



TOWN OF DIDSBURY AGENDA
Regular Council Meeting
Monday, May 12, 2020 at 6:00 p.m.
Held by ZOOM Meetings

1. CALL TO ORDER
2. ADOPTION OF AGENDA
3. ADOPTION OF MINUTES
 - April 28, 2020 Regular Council Meeting Pg. 2
Pg. 7
4. DELEGATION/ PRESENTATIONS – Sgt. Chad Fournier
5. PUBLIC HEARINGS - None
6. BYLAWS & POLICIES
 - 6.1 Bylaw 2020-07 Electronic Communication (Taxes) (2nd Reading) Pg. 8
 - 6.2 Bylaw 2020-05 Economic Development Advisory Committee (3rd Reading) Pg. 13
 - 6.3 Bylaw 2020-08 2020 Tax Rate (2nd Reading) Pg. 18
 - 6.4 Bylaw 2020-09 Amending Rate & Fee Bylaw 2019-15 Pg. 24
7. BUSINESS
 - 7.1 ICC Terms of Reference Pg.26
 - 7.2 Appointment of Didsbury Economic Development Advisory Committee Pg. 29
 - 7.3 Approval of 2020 Operating Budget Pg. 30
 - 7.4 Film & Television Tax Credit Program (Keep Alberta Rolling) Pg. 33
 - 7.5 Policing Priorities Pg. 37
 - 7.6 Sub-Class Ad Hoc Committee Pg. 38
 - 7.7 Tax Incentives Pg. 39
8. REPORTS
 - 8.1 CAO Report Pg. 40
 - 8.2 Council Reports (Verbal) Pg. 42
9. CORRESPONDENCE & INFORMATION Pg. 43
 - Rajan Sawhney, Minister of Community and Children’s Services – Relaxation of FCSS Funding
 - Intermunicipal Collaboration Recreation and Culture Funding Re-Allocation
10. EMAIL QUESTION PERIOD
11. CLOSED MEETING
 - 11.1 Advice from Officials 24(1) of the *FOIPP Act*
 - 11.2 Advice from Officials 24(1) of the *FOIPP Act*
 - Motion to go into closed meeting
 - Motion to return to open meeting
12. NOTICE OF MOTION
13. ADJOURNMENT



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	May 12, 2029
SUBJECT	Approval of Minutes
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	3

BACKGROUND/PROPOSAL:

The April 28, 2020 Regular Council Meeting minutes are being presented to Council for their review and approval.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please see attached minutes.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 5. An Informed & Engaged Community

RECOMMENDATION

That Council move to approve the April 28, 2020 Regular Council Meeting Minutes as presented.



Minutes of the Town of Didsbury
Regular Council Meeting
April 28, 2020

The regular meeting of Council for the municipality of the Town of Didsbury was held electronically through "ZOOM Meeting" Monday, April 28, 2020 commencing at 6:00 p.m.

Present:

Mayor R. Hunter
Deputy Mayor D. Moore
Councillor M. Crothers,
Councillor C. Engel,
Councillor E. Poggemiller,
Councillor B. Windsor,
Councillor J. Baswick

Staff:

Chief Administrative Officer - E. Gerner
Assistant Chief Administrative Officer - A. Riley
Manager of Public Works - C. Fox
Manager of Community Services - N. Aasen
Manager of Finance - M. Moreau
Manager of Legislative Services/Recording Officer - L. Smith

CALL TO ORDER

Mayor Hunter called the Regular Council Meeting to order at 6:00 p.m.

ADOPTION OF AGENDA

Res. 124-20 MOVED by Councillor Windsor that the agenda be approved as amended.

Carried

Remove item 6.1 Bylaw 2020-06 Emergency Management

Add item 11.2 Confidential Evaluations section 19(1) of the *FOIPP Act* under

ADOPTION OF MINUTES

Res. 125-20 MOVED by Deputy Mayor Moore that the March 10, 2020 Regular Council Meeting Minutes be approved as amended.

Carried

Res. 126-20 MOVED by Deputy Mayor Moore that the March 16, 2020 Special Council Meeting Minutes be approved as amended.

Carried

Res. 127-20 MOVED by Deputy Mayor Moore that the April 6, 2020 Special Council Meeting Minutes be approved as presented.

Carried

DELEGATION

Didsbury Municipal Library Board

Res. 128-20 MOVED by Councillor Moore that Didsbury Library presentation on the 2020 Didsbury Library Budget be accept it as information.

Carried

BYLAWS & POLICIES

Electronic Communication (Taxes) Bylaw 2020-07

Res. 129-20 MOVED by Councillor Windsor that Council grant first reading to Bylaw 2020-07, a bylaw to establish a process for sending Assessment Notices, Tax Notices, Assessment Review Board Notices and other notices, documents and information by electronic means.

Carried

Economic Development Advisory Committee Bylaw 2020-05

Res. 130-20 MOVED by Councillor Moore that Council grant second reading to Bylaw 2020-05, a bylaw to establish an Economic Development Advisory Committee, and that it be referred to Policies and Priorities Meeting on May 12, 2020.

Carried

Didsbury Municipal Library Bylaw 2020-02

Res. 131-20 MOVED by Councillor Engel that Council grant third and final reading to Bylaw 2020-02, a bylaw to establish a Town of Didsbury Library Board.

Carried

2020 Tax Rate Bylaw 2020-08

Res. 132-20 MOVED by Councillor Windsor that Council grant first reading to Bylaw 2020-08, a bylaw to establish the rates and penalties for the 2020 Taxation Year.

Carried

BUSINESS

Intermunicipal Collaboration Committee Terms of Reference

Res. 133-20 MOVED by Councillor Baswick that the Intermunicipal Collaboration Committee Terms of Reference be referred back to Mountain View County regarding clause VIII i.

Carried

Year-end Surplus

Res. 134-20 MOVED by Councillor Windsor that Council approve the 2019 allocation of year-end operating surplus for tax purposes of \$71,127 be approved as follows:

- Snow Removal \$25,688.00
- Cemetery \$4,943.00
- Ec Dev & Tourism \$5,900.00
- Pathway & Trails \$1,890.00
- Skate Park \$27,706.00
- Campground \$5,000.00

Carried

New Crown Prosecutors for Red Deer Regional Courthouse

- Res. 135-20 MOVED by Councillor Baswick that Council approve Mayor Rhonda Hunter to be a signatory on the joint letter to the Minister of Justice and Solicitor General, for the request of additional new Crown Prosecutors for the Red Deer Regiona.

Carried

Shovel Ready Projects

- Res. 136-20 MOVED by Councillor Engel that Council approve the following “Shovel-Ready Projects” to be forwarded to the Minister of Municipal Affairs in request for funding:
- Replacement of Arena Floor, Brine Lines + Boards - estimated investment: \$1.2 Million
 - Potable Water Reservoir - estimated investment: \$4.4 Million
 - Heritage Core Revitalization - estimated investment: \$5.5 Million
 - Memorial Complex - 15th Avenue Stormwater Main - estimated investment: \$1.1 Million

Carried

Arena Floor Boards

- Res. 137-20 MOVED by Councillor Crothers that Council approve the 2020 Capital Budget be awarded to include the Memorial Complex Arena Floor and Boards project estimated at \$1.2M and defer the Memorial Complex Roof project to 2021.

Carried

Council took a break at 7:39 p.m.

Council returned at 7:42 p.m.

Community Recognition of Frontline Workers

- Res. 138-20 MOVED by Councillor Baswick that Council approve the Community Sign Project supporting frontline workers during the COVID-19 pandemic, with funds raised going to Essentials for the Community outreach programs.

Carried

Letter of Condolence to Nova Scotia

- Res. 139-20 MOVED by Councillor Baswick that Council approve the letter from Mayor Hunter to be sent to the Government of Nova Scotia expressing our condolences for the shooting tragedy that took place on April 19, 2020..

Carried

REPORTS

Chief Administrative Officer Report

- Res. 140-40 MOVED by Councillor Engel that the CAO report for April 28, 2020 be accepted as information.

Carried

Council Reports (Verbal)

- Res. 141-40 MOVED by Councillor Windsor that the Council Reports for April 28, 2020 be accepted as information.

Carried

CORRESPONDENCE & INFORMATION

- Res. 142-20 MOVED by Councillor Engel that Council accept as information the correspondence received from:
- Minister of Health, Tyler Shandro – Response on Didsbury Hospital facility vacant wing
 - Order in Council Meeting Procedure
 - Minister of Municipal Affairs, Kaycee Madu, changes to Ministerial Order 014/20 and 036/20.

Carried

EMAIL QUESTIONS

CLOSED MEETING

The following including Council were in attendance for the closed meeting session:

Staff: Ethan Gorner, Chief Administrative Officer
Amanda Riley, Chief Financial Officer

Topic of Closed Meeting

Advice from Officials, sec. 24(1) (g) of the *FOIPP Act*

Confidential Evaluations sec. 19(1) of the *FOIPP Act*

Council took a five minute break

- Res. 143-20 MOVED by Councillor Baswick that Council go into Closed Meeting at 8:19 p.m.

Carried

RECONVENE

- Res. 144-20 MOVED by Councillor Crothers that Council reconvene from Closed Meeting to Open Meeting at 8:58 p.m.

Carried

ADJOURNMENT

- Res. 145-20 MOVED by Councillor Crothers that the meeting be adjourned at 8:59 p.m.

Carried

Mayor - Rhonda Hunter

Chief Administrative Officer - Ethan Gorner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	May 12, 2020
SUBJECT	Delegation – Sgt. Chad Fournier
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	4.1

BACKGROUND/PROPOSAL:

Sgt. Chad Fournier will be attending Council to give a report on the detachment.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

ALIGNMENT WITH STRATEGIC PLAN

RECOMMENDATION

That Council move to thank the Sgt. Fournier for his presentation and accept it as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	May 12, 2020
SUBJECT	Bylaw 2020-07 Electronic Communications
ORIGINATING DEPARTMENT	Legislative Services/Financial Services
AGENDA ITEM	6.1

BACKGROUND/PROPOSAL:

Bylaw 2020-07, is a bylaw to establish a process for sending assessment notices, tax notices, assessment review board notices and other notices, documents and information by electronic means received first reading on April 28, 2020.

Bylaw 2020-07 is being recommended for second reading.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please see attached.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Organizational Excellence

RECOMMENDATION

That Council move to grant second reading to Bylaw 2020-07, a bylaw to establish a process for sending Assessment Notices, Tax Notices, Assessment Review Board Notices and other notices, documents and information by electronic means on the 12th day of May 2020.

TOWN OF DIDSBURY
ELECTRONIC COMMUNICATIONS
BYLAW NO. 2020-07

BEING A BYLAW OF THE TOWN OF DIDSBURY TO ESTABLISH A PROCESS FOR SENDING ASSESSMENT NOTICES, TAX NOTICES, ASSESSMENT REVIEW BOARD NOTICES, AND OTHER NOTICES, DOCUMENTS AND INFORMATION BY ELECTRONIC MEANS.

WHEREAS, under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta, 2000, Chapter M-26, and amendments thereto (the "**Act**"), the Council of the Town of Didsbury ("**Council**") may by bylaw establish a process for sending assessment notices, tax notices and other notices, documents and information under Part 9, 10 or 11 or the regulations under Part 9, 10 or 11 by electronic means;

AND WHEREAS, under the authority and subject to the provisions of the Act, Council may by bylaw establish a process for sending forms of notice relating to school support under the *Education Act*, Statutes of Alberta, 2012, Chapter E-0.3, and amendments thereto by electronic means;

AND WHEREAS, before making such a bylaw, it is required that Council be satisfied that the proposed bylaw includes measures to ensure the security and confidentiality of any of the information sent;

AND WHEREAS, such a bylaw passed requires Council to give notice of the proposed bylaw in a manner Council considers is likely to bring the proposed bylaw to the attention of substantially all persons that would be affected by it;

AND WHEREAS, such a bylaw passed by Council must provide for a method by which persons may opt to receive the notice, document or information by electronic means;

AND WHEREAS, the sending by electronic means of any notice, document or information under such a bylaw is valid only if the person to whom it is sent has opted under the bylaw to receive it by those means;

AND WHEREAS the Council of the Town of Didsbury wishes to pass a bylaw to establish a process for sending assessment notices, tax notices, and other notices, documents and information under Parts 9, 10, and 11 of the *Municipal Government Act* and the corresponding regulations as well as notices relating to school support under the *Education Act* by electronic means;

NOW THEREFORE the Council of the Town of Didsbury in Council duly assembled enacts as follows:

1. TITLE

- 1.1 This Bylaw may be cited as the "Electronic Communications Bylaw".

2. DEFINITIONS AND INTERPRETATION

In this Bylaw, unless the context otherwise requires, the following terms when capitalized shall have the following meanings:

Assessment and Taxation Communications means assessment and tax and Assessment Review Board communications sent out by the Town and may include, but is not limited to:

- a. Assessment Notices;
- b. Tax Notices;
- c. School Support Notifications;
- d. Notifications relating to outstanding tax bills; and
- e. Other notices, forms and information relating to assessment and tax matters;

Assessment Notice means an assessment notice as outlined in the Act and can include an amended assessment notice and a supplementary assessment notice, but does not include any assessment notice sent by the Provincial Assessor;

Assessment Review Board means a local or composite assessment review board established by Council under the Act;

Assessment Review Board Communications means Assessment Review Board communications sent out by the Town and may include, but is not limited to:

- a. Notices with respect to Assessment Review Board hearings and decisions; and
- b. Other notices, forms and information relating to Assessment Review Board matters;

Assessment Review Board Communications shall specifically not include disclosures of evidence required to be provided by any party to an Assessment Review Board complaint;

Assessment Review Board Notice means a notice of hearing to appear before the Town's Assessment Review Board or a notice of decision resulting from that hearing;

CASL Act is the federal law dealing with spam and other electronic threats. It is meant to protect Canadians while ensuring that businesses can continue to compete in the global marketplace.

Electronic Format means an electronic method of sending or receiving Communications and can include emails, text messages or a web-based platform including www.didsbury.ca.

FOIPP Act means the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, Chapter F-25;

E.Gov is an integrated suite of applications that links to key MuniWare financial modules and enables 24/7 account interaction (and optional real-time payment processing) between ratepayers and the Town of Didsbury;

Provincial Assessor means the assessor designated by the Province under *the Act*;

School Support Notifications means a notice sent under the *Education Act*, R.S.A. 2012, Chapter E-0.3;

Tax Notice means a tax notice sent pursuant to *the Act* and can include an amended tax notice or a supplementary tax notice; and

Taxpayer means a taxpayer as defined in *the Act*.

Town means the municipal corporation of the Town of Didsbury or the area contained within the boundary thereof as the context requires;

Town Assessor means the municipal assessor duly appointed under the Act, or their delegate;

3.

COMMUNICATING BY ELECTRONIC FORMAT

Opting In

- 3.1 A Taxpayer may opt in to receive Assessment and Taxation Communications by completing the email enrollment form.
- 3.2 When opting in to receive Assessment and Taxation Communications, a Taxpayer must ensure the email address they have provided in the enrollment form remains current and is updated promptly by contacting the Town upon any change in such email address.
- 3.3 A Taxpayer may opt in to receive Assessment Review Board Communications by Electronic Format by providing written consent and a valid email address to receive Assessment Review Board Communications by Electronic Format, either by way of email or signed correspondence delivered by hand or mail to the Town. The Taxpayer must ensure the email address they have provided remains current and is updated promptly upon any change in such email address.
- 3.4 The Town Assessor may allow Taxpayers to opt in to receive Communications in an Electronic Format on some or all of the properties for which they are a Taxpayer.

Opting Out

- 3.5 Should a Taxpayer no longer wish to receive Assessment and Taxation Communications by Electronic Format, they may do so by contacting the Town indicating they no longer consent to receive Assessment and Taxation Communications by Electronic Format.
- 3.6 A Taxpayer shall be deemed to have opted out if the Town becomes aware that Assessment and Taxation Communications and/or Assessment Review Board Communications delivered by an Electronic Format are being returned as undeliverable, are otherwise being rejected.
- 3.7 A Taxpayer shall be deemed to have opted out if the Town becomes aware that a property has transferred ownership.

4. PROTECTION OF TAXPAYER INFORMATION

- 4.1 Any information collected from Taxpayers through Assessment and Taxation Communications or Assessment Review Board Communications using an Electronic Format shall only be used for purposes associated with the taxation, assessment and Assessment Review Board functions of the Town in accordance with the requirements of the Act, and its associated regulations.
- 4.2 Any information collected from a Taxpayer shall be protected in accordance with the provisions of the *FOIPP Act*.
- 4.3 The Town shall ensure that the requirements of the *CASL Act* are met when a Taxpayer opts in, opts out, or receives Assessment and Taxation Communications or Assessment Review Board Communications in an Electronic Format.

- 4.4 Communication through an Electronic Format with a Taxpayer shall only take place through an email address as provided by the Taxpayer under section 3.2 or 3.3 or through E.Gov access.
- 4.5 Once a Taxpayer has opted out or has been deemed to have opted out under section 3.5, 3.6 or 3.7, the Town shall no longer send Communications through an Electronic Format and shall send future Communications about a property to the last known mailing address of the Taxpayer, as listed in Town assessment records.

5. GENERAL PROVISIONS

- 5.1 Each provision of this Bylaw is independent of all other provisions and if any provision is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw remain valid and enforceable.
- 5.2 Nothing in this Bylaw relieves a person from complying with any provision of any federal or provincial law or regulation, other bylaw or any requirement of any lawful permit, order or license.
- 5.3 Headings or sub-headings in this Bylaw are included for guidance purposes and convenience only, and shall not form part of this Bylaw.
- 5.4 Where this Bylaw refers to another act, bylaw, regulation or agency, it includes reference to any act, bylaw, regulation or agency that may be substituted therefore.
- 5.5 This Bylaw shall come into full force and effect upon execution.

Read a first time this 28 day of April, 2020

Read a second time this day of , 2020

Read and third and final time this day of , 2020

Mayor Rhonda Hunter

Chief Administrative Officer Ethan Gorner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	May 12, 2020
SUBJECT	Bylaw 2020-05 Economic Development Advisory Committee
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	6.2

BACKGROUND/PROPOSAL:

Bylaw 2020-05 is a bylaw to establish an Economic Development Advisory Committee and has received first and second readings.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Bylaw 2020-05 was discussed further at the P&P meeting prior to the Regular Council Meeting and is being recommended for 3rd and final reading.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Organizational Excellence

RECOMMENDATION

That Council move to grant third and final reading to Bylaw 2020-05 a bylaw to establish an Economic Development Advisory Committee on the 12th day of May 2020.

TOWN OF DIDSBURY
ECONOMIC DEVELOPMENT ADVISORY COMMITTEE
BYLAW 2020-05

BEING A BYLAW OF THE TOWN OF DIDSBURY IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF ESTABLISHING AN ECONOMIC DEVELOPMENT ADVISORY COMMITTEE.

WHEREAS the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta 2000, and amendments thereto, provides that a Council may pass bylaws relating to the right to govern the Town in a manner that Council considers appropriate; and

AND WHEREAS the Municipal Government Act also provides that, a Council may pass bylaws in relation to the establishment and functions of Council Committees, and the procedure and conduct of Council Committees, and the conduct of Council Committees established by the Council; and

AND WHEREAS the Council of the Town of Didsbury considers it expedient to establish such an Economic Development Advisory Committee to advise them on Economic Development matters and enhance Didsbury's economic viability;

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE TOWN OF DIDSBURY, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. TITLE

This bylaw will be cited as the Didsbury Economic Development Advisory Committee Bylaw.

2. DEFINITIONS

- 2.1 In this bylaw, unless the content otherwise requires:

Act means the *Municipal Government Act*, RSA 2000, being Chapter M-26 of the Revised Statutes of Alberta, and amended thereto.

Committee means and includes the Town of Didsbury Economic Development Advisory Committee.

Council means the Council of the Town of Didsbury.

Town means the Town of Didsbury, a Municipal Corporation in the Province of Alberta, or the geographical area contained within the boundaries of the Town of Didsbury, as the context may require.

3. POWERS/DUTIES & AUTHORITY OF COMMITTEE

- 3.1 The Committee shall have the authority to form ad hoc Committees and task forces from among its members, to assist in carrying out its objectives and responsibilities under this Bylaw.
- 3.2 The Committee shall not have the power to pledge the credit of the Town, to pass Bylaws or to enter into any contractual agreements.
- 3.3 The tasks of the Didsbury Economic Development Advisory Committee (DEDAC) include:
- a. Provide input, feedback and advice on the strategies in the Economic Development Marketing Plan to the Economic Development Officer;
 - b. Provide input, feedback and advice on the strategies in the Integrated Community Sustainability Plan to the Economic Development Officer;
 - c. Provide advice and comment on Economic Development Officer recommendations that the Economic Development Officer may take forward to Council;

- d. Recommend additional strategies, ideas and solutions related to economic development in the Town of Didsbury and area to the Economic Development Officer.

4. PUBLIC PARTICIPATION

- 4.1 Community organizations and individuals that wish to appear before or communicate directly with Council on any matter related to economic development will be referred to the Economic Development Advisory Committee.

5. MEMBERSHIP

- 5.1 The Town of Didsbury Economic Development Advisory Committee (DEDAC) shall consist of a minimum of eleven (11) voting members. Membership shall comprise the following:
 - a. A maximum of two (2) Town of Didsbury Councillors;
 - b. A minimum of eight (8) members of the public at large; that have experience in or a passion for business, innovation or economic development. Backgrounds in, but not limited to the following, are beneficial:
 - Didsbury area business owner and operator;
 - Didsbury and District Chamber of Commerce executive member;
 - Entrepreneur;
 - Investor/financier;
 - Commercial realty;
 - Land development;
 - Tourism operator;
 - c. President of the Didsbury & District Chamber of Commerce (voting/non-voting ex-officio);
 - d. Mayor of the Town of Didsbury (voting/non-voting ex-officio);
 - e. A youth member (target age Grade 11 or 12).
- 5.2 All members shall be appointed by Council Resolution.
- 5.3 The majority of members must maintain residence with the Town of Didsbury. Those without residence must have a vested interest in the community and economic development region by means of, but not limited to land or business ownership or investment.
- 5.4 Council will select and appoint all DEDAC members on the basis of demonstrated appreciation of and participation in community economic development matters outlined in the letter of interest that is required along with the Volunteer Application Form. Academic qualification, availability, work experience, community involvement, knowledge and professional experience will also be taken into consideration.

6. TERM

- 6.1 The term of office shall be for two (2) years, with the term to expire at the organizational meeting of Council held as per Section 192(1) of the *Municipal Government Act*.
- 6.2 Should a vacancy occur, Council will appoint new members. In the circumstance of a vacancy for an incomplete term, the appointment will be for the duration of the incomplete term.
- 6.3 Any member of the Committee who has an unauthorized absence from three consecutive meetings shall be automatically removed from the Committee.

7. PROCEEDING/MEETINGS

- 7.1 The Committee shall appoint a Chairperson and a Vice-chairperson from the members of the Committee excluding Councillors and ex-officio members.
- 7.2 Any decision of the Committee that is reached by a majority of quorum shall be deemed to be the decision of the Committee.
- 7.3 The Committee may request the attendance of any person in an advisory capacity.
- 7.4 At least 24 hours' notice of a Committee meeting or a change in the location or time of a Committee meeting:
 - a. To the members of the Committee; and
 - b. To the public.
- 7.5 Notice to the public shall be deemed to have been properly given if posted for public viewing on the Town of Didsbury website.
- 7.6 A majority of voting members shall constitute a quorum at the Committee meeting.
- 7.7 Notwithstanding 7.6, the Committee may act in the absence of a quorum provided all members have received notice as provided in subsection 7.4 a. and b.
- 7.8 All voting members of the Committee, including the chair shall be required to vote on any motion before the Committee and, in the event of a tie, the motion shall be defeated.

8. ADMINISTRATIVE REPRESENTATIVE (ECONOMIC DEVELOPMENT OFFICER)

- 8.1 The Economic Development Officer shall:
 - a. Be the administrative advisor to the Committee and provide administrative support;
 - b. Notify all members and advise the Committee of any Regular, or Special Meetings;
 - c. Keep minutes of the proceedings of all meetings which shall be retained in the Town Office;
 - d. Maintain all records and correspondence that are relevant to the Committee;
 - e. Work with the Chairperson to establish the agenda for all meetings; and
 - f. Shall not be a voting member of the Committee.

9. GENERAL

- 9.1 Committee members shall abide by the **all Town of Didsbury Bylaws and Policies related to committees.**
- 9.2 Committee members shall abide by the Council Code of Conduct Bylaw enacted by Council.
- 9.3 The proceedings and deliberations of the Committee must be conducted in public except where the information is protected from disclosure under the provisions of the *Freedom of Information and Protection of Privacy Act*.

10. COUNCIL PREROGATIVES

- 10.1 Council may authorize, by motion, variance of any the preceding enactments.

11. EFFECTIVE DAY

- 11.1 This Bylaw shall come into full force and effect upon the date of the Third and Final Reading.

12. REPEAL

12.1 Bylaw 2005-11 and Bylaw 2019-14 and amendments thereto are hereby repealed.

Read a first time on the 10th day of March, 2020.

Read a second time on this 28 day of April 2020.

Read a third and final time on this day of 2020

Mayor – Rhonda Hunter

Chief Administrative Officer – Ethan Gerner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	May 12, 2020
SUBJECT	Bylaw 2020-08 2020 Tax Rate
ORIGINATING DEPARTMENT	Assistant CAO – A. Riley
AGENDA ITEM	6.3

BACKGROUND/PROPOSAL:

Section 353(1) of the *Municipal Government Act* states that “council must pass a property tax bylaw annually.”

Council gave first reading to Bylaw 2020-08, a bylaw to set the property tax rates for 2020 on April 28, 2020.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

DRAFT Bylaw 2020-08 is being brought to Council for second reading.

Please see attached.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Organizational Excellence

RECOMMENDATION

That Council move to grant second reading to Bylaw 2020-08 a bylaw to establish the rates and penalties for the 2020 Taxation Year on the 12th day of May 2020.

TOWN OF DIDSBURY
BYLAW NO. 2020-08
2020 TAX RATE

WHEREAS, pursuant to section 353 of the *Municipal Government Act*, R.S.A. 2000, c.M-26 (the “MGA”) Council must pass a property tax bylaw annually authorizing Council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of the expenditures and transfers as set out in the budget of the municipality and the Requisitions;

AND WHEREAS, section 369 of the MGA provides that Council must pass a supplementary property tax bylaw annually to authorize the levying of supplementary property tax in respect for which Supplementary Assessments have been made;

AND WHEREAS, the tax rate to be established on areas annexed to The Town of Didsbury (the “Town”) is set by the Orders in Council by which those areas were annexed to the Town;

NOW THEREFORE COUNCIL OF THE TOWN OF DIDSBURY ENACTS AS FOLLOWS:

PART 1 – TITLE, PURPOSE AND DEFINITIONS

1. Title

1.1 This bylaw may be referred to as the “2020 Tax Rate Bylaw”.

2. Purpose

2.1 The purpose of this bylaw is to authorize the levying of a tax upon all taxable property shown on the Assessment Roll and a supplementary property tax in respect for which Supplementary Assessments Roll has been prepared.

3. Definitions

3.1 In this bylaw, unless the context otherwise requires:

Arrears means taxes that remain unpaid after December 31 of the year in which they are imposed.

Assessment Roll means assessment roll as set out in section 303 of the MGA;

Current Taxes means taxes levied within in the current calendar year.

Designated Industrial Property means designated industrial property as set out in Section 284 of the MGA;

Designated Manufactured Home means designated manufactured home as set out in Section 284 of the MGA;

Farm Land means farm land as set out in Section 297 of the MGA;

Machinery and Equipment means machinery and equipment as set out in Section 297 of the MGA;

Manufactured Home Community means manufactured home community as set out in Section 284 of the MGA;

MGA means the *Municipal Government Act*, R.S.A. 2000, c. M-26 as may be amended.

Non Residential means non-residential property as set out in Section 297 of the MGA;

Provincial Assessor means provincial assessor as defined in Section 284 of the MGA;

Requisition means requisition as set out in Section 326 of the MGA;

Residential means residential as set out in Section 297 of the MGA;

Supplementary Assessment means supplementary assessment as set out in Section 314 of the MGA;

Supplementary Assessment Roll means supplementary assessment roll as set out in Section 315 of the MGA;

Taxes includes all property taxes, business revitalization zone taxes, local improvement taxes, penalties, and unpaid costs, charges and expenses as provided in Section 553 of the *Municipal Government Act* RSA 2000 c. M-26 or any other statute of the Province of Alberta.

PART II - ASSESSMENT CLASSES AND TAX RATES

4. Assessment Classes and Sub-Classes

4.1 For the purpose of the 2020 tax levy and supplementary tax levy, all assessed property within the Town of Didsbury is hereby divided into one of the following assessment classes and subclasses:

- a. Residential
- b. Non-Residential
- c. Farmland
- d. Machinery and Equipment

5. Allowance for non-Collection of Taxes

5.1 Pursuant to Section 359(2) of the MGA, for the 2020 tax levy and supplementary tax levy there may be an allowance for the non-collection of taxes at a rate not exceeding the actual rate of taxes uncollected from the previous year's tax levy as determined at the end of the year.

6. Levy of Tax Rates

6.1 The Chief Administrative Officer is hereby authorized to levy the tax rates set out in Schedule "A" against the assessed value of all taxable property shown on the Assessment Roll and the Supplementary Assessment Roll and classified according to this bylaw.

7. Penalties on Unpaid Current and Supplementary Taxes and Arrears

7.1 All annual property taxes, local improvement and frontages taxes shall be paid in full on or before the last business day in August (90 days after tax notices are sent) and when any portion of such taxes remain unpaid, there shall be imposed by way of penalty for the non-payment of taxes, or any portion, an amount equal to five per cent (5%) therefore of on the first day of September as outlined in Schedule B.

7.2 In the event any annual taxes in and associated penalties remaining unpaid on the last day of September there shall be added by way of penalty an amount equal to five per cent (5%) on the first day of October as outlined in Schedule B.

7.3 In the event of annual taxes and associated penalties remaining unpaid on the last day of October there shall be added by way of penalty an amount equal to five per cent (5%) on the first day of November as outlined in Schedule B.

7.4 In the event any annual taxes and associated penalties remaining unpaid on the thirty-first day of December of the year for which the same are levied, there shall be added by way of penalty an amount equal to eighteen percent (18%) per annum calculated monthly on the balance outstanding as outlined in Schedule B.

7.5 Any penalty added to current taxes or tax arrears shall be added to and form part of the unpaid taxes.

PART IV – GENERAL

8. That the minimum amount payable per tax roll as property tax for general municipal purposes shall be \$100.00.

9. **Effective Date**

9.1 This bylaw comes into force on the day it is passed.

10. **Repeal**

10.1 Bylaw 95-09; and amendments thereto are hereby repealed.

Read a first time on the 28th day of April 2020.

Read a second time on this day of 2020.

Read a third and final time on this day of 2020.

Mayor – Rhonda Hunter

Chief Administrative Officer – Ethan Gorner

BYLAW 2020-08
SCHEDULE "A"

2020 MUNICIPAL TAX RATES

Assessment Class	Tax Levy	Taxable Assessment	Tax Rate
Residential	\$ TBD	\$ 482,459,020	TBD
Residential - Vacant	\$ TBD	\$ 6,703,380	TBD
Farm Land	\$ TBD	\$ 5,810,260	TBD
Non-Residential	\$ TBD	\$ 65,865,560	TBD
Non-Residential Vacant	\$ TBD	\$ 2,877,890	TBD
Machinery & Equipment	\$ TBD	\$ 228,930	TBD
TOTAL TAX LEVY	\$ TBD	\$ 563,945,040	

2020 EDUCATION TAX RATES

(Requisitions by Alberta School Foundation and Red Deer Catholic Region)

Assessment Class	Tax Levy	Taxable Assessment	Tax Rate
Residential/Farmland	\$ 1,242,594	\$ 494,972,660	0.00251043
Non-Residential	\$ 260,419	\$ 67,495,220	0.00385834
TOTAL TAX LEVY	\$ 1,503,013	\$ 562,467,880	
Includes an Over Levy	\$ 53,060	\$	

2020 MANAGEMENT BODIES TAX RATES

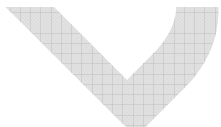
(Requisitions by Mountain View Seniors' Housing)

Assessment Class	Tax Levy	Taxable Assessment	Tax Rate
Residential/Farmland	\$ 193,087	\$ 494,972,660	0.000390
Non-Residential	\$ 26,330	\$ 67,495,220	0.000390
TOTAL TAX LEVY	\$ 219,417	\$ 562,467,880	

DESIGNATED INDUSTRIAL PROPERTY REQUISITION TAX RATE

(Property assessment and tax rate are set by the Provincial Assessor)

Assessment Class	Tax Levy	Taxable Assessment	Tax Rate
Non-Residential	\$ 607	\$ 7,985,680	0.000076
TOTAL TAX LEVY	\$ 607	\$ 7,985,680	



BYLAW 2020-08
SCHEDULE "B"
Penalties on Unpaid Taxes

Applied on the 1 st day of:	Current Taxes	Arrears
January		1.5%
February		1.5%
March		1.5%
April		1.5%
May		1.5%
June		1.5%
July		1.5%
August		1.5%
September	5.0%	1.5%
October	5.0%	1.5%
November	5.0%	1.5%
December		1.5%



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	May 12, 2020
SUBJECT	Bylaw 2020-09 Amending Bylaw for Rates & Fees Bylaw 2019-15
ORIGINATING DEPARTMENT	Legislative Services/Financial Services
AGENDA ITEM	6.4

BACKGROUND/PROPOSAL:

At the May 12, 2020 Regular Council Meeting, Tax Rate Bylaw 2020-07 was presented for first reading. This bylaw contained the penalties rates for 2020.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Going forward Administration will be including any rates and fees relating to municipal taxation in the Tax Rate Bylaw. This process will ensure that information is current, as well as making it simple to locate the information for the public.

Bylaw 2020-09 is a bylaw to amend the current Rate and Fee Bylaw 2019-15 by removing all tax penalty fees listed in Schedule "A" Administrative Fees.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Organizational Excellence

RECOMMENDATION

That Council move to grant first reading to Bylaw 2020-09 a bylaw to amend the current Rate and Fee Bylaw 2019-15 by removing all tax penalty fees listed in Schedule "A" Administrative Fees on the 12th day of May 2020.

TOWN OF DIDSBURY
BYLAW 2020-09
RATES & FEES AMENDING BYLAW

A BYLAW OF THE TOWN OF DIDSBURY IN THE PROVINCE OF ALBERTA, PURSUANT TO THE PROVISIONS OF THE MUNICIPAL GOVERNMENT ACT, BEING CHAPTER M-26-1, OF THE REVISED STATUTES OF ALBERTA AND AMENDMENTS THERETO, TO AMEND RATES AND FEES BYLAW 2019-15.

WHEREAS, the Council of the Town of Didsbury deems it necessary to amend Bylaw 2019-15: Rates and Fees Bylaw;

NOW THEREFORE, the Council of the Town of Didsbury, in the Province of Alberta, duly assembled enacts the following:

1. This Bylaw may be cited as the Rates and Fees Amending Bylaw No. 2020-09.
2. Bylaw 2019-15, being a bylaw to set the Rates and Fees for the Town of Didsbury, is hereby amended as follows:
 - 2.1 Schedule "A" Administrative Fees, remove
 - Tax Penalties – Current (MGA s.344)
 - Tax Penalties – Arrears (MGAS s.344)
 - Tax Penalties – Supplementary Assessments
3. This By-Law shall take effect upon the final passing.

Read a first time on this day of 2020

Read a second time on this this day of 2020

Read a third time on the this day of 2020

Mayor Rhonda Hunter

Chief Administrative Officer Ethan Gerner



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	May 12, 2020
SUBJECT	Terms of Reference – ICC
ORIGINATING DEPARTMENT	Legislative Servicers
AGENDA ITEM	7.1

BACKGROUND/PROPOSAL:

At the April 28, 2020 Regular Council Meeting, Council requested clarification regarding reporting to Council on Intermunicipal Cooperation Committee (ICC) minutes only during closed meeting of Council.

The purpose of the Intermunicipal Cooperation Committee is for two municipalities to come together to discuss and negotiate agreements and services.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Mountain View Country replied by citing the applicable FOIPP legislation as the reasoning behind the clause. Every discussion at the ICC level is protected under either Section 21, 24 or 25 of the FOIP Act. County officials have also had challenges with not being able to present the meeting minutes in the public forum, the benefit from being able to have the open conversations that are needed at the ICC table have outweighed those challenges.

The alternative is to open the ICC Meeting, go in-camera for all of the items, and then come out and adjourn so that a public record could be made showing only the direction to go in and out of closed session, but that would be ineffective. The ICC does have the ability to discuss when, and the method in which, items can be made public so that both parties are in agreement with taking things out of the confidential realm and into the public sphere when appropriate.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Organizational Excellence

RECOMMENDATION

That Council move to approve the Intermunicipal Cooperation Committee Terms of Reference as presented.

OR

That Council move to request the Intermunicipal Cooperation Committee Terms of Reference be discussed at the next Intermunicipal Cooperation Committee meeting.

**Terms of Reference
Intermunicipal Cooperation Committee
Town of Didsbury and Mountain View County**

I. Purpose

To foster open, meaningful and ongoing communication, with the broad intent of fostering effective collaboration ensuring routine monitoring of the health of their intermunicipal relationship and agreements; and providing a forum both for dealing with issues before they become problems and capitalizing on opportunities that might arise in a mutually beneficial and timely fashion.

II. Mandate

The mandate of the ICC given by both Councils is to carry out the work identified in the Intermunicipal Cooperation Master Agreement:

To foster open, meaningful and ongoing communication, the Signatories agree to establish a joint Intermunicipal Cooperation Committee (the “Committee”) with the broad intent of fostering effective collaboration between them; ensuring routine monitoring of the health of their intermunicipal relationship and agreements; and providing a forum both for dealing with issues before they become problems and capitalizing on opportunities that might arise in a mutually beneficial and timely fashion.

III. Duration

As long as the Master Agreement is in place, the ICC is required.

IV. Composition

Three Council Members and CAOs (or designates for CAOs) from each signatory.

V. Quorum

Six members consisting of any two elected officials and CAOs (or CAO designates).

VI. Meetings

Prior to November 15th annually, the ICC shall set a minimum of two (2) meetings for the following calendar year. Additional meetings held throughout the year can be held at the call of the Chair by providing seven (7) days prior notice to the Committee Members unless the required notice is waived by the majority of the ICC Members.

VII. Deliverables

- I. Establish any technical work/committee to help ICC achieve its purpose;
- II. Review of Master Agreement as per section 17.1;
- III. Development of Sub-Agreements listed in Section 21 for Councils to approve; and
- IV. Any other matter that fits with the ICC mandate or directive from Councils

VIII. Reporting

- i. Report to Councils (in closed session) the summary session notes from each ICC meeting
- ii. The Committee will routinely report but no less than once annually to the Signatory Councils in open session on the health of their intermunicipal relationship and cooperation agreements.
- iii. The full Councils of the Signatories are to meet together as required but no less than once a year in the first quarter (1 January – 31 March) with the primary intent of receiving the annual report of the Intermunicipal Cooperation Committee in accordance with Article 9.4 and of maintaining and building the relationship between the Town and the County.

IX. Administrative Support

The Committee Chair shall be elected by the members of the Committee from amongst the Elected Officials and shall normally serve for a term of two years with the position rotating between the Signatories. Unless otherwise determined by the Committee, the Signatory from which the Chair is chosen shall normally provide the administrative support to the Committee for the term of the Chair. The Administrative Support shall be responsible to canvass the Committee for agenda items and prepare a formal agenda, with any applicable attachments, and distribute the agenda to the Committee seven (7) days prior to the meeting. In the event that an emergency meeting is called by the Chair, the agenda may be distributed forty eight (48) hours in advance of the meeting unless this requirement is waived by the majority of the Committee members.

X. Review

Terms of Reference shall be reviewed by December 31 of each year.

XI. Dissolution

The ICC remains in place unless the Master Agreement is terminated as per section 17.3



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	May 12, 2020
SUBJECT	Appointment to DEDAC
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.2

BACKGROUND/PROPOSAL:

With the approval of the Didsbury Economic Development Advisory Committee Bylaw, Council will be appointing seven (7) individuals who were vetted by the Economic Development Steering Committee.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The following individuals are being recommended to the Didsbury Economic Development Advisory Committee for a term of 2 years ending at the Organizational Meeting in 2022:

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Organizational Excellence

RECOMMENDATION

That Council move to appoint the following individuals to the Didsbury Economic Development Advisory Committee for a term of 2 years ending at the Organizational Meeting in 2022:



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	May 12, 2020
SUBJECT	2020 Operating Budget
ORIGINATING DEPARTMENT	Assistant CAO – A. Riley
AGENDA ITEM	7.3

BACKGROUND/PROPOSAL:

In accordance with the MGA s. 242, each council must adopt an operating budget for each calendar year.

The 2020 proposed operating budget was presented to Council and the public on November 5 and 6, 2019.

On November 13, 2019 Administration held a public budget open house which enabled members of the public to review the budget documents and ask questions, as well as provide feedback. This information was summarized for Council at the RCM on November 26, 2019. The budget process was delayed this spring due to COVID-19.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The total operating budget is \$11,523,862. The total 2020 proposed tax revenue requirement is \$4,676,174, which is a 3.3% decrease from the prior year.

The 2020 operating budget is attached.

ALIGNMENT WITH STRATEGIC PLAN

RECOMMENDATION

That Council move to approve the 2020 Operating budget as presented.

ATTACHMENTS:

- *Operating budget summary by department*

2020 TOWN OF DIDSBURY OPERATING BUDGET (May 12, 2020)

	2019 Approved Budget	2020 Budget	\$ Change 2019- 2020
<u>Revenues - by department</u>			
General municipal revenue	845,000	860,000	15,000
Council	1,000	-	(1,000)
General Administration	105,000	171,574	66,574
Community Services			
FCSS	173,884	174,384	500
DOSCA	232,000	201,000	(31,000)
Didsbury Neighborhood Place	39,830	39,298	(532)
Programming	13,450	8,750	(4,700)
	459,164	423,432	(35,732)
Recreation Services			
Arena	421,145	391,082	(30,063)
Aquatics	387,545	396,482	8,937
Ice Plant	76,700	101,900	25,200
Curling Rink	42,500	43,920	1,420
Parks	2,000	10,475	8,475
MPR	23,000	17,000	(6,000)
Concession	81,750	3,575	(78,175)
Train Station	12,400	10,000	(2,400)
Memorial Complex	-	-	-
Other Community Facilities	-	-	-
	1,047,040	974,434	(72,606)
Communications/Marketing	-	-	-
Culture			
Museum	-	-	-
Library	113,000	114,022	1,022
	113,000	114,022	1,022
Protective Services			
RCMP	218,617	366,725	148,108
Fire Department	247,160	228,935	(18,225)
Emergency Management	-	-	-
Municipal Enforcement	90,950	83,450	(7,500)
	556,727	679,110	122,383
Planning and Development			
Planning and Development	165,000	62,000	(103,000)
Economic Development	55,000	50,000	(5,000)
Subdivision	492,375	390,595	(101,780)
	712,375	502,595	(209,780)
Public Works			
Roads and Streets	172,900	114,900	(58,000)
Cemetery	23,800	23,800	-
Campground	35,250	25,000	(10,250)
	231,950	163,700	(68,250)
Utilities			
Water Utility	1,274,900	1,375,020	100,120
Wastewater Utility	1,159,120	1,053,801	(105,319)
Solid Waste Utility	557,550	530,000	(27,550)
	2,991,570	2,958,821	(32,749)
Total Operating Revenue	7,062,826	6,847,688	(215,138)

<u>Expenditures - by department</u>			
Council	264,495	250,184	(14,311)
General Government	898,171	868,225	(29,946)
Community Services			
FCSS	214,100	220,470	6,370
DOSCA	232,000	201,000	(31,000)
Didsbury Neighborhood Place	39,830	39,298	(532)
Programming	113,800	59,886	(53,914)
	599,730	520,655	(79,075)
Recreation Services			
Arena	677,642	627,363	(50,279)
Aquatics	813,413	747,015	(66,398)
Ice Plant	76,700	101,900	25,200
Curling Rink	116,945	128,160	11,215
Parks	357,060	279,576	(77,484)
MPR	53,952	40,840	(13,112)
Concession	81,750	2,000	(79,750)
Train Station	46,515	40,595	(5,920)
Memorial Complex	211,836	184,708	(27,128)
Other Community Facilities	8,685	9,919	1,234
	2,444,498	2,162,076	(282,422)
Communications/Marketing	-	97,850	97,850
Culture			
Museum	37,890	31,650	(6,240)
Library	345,531	317,572	(27,959)
	383,421	349,222	(34,199)
Protective Services			
RCMP	478,084	725,705	247,621
Fire Department	614,904	582,020	(32,884)
Emergency Management	26,071	20,265	(5,806)
Municipal Enforcement	362,102	332,636	(29,466)
	1,481,161	1,660,626	179,465
Planning and Development			
Planning and Development	480,421	227,016	(253,405)
Economic Development	74,166	116,325	42,159
Subdivision	492,375	390,595	(101,780)
	1,046,962	733,936	(313,026)
Public Works			
Roads and Streets	1,509,620	1,756,684	247,064
Cemetery	107,713	60,022	(47,691)
Campground	72,531	55,561	(16,970)
	1,689,864	1,872,267	182,403
Utilities			
Water Utility	1,274,900	1,375,020	100,120
Wastewater Utility	1,159,120	1,053,801	(105,319)
Solid Waste Utility	557,550	530,000	(27,550)
	2,991,570	2,958,821	(32,749)
Contingency	100,000	50,000	(50,000)
Total Expenditures	11,899,872	11,523,862	(376,010)
Tax Support	(4,837,046)	(4,676,174)	160,872
<i>Percent Increase (decrease) from previous year's budget</i>	<i>-1.73%</i>	<i>-3.33%</i>	



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	May 12, 2020
SUBJECT	Keep Alberta Rolling
ORIGINATING DEPARTMENT	Legislative Services - Mayor Hunter
AGENDA ITEM	7.4

BACKGROUND/PROPOSAL:

Alberta municipalities who have the good fortune of hosting the filming industry to shoot major film and television productions appreciate the Government of Alberta's recent funding announcement regarding the Film and Television Tax Credit program. This Tax Credit program was promoted as providing long-term stability, helping attract large-scale productions, and that it is more in line with other provinces' funding. Municipalities that may be future film hosts could also benefit from the announcement; however, following the announcement, the Alberta film industry expressed their concern and worry that it has lost its competitive edge in film and television funding and that the changes to government incentives for the film industry are not enough to keep the province competitive with the rest of the country.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The attached letter to Honourable Nathan Cooper, MLA for Olds-Didsbury-Three Hills, is asking the Alberta Government to consider increasing the funding towards the Film and Television Tax Credit Program. Alberta could be at the forefront of film productions if attractive and effective initiatives and incentives were in place for Alberta to continue to grow the industry which could result in billions of dollars of investment in our province.

ALIGNMENT WITH STRATEGIC PLAN

RECOMMENDATION

That Council move to approve the letter from Mayor Hunter to Honourable Nathan Cooper requesting the Alberta Government increase the funding to the Film and Television Tax Credit Program.

ATTACHMENTS:

Letter to Honourable Nathan Cooper



Town of Didsbury

PO Box 790 | 1606 - 14 STREET DIDSBURY, ALBERTA T0M 0W0
T. 403.335.3391 | F. 403.335.9794 | www.didsbury.ca

May 13, 2020

Honourable Nathan Cooper
MLA for Olds-Didsbury-Three Hills

Constituency Office

Box 3909
4905 B - 50 Avenue
Olds, AB T4H 1P6

Legislature Office

325 Legislature Building
10800 - 97 Avenue NW
Edmonton, AB T5K 2B6

Dear Mr. Cooper:

Alberta municipalities who have the good fortune of hosting the filming industry to shoot major film and television productions appreciate the Government of Alberta's recent funding announcement regarding the Film and Television Tax Credit program. This Tax Credit program was promoted as providing long-term stability, helping attract large-scale productions, and that it is more in line with other provinces' funding. Municipalities that may be future film hosts could also benefit from the announcement; however, following the announcement, the Alberta film industry expressed their concern and worry that it has lost its competitive edge in film and television funding and that the changes to government incentives for the film industry are not enough to keep the province competitive with the rest of the country.

More investment needs to occur to realize Alberta's full potential. This is the time to look at all areas of diversification for our province, and the filming industry in Alberta should be looked at as a way to increase revenue and to diversify Alberta's economy. The province benefits from film industry due to the number of Albertans employed through their projects. Communities hosting those projects also benefit because of the film industry utilizing the businesses and services in those towns, participating in programs and buying homes in our communities.

Members of Alberta's film industry are concerned that it will be hard to maintain its current level of production with only \$90 million over the next 4 years. While Alberta projects that the industry will do more than \$300 million in business this year, Alberta remains far back from the \$3 billion industry in Ontario, \$2 billion in Quebec, and over \$4 billion in BC. BC, Ontario, Quebec and Manitoba do not have annual caps on their tax credits. These provinces are leading the way with initiatives and incentives promoting profound contribution to local economies. Alberta's cap will make it difficult for the film industry in Alberta to grow and thrive.

We support the efforts of Keep Alberta Rolling to increase the awareness of the benefits the film industry can and does provide to Alberta and Albertans through the celebration of local success stories. At a time when economic development initiatives are vital to Alberta's future, the film industry provides an opportunity to add diversity to Alberta's economy.



Town of Didsbury

PO Box 790 | 1606 - 14 STREET DIDSBURY, ALBERTA T0M 0W0
T. 403.335.3391 | F. 403.335.9794 | www.didsbury.ca

Alberta is blessed with a wide array of natural and environmental features that should be making Alberta a prime target for film industry productions. From spectacular mountains to prairie landscapes, from modern metropolitan centers to glimpses of our historic past, from contemporary cities to vast wilderness, Alberta could be at the forefront of film productions if attractive and effective initiatives and incentives were in place. Without matching initiatives and incentives being offered by other Canadian provinces, it is impossible for Alberta to continue to grow the industry. Building studios, investing in training and programs, and creating film funds for areas that are film friendly could result in billions of dollars of investment in our province.

As the world embarks on the new era of streaming video where Disney, Netflix and Amazon will be investing billions and billions of dollars into the creation of film content, it is paramount to position Alberta as an inviting and welcoming host to the film industry. It is critical that we embrace and work collaboratively to Keep Alberta Rolling.

I have included some statics on the following pages for your information and would enjoy having a discussion with you on how we can work together on this initiative.

Sincerely,

On behalf of the Town of Didsbury Council

Rhonda Hunter

Mayor – Town of Didsbury



Town of Didsbury

PO Box 790 | 1606 - 14 STREET DIDSBURY, ALBERTA T0M 0W0
T. 403.335.3391 | F. 403.335.9794 | www.didsbury.ca

SUPPORTING FACTS AND NUMBERS:

How does film and television help Alberta?

- Creates jobs – every skill and sector
- Employs 3,357 highly skilled individuals
- Diversifies our economy adding another employment and growth industry

Investment in the film and television industry extends beyond the set:

- Heavy equipment rentals, Location owners, Catering companies, Taxi services, Hotels, Airlines, Commercial real estate, Building supply stores, Gas stations, Restaurants and Pubs, Coffee shops,
- Clothing stores, Vehicle rental home décor

Ghostbusters

- 14,627 room nights: \$2,025,647 hotels in Calgary, Fort MacLeod, Drumheller
- 225,000 L of gas rental and crew vehicles
- \$395,560 on catering local grocers, restaurants, distributors
- \$800,000 rental vehicles
- \$500,000 lumber for construction of sets

Jumanji:

- 2800 room nights \$455,400 Kananaskis

Togo

- 2900 room nights \$539,400 Kananaskis and Nordegg hotels.
- \$2,100,000 spent in Cochrane

Let Him Go:

- Okotoks: \$196,000
- Cochrane \$353,000
- Didsbury \$70,000
- Fort MacLeod \$217,000
- Lethbridge \$52,000

Tin Star – season 2

- Okotoks 137 k
- Cochrane/Mason 580 k
- Didsbury 94 k
- High River 385 k
- Lethbridge 18 k

Heartland seasons 1 to 10:

- 278.5 mill production expenditure
- 469.1 mill total economic output

Industry Comparison in 2018 - \$ spent on production per year (billions):

- BC 3.6
- ON 2.9
- QC 1.8
- AB 0.255

Jobs in industry:

- BC 60,000 +
- ON 50,000
- QC close to 50,000
- AB less than 4,000



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	May 12, 2020
SUBJECT	Policing Priorities
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.5

BACKGROUND/PROPOSAL:

Each year, the Didsbury RCMP Detachment asks Council to provide three priorities for the RCMP members to focus on.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Council has brought forward to Administration the following recommendation as priorities:

1. Increase in visibility in the community, including late evenings and early mornings.
2. Increase in traffic enforcement, particularly speeding.
3. Focus on correcting poor driving habits.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Organizational Excellence

RECOMMENDATION

That Council move to set the following Policing Priorities for 2020-2021:

1. Increase in visibility in the community, including late evenings and early mornings.
2. Increase in traffic enforcement, particularly speeding.
3. Focus on correcting poor driving habits.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: *The Place to Grow.*

Mission: *Creating the Place to Grow.*

COUNCIL MEETING DATE	May 12, 2020
SUBJECT	Sub Class Committee
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.6

BACKGROUND/PROPOSAL:

In the summer of 2019 Council by resolution appointed three members to an Ad Hoc committee to discuss and explore options for residential properties subclasses.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Through the course of the exploration, the Committee found that the Town's interest would be better served through strategic development initiatives rather than create a new subclass.

The Committee also recommends that the Subclass Committee be repurposed to a Development Incentive Committee to explore this further.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Organizational Excellence

RECOMMENDATION

That Council move to accept the recommendation that the Subclass Committee be repurposed to explore development incentives and that the committee be renamed the Ad Hoc Development Incentive Committee with the members being Mayor Hunter, Councillor Moore and Councillor Poggemiller.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	May 12, 2020
SUBJECT	Tax Incentives
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.7

BACKGROUND/PROPOSAL:

At the April 6, 2020 Special Council Meeting, Council made a motion to direct Administration to explore early tax payment incentives.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Following exploration, Administration discovered 3 concerns with this approach:

Scope – it would be addressing a problem (cash flow) that we’re not having. We’re not having cash flow issues and therefore do not require urgently paid funds. It would be decreasing our revenues to solve a problem we’re not having.

Optics – it appears to provide special support to those most able to pay (and therefore who may not need the help as much).

Potentially Penalizes the others – the reduction given to these individuals would potentially have to be made up by the rest.

With the temporary deferral of the credit card administrative fee (2.5%) we feel this helps accomplish the spirit of this objective by creating an easier way for people to pay their taxes, while saving on this fee. Administration therefore recommends against an early payment incentive.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Organizational Excellence

RECOMMENDATION

That Council move that an early tax payment incentive program is not required and accept the update report as information only.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	May 12, 2020
SUBJECT	Chief Administrative Officer's Report
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.1

BACKGROUND/PROPOSAL:

The Chief Administrative Officer provides Council with a regular report for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please see attached.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Organizational Excellence

RECOMMENDATION

That Council move to accept the CAO report for May 12, 2020 as information.



CAO Report – May 12, 2020

Peace Officers - Drive-by Birthday Greetings [Municipal Enforcement & FCSS]

Our FCSS is rolling out a wonderful new program (in conjunction with enforcement services) where you will be able to arrange for a special birthday drive-by (complete with lights and sirens). This is a perfect way to make birthday kids feel special during a time when they're not able to have a party.

Audited Financial Statements [Assistant CAO]

Statements will be presented to Council at the May 26, 2020 RCM by BDO Canada LLP. Although this date is past the normal deadline of May 1st, the deadline for the year has been extended by Alberta Municipal Affairs due to circumstances arising from COVID-19.

HEAD START (Bike Helmet Program) [Municipal Enforcement]

Municipal Enforcement, in conjunction with FCSS has started a bike helmet program for children in the community who require a proper helmet for safety while on bikes, skateboards, rollerblades, etc. These can be registered for through the FCSS department.

Spring Clean Up [Public Works]

As the normal activities of the annual spring clean would not be safe, the Town is having a Spring Clean Up Contest which is advertised on the website



Didsbury Skatepark [Community Services]

The fundraising total for the Didsbury Skatepark, as of May 8, 2020, totals \$186,643.62 - which includes cash donations and several local gifts in kind. Our application for the CFEP Small Stream funding of \$125,000 was submitted in mid-January and we anticipate a decision in the next two months. If we are successful with the CFEP application for the total amount requested, that would bring our fundraising total to \$311,643.62, leaving an outstanding balance of \$38,356.38 to be raised to achieve our goal of a \$350,000 skatepark.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	May 12, 2020
SUBJECT	Council Reports
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.2

BACKGROUND/PROPOSAL:

Through a roundtable format, Council will provide updates and reports that would be of interest.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Organizational Excellence

RECOMMENDATION

That Council move to accept the Council Verbal reports for May 12, 2020 as information.



REGULAR COUNCIL MEETING Request for Decision (RFD)

Vision: The Place to Grow.

Mission: Creating the Place to Grow.

COUNCIL MEETING DATE	May 12, 2020
SUBJECT	Correspondence & Information
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9

BACKGROUND/PROPOSAL:

Correspondence received from other agencies that may be of importance and interest, is being provided for Council's review and information.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please see attached information from the following organizations:

- Minister of Community & Children's Services – Temporary Relaxation of FCSS Funding requirements
- Intermunicipal Collaboration Recreation and Culture Funding Re-Allocation

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 5. An Informed & Engagement Community

RECOMMENDATION

That Council move to accept as information the correspondence received from:

- Rajan Sawhney Minister of Community & Children's Services – Temporary Relaxation of FCSS Funding requirements; and
- Intermunicipal Collaboration Recreation and Culture Funding Re-Allocation

April 27, 2020

Dear Mayors and Chief Administrative Officers:

We are dealing with a fast and rapidly changing landscape in response to the COVID-19 pandemic. As a government, we are committed to supporting our most vulnerable and at-risk people.

There is a growing use of food banks, and food security was identified as one of the most common areas for funding requests during the initial round of applications for the COVID-19 emergency social services funding. Community and Social Services (CSS) is temporarily relaxing the funding restrictions on Family and Community Support Services (FCSS) funding to help you address food security needs at the local level.

In response to COVID-19, CSS has temporarily suspended the regulatory restriction that prevents FCSS funding from addressing food security. This has been done through a Ministerial Order (attached) under the authority of the *Public Health Act*. With this amendment, FCSS programs will have more flexibility in providing secure access to food for vulnerable Albertans.

Food security is but one of many issues facing Albertans at this time. Given the magnitude of impact of COVID-19 on our province, I would like FCSS programs to work with your partner organizations and prioritize available funding to meeting COVID-19 needs in your local community.

Thank you for your support and ongoing commitment to meeting the needs of Albertans during this extra-ordinary time.

Sincerely,



Rajan Sawhney
Minister of Community and Social Services

Attachment

cc: Family and Community Support Services Program Directors



Mountain View C O U N T Y

April 21, 2020

Via e-mail: rhunter@didsbury.ca

Mayor Rhonda Hunter
Box 790
Didsbury, AB T0M 0W0

Dear Mayor Hunter:

Re: Intermunicipal Collaboration Recreation and Culture Funding Re-Allocation

I am writing to you today to notify you that at the April 8, 2020 Regular Council Meeting, Mountain View County Council approved for increased flexibility in regard to the use of County funding originally allocated for Recreation and Culture Facilities Operating Costs.

Respecting that due to the COVID – 19 Pandemic our Urban Partners may have realized operational expense decreases at these facilities and therefore may not need to utilize the full amount of the Operating Funding provided by Mountain View County, Council has approved for the Urban Municipalities at their discretion, to re-allocate the County's respective portion of funding towards Pandemic Response expenses.

If your municipality chooses to reallocate this funding towards Pandemic Response Expenses, I would request that you provide a report to our Intermunicipal Collaboration Committee when we return to normal meetings as to how the funds were used.

Mountain View County appreciates the work that our Urban Partners continue to undertake to support our residents throughout the Pandemic and encourage you to contact us if we can be of any assistance.

Sincerely,

Bruce Beattie
Reeve

CA/vl

pc Ethan Gorner, Chief Administrative Officer