



Minutes of the Town of Didsbury  
Special Council Meeting  
April 6, 2020

The special meeting of Council for the municipality of the Town of Didsbury was held electronically through "ZOOM Meeting" Monday, April 6, 2020 commencing at 6:00 p.m.

**Present:** Mayor R. Hunter  
Deputy Mayor D. Moore  
Councillor M. Crothers,  
Councillor C. Engel,  
Councillor E. Poggemiller,  
Councillor B. Windsor,  
Councillor J. Baswick

**Staff:** Chief Administrative Officer E. Gorner  
Chief Financial Officer A. Riley  
Manager of Public Works C. Fox  
Economic Development Officer P. Boucher  
Manager of Community Services N. Aasen  
Manager of Finance M. Moreau  
Manager of Human Resources S. Halfyard  
Manager of Legislative Services/Recording Officer L. Smith

**CALL TO ORDER**

Mayor Hunter called the Special Council Meeting to order at 6:00 p.m.

**ADOPTION OF AGENDA**

Res. 105-20 MOVED by Councillor Crothers that Council approve the agenda as presented.

Carried

**UPDATES**

**Chief Administrative Officer Report**

Res. 106-20 MOVED by Councillor Moore that Council accept the verbal update from the Chief Administration Officer as information.

Carried

**Director of Emergency Management**

Res. 107-20 MOVED by Councillor Crothers that Council accept the report from the Director of Emergency Management as information.

Carried

**Business Continuity**

Res. 108-20 MOVED by Councillor Engel that Council accept the Business Continuity update from the Chief Financial Officer as information.

Carried

Initial

**Economic Development**

Res. 109-20      MOVED by Councillor Baswick that Council accept the verbal update from the Economic Development Officer as information.

**Carried**

**BUSINESS**

**Approval of Measures since March 16, 2020**

Res. 110-20      MOVED by Councillor Moore that Council approve the following measures until further notice in response to COVID-19:

- Close all playgrounds;
- Close Rosebud Valley Campground;
- Close the porta-potties at Memorial Park;
- Limit of 2 people at a time at the dog park;
- Close sports fields to all group activities, however allow single individual or immediate family while observing the 2-metre physical distancing requirements.

**Carried**

**Municipal Relief Measures**

Res. 111-20      MOVED by Councillor Windsor that Council provide an option for property owners to defer utility payments for April, May and June 2020 billing periods while eliminating penalties during this time, with the deferred balance to be evenly applied over the payments for the remainder of the calendar year.

**Carried**

Res. 112-20      MOVED by Councillor Engel that Council provide an option for property owners on the Tax Installment Payment Plan (TIPP) to defer property tax payments for the months of April, May and June 2020 without penalties applied to the deferred amounts, and the deferred balance be evenly applied over the remainder of the calendar year.

**Carried**

Res. 113-20      MOVED by Councillor Moore that Council waive all Non-Sufficient Fund (NSF) charges for the 90 day period beginning April 1, 2020.

**Carried**

Res. 114-20      MOVED by Councillor Baswick that Council suspend all public auctions until 2021.

**Carried**

Res. 115-20      MOVED by Councillor Engel that Council extend the Tax Notice payment period to 90 days from the time the tax notices are issued.

**Carried**

Res. 116-20      MOVED by Councillor Moore that the Town of Didsbury waive the 2.5% administration fee for those paying taxes by credit card for the 2020 tax year.

**Carried**

Res. 117-20      MOVED by Councillor Engel that Council waive the 1.5% penalty charge for Account Receivables for 90 days.

**Carried**

  
Initials

**Future Council Meetings**

Res. 118-20      MOVED by Councillor Moore that Council suspend Regular Council Meetings until the regularly scheduled meeting on April 28, 2020.

**Carried**

**CLOSED MEETING**

Mayor Hunter excused all public members participating electronically at 7:46 p.m.

The following including Council were in attendance for the closed meeting session:

Staff:    Ethan Gorner, Chief Administrative Officer  
          Amanda Riley, Chief Financial Officer  
          Nicole Aasen, Manager of Community Services  
          Maxine Moreau, Manager of Financial Services  
          Craig Fox, Manager of Public Works  
          Luana Smith, Manager of Legislative Services/Recording Officer

**Topic of Closed Meeting**

Local Public Body Confidences sec. 23(1)(b) of the *FOIPP Act*

Advice from Officials, sec. 24(1) of the *FOIPP Act*

Confidential Evaluations sec. (19(1) of the *FOIPP Act*

Res. 119-20      MOVED by Councillor Poggemiller that Council go into closed meeting at 7:46 p.m.

**Carried**

*Council took a five minute break*

**RECONVENE**

Res. 120-20      MOVED by Councillor Crothers that Council reconvene from Closed Meeting to Open Meeting at 8:58 p.m.

**Carried**

Res. 121-20      MOVED by Councillor Poggemiller that Council direct Administration explore incentives for early payment of taxes.

**Carried**

Res. 122-20      MOVED by Councillor Crothers that Council invite the Didsbury Municipal Library Board to present their 2020 Budget at the April 28, 2020 Regular Council Meeting.

**Carried**

**ADJOURNMENT**

Res. 121-20      MOVED by Councillor Crothers that the meeting adjourned at 8:58 p.m.

**Carried**

  
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Mayor - Rhonda Hunter

  
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Chief Administrative Officer - Ethan Gorner