



TOWN OF DIDSBURY AGENDA  
Regular Council Meeting  
Tuesday, October 27, 2020 at 6:00 p.m. Council Chambers

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. DELEGATION/ PRESENTATIONS Pg. 2
  - 3.1 Didsbury Chamber of Commerce
4. ADOPTION OF MINUTES Pg. 3
  - 4.1 October 13, 2020 Regular Council Meeting
  - 4.2 October 15, 2020 Special Council Meeting
5. PUBLIC HEARINGS - *None*
6. BYLAWS & POLICIES
  - 6.1 Bylaw 2020-13 DEDAC Amending Bylaw 2020-05 (3<sup>rd</sup> Reading) Pg. 9
7. BUSINESS
  - 7.1 Summer Games Legacy Fund Pg. 12
  - 7.2 Library Per Capita Funding Report Pg. 24
  - 7.3 Change of Use Application DC-IND Pg. 28
8. REPORTS
  - 8.1 CAO Report Pg. 40
  - 8.2 Council Reports Pg. 57
    - a. AUMA Convention Report Councillor Windsor
9. CORRESPONDENCE & INFORMATION - *None*
10. QUESTION PERIOD
11. CLOSED MEETING as per Division 2 of the *Freedom of Information and Protection of Privacy Act*
  - 11.1 Sec. 24(1) Advice from officials (organizational discussion)
  - 11.2 Sec. 24(1) Advice from officials (organizational discussion)
  - 11.3 Sec. 24(1) Advice from officials (organizational discussion)
  - 11.4 Sec. 24(1) Advice from officials (land issues)
  - 11.5 Sec. 19(1) Confidential Evaluations (personnel)
  - 11.6 Sec. 24(1) Advice from officials (personnel)
12. NOTICE OF MOTION
13. ADJOURNMENT



## REGULAR COUNCIL MEETING

### Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

COUNCIL MEETING DATE	October 27, 2020
SUBJECT	Delegation
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	3.1

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#### BACKGROUND/PROPOSAL:

Kyle Turner, President of the Didsbury Chamber of Commerce will present to give an update on the Didsbury Chamber of Commerce.

#### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council will have the opportunity to ask Mr. Turner any questions relating to the Chamber of Commerce.

#### RECOMMENDATION

That Council moves to accept the Didsbury Chamber of Commerce update from Kyle Turner as information.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

COUNCIL MEETING DATE	October 27, 2020
SUBJECT	Approval of Minutes
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	4.1

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### BACKGROUND/PROPOSAL:

The following minutes are being presented to Council for their review and approval:

- October 13, 2020 Regular Council Meeting Minutes
- October 14, 2020 Special Council Meeting Minutes

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please see attached minutes.

### ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 2. An Informed & Engaged Community

### RECOMMENDATION

Administration is requesting two separate motions as they are two separate meetings.

That Council move to approve the October 13, 2020 Regular Council Meeting Minutes as presented.

AND

That Council move to approve the October 14, 2020 Special Council Meeting Minutes as presented.



Meeting Minutes of the Town of Didsbury  
Regular Council Meeting  
October 13, 2020

The regular meeting of Council for the municipality of the Town of Didsbury was held in Council Chambers on Tuesday, October 13, 2020 commencing at 6:00 p.m.

**Present:** Mayor R. Hunter  
Deputy Mayor E. Poggemiller  
Councillor J. Baswick  
Councillor M. Crothers  
Councillor C. Engel  
Councillor D. Moore  
Councillor B. Windsor

**Staff:** Chief Administrative Officer - E. Gerner  
Assistant CAO/Chief Financial Officer - A. Riley  
Manager of Public Works – C. Fox  
Manager of Legislative Services/Recording Officer - L. Smith

**CALL TO ORDER**

Mayor Hunter called the Regular Council Meeting to order at 6:00 p.m.

**ADOPTION OF AGENDA**

Res. 365-20 MOVED by Councillor Baswick to approve the agenda as presented.

**Carried**

**DELEGATION**

**Sgt. C. Fournier Didsbury RCMP Detachment**

Res. 366-20 MOVED by Councillor Engel to accept the report from the Didsbury RCMP Detachment Policing Activities from Sgt. Fournier as information.

**Carried**

**ADOPTION OF MINUTES**

Res. 367-20 MOVED by Councillor Moore to approve the September 22, 2020 Regular Council Meeting Minutes as presented.

**Carried**

**BYLAWS & POLICIES**

**Human Resource Authority**

Res. 368-20 MOVED by Councillor Engel to transfer back to the Chief Administrative Officer all staffing framework and protocols.

**Carried**

## **BUSINESS**

### **Parkland Regional Library Systems 2021 Budget**

- Res. 369-20      MOVED by Councillor Windsor to approve the Parkland Regional Library System 2021 per capita requisition in the amount of \$8.55 demonstrating a zero increase in the requisitions from 2020.

**Carried**

### **Franchise Fees**

- Res. 370-20      MOVED by Councillor Moore to maintain the ATCO Natural Gas Franchise Fee at 25%, a zero percent increase.

**Carried**

- Res. 371-20      MOVED by Councillor Moore to maintain the FORTIS Alberta Electricity Franchise Fee at 17%, a zero percent increase.

**Carried**

### **Salt/Sand Truck - Replacement**

- Res. 372-20      MOVED by Councillor Moore to approve the purchase of a replacement truck, plow and salt/sand hopper for a maximum of \$107,500 to be allocated from the Vehicle & Equipment replacement reserve.

**Carried**

### **CP Rail Holiday Train**

- Res. 373-20      MOVED by Councillor Windsor to accept the letter from CP Rail on the 2020 Holiday Train event as information, and that the Mayor send a letter on behalf of Council, expressing our appreciation for this much needed event and the benefits to food banks in our Nation and looking forward to the return of the holiday train in 2021.

**Carried**

### **Shantz Alternative Pedestrian Connectivity**

*Discussion to continue in closed portion of meeting due to Section 24(1) of the FOIP Act.*

## **REPORTS**

### **Chief Administrative Officer Report**

- Res. 374-20      MOVED by Councillor Moore to accept the Chief Administrative Officer's report for October 13, 2020 as information with thanks.

**Carried**

### **Council Reports**

- Res. 375-20      MOVED by Councillor Engel to accept the Council Reports for October 13, 2020 as information.

**Carried**

### **CORRESPONDENCE**

- Economic Impact of Wynonna Earp – Keep Alberta Rolling
- September 25, 2020 Press Release Mountain View Seniors' Housing 2021-2025 Strategic Plan and Partnership
- Nathan Cooper, MLA Olds-Didsbury-Three Hills – response to letter from Mayor Hunter on linear assessment.

Res. 376-20      MOVED by Councillor Engel to accept the correspondence and information items as information.

Carried

### **GALLERY QUESTION PERIOD**

### **CLOSED MEETING**

Res. 377-20      MOVED by Councillor Moore to go into Closed Meeting at 7:43 p.m.

Carried

*Council took a 10-minute break*

The following people, including Council, attended the closed meeting session:

Staff:    Ethan Gorner, Chief Administrative Officer  
         Amanda Riley, Assistant CAO/CFO  
         Craig Fox, Manager of Public Works (from 9:58 to 10:12 p.m. for item 11.7)  
         Luana Smith, Manager of Legislative Services/Recording Officer

Guest: James Carpenter (participated virtually from 7:53 to 8:32 p.m. for item 11.1)

### **Topics of Closed Meeting in accordance with the *Freedom of Information and Protection of Privacy Act*.**

Sec. 24    Advice from Officials (Land Proposal)  
Sec. 24    Advice from Officials (Land/Legal Updates)  
Sec. 24    Advice from Officials (Organization Discussion)  
Sec. 24    Advice from Officials (Organization Discussion)  
Sec. 21    Intergovernmental Relations (Intergovernmental Confidences)  
Sec. 21    Intergovernmental Relations (Intergovernmental Confidences)  
Sec. 24    Advice from Officials (Land Update)

### **RECONVENE**

Res. 378-20      MOVED by Councillor Moore that Council reconvene from closed meeting to open meeting at 8:54 p.m.

Carried

### **EXTEND MEETING**

Res. 379-20      MOVED by Councillor Moore that Council extend the meeting to 10:00 p.m.

Carried Unanimously

### **CLOSED MEETING**

Res. 380-20      MOVED by Councillor Moore to go back into closed meeting at 8:55 p.m.

Carried

*Councillor Crothers left the meeting at 8:55 p.m. and returned at 8:57 p.m.*

**RECONVENE**

Res. 381-20      MOVED by Councillor Moore that Council reconvene from closed meeting to open meeting at 9:57 p.m.

**Carried**

**EXTEND MEETING**

Res. 382-20      MOVED by Councillor Moore that to extend the meeting to 10:15 p.m.

**Carried Unanimously**

**CLOSED MEETING**

Res. 383-20      MOVED by Councillor Moore that Council go into closed meeting at 9:59 p.m.

**Carried**

**RECONVENE**

Res. 384-20      MOVED by Councillor Moore that Council reconvene from closed meeting to open meeting at 10:12 p.m.

**Carried**

Res. 385-20      MOVED by Councillor Baswick to accept item 7.5 Shantz Alternative Pedestrian Connectivity as information.

**Carried**

**ADJOURNMENT**

Res. 386-20      MOVED by Councillor Crothers to adjourn the meeting at 10:13 p.m.

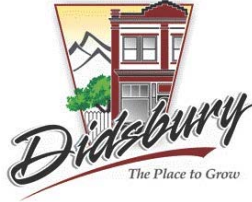
**Carried**

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Mayor - Rhonda Hunter

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Chief Administrative Officer - Ethan Gorner



Meeting Minutes of the Town of Didsbury  
Special Council Meeting  
October 14, 2020

The special meeting of Council for the municipality of the Town of Didsbury was held in Council Chambers on Wednesday, October 14, 2020 commencing at 6:07 p.m. was held in accordance with Section 194 of the *Municipal Government Act*. The purpose of the meeting was to discuss a land issue which was conducted in closed meeting in accordance with Section 24(1) of the *Freedom of Information and Protection of Privacy Act*.

**Present:** Mayor R. Hunter  
Deputy Mayor E. Poggemiller  
Councillor J. Baswick  
Councillor M. Crothers  
Councillor C. Engel  
Councillor D. Moore  
Councillor B. Windsor

**Staff:** Chief Administrative Officer - E. Gorner  
Assistant CAO/Chief Financial Officer - A. Riley  
Manager of Public Works – C. Fox  
Manager of Legislative Services/Recording Officer - L. Smith

**CALL TO ORDER**

Mayor Hunter called the Special Council Meeting to order at 6:07 p.m.

**ADOPTION OF AGENDA**

Res. 387-20 MOVED by Councillor Moore to approve the agenda as presented.

Carried

**CLOSED MEETING**

Res. 388-20 MOVED by Councillor Windsor to go into closed meeting at 6:08 p.m.

Carried

**RECONVENE**

Res. 389-20 MOVED by Councillor Crothers that Council reconvene from closed meeting to open meeting 6:55 p.m.

Carried

Res. 390-20 MOVED by Councillor Moore to proceed with Option 1 for the Shantz Pedestrian Connectivity with concrete on the Southside unless mitigating factors require asphalt, at the discretion of Administration.

Carried

**ADJOURNMENT**

Res. 391-20 MOVED by Councillor Crothers to adjourn the meeting at 6:57 p.m.

Carried

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Mayor - Rhonda Hunter

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Chief Administrative Officer - Ethan Gorner

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Initial





## REGULAR COUNCIL MEETING

### Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

COUNCIL MEETING DATE	October 27, 2020
SUBJECT	Amending Bylaw 2020-13 – Didsbury Economic Development Advisory Committee (DEDAC)
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	6.1

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#### **BACKGROUND/PROPOSAL:**

Bylaw 2020-13 is a bylaw to amend Bylaw 2020-05 Didsbury Economic Development Advisory Committee.

#### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

Section 5 Membership requires some clarification on the members of the Executive Committee of the Didsbury & District Chamber of Commerce. Also clarification of the Business Rep. for the CAEP appointment will be a member of the Didsbury Economic Development Advisory Committee.

Additionally, Clause 7.1 was amended to state that the Chair and Vice Chair shall be appointed at the discretion of Council.

Council gave first reading to this bylaw on September 8<sup>th</sup> and second reading on Sept. 22<sup>nd</sup>.

If Council is satisfied, Administration is recommending Council give third and final reading to Amending DEDAC Bylaw 2020-13.

#### **ALIGNMENT WITH STRATEGIC PLAN**

Strategic Priority 1. Economic Prosperity

#### **RECOMMENDATION**

That Council grant third and final reading to Bylaw 2020-13 a bylaw to amend Bylaw 2020-05 Didsbury Economic Development Advisory Committee.

TOWN OF DIDSBURY  
BYLAW 2020-13

DIDSBURY ECONOMIC DEVELOPMENT ADVISORY COMMITTEE AMENDING BYLAW

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A BYLAW OF THE TOWN OF DIDSBURY IN THE PROVINCE OF ALBERTA, PURSUANT TO THE PROVISIONS OF THE MUNICIPAL GOVERNMENT ACT, BEING CHAPTER M-26-1, OF THE REVISED STATUTES OF ALBERTA AND AMENDMENTS THERETO, TO AMEND DIDSBURY ECONOMIC DEVELOPMENT ADVISORY COMMITTEE BYLAW 2020-05.

**WHEREAS**, the Council of the Town of Didsbury deems it necessary to amend Bylaw 2020-05: Didsbury Economic Development Advisory Committee.

**NOW THEREFORE**, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts the following:

1. This Bylaw may be cited as the Didsbury Economic Development Advisory Committee Amending Bylaw No. 2020-13.
2. Bylaw 2020-05, being a bylaw to set the Didsbury Economic Development Advisory Committee for the Town of Didsbury, is hereby amended as follows:

**MEMBERSHIP:**

5.1 *The Town of Didsbury Economic Development Advisory Committee (DEDAC) shall consist of a minimum of eleven (11) members. Membership shall comprise the following:*

- a. *Two (2) Town of Didsbury Councillors;*
- b. *Two (2) Didsbury & District Chamber of Commerce Executive Members;*
- c. *A minimum **The Committee may be comprised of at least** eight (8) voting members of the public at large **where possible**; that have experience in or a passion for business, innovation or economic development. Backgrounds in, but not limited to the following, are beneficial:*
  - *Didsbury area business owner and operator **(non-Executive Member of Didsbury & District Chamber of Commerce);***
  - ~~*Didsbury and District Chamber of Commerce executive member;*~~
  - *Entrepreneur;*
  - *Investor/financier;*
  - *Commercial realty;*
  - *Land development;*
  - *Tourism operator;*
- d. *President of the Didsbury & District Chamber of Commerce (non-voting ex-officio);*
- e. *Mayor of the Town of Didsbury non-voting ex-officio);*
- f. *A youth voting member (target age Grade 11 or 12).*

AND

5.6 ***Where possible, the Central Alberta Partnership Business Representative for the Town of Didsbury will be selected from the Didsbury Economic Development Advisory Committee.***

AND

7.1 ***The appointment of the Chair shall be at the discretion of Council.***

3. This By-Law shall take effect upon the final passing.

Read a first time on this 8th day of September 2020

Read a second time on this 22 day of September 2020

Read a third time on the this      day of      2020

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Mayor Rhonda Hunter

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Chief Administrative Officer Ethan Gorner



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

COUNCIL MEETING DATE	October 27, 2020
SUBJECT	Summer Games Legacy Fund
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.1

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### **BACKGROUND/PROPOSAL:**

In 1983 Mountain View County, the Towns of Didsbury, Carstairs, Olds and Sundre, Village of Cremona and Olds College partnered to host the Alberta Summer Games in the region.

Following those games, surplus funds were kept in a reserve fund managed by the Town of Olds with the intent that the interest from the principal amount would be used to assist elite athletes in their athletic pursuit.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

For the past several years no funds have been distributed from this fund, nor is there a current board or any future direction for the fund.

At the October 7, 2020 Regular Council Meeting, Mountain View County Council requested that Administration contact each partner to request mutual support to dissolve the fund.

Please see attached letter and Bylaw of the Foundation.

As this foundation no longer exists and the funds are not being used, Administration is recommending that Council approve for the Town of Didsbury to dissolve their membership in the Summer Games Legacy Fund.

### **RECOMMENDATION**

That Council move to approve to dissolve the Summer Games Legacy Fund as per the Foundation Bylaw.

October 9, 2020

Via Email: [egorner@didsbury.ca](mailto:egorner@didsbury.ca)

Mr. Ethan Gorner, Chief Administrative Officer  
Town of Didsbury  
Box 790  
Didsbury, AB T0M 0W0

Dear Mr. Gorner:

Re: Summer Games Legacy Fund

As you may be aware, in 1983 Mountain View County, the Towns of Didsbury, Carstairs, Olds and Sundre, Village of Cremona and Olds College partnered to host the Alberta Summer Games in the region. Following those games, surplus funds were kept in a reserve fund managed by the Town of Olds with the intent that the interest from the principal amount (originally \$120,000) would be used to assist elite athletes in their athletic pursuits. For the past number of years, no funds have been distributed from this fund, nor is there a current board or any future direction for the fund. Therefore, at the October 7, 2020 Regular Council Meeting, Mountain View County Council has requested that Administration contact each partner to request mutual support to dissolve the fund.

In accordance with the Bylaws of the Foundation, which I have attached to this letter, support from 5 of the 7 partners is required to dissolve the fund.

If you require any further information or clarity. Please do not hesitate to contact me.

Sincerely,



Christofer Atchison, Director  
Legislative, Community and Agricultural Services

CA/vl

Enclosure

# **MOUNTAIN VIEW SUMMER GAMES LEGACY FOUNDATION BY-LAWS**

## **HISTORY**

Following the 1983 Alberta Summer Games, the Mountain View Summer Games Legacy Foundation was established with the expressed purpose of using surplus funds from the Games to promote and assist the development of sports and arts at the elite level. To achieve this purpose, the Foundation was given the mandate to allocate the accrued interest from the surplus funds primarily to worthy individuals who excel in their chosen activity, are committed to the pursuit of excellence, and reside in Mountain View County. In addition, the Foundation was allowed to grant funding to appropriate non-profit organizations which operate within the County and which provide opportunities to foster the development of highly-talented athletes or artists who reside in the County. The Foundation and its purpose is an ongoing tribute to those who gave their time, talent, and determination to host the first Alberta Summer Games.

## **GENERAL**

1. The Foundation shall be governed by a representative Board of Directors consisting of seven members, comprised of one Board Member appointed by each of the following:
  - Mountain View County
  - Town of Olds
  - Town of Didsbury
  - Town of Carstairs
  - Town of Sundre
  - Village of Cremona
  - Olds College
2. The term of office for each Board Member shall be a period of up to six years. After six years, the respective council or board may reappoint a member for an additional term.
3. Board Members so appointed shall not be a member of the respective municipal councils or the board of governors at Olds College.
4. A Board Member may resign at any time upon sending written notice to the Foundation and his appointing body.

5. A Board Member ceases to be a member if he / she fails to attend two consecutive meetings without regrets or when he / she ceases to be a resident of Mountain View County or the municipality / body which appointed the member.
6. Board Members appointed to the Foundation shall serve on a volunteer basis, and they may not receive any remuneration for conducting the business of the Foundation, with the exception for reimbursement of expenses such as postage, office supplies, and other similar expenses.
7. No Board Member of the Foundation shall be liable for any liabilities incurred by the Foundation.

## **ORGANIZATION**

8. The Foundation shall conduct a minimum of two meetings per calendar year. One meeting will be the Annual General Meeting used for conducting general business of the Foundation. The second meeting will be conducted for the disbursement of funds, and it will be held during the October / November period. Additional meetings may be called at the discretion of the chairperson.
9. The quorum shall be four members.
10. Each Board Member shall be entitled to one vote; there shall be no proxy voting.
11. Due notice of meetings shall be given to all Board Members.
12. The following Foundation office positions shall be filled by election: Chairperson, Vice-chairperson, Secretary, and Treasurer. Elections for office shall be held at the first meeting of the year. If there is no vacant position, and if no other member of the Foundation puts his / her name forward to stand for elections, the existing officers shall continue in the respective positions.
13. The Chairperson shall call all meetings and shall preside at them. In his / her absence, the Vice-chairperson shall preside at such meetings.
14. The Secretary shall keep minutes of all meeting, keep all documents pertaining to the registration of the Foundation, and perform all correspondence of the Foundation.

15. The Treasurer shall be responsible for maintaining and dispersing funds, keeping books on such transactions, and reporting to the Foundation about the financial position of the Foundation.
16. The Vice-chairperson shall be responsible for the marketing and advertising of the Foundation and its purpose.

## **ACCOUNTING**

17. The principal of the account (\$120,000) shall remain intact during the term of the Foundation. The accrued interest or income only, shall be available for distribution.
18. The fiscal year of the Foundation shall begin on January 1.
19. The Foundation shall be entitled to receive additional funds from business, organizations, or individuals for allocation as determined by the Board.
20. Signing authority shall be any two of the three elected officers.
21. The books, records, and accounts shall be audited once each year by a qualified accountant or by any two members of the Foundation. The audited financial report shall be submitted at the annual general meeting.
22. Before April 30 of each year, the Foundation, through the respective members, shall submit to the appointing councils/boards, a detailed accounting of the Foundation's activities, including an audited financial statement for the previous year.
23. Each Board Member shall have access to all records of the Foundation. These may be inspected at the annual general meeting or at any other time upon giving reasonable notice and arranging a time satisfactory to the officer in charge of the records.

## **FUNDING**

24. The role of the Foundation shall be to distribute, on a yearly basis, interest accrued from the 1983 Alberta Summer Games Legacy Fund to worthy individuals and groups who apply for funding. The criteria (*Appendix A*) for selecting these individuals and groups are based on the following principles:



- Funding is primarily for the benefit of promising individuals who exhibit the exceptional skill and high-level commitment needed to pursue excellence in their sport or art.
- Only one type of application per year from any applicant or group will be considered. (*Note: If an applicant does not meet the criteria for a specific application category, the Board may allocate funds based on the criteria for another category.*)
- Applications for funding will not be considered for activities or projects after they have taken place

25. There shall be four categories of funding applications accepted from residents or organizations involved in amateur sport or the arts in Mountain View County:

- **INDIVIDUAL**  
Funding for exceptional athletes or artists who are well beyond the usual recreational or developmental levels to offset costs related to specialized coaching, training, or programming that is not available in the community.
- **BURSARY**  
Funding for students with a superior academic standing who are enrolled in an accredited post-secondary program of study related to sport, recreation, or arts.
- **LEADERSHIP**  
Funding for established volunteer coaches, instructors, officials, and leaders who reside in the County and who seek to develop their knowledge, skill, and ability to assist superior athletes and participants pursue excellence
- **ORGANIZATION**  
Funding for non-profit sport and arts organizations within the County that provide programs and activities dedicated to meeting the developmental needs of the gifted and talented participants who reside in the County

26. All residents are eligible to receive funding from the Foundation, but, if a Board Member or a member of his / her immediate family applies for funding,

the Board member must declare a peculiarly interest and therefore refrain from the discussion and decision regarding the application. *(Note: If required, the Chairperson may allow input from the declared Board Member.)*

## DISSOLUTION

27. The Foundation may be dissolved at any time with the agreement of not less than five of the appointing bodies represented by the members.

27. Upon dissolution of the Foundation, all funds and assets remaining shall be transferred to the following:

Mountain View County	46.2%
Town of Olds	22.5%
Town of Didsbury	13.8%
Town of Sundre	8.0%
Town of Carstairs	7.9%
Village of Cremona	1.6%

# *APPENDIX A*

## **INDIVIDUAL CRITERIA**

- Technical: Demonstrates a high level of skill and potential in the applicant's field of amateur sport of the arts  
  
Demonstrate a continued involvement in the applicant's chosen sport or art  
  
Presents a record of participation and accomplishment related to the applicant's chosen activity
  
- Need: Provides a detailed budget related to education, participation, and development costs
  
- Residence: Resides in the Mountain View County or, in the case of a student, is a dependent of a person residing in the County
  
- Personal: Presents realistic short, intermediate, and long-term goals pertaining to future development and participation  
  
Shows a willingness to volunteer for community undertakings related to the applicant's sport or activity

## **BURSARY CRITERIA**

- **Technical:** Demonstrates a superior level of skill in the applicant's field of amateur sport or the arts  
  
Demonstrates high degree of effort and commitment to continue training, practicing, and performing a sport or an art.  
  
Performs / competes at least at a provincial level
- **Need:** Provides a detailed budget related to education, participation, and developmental costs
- **Residence:** Resides in the County of Mountain View, or in the case of a student, is a dependant of a resident of the County
- **Personal:** Presents realistic short, intermediate, and long-term career goals  
  
Shows a willingness to share expertise with others  
  
Volunteers for community undertakings related to the applicant's sport or activity

## LEADERSHIP CRITERIA

- Technical: Demonstrates an advanced level of knowledge in the applicant's field of amateur sport or the arts  
  
Demonstrate a continued involvement in the applicant's chosen sport or art  
  
Presents a record of involvement, participation, and accomplishment related to the applicant's chosen activity
- Need: Provides a detailed budget related to future participation and development costs  
  
Serves in a volunteer capacity
- Residence: Resides in the County of Mountain View or provides leadership for a County activity related to a sport or the arts.
- Personal: Presents realistic short, intermediate, and long-term goals pertaining to future involvement related to the applicant's chosen sport or art.  
  
Shows a willingness to share expertise with others  
  
Volunteers for community undertakings related to the applicant's sport or activity

## ORGANIZATION CRITERIA

- Technical: Is a non-profit organization existing to promote, advance, and develop a sport or an art  
  
Includes a substantial number of members/participants who demonstrate exceptional skills and who are committed to achieving excellence in their sport or art  
  
Provides members with the necessary learning, training, and/or performing opportunities for them to attain excellence in their activity  
  
Incorporates a performance program geared to an advanced level
  
- Leadership: Provides documentation that includes a mission statement, an organization structure, a set of by-laws, the slate of officers, a current budget, a program outline, and a membership list  
  
Effectively communicates its purpose and programs to the community
  
- Need: Provides a detailed budget for activities directly related to providing developmental opportunities for the gifted and talented members  
  
Identifies other sources of funding for operational expenses
  
- Residence: Be situated and operational in the County of Mountain View  
  
Exist primarily for the residents of the County

## SPECIAL RESOLUTION

MOTION: *To rescind the existing by-laws in their entirety and to adopt the new set of by-laws as presented above.*

Moved by: Ray Rocheleau  
Seconded by: Jayson Nelson  
Carried; Unanimously

At a meeting of the Board Members of the Mountain View Summer Games Legacy Foundation held on the 26<sup>th</sup> day of November, 2008, we hereby certify that the above Special Resolution was passed:

Dan Richmond, Village of Cremona	_____
Lisa Jones, Town of Sundre	_____
Sue Block, Mountain View County	_____
Jayson Nelson, Town of Olds	_____
Carol Hadway, Town of Didsbury	_____
Ray Rocheleau, Olds College	_____

Dated at the Mountain View County office in the Province of Alberta, this 26<sup>th</sup> day of November, 2008.



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

COUNCIL MEETING DATE	October 27, 2020
SUBJECT	Library per capita funding model
ORIGINATING DEPARTMENT	ACAO/CFO
AGENDA ITEM	7.2

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### **BACKGROUND/PROPOSAL:**

Council is wanting to move to a per capita funding model funding the Library, and therefore requested additional information to assist with setting that model. The information has been updated where necessary and summarized on the following pages under two models. One looks at libraries in Mountain View County and the other at libraries in the Parkland Regional Library System. Further, Council wanted information as to the relationship between Library programming and our Mountain View Family Resource Network (MVFRN).

1. With regards to the relationship with MVFRN – as a result of the change in models from Parent Link Centres to Family Resource Networks across Alberta, the need for partnerships is critical when considering programs offered through the Mountain View Family Resource Network (MVFRN). Where we once operated five different centres in five communities within the County, we now rely on partners like libraries, schools and community associations to offer joint programs, supports and services. Instead of running our own storytime programs or teen programs, we are looking to partner with established programs like those offered through libraries, that would allow MVFRN staff to co-facilitate programs and offer parenting/ child support and resources to those in attendance. These partnerships strengthen the networks available to residents within our service region while avoiding duplicate programming and leveraging captive audiences that these types of programs provide.
2. The library contributions in our region are as follows:
  - a. Olds - \$349,000 total appropriation (County contributes \$45,000 to Town for library services)
  - b. Carstairs - \$201,582 total appropriation (County contributes \$28,300 to Town for library services)
  - c. Sundre - \$105,001 total appropriation (County contributes \$56,577 to Town for library services)
  - d. Didsbury - \$267,514 total appropriation (County contributes \$39,022 to Town for library services)
3. Other library information is included in the attached charts.





## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

### OPTIONS

In consideration this and the attached information, Council may opt for one of the per capita funding models.

1. Average of Mountain View County per capita -  $\$44.18 * 5268 = 232,716$  (a reduction from 2020's allocation of \$34,798).
2. Average of Parkland Regional Library System per capita -  $\$36.52 * 5268 = 192,409$  (a reduction from 2020's allocation of \$75,105).
3. Keep the same per capita as last year (2020) with a phased in approach to reach one of the above  $\$50.78 * 5268 = 267,514$ .
4. Or give further direction.

### RECOMMENDATIONS

That Council move to approve Option \_\_\_\_ for the 2021 Didsbury Library per capita funding.

OR

That Council request further information.

# Mountain View County

Town	Town Population	County Located in	Rural Population	Library System	2020 Total Town Funding	2020 Town per capita	2020 County Funding to the Town included in total town funding	2020 County per capita
Olds	9,184	Mountain View County	2,845	PRL	349,000	38.00	45,000	15.82
Didsbury	5,268	Mountain View County	2,394	PRL	267,514	50.78	39,022	16.30
Carstairs	4,077	Mountain View County	1,708	PRL	201,582	49.44	28,300	16.57
Sundre	2,729	Mountain View County	3,471	PRL	105,001	38.48	56,577	16.30

		Per capita times DIDSBURY'S POPULATION:	DIFFERENCE FROM 2020
<b>DIDSBURY 2020 PAYMENT (TOTAL)</b>		\$ 267,514	
AVERAGE of ABOVE INFORMATION:	\$ 44.18	\$ 232,716	\$ (34,798)
OLYMPIC AVERAGE	\$ 43.96	\$ 231,581	\$ (35,934)
LOW	\$ 38.00	\$ 200,189	\$ (67,326)
HIGH	\$ 50.78	\$ 267,514	\$ -
MEDIAN	\$ 43.96	\$ 231,581	\$ (35,934)
AVERAGE BASED ON 2018 COMPLETE DATA FROM PROVINCE:			
1. LOCAL APPROPRIATION (CASH PAYMENT BEFORE DIRECT PAYMENTS)	\$ 39.51	\$ 208,139	\$ (59,376)
2. LOCAL APPROPRIATION (INCLUDING DIRECT PAYMENTS)	\$ 41.20	\$ 217,042	\$ (50,473)

**Parkland Regional Library System**

Town	Town Population	County Located in	Rural Population	Library System	2020 Total Town Funding	2020 Town per capita	2020 County Funding to the Town included in total town funding	2020 County per capita
Olds	9,184	Mountain View County	2,845	PRL	349,000	38.00	45,000	15.82
Innisfail	7,847	Red Deer County		PRL	150,000	19.12	-	
Stettler/Stettler County	11,478	Stettler County		PRL	384,895	33.53	134,713	
Didsbury	5,268	Mountain View County	2,394	PRL	267,514	50.78	39,022	16.30
Carstairs	4,077	Mountain View County	1,708	PRL	201,582	49.44	28,300	16.57
Penhold	3,277	Red Deer County		PRL	162,116	49.47	-	
Ponoka	7,229	County of Ponoka		PRL	96,660	13.37	60,000	
Sundre	2,729	Mountain View County	3,471	PRL	105,001	38.48	56,577	16.30

		Per capita times DIDSBURY'S POPULATION:	DIFFERENCE FROM 2020
<b>DIDSBURY 2020 PAYMENT (TOTAL)</b>	\$	267,514	
AVERAGE of ABOVE INFORMATION:	\$ 36.52	\$ 192,409	\$ (75,105)
OLYMPIC AVERAGE	\$ 38.01	\$ 200,219	\$ (67,295)
LOW	\$ 13.37	\$ 70,439	\$ (197,075)
HIGH	\$ 50.78	\$ 267,514	\$ -
MEDIAN	\$ 38.24	\$ 201,440	\$ (66,074)
AVERAGE BASED ON 2018 COMPLETE DATA FROM PROVINCE:			
1. LOCAL APPROPRIATION (CASH PAYMENT BEFORE DIRECT PAYMENTS)	\$ 19.86	\$ 104,622	\$ (162,892)
2. LOCAL APPROPRIATION (INCLUDING DIRECT PAYMENTS)	\$ 26.78	\$ 141,077	\$ (126,437)



## REGULAR COUNCIL MEETING Request for Decision (RFD)

**Vision:** *The Place to Grow.*

**Mission:** *Creating the Place to Grow.*

COUNCIL MEETING DATE	October 27, 2020
SUBJECT	Change of Use Application – DC-IND
ORIGINATING DEPARTMENT	Planning and Development
AGENDA ITEM	7.3

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### **BACKGROUND/PROPOSAL:**

Administration has received an application for a Change of Use located at 2825- 19<sup>th</sup> Street Unit #2. The parcel of land is located in the DC-IND “Direct Control District- Industrial”. The use being applied for is Retail (Small) for a retail/commercial bakery. Retail (Small) is defined as follows “means a Development used for the sale of goods and services in a physically small Building (with a Gross Floor Area less than 1,000.0 metres<sup>2</sup> (10,763.91 feet<sup>2</sup>)). Typical uses include a convenience store or sandwich shop.” The previous use in this location was classified as Industrial (Oilfield Services) shop.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

Section 2-11 “Direct Control Development Permits” from Land Use Bylaw 2019-04 states the following:

In the case of a Development Permit application made pursuant to a Direct Control District, all requirements and procedures pertaining to the Development Permit application will be at the direction and to the satisfaction of Council.

### **ALIGNMENT WITH STRATEGIC PLAN**

Economic Prosperity

### **RECOMMENDATION**

That Council move to approve the development application located in DC-IND zoning for a change of use located at Unit #2, 2825 19th Street, on condition that the developer obtains and complies with any and all Provincial requirements.



## Development Permit - Application

Planning and Development Services, PO Box 790, Didsbury, AB T0M 0W0

Phone 403.335.3391 Fax 403.335.9794

This form is to be completed in full by the registered owner(s) of the land or by an authorized person acting on behalf of the registered owner(s).

### For Office Use Only

File Number: \_\_\_\_\_

Date Received: \_\_\_\_\_

Deemed Complete Date: \_\_\_\_\_

Fees: \_\_\_\_\_

<b>1. Name of Registered Landowner(s):</b> <u>2208769 AB LTD</u>		<b>Address:</b> <u>BAY # 2 2825-19th Street</u>	
		<b>PO Box:</b> <u>777 Didsbury, AB</u>	
		<b>Phone:</b> <u>403-586-5478</u>	
		<b>Email:</b> <u>energydevelopers@gmail.com</u>	
<b>2. Name of Applicant/Authorized person acting on behalf of the registered landowner(s):</b> <u>Renaissance European</u> <u>BAKERY + CAFE LTD.</u>		<b>Address:</b> <u>Suite 100, 1822-10th AVE</u> <u>S.W. CALGARY, AB T3C 0J8</u>	
		<b>PO Box:</b> _____	
		<b>Phone:</b> _____	
		<b>Email:</b> _____	
<b>3. Location</b>			
<b>Address of Property:</b> <u># 2, 2825-19th Street, Didsbury, AB</u>			
<b>Legal Description:</b> Lot <u>1</u> Block <u>5</u> Plan <u>0714629</u>			
<b>4. Type of Development</b>			
<input type="checkbox"/> Residential			
<input type="checkbox"/> Dwelling, Single Detached			
<input type="checkbox"/> Dwelling, Semi-Detached (side by side)			
<input type="checkbox"/> Dwelling, Duplex (up or down)			
<input type="checkbox"/> Dwelling, Multi-Unit			
<input type="checkbox"/> Dwelling, Manufactured			
<input type="checkbox"/> Garage/Shed			
<input type="checkbox"/> Deck			
<input type="checkbox"/> Other: _____			
<input type="checkbox"/> Commercial			
<input type="checkbox"/> Residential/Commercial			
<input type="checkbox"/> Industrial			
<input type="checkbox"/> Institutional			
<input checked="" type="checkbox"/> Direct Control			
<input type="checkbox"/> Change of Use			

DEVELOPMENT PERMIT APPLICATION

Permit #: \_\_\_\_\_

PLANNING AND DEVELOPMENT SERVICES

Page 1 of 4

## Development Permit – Application

<b>6. Type of Work</b> New (size in m <sup>2</sup> / ft <sup>2</sup> _____) Renovation (size in m <sup>2</sup> / ft <sup>2</sup> _____) Addition (size in m <sup>2</sup> / ft <sup>2</sup> _____)	<b>Setbacks</b> Front _____ m/ft Rear _____ m/ft Right _____ m/ft Left _____ m/ft
<b>7. Construction Details</b> Land Use District (Zoning) <u>DC</u> Estimated Commencement <u>Nov. 9, 2020</u> Height of Building (m/ft) _____ Proposed development has commenced? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Number of off street parking stalls: <u>4</u> Estimated Completion: <u>Nov. 9, 2020</u> Cost of Construction: <u>0</u> Is the property a Municipal Historic Resource? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<b>8. Description of Work</b> Please describe in <u>detail</u> what is being constructed or the intended use that is being applied for. <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Placement of a bakery with ability to allow retail pickup and sale of product. As there already will be a bakery at Reimer plaza offering all of our products we expect the traffic to mostly be wholesale clients with a few retail clients coming to pickup birthday cakes etc. there will be 2 dedicated parking stalls in the front of the building for customers and staff will park behind the building.</p> </div>	
<b>AUTHORIZATION</b> (Please ensure that <u>all</u> names and signatures of those listed on the Certificate of Title are included below)	
I/We, <u>James Carpenter</u> being the registered owner(s) of: <u>2208769 AB LTD.</u> do hereby authorize <u>Renaissance European Bakery + Cafe Ltd.</u> to act as Applicant(s) on my/our behalf regarding the Development Permit application of the above mentioned lands. The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for the development approval.	
Signature of Owner(s): _____ Date: <u>Oct. 23, 2020</u>	
Signature of Owner(s): _____ Date: _____	

DEVELOPMENT PERMIT APPLICATION

Permit #: \_\_\_\_\_

PLANNING AND DEVELOPMENT SERVICES

Page 2 of 4



## Development Permit – Application

### RIGHT OF ENTRY

I/We being the registered owner(s) or person(s) in possession of herein land and building(s) thereon, hereby consent to an authorized person designated by the Town of Didsbury entering upon the said property for the purpose of inspection during the processing of this application.

Signature of Applicant: \_\_\_\_\_

Date: Oct. 23, 2020

### SIGNATURES

I have been informed of the Town's bylaws, policies and regulations regarding this application. I understand that this permit application may be refused if the proposed development does not conform to all of the requirement of the Land Use Bylaw. I hereby declare that the development identified in this application will be conducted in accordance with the plans submitted.

Applicant Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*This personal information is being collected under the authority of the Municipal Government Act and will be used in the processing of this application. It is protected by the privacy provisions of the Freedom of Information and Privacy Act. The name of the permit holder and the nature of the permit are available to the public upon request. If you have any questions about collecting or use of this personal information, please contact the Town of Didsbury FOIP Coordinator at 403-335-3391.*

**IMPOTANT NOTICE:** This application does not permit the commencement of construction on the site until a decision is made regarding the proposed development by the Development Authority. A Building Permit may also be required for any development on the site.

### **FOR OFFICE USE ONLY**

Application Fee: \_\_\_\_\_ Receipt No. \_\_\_\_\_ Method of Payment: \_\_\_\_\_

#### **NOTICE OF DECISION**

Approved: ☐ MPC ☐ DO ☐ SDAB

Refused: ☐ MPC ☐ DO ☐ SDAB

☐ Subject to Conditions (see below)

☐ Reasons for Refusal (see below)

Decision Date: \_\_\_\_\_

Date Advertised: \_\_\_\_\_

**DEVELOPMENT PERMIT APPLICATION**

Permit #: \_\_\_\_\_

**PLANNING AND DEVELOPMENT SERVICES**

Page 3 of 4

## Development Permit – Application

### CHECK THE BOX FOR ITEMS THAT HAVE BEEN SUBMITTED FOR A COMPLETE APPLICATION

#### I. The following information is required to be submitted for a complete application.

☐ **Application Fee**

The application fee shall be included in accordance with the fee schedule in effect at the time of application.

☒ **Application Form**

The name(s), address(es), and telephone number(s) of the registered owner(s) and the authorized person acting on behalf of the registered owner(s). If a person is acting on behalf of the registered owner(s), the owner(s) shall sign the authorization in Section 11. If the said land is under an agreement for sale as indicated by caveat on the back on the Certificate of Title, please submit a copy of the signed agreement. The individual noted on the caveat must sign the application.

☒ **Authorization**

Authorization from the owner of the parcel for making the application.

☐ **Bylaw Amendments**

A copy (hardcopy and digital copy) of any proposed bylaw amendments in the form of a Town of Didsbury Bylaw where the redesignation proposes a Direct Control Bylaw or amendments to the existing Land Use Bylaw.

☒ **Current Certificate of Title**

A copy of the certificate of title of the lands not more than 30 days prior to application submission can be obtained from any license and registry office.

☒ **Site Plan or Real Property Report showing the following:**

- ☒ The legal description and the municipal address of the site
- ☒ The scale and a North arrow
- ☒ Dimensions of the parcel, including total parcel area
- ☒ All existing and proposed buildings with dimensions or foundations/walls and any projections and/or cantilevers
- ☒ The perpendicular distance measured from adjacent front, rear and side property lines to each corner of the foundation/walls and eaves of the proposed and any existing buildings
- ☒ Location of access and egress points to the sites
- ☒ Location of off-street vehicular parking and loading areas
- ☒ Location of any registered utility rights-of-way (including plan number)

☐ **One (1) copy (11"x17") of building plans showing the following:**

- ☐ Floor plan(s) of the building, including living space including all Alberta Building Code related information
- ☐ Building elevation plans which indicate front, rear and side elevators, wall height (finished grade to eaves), roofing material and roof pitch
- ☐ Building cross-section drawings





LAND TITLE CERTIFICATE

S  
LINC                      SHORT LEGAL                      TITLE NUMBER  
0032 711 509            0714629;5;1            181 074 778

LEGAL DESCRIPTION  
PLAN 0714629  
BLOCK 5  
LOT 1  
EXCEPTING THEREOUT ALL MINES AND MINERALS  
AREA: 0.405 HECTARES (1 ACRES) MORE OR LESS

ESTATE: FEE SIMPLE  
ATS REFERENCE: 5;1;31;19;SW

MUNICIPALITY: TOWN OF DIDSBURY

REFERENCE NUMBER: 131 222 514

REGISTRATION	DATE (DMY)	REGISTERED OWNER(S) DOCUMENT TYPE	VALUE	CONSIDERATION
181 074 778	13/04/2018	TRANSFER OF LAND	\$765,000	CASH & MORTGAGE

OWNERS

2208769 ALBERTA LTD.  
OF BOX 777  
DIDSBURY  
ALBERTA TOM OWO

(DATA UPDATED BY: CHANGE OF NAME 191217507)

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
071 469 153	19/09/2007	UTILITY RIGHT OF WAY GRANTEE - THE TOWN OF DIDSBURY. BOX 790 DIDSBURY ALBERTA TOMOWO GRANTEE - ATCO GAS AND PIPELINES LTD. 5439 47TH STREET RED DEER

( CONTINUED )

ENCUMBRANCES, LIENS & INTERESTS

PAGE 2  
# 181 074 778

REGISTRATION

NUMBER DATE (D/M/Y) PARTICULARS

ALBERTA T4N1S1  
GRANTEE - TELUS COMMUNICATIONS INC.  
411-1 STREET S.E,  
CALGARY  
ALBERTA T2G4Y5  
GRANTEE - SHAW COMMUNICATIONS INC.  
630-3RD AVE SW  
CALGARY  
ALBERTA T2P4L4  
GRANTEE - FORTISALBERTA INC.  
700, 801 - 7 AVE SW  
CALGARY  
ALBERTA T2P3P7  
AS TO PORTION OR PLAN:0714630

181 074 779 13/04/2018 MORTGAGE  
MORTGAGEE - ATB FINANCIAL.  
8008-104 ST  
EDMONTON  
ALBERTA T6E4E2  
ORIGINAL PRINCIPAL AMOUNT: \$765,000

181 074 780 13/04/2018 CAVEAT  
RE : ASSIGNMENT OF RENTS AND LEASES  
CAVEATOR - ATB FINANCIAL.  
8008-104 ST  
EDMONTON  
ALBERTA T6E4E2  
AGENT - DANIEL C HARDER

TOTAL INSTRUMENTS: 003

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN  
ACCURATE REPRODUCTION OF THE CERTIFICATE OF  
TITLE REPRESENTED HEREIN THIS 23 DAY OF  
OCTOBER, 2020 AT 09:35 A.M.

ORDER NUMBER: 40372745

CUSTOMER FILE NUMBER:



\*END OF CERTIFICATE\*

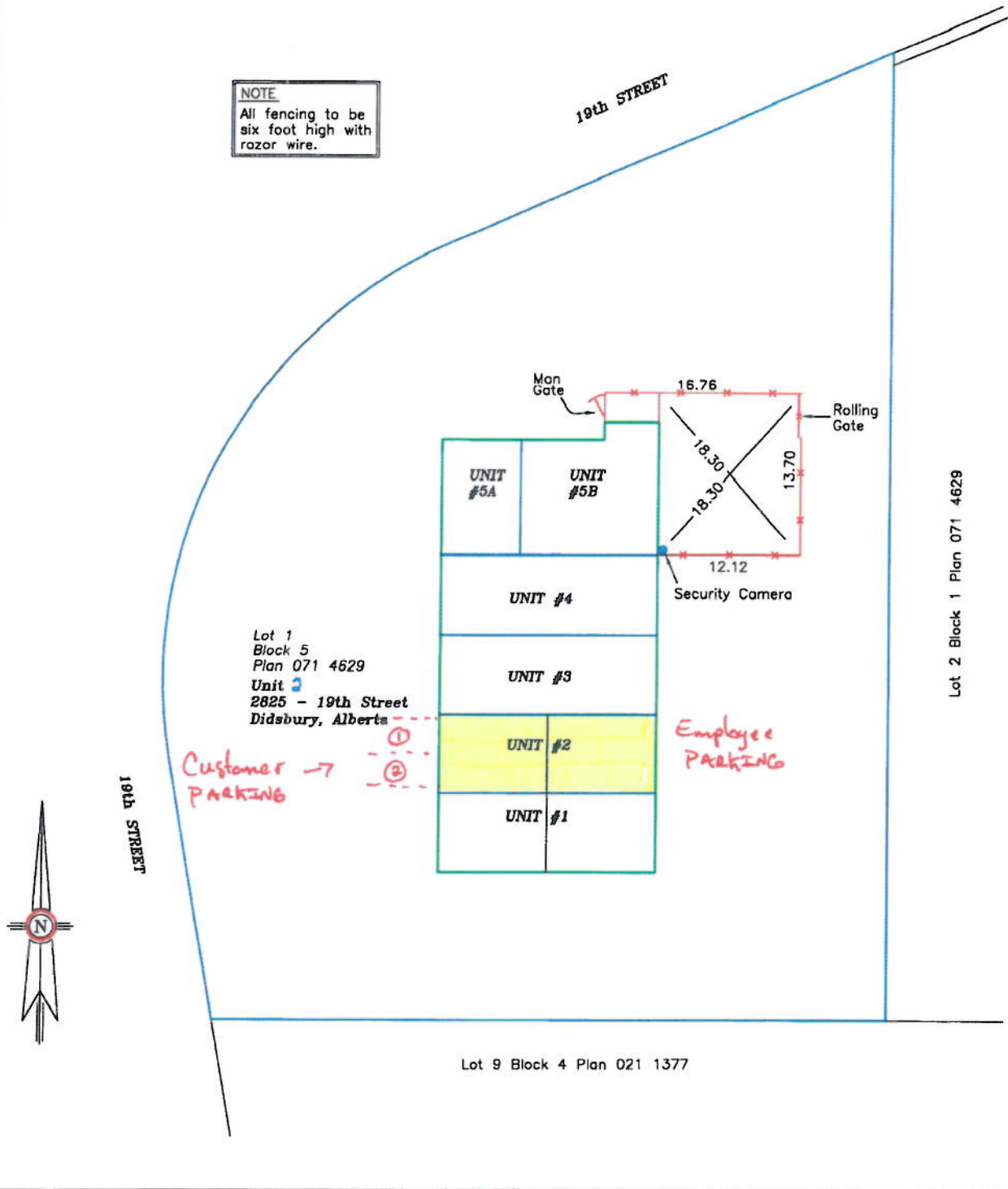
( CONTINUED )

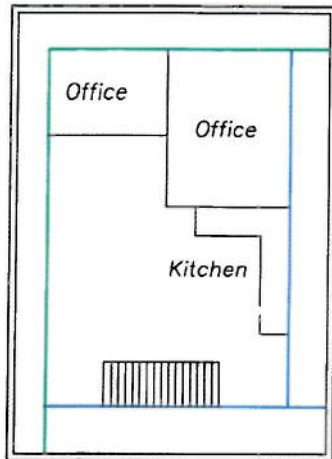
THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER, SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION, APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).

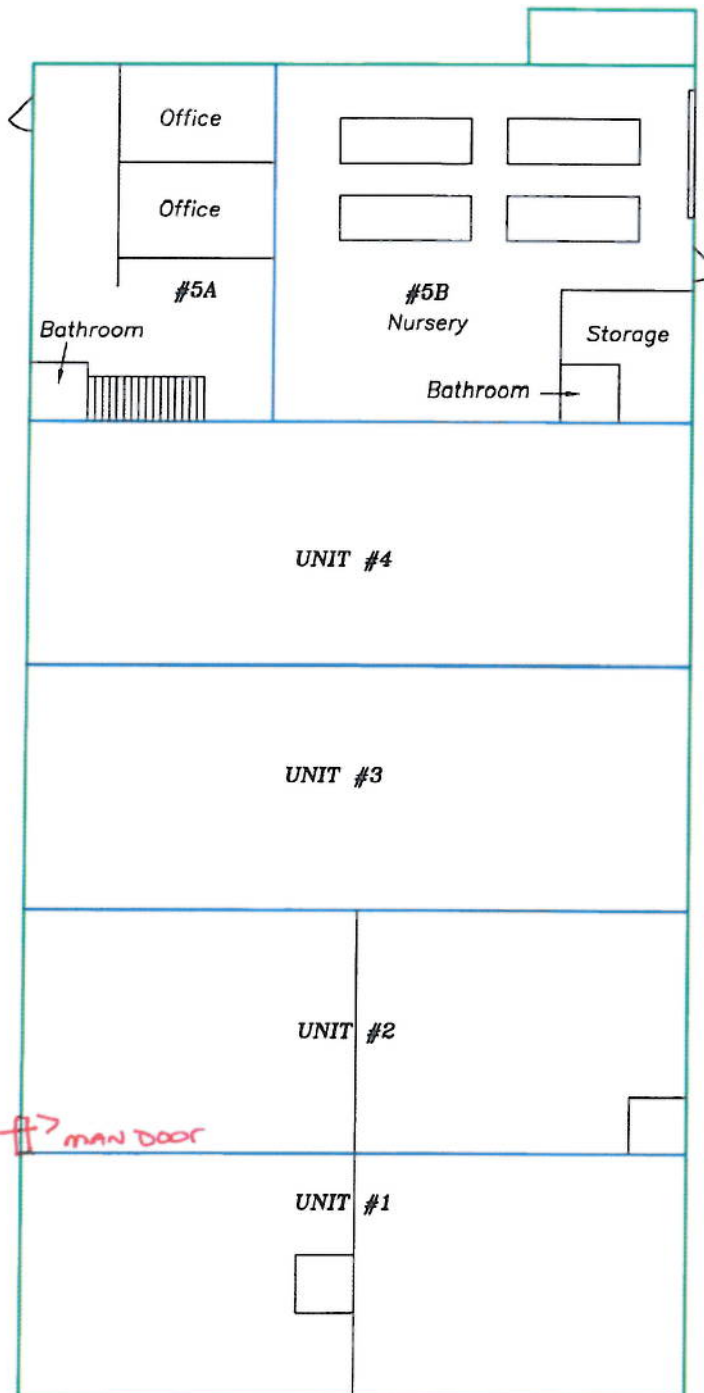
# SITE SECURITY PLAN

**NOTE**  
All fencing to be six foot high with razor wire.





Second Floor  
of Unit #5A



Delivery and  
Pickup ← main door

2825 - 19th Street  
BAU # 2  
(unit #2)





BAY # 2  
+ parking  
Stalls for  
Customers

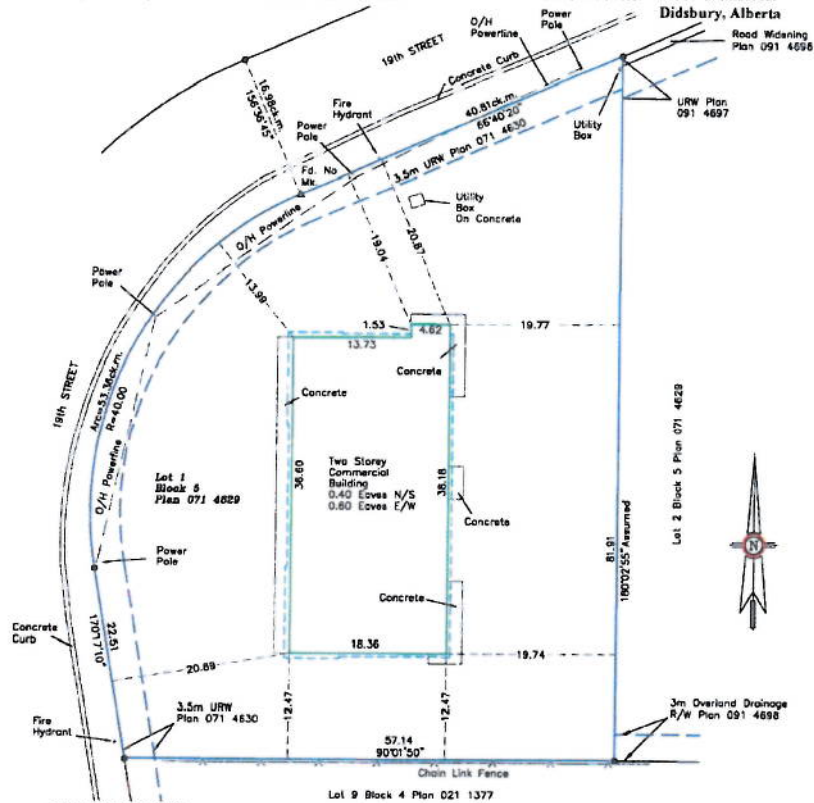
# ALBERTA LAND SURVEYOR'S REAL PROPERTY REPORT - PLAN

This plan is page 2 of a Real Property Report and is ineffective if it is detached from page 1. Page 2 of 2

Legal Description: Lot 1 Block 5 Plan 071 4629

Civic Address: 2825 - 19th Street

Didsbury, Alberta



## ENCUMBRANCES:

Registration No.	Particulars
071 469 153	Utility Right of Way - Plan 071 4630
131 222 515	Mortgage - Alberta Treasury Branches
131 222 516	Caveat - Re: Assignment of Rents and Leases

## LEGEND:

1. Unless otherwise noted, measurements are made to the extent of the exterior walls
2. Distances are shown in metres and decimals thereof
3. Statutory Iron Posts are shown thus: ●
4. Calculated points are shown thus: △
5. (e) denotes encroachment
6. Eaves are dimensioned to the line of the fascia
7. Unless otherwise noted, fences are shown within 0.20m of Property Lines



Scale: 1:500 Drawn: LKM/RLJ  
File No.: 18-090

**SexSmith**  
Surveys Ltd.  
Box 5122, High River, Alberta, T1V 1N3  
©Copyright, 2018



## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

COUNCIL MEETING DATE	October 27, 2020
SUBJECT	Chief Administrative Officer's Report
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.1

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### BACKGROUND/PROPOSAL:

The Chief Administrative Officer provides Council with a regular report for Council's review and information.

### DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please see attached.

### ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 2. An Informed & Engaged Community

### RECOMMENDATION

That Council move to accept the Chief Administrative Officer's report for October 27, 2020 as information.





## CAO Report – October 27, 2020

### 1. Taxpayer Federation – leanest per capita (CAO)

Attached is Municipal Spending report from the Canada Tax Payer Federation. Please note that the Town of Didsbury is represented as one of the leanest municipalities in Alberta (see page 4 of the document).

### 2. Special Report on COVID Measures(ACAO/CFO)

1. Utility Payment deferrals – property owners were given an option to defer utility payments for April, May and June 2020 billing periods without penalties applied to the deferred amounts. The deferred balance would be evenly applied over the payments for the remainder of the calendar year. There were 13 accounts which requested a deferral during that period. The cost to the organization was the loss of penalty revenue of \$2,458.
2. Tax Installment Payment Plan deferrals – property owners were given an option to defer property tax payments for the months of April, May and June 2020 without penalties applied to the deferred amounts. The deferred balance would be evenly applied over the remainder of the calendar year. There were 5 residential tax accounts and 2 non-residential accounts which requested a deferral during that period. The cost to the organization is the loss of penalty revenue of \$1,527.
3. NSF charges waived – Council waived all Non-Sufficient Fund charges during April, May and June 2020. The cost to the Town of this initiative would be the lost revenue of \$360.
4. Public Auctions – all public auctions were suspended until 2021. Of note, there are no longer any properties in arrears, therefore there will be no auction held for the 2020 arrears list. The next property auction will relate to properties in arrears as of 2021.
5. Tax Deadline – the tax payment deadline was extended from the normal date of one month from the mailing of tax notices to 90 days from the mailing of tax notices, or August 31, 2020. There was no real cost of this to the organization as there were sufficient receipts of revenue that short-term borrowing was not required.
6. Credit Card Admin charges waived – the Administration fee for paying taxes by credit card was waived for the 2020 tax year. Based on amount of tax payments made by credit card in 2020, this initiative was a cost to the Town of \$9,524.
7. Accounts receivable late penalty charge – the late payment penalty of 1.5% of the balance owing for all other accounts was waived for April, May and June 2020. The cost to the Town was the loss of arrears penalties of \$2,199.

### 3. 23rd Street Pedestrian Connectivity Update (Public Works)

Following the Special Council meeting Wednesday October 14<sup>th</sup>, Infrastructure initiated conversations with AT and initiated the production of design drawings necessary for the submission of a Roadside Development Permit. Contact with local contractors was made and quotations for construction are underway. Utility locates are completed and an earthworks contractor has been selected to begin stripping topsoil's. Contractor intends to begin stripping topsoil and shaping base materials for gravel.

Given the environmental conditions, it is unlikely we will be able to install concrete sidewalks. Should environmental conditions continue, the application of asphalt could become unlikely. In any event, a gravel pathway will be installed and maintained throughout the 2020/2021 winter season.

4. **Campground Report Clarification Update** (Community Services)

Following up to question(s) relating to the statics noted on the October 13<sup>th</sup> CAO Report on the Rosebud Valley Campground: The system utilized to track statistics for the campground is based on the total number of people utilizing this facility, not on the number of sites booked. Looking at the 2020 statistics, there are several factors that have contributed to the difference in revenue: versus occupancy:

- The campground opened one month later than usual, due to COVID-19.
- There were more tent sites utilized in 2020 than previous years, which are charged at a lesser rate.
- There were several large group booking events (VW group, barbecue competition) where a slight discount was offered for multiple site bookings

With the campground operation moving under Community Services in mid-August this year, it did not make sense to change how stats were being collected. However, going forward, we will be looking a more robust tracking system to ensure that the information collected at the campground will offer comprehensive data for future years.

5. **Administration Office Update** (Financial Services)

Due to staffing constraints, and the added limitations due to the Covid-19 pandemic, the office is closed for the lunch hour from 12pm to 1pm. After months of tracking, this hour was identified as the one with the lowest customer traffic. Due to the recent restrictions of the pandemic we have helped people transition to payments being done online through either the E. Gov portal or through the customer's bank. The Town also provides a 'Drop Box' located on the side of the building, which is available 24/7. Additionally, to this, we have posted notice that we are willing to accommodate any member of the public at any time of the day, including lunchtime as well as after hours, through scheduled appointments. We continue to be willing every day to serve our residents and meet their needs.

6. **3<sup>rd</sup> Quarter Financial Reports** (ACAO/CFO)

Please see attached the 3<sup>rd</sup> Quarter Financial Reports for Council's review and information.

7. **Red Tape Reduction** (CAO)

We are undertaking a 'red tape reduction' review of all development processes and frameworks to identify areas that may be simplified or reduced to improve efficiencies for both the town and residents while still protecting the principles of good government and sensible land planning in accordance with the principles of the Municipal Government Act. We will also undertake a similar review of all town departments and operations.

8. **Utility Budget Options** (CAO)

Options to correct the utility budget will be brought back November 10



# Municipal Spending Report

**Franco Terrazzano**  
Alberta Director

**Canadian Taxpayers Federation**

**JUNE 2020**

# About the Canadian Taxpayers Federation

The Canadian Taxpayers Federation is a federally incorporated, not-for-profit citizens' group dedicated to lower taxes, less waste and accountable government.

The CTF was founded in Saskatchewan in 1990 when the Association of Saskatchewan Taxpayers and the Resolution One Association of Alberta joined forces to create a national organization. At the end of 2019, the CTF had 235,000 supporters nationwide.

The CTF maintains a federal office in Ottawa and regional offices in British Columbia, Alberta, Prairie (Saskatchewan and Manitoba), Ontario, Québec and Atlantic Canada. Regional offices conduct research and advocacy activities specific to their provinces in addition to acting as regional organizers of Canada-wide initiatives.

CTF offices field hundreds of media interviews each month, hold press conferences and issue regular news releases, commentaries, online postings and publications to advocate on behalf of CTF supporters. CTF representatives speak at functions, make presentations to government, meet with politicians and organize petition drives, events and campaigns to mobilize citizens to effect public policy change. Each week CTF offices send out Let's Talk Taxes commentaries to more than 800 media outlets and personalities across Canada.

Any Canadian taxpayer committed to the CTF's mission is welcome to join at no cost and receive emailed Action Updates. Financial supporters can additionally receive the CTF's flagship publication *The Taxpayer* magazine, published three times a year.

The CTF is independent of any institutional or partisan affiliations. All CTF staff, board members and representatives are prohibited from donating to or holding a membership in any political party. In 2018-19 the CTF raised \$5.1 million on the strength of 30,517 donations. Donations to the CTF are not tax deductible as a charitable contribution.



## **Canadian Taxpayers Federation**

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# Introduction

With property tax bills being mailed to taxpayers, the Canadian Taxpayers Federation analyzed which Alberta municipal governments are spending the most and least per person, based on data published by the Alberta government. Taxpayers can use this report to see how much their municipal governments are spending per resident, which is proxy for the overall tax burden to fund the municipal government, and compare their municipal governments with similar cities and towns in Alberta.

Alberta taxpayers should also be aware that Alberta municipal governments tend to spend more than their counterparts in other provinces. As the Blue Ribbon Panel explained:

“Alberta’s municipal per capita expenses were the second highest among provinces (behind Ontario where municipalities also deliver a range of social services). Per capita capital spending in Calgary and Edmonton is among the highest for comparable cities across Canada.”

## Big cities (population: 30,000+)

The three cities that are spending the **most** per person are:

1. Medicine Hat = \$6,243 annually
2. Regional Municipality of Wood Buffalo = \$5,246 annually
3. Lethbridge = \$3,965 annually

The three cities that are spending the **least** per person are:

1. Airdrie = \$2,172 annually
2. Lloydminster = \$2,422 annually
3. Rocky View County = \$2,556 annually

\*\*\* The appendix compares Calgary and Edmonton with other major Western Canadian cities. Calgary and Edmonton spend more per person than other major Western Canadian cities.

Big Cities (population: 30,000+)		
Rank (Highest to lowest spending)	City	Spending/Person
1	Medicine Hat	\$6,243
2	Regional Municipality Of Wood Buffalo	\$5,246
3	Lethbridge	\$3,956
4	Strathcona County	\$3,787
5	Red Deer	\$3,544
6	Leduc	\$3,206
7	Edmonton	\$3,116
8	Calgary	\$3,044
9	St. Albert	\$2,896
10	Grande Prairie	\$2,779
11	Spruce Grove	\$2,645
12	Rocky View County	\$2,556
13	Lloydminster	\$2,422
14	Airdrie	\$2,172
Average		\$3,401

## Medium-sized municipalities (population: 5,000–30,000)

The three mid-sized municipalities that are spending the **most** per person are:

1. Municipal District of Greenview = \$14,911 annually
2. Yellowhead County = \$6,177 annually
3. Lac La Biche County = \$6,088 annually

The three mid-sized municipalities that are spending the **least** per person are:

1. Chestermere = \$1,687 annually
2. **Didsbury = \$1,970 annually**
3. Coaldale = \$1,972 annually

Medium-sized municipalities (population: 5,000–30,000)		
Rank (Highest to lowest spending)	Municipality	Spending/Person
1	Municipal District of Greenview	\$14,911
2	Yellowhead County	\$6,177
3	Lac La Biche County	\$6,088
4	Kneehill County	\$5,358
5	County of Vermilion River	\$5,321
6	Municipal District of Bonnyville	\$5,290
7	Leduc County	\$5,253
8	Banff	\$5,008
9	Lacombe County	\$4,722
10	Wheatland County	\$4,488
11	Clearwater County	\$4,459
12	Country of Grande Prairie	\$4,337
13	County of Stettler	\$4,199
14	County of St. Paul	\$4,198
15	Brazeau County	\$4,184
16	Canmore	\$4,120
17	Cypress County	\$4,116
18	Red Deer County	\$4,050
19	County of Newell	\$4,021
20	Drayton Valley	\$3,954
21	Peace River	\$3,813
22	Athabasca County	\$3,662
23	Vegreville	\$3,655
24	Slave Lake	\$3,614
25	Municipal District of Willow Creek	\$3,510

Medium-sized municipalities ranking continued

Rank	Municipalities	Spending/Person
26	Lethbridge County	\$3,409
27	Edson	\$3,322
28	Cold Lake	\$3,312
29	Whitecourt	\$3,306
30	Bonnyville	\$3,303
31	Beaver County	\$3,206
32	Sturgeon County	\$3,165
33	Mackenzie County	\$3,112
34	Municipality of Crowsnest Pass	\$3,093
35	Taber	\$3,075
36	Westlock	\$3,031
37	Municipal District of Taber	\$2,961
38	Rocky Mountain House	\$2,959
39	Hinton	\$2,948
40	Mountain View County	\$2,948
41	St. Paul	\$2,873
42	Fort Saskatchewan	\$2,855
43	Devon	\$2,739
44	Olds	\$2,726
45	Camrose County	\$2,718
46	Wainwright	\$2,692
47	High River	\$2,687
48	Parkland County	\$2,673
49	Ponoka	\$2,654
50	Stettler	\$2,563
51	Stony Plain	\$2,517
52	Camrose	\$2,515
53	Innisfail	\$2,504
54	Morinville	\$2,491
55	Lacombe	\$2,469
56	Wetaskiwin	\$2,452
57	Drumheller	\$2,446
58	County of Wetaskiwin	\$2,446
59	Sylvan Lake	\$2,409
60	Lac Ste. Anne County	\$2,352
61	Strathmore	\$2,338
62	Ponoka County	\$2,336
63	Westlock County	\$2,304
64	Blackfalds	\$2,293
65	Brooks	\$2,251
66	Redcliff	\$2,224
67	Foothills County	\$2,205
68	County of Barrhead	\$2,195
69	Beaumont	\$2,187
70	Okotoks	\$2,013
71	Cochrane	\$1,980
72	Coaldale	\$1,972
<b>73</b>	<b>Didsbury</b>	<b>\$1,970</b>
74	Chestermere	\$1,687
Average		\$3,397

## Small Towns (population: less than 5,000)

The three small towns that are spending the **most** per person are:

1. Municipal District of Ranchland = \$23,151 annually
2. Municipal District of Opportunity = \$22,013 annually
3. Northern Sunrise County = \$16,964 annually

The three mid-sized municipalities that are spending the **least** per person are:

1. Spring Lake = \$1,113 annually
2. Lamont = \$1,258 annually
3. Barnwell = \$1,329 annually

Small Towns (population: less than 5,000)		
Rank (Highest to lowest spending)	Town	Spending/Person
1	Municipal District of Ranchland	\$23,151
2	Municipal District of Opportunity	\$22,013
3	Northern Sunrise County	\$16,964
4	Saddle Hills County	\$15,582
5	Special Areas Board	\$10,958
6	Valleyview	\$9,301
7	Gadsby	\$8,975
8	Municipal District of Provost	\$8,883
9	Starland County	\$8,267
10	Municipal District of Lesser Slave River	\$8,241
11	Big Lakes County	\$8,122
12	Municipal District of Wainwright	\$7,671
13	Municipal District of Bighorn	\$7,456
14	Nampa	\$7,254
15	Rainbow Lake	\$7,166
16	County of Paintearth	\$7,015
17	Municipal District of Spirit River	\$7,008
18	Municipal District of Smoky River	\$6,995
19	Smoky Lake County	\$6,823
20	Edberg	\$6,668
21	Birch Hills County	\$6,442
22	Flagstaff County	\$6,311
23	Rockyford	\$6,175
24	Clear Hills County	\$6,074

Small towns ranking continued

Rank	Town	Spending/Person
25	Milo	\$5,977
26	Woodlands County	\$5,814
27	Ferintosh	\$5,589
28	Vulcan County	\$5,542
29	Thorhild County	\$5,524
30	Cereal	\$5,333
31	Lamont County	\$5,185
32	Fox Creek	\$5,138
33	County of Two Hills	\$5,114
34	Municipal District of Pincher Creek	\$5,018
35	County of Northern Lights	\$5,014
36	County of Minburn	\$4,887
37	Municipal District of Acadia	\$4,555
38	Hines Creek	\$4,526
39	Manning	\$4,513
40	Viking	\$4,496
41	Hussar	\$4,379
42	Alliance	\$4,268
43	Municipal District of Fairview	\$4,187
44	Girouxville	\$4,137
45	Municipality of Jasper	\$4,022
46	Grande Cache	\$4,009
47	Coutts	\$3,995
48	Halkirk	\$3,979
49	Wabamun	\$3,966
50	High Prairie	\$3,951
51	Castor	\$3,918
52	Youngstown	\$3,912
53	High Level	\$3,892
54	Rycroft	\$3,878
55	Empress	\$3,854
56	Consort	\$3,854
57	Oyen	\$3,838
58	Smoky Lake	\$3,792
59	Redwater	\$3,780
60	Swan Hills	\$3,728
61	Boyle	\$3,725
62	Chauvin	\$3,705
63	Champion	\$3,645
64	County of Forty Mile	\$3,563
65	Foremost	\$3,524
66	Innisfree	\$3,496
67	Granum	\$3,444
68	Hardisty	\$3,434
69	Alix	\$3,416
70	Mayerthorpe	\$3,406
71	Spirit River	\$3,390
72	Dewberry	\$3,341
73	Vermilion	\$3,328
74	Thorsby	\$3,320



## Small towns ranking continued

Rank	Town	Spending/Person
75	Falher	\$3,317
76	Vilna	\$3,275
77	Trochu	\$3,275
78	Lomond	\$3,274
79	Longview	\$3,262
80	Vulcan	\$3,258
81	Forestburg	\$3,226
82	Lougheed	\$3,223
83	Veteran	\$3,215
84	Breton	\$3,206
85	Warner	\$3,168
86	Sundre	\$3,158
87	Oneway	\$3,136
88	Daysland	\$3,118
89	Caroline	\$3,085
90	Edgerton	\$3,081
91	Coronation	\$3,079
92	Chipman	\$3,074
93	Elk Point	\$3,025
94	Mannville	\$3,011
95	Glendon	\$3,010
96	Donnelly	\$2,986
97	Fort Macleod	\$2,949
98	Killam	\$2,924
99	Claresholm	\$2,893
100	Heisler	\$2,893
101	Standard	\$2,880
102	Carbon	\$2,867
103	Ryley	\$2,846
104	Hanna	\$2,824
105	Mclennan	\$2,821
106	Athabasca	\$2,814
107	Barrhead	\$2,809
108	Cowley	\$2,807
109	Pincher Creek	\$2,793
110	Turner Valley	\$2,793
111	Sedgewick	\$2,783
112	Beiseker	\$2,778
113	Irma	\$2,772
114	Carmangay	\$2,762
115	Waskatenau	\$2,756
116	Beaverlodge	\$2,754
117	Provost	\$2,748
118	Mundare	\$2,717
119	Black Diamond	\$2,677
120	County of Warner	\$2,666
121	Paradise Valley	\$2,653
122	Penhold	\$2,642

Rank	Town	Spending/Person
123	Fairview	\$2,638
124	Milk River	\$2,620
125	Alberta Beach	\$2,615
126	Cremona	\$2,610
127	Nanton	\$2,603
128	Bashaw	\$2,570
129	Three Hills	\$2,546
130	Holden	\$2,544
131	Calmar	\$2,537
132	Glenwood	\$2,498
133	Elnora	\$2,486
134	Delia	\$2,478
135	Cardston	\$2,471
136	Donalda	\$2,463
137	Tofield	\$2,458
138	Acme	\$2,450
139	Andrew	\$2,449
140	Myrnam	\$2,429
141	Warburg	\$2,428
142	Eckville	\$2,398
143	Bittern Lake	\$2,389
144	Arrowwood	\$2,383
145	Carstairs	\$2,359
146	Rosalind	\$2,343
147	Bruderheim	\$2,338
148	Morrin	\$2,334
149	Hythe	\$2,295
150	Bentley	\$2,293
151	Crossfield	\$2,293
152	Linden	\$2,292
153	Rosemary	\$2,270
154	Municipal District of Peace	\$2,262
155	Bowden	\$2,243
156	Picture Butte	\$2,239
157	Gibbons	\$2,237
158	Barons	\$2,229
159	Bon Accord	\$2,229
160	Hughenden	\$2,223
161	Bassano	\$2,212
162	Vauxhall	\$2,209
163	Wembley	\$2,186
164	Grimshaw	\$2,179
165	Raymond	\$2,177
166	Munson	\$2,152
167	Marwayne	\$2,152
168	Millet	\$2,141
169	Irricana	\$2,108
170	Big Valley	\$2,104



## Small Towns ranking continued

Rank	Town	Spending/Person
171	Rimbey	\$2,103
172	Legal	\$2,081
173	Berwyn	\$2,063
174	Bow Island	\$2,055
175	Duchess	\$2,035
176	Hay Lakes	\$2,019
177	Hill Spring	\$2,008
178	Amisk	\$2,005
179	Sexsmith	\$2,005
180	Delburne	\$1,989
181	Czar	\$1,955
182	Clive	\$1,954
183	Stavely	\$1,942
184	Cardston County	\$1,929
185	Two Hills	\$1,919
186	Stirling	\$1,836
187	Magrath	\$1,812
188	Clyde	\$1,812
189	Bawlf	\$1,773
190	Kitscoty	\$1,648
191	Coalhurst	\$1,455
192	Nobleford	\$1,343
193	Barnwell	\$1,329
194	Lamont	\$1,258
195	Spring Lake	\$1,113
	Average	\$3,797

## Appendix:

### Major Western Canadian Cities

Calgary and Edmonton's per person spending are higher than other major Western Canadian cities. If Calgary brought its per person spending to the average in the other cities, it would spend about \$656 million less every year. If Edmonton brought its per-person spending to the average in other cities, it would spend about \$566 million less every year.

Major Western Canadian Cities		
Rank (Highest to lowest spending)	City	Spending/Person
1	Edmonton	\$3,116
2	Calgary	\$3,044
3	Saskatoon	\$2,998
4	Regina	\$2,558
5	Vancouver	\$2,429
6	Winnipeg	\$2,148
	Average (outside alberta)	\$2,533

Source: Most recent city annual reports

### 3<sup>rd</sup> Quarter Financial Report to Council

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As a general rule, we expect revenues and expenses to be at about 75% of budget at the end of the third quarter.

The Town has seen lower than budgeted sales and user fee revenue (66% of budget) which is mainly related to the recreation and community services departments. This is to be expected due to the challenges presented with the global pandemic and the arena project which is currently ongoing. Other sales revenue trending low is the Cemetery. Water revenues are slightly lower than budget at 72%.

Net municipal taxation appears to be strong, however because it is a net amount, the requisitions for the final quarter of 2020 related to Alberta Education taxes will reduce the balance presented at the 3<sup>rd</sup> quarter. This is normal and occurs each year.

RCMP and Municipal Enforcement revenue is also trending low for a couple of reasons. First, the second payment of the Municipal Policing Grant has yet to be received. In addition, Fines are trending lower than budget both due to the pandemic closures that occurred earlier this year, and the increase in the amount paid to the Provincial government which began April 1, 2020.

Expenditures remain low overall at 58% of budget mainly because budgeted reserve transfers (approximately \$1.6 Million) occur at the end of the year. There will also be Municipal Policing payments of approximately \$260,000 to be expended before year end.

Professional development expenditures are trending low at 34% of budget, as many conferences and trainings have been cancelled due to the pandemic.

Town of Didsbury  
3rd Quarter Financial Report  
Revenues and Expenditures by department (July 1, 2020 to September 30, 2020)

	Quarter 1 2020 Actual	Quarter 2 2020 Actual	Quarter 3 2020 Actual	Quarter 4 2020 Actual	Cumulative YTD Actual	2020 Budget (May 12/20)	% of Budget
<b>Revenues - by department</b>							
Net municipal taxes	(506,772)	6,062,251	(308,357)	-	5,247,122	4,676,174	112%
General municipal revenue	291,860	200,634	181,474	-	673,968	860,000	78%
Council	-	-	-	-	-	-	-
General Government	54,434	66,889	44,691	-	166,014	171,574	97%
<b>Community Services</b>							
FCSS	58,170	48,736	54,824	-	161,730	174,384	93%
DOSCA	38,176	6,307	10,846	-	55,329	201,000	28%
Didsbury Neighborhood Place	1,266	5,179	1,722	-	8,167	39,298	21%
Programming	520	484	(350)	-	654	8,750	7%
	98,132	60,706	67,042	-	225,880	423,432	53%
<b>Recreation Services</b>							
Arena	74,180	202,724	1,385	-	278,289	391,082	71%
Aquatics	27,980	277,243	8,286	-	313,509	396,482	79%
Ice Plant	-	-	-	-	-	101,900	-
Curling Rink	19,211	1,296	3,704	-	24,211	43,920	55%
Parks	-	9,314	9,958	-	19,272	10,475	184%
MPR	3,804	(943)	(350)	-	2,511	17,000	15%
Concession	1,650	550	-	-	2,200	3,575	62%
Train Station	5,035	(91)	220	-	5,164	10,000	52%
Memorial Complex	342	14,632	11,907	-	26,881	-	-
Campground	-	3,407	17,570	-	20,977	25,000	84%
Other Community Facilities	-	-	-	-	-	-	-
	132,202	508,132	52,680	-	693,014	999,434	69%
<b>Communications/Marketing</b>							
	-	-	-	-	-	-	-
<b>Culture</b>							
Museum	-	-	-	-	-	-	-
Library	-	114,022	-	-	114,022	114,022	100%
	-	114,022	-	-	114,022	114,022	100%
<b>Protective Services</b>							
RCMP	39,260	52,383	160,607	-	252,250	366,725	69%
Fire Department	92,495	17,093	125,301	-	234,889	228,935	103%
Emergency Management	-	-	-	-	-	-	-
Municipal Enforcement	32,167	14,506	12,917	-	59,590	83,450	71%
	163,922	83,982	298,825	-	546,729	679,110	81%
<b>Planning and Development</b>							
Planning and Development	6,640	23,990	18,655	-	49,285	62,000	79%
Economic Development	32,725	2,100	2,860	-	37,685	50,000	75%
Subdivision	-	-	-	-	-	390,595	0%
	39,365	26,090	21,515	-	86,970	502,595	17%
<b>Public Works</b>							
Roads and Streets	89,155	17,848	20,248	-	127,251	114,900	111%
Cemetery	2,300	1,780	4,200	-	8,280	23,800	35%
	91,455	19,628	24,448	-	135,531	138,700	98%
<b>Utilities</b>							
Water Utility	336,393	317,725	342,151	-	996,269	1,375,020	72%
Wastewater Utility	274,748	296,772	307,839	-	879,359	1,053,801	83%
Solid Waste Utility	139,610	139,627	140,090	-	419,327	530,000	79%
	750,751	754,124	790,080	-	2,294,955	2,958,821	78%
<b>Total Operating Revenue</b>	<b>1,115,349</b>	<b>7,896,458</b>	<b>1,172,398</b>	<b>-</b>	<b>10,184,205</b>	<b>11,523,862</b>	<b>88%</b>

Town of Didsbury  
3rd Quarter Financial Report  
Revenues and Expenditures by department (July 1, 2020 to September 30, 2020)

	Quarter 1 2020 Actual	Quarter 2 2020 Actual	Quarter 3 2020 Actual	Quarter 4 2020 Actual	Cumulative YTD Actual	2020 Budget (May 12/20)	% of Budget
<b>Expenditures - by department</b>					-		
<b>Council</b>	58,168	45,518	47,518	-	151,204	250,184	60%
<b>General Government</b>	210,151	197,135	195,109	-	602,395	868,226	69%
<b>Community Services</b>							
FCSS	50,423	53,890	37,202	-	141,515	220,470	64%
DOSCA	34,658	10,207	11,136	-	56,001	201,000	28%
Didsbury Neighborhood Place Programming	6,676	8,518	9,044	-	24,238	39,298	62%
	20,116	6,306	6,102	-	32,524	59,886	54%
	111,873	78,921	63,484	-	254,278	520,654	49%
<b>Recreation Services</b>							
Arena	148,862	113,967	64,469	-	327,298	627,363	52%
Aquatics	153,680	138,504	112,822	-	405,006	747,015	54%
Ice Plant	32,132	(1,189)	4,815	-	35,758	101,900	35%
Curling Rink	36,637	7,248	7,943	-	51,828	128,160	40%
Parks	44,174	67,639	73,933	-	185,746	279,576	66%
MPR	11,073	1,297	2,657	-	15,027	40,840	37%
Concession	944	1,676	(628)	-	1,992	2,000	100%
Train Station	11,671	7,996	7,359	-	27,026	40,595	67%
Memorial Complex	58,071	40,298	40,954	-	139,323	184,708	75%
Campground	7,941	13,501	19,460	-	40,902	55,561	74%
Other Community Facilities	5,284	-	475	-	5,759	9,919	58%
	510,469	390,937	334,259	-	1,235,665	2,217,637	56%
<b>Communications/Marketing</b>	6,091	38,258	18,203	-	62,552	97,850	64%
<b>Culture</b>							
Museum	1,530	(631)	30,763	-	31,662	31,650	100%
Library	90,080	165,155	482	-	255,717	317,572	81%
	91,610	164,524	31,245	-	287,379	349,222	82%
<b>Protective Services</b>							
RCMP	40,435	130,220	165,365	-	336,020	725,705	46%
Fire Department	73,020	113,227	102,073	-	288,320	582,020	50%
Emergency Management	3,829	6,968	3,204	-	14,001	20,265	69%
Municipal Enforcement	61,085	79,739	67,413	-	208,237	332,636	63%
	178,369	330,154	338,055	-	846,578	1,660,626	51%
<b>Planning and Development</b>							
Planning and Development	67,808	39,751	71,171	-	178,730	227,016	79%
Economic Development	6,625	56,376	27,119	-	90,120	116,325	77%
Subdivision	91,792	74,755	-	-	166,547	390,595	43%
	166,225	170,882	98,290	-	435,397	733,936	59%
<b>Public Works</b>							
Roads and Streets	341,423	238,080	539,109	-	1,118,612	1,756,684	64%
Cemetery	21,475	9,840	16,797	-	48,112	60,022	80%
	362,898	247,920	555,906	-	1,166,724	1,816,706	64%
<b>Utilities</b>							
Water Utility	196,937	300,282	386,153	-	883,372	1,375,020	64%
Wastewater Utility	69,243	136,255	89,530	-	295,028	1,053,801	28%
Solid Waste Utility	96,973	134,171	185,347	-	416,491	530,000	79%
	363,153	570,708	661,030	-	1,594,891	2,958,821	54%
<b>Contingency</b>	-	-	-	-	-	50,000	0%
<b>Total Expenditures</b>	2,059,007	2,234,957	2,343,099	-	6,637,063	11,523,862	58%
	(943,658)	5,661,501	(1,170,701)	-	3,547,142	-	

**Town of Didsbury**

**3rd Quarter Financial Report**

**Revenues and Expenditures by object (July 1, 2020 to September 30, 2020)**

	<b>2020 Actual (as of Sep 30, 2020)</b>	<b>2020 Approved Budget (2020-05-12)</b>	<b>% of Budget</b>
<b>Revenues - by object code</b>			
Net municipal taxation	5,247,123	4,676,174	112%
Grants - operating	930,993	1,101,975	84%
Sales and user fees	3,062,744	4,627,263	66%
Franchise fees	588,712	760,000	77%
Investment income	50,587	60,000	84%
Penalties and fines	123,098	142,500	86%
Licenses and permits	98,623	115,450	85%
Misc revenue	52,444	40,500	129%
Transfer from reserves	29,882	-	-
<b>Total Revenues</b>	<b>10,184,206</b>	<b>11,523,862</b>	<b>0.88</b>
<b>Expenditures - by object code</b>			
Salaries and benefits	2,573,107	3,789,360	68%
Professional development	34,732	100,840	34%
Memberships	23,449	25,900	91%
General services	781,333	1,493,690	52%
Telecommunications and IT	130,719	187,485	70%
General supplies	882,837	1,253,900	70%
Repairs and maintenance	552,610	806,002	69%
Utilities	391,429	655,202	60%
Insurance	146,676	147,384	100%
Bank charges and short-term interest	12,938	16,900	77%
Interest on debt	126,775	162,187	78%
Principal on debt	450,326	558,585	81%
Transfer to local organizations	482,134	596,206	81%
Transfer to individuals	1,500	1,500	100%
Transfer to capital	11,803	57,000	21%
Transfer to reserves - other	17,628	520,616	3%
Transfer to reserves - amortization	-	1,101,105	0%
Loss on disposal of assets	17,068	-	-
Contingency	-	50,000	0%
<b>Total Expenditures</b>	<b>6,637,064</b>	<b>11,523,862</b>	<b>58%</b>
<b>Total Town of Didsbury</b>	<b>3,547,142</b>	<b>-</b>	

Town of Didsbury  
3rd Quarter Financial Report  
Reserves Continuity Schedule

	Jan 1, 2020 Actual	Transfers In (YTD)	Transfers Out (YTD)	Sept 30, 2020 Actual	Transfers in Projected to end of year	Transfers out Projected to end of year	Dec 31 2020 Projected
General	1,049,301	-	-	1,049,301	45,000	(990,000)	104,301
Safety awards	2,040	9,154	(8,250)	2,944	-	-	2,944
In lieu of municipal reserve	62,735	-	-	62,735	-	-	62,735
<b>General reserve</b>	<b>1,114,076</b>	<b>9,154</b>	<b>(8,250)</b>	<b>1,114,980</b>	<b>45,000</b>	<b>(990,000)</b>	<b>169,980</b>
Old fire hall	26,249	-	-	26,249	-	-	26,249
Fire dept large equipment	460,054	-	(169,537)	290,518	100,000	(179,367)	211,151
Fire dept building maintenance	9,867	-	-	9,867	-	-	9,867
Fire dept operating (formerly MVC/TOD operating) <sup>1</sup>	50,046	-	(25,023)	25,023	-	-	25,023
Fire dept small capital equipment	10,284	-	-	10,284	-	-	10,284
RCMP operating and capital	295,940	-	-	295,940	83,753	-	379,693
Municipal enforcement operating and capital	64,036	-	-	64,036	21,400	-	85,436
<b>Protective services reserve</b>	<b>916,477</b>	<b>-</b>	<b>(194,560)</b>	<b>721,918</b>	<b>205,153</b>	<b>(179,367)</b>	<b>747,704</b>
Vehicle & equipment replacement	391,571	-	(51,834)	339,737	302,000	(107,500)	534,237
Snow removal	25,688	-	-	25,688	-	-	25,688
Water	40,987	-	-	40,987	215,000	-	255,987
Water offsite levies	160,887	-	(2,720)	158,167	-	-	158,167
Water distribution offsite levies	81,579	-	-	81,579	-	-	81,579
Wastewater (unfunded)	648,898	-	(78,212)	570,686	555,000	(15,788)	1,109,898
Wastewater treatment offsite levies (unfunded)	40,901	-	-	40,901	-	-	40,901
Solid waste	328,056	-	-	328,056	8,000	-	336,056
<b>Public works reserve</b>	<b>1,718,567</b>	<b>-</b>	<b>(132,766)</b>	<b>1,585,801</b>	<b>1,080,000</b>	<b>(123,288)</b>	<b>2,542,513</b>
Cemetery	19,749	-	-	19,749	-	-	19,749
Economic development & tourism	74,617	-	-	74,617	-	-	74,617
Train station maintenance	41,866	-	-	41,866	-	-	41,866
Pathway & trail	183,498	8,475	-	191,973	-	-	191,973
Skatepark	49,446	-	(21,632)	27,814	-	-	27,814
Recreation facilities	645,008	-	(486,176)	158,832	234,700	(264,235)	129,297
Campground	30,274	-	-	30,274	1,405	-	31,679
<b>Community/Recreation Services reserve</b>	<b>1,044,458</b>	<b>8,475</b>	<b>(507,808)</b>	<b>545,125</b>	<b>236,105</b>	<b>(264,235)</b>	<b>516,995</b>
<b>Total</b>	<b>4,793,579</b>	<b>17,629</b>	<b>(843,384)</b>	<b>3,967,823</b>	<b>1,566,258</b>	<b>(1,556,890)</b>	<b>3,977,191</b>

<sup>1</sup> Didsbury no longer holds Mountain View County's portion of this reserve. The Transfer out is MVC's portion of the reserve being returned to them.

Town of Didsbury  
3rd Quarter Financial Report  
Capital Grants Continuity Schedule

	Jan 1, 2020 Actual	Grant \$ Received (YTD)	Interest (YTD)	Actual Expenditures (YTD)	Sept 31, 2020 Actual	2020 Grant Allocation Receivable	Expenditures Projected to end of year	Dec 31, 2020 Projected
Gas Tax Fund Grant <sup>1</sup>	740,334	-	1,473	(460,765)	281,042	301,339	(264,235)	318,146
Municipal Sustainability Initiative Grant	1,295,458	1,099,109	8,566	(517,462)	1,885,670	-	(1,192,841)	692,830
<b>Total</b>	<b>2,035,793</b>	<b>1,099,109</b>	<b>10,038</b>	<b>(978,228)</b>	<b>2,166,712</b>	<b>301,339</b>	<b>(1,457,076)</b>	<b>1,010,975</b>

<sup>1</sup> The opening balance for the GTF grant includes \$595,287 receivable from the Government of Alberta.

Town of Didsbury  
3rd Quarter Financial Report  
2020 Capital Schedule (current year projects) Approved February 11, 2020

		Capital Spending			Budgeted Funding						
		Actual to Sept 30, 2020	Budget	Status¹	Operations	Reserves	Grants	Debt	Developer Contribution	Sales Proceeds	TOTAL
Asset Group		Department									
Land											
East Reservoir Land Acquisition	Utilities	-	200,000	IP	-	-	200,000	-	-	-	200,000
Infrastructure											
East Reservoir Design Phase	Utilities	2,720	175,000	IP	-	-	-	-	175,000	-	175,000
Pedestrian Connectivity- Shantz	Public Works	1,497	150,000	IP	-	-	150,000	-	-	-	150,000
15th Ave. Storm Water Main Extension³	Public Works	329,986	1,053,594	IP	-	-	1,053,594	-	-	-	1,053,594
Westhill Place Sanitary Service Line Repl.	Utilities	78,212	94,000	IP	-	94,000	-	-	-	-	94,000
Pedestrian Connectivity- Memorial Park	Public Works	-	74,000	NS	-	-	74,000	-	-	-	74,000
Pedestrian Connectivity- High School³	Public Works	175,676	222,406	IP	-	-	222,406	-	-	-	222,406
Buildings											
AG Foods Building Acquisition	Administration	-	990,000	NS	-	990,000	-	-	-	-	990,000
Arena Floor & Boards Replacement²	Recreation/Parks	921,531	1,450,000	IP	-	725,000	725,000	-	-	-	1,450,000
Machinery & Equipment											
Floor Scrubbing Machine	Recreation/Parks	8,303	8,500	C	8,500	-	-	-	-	-	8,500
Mower	Recreation/Parks	37,839	45,000	C	-	42,300	-	-	-	2,700	45,000
Solar Crosswalk 20 Ave/16 St	Public Works	10,303	20,000	C	-	-	20,000	-	-	-	20,000
Skid Steer annual program	Public Works	49,853	50,000	C	3,500	-	-	-	-	46,500	50,000
Replacement truck - plow/salt/sander⁴	Public Works	-	107,500	NS	-	107,500	-	-	-	-	107,500
Grand Total					12,000	1,958,800	2,445,000	-	175,000	49,200	4,640,000

2019 Capital Schedule (projects carried over)<sup>5</sup>

		Actual to Sept 30, 2020									
Asset Group	Department		Budget	Status¹	Operations	Reserves	Grants	Debt	Other	Sales Proceeds	TOTAL
Vehicles											
321 Pumper Truck	Protective Services	416,266	775,000	IP	-	387,500	-	-	387,500	-	775,000
Machinery & Equipment											
Playground project - Valarosa	Public Works	13,995	15,000	C	-	15,000	-	-	-	-	15,000

<sup>1</sup> Status: Not started ("NS"), In Progress ("IP"), Completed ("C")

<sup>2</sup> 2020 Capital Budget Amended April 28, 2020 (Res#137-20); Arena project Amended June 23, 2020 (Res#247-20)

<sup>3</sup> Pedestrian Connectivity - High School project budget increased by \$16,406; amended July 21, 2020 (Res#289-20)

<sup>4</sup> 2020 Capital Budget Amended October 13, 2020 (Res#372-20)

<sup>5</sup> 2019 Capital Budget Approved February 12, 2019; Amended November 12, 2019 (Res#548-19); Amended September 8, 2020 (Res#343-20)





## REGULAR COUNCIL MEETING Request for Decision (RFD)

*Vision: The Place to Grow.*

*Mission: Creating the Place to Grow.*

COUNCIL MEETING DATE	October 27, 2020
SUBJECT	Council Reports
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.2

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### **BACKGROUND/PROPOSAL:**

Council members will give a verbal or written report on any business or committee activity they have participated in.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

Councillor Windsor has provided a written report from the AUMA Convention held virtually from September 22 to 24, 2020.

### **ALIGNMENT WITH STRATEGIC PLAN**

Strategic Priority 2. An Informed & Engaged Community

### **RECOMMENDATION**

That Council move to accept the Council Reports for October 27, 2020 as informationas information.

## **AUMA Conference 2020 – Educational Sessions**

*Bill Windsor, Councillor*

### **September 17 – 9 am – Are You Retirement Ready?**

- Introduced by Margaret Biamonte, Pension & Benefits Advisor
- 780-989-7437 – [mbiamonte@auma.ca](mailto:mbiamonte@auma.ca) – Email her for the Planning Package
  - Talked a bit about the APEX Pension Plan
- Guest Speaker: Andi? From SunLife
  - Good tips on financial planning, defining goals.
  - No value to me as a Councillor
- Heather Ryan (Olds) was there

### **September 17 – 2:30 pm – Municipal Elections**

- Introduced by Michael Hogan, AUMA
- Guest Speakers: Sean Ward (780-497-3334, [sward@rmrf.com](mailto:sward@rmrf.com)) and Kelsey Becker Brookes (780-497-3304, [kbeckerbrookes@rmrf.com](mailto:kbeckerbrookes@rmrf.com)), Reynolds, Mirth, Richards, and Farmer Barristers Solicitors (Toll Free: 1-800-661-7673)
- New Bill, Bill 29, Local Authority Election Amendment Act – still not on Queen's Printer or other website.
  - Raises concerns about the potential to introduce big money and partisan politics into municipal elections
  - Election period starts sooner now. Nomination Period now from January 1 to 12 noon on Nomination Day. Nomination Day is 6 weeks before Election Day.
  - CAO is deemed Returning Officer until the real Returning Office is appointed.
  - Once Nomination papers have been filed, someone can ask to see the nomination papers. Kelsey does not think anyone can publish the information except the Returning Officer, and s/he has to post within 48 hours.
  - Candidates can withdraw during the nomination period. You can file, withdraw, and file again if you want. (e.g. file to run as a Councillor, withdraw, then file to run as a Mayor, or vice versa)
  - You can have a scrutineer at each ballot box now.
  - Advance votes are now required for populations greater than 5,000. With Covid, it is likely Advance Polling Stations will be increased in many municipalities in order to avoid congestion on Election Day.
  - Self-contributions up to \$10,000 are now accepted.
  - Limits on fundraising outside election period have been increased.
  - Financial statements of candidates will be reviewed for those who spend/receive over \$50,000.
  - Individuals can now contribute to multiple candidates. Up to \$5,000 to someone running for Council, up to \$5,000 to someone running for School Board Trustee. Was \$4,000 in the past. (Sections 147.13 and 147.22)
  - Candidates must have a campaign bank account. I asked if it was necessary if you were only spending \$500 or less and Sean never answered the question. Maybe he thought no one would ever spend so little.

- Campaign dollar surplus over \$1,000 must be donated to a charity. Campaign dollar surplus under \$1,000 can be retained by the candidate or donated to a charity.
- Election Advertising Period is now May 1 to Election Day.
- Note to remind Council/Administration: Make sure the Elections Files on the website are 100% current! Someone asked a question so specific that it was obviously to do with Mitch Thomson and the Town of Olds. All Sean said was make sure the information you distribute is accurate and up-to-date. And before January 1<sup>st</sup>, when the Nomination Period begins.
- No value to the Town itself. Value to anyone considering running for Town Council though.

### **September 18 – 2:30 pm – Emergency Management: Economic Development and Recovery**

- Introduced by Andrew Knack, Chair of AUMA Information & Energy Committee
  - Talked about the Committee's mandate. They have many items prioritized, are very busy, tooted his own horn.
- Panelists: Todd Hirsch (Vice President + Chief Economist at ATB Financial), Alison Cretney (Managing Director, Energy Futures Lab at The Natural Step Canada), Rebecca Wade (Senior Business Continuity, Crisis and Emergency Management, and Health and Safety professional)
  - Majority of session was talking about the post-covid economy, rather than Emergency Management
  - Suggested municipalities need to start planning to become disaster resilient communities, creating partnerships in unison with neighbouring communities
  - Municipalities need to think about what changes are coming in the next 50 years. How will we make our day-to-day world more efficient for families, for children. How will we prepare for the new business picture – the shift in the way people work and what those significant changes will do to our communities.
  - Little value to me as I was interested in the "Emergency Management" theme, not the "Economic Recovery" theme.

### **September 21 – 9 am – Healthy and Resilient Small Communities**

- Recorded this one
- Introduced by Angela Duncan, Chair of AUMA Small Communities Committee
  - Talked briefly about
    - new police costing model
    - that there are serious issues on ambulance services in the province to be addressed (most significant issue is wait times)
    - Re doctors: receiving conflicting information from both AMA and government
    - Broadband connectivity to small communities is vital. No details from gov't have been received yet. Gas Coops are leveraging natural gas right-of-ways for broadband
- Kate Potter, Sexsmith mayor – Economic Resilience and Recovery Task Force. They have a 1 year mandate and are working on the role of municipalities, platform for promising practices, and innovative solutions. She was brief.
- Guest Speaker: Justin Riemer, Assistant Deputy Minister, Alberta Western Economic Diversification, Government of Canada

- Gave examples of programs they have offered funding for on several future developments (Manufacturing, Clean Resources, Bio-Sciences, Agriculture, etc)
- There are collaborative opportunities for businesses (Broadband access, Access to Capital, and Talent and Work Integrated Learning)
- Check into risk development loans available through Community Futures.
- His talk was of more value to businesses than municipalities.
- Guest Speaker: Leann Hackman-Carty, Economic Development Alberta CEO, Canadian President of Institute for Sustainable Development, and Managing Director for Jobenomics.
  - Focus on disasters (flood, fires, pandemic)
  - Check out her XPerience Alberta Insider app (encourages people to visit a community by showcasing local businesses (set up for walking tours, shop local, destination marketing, etc)
  - Contact [leann@edaalberta.ca](mailto:leann@edaalberta.ca)
- These first two speakers basically talked about what they do – a promo for their businesses, rather than an educational presentation. Were fine, but not a lot of meat.
- Guest Speaker: Brenda Herchmer, Campus for Communities of the Future
  - Talked about being open to new learning.
  - Power is shifting from top down to bottom up, middle out, top down (similar to what we're planning for the new Culture Heritage & Arts Master Plan)
  - Involvement in programs is going from primarily professional to primarily stakeholders
  - Communities need citizen engagement, no longer as a "wouldn't it be nice", but as a realization that municipalities cannot do the tasks without citizen involvement.
  - There is a need for future ready leadership
  - New catch phrase: VUCA (Volatility, Uncertainty, Complexity, Ambiguity). Where our societies are now is in a state of constant, unpredictable change - that's what's normal now. We have to avoid traditional, outdated approaches to management, leadership, and day-to-day work.
  - We need new skills, knowledge, and attitudes. We need to recognize that community engagement is equally important to economic development, and we need to maximize leadership skills, remembering our citizens are our allies, not our consumers.
  - This was an educational session and definitely was of value to me as a Councillor. I hope others were able to take this one in. We should invite her to Didsbury – someone should.

## **September 22 – 9 am – Dispatches from The World of Policing and Justice**

- Introduced by Trina Jones, Legal, AB – Town East Rep AUMA
- 2<sup>nd</sup> Introduction by Bill Sweeney, Senior Ass't Deputy Minister, Alberta Justice & Solicitor General (JSG)
- Guest Speaker: Marlin Degrand, Executive Director, Alberta Law Enforcement and Oversight
  - Fair Deal Panel – This is what the UCP is suggesting be initiated to shift toward more of a made-in-Alberta decision making process in many provincial/federal programs.
    - Have decided to go with an external contractor to conduct a feasibility study. Municipalities will be approached to be part of the engagement process.
  - Chief Firearms Office – Another political angle where the UCP intends to hire its own CFO to protect gun-owners' rights.

- Firearms Advisory Committee – They will be examining the impact federal firearms legislation has on Albertans
- Police Funding Model – Right now, Alberta pays 70% of policing costs and the Feds cover 30%. Small and rural municipalities will now begin paying a portion of front-line policing costs, bringing them in line with urban centres. The initial plan was that municipalities would pay 10% in 2020, 15% in 2021, 20% in 2022, and 30% in 2023. AUMA asked for this not to start till 2021.
  - Invoices will be sent to municipalities in January for what we have to pay each year.
  - This extra money will
    - Support rural (priority)
    - Expand aerial observation capability
    - Undertake meth and opioid initiatives
    - Address auto theft
    - Call Management Initiative
    - General Investigative Services
    - Vulnerable citizens, and more
- Alberta Police Advisory Board
  - An interim board for 1 year
  - Members include RMA, AUMA, and AAPG (Assoc of Police Governance)
  - Municipalities will hear from the Board on their work and be encouraged to engage in policing priorities and issues of importance
  - They encourage engaging with RCMP detachments, which we already do
- Guest Speaker: Rachel Melanchuk, A/Ex Director, Policy and Program Development
  - Police Act Review and Engagement – Now getting to technical issues for designing standards addressing changes in policing
    - Governance and Public Trust
    - Indigenous Policing
    - The Role of the Police
  - Municipalities will be involved and receive individual invitations. For muni reps not attending a virtual meeting, you can e-mail [JSG.psdengagement@gov.ab.ca](mailto:JSG.psdengagement@gov.ab.ca).
  - Alberta Victims of Crime Program Engagement
    - Phase I – Completed January 2020 for Financial Benefits Program. An interim Victims Association Program was launched mid-July and is in effect until the permanent program is ready
    - Phase II – Launched September 2020. Headed by MLAs Angela Pitt and Nathan Neudorf. Gathering input for long-term victims assistance program. Survey currently underway now till Oct 9.
  - Biological Casework Analysis
    - Feds and Province share costs of forensic DNA analysis
    - In 2018-2019, Alberta was the largest source of DNA service requests (not counting Ontario or Quebec – they do something differently, can't remember what she said)
- Guest Speaker: Curtis Zablocki, Commanding Officer, D/Commr, RCMP
  - Talked about front-line policing

- Hiring more officers
- Reporting to communities, updates on
  - Human Resources
  - Crime trends
  - Financial
  - Priorities

### **Convention September 23 to 25**

- Excellent keynote speakers – Peter Mansbridge and Hayley Wickenheiser
- Virtual hosting was outstanding
- If you missed it, it's your loss