



Meeting Minutes of the Town of Didsbury  
Regular Council Meeting  
December 8, 2020  
Held through ZOOM Meeting

The regular meeting of Council for the municipality of the Town of Didsbury was held through ZOOM Meetings on Tuesday, December 8, 2020 commencing at 6:00 p.m.

**Present:** Mayor R. Hunter  
Deputy Mayor E. Poggemiller  
Councillor Baswick  
Councillor M. Crothers  
Councillor C. Engel  
Councillor D. Moore  
Councillor B. Windsor

**Staff:** Chief Administrative Officer - E. Gorner  
Assistant CAO/Chief Financial Officer - A. Riley  
Manager of Public Works – C. Fox  
Manager of Legislative Services/Recording Officer - L. Smith

**CALL TO ORDERM**

Mayor Hunter called the Meeting to order at 6:00 p.m.

**ADOPTION OF AGENDA**

Add: 7.7 Provincial COVID-19 Update

Res. 467-20 MOVED by Councillor Windsor to approve the agenda as amended.

Carried

**DELEGATION**

*Honourable Nathan Cooper was unable to attend.*

**ADOPTION OF MINUTES**

Res. 468-20 MOVED by Councillor Crothers to approve the November 24, 2020 Regular Council Meeting Minutes as presented.

Carried

**BYLAWS & POLICIES**

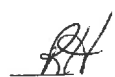
**Municipal Elections Bylaw 2020-14**

Res. 469-20 MOVED by Councillor Windsor to grant second reading to Municipal Elections Bylaw 2020-14.

Carried

Res. 470-20 MOVED by Councillor Windsor to grant third and final reading to Municipal Elections Bylaw 2020-14.

Carried

  
Initial

## **BUSINESS**

### **Rescinding FOIP Coordinator Appointment**

Res. 471-20      MOVED by Councillor Moore to rescind resolution 262-19 the appointment of Maxine Moreau as *Freedom of Information and Protection of Privacy Act* Coordinator.

**Carried**

### **Appointment of Returning Officer and Substitute Returning Officer**

Res. 472-20      MOVED by Councillor Engel to appoint Luana Smith as Returning Officer.

**Carried**

Res. 473-20      MOVED by Councillor Engel to appoint Deborah Porath as Substitute Returning Officer

**Carried**

### **Appointment to Council Committee**

Res. 474-20      MOVED by Councillor Windsor to appoint the following members to the Governance Committees until the Organizational Meeting in 2021:

#### **Strategic Planning**

Mayor Hunter  
Councillor Moore  
Councillor Windsor

#### **Performance Evaluation**

Council Engel  
Councillor Crothers  
Councillor Poggemiller

#### **Policy & Governance**

Councillor Windsor  
Councillor Baswick  
Councillor Moore

**Carried**

### **Interim Operating Budget**

Res. 475-20      MOVED by Councillor Windsor to adopt the 2021 interim operating budget with total revenues including municipal taxation of \$11,523,862 and total expenditures of \$11,523,862 as presented.

**Carried**

### **2021 Business License Fees, Development Permit Fees & Animal License Fees**

Res. 476-20      MOVED by Councillor Moore to waive business license fees, development permit fees and animal license fees for the period January 1, 2021 to March 31, 2021 the cost of which will be covered from the MOST grant program.

**Carried**

### **Municipal Finance Intern Position**

Res. 477-20      MOVED by Councillor Moore to grant support to the 2021/22 ACP Municipal Internship Program application and will include \$17,000 towards salaries and benefits for the Intern, including \$12,750 as part of the 2021 budget and \$4,250 as part of the 2022 budget.

**Carried**

*Due to connectivity issues, Councillor Baswick joined the meeting at 6:43 p.m.*

  
Initials

### COVID-19 Update

*Amanda Riley gave an overview of the Provincial Announcement on COVID-19 restrictions, which will be posted on the Town of Didsbury website.*

Res. 478-20      MOVED by Councillor Crothers that due to the December 8, 2020 COVID Restrictions announcement that Council delegate the authority to the Chief Administrative Officer to use discretion in the opening of Town facilities, and that it be reviewed at the January 12, 2021 Regular Council Meeting.

Carried

### REPORTS

#### Chief Administrative Officer Report

Res. 479-20      MOVED by Councillor Engel to accept the Chief Administrative Officer's report for December 8 2020 as information.

Carried

#### Council Reports

Res. 480-20      MOVED by Councillor Engel to accept the Council reports for December 8, 2020 as information.

Carried

### CORRESPONDENCE & INFORMATION

- Municipal Affairs – Municipal Stimulus Program Project Acceptance Notification
- June 29, 2020 Didsbury Economic Development Advisory Committee Meeting Minutes

Res. 481-20      MOVED by Councillor Moore to accept these items as information.

Carried

### EMAIL QUESTION PERIOD

### CLOSED MEETING

Res. 482-20      MOVED by Councillor Windsor to go into Closed Meeting at 7:19 p.m.

Carried

*Council took a 5-minute break*

The following staff attended the closed meeting session with Council:

Staff:      Ethan Gerner, Chief Administrative Officer  
              Amanda Riley, ACAO/Chief Financial Officer  
              Craig Fox, Manager of Public Works  
              Luana Smith, Manager of Legislative Services/Recording Officer

#### Topics of Closed Meeting in accordance with the FOIP Act.

Sec. 24(1)(g)      Advice from officials (project)  
Sec. 24(1)(g)      Advice from officials (a) (organizational discussion)  
Sec. 24(1)(g)      Advice from officials (draft proposal)  
Sec. 21(1)          Intergovernmental relations (legal/contractual)

*Craig Fox left the meeting at 8:35 p.m.*



Initials

**RECONVENE**

Res. 483-20      MOVED by Councillor Moore to come out of closed meeting at 8:51 p.m.

**Carried**

**EXTEND MEETING**

Res. 484-20      MOVED by Councillor Moore to extend the meeting until 9:30 p.m.

**Carried Unanimously**

**CLOSED MEETING**

Res. 485-20      MOVED by Councillor Moore to go into closed meeting at 8:52 p.m.

**Carried**

*Ethan Gorner, Amanda Riley and Luana Smith left the meeting at 8:52 p.m. and returned at 8:57 p.m.*

**RECONVENE**

Res. 486-20      MOVED by Councillor Crothers to come out of closed meeting at 9:27p.m.

**Carried**

**ADJOURNMENT**

Res. 487-20      MOVED by Councillor Crothers to adjourn the meeting 9:28 p.m.

**Carried**

  
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Mayor - Rhonda Hunter  
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Chief Administrative Officer - Ethan Gorner