



TOWN OF DIDSBURY

Box 790 Didsbury, Alberta T0M 0W0
 Ph: 403.335.3391 Fax: 403.335.9794
 www.didsbury.ca

APPLICATION FORM GROUND DISTURBANCE (EXCAVATION) PERMIT

APPLICATION DATE: _____

APPLICANT: _____

CONTACT NAME: _____

PHONE #: _____

CELL #: _____

EMERGENCY #: _____

MAILING ADDRESS: _____

FAX #: _____

POSTAL CODE: _____

TOWN OF DIDSBURY BUSINESS LICENSE: Yes No

DETAILS

NAME OF PROJECT: _____

ADDRESS: _____

LEGAL DESCRIPTION: Lot _____ Block _____ Reg. Plan No. _____

All or part of the _____ ¼ Sec. _____ Twp. _____ Range _____ West of _____ Meridian (if applicable)

Please check one: Public Right-of-Way Town Utility Easement

PROPOSED START DATE: DAY _____ MONTH: _____ YEAR: _____

PROPOSED COMPLETION DATE: DAY: _____ MONTH: _____ YEAR: _____

Excavation for (please check all that apply):

- Water Line Electrical Line Street Repair Driveway Storm Inlet Sewer Line
- Phone Line Curb & Gutter Handicap Ramp Concrete Diamond Storm Line
- Fibre Line Sidewalk Cross Pan Sidewalk Chase Gas Line

Other _____

Area(s) Affected (please check all that apply):

- Pavement Sidewalk Curb & Gutter Town Landscape Strip Private Fence
- Private Landscaping Private Pavement Other: _____

Approved Construction Plans? Yes No Approved Traffic Control Plan? Yes No

Special Conditions:

Is the excavation going to be left open overnight Yes No

Is there going to be any damage to private property that will need repair? Yes No

Excavation of Town of Didsbury streets with asphalt surfaces, paved or reconditioned within the last three (3) years requires authorization of the Manager of Public Works.

Is the excavation in one of these areas? Yes No

If yes, Authorization signature – Manager of Public Works: _____

DRAWINGS PROVIDED FOR REVIEW: _____

The Contractor is required to refurbish town property back to its original condition prior to the excavation.

I have read and understand the information provided on the reverse side of this form.

Name of Applicant: _____

Signature of Applicant: _____ Date: _____

FOR OFFICE USE ONLY

Asphalt needing replacement	_____ m ²	x \$ _____	= \$ _____
Sidewalk, curb and gutter needing replacement	_____ m ²	x \$ _____	= \$ _____
Curb and gutter only needing replacement	_____ m ²	x \$ _____	= \$ _____
Other areas needing replacement	_____ m ²	x \$ _____	= \$ _____
			TOTAL \$ _____

Costs will be calculated based on the most current Town of Didsbury Rates.

Date application received: _____ Project Number: _____

Excavation Approval: _____ Date Approved: _____

Application Fee: _____ Date Received: _____

Security Deposit: _____ Date Received: _____

Payment Method: Cash Cheque Debit VISA Mastercard

PERMIT NUMBER #: _____

WATER / SEWER INSPECTION:

Proper fall on sewer line: Water Line Test:

Date of Inspection: _____ Date Approved: _____

Town of Didsbury Signature: _____

Contractor Signature: _____

Personal information provided as part of this application is collected under Sections 642, 303 and 295 of the *Municipal Government Act* and in accordance with Section 33 (c) of the *Freedom of Information and Protection of Privacy Act*. The information is required and will be used for issuing development permits and property assessment purposes. The name of the permit holder and the nature of the permit are available to the public upon request. If you have any questions about the collection or use of the personal information provided, please contact the Town of Didsbury FOIPP Coordinator at 403.335.3391.

CONDITIONS OF GROUND DISTURBANCE PERMITS

- ▶ This permit and any included drawings may identify known town utility services in the area of the proposed ground disturbance, but does not relieve the contractor of responsibility in taking necessary precautions to prevent injury or damage to persons or property. The contractor is responsible for contacting Alberta 1st Call to have utilities located, and for contacting utilities and underground facilities that may not be members of Alberta 1st Call. It is the sole financial responsibility of the contractor for any cost associated with the locating of any underground facilities.
- ▶ Four working days (4) are required for the Town of Didsbury to issue a Ground Disturbance Permit except in emergency situations.
- ▶ All ground disturbances and backfill projects will conform to the City of Calgary Standards.
- ▶ All ground disturbances must be inspected before backfill commences. The contractor shall call Public Works twenty-four (24) hours before inspection is required.
- ▶ Compaction test results from an accredited independent company on all backfill areas shall be submitted to the Town of Didsbury Project Coordinator for review, indicating proper compaction of the ground disturbance area has been achieved, before the placement of asphalt and/or concrete commences. In cases where there is no asphalt or concrete to be placed, test results must be submitted for review indicating proper compaction of the ground disturbance area has been achieved, before the security deposit will be refunded.
- ▶ For all ground disturbances on streets or fire access routes, for whatever reasons, the contractor shall submit notice of the ground disturbance to all Emergency Services twenty-four (24) hours before work is to start.
- ▶ All ground disturbances located on or near pedestrian routes shall be protected by barricades or hoarding designed to protect the public including visually impaired persons. **Hoarding shall extend to the ground in such a manner as to permit the barricade to be detected by a person with a cane.**
- ▶ Work described on this Ground Disturbance Permit must start within fourteen (14) days following the date of issuance of the permit, otherwise this permit is **Void**.
- ▶ A deposit of \$ _____ is required and will be refunded at completion and inspection of the described work unless the Town of Didsbury is required to address deficiencies in the project.
- ▶ Additional Conditions: _____

