



TOWN OF DIDSBURY AGENDA
Regular Council Meeting
Tuesday, September 8, 2020 at 6:00 p.m.
through ZOOM Meeting

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES Pg. 2
 - August 25, 2020 Regular Council Meeting
4. DELEGATION/ PRESENTATIONS Pg. 7
 - 4.1 CAEP Delegation – Kimberley Worthington
5. PUBLIC HEARINGS - *None*
6. BYLAWS & POLICIES
 - 6.1 Bylaw 2020-06 Emergency Management Bylaw (1st reading) Pg. 7
 - 6.2 Amendment Bylaw 2020-13 DEDAC (1st reading) Pg. 26
7. BUSINESS
 - 7.1 Council Chambers Contingency Plan Pg. 29
 - 7.2 Skatepark Update Pg. 30
 - 7.3 Changes to Linear Assessment Pg. 31
 - 7.4 MDP Timeline Extension Pg. 40
 - 7.5 Asset Management Grant Support Pg. 41
 - 7.6 Fall Clean-up Pg. 43
8. REPORTS Pg. 44
 - 8.1 CAO Report
 - 8.2 Council Reports (Verbal)
9. CORRESPONDENCE & INFORMATION - *None*
10. QUESTION PERIOD
11. CLOSED MEETING *(The items listed are exceptions to disclosure in accordance with the Freedom of Information and Protection of Privacy Act)*
 - 11.1 Sec. 24(1) Advice from Officials
 - 11.2 Sec. 24(1) Advice from Officials
 - 11.3 Sec. 23(1) Local Public Body Confidences
 - 11.4 Sec. 24(1) Advice from Officials
 - 11.5 Sec. 24(1) Advice from Officials
 - 11.6 Sec. 23(1) Local Public Body Confidences
12. NOTICE OF MOTION
13. ADJOURNMENT



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	September 8, 2020
SUBJECT	Approval of Minutes
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	3.1

BACKGROUND/PROPOSAL:

The following minutes are being presented to Council for their review and approval:

- August 25, 2020

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

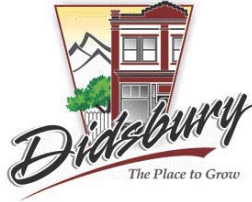
Please see attached minutes.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 2. An Informed & Engaged Community

RECOMMENDATION

That Council move to approve the August 25, 2020 Regular Council Meeting Minutes as presented.



Meeting Minutes of the Town of Didsbury
Regular Council Meeting
August 25, 2020

The regular meeting of Council for the municipality of the Town of Didsbury was held electronically through “ZOOM Meeting” Tuesday, August 25, 2020 commencing at 6:00 p.m.

Present: Mayor R. Hunter
Deputy Mayor E. Poggemiller
Councillor J. Baswick
Councillor M. Crothers
Councillor C. Engel
Councillor D. Moore
Councillor B. Windsor

Staff: Chief Administrative Officer - E. Gerner
Assistant CAO/Chief Financial Officer - A. Riley
Manager of Legislative Services/Recording Officer - L. Smith
Community Peace Officer – R. Anderson

CALL TO ORDER

Mayor Hunter called the Regular Council Meeting to order at 6:00 p.m.

ADOPTION OF AGENDA

Res. 296-20 MOVED by Councillor Windsor to approve the agenda as presented.

Carried

ADOPTION OF MINUTES

Res. 297-20 MOVED by Councillor Moore to approve the July 14, 2020 Regular Council Meeting Minutes as presented.

Carried

Res. 298-20 MOVED by Councillor Moore to approve the July 21, 2020 Council Meeting and Public Hearing #2020-02 Meeting Minutes as amended.

Carried

BYLAWS & POLICIES

Bylaw 2020-12 Procedural Bylaw

Res. 299-20 MOVED by Councillor Windsor that Draft Bylaw 2020-12 be referred to committee for review.

Defeated

Res. 300-20 MOVED by Councillor Crothers that Council grant first reading to Bylaw 2020-12 and be referred to committee for review.

Carried

DELEGATION – Presentation to the recipient of the Town of Didsbury High School Scholarship to Paton Rothenbush.

BUSINESS

Setting up Committee Meetings

Res. 301-20 MOVED by Councillor Engel to set September 8, 2020 at 4:30 p.m. for a Committee Meeting.

Carried

Municipal Stimulus Program Background and Options

Res. 302-20 MOVED by Councillor Crothers to refer the Municipal Stimulus Program background and options to the Committee meeting on September 8, 2020 for more information as item #1 of the agenda.

Carried

Mountain View Seniors' Housing Annual Golf Tournament

Res. 303-20 MOVED by Councillor Windsor to approve the sponsorship of the Mountain View Seniors' Housing Foundation Annual Golf Tournament as a "Gold Sponsor" in the amount of \$2,000, and to send a "Mayor's Team" to represent the Town with funds from Council's Community Engagement Budget.

Carried

Council in Chambers

Res. 304-20 MOVED by Councillor Engel to approve the re-configuration of the Council Chambers with funds coming the Council Materials budget, and that meetings continue to be held via electronic means until this project is completed.

Carried

Res. 305-20 Moved by Councillor Engel to direct administration to bring back a contingency plan for accommodating larger amount of people in accordance with public health orders.

Carried

City of Cold Lake Request

Res. 306-20 MOVED by Councillor Windsor to accept the letter from the City of Cold Lake requesting support for their resolution on the criminal code amendment as information and send a letter of encouragement and thanks to the City of Cold Lake in their initiative.

Carried

Dog Park at Didsbury Veterinary Clinic

Res. 307-20 MOVED by Councillor Windsor to send a letter from Mayor Hunter on behalf of Council thanking the Didsbury Veterinary Clinic for the wonderful community partnership and continuing use of their land as an off leash dog park.

Carried

Didsbury High School 2020 Grad Parade Request

Res. 308-20 MOVED by Councillor Windsor to approve the 2020 Didsbury High School Graduates Parade on Saturday, August 29, 2020 in principle and Administration to work out the details.

Carried

AUMA Showcase Your Municipality at 2020 Convention

Res. 309-20 MOVED by Councillor Windsor to approve the Town's participation in the two AUMA Showcase Your Municipality event.

Carried

REPORTS

Chief Administrative Officer Report

Res. 310-20 MOVED by Councillor Engel to accept the Chief Administrative Officer's report for August 25, 2020 as information.

Carried

Council Reports (Verbal)

Res. 311-20 MOVED by Councillor Windsor to accept the Council Reports for August 25, 2020 as information.

Carried

CORRESPONDENCE

- Alberta Justice and Solicitor General
- Didsbury & District Historical Society
- Approved MPC Minutes for June 24, July 8, and July 22, 2020
- AUMA Introduction to the Alberta Police Advisory Board

Res. 312-20 MOVED by Councillor Moore to accept the correspondence and information items as information.

Carried

EMAIL QUESTIONS

CLOSED MEETING

Res. 313-20 MOVED by Councillor Crothers to go into Closed Meeting at 7:54 p.m.

Carried

Council took a 5-minute break

The following people, including Council, attended the closed meeting session:

Staff: Ethan Gerner, Chief Administrative Officer
 Amanda Riley, Assistant CAO/Chief Financial Officer
 Luana Smith, Manager of Legislative Services
Guest: Carolyn Massel, Didsbury Library Board

Topics of Closed Meeting

Sec. 24(1) Advice from Officials
Sec. 24(1) Advice from Officials
Sec. 24(1) Advice from Officials
Sec. 24(1) Advice from Officials
Sec. 24(1) Advice from Officials
Sec. 17(1) Disclosure harmful to personal privacy

Carolyn Massel left at 8:12 p.m.

Res. 314-20 MOVED by Councillor Windsor that Council reconvene from Closed Meeting to open meeting at 8:57 p.m.

Carried

Res. 315-20 MOVED by Councillor Windsor to extend the Council Meeting to 9:15 p.m.

Carried unanimously

Res. 316-20 MOVED by Councillor Windsor to return to Closed Meeting at 8:57 p.m.

Carried

Amanda Riley and Luana Smith left the meeting at 9:00 p.m.

RECONVENE

Res. 317-20 MOVED by Councillor Crothers to reconvene from Closed Meeting to Open Meeting 9:07 p.m.

Carried

Amanda Riley and Luana Smith returned to the meeting 9:08 p.m.

Res. 318-20 MOVED by Councillor Windsor for Mayor and Council to submit a letter to the editor in response to the Friends of the Library's letter to the editor that was published in the August 12, 2020 edition of The Albertan.

Carried

ADJOURNMENT

Res. 319-20 MOVED by Councillor Crothers to adjourn the meeting at 9:10 p.m.

Carried

Mayor - Rhonda Hunter

Chief Administrative Officer - Ethan Gorner

Initials



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	September 8, 2020
SUBJECT	Delegation – Central Alberta Economic Partnership
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	4.1

BACKGROUND/PROPOSAL:

Kimberley Worthington, with the Central Alberta Economic Partnership (CAEP) will be giving Council a presentation and update on the Central Alberta Economic Partnership and the Town of Didsbury.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Current Initiatives CAEP is working on are:

- Regional Business Retention and Support Initiatives
- Business and Investment Attraction Initiatives
- Rural and Indigenous Broadband Connectivity
- Transportation and Logistics
- Regional Land Database
- Municipal Investment Attraction Readiness Program
- Investcentralalberta.ca
- Economic Development Member Training

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Economic Prosperity

RECOMMENDATION

That Council move to accept the Central Alberta Economic Partnership presentation by Kimberly Worthington as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	September 8, 2020
SUBJECT	Bylaw 2020-06 Emergency Management
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	6.1

BACKGROUND/PROPOSAL:

Bylaw 2020-06 is a bylaw to establish an Emergency Advisory Committee which is made of up of all members of Council, an Emergency Management Agency which includes the Director and Deputy Director(s) of Emergency Management and the CAO, Emergency Social Services Director and other persons appointed by the Director of Emergency Management.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Bylaw 2020-06 is replacing Bylaw 2007-22 to align with the changes to the legislation and regulation and its content is quite different from the current bylaw such as the membership of the committee and agency, and updating the requires during a State of Local Emergency (SOLE).

Administration has included a summary from the province. We have noted in red the section numbers those items are addressed in the bylaw.

As this bylaw is quite different from the current bylaw, Administration would recommend reviewing the bylaw on its own merit.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 4. Healthy Safe Living

RECOMMENDATION

That Council grant first reading to Bylaw 2020-06 a bylaw to establish an Emergency Advisory Committee an Emergency Management Agency and Emergency Management Protocols. And that it be referred to Committee.

TOWN OF DIDSBURY
EMERGENCY MANAGEMENT
BYLAW 2020-06

ABYLAW OF THE TOWN OF DIDSBURY IN THE PROVINCE OF ALBERTA TO ESTABLISH AN EMERGENCY ADVISORY COMMITTEE, AN EMERGENCY MANAGEMENT AGENCY AND EMERGENCY MANAGEMENT PROTOCOL.

WHEREAS the *Municipal Government Act* provides that a Council of a Municipality may pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property; and

WHEREAS the Council of the Town of Didsbury is responsible for the direction and control of its emergency response and is required, under the Emergency Management Act, *Revised Statutes of Alberta 2000, Chapter E-6.8*, (herein referred to as the "Act"), to appoint an Emergency Advisory Committee and to establish and maintain a Emergency Management Agency; and

WHEREAS the Council of the Town of Didsbury wishes to establish regulations and procedures to meet the obligations of the municipality under the *Emergency Management Act* and under the *Local Authority Emergency Management Regulation 203/2018*; and

WHEREAS it is desirable in the public interest, and in the interests of public safety, that such a committee be appointed, and such an Agency be established and maintained to carry out Council's statutory powers and obligations under the said *Emergency Management Act*;

NOW, THEREFORE, THE COUNCIL OF THE TOWN OF DIDSBURY IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. TITLE

This Bylaw may be cited as the "Municipal Emergency Management Bylaw."

2. PURPOSE

The purposes of this Bylaw are:

- 2.1 To provide for the direction and control of the Town's emergency responses, and the preparation of the Emergency Management Plan and related plans and programs for approval by Council;
- 2.2 To establish and appoint an emergency advisory committee and provide for the payment of expenses of the emergency advisory committee, and
- 2.3 To establish an emergency management agency to act as Council's agent in exercising Council's powers and duties under the *Emergency Management Act*.

3. DEFINITIONS

- 3.1 **Act** means the Emergency Management Act, Revised Statutes of Alberta 2000, Chapter E-6.8, as amended;
- 3.2 **Agency** means the Town of Didsbury Emergency Management Agency appointed under this Bylaw;
- 3.3 **Alberta Emergency Management Agency (AEMA)** means the provincial government agency charged with the administration of the *Emergency Management Act* and the *Local Authority Emergency Management Regulations*;
- 3.4 **Chief Administrative Officer** means the Chief Administration Officer (CAO) of the Town of Didsbury, or delegate, who as per the *Municipal Government Act*, is the only employee of council;
- 3.5 **Committee** means the Town of Didsbury Emergency Advisory Committee established under this Bylaw;
- 3.6 **Council** means the duly elected municipal council of the Town of Didsbury in the Province of Alberta;

- 3.7 **Councillor** means the members of Council and includes the Mayor;
- 3.8 **Emergency Operations Centre (EOC)** means the site that functions as a point of coordination, addressing the needs of the municipality as a whole, exercising the authority of local officials, as well as anticipating and supporting the needs of one or more incident sites within the municipality;
- 3.9 **Director of Emergency Management (DEM)** means an individual appointed under this Bylaw to lead the Emergency Management Agency;
- 3.10 **Deputy Director of Emergency Management (DDEM)** means the person(s) delegated to act in the capacity of the Director of Emergency Management in the event the Director of Emergency Management is unavailable, or requires rest during an emergency event;
- 3.11 **Disaster** means an event that has resulted or may result in serious harm to the safety, health or welfare of people, the environment or in widespread damage to property;
- 3.12 **Emergency** means a present or imminent event that requires prompt co-ordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to limit damage to property;
- 3.13 **Emergency Advisory Committee (EAC)** means the committee established under this Bylaw;
- 3.14 **Emergency Management Agency (EMA)** means the agency that is responsible for the administration of the Local Authority Emergency Management program.
- 3.15 **Emergency Management Plan (EMP)** means the emergency plan prepared by the Municipal Emergency Management Agency to co-ordinate response to an emergency or disaster, as approved by the Council and by the Alberta Emergency Management Agency (AEMA);
- 3.16 **Emergency Management Program** means the development, coordination and execution of plans, measures and programs pertaining to the mitigation preparedness, response and recovery before, during and after an emergency event;
- 3.17 **Local authority** means where a municipality has a Council within the meaning of the *Municipal Government Act*, R.S.A 2000., c. M-26;
- 3.18 **MGA** means the *Municipal Government Act* R S.A 2000, c. M-26 and the regulations thereto, as amended or replaced from time to time.
- 3.19 **Minister** means the Minister charged with administration of the Act;
- 3.20 **Risk** means a probability or threat of damage, injury, liability, loss or other negative occurrence that is caused by external or internal factors and that maybe overcome through preventive action;
- 3.21 **State of Local Emergency or SOLE** means a state of local emergency declared in accordance with the Act and this Bylaw.
- 3.22 **Threat** means a negative event that can cause a risk to become a loss, expressed as an aggregate of risk, consequences of risk and the likelihood of the occurrence of the event. A threat may be a natural phenomenon such as an earthquake, flood, storm or man-made incident such as a fire, power failure, sabotage, etc.

3.23 EMERGENCY MANAGEMENT ADVISORY COMMITTEE

3.24 There is hereby the Town of Didsbury Emergency Advisory Committee (Committee), which provides guidance and direction to the Emergency Management Agency.

3.25 The Committee Shall:

3.25.1 At all times be responsible for the direction and control of the local authority's emergency response unless the Government assumes direction and control under Section 18 of the *Emergency Management Act*.

3.25.2 Appoint all Council Members to serve on the Emergency Advisory Committee.

3.25.3 Approve the Emergency Plans and Programs subject to the *Local Authority Emergency Management Regulation*.

3.25.4 Complete the Municipal Elected Officials online course within 90 days of being elected.

3.26 The Chief Administrative Officer shall:

3.26.1 Act as the liaison between the Emergency Advisory Committee and the Emergency Management Agency, or any other duties the Director of Emergency Management deems appropriate during an emergency.

3.26.2 Fulfill the Chief Administrative Officer's duties as prescribed under Section 208 of the *Municipal Government Act* for Council Committees.

3.26.3 Appoint staff members to fulfill the role of recording officer.

4. MEETING PROCEDURES

4.1 The Mayor is the chair of the Committee and will preside at all meetings. When the Mayor is unable, through illness, absence or other cause, to perform the chair's duties, the first member of Council described in the following list who is present and able to act, shall be the chair of the Committee:

4.1.1 The Councillor holding the position of Deputy Mayor at the time of the meeting;

4.1.2 The Councillor holding the position of Acting Mayor at the time of the meeting;

4.1.3 The next available Councillor in priority according to the Deputy Mayor roster as established at the last organizational meeting.

4.2 The Committee shall meet at least once annually.

4.3 The Committee may meet from time to time at the request of the Mayor or the Chief Administrative Officer as required by the Director of Emergency Management whether or not an emergency or disaster exists.

4.4 Those members of the Committee who attend any meeting of the Committee constitute a quorum for that meeting.

5. DUTIES and POWERS

5.1 The Committee Shall:

5.1.1 Provide guidance and direction to the Agency.

5.1.2 During an Emergency or Disaster, the Committee shall:

i. Receive updates regarding the Emergency or Disaster from the Agency;

ii. In accordance with the Act, declare, renew or terminate a State of Local Emergency by resolution when appropriate;

- iii. Perform any additional powers or duties as described in the Act, as assigned to it by Council.
- iv. Exercise any power given to the Minister under Section 19(1) of the Act in relation to the part of the Town affected by the declaration; and
- v. Authorize any persons at any time to exercise, in the operation of the Emergency Management Plan, any power given to the Minister under section 19(1) of the Act in relation to the part of the Town affected by the declaration.

5.2 The Council may:

- 5.2.1 During or within 60 days after the State of Local Emergency, by bylaw that is not advertised but is approved by the Minister responsible for the *Municipal Government Act*, borrow any money necessary to pay expenses caused by the emergency including payment for services provided by the Government of Alberta or by the Government of Canada when the services were provided at the request of the local authority.
- 5.2.2 Enter into agreements with and make payments or grants, or both, to person(s) or organization(s) for the provision of services in the development or implementation of emergency plans or programs, including mutual aid plans and programs.

6. EMERGENCY MANAGEMENT AGENCY

- 6.1 There is hereby established an Emergency Management Agency (Agency) to act as the agent of Council to carry out its statutory obligations under the Act. This does not include the authority to declare, renew, or terminate a State of Local Emergency nor the authority contained in Section 9 of this Bylaw, however any decision to declare, renew, or terminate a State of Local Emergency shall be based on the recommendation of the Agency.
- 6.2 Council hereby authorizes the Agency, for the duration of such State of Local Emergency, do all acts and take necessary proceedings to address the emergency pursuant to the Act.
- 6.3 The Agency may be comprised of one or more of the following based on the direction of the DEM:
 - 6.3.1 Director of Emergency Management
 - 6.3.2 Deputy Director(s) of Emergency Management
 - 6.3.3 Chief Administrative Officer (Agency Administrator)
 - 6.3.4 Emergency Social Services Director
 - 6.3.5 Other Person(s) at the discretion of the DEM.
- 6.4 Other members of core agencies and organizations as invited by the DEM. Such agencies and organizations may have a recurring seat at the Agency and others may be invited in as subject matter experts as required.
- 6.5 The Agency shall:
 - 6.5.1 Be responsible for the administration of the Town's emergency management program;
 - 6.5.2 Act as the agent of Council to carry out all of the powers and duties of Council under the Act, except for the powers and duties delegated by this Bylaw to the Committee;
 - 6.5.3 Provide advice to the Committee as required;
 - 6.5.4 Review all emergency management plans and programs for the Town on at least an annual basis;
 - 6.5.5 Report to the Committee on all Agency activities and provide an update on the review of the EMP on an annual basis;

- 6.5.6 Use a command, control and coordination system as prescribed by the Managing Director of the Alberta Emergency Management Agency;
- 6.5.7 Cause the EMP and related plans and programs to be activated when required; and
- 6.5.8 Perform any other functions and duties as required by this Bylaw or by Council.
- 6.6 The Town of Didsbury will collaborate with the other communities in the Mountain View Regional Emergency Management Agency (MREMA) in sustaining a Regional Emergency Response Plan.
- 6.7 The Town of Didsbury will actively participate in the MVREMA for the purpose of assisting in the managing of the Regional Emergency Response Plan.

7. DIRECTOR OF EMERGENCY MANAGEMENT

- 7.1 The Chief Administrative Officer shall recommend to Council the appointment of the Director of Emergency Management (DEM) and Deputy Director of Emergency Management (DDEM).
- 7.2 The DEM shall:
 - 7.2.1 Coordinate all emergency services and other resources used in an emergency.
 - 7.2.2 Ensure the preparation and coordination of the Emergency Management Plan and related plans and programs for the Town;
 - 7.2.3 Coordinate the Emergency Management Agency to fulfill the Agency's obligations laid out herein;
 - 7.2.4 Communicate recommendations made by the Emergency Management Agency to the Emergency Advisory Committee.
 - 7.2.5 Act as Director of the Emergency Operations Centre or as the Incident Commander in an Incident Command Post as needed.
 - 7.2.6 Ensure all training requirements and exercises prescribed by the managing director of the Alberta Emergency Management Agency are completed within the required timelines to maintain effectiveness in the event of an emergency.
 - 7.2.7 Perform other duties as prescribed by the local authority.
- 7.3 The DEM is authorized to delegate and authorize further delegations of any powers, duties and functions delegated DEM under this Bylaw.

8. DECLARATION OF STATE OF LOCAL EMERGENCY

- 8.1 If the Mayor is available, then the Mayor acting alone constitutes a quorum of the Emergency Advisory Committee for the purpose of making a decision to declare, renew or cancel a State of Local Emergency or expand or reduce the part of the municipality to which a State of Local Emergency applies.
- 8.2 If the Mayor is unavailable or incapacitated, then the Deputy Mayor acting alone may exercise this authority and if the Deputy Mayor is unavailable or incapacitated then any member of the Committee acting alone may exercise this authority.
- 8.3 A declaration, renewal or cancellation of a State of Local Emergency shall be made in accordance with the Act, and specifically:
 - 8.3.1 The declaration, renewal or termination must be made by resolution at a meeting for which notice under the *Municipal Government Act* is not required;
 - 8.3.2 All members of Council shall be notified of the declaration, renewal or termination as soon as practicable;
 - 8.3.3 The decision must identify the nature of the Emergency and the area of the Town in which it exists;

- 8.3.4 The details of the declaration shall be published immediately by such means of communication considered most likely to make known to the majority of the population of the area affected the contents of the declaration; and
- 8.3.5 The Alberta Emergency Management Agency will be notified, and the declaration shall be forwarded to the Minister forthwith.
- 8.4 When a State of Local Emergency is declared, the Agency shall:
- 8.4.1 Ensure that the declaration identifies the nature of the emergency and the area in which it exists;
- 8.4.2 Cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the population of the area affected;
- 8.4.3 Forward a copy of the declaration to the Minister forthwith; and
- 8.4.4 Notify the Alberta Emergency Management Agency when practicable.
- 8.4.5 When a State of Local Emergency is declared, the DEM may, for the duration of the State of Local Emergency, do all acts and take necessary proceedings including the following:
- i. Cause the Emergency Management Plan or any related plans or programs to be put into operation;
 - ii. Acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
 - iii. Authorize or require any qualified person to render aid of a type the person is qualified to provide;
 - iv. Control or prohibit travel to or from any area of Didsbury;
 - v. Provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and coordinate emergency medical, welfare and other essential services in any part of Didsbury;
 - vi. Cause the evacuation of persons and removal of personal property from any area of Didsbury that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons and of the personal property;
 - vii. Authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan or program;
 - viii. Cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;
 - ix. Procure or fix prices for food, clothing, fuel, equipment, medical supplies or other essential supplies and the use of property, service, resources or equipment within Didsbury for the duration of the State of Local Emergency.
 - x. Authorize the conscription of persons needed to meet an emergency; and
 - xi. Authorize any persons at any time to exercise, in the operation of the Emergency Management Plan and related plans or programs, any power specified in Section 24, 25 and 26 of the *Emergency Management Act* and Section 4 of the *Local Authority Emergency Management Regulation*.

9. TERMINATION OF STATE OF LOCAL EMERGENCY

- 9.1 A declaration of a State of Local Emergency is considered terminated and ceases to be of any force or effect when:
- 9.1.1 A resolution to terminate the declaration of a State of Local Emergency is passed under the provision of this Bylaw;
 - 9.1.2 A period of seven (7) days has lapsed since it was declared, unless it is renewed by resolution;
 - 9.1.3 The Lieutenant Governor in Council makes an order for the declaration of a State of Emergency under the Act, relating to the same area; or
 - 9.1.4 The Minister cancels the State of Local Emergency.
- 9.2 When a declaration of a State of Local Emergency has been terminated, the details of the termination shall be published immediately by such means of communication considered most likely to notify the majority of the population of the area affected.

11. STATEMENT

No action lies against Didsbury or a person acting under Didsbury's direction or authorization for anything done or omitted to be done in good faith while carrying out a power under the *Emergency Management Act* or the regulations during a State of Local Emergency.

12. SEVERABILITY

Should any provisions of this Bylaw become invalid, void, illegal or otherwise not enforceable, it shall be considered separate and severable from the Bylaw and the remainder shall remain and be binding as though such provision had not been invalid.

13. EFFECTIVE DATE

This Bylaw comes into force and effect on Third and Final Reading.

14. REPEAL

Town of Didsbury Bylaw No. 2007-22, being a Bylaw to establish a Municipal Emergency Management Agency, cited as the Municipal Emergency Management Bylaw, is hereby repealed.

Read a first time this day of 2020

Read a second time this day of 2020

Read a third and final time this day of 2020

Mayor - Rhonda Hunter

Chief Administrative Officer - Ethan Gorner

Local Authority Emergency Management Regulation Summary

When will the Local Authority Emergency Management Regulation come into force?

The regulation will come into force on January 1, 2020. Local authorities must meet the requirements for emergency advisory committees, emergency management agencies, regional collaboration, and emergency management plans by January 1, 2020.

Specific timelines for training and exercise requirements are outlined below.

Emergency Advisory Committees

The emergency advisory committee must be appointed by bylaw, and that bylaw must at a minimum:

- Set out the purpose of the committee both during and outside emergencies. (2.)
- Establish that the committee provides guidance and direction to the emergency management agency. (3.23)
- Establish procedures that must be followed when declaring a state of local emergency. (8.)
- Identify the committee membership and chair by title or position. (4.)
- Set out a minimum meeting frequency, which must be at least once per year. (4.2)
- Outline quorum and procedural requirements for decision making, unless they are set out in another bylaw. (4.4)

Emergency Management Agencies

The emergency management agency must be established by bylaw, and that bylaw must at a minimum:

- Set out the responsibilities of the agency. (6.)
- Appoint a person as the director of emergency management, or state that a person who holds a specified position or title is appointed as the director of emergency management by virtue of holding that title or position. 7.
- State that the agency is responsible for the administration of the local authority's emergency management program. (6.5)
- Identify how often the agency must report to the emergency advisory committee on agency activities, which must be at least once per year and include an update on the agency's review of the emergency plan. (6.5.5)
- State that the command, control, and coordination system prescribed by the Managing Director will be used by the agency. (6.5.6)
- Indicate if the agency is acting on behalf of more than one local authority, and identify these local authorities. (6.6 & 6.7)

The Managing Director of Alberta Emergency Management Agency will prescribe a command, control, and coordination system that must be used by emergency management agencies. This system will be identified through a notice posted at aema.alberta.ca.

Regional Collaboration

- If a local authority has delegated some or all of their powers under the *Emergency Management Act* to a regional services commission or joint committee, the local authority must establish a bylaw setting out the powers and duties which have been delegated.
- If the local authority has delegated powers to a regional services commission, their bylaw must indicate whether the local authority will maintain an independent emergency management agency.
- When summer villages delegate powers and duties under the *Emergency Management Act* to another local authority, the local authority accepting the delegation of the summer village may delegate the powers to a council committee.
- When a summer village delegates powers and duties under the *Emergency Management Act* to another local authority, the summer village and the local authority must establish in bylaw which powers and duties have been delegated and accepted.

Training Requirements

Training requirements will be prescribed by the Managing Director by posting a notice at aema.alberta.ca. The requirements are as follows:

Elected Officials

Must complete the following course within 90 days of taking their official oath, or by January 1, 2021:

- The Municipal Elected Officials Course

Directors of Emergency Management

Must complete the following courses within 18 months of being appointed, or by July 1, 2020:

- Basic Emergency Management,
- Incident Command System (ICS) 100, 200, and 300
- The Director of Emergency Management Course

Municipal Staff

Staff who have been assigned responsibilities respecting the implementation of the emergency plan must complete the following courses within six months of being identified for this role, or by January 1, 2020:

- Basic Emergency Management
- ICS 100

The Managing Director of Alberta Emergency Management Agency may grant exemptions or extensions in some exceptional cases, and may approve alternative courses. For more information, please visit aema.alberta.ca or speak to your field officer.

Emergency Management Plans

The emergency management agency must review the emergency plan at least once per year, and make that plan available to the Alberta Emergency Management Agency for review and comment annually.

A local authority's emergency management plan must include the following:

- A description of the local authority's emergency management program.
- The procedures for implementing the plan during an emergency or exercise response.
- The local authority's plan for preparedness, response, and recovery activities.

- A hazard and risk assessment.
- Emergency management program exercises the local authority will engage in.
- The plan for regular review and maintenance of the emergency plan, and the plan for the review and maintenance of the plan after an exercise, emergency or disaster.
- How the command, control and coordination system prescribed by the Managing Director of the Alberta Emergency Management Agency will be used by the emergency management agency.
- Assignment of responsibilities respecting the implementation of the emergency plan to employees and elected officials by position.
- A training plan for staff assigned responsibilities in the emergency plan.
- The mechanisms used to prepare and maintain contact lists for those assigned responsibilities respecting implementation of the emergency plan.
- The plan for communications, public alerts, and notifications during exercises, emergencies and disasters.
- The plan for providing emergency social services during an emergency or disaster.

Emergency Management Exercises

Local Authorities must complete the following:

- A table top exercise within one year from January 1, 2020, and annually after the regulation is in force.
- A functional exercise within four years from January 1, 2020, and at least once every four years after the regulation is in force.
- Participation in a regional exercise that utilizes the local authority's emergency plan meets this requirement.
- If a community experienced an emergency or disaster in the previous four years that utilized the emergency plan and resulted in a written post-incident assessment that includes observations and recommendations for improvement and corrective action, the requirement for the conduct of a functional exercise will be met.
- Local authorities must submit an exercise notification to Alberta Emergency Management Agency 90 days before the functional exercise, which includes the exercise date, scenario, objectives and participant list.

Bill 13: *Emergency Management Act* Amendments

Frequently asked questions

What do the broadened enforcement provisions mean for my community and emergency operations?

Previously under the *Emergency Management Act*, the enforcement provision only applied if an individual did not comply with an evacuation order. To ensure you have the tools to address emergencies and disasters, the enforcement provision has been expanded to include non-compliance of orders related to requiring qualified persons to render aid, controlling or prohibiting travel in Alberta, restoration of facilities and distribution of essential supplies, price fixing, and conscription.

Why was the duration of a regular state of local emergency (SOLE) not extended?

Non-pandemic disasters and emergencies are typically dynamic and shorter in duration, therefore non-pandemic SOLEs will continue to last up to seven days before requiring renewal. This ensures council or the emergency advisory committee meet regularly to confirm that access to the extraordinary powers under a SOLE is still required.

Will my community have to make a new declaration for a pandemic state of emergency that will last for 90 days?

If your SOLE declaration was specific to a pandemic, a new declaration is not required. You will be required to determine the duration of the SOLE, which can be extended up to 90 days.

If the SOLE declaration was not specific to a pandemic, a new declaration would be required to access the 90-day duration. You may renew your SOLE declaration after Bill 13 comes into force, and that date would mark the beginning of the 90 day duration for the pandemic SOLE.

If my community is faced with another emergency or disaster while the pandemic SOLE is in place, and a need for extraordinary legal authorities exists, do we need to declare another SOLE?

Yes. Under section 21(2) of the *Emergency Management Act* the SOLE must identify the nature of the emergency and the area of the municipality in which it exists.

Why was the reference to “pandemic influenza” changed to “pandemic” in section 18, which relates to a provincial declaration of a state of emergency?

Given that COVID-19 is not a type of influenza, the previous wording limited the ability to declare a provincial state of emergency with a 90-day duration. Without this amendment, a provincially declared state of emergency would only last 28 days before requiring renewal. This more inclusive wording will ensure the province has the authority and tools needed to respond to any type of pandemic.

Why did the Government of Alberta include the new provisions in sections 24 (1.01) and (1.02) that would allow the Minister to restrict, prohibit, or terminate a local authority’s use of s 19(1) powers?

This amendment allows the Minister to selectively restrict or alter the use of the extraordinary powers provided under a SOLE, without having to cancel it. During a larger, province-wide response, this allows the Minister to maintain consistency across multiple municipalities in the use of section 19(1) authorities. Additionally, with a pandemic SOLE now lasting for up to 90 days, this is another check and balance provided to the Minister to ensure that the broader public interest is preserved.

What does the new section 19(1.1) allow the Minister to do?

The Minister already has broad authorities under section 19(1), that are not explicitly listed, and this allows the Minister to make an order that is enforceable as an offence for any powers that are not explicitly listed. This new provision does not extend to local authorities.

What is the process that can be used if a local authority wants to proceed with an offence under the Emergency Management Act?

If a peace officer or police officer has reasonable and probable grounds to believe that a contravention of the *Emergency Management Act* has occurred, and that it is in the public interest to proceed with charging an individual with an offence, they can issue a Summons Violation Ticket in accordance with Part 2 of the *Provincial Offences Procedure Act* to the individual that is suspected of not being in compliance with an order under a SOLE or SOE. The individual who wishes to plead guilty can then either pay the legislated fine on or before the appearance date in the summons. Otherwise, the person, or their agent, is required to appear in court on the appearance date to enter a plea and set a date for trial.

For non-compliance of orders issued under the *Public Health Act* Community Peace Officers Level 1, Alberta Peace Officers Levels 1 and 2, and Police can enforce the Chief Medical Officer of Health orders. The Procedures Regulation (AR 63/2017) was amended to allow for a violation ticket to be issued under Part

3 of the *Provincial Offences Procedure Act*, for a contravention of an order of a medical officer of health. The specified penalty is \$1,000. This specified penalty is only for enforcement under the Public Health Act.

What happens to a community's SOLE if a SOE is declared?

The SOLE remains in place. If there is a provincially declared SOE a community is expected to continue to address and respond to emergencies and disasters at a local level, unless otherwise directed or requested by the Government of Alberta.

TOWN OF DIDSBURY
BY-LAW NO. 2007-22 (Emergency Management)

A BY-LAW OF THE TOWN OF DIDSBURY, IN THE PROVINCE OF ALBERTA, TO ESTABLISH A MUNICIPAL EMERGENCY MANAGEMENT AGENCY.

WHEREAS, the Council of the Town of Didsbury is responsible for the direction and control of its emergency response and is required, under the Emergency Management Act, Chapter E-6.8 RSA, to appoint a Municipal Emergency Management Committee and to establish and maintain a Municipal Emergency Management Agency; and

WHEREAS, it is desirable in the public interest, and in the interest of public safety, that such a committee be appointed and such an agency be established and maintained to carry out Council's statutory powers and obligations under the said Emergency Management Act;

NOW THEREFORE, the Council of the Town of Didsbury duly assembled hereby enacts as follows:

1. This By-Law may be cited as the Municipal Emergency Management By-Law.
2. In this By-Law;
 - a) "act" means the Emergency Management Act, Chapter E-6.8 RSA;
 - b) "Council" means the Council of the Town of Didsbury;
 - c) "Disaster" means an event that results in serious harm to the safety, health or welfare of people, or in widespread damage to property;
 - d) "Municipal Emergency Management Committee" means the committee established under this By-Law;
 - e) "Emergency" means an event that requires prompt co-ordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property;
 - f) "Minister" means the Minister charged with administration of the Act.
 - g) "Municipal Emergency Management Agency" means the agency established under this By-Law;
 - h) "Mountain View Regional Emergency Response Plan" means the emergency plan prepared by the Director of Municipal Emergency Management to co-ordinate response to an emergency or disaster.
3. There is hereby established a Municipal Emergency Management Committee to advise Council on the development of emergency plans and programs.
4. There is hereby established a Municipal Emergency Management Agency to act as the agent of Council to carry out its statutory powers and obligations under this act. This does not include the power to declare, renew, or terminate a state of local emergency, not the powers contained in Section 12 of this By-law.
5. Council Shall;
 - a) by resolution, appoint three of its members to serve on the Municipal Emergency Management Committee;
 - b) provide for the payment of expenses of the members of the Municipal Emergency Management Committee;

- c) by resolution, on the recommendation of the Municipal Emergency Management Committee, appoint a Director of Municipal Emergency Management and a Deputy Director of Municipal Emergency Management who shall do those things required of the Director of Municipal Emergency Management in that person's absence;
 - d) ensure that emergency plans and programs are prepared to address potential emergencies or disasters in the Town of Didsbury;
 - e) approve the Town of Didsbury's emergency plans and programs and
 - f) review the status of the Regional Mountain View Regional Emergency Response Plan and related plans and programs at least once each year.
- 6. Council may;
 - a) by By-Law borrow, levy, appropriate and expand, without the consent of electors, all sums required for the operation of the Municipal Emergency Management Agency; and
 - b) enter into agreements with and make payments or grants, or both, to persons or organizations for the provisions of services in the development or implementation of
 - c) emergency plans or programs, including mutual aid plans and programs.
- 7. The Municipal Emergency Management Committee shall;
 - a) review the Mountain View Regional Emergency Response Plan and related plans and programs on a regular basis; and
 - b) advise Council, duly assembled, on the status of the Mountain View Regional Emergency Response Plan and related plans or programs at least once each year.
- 8. The Municipal Emergency Management Agency shall be comprised of one or more of the following;
 - a) the Director of Municipal Emergency Management;
 - b) the Deputy Municipal Emergency Management;
 - c) the Manager, Administrator, Clerk of other administrative staff member(s) of the municipality;
 - d) the Police Chief or designate or the NCO in charge, R.C.M. Police or designate;
 - e) the Fire Chief or designate;
 - f) the Manager of Public Works or designate;
 - g) the Ambulance Service Manager or designate;
 - h) the Community Development Manager or designate;
 - i) the Health Unit Manager or designate;
 - j) the Hospital Manager or designate;
 - k) the Recreation Director or designate;
 - l) the Hospital Director or designate;
 - m) the School Board Chairman or designate;
 - n) the Human Resources and Employment Manager or designate;
 - o) representative(s) from Telus, Atco Gas and Trans Alta Utilities
 - p) representative(s) from Alberta Transportation;
 - q) representative(s) from Alberta Environment;
 - r) representative(s) from local industry, and
 - s) anybody else who might serve a useful purpose in the preparation or implementation of the Mountain View Regional Emergency Response Plan.
- 9. The Director of Municipal Emergency Management shall;
 - a) prepare and co-ordinate the Mountain View Regional Emergency Response Plan and related plans and programs for the Town of Didsbury;
 - b) act as director of emergency operations, or ensure that some one is designated under the Municipal Emergency Management Agency; and
 - c) co-ordinate all emergency services and other resources used in an emergency; or

- d) ensure that someone is designated to discharge the responsibilities specified in paragraphs (a), (b), and (c).
10. The power to declare or renew a state of local emergency under the Act, the powers specified in Section 12 of this By-Law, and the requirements specified in Section 14 of this By-Law, are hereby delegated to a committee comprised of Mayor or Deputy Mayor and in their absence, any two Councillors. This committee may, at any time when it is satisfied that an emergency exists or may exist, make a declaration of a state of local emergency.
11. When a state of local emergency is declared, the person or persons making the declaration shall;
- a) ensure that the declaration identifies the nature of the emergency and the area of the Town of Didsbury in which it exists;
 - b) cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the population of the area affected;
 - c) notify, Emergency Management Alberta as soon as is reasonably practicable; and
 - d) forward a copy of the declaration to the Minister forthwith.
12. Subject to Section 15, when a state of local emergency is declared, the person or persons making the declaration may;
- a) cause the Mountain View Regional Emergency Response Plan or any related plans or programs to be put into operation;
 - b) acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
 - c) authorize or require any qualified person to render aid of a type he or she is qualified to provide;
 - d) control or prohibit travel to or from any area of the Town of Didsbury;
 - e) provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and co-ordinate emergency medical, welfare and other essential services in any part of the Town of Didsbury;
 - f) cause the evacuation of persons and the removal of livestock and personal property from any area of the Town of Didsbury that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;
 - g) authorize the entry in to any building or on any land, without warrant, by any person in the course of implementing an emergency plan or program;
 - h) cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster or to attempt to forestall its occurrence or to combat its progress;
 - i) procure or fix prices for food, clothing, fuel, equipment, medical supplies, or other essential supplies and the use of any property, services, resources or equipment within the Town of Didsbury for the duration of the state of emergency;
 - j) authorize the conscription of persons needed to meet an emergency; and
 - k) authorize any persons at any time to exercise, in the operation of the Regional Mountain View Regional Emergency Response Plan and related plans or programs, any power specified in Paragraphs (b) through (j) in relation to any part of the municipality affected by a declaration of the state of local emergency;

13. When a state of local emergency is declared;
 - a) neither Council nor any member of Council, and
 - b) no person appointed by Council to carry out measures relating to emergencies or disasters;
is liable for gross negligence in carrying out their duties under this By-Law, nor are they subject to any proceedings by prohibition, certiorari, mandamus or injunction.
14. Notwithstanding Section 13;
 - a) Council and any member of Council, and
 - b) any person acting under the direction or authorization of Council is liable for gross negligence in carrying out their duties under this By-Law.
15. When, in the opinion of the persons declaring the state of local emergency, and emergency no longer exists in relation to which the declaration was made they shall, by resolution, terminate the declaration.
16. A declaration of a state of local emergency is considered terminated and ceases to be any force or effect when;
 - a) a resolution is passed under Section 15;
 - b) a period of seven days has lapsed since it was declared, unless it is renewed by resolution;
 - c) the Lieutenant Governor in Council makes an order for a state of emergency under the Act, relating to the same area; or
 - d) the Minister cancels the state of local emergency.
17. When a declaration of a state of local emergency has been terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected and shall notify Emergency Management Alberta as soon as is reasonable practicable.
18. By-Law No. 04-14 is hereby repealed.
19. This By-Law comes into force on the day it is finally passed.

Read a first time in Council this 4th day of September, 2007

Read a second time in Council this 4th day of September, 2007

Read a third time in Council, by unanimous consent, this 4th day of September, 2007

Mayor

Chief Administrative Officer



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	September 8, 2020
SUBJECT	Amending Bylaw 2020-13 – Didsbury Economic Development Advisory Committee (DEDAC)
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	6.2

BACKGROUND/PROPOSAL:

Bylaw 2020-13 is a bylaw to amend Bylaw 2020-05 Didsbury Economic Development Advisory Committee.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Section 5 Membership requires some clarification on the members of the Executive Committee of the Didsbury & District Chamber of Commerce.

Please see attached bylaw.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Economic Prosperity

RECOMMENDATION

That Council grant first reading to Bylaw 2020-13 a bylaw to amend Bylaw 2020-05 Didsbury Economic Development Advisory Committee.

TOWN OF DIDSBURY
BYLAW 2020-13

DIDSBURY ECONOMIC DEVELOPMENT ADVISORY COMMITTEE AMENDING BYLAW

A BYLAW OF THE TOWN OF DIDSBURY IN THE PROVINCE OF ALBERTA, PURSUANT TO THE PROVISIONS OF THE MUNICIPAL GOVERNMENT ACT, BEING CHAPTER M-26-1, OF THE REVISED STATUTES OF ALBERTA AND AMENDMENTS THERETO, TO AMEND DIDSBURY ECONOMIC DEVELOPMENT ADVISORY COMMITTEE BYLAW 2020-05.

WHEREAS, the Council of the Town of Didsbury deems it necessary to amend Bylaw 2020-05: Didsbury Economic Development Advisory Committee.

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts the following:

1. This Bylaw may be cited as the Didsbury Economic Development Advisory Committee Amending Bylaw No. 2020-13.
2. Bylaw 2020-05, being a bylaw to set the Didsbury Economic Development Advisory Committee for the Town of Didsbury, is hereby amended as follows:

MEMBERSHIP:

- 5.1 *The Town of Didsbury Economic Development Advisory Committee (DEDAC) shall consist of a minimum of eleven (11) members. Membership shall comprise the following:*
 - a. *Up to two (2) Town of Didsbury Councillors;*
 - b. *Up to two (2) Didsbury & District Chamber of Commerce Executive Members;*
 - c. *A minimum of eight (8) voting members of the public at large; that have experience in or a passion for business, innovation or economic development. Backgrounds in, but not limited to the following, are beneficial:*
 - *Didsbury area business owner and operator (non-Executive Member of Didsbury & District Chamber of Commerce);*
 - ~~*Didsbury and District Chamber of Commerce executive member;*~~
 - *Entrepreneur;*
 - *Investor/financier;*
 - *Commercial realty;*
 - *Land development;*
 - *Tourism operator;*
 - d. *President of the Didsbury & District Chamber of Commerce (non-voting ex-officio);*
 - e. *Mayor of the Town of Didsbury non-voting ex-officio);*
 - f. *A youth voting member (target age Grade 11 or 12).*

3. This By-Law shall take effect upon the final passing.

Read a first time on this day of 2020

Read a second time on this day of 2020

Read a third time on the this day of 2020

Mayor Rhonda Hunter

Chief Administrative Officer Ethan Gerner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	September 8, 2020
SUBJECT	Council Chambers Contingency Plan
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.1

BACKGROUND/PROPOSAL:

At the August 25, 2020 Regular Council Meeting, Council asked Administration to bring back a contingency plan for meetings in Council Chambers if the in-person capacity exceed the public health order recommendations.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The use of ZOOM Meetings for Council and Committee meetings has been relatively easy and smooth. Administration is recommending that if Council Chambers cannot accommodate the number of individuals as specified in the public health order, Council will recess the meeting for 30 minutes and the meeting will resume using ZOOM Meetings.

Administration will announce the ZOOM Meeting information for the public to participate at the time of decision to recess as well as have put on social media.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 4. Healthy Safe Living

Strategic Priority 2. An Informed & Engaged Community

RECOMMENDATION

That Council move to approve the use of ZOOM Meeting if the attendance of individuals in Council Chambers exceeds the capacity under the public health order recommendations.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE:	September 8, 2020
SUBJECT	Skatepark Update
ORIGINATING DEPARTMENT	Community Services
AGENDA ITEM	7.2

BACKGROUND/PROPOSAL:

As Council is aware, the Didsbury Sk8park Society recently received notice on their success with their \$125,000 CFEP funding application. Combined with other donations and gifts in kind, the total fundraising to date for the skatepark is \$315,394.62 or 90% of the \$350,000 total project cost.

In speaking with the skatepark contractor, New Line Skateparks (NLS), we are looking at a Round Two construction period in 2021, which will occur mid-June for a 12-16 week period (weather dependent). Construction and travel delays due to COVID-19 in 2020 has resulted in Round One in 2021 being filled with carry-over projects from 2020 and unfortunately will delay our construction period.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

In order to secure this Round Two construction slot, NLS requires a formal notice from the Town of Didsbury of our intention to proceed with this project. This notice should come through a motion of Council, committing to construction of this project in Round Two 2021. This motion will then be included in a letter to NLS, thus guaranteeing our construction for next year.

ALIGNMENT WITH STRATEGIC PLAN

Healthy Active Living, Infrastructure and Asset Management

RECOMMENDATION

That Council move to approve that the Town of Didsbury commit to construction of the new skatepark in Round Two construction period of 2021 and further, that Administration be directed to send a letter to New Line Skateparks to notify them of this commitment and book construction dates.



REGULAR COUNCIL MEETING

Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	September 8, 2020
SUBJECT	Changes to Linear Assessment
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.3

BACKGROUND/PROPOSAL:

The Province initiated a review process on the Assessment Model for wells and pipelines in January 2020, which has been jointly led by the Ministry of Municipal Affairs and the Associate Minister of Natural Gas and Electricity. Over a six-month period, four meetings were held with representatives from AUMA, RMA and industry associations.

The process was halted until late July at which time AUMA and RMA and their members, started speaking out about the concerns with the proposed model changes. AUMA held an online session for members to provide some background on the review and the impacts to municipalities and to engage members in a discussion about their questions and concerns.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

In follow up to the August 14 AUMA online session, a package of documents is being provided to municipalities to assist in the review, communication with residents, Council and staff and provide feedback to MLAs and ministers.

Further, in response to the assessment model changes, Mountain View County has copied their regional partners on a letter sent to MLA Nathan Cooper on the proposed changes to linear assessment that are being considered by Municipal Affairs.

Attached is the letter Mountain View County sent to MLA Nathan Cooper and the AUMA summary.

RECOMMENDATION

That Council move to accept the letter from Mountain View County and the information from the Alberta Urban Municipalities Association on the Impacts of Assessment Model Changes on Municipalities as information.



Mountain View C O U N T Y

July 30, 2020

Via email

Honourable Nathan Cooper
MLA for Olds – Didsbury – Three Hills
Constituency Office
Box 3909
4905 B – 50 Avenue
Olds, AB T4H 1P6

Dear Mr. Cooper:

Re: Impacts of Assessment Model Changes on Mountain View County

Mountain View County is extremely disappointed with Alberta Municipal Affairs and opposed to the changes to the assessment model for regulated properties such as wells and pipelines that was announced recently. The changes are intended to enhance oil and gas industry competitiveness; however, they will have serious impacts on Mountain View County, and all rural municipalities. As your riding includes Mountain View County, it is critical that you are aware of the impacts these changes will have on our ability to provide services and maintain infrastructure, as well as the burden such changes may place on other property owners in the County.

Municipal Affairs has not engaged municipalities directly, they have chosen to only communicate through the Rural Municipalities of Alberta (RMA). Previous amendments to the Municipal Government Act (MGA) required municipalities to create Three (3) Year Financial Plans and Five (5) Year Capital Plans. Municipal Affairs has not provided us with a three (3) year forecast on impacts of the Assessment Model Review, and we fear that the 1 year projections supplied to the County through RMA will not reflect the full impact of changes that are being made to the depreciation rates of Linear Assessment. Mountain View County has requested a 3 year forecast from Municipal Affairs, but this request has been declined. It seems unreasonable that Municipal Affairs can require municipalities to provide a 3 year Fiscal Plan, but the department is not willing to put in a little bit of extra work to provide us with the same standard on an issue that has such major implications.

Based on the 4 scenarios of potential changes proposed by the province, Mountain View County is facing a loss of between 11% and 25% of our Municipal Revenue in the first year of implementation, with further losses of 5% - 10% of our Linear Assessment Base projected in subsequent years. To offset this loss in revenue our remaining tax base of Residential and Agricultural properties would see a tax increase in the range of 94% based on RMA calculations to offset the loss of revenue. Impacts of the assessment model change will have the effect of simply transferring taxes from the oil and gas industry to other businesses and residents, which will not help re-build or diversify Alberta's economy.

Assessment loss of this magnitude will require Mountain View County to reduce service levels and will require us to default on the financial commitments we have agreed to in our intermunicipal collaboration agreements with our Urban Partners to remain viable. These changes will impact not only our Mountain View County and the services we provide to residents and businesses, but the entire region. Please find attached to this letter a short summary of how the changes will impact Mountain View County's financial contributions within the region.

As MLA for Olds, Didsbury, and Three Hills, we rely on you to serve as a provincial government champion for Mountain View County, our municipal neighbours, and area residents and businesses. Right now, we badly need your support in urging your government colleagues (particularly the ministers of Municipal Affairs and Energy and the Associate Minister of Natural Gas and Electricity) to reconsider these changes and work with municipalities to better understand their impacts, and at a minimum provide a 3 year analysis of potential impacts. Mountain View County, and many others across Alberta, are proud supporters and partners of the oil and gas industry, and deserve to be part of the solution to industry competitiveness, rather than be forced to absorb crippling changes to the assessment model. We are willing to do our part to help restore Alberta's economic strength, however Mountain View County is not convinced that this plan will guarantee that the tax dollars saved will be re-invested in Alberta as there appears to be no direct incentive or responsibility to spend the money saved in the oil and gas sector in Alberta. Mountain View County was optimistic that as part of the Assessment model review the issue of unpaid Linear Taxes, and our lack of Legislative tools to collect unpaid taxes would also be addressed. From the information shared by RMA there is still no protection for Rural Municipalities regarding our ability to collect unpaid taxes.

We would be pleased to further engage you in dialogue or provide you with further information on this issue. We would also encourage you to contact the RMA for more information on the province-wide impacts of the proposed changes.

Sincerely,



Bruce Beattie
Reeve

BB/ge

cc Honourable Jason Kenney, Premier
 Honourable Kaycee Madu, Minister of Municipal Affairs
 Al Kemmere, President, Rural Municipalities of Alberta (RMA)
 Honourable Jason Nixon, MLA
 Mountain View County Councillors



MVC loss of Revenue expressed as a % under the proposed change to Regulated Rate Assessment Rules

	2021 Est Scenario A	2021 Est Scenario B	2021 Est Scenario C	2021 Est Scenario D
Revenue Loss	(\$3,227,420)	(\$3,618,846)	(\$6,014,266)	(\$7,254,998)
As a percentage of Total Revenue	-8%	-9%	-15%	-18%
As a percentage of Muni Property Tax	-11%	-12%	-20%	-25%

Assumptions/Notes:

1. Total Revenue is as defined in the FIR using 2020 budget figures
2. Municipal Property is the municipal portion of property tax as per 2020 budget
3. The Province holds all of the detail on property ages and as a result it is difficult to predict/estimate further reductions in assessment based on the new depreciation schedules



Estimated Effects of New Linear Rates on Mountain View County's Non-Residential ASFF & Total Mill Rates

	2020	2021 Est Scenario A	2021 Est Scenario B	2021 Est Scenario C	2021 Est Scenario D
ASFF Rec for Non-Res (\$)	6,246,238.00	6,371,162.76	6,371,162.76	6,371,162.76	6,371,162.76
ASFF Mill Rate	3.81	4.73	4.86	5.92	6.66
Non-Res Assessment (\$) ex. M & E	1,585,629,190.00	1,347,634,723.98	1,309,632,199.71	1,077,067,151.17	956,607,733.69
Increase in ASFF Mill Rate		0.24	0.28	0.55	0.75
Increase as a % of Total Mill Rate		6%	7%	14%	19%

Assumptions/Notes:

1. 2% in ASFF requisition
2. All other non-res remains the same

This table shows the effect on the ASFF portion of the mill rate due to timing difference in how the requisition is calculated. For 2021 calculations the GOA will calculate the requisition based on the 2020 equalized assessment which is based on 2018 data. While municipalities calculate the mill rate based on 2019 assessment data which is expected to be based on the new linear rates.



MVC's loss of Assessment Impact on the MVSH Requisition

	2020 Equal. Assessment	% of Assessment	2020 Requisition	Estimated Requisition based assessment changes			
				Scenario A	Scenario B	Scenario C	Scenario D
MVC	4,644,756,215.00	59.90%	1,168,054	1,135,124.86	1,130,941.68	1,104,375.76	1,089,926.62
Olds	1,467,777,330.00	18.93%	369,114	384,657.38	386,632.03	399,172.33	405,992.96
Didsbury	577,796,792.00	7.45%	145,303	151,422.01	152,199.34	157,135.89	159,820.86
Carstairs	635,630,470.00	8.20%	159,847	166,578.37	167,433.50	172,864.16	175,817.88
Sundre	382,140,502.00	4.93%	96,100	100,146.77	100,660.88	103,925.79	105,701.56
Cremona	46,059,053.00	0.59%	11,583	12,070.60	12,132.57	12,526.08	12,740.11
	7,754,160,362.00		1,950,000	1,950,000.00	1,950,000.00	1,950,000.00	1,950,000.00

Change in \$ allocation of requisition based assessment Change

	Scenario A	Scenario B	Scenario C	Scenario D
MVC	(32,928.70)	(37,111.88)	(63,677.80)	(78,126.94)
Olds	15,543.81	17,518.46	30,058.76	36,879.40
Didsbury	6,118.89	6,896.22	11,832.76	14,517.73
Carstairs	6,731.35	7,586.48	13,017.14	15,970.86
Sundre	4,046.88	4,560.99	7,825.89	9,601.67
Cremona	487.77	549.73	943.25	1,157.28
	-	-	-	-

Assumptions/Notes:

1. The figures above are based on changed property assessment rules of regulated classes. Most likely there will downward movement in other classes in the next assessment period for municipalities.
2. Changes based on the above will not be seen till the 2022 taxation year.
3. Over time with increased depreciation rates and forecast limited oilfield activity, the proportional share of the requisition is expected to fall for MVC.



**The Impact of the Changes to Regulated Assessment on Recreation, Library
and the Intermunicipal Reserve Funding**

	Scenario A	Scenario B	Scenario C	Scenario D
	6,801,123	6,801,123	6,801,123	6,801,123
	1,320,774	1,320,774	1,320,774	1,320,774
	18,204,130	17,810,313	15,400,265	14,151,956
	26,326,027	25,932,210	23,522,162	22,273,853
9% of Revenue	2,369,342	2,333,899	2,116,995	2,004,647
ICF 2020 Operating Funding Commitment	2,198,170	2,198,170	2,198,170	2,198,170
Available for Intermunicipal Collaboration Reserve (Capital Investment)	171,172	135,729	(81,175)	(193,523)

Assumptions/Notes:

1. The figures above are based on changed property assessment rules of regulated classes. Most likely there will downward movement in other classes in the next assessment period for municipalities.
2. Over time with increased depreciation rates and forecasted limited oilfield additions, the assessment base is expected to decrease.
3. The 2020 operating Funding includes the contribution to the Intermunicipal Collaboration Reserve - Cremona
4. Once the the amount avaialble for intermunicipal collaboration reserve goes into the negative no funding soruce is available to fund capital porjects
5. The Province holds all of the detail on property ages and as a result it is difficult to predict/estimate further reductions in assessment based on the new depreciation schedules

Assessment Model Review – Wells & Pipelines

Background

The Ministry of Municipal Affairs and the Associate Ministry of Natural Gas and Electricity have been jointly leading a confidential stakeholder engagement process on assessment model changes for wells and pipelines since January 2020.

Stakeholders involved, in addition to AUMA, include:

- Rural Municipalities Association
- Canadian Association of Petroleum Producers
- Canadian Energy Pipeline Association
- Explorers and Producers Association of Canada
- Canadian Property Taxpayers Association

The process was embargoed until late July, at which time AUMA and RMA, and their members, started speaking out about their concerns with the proposed changes.

The provincial government has stated that the goal of the review is to modernize the assessment model for oil and gas properties to enhance industry competitiveness, while ensuring municipal viability.

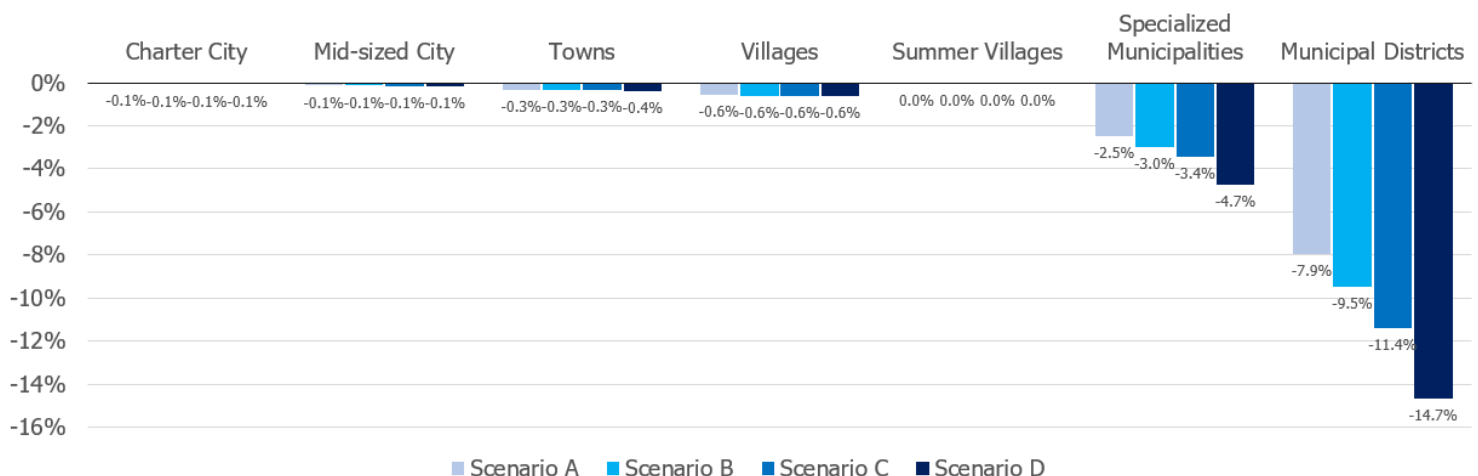
Four scenarios (labeled A, B, C and D) propose a mix of changes to the assessment of oil and gas wells, pipelines, and associated M&E including:

- Increased depreciation rates
 - Scenario D, which has the greatest negative impacts for municipalities, proposes:
 - to reduce the assessed value of a well by 85 % after 16 years; and
 - an overall 85% reduction in assessed value of pipelines when fully depreciated.
- Introducing adjustment factors applied to deep horizontal wells, SAGD wells, and/or pipes greater than 10 inches.
- Changing what types of construction costs are assessed.
- Changing the land assessment value based on the property's state of depreciation.

Impacts to Municipalities

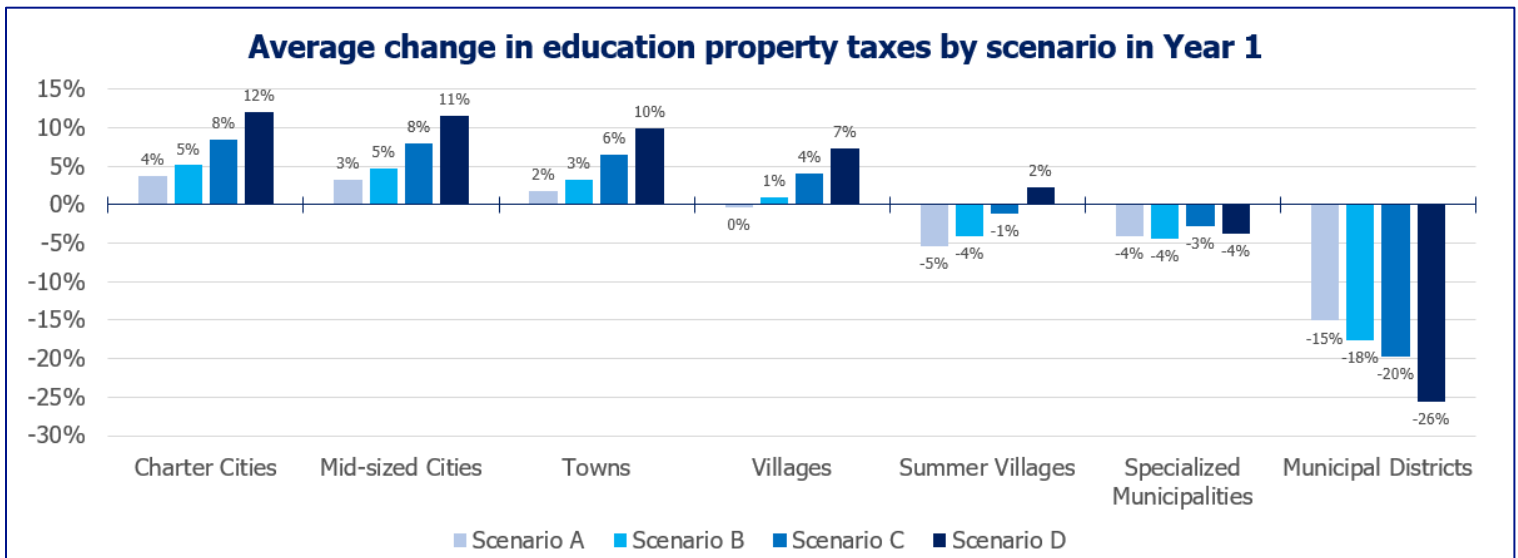
Depending on the scenario, total loss of municipal tax revenues in the first year will be \$117 million to \$301 million. After year 1, the steeper depreciation rates will lead to further declines in assessment in future years. The greatest losses in tax revenues will be in rural municipalities. Many municipalities will be forced to increase residential and/or non-residential taxes; and/or reduce service levels and staff. Some may also have to review their viability and consider amalgamation.

Average Change in Assessment – Year 1



Assessment Model Review – Wells & Pipelines

If the province were to implement Scenario D, municipal districts would collect approximately \$70 million less in education property taxes in year 1, and this tax burden would then shift to residences and businesses in urban municipalities.



Shortcomings of the Proposed Models

- Mainly benefits large oil and gas companies.
- No guarantee that the tax savings will be reinvested in Alberta through new jobs or capital investment.
- Tax reductions are permanent even if commodity prices change.
- Uses assessment methodology to meet tax policy goals, which violates the principles of property assessment.
- Puts the sustainability of cost-sharing agreements and viability of small communities at risk.
- Shifts a greater share of provincial education property tax onto other residences and businesses.
- Shifts a greater share of the new police costing model onto towns and villages with under 5,000 population.
- Province has not shared a forecast of the long-term impacts.

Potential Solutions

- Abandon changes to the assessment model in favour of incentive-based tax reductions for companies investing in Alberta.
- Alberta Energy develop programs and incentives for oil and gas companies.
- Province shares in any tax reductions by reducing education property taxes.

Who we are

The Alberta Urban Municipalities Association represents urban municipalities including cities, towns, villages, summer villages and specialized municipalities and more than 85% of Albertans. It is a dynamic and evolving association, advocating the interests of members to the provincial and federal orders of government and other stakeholders.





REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	September 8, 2020
SUBJECT	MDP Timeline Extension
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.4

BACKGROUND/PROPOSAL:

Council approved and budgeted for the Municipal Development Plan Update in the 10 year Strategic Plan for 2020. Administration is currently undertaking an update to the IDP, which is a higher level-planning document and is required to be completed before addressing lower level planning documents. Therefore, Administration is recommending Council formally change the timelines for this project.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Intermunicipal Collaborative Committee (ICC) are currently working with Urban Systems to update the Intermunicipal Development Plan (IDP), which is a requirement under the Intermunicipal Collaborative Framework (ICF).

Administration is recommending that the MDP update take place after the IDP is approved by both participating Councils.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 2. An Informed & Engaged Community

RECOMMENDATION

That Council move to approve the extension of the Municipal Development Plan update after the Intermunicipal Development Plan has been adopted by the Town of Didsbury and Mountain View County Councils.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	September 8, 2020
SUBJECT	Asset Management Grant Support
ORIGINATING DEPARTMENT	ACAO/CFO
AGENDA ITEM	7.5

BACKGROUND/PROPOSAL:

FCM has announced the MAMP grant (Municipal Asset Management Program) which, if successful, would provide the Town up to \$50,000 towards an asset management program. The Town would be required to match 20% of the funds or \$10,000.

In order to be eligible for the MAMP funding, Administration requires a resolution drafted and adopted by Council which expresses Council's support for the project.

The FCM accepts grant applications on a continuous basis, year-round until October 31, 2022. Municipalities are encouraged to apply early as the funding is expected to run out prior to the October 31, 2022 date.

It is expected that once the grant application is submitted that there is a minimum of 6 months waiting period to find out if we have been successful.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The project Administration is bringing forward for grant funding is an Asset Management Plan for our Pathways, Play Structures and Parks. This project would include collecting inventory data and a condition assessment of on all Town assets in our open spaces including Pathways, Play Structures, Sports Fields and Parks. The Asset Management Plan would include an assessment of replacement costs, a preventative maintenance plan and annual capital improvement plan.

Administration plans to hire a consultant to develop the plan and use internal resources from Parks and Recreation and Finance to manage and assist with the project. The Town would be required to match up to 20% of project costs, and this would be achieved by committing staff time towards this project, up to \$10,000. Administration expects this staff time would be a reallocation of resources towards the project and would not impact the current staffing levels at the Town of Didsbury.

ALIGNMENT WITH STRATEGIC PLAN

Infrastructure and Asset Management; Healthy Safe Living

There are multiple items within Council's Strategic Plan that this plan would work towards completing including:

- Lifecycle planning.
- Standardizing outdoor recreation equipment.
- Evaluate standardizing furnishings in outdoor spaces.
- Develop and implement a playground and equipment maintenance and replacement plan.
- Ensure operational/capital maintenance budgets are in place for open spaces assets.
- Develop and implement a sports field maintenance program.
- Become a building block for the Trails Master Plan.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

RECOMMENDATION

That Council moves to approve for Administration to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for an Asset Management Plan for our Pathways, Play Structures and Parks thus committing the Town of Didsbury to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- The Collection of Inventory Data on our Pathways, Play Structures, Sports Field and other park equipment.
- Condition Assessment of each group of assets stated above;
- Developing an Open Space Asset Management Plan which addresses annual maintenance and capital costs for our Open Spaces.

Be it further resolved that the Town of Didsbury commits up to \$10,000 of staff time from its budget toward the costs of this initiative.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	September 8, 2020
SUBJECT	Fall Cleanup
ORIGINATING DEPARTMENT	Public Works / Community Services
AGENDA ITEM	7.6

BACKGROUND/PROPOSAL:

Due to COVID-19, the annual Spring Clean up in May did not take place. Administration is bringing forward a Fall Clean up to be held September 28 to October 4th.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The following is being proposed:

- Appliance Day: Tuesday, September 29th
- Senior and Disabled Curbside Pickup: Wednesday, September 30th

The cost to purchase a ticket is:

- \$10.00 per Landfill Ticket (load)
- \$15.00 for Appliances
- \$10.00 for Senior and Disabled Curbside Pickup

Residents will be encouraged to participate in the above. Individuals and community groups will also be encouraged to join the Town-wide Cleanup during this week and be provided with garbage bags and a targeted area assignment. Unfortunately, we will not be able to supply any extra gloves to community groups due to shortages; therefore, individuals will need to use their own gloves.

Staff will once again participate with cleaning the Town on the morning of Friday, October 2, 2020.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 4. Healthy Safe Living

RECOMMENDATION

That Council approve the Fall Cleanup program as presented.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	September 8, 2020
SUBJECT	Chief Administrative Officer's Report
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.1

BACKGROUND/PROPOSAL:

The Chief Administrative Officer provides Council with a regular report for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please see attached.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 2. An Informed & Engaged Community

RECOMMENDATION

That Council move to accept the Chief Administrative Officer's report for September 8, 2020 as information.



CAO Report – September 8, 2020

1. 2019 Motions (Office of the CAO)

Items in light grey font are information or non-action items. Items highlighted in green are completed and/or resolve. Outstanding items are highlighted in yellow and are as follows:

- Res. 274 Create Cultural Master Plan – postponed to 2021 budget
- Res. 499 Financial Controls Policy – bringing forward Q4 2020
- Res. 593 Review perpetual care fee – bring back with 2021 Rates & Fees Bylaw

2. Capital Project Updates (OACO, Community Services, Public Works)

- 2020 Road Rehabilitation & Repair: Contract has successfully concluded, project summary being developed.
- 2019 Project: Pumper Truck (Fire Engine) – The inspection on the truck was September 2; the expected delivery is 90 days.
- 2019 Project: Camera/Silent Partner partition/Radar - Full CPO vehicle replacement to occur soon which would see installation of these items; therefore did not go ahead with purchasing the item in 2019 budget year as it would be redundant.
- 15th Ave. Storm Water Main Extension – Contract in progress proceeding on schedule.
- Westhill Place Sanitary Service Line Replacement – In progress proceeding on schedule.
- Fire Hall Demolition – The tender process was followed and three (3) were received; however we will bring back this item during budget deliberations as the costs came in higher than expected.

3. Community Services Report

Attached is a report from Community Services on parks, swimming pool schedule changes and the arena update.

4. Legislative Registry (Legislative Services)

The Legislative Registry is a working document used to track the status of legislative items.

5. Action Request Report for July (Financial Services)

Attached is the Action Request Summary and Detail Report for the month of July 2020.

6. Valarosa Playground (Public Works)

We have received a construction update start date. We should see activity begin early next week.

2019 Resolution Index

Res. #	Specifics	Date	Status
001	that Council accept the agenda of the January 8, 2019 Regular Council Meeting as amended.	01/08/19	
002	that Council accept the minutes of the December 11, 2018 Regular Council Meeting as presented.	01/08/19	
003	that Council approve the Council Remuneration Policy (COUN 004) as amended.	01/08/19	Completed
004	that Council table Bylaw 2014-12 Procedural Bylaw to the January 22, 2019 Regular Council Meeting.	01/08/19	Completed
005	that Council approve Bylaw 2014-12 Procedural Bylaw as amended.	01/08/19	Completed
006	that Council accept the attached Councillor Remuneration Form as information.	01/08/19	
007	that Council accept the Town of Didsbury Strategic Plan 2017-2027 as amended.	01/08/19	Completed
008	that Council accept the Terms of Reference and Letter of Understanding for the Didsbury Municipal Library as information.	01/08/19	
009	that Council approve the Employee Innovation Program.	01/08/19	Completed
010	that Council approve the STARS Program and that it be rolled out effective this date, January 8, 2019.	01/08/19	Completed
011	that Council accept the attached email from Ms. Kozai as information.	01/08/19	
012	that Council accept the Mayor's Report as information.	01/08/19	
013	that Council accept the attached reports as information.	01/08/19	
014	that Council accept the correspondence presented as information.	01/08/19	
015	that Council adjourn the Regular Council Meeting at 6:56 PM.	01/08/19	
016	that Council accept the agenda of the January 22, 2019 Regular Council Meeting as	01/22/19	
017	that Council accept the minutes of the January 8, 2019 Regular Council Meeting as	01/22/19	
018	that Council grant first reading to Bylaw 2019-01 "Supplementary Assessments" on the 22nd day of January, 2019.	01/22/19	
019	that Council grant second reading to Bylaw 2019-01 "Supplementary Assessments" on the 22nd day of January, 2019.	01/22/19	
020	that Council grant unanimous consent to proceed to a third and final reading of Bylaw 2019-01 "Supplementary Assessments" on the 22nd day of January, 2019.	01/22/19	
021	that Council grant third and final reading to Bylaw 2019-01 "Supplementary Assessments" on the 22nd day of January, 2019.	01/22/19	Completed
022	that Council grant first reading to Bylaw 2019-02 "Rates, Fees and Fines" on the 22nd Day of January, 2019.	01/22/19	
023	that Council direct Administration to bring back to Council information on Rates & Fees as discussed.	01/22/19	Completed
024	that Council approve ADMIN 003 Public Participation Policy on this the 22nd day of January, 2019.	01/22/19	Completed
025	grant first reading to Bylaw 2019-03 "Procedural Bylaw" with discussed amendments on the 22nd day of January, 2019.	01/22/19	
026	grant second reading to Bylaw 2019-03 "Procedural Bylaw" with discussed amendments on the 22nd day of January, 2019.	01/22/19	
027	grant unanimous consent to proceed to a third and final reading of Bylaw 2019-03 "Procedural Bylaw" with discussed amendments on the 22nd Day of January, 2019. Consensus not received.	01/22/19	Completed
028	that Council approve the correction on the 10-year capital plan.	01/22/19	Completed
029	that Council accept the Didsbury Fire Department update as information.	01/22/19	
030	that Council accept the review of the sound recording system as information.	01/22/19	
031	that Council approve funding in the amount of \$11,000.00 for the project from 2019 operational budget.	01/22/19	Completed
032	that Council accept the update on the solid waste Notice of Motion as information.	01/22/19	

2019 Resolution Index

033	that Council accept the CAO Quarterly Report as information.	01/22/19	
034	that Council accept the November Monthly Action Requests as information.	01/22/19	
035	that Council accept the December Monthly Action Requests as information.	01/22/19	
036	that Council accept the 2018 Action Request Summary as information.	01/22/19	
037	that Council accept the Chief Administrative Officer Action Log as information.	01/22/19	
038	that Council accept the correspondence presented as information.	01/22/19	
039	that Council close the meeting to the public for Agenda Item 14.a.i through 14.a.ii as per Section 27, FOIP at 7:41 PM.	01/22/19	
040	that Council return to the Regular Council Meeting at 8:18 PM.	01/22/19	
041	that Council adjourn the Regular Council Meeting at 8:20 PM.	01/22/19	
042	that Council accept the agenda of the January 22, 2019 Regular Council Meeting as	02/12/19	
043	that Council accept the minutes of the January 22, 2019 Regular Council Meeting as presented. - Not Carried	02/12/19	
044	that Council accept the minutes of the January 22, 2019 Regular Council Meeting as	02/12/19	
045	that Council accept the attached minutes as information.	02/12/19	
046	that Council accept the attached Council Expenses as information.	02/12/19	
047	that Council adopt the 2019 Capital Budget as presented	02/12/19	Completed
048	that Administration bring back information on lower fees for multiple-residential units and motion will be tabled to the February 26, 2019 Regular Council Meeting.	02/12/19	Superseded
049	that Council grant third and final reading to Bylaw 2019-03 "Procedural Bylaw" on the 12th day of February 2019.	02/12/19	Completed
050	that Council approve road closures for the Didsbury Fuel-A-Palooza, hosted each year in May and this approval be for the next three (3) years providing that the road closure requests are received by Community Services before February 28th for each of the next (3) years.	02/12/19	Completed
051	that Council approve road closures for the Didsbury Elks Parade, hosted each year in August and this approval be for the next three (3) years providing that the road closure requests are received by Community Services before May 31st for each of the next (3) years.	02/12/19	Completed
052	that Council approve the 2019 FCSS funding recommendations as presented.	02/12/19	Completed
053	that Council accept the January 15, 2019 Mountain View Emergency Shelter Society Suitcase Party Sponsorship as information.	02/12/19	
054	that Council accept the February 4th email and request for sponsorship from Mountain View Seniors Housing as information.	02/12/19	
055	that Council accept the Mayor's Event Report as information.	02/12/19	
056	that Council accept the attached Council reports as information.	02/12/19	
057	that Council accept the correspondence presented as information.	02/12/19	
058	that the January 17, 2019 correspondence from the Didsbury & District Historical Society be brought back to the February 26, 2019 Regular Council Meeting.	02/12/19	Completed
059	that Council close the meeting to the public for Agenda Item 14.a.i through 14.a.ii as per Section 27, FOIP at 7:25 PM.	02/12/19	
060	that Council return to the Regular Council Meeting at 8:52 PM.	02/12/19	
061	that Council adjourn the Regular Council Meeting at 8:53 PM.	02/12/19	
062	that Council accept the agenda of the February 26, 2019 Regular Council Meeting as amended.	02/26/19	
063	that Council accept the minutes of the February 12, 2019 Regular Council Meeting as presented.	02/26/19	
064	that Council accept the attached minutes as information.	02/26/19	

2019 Resolution Index

065	that Council accept as information and direct Administration to adjust the 2019 budget where necessary to include the payroll grid adjustment, merit and 1.4% COLA, including grid adjustment for remaining leadership team members in accordance with the 60th percentile report; and to adjust tax revenue generated to \$4,870,000 in accordance with scenario 2 and return the 2019 budget to March 12, 2019 RCM.	02/26/19	Completed
066	that Council approve the Safety and Use Bylaw of the Didsbury Municipal Library as	02/26/19	Completed
067	that Council accept this request as information. (AMENDED below)	02/26/19	
067	that Council approve a donation to the Didsbury & District Historical Society in the amount of \$1,000.00 towards the publishing costs of a Didsbury History Book. The donation to be included in the 2019 Council budget to be funded by a general reserve generated from Council's 2018 surplus in grants and community engagement accounts	02/26/19	Completed
068	that Council grant second reading to Bylaw 2019-02 "Rates, Fees & Fines" on the 26th day of February, 2019.	02/26/19	
069	that Council grant third and final reading to Bylaw 2019-02 "Rates, Fees & Fines" on the 26th day of February, 2019.	02/26/19	Completed
070	that Council direct Administration to bring Rates, Fees and Fines Bylaw, with a full review of the user pay system, signage and revenue/expenses, to the second regular council meeting in July 2019.	02/26/19	Completed
071	that Council accept this presentation on the Butte Upgrade and 20th Avenue Sanitary Sewer Rehabilitation projects as information.	02/26/19	
072	that Council direct Administration to write a letter of support for Lotus Agriculture.	02/26/19	Completed
073	that Council approve funding for the MDP of \$70,000.00 for 2019.	02/26/19	Completed
074	that Council accept the report of Shantz Crossing costs as information.	02/26/19	
075	that Council accept the attached Council reports as information.	02/26/19	
076	that Council accept the Chief Administrative Officer Action Log as information.	02/26/19	
077	that Council accept the January Monthly Action Requests as information.	02/26/19	
078	that Council accept the attached correspondence presented as information.	02/26/19	
079	that Council close the meeting to the public for Agenda Item 14.a.i through 14.a.iii as per Section 27, FOIPP at 8:21 PM.	02/26/19	
080	that Council return to the Regular Council Meeting at 8:55 PM.	02/26/19	
081	that Council extend the Regular Council Meeting to 9:30 PM.	02/26/19	
082	that Council close the meeting to the public and move in-camera at 8:56 PM.	02/26/19	
083	that Council return to the Regular Council Meeting at 9:26 PM.	02/26/19	
084	that Council appoint Brian Clazie to the Inter-municipal Subdivision and Development Appeal Board as a member-at-large.	02/26/19	Completed
085	that Council adjourn the Regular Council Meeting at 9:27 PM.	02/26/19	
086	that Council accept the agenda of the March 12, 2019 Regular Council Meeting as	03/12/19	
087	that Council accept the minutes of the February 26, 2019 Regular Council Meeting as amended.	03/12/19	
088	that Council accept the attached minutes as information.	03/12/19	
089	that Council accept the Council Expenses as information.	03/12/19	
090	that Council approve the 2019 Operational Budget as presented with \$4,870,000 in municipal tax revenue being generated and total expenditures of \$11,933,486.	03/12/19	Completed
091	that Council direct Administration to keep the internet remuneration at \$21.00 per month effective January 1, 2019 and collect any overage paid out since that date.	03/12/19	Completed

2019 Resolution Index

092	that Council grant first reading to adopt Bylaw 2019-03 – Procedural Bylaw this 12th day of March 2019.	03/12/19	
093	that council grant second reading of Bylaw 2019-03 – Procedural Bylaw this 12th day of March 2019.	03/12/19	
094	that Council grant unanimous consent to proceed to a third and final reading of Bylaw 2019-03 – Procedural Bylaw this 12th day of March 2019.	03/12/19	
095	that Council grant third and final reading of Bylaw 2019-03 – Procedural Bylaw this 12th day of March 2019.	03/12/19	Completed
096	that Council approve the Committee Application Form and append it to the Committee Roles and Responsibilities (COUN 002) Policy as Appendix A.	03/12/19	Completed
097	that Council direct Administration to award the Memorial Complex Arena Roof Upgrades project to Cooper Roofing for the amount of \$167,175.00 plus GST.	03/12/19	Completed
098	that Council direct Administration to send a letter of support to the Resource Communities of Canada Coalition.	03/12/19	Completed
099	that Council direct Administration to cancel the March 26, 2019 Policies & Priorities and the Regular Council and advertise this change where necessary. DEFEATED	03/12/19	
100	that Council award a contract for Asbestos Abatement for the old fire hall building to Clean Air Services Inc. in the amount of \$44,500.00 plus GST.	03/12/19	Completed
101	that Council approve the Recreation & Culture Survey Questions as presented and that they be available to the residents as soon as possible.	03/12/19	Completed
102	that Council accept Staff Sergeant Fournier's recommendations to become more visible and proactive in the community.	03/12/19	
103	that Council accept the Mayor's Event Report as information.	03/12/19	
104	that Council accept the attached council reports as information.	03/12/19	
105	that Council accept the Chief Administrative Officer Action Log as information.	03/12/19	
106	that Council accept the correspondence presented as information.	03/12/19	
107	that Administration bring the recommendations from his Alberta Care Seminar report to the next Policies & Priorities Meeting.	03/12/19	Completed
108	that Council close the meeting to the public for Agenda Item 14.a.i through 14.a.iv as per Section 27, FOIP at 7:30 PM.	03/12/19	
109	that Council return to the Regular Council Meeting at 8:55 PM.	03/12/19	
110	that Council extend the Regular Council Meeting to 9:15 PM.	03/12/19	
111	that Council close the meeting to the public as per Section 27, FOIP at 7:30 PM.	03/12/19	
112	that Council return to the Regular Council Meeting at 9:13 PM.	03/12/19	
113	Moved by Councillor Crothers that Council adjourn the Regular Council Meeting at	03/12/19	
114	that Council accept the agenda of the March 26, 2019 Regular Council Meeting as	03/26/19	
115	that Council accept the minutes of the March 12, 2019 Regular Council Meeting as	03/26/19	
116	that Council approve the attached Didsbury Fire Department policies as presented.	03/26/19	Completed
117	that Council approve the attached Protective Services Standard Operating Procedures as presented.	03/26/19	Completed
118	that Council approve the attached Protective Services Flagging Standard Operating Procedures as presented.	03/26/19	Completed
119	that Council accept this correspondence from Coalition of Canadian Municipalities as information.	03/26/19	
120	that Council accept the attached Council report as information.	03/26/19	
121	that Council close the meeting to the public for Agenda Item 14.a.i through 14.a.iv as per Section 27, FOIP at 6:38 PM.	03/26/19	
122	that Council return to the Regular Council Meeting at 8:03 PM.	03/26/19	

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123	that Council adjourn the Regular Council Meeting at 8:04 PM.	03/26/19	
124	that Council accept the agenda of the April 9, 2019 Regular Council Meeting as amended.	03/26/19	
125	that Council accept the Public Hearing agenda as presented.	04/09/19	
126	That Council direct Administration to amend General Purpose on Page 58 to include existing development is not required to hook up to water lines.	04/09/19	Completed
127	that Council direct Administration to amend the Land Use Bylaw 2019-04 to comply with the 3 meter setback from hydro lines as required by Fortis Alberta.	04/09/19	Completed
128	that Council direct Administration to amend the Land Use Bylaw to state all existing legal non-conforming uses will be deemed conforming in the Land Use Bylaw 2019-04.	04/09/19	Completed
129	that Council direct Administration to amend the Land Use Bylaw to remove height restrictions for multi-dwelling buildings.	04/09/19	Completed
130	that Council direct Administration to amend the Land Use Bylaw to have signage on businesses removed after 30 days of vacancy, closure, abandonment or relocation.	04/09/19	
131	that Council direct Administration to accept Mr. Quantz' changes, 1 through 6 as outlined in his email to the Planning & Development Department and dated March 18, 2019	04/09/19	Completed
132	that Council direct Administration to remove the second and third diagrams on page 21 of the Land Use Bylaw - Figure 1 - Determining Building Height.	04/09/19	Completed
133	that Council direct Administration to remove the proposed Land Use District Names and Abbreviations and continue to use the District Names and Abbreviations from Land Use Bylaw 2013-13.	04/09/19	Completed
134	that Council adjourn the Public Hearing at 7:54 PM.	04/09/19	
135	that Council accept the minutes of the March 26, 2019 Regular Council Meeting as	04/09/19	
136	that Council accept the attached minutes as information.	04/09/19	
137	that Council approve the audited 2018 Town of Didsbury Financial Statements as presented.	04/09/19	
138	that Council accept this report as information and bring the Town of Didsbury 2018 Financial Statements back to the April 23, 2019 Regular Council Meeting.	04/09/19	
139	that Council rescind Land Use Bylaw 2013-03 and grant first reading to Land Use Bylaw 2019-04 this 9th day of April, 2019.	04/09/19	
140	that Council direct Administration to bring back for Council review: 1. Hiring freeze parameters that will include identification and definition of essential and non-essential positions and when it is necessary to get approval for hiring a vacant position; 2. A summary of an organizational review that addresses efficiencies in staffing 3. Information on the creation of an Economic Development position into the existing organizational chart	04/09/19	Completed
141	that Council direct Administration to award the Skatepark Fundraising Consultant project to Jordan Cleland Consulting for the maximum amount of \$60,000.00.	04/09/19	Completed
142	that Council approve the purchase of the 2002 Spartan 75" aerial truck from Rocky Mountain Phoenix at a cost of \$69,900.00 plus GST of \$3,495.00 from the Fire Department Capital Equipment Reserve.	04/09/19	Completed
143	that Council approve the road closures and traffic control as outlined in the attached letter from Getting Away Productions..	04/09/19	Completed
144	that we accept this letter from WCB – Alberta as information.	04/09/19	
145	that Council accept the MVSH verbal report of Councillor Moore as information.	04/09/19	
146	that Council extend the Regular Council Meeting to 9:45 PM	04/09/19	
147	that Council accept the attached Mayor's Event Report as information.	04/09/19	
148	that Council accept the attached Council reports as information.	04/09/19	

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149	that Council accept the attached Chief Administrative Officer Action Log as information.	04/09/19	
150	that Council close the meeting to the public for Agenda Item 14.a.i through 14.a.iv as per Section 27, FOIP at 9:10 PM.	04/09/19	
151	that Council return to the Regular Council Meeting at 9:44 PM.	04/09/19	
152	that Council extend the Regular Council Meeting to 10:00 PM.	04/09/19	
153	that Council close the meeting to the public as per Section 27, FOIP 9:44 PM.	04/09/19	
154	that Council return to the Regular Council Meeting at 9:47 PM.	04/09/19	
155	that Council direct administration to reimburse Mr. Clem Kuelker an amount of \$9,022.63 for having water utility brought to his property.	04/09/19	Completed
156	that Council direct Administration to revise the Water Bylaw 2013-08 to update it in general and to Section II, 4(a) specifically.	04/09/19	Completed
157	that Council adjourn the Regular Council Meeting at 9:59 PM.	04/09/19	
158	that Council accept the agenda of the April 23, 2019 Regular Council Meeting as amended.	04/23/19	
159	that Council accept the minutes of the April 9, 2019 Regular Council Meeting as amended.	04/23/19	
160	that Council accept the minutes as presented as information.	04/23/19	
161	that Council direct Administration to allocate the Budget to Actual difference from the 2018 Budget in the amount of \$294,492.00 in the following manner: \$50,000 to parks & pathways reserves, \$30,000 to economic development reserves and \$50,000 to RCMP reserves with the balance being placed in general reserves.	04/23/19	Completed
162	that Council approve the 2018 Audited Financial Statements as amended.	04/23/19	
163	that Council accept the March 2019 Council Expenses as information.	04/23/19	
164	that Council accept the March 31, 2019 financial reports as information.	04/23/19	
165	that Council grant first reading of Bylaw 2019-06 – Offsite Levy	04/23/19	
166	that Council direct Admin to bring back a visibly-edited version of the previous Offsite Levy Bylaw 2011-10 to the May 28, 2019 Regular Council Meeting with the following changes; delete the existing 13.c of the bylaw itself and add: c) That Bylaw 2011-10 Offsite Levy Bylaw is rescinded upon adoption of Bylaw 2019-06..	04/23/19	Completed
167	to rescind Resolution 156-19.	04/23/19	
168	that Council direct Administration to revise the Water Bylaw 2013-08 to update it in general and to Section II, 4(a) specifically and bring it back to the May 28, 2019 Regular Council Meeting.	04/23/19	Completed
169	that Council defer this item to the June 25, 2019 Regular Council Meeting.	04/23/19	
170	that Council direct Administration to amend the 2019 Operating Budget from \$4,870,000.00 to \$4,842,300.00 represented by decreased expenditures for a lap top, picnic bench, insurance and summer student wages - a 27,700 decrease.	04/23/19	Completed
171	that Council direct Administration to allocate CPI funding from Mountain View County in the amount of \$8,284.00 to Parks and Pathways Reserve.	04/23/19	Completed
172	that Council approve Scenario No. 5, that being a 2% decrease in non-residential tax rate and a 2.81% increase in residential tax rate to account for extra budget cuts.	04/23/19	Completed
173	to rescind Resolution No.169-19.	04/23/19	
174	that Council direct Administration to adjust the 2019 Operating Budget revenue generated by taxes of \$4,870,000.00 to \$4,837,046.00 with a reduction to expenses of \$27,700 to include a lap top, picnic bench, insurance and summer student wage with a balance of \$5,254.00 to be found elsewhere.	04/23/19	Completed

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175	that Council direct Administration to set the 2019 tax rate at 2% decrease for non-residential and 2% increase for residential as set out in Scenario 7 as presented.	04/23/19	Completed
176	that Council set the reserve bid for Roll # 101001 at \$168,270.00.	04/23/19	Completed
177	that Council set the reserve bid for Roll # 1203000 at \$255,700.00.	04/23/19	Completed
178	that Council set the reserve bid for Roll # 2296000 at \$275,680.00.	04/23/19	Completed
179	that Council direct Administration to award the Review and Rewrite of the Municipal Development Plan to planning consulting firm Urban Systems in the amount of \$69,962.00 inclusive of GST.	04/23/19	Completed
180	that Council accept the attached Council report as information.	04/23/19	
181	that Council accept the CAO Quarterly Report as information.	04/23/19	
182	that Council accept the attached March Monthly Action Requests as information.	04/23/19	
183	that Council direct Administration to include historical reserves records effective January 1st of each current years and year end projections in quarterly reports.	04/23/19	Completed
184	that Council direct Administration to return to Council project summaries of each capital project, at the conclusion of the project and prior to payment of holdback monies.	04/23/19	Completed
185	that Council close the meeting to the public for Agenda Item 14.a.i through 14.a.ii as per Section 27, FOIP at 8:12 PM.	04/23/19	
186	that Council return to the Regular Council Meeting at 8:56 PM.	04/23/19	
187	that Council extend the Regular Council Meeting to 9:10 PM.	04/23/19	
188	that Council again close the meeting to the public at 8:57 PM.	04/23/19	
189	that Council return to the Regular Council Meeting at 9:08 PM.	04/23/19	
190	that Council adjourn the Regular Council Meeting at 9:10 PM.	04-23-19	
191	that Council accept the agenda of the May 6, 2019 Special Council Meeting as presented.	05/06/19	
192	that Council close the meeting to the public for Agenda Item 3.b through 3.c as per Section 27, FOIP at 7:03 PM.	05/06/19	
193	that Council return to the Regular Council Meeting at 9:10 PM.	05/06/19	
194	that Council require Advent Commercial Real Estate Corp., operating as NAI Advent, to provide any and all documents pertaining to property described at 5-1-31-19 SW located in Didsbury Alberta, to the Town of Didsbury Chief Administrative Officer Harold Northcott immediately.	05/06/19	Completed
195	that the broker of Advent Commercial Real Estate Corp., operating as NAI Advent, Thomas Gorman, take over and complete all transactions currently in process on the property described as 5-1-31-19 SW located in Didsbury, Alberta.	05/06/19	Completed
196	that Council adjourn the Regular Council Meeting at 9:11 PM.	05/06/19	
197	that Council accept the agenda of the May 14, 2019 Regular Council Meeting as amended.	05/14/19	
198	that Council accept the minutes of the April 23, 2019 Regular Council Meeting as amended.	05/14/19	
199	that Council approve the 2019 amended operational budget as presented.	05/14/19	
200	that Council accept the Mountain View Regional Waste Management Commission's 2018 Audited Financial Statement as information.	05/14/19	
201	that Council accept Scenario 2 as the Tax Rate Bylaw 2019-05.	05/14/19	
202	that Council grant first reading of Bylaw 2019-05 - Tax Rate Bylaw this 14th Day of	05/14/19	
203	that Council grant second reading of Bylaw 2019-05 - Tax Rate Bylaw this 14th Day of May, 2019.	05/14/19	
204	that Council grant unanimous consent to proceed to a third and final reading of Bylaw 2019-05 Tax Rate Bylaw this 14th Day of May, 2019.	05/14/19	
205	that Council grant third and final reading of Bylaw 2019-05 - Tax Rate Bylaw this 14th Day of May, 2019.	05/14/19	Completed

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206	that Council approves Policy CS 002 – Community Partnership Projects as presented.	05/14/19	Completed
207	that Council accept the hiring freeze report as information.		
208	that Council direct Administration to bring to the June 11, 2019 Regular Council Meeting information on the hiring of an Economic Development Officer.	05/14/19	Completed
209	that Council accept the data provided from the 2019 Town of Didsbury Recreation & Culture Survey and will utilize this information in future budgeting and planning decisions.	05/14/19	Completed
210	that Council direct Administration to bring to the June 25, 2019 Regular Council Meeting analysis of the survey results as it pertains to the Recreation and Culture Master Plan and recommendations for an adjustment to both that Plan and to the Memorial Complex Outlying Plan.	05/14/19	Completed
211	that Council approve the Mutual Aid Agreement for Fire Services dated May 1, 2019.	05/14/19	Completed
212	that Council postpone the Regional Fire Policy and Governance Review to the June 11, 2019.	05/14/19	
213	that Council approve an expenditure of \$4,725.00 inclusive of GST to be paid from unrestricted surplus for the purpose of appraising 2 properties namely, Plan 0514037, Block 18, Lot 1 and Plan 110-0, Block 18, Lots 26, 27 and 28.	05/14/19	Completed
214	that Council direct Administration to award the Sidewalk Repair Program Contract for 2019 to Collins Concrete for the amount of \$57,537 plus GST.	05/14/19	Completed
215	that Council accept the Mayor's report as information.	05/14/19	
216	that Council accept the attached Council reports as information.	05/14/19	
217	that Council accept the attached Chief Administrative Officer Action Log as information.	05/14/19	
218	that Council accept the attached correspondence as information.	05/14/19	
219	that Council direct Administration look into Road Preservation Policy templates and bring them back to the July 9, 2019.	05/14/19	
220	that Council close the meeting to the public as per Section 27, FOIP at 7:08 PM.	05/14/19	
221	that Council return to the Regular Council Meeting at 8:02 PM.	05/14/19	
222	that Council adjourn the Regular Council Meeting at 8:03 PM.	05/14/19	
223	that Council accept the agenda of the May 28, 2019 Regular Council Meeting as amended.	05/28/19	
224	that Council accept the minutes of the May 6, 2019 Special Council Meeting as presented.	05/28/19	
225	that Council accept the minutes of the May 14, 2019 Regular Council Meeting as presented.	05/28/19	
226	that Council accept the attached minutes as information.	05/28/19	
227	that Council accept the April 2019 Council Expenses as information.	05/28/19	
228	that Council grant first reading to Bylaw 2019-08 – Tax Rate Bylaw this 28th day of	05/28/19	
229	that Council grant second reading to Bylaw 2019-08 – Tax Rate Bylaw this 28th day of May, 2019.	05/28/19	
230	that Council grant unanimous consent to proceed to a third and final reading to Bylaw 2019-08 – Tax Rate Bylaw this 28th day of May, 2019.	05/28/19	
231	that Council grant third and final reading to Bylaw 2019-08 – Tax Rate Bylaw this 28th day of May, 2019.	05/28/19	Completed
232	that Council grant first reading to Bylaw 2019-06 – Offsite Levy Bylaw this 28th day of May, 2019.	05/28/19	
233	that Council grant second reading to Bylaw 2019-06 – Offsite Levy Bylaw this 28th day of May, 2019.	05/28/19	
234	that Council grant unanimous consent to proceed to a third and final reading to Bylaw 2019-06 – Offsite Levy Bylaw this 28th day of May, 2019.	05/28/19	

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235	that Council grant third and final reading to Bylaw 2019-06 – Offsite Levy Bylaw this 28th day of May, 2019.	05/28/19	Completed
236	that Council grant first reading to Bylaw 2019-07 – Water Bylaw this 28th day of May, 2019.	05/28/19	
237	that Council grant second reading to Bylaw 2019-07 – Water Bylaw this 28th day of May, 2019.	05/28/19	
238	that Council grant unanimous consent to proceed to a third and final reading to Bylaw 2019-07 – Water Bylaw this 28th day of May, 2019.	05/28/19	
239	that Council grant third and final reading to Bylaw 2019-07 – Water Bylaw this 28th day of May, 2019.	05/28/19	Completed
240	that Council approve the Community Recognition Policy as amended.	05/28/19	
241	that Council approve the definition of essential and non-essential positions and the criteria for approval of hiring positions by the CAO.	05/28/19	
242	that Council approve additional expenses of \$63,600.00 for the 2019 Asphalt Rehabilitation Projects as outlined in Item 8.b, to be funded by General Reserves.	05/28/19	Completed
243	that Council approve \$400.00 to 'adopt' a flower bed on Hole Number One at the Didsbury Golf Course.	05/28/19	Completed
244	that Council approve additional expenses of \$53,000 for repairs and maintenance – water department and \$28,000 for repairs and maintenance – wastewater department, to be funded \$53,000 by water reserves and \$28,000 by wastewater reserves.	05/28/19	Completed
245	that Council accept the attached Council reports as information.	05/28/19	
246	that Council accept the CAO Action Log as information.	05/28/19	
247	that the monthly action requests be accepted as information.	05/28/19	
248	that the attached correspondence be accepted as information.	05/28/19	
249	that Council close the meeting to the public for Agenda Item 14.a.i through 14.a.vi as per Section 27, FOIP at 7:01 PM.	05/28/19	
250	that Council return to the Regular Council Meeting at 8:22 PM.	05/28/19	
251	that Chelsea McLaughlin be appointed as member-at-large of the Municipal Planning Commission effective immediately.	05/28/19	Completed
252	that Council adjourn the Regular Council Meeting at 8:23 PM.	05/28/19	
253	that Council accept the agenda of the June 11, 2019 Regular Council Meeting as amended.	06/11/19	
254	that Council accept the minutes of the May 28, 2019 Regular Council Meeting as presented.	06/11/19	
255	that Council accept the attached minutes as information.		
256	that Council accept the May 2019 Council Expenses as information.		
257	that Council accept the Parkland Regional Library's 2018 Audited Financial Statements as information.		
258	that Council approve Policy FIN 008 - Allocation of Year End Operating Surplus for Tax Purposes as presented.		
259	that Council approve Policy FIN 009 – Finance Review on Fiscal Related Recommendations to Council as presented.		Completed
260	that Council give second reading to adopt Bylaw 2019-04 Land Use Bylaw this 11th day of June, 2019.		
261	that Council give third reading to adopt Bylaw 2019-04 Land Use Bylaw this 11th day of June, 2019.		Completed
262	that Council appoint Maxine Moreau as the Town of Didsbury's FOIP Coordinator effective June 12, 2019. Matthew Konowalchuk's appointment will be rescinded upon the appointment of Ms. Moreau.		Completed
263	that Council approve the Strategic Plan in principle and after advertising to the public, return the Plan to the July 9, 2019 Regular Council Meeting.		

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264	that Council accept the attached Council reports as information.		
265	that Council accept the attached correspondence as information.		
266	that Council close the meeting to the public for Agenda Item 14.a.i through 14.a.iv as per Section 27, FOIP at 7:00 PM.		
267	that Council return to the Regular Council Meeting at 8:50 PM.		
268	that testing be approved as per Council discussion, in a timely manner.		
269	that Council adjourn the Regular Council Meeting at 8:52 PM.		
270	that Council accept the agenda of the June 25, 2019, 2019 Regular Council Meeting as amended/presented.	06/25/19	
271	that Council accept the minutes of the June 25, 2019 Regular Council Meeting as presented.	06/25/19	
272	that Council direct Administration to initiate the RFP process with a review of the allocation of employees, administrative costs and internal charges to explore a variable only rate structure for 2020.	06/25/19	Completed
273	that Council accept the 2019 Town of Didsbury Recreation & Culture Survey Review and further direct administration to blend the 2019 Recreation Priorities and the 2019 Outlying Plan Priorities, updating the 2019 Master Plan with the 2013 Master Plan.	06/25/19	Completed in 2020
274	that Council direct Administration to work with community groups to create the Cultural Master Plan to be completed by December 2020.	06/25/19	Postponed to 2021
275	direct Administration to take title on the property with the intent to dispose of the parcel.	06/25/19	Completed
276	that Council rescind Motion # 263-19 and further, that Council direct Administration to bring the completed Strategic Plan to an upcoming Regular Council Meeting when it is in its final draft.	06/25/19	Completed
277	that Council directs Administration to compile a complete and detailed list of services financial, in-kind and time, including real and estimated values provided to Didsbury not-for-profit organizations so far in 2019 for inclusion in the July 9th RCM.	06/25/19	Completed
278	that Council accept a Copper sponsorship level for Days of Yore and direct Administration to provide an in-kind donation of 30 EcoSafe garbage bags (\$45.00) as well as mowing costs for the Days of Yore site (\$125.00) and in addition, direct Administration to issue a cheque for up to \$150.00 for printing costs to be allocated from the Council Community Engagement budget	06/25/19	Completed
279	that Council accept the attached Mayor's event report as information.	06/25/19	
280	that Council accept the attached Mayor's event report as information.	06/25/19	
281	that Council accept the attached CAO Action Log as information.	06/25/19	
282	that Council accept the attached monthly action items report as information.	06/25/19	
283	that Council accept the attached correspondence as information.	06/25/19	
284	that Council close the meeting to the public for Agenda Item 14.a.i through 14.a.iv as per Section 27, FOIP at 7:26 PM.	06/25/19	
285	that Council extend the Regular Council Meeting to 9:40 PM.	06/25/19	
286	that Council return to the Regular Council Meeting at 9:29 PM.	06/25/19	
287	that Christian Wildt be granted a \$1,500 scholarship for 2019.	06/25/19	
288	that the job description of the Economic Development Officer be approved as circulated.	06/25/19	Completed
289	that Council adjourn the Regular Council Meeting at 9:35 PM.	06/25/19	
290	that Council accept the agenda of the July 9, 2019 Regular Council Meeting as amended.	07/09/19	
291	that Council adjourn from the Public Hearing to the Regular Council Meeting at 6:21 PM.	07/09/19	

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292	that Council accept the minutes of the June 25, 2019 Regular Council Meeting as amended.	07/09/19	
293	that Council accept the attached minutes as information.	07/09/19	
294	that Council accept the Remuneration Spreadsheet as information.	07/09/19	
295	that Council accept Mountain View Seniors Housing 2019 First Quarter Financial Position as information.	07/09/19	
296	that Council approve Option 2 for the Town of Didsbury salary grid Band 0	07/09/19	Completed
297	that Council grant first reading to Bylaw 2019-09 "Land Use Re-designation" on the 9th Day of July, 2019.	07/09/19	
298	that Council grant second reading to Bylaw 2019-09 "Land Use Re-designation" on the 9th Day of July, 2019.	07/09/19	
299	that Council grant unanimous consent to proceed to a third and final reading of Bylaw 2019-09 "Land Use Re-designation" on the 9th Day of July, 2019.	07/09/19	
300	that Council requires more time to discuss subclass options and will table this motion to September, 2019.	07/09/19	
301	that Council form a subcommittee comprised of Mayor Hunter, Councillor Moore and Councillor Poggemiller to bring back a report on recommended taxation subclass options to the September 10, 2019 Regular Council Meeting.	07/09/19	Completed 2020
302	that Council accept the not-for-profit report as information and further direct Administration to revise the Promotional Policy to include in-kind and other donations.	07/09/19	Completed
303	that Council direct Administration to invoice Mr. Bentley \$2,379.01 for administration costs associated with the generation of duplicate survey responses.	07/09/19	Completed
304	that Council direct Administration to issue a Request for Proposals for operation of the concession located at the Didsbury Memorial Complex for the upcoming 2019/20 season.	07/09/19	Completed
305	that Council approve sponsorship of the RCMP Musical Ride in the amount of \$1,300 to be taken from Community Engagement.	07/09/19	Completed
306	that Council direct Administration to take title on the property, with the intent to dispose of the parcel, after 20 days, if the outstanding balances are not paid in full to the Town.	07/09/19	Completed
307	that Council approve the Procurement Policy FIN 010 as amended.	07/09/19	
308	that Council accept the Mayor's Report as information.	07/09/19	
309	that Council accept the attached reports as information.	07/09/19	
310	that Council close the meeting to the public as per Section 27, FOIP at 7:29 PM.	07/09/19	
311	that Council reconvene from In-Camera to the Regular Council Meeting at 8:54 PM.	07/09/19	
312	that Council extend the Regular Council Meeting to 9:30 PM.	07/09/19	
313	that Council return to a closed meeting at 8:55 PM.	07/09/19	
314	that Council return to the Regular Council meeting at 9:20 PM.	07/09/19	
315	that Council approve the expenditure for a deposit of \$110,000.00 subject to all the conditions of the agreement being met.	07/09/19	Completed
316	That Council table a decision on the airport funding until Fall, 2019.	07/09/19	Completed
317	that Council accept the salary grid and organizational chart as presented.	07/09/19	
318	that Council adjourn the Regular Council Meeting at 9:23 PM.	07/09/19	
319	that Council accept the agenda of the July 23, 2019 Regular Council Meeting as	07/23/19	
320	that Council accept the minutes of the July 9, 2019 Regular Council Meeting as	07/23/19	
321	that Council accept the attached minutes as information.	07/09/19	
322	that Council accept the June 30, 2019 financial reports as information only.	07/23/19	

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323	that Council grant third and final reading to Bylaw 2019-09 "Land Use Bylaw Re-designation" on the 23rd day of July, 2019.	07/23/19	Completed
324	that Council approve the Personnel Policy HUMAN 004 as presented.	07/23/19	Completed
325	that Council rescind policy PLAN 002 – Procurement of Goods and Services.	07/09/19	Completed
326	that Council approve the Committees Roles and Responsibilities Policy COUN 002.	07/23/19	Completed
327	that Council grant first reading of Bylaw 2019-03 Procedural Bylaw this 23 day of July, 2019.	07/23/19	
328	that Council grant second reading of Bylaw 2019-03 Procedural Bylaw this 23 day of July, 2019.	07/23/19	
329	that Council grant unanimous consent to the third and final reading of Bylaw 2019-03 Procedural Bylaw this 23 day of July, 2019.	07/09/19	
330	that Council grant third and final reading of Bylaw 2019-03 Procedural Bylaw this 23 day of July, 2019.	07/23/19	Completed
331	that Council approve the appointment of Luana Smith as the Official Ambassador of the Town of Didsbury to Miki Town, Japan for the Fall of 2019.	07/23/19	Completed
332	that Council approve the sponsorship of the Mountain View Seniors Housing Annual Golf Tournament as a "Hole Sponsor" in the amount of \$500.00 to be taken from Council's Community Engagement budget and that Mayor Hunter represent the Town of Didsbury.	07/23/19	Completed
333	that Council approve changing the September 24, 2019 Policies & Priorities and Regular Council Meeting to September 23, 2019.	07/23/19	
334	that Council Accept the attached Council Reports as information.	07/23/19	
335	that Council accept the attached CAO Quarterly Report as information.	07/23/19	
336	that Council accept the attached CAO Action Log as information.	07/23/19	
337	that Council accept the correspondence presented as information.	07/23/19	
338	that Council direct Administration to review and update the Code of Conduct for Council Bylaw to bring it in line with the new Personnel Policy HUMAN 004.	07/23/19	Completed
339	that Council close the meeting to the public for as per Section 27, FOIP at 7:06 PM.	07/23/19	
340	that Council return to the Regular Council Meeting at 8:45 PM.	07/23/19	
341	that Council adjourn the Regular Council Meeting at 8:47 PM.	07/23/19	
342	that Council close the meeting to the public as per Section 27, FOIP at 6:06 PM.	07/24/19	
343	that Council reconvene from In-Camera to the Special Council Meeting at 6:30 PM.	07/24/19	
344	that Council direct Administration to award the contract for the 2019 Asphalt Rehabilitation and Repairs tender to Rubydale Asphalt Works after completing appropriate negotiations for the water and wastewater patches and to add 10th Street to the contract, and to approve i. the expenditure of up to \$20,000 to be funded by General Reserves for the Asphalt Rehabilitation Schedules, ii. an additional expenditure of up to \$41,000 to be funded by Water Reserves, and iii. an additional expenditure of up to \$38,000 to be funded by Wastewater Reserves.	07/24/19	Completed
345	that Council approve pulverizing the asphalt, adding additional granular material and apply dust suppression to 23rd Street North between the CPR tracks and the gravel.	07/24/19	Completed
346	that Council direct Administration to negotiate the inclusion of an additional scope of work for 10th Street from Hwy 582 to the south side of the intersection with Valarosa Drive into the 2019 Asphalt Rehabilitation and Repair Contract.	07/24/19	Completed

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347	that Council direct Administration to bring the water and wastewater rate structure analysis information to the September 10, 2019 Regular Council Meeting.	07/24/19	Completed
348	that Council approve updated Spring 2019 Strategic Plan in principle and after advertising the significant changes to the public, return the plan to the September 10, 2019 Regular Council Meeting.	07/24/19	Completed
349	that Council adjourn the Special Council Meeting at 6:38 PM.	07/24/19	
350	that Council close the meeting to the public as per Section 27, FOIP at 6:06 PM.	08/07/19	
351	that Council return to the Special Council Meeting at 6:55 PM.	08/07/19	
352	that Council regretfully accept the Chief Administrative Officer's letter of resignation as of September 2, 2019.	08/07/19	
353	that the Mayor contact candidates for the interim Chief Administrative Officer position.	08/07/19	
354	that Council adjourn the Special Council Meeting at 6:38 PM.	08/07/19	
355	that Council accept the agenda as presented.	08/19/19	
356	that Council approve the road closures for the Mountain View Arts Festival Pancake Breakfast on September 7, 2019 as requested.	08/19/19	Completed
357	that Council direct Administration to invite Wesley Wilks to the September 10, 2019 Regular Council Meeting so Council may formally recognize his achievement of 6 gold medals at the Western Canada Summer Games.	08/19/19	Completed
358	that Council close the meeting to the public as per Section 27, FOIP at 7:08 PM.	08/19/19	
359	that Council return to the Special Council Meeting at 7:37 PM.	08/19/19	
360	that Council direct the mayor to enter into negotiations to contract the preferred candidate for Didsbury's interim CAO for \$1,000/day, plus travel and job-related expenses for the period of September 2 to November 15, 2019.	08/19/19	Completed
361	that Council direct the mayor to direct our Interim CAO and Human Resources Coordinator to bring a proposal for advertising for a permanent CAO to the September 20, 2019.	08/19/19	Completed
362	that Council direct the Mayor to investigate the hiring of a headhunter consultant and return the result to the September 10, 2019 RCM.	08/19/19	Completed
363	that Council adjourn the Special Council Meeting at 7:42 PM.	08/19/19	
364	that Council accept the agenda of the September 10, 2019 Regular Council Meeting as amended.	09/10/19	
365	that Council accept the minutes of the July 23, 2019 Regular Council Meeting as presented.	09/10/19	
366	that Council accept the minutes of the July 24, 2019 Special Council Meeting as amended.	09/10/19	
367	that Council accept the minutes of the August 7, 2019 Special Council Meeting as presented.	09/10/19	
368	that Council accept the minutes of the August 19, 2019 Special Council Meeting as amended.	09/10/19	
369	that Council accept the minutes of Mountain View Regional Waste Management Commission as information.	09/10/19	
370	that Council accept the Remuneration Spreadsheet as information.	09/10/19	
371	that Council accept the second quarter Mountain View Regional Waste Management Commission Financial Statement as information.	09/10/19	
372	that Council grant first reading for Bylaw 2019-10 "Land Use Bylaw Amendments" on this 10th day of September, 2019.	09/10/19	
373	that Council set a Public Hearing for Bylaw 2019-10 "Land Use Bylaw Amendments" for October 8th, 2019 in Council Chambers.	09/10/19	
374	to accept that verbal report as information and to return this item to the September 23, 2019 RCM.	09/10/19	

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375	that Council accept the verbal report as information.	09/10/19	
376	that Council accept the correspondence from the Office of the Election Commissioner as information.	09/10/19	
377	that Council instruct Administration to contact MVC to advise them of the meeting times, if appropriate to meet Ministers of Health, Transportation and/or Royal Canadian Mounted Police.	09/10/19	Completed
378	that Council approve the appointment of Deron Reimer as the Director of Emergency Management and appointments of Tony Martens and Craig Fox as Assistant Directors of Emergency Management and that Administration inform the appropriate offices of this change.	09/10/19	Completed
379	that Council accepts the verbal summary as information.	09/10/19	
380	that Council direct Administration to proceed with the advertising for a permanent Chief Administrative Officer with the intent of hiring said CAO through an in-house process.	09/10/19	Completed
381	that Council approve the budget timelines as presented.	09/10/19	
382	that Council accept the Mayor's report as information.	09/10/19	
383	that Council accept the attached reports as information.	09/10/19	
384	that Council accept June Monthly Action Requests as information.	09/10/19	
385	that Council accept July Monthly Action Requests as information.	09/10/19	
386	that Council accept the correspondence presented as information.	09/10/19	
387	that Council amend Resolution 184-19 to remove that portion of the resolution namely "and prior to payment of holdback monies".	09/10/19	Completed
388	that Council move to in-camera at 7:58 PM.	09/10/19	
389	that Council reconvene from In-Camera to the Regular Council Meeting at 8:55 PM.	09/10/19	
390	the appointment of Melynda Crampton to the Didsbury Municipal Library Board as a member-at-large.	09/10/19	Completed
391	that Council direct Councillor Moore to advise MVSH that Didsbury Town Council is opposed to approving a debenture and further direct Administration to compose a letter for the Mayor's signature in this regard.	09/10/19	Completed
392	that Council adjourn the Regular Council Meeting at 9:57 PM.	09/10/19	
393	that Council accept the agenda of the September 23, 2019 Regular Council Meeting as amended.	09/23/19	
394	that Council accept the minutes of the September 10, 2019 Regular Council Meeting as amended.	09/23/19	
395	that Council accept the financial statement of the Mountain View Regional Water Services Commission as information.	09/23/19	
396	that Council approve Policy CS 001 – Promotional Requests as amended.	09/23/19	Completed
397	that Council approve Policy FIN 001 0 EGOV Refund and Exchange as presented.	09/23/19	Completed
398	that Council accept the 2019 Student Scholarship awards as information.	09/23/19	Completed
399	that Council approve Policy COUN 001 – Council Professional Development as	09/23/19	Completed
400	that Council accept the verbal report as information.	09/23/19	
401	that Council accept the verbal report as information and direct Administration to bring back Frank Watson to address Council at the November 12, 2019 Regular Council Meeting.	09/23/19	Completed
402	that Council amend "Healthy, Active Living" to Healthy Safe Living" and Council accept the Town of Didsbury Strategic Plan 2017-2027 as amended.	09/23/19	Completed
403	that Council accept the water and wastewater allocations report as information.	09/23/19	
404	that Council direct Administration to contract Direct Energy for a 5-year fixed rate plan for electricity for sites other than 'street lights', based on the updated pricing obtained.	09/23/19	Completed

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405	that Council direct Administration to further look into rates for electricity and natural gas and return to council once we have a firmer forecast.		
406	that Council approve a Silver Sponsorship for the Didsbury Chamber of Commerce Business Awards Gala in the amount of \$250 to sponsor “décor” and to be taken from Community Engagement and further that Council approve that the price of the Councillor’s ticket be expensed.	09/23/19	Completed
407	that Council approve entering into the Municipal Police Services Agreement and authorize the CAO to sign the agreement.	09/23/19	Completed
408	that Council approve the requested traffic considerations as outlined in the attached email.	09/23/19	Completed
409	that council give administration the authority to close the roads for the filming September 30th – Oct 2nd to ensure there are no vehicles in the no parking area.	09/23/19	Completed
410	that Council approve AMSC as the Town’s benefit provided beginning January 2020.	09/23/19	Completed
411	that Council accept the Mayor’s AUMA Committee application as information.	09/23/19	
412	that Council appoint the following to the Recruitment Committee: Mayor Hunter. Councillor Crothers and Councillor Moore and further that Council accept the update on the recruitment process as information.	09/23/19	Completed
413	that Council accept the verbal update on the Meeting with Ministers as information.	09/23/19	
414	that Council accept the verbal report by Councillor Windsor and attached reports as information.	09/23/19	
415	that Council accept the attached Interim CAO Action Log as information.	09/23/19	
416	that Council accept the correspondence presented as information.	09/23/19	
417	that Council move in-camera at 8:00 PM.	09/23/19	
418	that Council reconvene from In-Camera to the Regular Council Meeting at 8:44 PM.	10/08/19	
419	that Council adjourn the Regular Council Meeting at 8:44 PM.	10/08/19	
420	that Council accept the agenda of the October 8, 2019 Regular Council Meeting as amended.	10/08/19	
421	that Council accept the minutes of the September 23, 2019 Regular Council Meeting as amended.	10/08/19	
422	that Council accept the Mountain View Regional Waste Management Commission of July 2, 2019, MAP Minutes of April 24, 2018 and MAP Minutes of March 1, 2019 as information	10/08/19	
423	that Council grant second reading for Bylaw 2019-10 “Land Use Amendment” on this 8th day of October, 2019.	10/08/19	
424	that Council grant third reading for Bylaw 2019-10 “Land Use Amendment” on this 8th day of October, 2019.	10/08/19	Completed
425	that Council approve the Economic Development Advisory Committee Terms of Reference.	10/08/19	Completed
426	that Council approve the Economic Development Advisory Committee Procedural Policy.	10/08/19	Completed
427	that Council directs Administration to undertake advertising until October 31, 2019 to fill the positions of the Economic Development Advisory Committee.	10/08/19	Completed
428	that Council accept the Water & Wastewater Rate Structure Analysis verbal report as information.	10/08/19	
429	that Council direct Administration to bring back administrative review of this report, comparing other municipalities (Sherwood Park/Stony Plains) and investigate metered vs non-metered and user pay systems.	10/08/19	Completed
430	that Council notify MVSH that the Town of Didsbury is not interested in taking on a loan of \$3,000,000.00 on their behalf.	10/08/19	Completed

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431	that Council direct Administration to bring back two scenarios of subclass rates, taking into consideration the verbal report from Mr. Watson, to the second Regular Council Meeting in November, 2019.	10/08/19	Completed
432	that Council maintains the ATCO Natural Gas Franchise Fee at 25% effective January 1, 2020.	10/08/19	Completed
433	that Council direct Admin to bring back more information on the impact of Fortis Alberta franchise fees to the October 22, 2019 RCM.	10/08/19	Completed
434	that Council direct Administration to contract Direct Energy for a 5-year fixed rate plan for electricity for sites other than street lights on the updated information.	10/08/19	Completed
435	that Council direct Administration to extend the current index program with Direct Energy for natural gas.	10/08/19	Completed
436	that Council direct Administration to include any and all motions of Council that give direction to Administration be included in the CAO Action Log and that the CAO Action Log be updated with all applicable motions made by Council since May 1st, 2019.	10/08/19	Completed
437	that Council direct Administration to complete a request for proposals for residential waste management services.	10/08/19	Completed
438	that Council approve a "Single" sponsorship in the amount of \$250.00 to be taken from Community Engagement payable to the Rotary Club of Olds.	10/08/19	Completed
439	direct Administration to create a policy for the dispensing of the community engagement budget line to bring back to the second RCM in November, 2019.	10/08/19	Completed
440	that Council approve the expenditure of \$6,300.00 plus disbursements to come from Town's accumulated Surplus, for a revised Traffic Impact Assessment for the current land use designations within Shantz Crossing.	10/08/19	Completed
441	that Council direct Administration to print for the Mayor's signature and send the attached letter to the provincial government.	10/08/19	Completed
442	that Council approve the remaining funds for 2019 as presented.	10/08/19	
443	direct Administration to prepare a letter for the Mayor's signature, advising the Parkland Regional Library that Town of Didsbury Council recommends an increase to their 2020 budget of \$0.	10/08/19	Completed
444	that Council approve the \$25,411.00 be utilized from the Recreation Facilities Reserve for the replacement of the handicap lift at the Didsbury Memorial Complex.	10/08/19	Completed
445	that Council direct Administration to return the 2020 operating budget with \$4788.676 as the Revenue from Tax with the following conditions: <ul style="list-style-type: none"> • Continued level of transfer to reserves and amortization • Continue to put \$266,000 (the 2019 amount) into reserves every year for RCMP and top up RCMP reserve annually to meet the next budget year's needs cost projection. • Continue to put money into pathway reserve • Maintain the Library allocation • Maintain the Museum allocation • Budget for the Culture Master Plan (CHAMPS - Culture, Heritage, Arts Master Plan) as per Resolution 209-19 • Creation of dedicated reserves from land sales of Town of Didsbury land inventory. 	10/08/19	Completed
446	that Council accept the Mayor's event report as information.	10/08/19	
447	that Council accept the attached reports as information.	10/08/19	
448	that Council accept August Monthly Action Requests as information.	10/08/19	
449	that Council accept the correspondence presented as information.	10/08/19	
450	that Council extend the Regular Council Meeting to 10:00 PM.	10/08/19	
451	that Council close the meeting to the public at 8:54PM.	10/08/19	

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452	that Council reconvene from In-Camera to the Regular Council Meeting at 9:58 PM.	10/08/19	
453	that Council approve the appointment of Patricia Brisebois to the Didsbury Municipal Library as a member-at-large, whose term will end at the Organizational Meeting in 2022.	10/08/19	Completed
454	that Council adjourn the Regular Council Meeting at 9:58 PM.	10/08/19	
455	that Council approve the agenda of the October 22, 2019 Organizational Meeting as presented.	10/22/19	
456	that Council adopt the CAO Letter as presented	10/22/19	
457	that Council accept this Code of Conduct as information and bring back to the November 12, 2019 RCM.	10/22/19	
458	that Council approve the attached 2019-2020 Town of Didsbury Council Calendar.	10/22/19	
459	that Council approve the 2019-2020 Regular Council Meeting start at 6:00 PM.	10/22/19	
460	that Council approve the 2019/2020 Committee Appointments for the following committees as presented: <ul style="list-style-type: none"> • Community Services Advisory Board • Didsbury Interagency Committee • Didsbury and District Historical Society • Intermunicipal Planning Commission • Parkland Regional Library Board • Didsbury and District Chamber of Commerce • Community Policing Advisory Committee • Red Deer River Municipal Users Group • Cemetery Committee • Central Alberta Economic Partnership • Municipal Emergency Management Committee 	10/22/19	Completed
461	that Council provides unanimous approval for the 2019/2020 Committee Appointments for the following committees as presented: <ul style="list-style-type: none"> • Mountain View Seniors Housing Board • Mountain View Regional Water Services Commission • Didsbury Municipal Library Board • Mountain View Regional Waste Management Commission • Municipal Planning Commission • Intermunicipal Cooperation Committee 	10/22/19	Completed
462	that Council approve the Economic Development Advisory Committee and the Red Deer River Municipal Users Group and add these committees to the COUN 004 Councillor Remuneration Policy.	10/22/19	Completed
463	that Council appointments to the Economic Development Advisory Committee be determined through the application process and Council appointments will be determined at the same time that members-at-large are appointed.	10/22/19	Completed
464	that Council appoint Shirley Madge and David Loades to the Municipal Planning Commission with their appointments expiring at the Organizational Meeting in 2021.	10/22/19	Completed
465	that the October 22, 2019 Organizational Meeting be adjourned at 6:15 PM.	10/22/19	
466	that Council accept the agenda of the October 22, 2019 Regular Council Meeting as presented.	10/22/19	
467	that Council accept the minutes of the October 8, 2019 Regular Council Meeting as amended.	10/22/19	
468	that Council accept the attached minutes as information.	10/22/19	

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469	that Council accept the Town of Didsbury September 30, 2019 financial reports as information.	10/22/19	
470	that Council direct Administration to bring forward for Council's approval, a policy allowing the CAO to approve project overages of 10% or up to a maximum of \$100,000	10/22/19	Completed
471	that Council accept the financial statement of the Mountain View Regional Water Services Commission as information.	10/22/19	
472	that Council accept the financial position of the Mountain View Senior's Housing as information.	10/22/19	
473	that Council grant first reading to Bylaw 2019-03 "Procedural Bylaw" on the 22nd Day of October, 2019.	10/22/19	
474	that Council grant second reading to Bylaw 2019-03 "Procedural Bylaw" on the 22nd Day of October, 2019.	10/22/19	
475	that Council grant unanimous consent to proceed to a third and final reading of Bylaw 2019-03 "Procedural Bylaw" on the 22nd Day of October, 2019.	10/22/19	
476	that Council grant third and final reading to Bylaw 2019-03 "Procedural Bylaw" on the 22nd Day of October, 2019.	10/22/19	Completed
477	that Council maintains the Fortis Alberta Franchise Fee at 17% for 2020.	10/22/19	Completed
478	that Council accept the Rosebud Lift Station project summary as information.	10/22/19	
479	that Council accept the 23rd Street project summary as information.	10/22/19	
480	that Council approve the attached 2019-2020 Policies & Priorities Meeting calendar.	10/22/19	Completed
481	that Council accept the attached reports as information.	10/22/19	
482	that Council accept the CAO Quarterly Report as information.	10/22/19	
483	that Council accept the September monthly action requests as information.	10/22/19	
484	that Council accept the attached correspondence as information.	10/22/19	
485	that Council close the meeting to the public at 7:30 PM.	10/22/19	
486	that Council come out of In-Camera at 8:55 PM.	10/22/19	
487	that Council extend the Regular Council Meeting to 9:15 PM.	10/22/19	
488	that Council go in-camera at 8:56 PM.	10/22/19	
489	that Council come out of In-Camera at 9:10 PM.	10/22/19	
490	that Council direct Administration to explore the options discussed during the in-camera session.	10/22/19	Resolved & Completed
491	that Administration draft a letter for the Mayor's signature indicating that Council believes that the proposed Airport Agreement with Mountain View County is part of the current ICF review and will become part of that review.	10/22/19	Completed
492	that Administration engage a land agent to evaluate fully services industrial lot values in the Town of Didsbury. Council further directs Administration to base the evaluation of the required utility right-of-way upon the evaluation of the land agent, and further Council requests Administration to return to Council for consideration of any value to be paid to the developer for the registration of the necessary right-of-way.	10/22/19	Resolved
493	that Council adjourn the Regular Council Meeting at 9:13 PM.	10/22/19	
494	that Council adopt the agenda with the following amendments: ADD As Item 8.e, 23rd Street Project AMEND Item 7.d - Temporary Road Closure Policy should be corrected to COUN 005 not COUN 006	11/12/19	
495	that Council accept the minutes of the October 22, 2019 organizational council meeting with the following amendments: Resolution 461-19 should be recorded as unanimously carried.	11/12/19	

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496	that Council accept the minutes of the October 22, 2019 regular council meeting as presented.	11/12/19	
497	that Council accept the October Remuneration Detailed Summary as information.	11/12/19	
498	that Council direct Administration to: a. Fund the excess project amount of \$219,353 for Rosebud Lift Station from Wastewater Reserves; b. Reserve \$600,000 from 2019 lot sales to General Reserves; c. Reserve \$50,000 from 2019 parks budget to Pathways & Trails Reserves for the Valarosa pathway in 2020; d. Reserve \$7,500 from 2019 municipal enforcement budget to Municipal Enforcement Reserves for training courses in 2020	11/12/19	Completed
499	that Council rescind Resolution 470-19 and direct Administration bring back a Financial Controls Policy by February 2020.	11/12/19	Outstanding
500	that Council approve the Proclamation Policy COUN 006.	11/12/19	Completed
501	that Council approve Bylaw 05-15 Didsbury Municipal Library as presented. (defeated)	11/12/19	
502	that Council grant first reading for Bylaw 2019-12 "Land Use Bylaw Amendments" on this 12th day of November, 2019.	11/12/19	
503	that Council sets a Public Hearing for Bylaw 2019-12 "Land Use Bylaw Amendments" for December 10th, 2019 in Council Chambers.	11/12/19	Completed
504	that Council approve the Temporary Road Closure Policy – COUN 005 as amended.	11/12/19	Completed
505	that Council grant Bylaw 2019-11 Council Code of Conduct first (1st) reading this 12th day of November, 2019.	11/12/19	
506	that Council grant Bylaw 2019-11 Council Code of Conduct second (2nd) reading this 12th day of November, 2019.	11/12/19	
507	that Council grant unanimous consent to grant third (3rd) and final reading of Bylaw 2019-11 Council Code of Conduct this 12th day of November, 2019.	11/12/19	
508	that Council grant third (3rd) reading of Bylaw 2019-11 Council Code of Conduct this 12th day of November, 2019.	11/12/19	Completed
509	that Council choose Plan F with on duty coverage for 2020 Group Accident Insurance	11/12/19	Completed
510	that Council approve the RCMP Multi-Year Financial Agreement and direct Mayor Hunter to sign the agreement as amended.	11/12/19	Completed
511	that Council amend Resolution #431-19 and that the amendment will be: That Council direct administration to bring back three scenarios of residential subclass tax rates for unserved Didsbury lots, including subclass tax rates as follows: i. 2% lower than the residential tax rate; ii. A 4.16% subclass tax rate; iii. A 5.7% subclass tax rate And, further, that the impact on revenue from taxes for the 2019 assessment be returned to the December 10, 2019 regular council meeting.	11/12/19	Completed
512	that Council direct Administration to compose a letter for the Mayor's signature asking the Town of Carstairs to consider extending their termination of the administrative support contract to March 31, 2020.	10/22/19	Completed
513	that Council direct Administration compose a letter to Mountain View County requesting they consider an amendment to our current agreement that being a 50/50 with the Town of Didsbury for the administrative support person at the Didsbury RCMP Detachment.	10/22/19	Completed

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514	that Council approve an expenditure of up to \$41,000 for road R&M of 23rd Street North.	11/12/19	Completed
515	that Council move the deadline for the completion of Professional Development Plan to November 15, 2019 and the review of the plan take place at the November 26, 2019 Policies and Priorities Meeting.	11/12/19	Completed
516	that Council authorizes Administration to write off the outstanding net accounts receivable balance for \$4,701.20.	11/12/19	Completed
517	that Council authorizes Administration to write off the outstanding accounts receivable account #52047 for \$2,370.40.	11/12/19	Completed
518	that Council approve the expenditure of \$1,270.00 from Council's 2019 "Council Materials" budget and the relocation of the recording console to the recording secretary's desk. (Defeated)	11/12/19	
519	that Council direct Administration to investigate the re-configuration of Council Chambers with those associated costs and further direct Administration to bring the information back to the first January 14, 2020 RCM.	11/12/19	Completed 2020
520	that Council accept the attached Mayor's report as information.	11/12/19	
521	that Council accept the Council report as information.	11/12/19	
522	that Council accept the Council Directives as information.	10/22/19	
523	that Council accept the attached correspondence as information.	10/22/19	
524	that Council close the meeting to the public at 8:30 PM	11/12/19	
525	that Council reconvene from In-Camera to the regular council meeting at 8:59 PM.	11/12/19	
526	that Council extend the regular council meeting at 9:30 PM.	11/12/19	
527	that Council close the meeting to the public at 9:00 PM.	11/12/19	
528	that Council reconvene from In-Camera to the regular council meeting at 9:29 PM.	11/12/19	
529	that Council extend the regular council meeting to 9:45 PM.	11/12/19	
530	that Council close the meeting to the public at 9:30 PM.	11/12/19	
531	that Council reconvene from In-Camera to the regular council meeting at 9:38 PM.	11/12/19	
532	that Council direct Administration to bring back a full financial report dealing with Rosebud trunk line and 20th Ave to the December 10, 2019 regular council meeting.	11/12/19	Completed
533	that Council direct Administration to review all library documents and legislation and bring all into line with the Libraries Act and bring back to December 10, 2019 regular council meeting.	11/12/19	Completed
534	that Council contact the selected candidate with an offer based on the conditions of Council.	11/12/19	
535	that Council recognize Beverly Zwart for the Art Wall as outlined in the Community Recognition Policy.	11/12/19	Completed
536	that Council adjourn the regular council meeting at 9:45 PM.	11/12/19	
537	that Council accept the agenda of the November 18, 2019 Special Council Meeting as presented.	11/18/19	
538	that Council close the meeting to the public at 5:32 PM	11/18/19	
539	that Council reconvene from closed meeting to the special council meeting at 6:52 PM	11/18/19	
540	that Council appoint Amanda Riley as Interim CAO for the Town of Didsbury effective November 15, 2019, and that the Mayor proceed with contract details as discussed.	11/18/19	Completed

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541	that Council direct the Mayor to continue with Council directives of CAO recruitment as discussed.	11/18/19	Completed
542	that Council adjourn the special council meeting at 6:53 PM.	11/18/19	
543	that Council accept the agenda of the November 26, 2019 Regular Council Meeting as presented/amended with the following amendments: ADD 26th Annual Didsbury Farm & Ranch Bonspiel as Item 9.	11/26/19	
544	that Council accept the minutes of the November 12, 2019 Regular Council Meeting with the following amendments: ADD "of Conduct" after the word "Code" in Resolution 508-19	11/26/19	
545	that Resolution 512-19 be amended by placing the acronym "RCMP" in front of the words "administrative support".	11/26/19	
546	that Resolution 515-19 be amended to include the word "Council" in front of the words "Professional Development".	11/26/19	
547	Moved by Councillor Baswick to accept the minutes of the November 18, 2019 Special Council Meeting with the following amendments: AMEND The Call to Order to indicate "Special" in place of "Regular".	11/26/19	
548	that Council direct administration to amend the 2019 Capital Budget for the main street road drainage rehab 15th to 17th Streets project from \$800,000 to \$32,617.	11/26/19	Completed
549	that Council direct administration to investigate/ research the noted directives and bring back an amended 2020 Capital Budget to the January 14, 2020 Regular Council Meeting. Noted changes are: <ul style="list-style-type: none"> • Project 1 – investigate asset management software which integrates infrastructure, fleet, buildings (all inclusive) such as Citywide Management Software; • Project 4 – eliminate paved pathway, bring back most cost effective sidewalk design plan; • Project 7 – remove 22nd Ave. sidewalks – include in multi-year capital plan; • Project 8 – assess if funds from Project 4 can pay for project 8; investigate cost of warning lights integrated into crossing signal; • Investigate if Project 15 can be funded by excess Project 4 money. • Project 12 – investigate operating cost to contract street sweeping for the Town; • Project 13 – investigate alternate brand cost (average); fund one from reserves in 2020 and include one in multi-year capital plan • Project 16 – eliminate traffic message board from 2020 budget • Project 17/18 – remove from budget – include in multi-year plan. 	11/26/19	Completed with budget
550	that Council direct Administration to bring back additional information, or adjust the 2020 Operating Budget as below and return it to the March 10, 2020 Regular Council Meeting to include summary of tax rates paid for each class of property. <ul style="list-style-type: none"> • Programs– assessment of revenue to expenditures – are there overlaps? • Consider modified Canada Day celebrations in Council budget; • Increase other community facilities R & M to 5,000. • that the new Parks/Arena full-time employee position be reviewed when the new CAO is in place. 	11/26/19	Completed with budget
551	that Council grant a first reading of the Committees of Council Bylaw 2019-14 on this 26th day of November, 2019.	11/26/19	
552	that Council grant a second reading of the Committees of Council Bylaw 2019-14 on this 26th day of November, 2019.	11/26/19	
553	that Council grant unanimous consent to proceed to a third and final reading of the Committees of Council Bylaw 2019-14 on this 26th day of November, 2019.	11/26/19	
554	that Council grant a third and final reading of the Committees of Council Bylaw 2019-14 on this 26th day of November, 2019.	11/26/19	

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555	that Council accept the above 2019 Asphalt Rehabilitation and Repair Project Summary as information.	11/26/19	
556	that Council accept the Administrative review of the water fees presentation as information.	11/26/19	
557	that this item be postponed to a future meeting once a permanent CAO is in place.	11/26/19	
558	that Council decline to enter into a shared services sub-agreement for the Airport at this time.	11/26/19	
559	that Council accept the Council Directives presented as information.	11/26/19	
560	that Council accept the Signage Fees as information and direct Administration to review what other communities are doing with regard to signage.	11/26/19	Completed
561	that Council direct Administration to respond to the Minister of Service Alberta with the designated contact person being the CAO of the Town of Didsbury.	11/26/19	Completed
562	that Council approve funding in the amount of \$2000 for the cost associated with hanging garland downtown for the Christmas season, to be paid from the EDC/HAC Committees budget line.	11/26/19	Completed
563	that Council approve a donation of an additional \$25.00 to the Didsbury Farm & Ranch Bonspiel to be paid from Council Community Engagement budget line and that we appoint a town representative to curl in the event.	11/26/19	Completed
564	that Council accept the verbal report of the meeting with Keep Alberta Rolling presented by Mayor Hunter as information.	11/26/19	
565	that Council accept the attached correspondence as information.	11/26/19	
566	that Council move to the closed meeting at 8:22 PM.	11/26/19	
567	that Council return to the regular council meeting at 8:58 PM.	11/26/19	
568	that Council extend the regular council meeting to 9:45 PM.	11/26/19	
569	that Council extend the regular council meeting to 10:00 PM.	11/26/19	
570	that Council move to the closed meeting at 9:00 PM.	11/26/19	
571	that Council return to the regular council meeting at 9:47 PM.	11/26/19	
572	that Council direct Administration to use Planning & Development operating budget for Planning Services to conduct, up to a maximum of \$7,500.00, a land appraisal.	11/26/19	Completed
573	that Council direct Administration to proceed with the development permit process and resulting public consultation process for the proposed location and proposed style of tower.	11/26/19	Completed
574	that Council continue to explore options as discussed in the closed meeting.	11/26/19	
575	that the Mayor contact the selected candidate with an offer based on the conditions of Council.	11/26/19	
NM 001	Notice of Motion to bring to Dec 10, 2019 meeting a RFP for demolition of the old fire hall and to list if for sale.	11/26/19	Completed
576	that Council adjourn the meeting at 9:50 PM.	11/26/19	
577	that Council accept the agenda of the December 10, 2019 Regular Council Meeting as amended: ADD Poplar Ridge Off-site Levies as 9.e ADD Legal – Section 26(1) as 13.a.vii	12/10/19	
578	that Council accept the minutes of the November 26, 2019 Regular Council Meeting as presented.	12/10/19	
579	that Council direct Administration to amend Resolution 550-19 to include a fourth bullet: that the new Parks/Arena FTE be reviewed when the new Chief Administrative Officer is in place.	12/10/19	Completed

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580	that Council accept the Public Hearing Agenda as presented.	12/10/19	
581	that Council close the Public Hearing portion of the meeting at 6:24 PM.	12/10/19	
582	that Council accept the Remuneration Spreadsheet as information.	12/10/19	
583	that Council adopt the interim operating budget based on the 2019 operating budget as presented.	12/10/19	
584	that Council accept the multi-year operating plan as presented.	12/10/19	
585	that Council grant a second reading of Bylaw 2019-12 "Land Use Bylaw Amendments" on this 10th day of December, 2019.	12/10/19	
586	that Council grant a third reading of Bylaw 2019-12 "Land Use Bylaw Amendments" on this 10th day of December, 2019.	12/10/19	Completed
587	that Council grant first reading of Bylaw 2019-13 "Land Use Bylaw Amendments" on this 10th day of December 2019.	12/10/19	
588	that Council set a Public Hearing for Bylaw 2019-13 "Land Use Bylaw Amendment" for January 14, 2020 in Council Chambers.	12/10/19	Completed
589	that Council grant a first reading of 2020 Rates, Fees and Fines Bylaw 2019-15 as amended on this 10th day of December, 2019.	12/10/19	
590	that Council grant a second reading of 2020 Rates, Fees and Fines Bylaw 2019-15 as amended on this 10th day of December, 2019.	12/10/19	
591	that Council grant unanimous consent to move to a third and final reading of 2020 Rates, Fees and Fines Bylaw 2019-15 as amended on this 10th day of December, 2019.	12/10/19	Completed
592	that Council grant a third reading of 2020 Rates, Fees and Fines Bylaw 2019-15 as amended on this 10th day of December, 2019.	12/10/19	Completed
593	that Council direct Administration to review the possibility of a perpetual care fee being created for the Didsbury Cemetery and bring it back to Council for review for the 2021 Rates Fees and Fines Bylaw.	12/10/19	Outstanding
594	that Council approve Policy CS 211 – Financial Support for Community Groups as presented.	12/10/19	Completed
595	that Council amend Policy FIN 001 – EGOV Refund and Exchange as presented.	12/10/19	Completed
596	that Council accept the residential sub-class report as information.	12/10/19	
597	that Council direct administration to bring information on lots of one (1) or more acres that are unserviced and do not have access to town Utilities by January 14, 2020.	12/10/19	Resolved
598	that Council and members-at-large appointments to the Economic Development Advisory Committee shall be made after the closed meeting and those council members appointed to the advisory committee shall be ineligible for the selection committee.	12/10/19	Completed
599	that Council appoint Council Poggemiller and Councillor Crothers to the Economic Development Advisory Committee whose term will end at the Organization Meeting in 2021.	12/10/19	Completed
600	that Deputy Mayor Moore and Councillor Engel be appointed to the Economic Development Selection Committee, selecting and recommending to Council members-at large appointments to the Economic Development Advisory Committee.	12/10/19	Completed
601	that Council direct Administration to complete a Request for Proposal to demolish the old fire hall building and to prepare appropriate documentation to make the property available for sale.	12/10/19	Completed
602	that Council accept the email correspondence from CAEP as information.	12/10/19	
603	that Council approve the initiative of working with Keep Alberta Rolling to raise positive awareness of the screen industry and that our administrative team be kept apprised on initiatives and projects that will require their support and participation.	12/10/19	Completed

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604	that Council approve closure of the Town facilities from 11:30am to 1:30pm on Friday December 20, 2019 for an all staff gathering.	12/10/19	Completed
605	that Administration develop a policy allowing for the CAO to have the authority to approve facility closure and return to Council in the early new year.	12/10/19	
606	that Council direct Administration to bring back all available information on the off-site levies for the Poplar Ridge subdivision and return it to Council prior to December 31, 2019.	12/10/19	Resolved
607	that Council directs administration to enter into talks with the developer of Poplar Ridge to endeavour to mitigate three issues impeding development, slope stability study, stormwater and the roadside development permit.	12/10/19	Resolved
608	that Council accept the attached reports as information.	12/10/19	
609	that council approves the appointment of Councillor Windsor to the Executive Committee of the Red Deer River Municipal Users Group with no additional cost to the Town of Didsbury.	12/10/19	Completed
610	that Council accept the October Monthly Action Requests as information.	12/10/19	
611	that Council accept the November Monthly Action Requests as information.	12/10/19	
612	that Council accept the attached correspondence as information.	12/10/19	
613	that Council move to the closed meeting at 8:51 P M.	12/10/19	
614	that Council return to the regular council meeting at 8:58 PM.	12/10/19	
615	that Council extend the regular council meeting to 10:30 PM.	12/10/19	
616	that Council move to the closed meeting at 8:59 PM.	12/10/19	
617	that Council return to the regular council meeting at 10:26 PM.	12/10/19	
618	that Council extend the regular council meeting to 10:40 PM.	12/10/19	
619	that Council move to the closed meeting at 10:27 PM.	12/10/19	
620	that Council return to the regular council meeting at 10:30 PM.	12/10/19	
621	that Council direct the Chief Administrative Officer to procure planning services.	12/10/19	Completed
622	that Council direct the Chief Administrative Officer to discuss policing options as directed.	12/10/19	Completed
623	that Council direct the Mayor to ensure the past interim Chief Administrative Officer's letter to Council is shared with the new Chief Administrative Officer when appointed.	12/10/19	Completed
624	that Council request the Mayor to complete the Chief Administrative Officer contract as discussed.	12/10/19	Completed
625	that Council direct Administration to enter a tax deferral agreement for roll numbers 2600000, 2601000, 2602000, 2603000, and 2604000 with respect to the 2019 taxation year and with respect to only the municipal portion of taxes, with a due date of December 31, 2020, or until each of the properties are sold, whichever is earlier and in doing so waive the penalty on tax arrears on January 1, 2020 and to back date the deferral agreement to the date of request, thus reimbursing the taxpayer November's TIPP amount.	12/10/19	Completed

Report to the CAO – Community Services

September 8, 2020 RCM

Goats join the Parks Crew:

The CS Parks department conducted a pilot project from August 27-29, 2020 that saw a herd of goats placed within the stormwater drainage area at Deer Coulee. This piece of Town property had proven to be difficult to access with our mowers because of the slope and wetness of the area. In an attempt to clean-up the area, the goats were brought in to graze on the weeds and overgrowth. The project proved to be quite successful, however would have been more effective earlier in the season before some of the weeds became unappealing to the goats. This project brought lots of excited visitors to the area and they were quite the attraction for the short-time they were there. We will be looking at the potential of using the goats again next season, as well as investigating other sustainable methods to deal with this and other problematic areas.



Fall Swim Schedule:

The Didsbury Aquatic Centre re-opened to public use in mid-July 2020, after being closed for four months due to COVID-19. Over the past two months we have re-introduced lap swim, aquafit classes, Cohort swims and senior swims ... all of which have been embraced by our users. The last two months has afforded both the staff and our patrons the time to test our re-entry plans and sanitization methods.

Based on the success we have realized, we are moving forward with adding swim lessons, both group and private, back into our schedule effective September 14, 2020. We are able to offer lessons, with some different procedures as per Red Cross and feel these are programs we can offer safely within our community. Additionally, we have made some adjustments to our weekly schedule, seeing weekdays operating for longer hours and reducing weekend hours where use isn't as demanding. We will test this new schedule for the next six weeks and then re-evaluate once again at that point in time.

Arena Project Update:

The capital arena project of replacement of floors, boards, brine lines and the addition of an underpad heat floor continues. The contractor, Brysand, has completed all unanticipated repairs which saw the removal of two additional buried concrete floors and replacement of cross-ties which are critical to the structural integrity of the building.

To date, the following stages of the project have been completed:

- Removal of old board systems, concrete slabs, fill, and buried slabs
- Disposal of all old concrete floors
- Repair of cross-ties for building structure
- Installation of new header system for refrigeration
- Installation of weeping tile system for added draining
- Installation of under-pad heat floor
- Installation of sand floor, compacted and laser levelled
- Geotechnical testing
- Manufacturing of new board systems, in Calgary awaiting installation

As of September 3, 2020, the project is on schedule with an anticipated reopening of the facility between the last week of November to the second week of December. The contractor hopes to be able to gain back some time on the project over the next month when the installation of brine lines and rebar takes place.

Arena staff are currently working to schedule ice bookings with our local users beginning in December. The 30% rate reduction for the 2020/21 season granted by Council in consideration of the project delay was well-received by our users. Staff are also working with our local groups to develop re-entry plans based on provincial guidelines for COVID-19.







Town of Didsbury Legislative Registry - Current

Bylaw Docket		
Bylaw No.	Short title	Status
2020-01	Wastewater	<i>Committee Docket</i>
2020-06	Emergency management Agency	<i>1st Reading Sept. 8</i>
2020-11	Committee Bylaw	<i>Committee Docket</i>
2020-12	Procedural Bylaw	<i>Committee Docket</i>
2020-13	Amending Bylaw for DEDAC	<i>1st Reading Sept. 8</i>
2020-14	Elections	<i>1st Reading Sept. 22</i>
Policy Docket		
Policy No.	Short title	Status
Committee Meeting Item Docket		
Item	Short title	Status
MSP	Discussion on Municipal Stimulus Project recommendations	<i>September 8</i>
Bylaw 2020-11	Committee Bylaw	<i>TBD</i>
Bylaw 2020-12	Procedural Bylaw	<i>TBD</i>
2020-01	Wastewater	<i>TBD</i>
2020-14	Municipal Elections	<i>TBD</i>
Legislation to be Explored & Developed (2020)		
Bylaws	Purpose	
Traffic Bylaw	<i>To regulate traffic, parking and the use of any highway within the boundaries of the municipality.</i>	
Off highway Vehicle	<i>To regulate the use of off-highway vehicles in Town</i>	
Repealing Bylaw	<i>Repealing outdated and extraneous bylaws that are no longer needed or irrelevant.</i>	
Animal Control	<i>To regulate dogs and cats in the Town.</i>	
Council Computers	<i>To establish the requirements and use of computer and/or electronic devices for council use.</i>	
Rates & Fees	<i>To provide the 2021 rates and user fees for services.</i>	
Fines	<i>To provide the penalties and fines for municipal and bylaw offences.</i>	
Policies	Purpose	
Protective Services	<i>Trapping of Cats (animal control bylaw)</i>	
Human Resources	<i>Authority of Human Resources under the CAO</i>	
Peace Officer Polices	<i>PS-012 Emergency Scenes Motor Vehicle PS-013 Encountering Criminal Activity PS-014 First Aid & PPE PS-015 Private Property Site Inspections PS-016 Traffic Enforcement PS-018 Shotgun Policy & Procedure</i>	
Financial Controls	<i>Policy laying out the financial controls of the Town</i>	

Updated September 2, 2020

Action Requests July, 2020

<u>Department</u>	<u>Previous Outstanding</u>	<u>Current Monthly Requests</u>	<u>Completed</u>	<u>Total Outstanding</u>	<u>Action Request # Outstanding</u>
Public Works		19	19	0	
Municipal Enforcement		14	14	0	
Waste Managemen		1	1	0	
Parks/Rec		9	9	0	
Finance		2	2	0	
Administration				0	
Plan/Dev		1	1	0	
Leg/Ec Dev				0	
Totals	0	46	46	0	

2020 ACTION REQUESTS LISTING												
MONTH	STREETS	CEMETERY	PW - PROPERTY	ANIMAL S	VEHICLES	ME - PROPERTY	SOLID WASTE	PARKS / REC	PARKS PROPERTY	UTILITIES	PLAN/DEV	TOTAL
July	III- IIII	I	III- IIII	III	III-	III- I	I	IIII	III-	II	I	
	9	1	9	3	5	6	1	4	5	2	1	46

- 9 STREETS Grading and pot hole issues, Pot holes on a number of streets, Alley at 24 Street floor
Would like 16 St & 22 Ave to have 4-way stop signs on each poles, Info about Street cleaning on 21 St, Grading back laneways in Valaro:
Co-op Road needs fixing, Valarosa Drive back alley needs to be graded, No signage on 15 Avenue for tarr
- 1 CEMETERY Husband's plot needs dir
- 9 PW - PROPERTY Broken green bin, Info on Valarosa Drive during construction, Garbage in front of business overflowing,
Anti-freeze puddling at back of four plexes at 23 Street, Branch fallen on 20th Street, Valarosa Drive has water pool at corner,
Fire hydrant behind Esso is leaking, Valve in driveway needs to be lowered, Busted black bin at south fenc
- 3 ANIMALS Needs gopher advice, Dog howling on Sandpiper Drive, Neighbour has ducks & chickens & it smells
- 5 VEHICLES Vehicles disregarding signs on 16 Street, Motor home has not moved, Truck parked at neighbours,
Abondoned vehicles no plates sitting in driveway, Like to put up a speed monitor
- 6 ME - Property Boulevard on 15 Ave & Co-op Road needs cleaning, Construction noise at apartments in Valarosa, 15 Co-op Road unsightly,
Neighbours burning garbage, Trees/brush needs to be cut down at 10th Street & 20th Avenue,
Neighbours using residents parking pad for vehicles & property for a garden
- 1 SOLID WASTE Green bin not picked up
- 4 PARKS/REC Trees on 12 Ave between 21 & 20th St need trimming, Walkway by Westhill Crescent needs mowing, Environmental Reserve needs spray,
Green space at Deer Coulee needs to be cleaned up & walkway swept
- 5 PARKS - Property Tree in alley falling into fence, Mower damaged reisdents back fence, Plexiglass at Kinsmen Park needs replacing,
Playground on Westhill Crescent needs replacing, Resident needs some grass identified
- 2 UTILITIES Request additional interval data, Requested meter check
- 1 PLAN/DEV Hottub not adherent to setbacks