financial Report
Reserves Continuity Schedule as of June 30, 2023
Notes

1. General reserve approved transfers outstanding: \$40,000 transfers in to fund completion of MDP, \$97,526 23 St Project, \$14,000 RCMP Detachment Parking Lot Expansion.
2. Tax stabilization approved transfers outstanding: \$75,000 to offset taxes.
3. Council community grant program approved transfers outstanding: \$2,850 remaining and unallocated.
4. In lieu of municipal reserve approved transfers outstanding: \$8,000 for the donation to Bethany Care for a pathway and gazebo.
5. Legacy Fund approved transfers outstanding: \$15,296.89 for future development of interior community mural (385-21); \$2,000 for athletic scholarship (386-21).
6. Fire large equipment transfers outstanding: \$56,300 for Didsbury's portion of the emergency backup generator; \$313,261 of \$350,000 for Didsbury's remaining portion of Rescue.
7. RCMP capital transfers outstanding \$22,400 for RCMP Interior Renovations and RCMP Furniture Upgrades.
8. Municipal enforcement transfers outstanding: \$30,000 for budgeted replacement of radios (2022 capital budget).
9. Vehicle & equipment replacement transfers outstanding: \$88,635 for one remaining vehicle the Vehicle Replacement Program.
10. Water offsite levies transfers outstanding: \$151,007 of \$175,000 for East Reservoir Design Phase (2020 capital budget).
11. Wastewater reserve transfer outstanding: \$8,377 for Southridge Sewage Lift Station Emergency Backup Generator (2021 capital budget).
12. Ec dev reserve transfer outstanding: \$9,008 for Old Fire Hall Weatherproofing (383-22).
13. Train station maintenance transfer outstanding: \$32,500 for the Train Station painting project.
14. Pathway & trail reserve transfer outstanding: \$68,000 for cemetery pathway project; \$73,700 for Outlying Plan pathway project.
15. Recreation facilities approved transfer outstanding: \$8,853 for Zamboni Replacement project (2022 capital budget), \$42,549.06 for Memorial Complex Lobby Improvements, and \$55,000 for Curling Rink HVAC Units [2].

Town of Didsbury
2023 2nd Quarter Financial Report
Capital Grants Continuity Schedule as of June 30, 2023

| | January 1, 2023 | 2023 Grant Allocation Received | Interest (YTD) | 2023 Actual Expenditures (YTD) | June 30, 2023 Balance | 2023 Grant Allocation Receivable | Expenditures Projected - Unfinished Projects | December 31, 2023 Available | Notes |
|---|--------------------|--------------------------------------|-------------------|--------------------------------------|--------------------------|--|---|--------------------------------|-------|
| Municipal Sustainability Initiative Grant (MSI) | 1,405,388 | - | 32,623 | (13,111) | 1,424,901 | 540,506 | (537,159) | 1,428,248 | 1 |
| Canada Community Building Fund (CCBF)* | 1,124,670 | - | 23,774 | (296,418) | 852,026 | 329,785 | (936,825) | 244,986 | 2 |
| Total | 2,530,059 | - | 56,398 | (309,529) | 2,276,927 | 870,291 | (1,473,984) | 1,673,234 | |

*Formerly known as Gas Tax Fund (GTF)

Notes

- MSI funded projects outstanding: \$58,801 Pedestrian Connectivity (2020); \$139,419 21 St (2022); \$49,540 Co-op Rd design (2022), 289,399 20th Street Asphalt Mill & Overlay (2023).
- CCBF funded projects outstanding: \$802,256 23 Street / Hwy 582 Intersection Improvement (2022); \$59,569 21 Avenue (2022); \$75,000 Outlying Plan Pathway (2022).

| Town of Didsbury | | | | | | | | | |
|--|-----------------------------------|-----------------------------------|-------------|-------|--|--|--|--|--|
| 2nd Quarter Financial Report | | | | | | | | | |
| Revenues and Expenditures by object | | | | | | | | | |
| (April 1, 2023 to June 30, 2023) | | | | | | | | | |
| Budget vs. Actual Comparison | | | | | | | | | |
| by OBJECT | | | | | | | | | |
| | 2022 Actual (as of June 30, 2023) | 2023 Approved Budget (2023-03-28) | % of Budget | Notes | | | | | |
| Revenue | | | | | | | | | |
| Total Property taxes | 7,055,182 | 7,054,785 | 100% | 1 | | | | | |
| LESS Requisitions | (961,821) | (1,933,829) | 50% | 1 | | | | | |
| Net municipal taxation (Tax Revenues) | 6,093,361 | 5,120,956 | 119% | 1 | | | | | |
| Utility user charges | 1,670,053 | 3,242,114 | 52% | | | | | | |
| Government operating grants | 847,297 | 1,434,498 | 59% | | | | | | |
| Sales and user fees | 609,533 | 1,174,547 | 52% | | | | | | |
| Lot sales | - | 240,595 | 0% | 2 | | | | | |
| Franchise fees | 493,200 | 890,000 | 55% | | | | | | |
| Penalties | 43,344 | 101,000 | 43% | | | | | | |
| Fine revenue | 10,400 | 22,500 | 46% | | | | | | |
| Licence fees | 57,720 | 56,000 | 103% | | | | | | |
| Permit fees | 48,596 | 72,000 | 67% | | | | | | |
| Investment income | 181,392 | 75,000 | 242% | 3 | | | | | |
| Other revenue | 143,643 | 37,000 | 388% | 4 | | | | | |
| From reserve | 34,950 | 195,000 | 18% | 5 | | | | | |
| Total - Revenue | 10,233,489 | 12,661,210 | 81% | | | | | | |
| Expenditures | | | | | | | | | |
| Salaries and benefits | 2,006,751 | 4,653,120 | 43% | | | | | | |
| Training, conferences and travel | 48,520 | 137,855 | 35% | | | | | | |
| Memberships | 18,241 | 26,285 | 69% | 6 | | | | | |
| Advertising and printing | 33,013 | 70,475 | 47% | | | | | | |
| Professional services | 107,680 | 229,800 | 47% | | | | | | |
| Contracted services | 384,954 | 782,710 | 49% | | | | | | |
| Municipal Policing Contract | 309,792 | 655,000 | 47% | | | | | | |
| Telecommunications | 104,598 | 234,315 | 45% | | | | | | |
| General supplies | 209,715 | 465,050 | 45% | | | | | | |
| Cost of water | 548,818 | 1,050,000 | 52% | | | | | | |
| Repairs and maintenance | 247,701 | 687,813 | 36% | | | | | | |
| Utilities | 357,546 | 800,185 | 45% | | | | | | |
| Insurance | 257,604 | 189,058 | 136% | | | | | | |
| Leases | 45,030 | 64,687 | 70% | | | | | | |
| Bank charges and interest | 8,073 | 12,900 | 63% | | | | | | |
| Write off | - | 6,000 | 0% | | | | | | |
| Interest on long term debt | 54,224 | 82,748 | 66% | | | | | | |
| Long term debt repaid | 360,403 | 563,683 | 64% | | | | | | |
| Grants and other payments to organizations | 386,848 | 581,598 | 67% | | | | | | |
| To capital | 6,450 | 10,937 | 59% | 7 | | | | | |
| To reserve | 159,112 | 1,356,991 | 12% | | | | | | |
| Total - Expenditures | 5,655,073 | 12,661,210 | 45% | | | | | | |
| Total Town of Didsbury, before amortization | 4,578,416 | - | | | | | | | |
| Amortization | - | - | | | | | | | |
| Total Town of Didsbury, incl amortization | 4,578,416 | - | | | | | | | |
| Notes | | | | | | | | | |
| 1. The tax bylaw was passed in May and therefore 100% of property taxes were recognized in quarter two. Requisitions paid to MVSH and Alberta Education are paid on a quarterly basis. At June 30th two-quarters of the payments have been made which is consistent with 50% of the budget. The remaining requisition payments will be paid in quarters 3 and 4. | | | | | | | | | |
| 2. There have been no lot sales in Quarter 1 or 2. | | | | | | | | | |
| 3. Investment income is much higher than budgeted. There have been later payments out of reserve funds than expected for certain purchases and the interest rate has increased significantly from previous years. | | | | | | | | | |
| 4. Other revenue includes approximately \$70,000 of insurance proceeds related to the water department for which the expenditure is recorded under damage claims (included in insurance expense). There is also additional revenue from filming that occurred in quarter 2. | | | | | | | | | |
| 5. Transfers from reserve happen as a project is completed, or the end of the year, depending on the item. Only the transfers from reserve related to the community grants and strategic plan have been completed at this time. | | | | | | | | | |
| 6. Membership costs occur once a year, normally in the first quarter which is why 69% of budget has been spent at June 30th. | | | | | | | | | |
| 7. Insurance expense includes damage claims and during the quarter there was an expenditures of approximately \$70,000 related to an insurance claim for which the corresponding insurance proceeds is in other revenue | | | | | | | | | |

| Town of Didsbury | | | | | | | | | |
|--|------------------|------------------|-------------|-------------|-----------------------|-------------------|-------------|----------|--|
| 2nd Quarter Financial Report | | | | | | | | | |
| Revenues and Expenditures by Division | | | | | | | | | |
| (April 1, 2023 to June 30, 2023) | | | | | | | | | |
| Budget vs Actual Comparison | | | | | | | | | |
| by DIVISION | | | | | | | | | |
| | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | | 2023 Budget | % of | | |
| | 2023 Actual | 2023 Actual | 2023 Actual | 2023 Actual | Cumulative YTD Actual | (Mar 28/23) | Budget | Notes | |
| <i>Revenue - by division</i> | | | | | | | | | |
| Net municipal taxes | | | | | | | | | |
| Total Property Taxes | - | 7,055,182 | | | 7,055,182 | 7,054,785 | 100% | 1 | |
| LESS Requisitions | (449,190) | (512,631) | | | (961,821) | (1,933,829) | 50% | 1 | |
| Net municipal taxes | (449,190) | 6,542,551 | - | - | 6,093,361 | 5,120,956 | 119% | 1 | |
| General municipal revenue | 375,836 | 335,712 | | | 711,548 | 1,130,000 | 63% | | |
| Council | - | 34,950 | | | 34,950 | 30,000 | 117% | 2 | |
| General Government | 21,822 | 81,440 | | | 103,262 | 314,571 | 33% | | |
| Protective Services | | | | | | | | | |
| RCMP | 81,328 | 42,209 | | | 123,537 | 385,764 | 32% | 3 | |
| Fire Department | 89,726 | 37,253 | | | 126,979 | 247,239 | 51% | | |
| Municipal Enforcement | 27,415 | 12,101 | | | 39,516 | 56,000 | 71% | | |
| | 198,469 | 91,562 | - | - | 290,031 | 689,003 | 42% | | |
| Community Services | | | | | | | | | |
| FCSS | 56,313 | 124,334 | | | 180,647 | 173,984 | 104% | | |
| DOSCA | 25,877 | 66,322 | | | 92,199 | 207,630 | 44% | | |
| Didsbury Neighborhood Place | 130 | 7,760 | | | 7,890 | 39,525 | 20% | 4 | |
| | 82,320 | 198,416 | - | - | 280,736 | 421,139 | 67% | | |
| Recreation & Community Facilities | | | | | | | | | |
| Arena | 73,005 | 228,223 | | | 301,228 | 425,075 | 71% | | |
| Aquatics | 49,105 | 261,259 | | | 310,364 | 432,975 | 72% | | |
| Ice Plant | - | - | | | - | - | - | | |
| Curling Rink | 17,239 | 2,102 | | | 19,341 | 35,000 | 55% | | |
| Parks | 330 | 12,444 | | | 12,774 | 24,250 | 53% | | |
| MPR | 4,341 | 3,525 | | | 7,866 | 9,000 | 87% | | |
| Concession | 2,886 | 3,131 | | | 6,017 | 12,000 | 50% | | |
| Train Station | 2,012 | 1,828 | | | 3,840 | 10,000 | 38% | 5 | |
| Memorial Complex | 12,170 | 6,034 | | | 18,204 | 10,000 | 182% | | |
| Campground | 10,414 | 19,000 | | | 29,414 | 68,000 | 43% | | |
| Community Hall | 1,355 | 2,070 | | | 3,425 | 3,000 | 114% | | |
| | 172,857 | 539,616 | - | - | 712,474 | 1,029,300 | 69% | | |
| Engineering & Infrastructure | | | | | | | | | |
| Roads and Streets | 62,508 | 25,985 | | | 88,493 | 78,400 | 113% | | |
| Cemetery | 1,950 | 3,950 | | | 5,900 | 27,000 | 22% | 6 | |
| Emergency Management | - | - | | | - | - | - | | |
| | 64,458 | 29,935 | - | - | 94,393 | 105,400 | 90% | | |
| Utilities | | | | | | | | | |
| Water Utility | 511,401 | 626,811 | | | 1,138,212 | 2,003,433 | 57% | | |
| Wastewater Utility | 176,852 | 193,774 | | | 370,626 | 728,401 | 51% | | |
| Solid Waste Utility | 129,767 | 131,100 | | | 260,867 | 568,280 | 46% | | |
| | 818,020 | 951,685 | - | - | 1,769,705 | 3,300,114 | 54% | | |
| Planning and Development | | | | | | | | | |
| Planning and Development | 38,581 | 15,212 | | | 53,793 | 124,500 | 43% | | |
| Economic Development | 34,678 | 11,927 | | | 46,605 | 38,000 | 123% | | |
| Subdivision | - | - | | | - | 240,595 | 0% | 7 | |
| | 73,259 | 27,139 | - | - | 100,398 | 403,095 | 25% | | |
| Culture and Other Facilities | | | | | | | | | |
| Museum | - | - | | | - | - | - | | |
| Library | - | 42,632 | | | 42,632 | 117,632 | 36% | 8 | |
| | - | 42,632 | - | - | 42,632 | 117,632 | 36% | | |
| Total Operating Revenue | 1,357,852 | 8,875,637 | - | - | 10,233,489 | 12,661,210 | 81% | | |

| | | | | | | | | | |
|--|-------------|-------------|-------------|-------------|-----------------------|-------------|--------|-------|--|
| Town of Didsbury | | | | | | | | | |
| 2nd Quarter Financial Report | | | | | | | | | |
| Revenues and Expenditures by Division | | | | | | | | | |
| (April 1, 2023 to June 30, 2023) | | | | | | | | | |
| Budget vs Actual Comparison | | | | | | | | | |
| by DIVISION | | | | | | | | | |
| | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | | 2023 Budget | % of | | |
| | 2023 Actual | 2023 Actual | 2023 Actual | 2023 Actual | Cumulative YTD Actual | (Mar 28/23) | Budget | Notes | |
| Expenditures - by division | | | | | | | | | |
| Council | 65,622 | 87,076 | | | 152,698 | 295,572 | 52% | | |
| General Government | 192,335 | 368,236 | | | 560,571 | 759,059 | 74% | 9 | |
| Communications & Community Relations | 31,622 | 36,689 | | | 68,311 | 194,880 | 35% | | |
| Protective Services | | | | | | | | | |
| RCMP | 183,101 | 286,395 | | | 469,496 | 926,775 | 51% | | |
| Fire Department | 90,607 | 148,393 | | | 239,000 | 626,310 | 38% | | |
| Municipal Enforcement | 93,489 | 85,004 | | | 178,493 | 393,234 | 45% | | |
| | 367,197 | 519,791 | - | - | 886,988 | 1,946,319 | 46% | | |
| Community Services | | | | | | | | | |
| FCSS | 50,443 | 59,783 | | | 110,226 | 253,553 | 43% | | |
| DOSCA | 39,655 | 45,699 | | | 85,354 | 207,630 | 41% | | |
| Didsbury Neighborhood Place | 6,927 | 8,184 | | | 15,111 | 39,525 | 38% | | |
| | 97,025 | 113,665 | - | - | 210,690 | 500,708 | 42% | | |
| Recreation & Community Facilities | | | | | | | | | |
| Arena | 153,190 | 149,626 | | | 302,816 | 796,497 | 38% | | |
| Aquatics | 142,322 | 155,844 | | | 298,166 | 841,738 | 35% | | |
| Ice Plant | 23,271 | 15,684 | | | 38,955 | 115,650 | 34% | | |
| Curling Rink | 21,028 | 32,855 | | | 53,883 | 154,618 | 35% | | |
| Parks | 37,500 | 92,119 | | | 129,619 | 355,220 | 36% | | |
| MPR | 7,084 | 6,072 | | | 13,156 | 43,480 | 30% | | |
| Concession | 134 | - | | | 134 | 4,500 | 3% | | |
| Train Station | 10,208 | 12,323 | | | 22,531 | 57,547 | 39% | | |
| Memorial Complex | 43,692 | 44,478 | | | 88,170 | 229,180 | 38% | | |
| Campground | 11,013 | 21,439 | | | 32,452 | 76,353 | 43% | | |
| Community Hall | 2,978 | 6,345 | | | 9,323 | 23,750 | 39% | | |
| Other community facilities | 1,474 | 3,654 | | | 5,128 | 17,171 | 30% | | |
| | 453,894 | 540,436 | - | - | 994,330 | 2,715,704 | 37% | | |
| Public Works | | | | | | | | | |
| Roads and Streets | 377,337 | 347,862 | | | 725,199 | 1,805,358 | 40% | | |
| Cemetery | 10,731 | 14,370 | | | 25,101 | 76,840 | 33% | | |
| | 388,068 | 362,232 | - | - | 750,300 | 1,882,198 | 40% | | |
| Emergency Management | 6,176 | 11,803 | | | 17,979 | 35,973 | 50% | | |
| Utilities | | | | | | | | | |
| Water Utility | 376,184 | 453,763 | | | 829,947 | 2,003,433 | 41% | | |
| Wastewater Utility | 72,145 | 164,137 | | | 236,282 | 728,401 | 32% | | |
| Solid Waste Utility | 126,836 | 128,160 | | | 254,996 | 568,280 | 45% | | |
| | 575,165 | 746,059 | - | - | 1,321,224 | 3,300,114 | 40% | | |
| Planning and Development | | | | | | | | | |
| Planning and Development | 93,072 | 82,546 | | | 175,618 | 395,560 | 44% | | |
| Economic Development | 32,452 | 53,261 | | | 85,713 | 175,235 | 49% | | |
| Subdivision | 91,599 | 77,157 | | | 168,756 | 240,595 | 70% | 10 | |
| | 217,123 | 212,963 | - | - | 430,086 | 811,390 | 53% | | |
| Culture | | | | | | | | | |
| Museum | 190 | 31,320 | | | 31,510 | 31,500 | 100% | 11 | |
| Library | 86,229 | 144,156 | | | 230,385 | 303,443 | 76% | 12 | |
| | 86,419 | 175,477 | - | - | 261,896 | 334,943 | 78% | | |
| Total Expenditures | 2,480,646 | 3,174,427 | - | - | 5,655,073 | 12,776,860 | 44% | | |
| | (1,122,794) | 5,701,210 | - | - | 4,578,416 | (115,650) | | | |

| | | | | | | | | |
|--|-------------|-------------|-------------|-------------|-----------------------|-------------|--------|-------|
| Town of Didsbury | | | | | | | | |
| 2nd Quarter Financial Report | | | | | | | | |
| Revenues and Expenditures by Division | | | | | | | | |
| (April 1, 2023 to June 30, 2023) | | | | | | | | |
| Budget vs Actual Comparison | | | | | | | | |
| by DIVISION | | | | | | | | |
| | Quarter 1 | Quarter 2 | Quarter 3 | Quarter 4 | | 2023 Budget | % of | |
| | 2023 Actual | 2023 Actual | 2023 Actual | 2023 Actual | Cumulative YTD Actual | (Mar 28/23) | Budget | Notes |
| Notes | | | | | | | | |
| At the end of Quarter 2, generally we expect 50% of budget to be earned or expensed. Below is an explanation of revenues that are significantly lower than 50% and expenses that are significantly higher than 50%. | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| 1. The tax bylaw was passed in May and therefore 100% of property taxes were recognized in quarter two. Requisitions paid to MVSH and Alberta Education are paid on a quarterly basis. At June 30th two-quarters of the payments have been made which is consistent with 50% of the budget. The remaining requisition payments will be paid in quarters 3 and 4. | | | | | | | | |
| 2. Council revenues includes transfers from reserves of \$7800 to complete payment for the strategic plan consultant which was approved by resolution in 2022) and \$27,150 to fund community grant payments to date. | | | | | | | | |
| 3. RCMP Revenues are low as the Town has not received the remaining MPAG grant for \$180,420 which typically is received near year end. | | | | | | | | |
| 4. Revenues for DNP are related to grants and transfers which have not yet taken place for the year. | | | | | | | | |
| 5. Train station revenues consist of rentals of the facility and certain regular tenants have recently given notice, lowering revenues for the first half of the year. | | | | | | | | |
| 6. Cemetery revenues have been low for the first half of the year; cemetery revenues are difficult to predict and the budget is based on previous five year history; actual results may vary significantly. | | | | | | | | |
| 7. Subdivision revenues are at \$0 as there have been no lot sales in Quarter 1 or 2. | | | | | | | | |
| 8. Library revenues are low as the MSI operating grant has not been received as of June 30th. | | | | | | | | |
| 9. Admin expenditures are offset by an overhead allocation which has not yet been recorded. In addition the Transfer to Reserves is higher as a reflection of higher interest revenue on reserve accounts which is immediately transferred to the reserve. | | | | | | | | |
| 10. Subdivision expenses are higher than expected at the end of Quarter 2 as the expenditures are loan payments which do not occur evenly over the year. The loan payments made in Quarter 1 and 2 are in accordance with the Town's loan agreements. | | | | | | | | |
| 11. Museum payments have been made in full for the year. | | | | | | | | |
| 12. Library expenses appear higher as the third quarter operating grant payment was paid at the end of the second quarter to ensure it was received on time. | | | | | | | | |



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: September 12, 2023
 SUBJECT: Bylaw 2023-15 Redesignation from IS to R2 - 2500 15 Ave.
 Amending the Land Use Bylaw 2019-01
 ORIGINATING DEPARTMENT: Planning & Development

BACKGROUND/PROPOSAL:

Bylaw 2023-15 is being presented to Council for the redesignation of the lands located at 2500-15 Avenue (formerly known as the Didsbury 5-0 Club).

The property was recently purchased and will be redeveloped for residential purposes. The lot is currently zoned IS: Institutional District and will require redesignation to R2: Residential District – General.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

This lot is surrounded by residential lots and the redevelopment of this lot will not negatively impact the adjacent uses. The zoning of the property must be changed to allow for the residential development of the property.

ALIGNMENT WITH STRATEGIC PLAN

4. Liveability

ALIGNMENT WITH STATUTORY PLANS

Municipal Development Plan Bylaw 2012-09

According to Map A Overall Land Use Concept, this property is within Residential Lands.

➤ **Part 3.0: Residential Development**

- 3.2.1 The Town will ensure the provision of a variety of housing types and styles to meet the diverse needs of the community.
- 3.2.2 The Town supports the development of the following housing types:
 - (a) Single-detached dwellings,
 - (b) Semi-detached dwellings,
 - (c) Duplexes,
 - (d) Fourplexes,
 - (e) Townhouses,
 - (f) Apartments,
 - (g) Manufactured/modular homes,
 - (h) Seniors housing (retirement, assisted living, and nursing and lodging homes),
 - (i) Secondary suites (where deemed appropriate by this Plan and other Town polices and documents), and
 - (j) Other innovative forms of housing.

RECOMMENDATION (two motions)

That Council grant first reading of Bylaw 2023-15 Redesignation from IS to R2 - 2500 15 Ave. amending the Land Use Bylaw 2019-01.

AND

That Council Set October 24, 2023 as the Public Hearing for Bylaw 2023-15 Redesignation from IS to R2 - 2500 15 Ave. Amending the Land Use Bylaw 2019-01.

TOWN OF DIDSBURY
Bylaw 2023 -15, 2500 15 Ave.
Amending the Land Use Bylaw 2019-04

A Bylaw of the Town of Didsbury in the Province of Alberta, pursuant to the provisions of the Municipal Government Act, being Chapter M-26-1, of the revised Statutes of Alberta and amendments thereto, to amend Land Use Bylaw 2019-04.

WHEREAS, the Council of the Town of Didsbury deems it necessary to amend Bylaw 2019-04: Land Use Bylaw;

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts the following:

- (1) This Bylaw may be cited as Bylaw 2023-15 to amend the Land Use Bylaw 2019-04.
- (2) Bylaw 2019-04, being the Town of Didsbury Land Use Bylaw, is hereby amended

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts as follows:

1. SHORT TITLE

1.1. This Bylaw may be referred to as the “Bylaw 2023-15 – 2500 15 Ave.”

2. PROPOSED AMENDMENTS

2.1. That Appendix A Land Use Bylaw Map, of the Land Use Bylaw 2019-04 is hereby amended, to change the designation of 2500 15 Ave. from IS: Institutional District to R2: Residential District – General as shown on the attached Schedule A map.

3. EFFECTIVE DATE

3.1. This Bylaw shall come into upon passing of the third and final reading.

Read a First time on this day of 2023

Read a Second time on this day of

Read a Third and Final time on this day of

Mayor Rhonda Hunter

Chief Administrative Officer Ethan Gorner

Schedule A





REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: September 12, 2022
SUBJECT: Bylaw 2023-16 Rosebud Valley Campground Rates and Fees
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

Council approved Bylaw 2022-04 on April 12, 2022, setting the rate and fees for the Rosebud Valley Campground. Council approved a winter camping trial for the months of October 2022 to March 2023 to determine the demand in our region as well as the costs associated with winter camping.

Council was presented a report on the Winter Camping trial at the June 13, 2023 Regular Council Meeting. Council approved ongoing winter camping at the Rosebud Valley Campground, with the recommendation to increase rates for winter campsites. Bylaw 2023-16, which includes updated Winter Camping rates effective October to March each season, is being presented for approval.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The proposed rates are based on comparison to other Central Alberta campgrounds that also offer this service, as well as the increased utility costs experienced during the trial phase as a result of winter camping.

Please find attached Bylaw 2023-16 which notes the proposed winter camping rates in red.

Administration is recommending that Council grant all the readings, or refer to Committee.

ALIGNMENT WITH STRATEGIC PLAN

1. Economic Prosperity

RECOMMENDATION

That Council grant first reading to Bylaw 2023-16 Rosebud Valley Campground Rates and Fees.

That Council grant second reading to Bylaw 2023-16 Rosebud Valley Campground Rates and Fees.

That Council grant unanimous consent to proceed to a third reading of Bylaw 2023-16 Rosebud Valley Campground Rates and Fees.

That Council grant third and final reading to Bylaw 2023-16 Rosebud Valley Campground Rates and Fees.

OR

That Council refer Bylaw 2023-16 Rosebud Valley Campground Rates and Fees to the Strategic Planning Committee and bring back a recommendation to Council.

TOWN OF DIDSBURY
Rosebud Valley Campground Rates and Fees Bylaw
Bylaw No. 2023-16

BEING A BYLAW OF THE TOWN OF DIDSBURY, IN THE PROVINCE OF ALBERTA, RESPECTING RATES AND FEES TO BE CHARGED FOR VARIOUS GOODS AND SERVICES PROVIDED BY THE TOWN OF DIDSBURY.

WHEREAS, pursuant to section 3 of the *Municipal Government Act*, being the Revised Statutes of Alberta 2000, Chapter M-26, as amended, the purposes of a municipality are to provide services, facilities or other things that, in the opinion of Council, are necessary or desirable for all or a part of the municipality; and

WHEREAS, pursuant to section 7(f) of the *Municipal Government Act* a Council of a municipality may pass bylaws for municipal purposes respecting services provided by or on behalf of the municipality; and

WHEREAS, Section 7 and 8 of the *Municipal Government Act*, Chapter M-26, 2000 and amendments thereof authorizes the Council to repeal or amend any bylaws; and

WHEREAS, section 6 of the *Municipal Government Act* Revised Statutes of Alberta 2000 and amendments thereto gives a Municipality natural person powers, which imply the power to charge for goods and services provided, and

WHEREAS, Goods and Services Tax (GST) is included or exempt where it is not stated;

NOW, THEREFORE, the municipal Council of the Town of Didsbury, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw shall be known as the “Campground Rates and Fees Bylaw”.
2. That the rates specified in the Schedule “A” attached be charged for the goods and services as specified.
3. This bylaw comes into full force and effect on October 1, 2023.
4. The schedules attached to this Bylaw form part of this Bylaw.

5. Definitions

Campground means the Rosebud Valley Campground.

6. Paramount Rules

6.1 If the provisions in any other bylaw conflict with the rules in this Bylaw, this Bylaw will prevail.

7. Transitional

7.1 Bylaw 2022-04 Campground Rates & Fees is hereby repealed.

Read a first time this day of 2023

Read a second time this day of 2023

Read a third and final time this^h day of 2023

Mayor – Rhonda Hunter

Chief Administrative Officer – Ethan Gorner

SCHEDULE "A"
2022 Proposed Rosebud Valley Campground Rates
Effective October 1, 2023

REGULAR SEASON RATES – April 1 to September 30:

| | Daily | Weekly | Monthly |
|------------------------|---------------|----------------|----------------|
| Power Only (15 amp) | \$25.00 + gst | \$150.00 + gst | \$600.00 + gst |
| Power Only (30 amp) | \$30.00 + gst | \$180.00 + gst | \$650.00 + gst |
| Power + Water (15 amp) | \$30.00 + gst | \$180.00 + gst | \$650.00 + gst |
| Power + Water (30 amp) | \$35.00 + gst | \$200.00 + gst | \$700.00 + gst |
| Unserviced Site | \$20.00 + gst | Not available | Not available |

WINTER SEASON RATES – October 1 to March 31:

| | Daily | Weekly | Monthly | PROPOSED |
|---------------------|-------|--------|----------------|-----------------------|
| Power Only (30 amp) | N/A | N/A | \$650.00 + gst | \$800.00 + gst |



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: September 12, 2023
SUBJECT: MR Disposal Plan 0310537 Block 3 Lot 51MR
ORIGINATING DEPARTMENT: Planning & Development

BACKGROUND/PROPOSAL:

The property, formerly the 5-0 Club, was recently offered for sale and an Offer has been accepted by Council. Within the advertisement for the public land sale, Administration agreed to assist the new landowner with the redesignation of the property to allow for the redevelopment of the lot. The lot currently has a Municipal Reserve (MR) designation and the MR is no longer required for the property.

When a municipality wishes to dispose of land with a MR designation, the MR designation must first be removed. According to 674(1) of the *Municipal Government Act* before the sale or disposal of municipal reserve a public hearing must be held in accordance with Section 216.4 of the *Act*.

DISCUSSION

The consideration for the disposal of the MR land will not have a negative impact as the property will no longer have a public use.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To set a Public Hearing date for October 24, 2023 Regular Council Meeting for the removal of the Municipal Reserve (MR) designation within Plan 0310537 Block 3 Lot 51MR.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: September 12, 2023
SUBJECT: Community Grant Application – Mtn View Arts Society
ORIGINATING DEPARTMENT: Community Services

BACKGROUND/PROPOSAL:

A Community Grant application was submitted by the Mountain View Arts Society requesting funding of \$2000 to contribute towards a mural project in downtown Didsbury. The mural, planned for the west wall of the Didsbury Inn (exterior of Viyasit Thai Kitchen), will be painted by Michael Sydoryk, a local artist from Madden, AB. The MVAS would like to see the mural painted prior to the end of September. It is anticipated to be a five-day project for the artist, with volunteers assisting as required.

The 2023 Community Grant budget currently has \$2850 remaining—\$850 remaining from the initial grant intake, and \$2000 that was respectfully declined by the Mountain View Community Adult Learning Society due to their organization closing.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

This application meets all requirements of the Community Grant Program.

Administration has no concerns with this application. The benefits of this project are numerous: public art installations add to the beauty and charm of our downtown core; the mural will cover a space that is currently riddled with graffiti; and public art offers many tourism and economic benefits to a community.



ALIGNMENT WITH STRATEGIC PLAN

2. Vibrant & Connected Character Community

RECOMMENDATION

To approve \$2000 in 2023 Community Grant funding for the Mountain View Arts Society for the installation of a mural on the west wall of 2014 19 Avenue.

Didsbury Mural Project

August 16, 2023

Dear Town of Didsbury Mayor, Council and Nicole Aasen,

Thank you for allowing this submission as an application to the Community Grant Program awarded through the Town of Didsbury. Didsbury has enormous potential for the presence of public art. Painted murals are a gesture that benefits an entire community. Public art has the potential to change a surrounding landscape and gives a community identity, attracting people to its uniqueness and giving people a sense of belonging.

It is our hope that with the success of the Community Grant Program funding, it will allow for the continuation of the Didsbury Mural Project downtown Didsbury early this fall.

The Mountain View Arts Society is a non-profit organization that supports local artists and events annually. The goals of the Society are to recognize and encourage artistic abilities in a number of different mediums and provide a platform not only for artists, but from community involvement. With every event, the main objective is to serve the community with a positive and unique experience and it is our purpose to give back. Our members and volunteers primarily reside in the town of Didsbury and surrounding area.

The Mountain View Arts Society serves primarily the Didsbury area and Mountain View county. The Days of Yore specifically, features Didsbury province wide. All events are inclusive to all ages and give artists opportunity, and spectators or public participants, an experience.

The funds from the Community Grant will support the completion of a fully painted large scale mural in a high visibility area downtown Didsbury. Michael Sydoryk is a local artist from Madden. As well as being a successful artist, he is also a well established chiropractor at the Didsbury Chiropractic Clinic. The mural, pending on funding, will be done in early September with a 5 day completion as weather permits.

Budget

| | |
|---|-----------|
| - Acrylic paint and primer | \$1300.00 |
| - Disposables (paint brushes, rollers, tape, rags, drop cloth etc.) | \$230.00 |
| - Travel and food expenses | \$220.00 |
| - Private liability insurance | \$275.00 |
| - Equipment rentals: Scaffolding 4 sections, \$48/section | \$201.60 |
| Powerwasher 1 day rental | \$55.00 |
| | ----- |
| | \$2281.60 |

Several grants are applied for each year to financially support the many events under the Mountain View Arts Society. Some are awarded for specific events.

- Building Communities Through Arts and Culture from Canadian Heritage \$6100.00
- Alberta Culture Days \$4000.00
- Mountain View County \$5000.00
- Town of Didsbury In Kind

Murals and public art give back to a community in many different ways. Murals not only creatively make a space more interesting, they can bring cultural understanding and identity as well as having a part in economic growth. There is a sense of unity and belonging in shared spaces that have acquired public art.

The mural will be painted on the exterior west wall of Viyasit Thai Kitchen restaurant bordering Victoria Mall parking lot.

2014 19th Ave Didsbury, Alberta.

There will be one volunteer to assist with wall preparation, priming, scaffolding set up and any required taping.

Due to our pressured timeline, respectfully, we would greatly appreciate hearing your decision for our application as quickly as it is convenient for you.

Thank you very much for your consideration of this proposal from the Mountain View Arts Society and significant financial support to allow further development of murals and artistic expression in our community.

Kind regards,

Beverly Zwart





REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: September 12, 2023
SUBJECT: Sponsorship Request for 2023 Didsbury and Mountain View
Business Conference
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

The Didsbury and District Chamber of Commerce is hosting the Didsbury & Mountain View Business Conference on October 19, 2023. The Chamber is requesting town sponsorship of the event.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

This is the first annual Didsbury & Mountain View Business Conference. The event will serve as an opportunity for local business owners to participate in networking and hear a variety of speakers. Awards will also be distributed as part of the event.

Sponsors of \$500 will receive: their logo on advertising, including on social media and the Chamber's website; a display table with signage in the Vendor Market; and one complimentary event ticket.

It is recommended that Council approve a donation of \$500 in sponsorship to the Didsbury and Mountain View Business Conference and to select a Council member to participate. This can be funded from the remaining Community Grant funding.

ALIGNMENT WITH STRATEGIC PLAN

3. Strong & Resilient Local Economy

RECOMMENDATION

To approve a \$500 sponsorship to the Didsbury and District Chamber of Commerce for the Didsbury & Mountain View Business Conference, to be funded from Council's Community Grants budget.



Partnership Opportunities

Takin' care of Business

October 19, 2023

We are "**Takin' Care of Business**" at the first annual Didsbury & Mountain View Business Conference.

Thursday October 19th

9:00am - 4:00pm registration begins at 8:30am

Zion Church Didsbury

The way we do business over the last few years has changed significantly. Don't miss your opportunity to join with the Didsbury & District Chamber of Commerce to bring exciting speakers, networking opportunities and tools to keep your business running smoothly and profitably !

As this will be marketed across Mountain View County, we would like to present the opportunity for you and your company to be a part of the day.

After the exciting feedback from our Women in Agri-Business Conference in March, we anticipate 100 in attendance. We will also be presenting our Didsbury & District Chamber of Commerce Business Awards during the event. A great way to celebrate Small Business in our community.

Each \$50 ticket includes coffee (registration, morning and afternoon: lunch and a photographer to take headshots, at no charge. Tickets are available as single tickets or as a full table of eight.



Sponsorship Opportunities

Takin' care of Business

October 19, 2023

We are "**Takin' Care of Business**" at the first annual Didsbury & Mountain View Business Conference

All Sponsor levels receive a table to display in the Vendor market and acknowledgement throughout the event.

Partners - \$1,000

Partners will receive:

- your logo on all advertising
 - *this includes Social Media: Newsletter and website; logo will be shown predominately above other levels*
- table signage
 - *The program for the day will note your level of sponsorship with a larger logo*
- social media posts
 - *Acknowledgement and listing on our Social media posts. The event will average 2-3 posts per week, and then everyday the week prior to the event.*
- radio ads
 - *Radio ads begin in August and run until the event. You will be included in the ads*
- 2 complementary event tickets



Sponsorship Opportunities

Takin' care of Business

October 19, 2023

We are "**Takin' Care of Business**" at the first annual Didsbury & Mountain View Business Conference

All Sponsor levels receive a table to display in the Vendor market and acknowledgement throughout the event.

Sponsors

\$500 - \$999

Sponsors will receive:

- your logo on all advertising
 - *this includes Social Media: Newsletter and website;*
- table signage
 - *The program for the day will note your level of sponsorship*
- social media posts
 - *Acknowledgement and listing on our Social media posts. The event will average 2-3 posts per week, and then everyday the week prior to the event.*
- 1 complementary event ticket

Supporter

\$250 - \$499

Supporter will receive:

- your logo on all advertising
 - *this includes Social Media: Newsletter and website.*
- table signage
 - *The program for the day will note your level of sponsorship*
- social media
 - *Acknowledgement and listing on our Social media posts. The event will average 2-3 posts per week, and then everyday the week prior to the event.*



Didsbury

Mountainview

Business Conference

Oct 19th 9am-4pm

tickets available online



**What is Happening at
the Chamber this fall?**

www.didsburychamber.ca
for more details



Ask the Expert!
Getting ready for your
summer renos!

Come and talk with the experts in all areas of reno -
design; plumbing; electrical; construction.

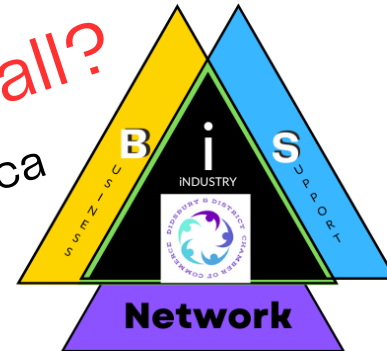
7:00 - 9:00pm
205-2034 19th Ave
Victoria Square Mall
Didsbury

Starting Sept 27th



ShopDidsbury.com

check out local businesses
with the new online program!



Starting Sept 13th

Networking Evening



Friday Dec 1st

5-9PM



Business Awards



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

MEETING DATE: September 12, 2023
SUBJECT: Meeting at Alberta Municipalities Convention
ORIGINATING DEPARTMENT: Legislative Services

BACKGROUND/PROPOSAL:

At the Alberta Municipalities Convention in September, we have been invited to meet with the Minister of Alberta Transportation.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

With the ongoing infrastructure improvements and continued work with Alberta Transportation, this is a good opportunity to meet with Minister Dreeshen to discuss current and future impacts to the Town of Didsbury. As such a Council delegation is required to meet with the Minister on Council's behalf. Therefore it is recommended that Council select two Council members to accompany Mayor Hunter to this meeting.

ALIGNMENT WITH STRATEGIC PLAN

5. Governance & Organizational Excellence

RECOMMENDATION

To appoint a delegation of Mayor Hunter and Councillors _____ & _____ to meet with the Honourable Devin Dreeshen, Minister of Transportation, at the Alberta Municipalities Convention.